



AGENDA

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Monday, November 23, 2020 at 5:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

In accordance with the order of the Governor issued on March 16, 2020 The City of Mission, Texas will conduct the meeting scheduled for **November 23, 2020** at 1201 E. 8th Street, Mission, Texas. In order to comply with "Social Distancing" there will be limited public access in Council Chambers to slow the spread of COVID-19. In accordance with Section 418.016 of the Texas Government Code members of the public as well as members of the City Council may choose to participate via teleconference. The public dial information to participate in the telephonic meeting is as follows:

Time: **Monday, November 23, 2020 05:30 PM Central Time**

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFRVdENzWXI5VUxFT1ZUQT09>

Meeting ID: 990 466 2781 - Password: 833227

Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 Password: 833227

REGULAR MEETING

CALL TO ORDER

INVOCATION AND PLEDGE ALLEGIANCE

PRESENTATIONS

1. Report from the Greater Mission Chamber of Commerce - Enriquez
2. Departmental Reports - Perez
3. Citizen's Participation - O'cana

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

4. Request to abandon a 20' alley on the South side of Lot 10, Block 157, Mission Original Townsite and on the North side of lot 1, R.O. Subdivision – De Luna
 - Located near the SW corner of Perkins and W. Tom Landry.
 - P&Z and Staff recommended approval
5. Public Hearing Rezoning: 1.374 acre tract of land, more or less, out of the North Five (5) acres of the South 24.08 acres of Lot 30-1, West Addition to Sharyland, 3702 N. Inspiration Road, AO-I (Agricultural Open Interim) to C-3 (General Business), AEC Engineering, LLC, and Adoption of Ordinance # _____ - De Luna
 - Located near the northeast corner of Basham Road & Inspiration Road along the east side of Inspiration Road.
 - Dollar General Store being proposed for this location
 - Staff recommendation: Seeking Direction
 - P&Z recommended approval

6. Public Hearing Rezoning: A 7.87 gross acre tract of land, more or less, out of the South 10 acres of Lot 272, John H. Shary Subdivision, 2803 N. Glasscock Road, AO-I (Agricultural Open Interim) to R-1A Large Lot Single Family Residential, RGV Villa Homes, LLC, and Adoption of Ordinance # _____ - De Luna
- Located near the northwest corner of Glasscock Road and E. 28th Street along the west side of Glasscock Road.
 - P&Z and Staff recommended approval
7. Public Hearing Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – La Fogata Restaurant at 300 N. Shary Road, Lot 1, El Lugar Subdivision, C-3, El Lugar Cabrito & Steak House, and Adoption of Ordinance # _____ - De Luna
- Located along 1/3 mile north of Expressway 83 along the east side of Shary Road.
 - P&Z and Staff recommended approval
- Similar Requests:
- | | | | |
|-------------------------|----------------------------|------------------|----------|
| • 5x5 Brewing Company | 801 N. Bryan Rd | 2-years approval | 10/26/20 |
| • Lada (52) Bar & Grill | 4001 S. Shary Rd. Ste. 100 | 2-years approval | 10/26/20 |
8. Public Hearing Conditional Use Permit Renewal: Mobile Food Truck – El Sancho BBQ, at 1625 N. Conway Avenue, The north ½ of Lot 13 & all of Lot 14, Block 258, Mission Original Townsite Subdivision, C-3, Daniel Sanchez and Adoption of Ordinance # _____ - De Luna
- Located 400' north of Kika De La Garza Loop along the west side of Conway Avenue
 - P&Z and Staff recommended approval

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

9. Approval of Minutes – Carrillo
Swearing In Ceremony – November 09, 2020
Regular Meeting – November 09, 2020
Special Meeting – November 10, 2020
Special Meeting – November 17, 2020
10. Acknowledge Receipt of Minutes - Perez
Boys & Girls Club Regular Meeting – October 13, 2020
Boys & Girls Club Special Meeting – October 28, 2020
Civil Service Commission – September 03, 2020
Traffic Safety Committee – January 21, 2020
11. Authorization to Execute Payment to Rio Valley Switching Company to replace a 54' Railroad Crossing at Canal Street – Salinas
- Payment will be executed once project is complete in the amount of \$48,579.71
 - Staff and City Manager recommend approval
12. Authorization to Execute Payment to Rio Valley Switching Company to replace a 54' Railroad Crossing at Lucksinger Street – Salinas
- Payment will be executed once project is complete in the amount of \$44,458.87
 - Staff and City Manager recommend approval

13. Contract Renewal with SPMR, a Sole Source Vendor, for the City's– Smart Phone Meter Reading Software – Belmarez
 - The renewal fee will be \$15,246.00 thru September 30, 2021
 - Staff and City Manager recommend approval
14. Authorization to purchase Apple MacPro desktop editing computer, and Ipad for the Media Relations Department – Casares
 - The total expenditure for this purchase is \$17,858.99 through our Public, Education or Government (PEG) fund
 - Staff and City Manager recommend approval
15. Authorization to submit a grant application to FEMA for the FY2020 Building Resilient Infrastructure and Communities program– Elizalde
 - The grant is administered by the Texas Department of Emergency Management. The city seeks to submit the application with a comprehensive report on our master drainage projects. This grant requires a 25% match
 - Staff and City Manager recommend approval
16. Authorization to submit a grant application to FEMA for the FY2020 Flood Mitigation Assistance – Elizalde
 - The grant is administered by the Texas Water Development Board and supports projects that mitigate flood damage from severe repetitive loss. The city seeks to submit the application with a comprehensive report on our master drainage projects. This grant requires a 25% match
 - Staff and City Manager recommend approval

APPROVALS AND AUTHORIZATIONS

17. Preliminary Plat Approval: La Homa Crossing Subdivision Phase II, A 32.73 acre tract of land being portions out of Lots 75, 76, 77, 78, and 79, Block 2, La Homa Ranch Citrus Groves Unit No. 1 Subdivision, ETJ, Developer: Red Rock Real Estates Development Group, LTD, Engineer: Quintanilla, Headley and Associates, Inc. - De Luna
 - Located at the NE Corner of La Homa Road and West 7 Mile Road (Mission Rural ETJ)
 - 27 Single Family Residential Lots
 - Water CCN belongs to Sharyland Water Supply
 - Sewer via septic tank
 - P&Z and Staff recommended approval
18. Final Plat Approval: Hillcrest Valley Subdivision (aka Davila Estate), Being a 6.299 acre tract of land out of Lot 5, Miller Bros. Nursery Re-Subdivision, R-1, Developer: Nora Davila, Engineer: Rodriguez Engineering - De Luna
 - Located near the West 2 Mile Road/Hillcrest Drive intersection
 - 24 Single Family Residential
 - City Water & Sewer
 - P&Z and Staff recommended approval
19. Request by Melden & Hunt, Inc. to Authorize City Manager to Issue Building Permits Prior to Subdivision Recordation being Rio Plata Subdivision, being a Resubdivision of 25.259 acres of land out of the South End of Porcion 52 – De Luna
 - Located near the NW corner of S. Insp. Rd. and Mile 1 South along the north side of Mile 1 South
 - Building permits range from \$90,000 to \$160,000
 - Subdivision should be recorded before end of year

20. Consideration to close City of Mission offices on Wednesday, November 25, 2020 due to the Thanksgiving Holiday – Perez
 - Offices will be closed beginning at 12 noon on Wednesday, November 25, 2020.
 - Consideration is being requested to close City Hall offices all day
21. Authorization to purchase Phazzer holsters and related equipment via a sole source vendor – Dominguez
 - The total amount of the expenditure is \$16,919.82. The equipment will be purchased with the use of our state forfeiture account funds.
 - Staff and City Manager recommend approval
22. Approval of Ordinance No. _____ providing for a Four-Way Stop intersection at Los Indios Road and Santa Teresa Street by Ruben Hinojosa Elementary – Dominguez
 - On November 17, 2020, Traffic Safety Committee reviewed the concerns and recommended the placing of a four way stop at the intersection.
 - Staff and City Manager recommend approval.
23. Approval of Ordinance No. ____ providing for a No Parking Zone at any time on the east and west side of the 200 to 500 block of South Horner Road commencing at IH 2 Frontage road and proceeding north for six hundred and forty-five feet (645') – Dominguez
 - On November 17, 2020, the Traffic Safety Committee met and recommended the “No Parking” Zone due to complaints of tractor trailers parking on both sides of the roadway
 - Staff and City Manager are requesting approval
24. Approval of Resolution # _____ authorizing for Professional Services with Texas Coalition for Affordable Power, Inc. (TCAP) to negotiate an extension to the current Electric Supply Contract – Flores
 - New model is an annual agreement to take advantage of the nimble fluctuating markets
 - Current contract price for energy is \$38.83/MWh proposed contract price from January 1, 2023 through December 31, 2023 is estimated \$35/MWh or lower; actual contract price will be locked in near the end of CY2021
 - Also, if the market changes that it is no longer advantageous for TCAP members, TCAP will be converting back to a fixed contract
 - Staff and City manager recommend approval
25. Resolution No. ____ Adopting and Implementing a Partial Amnesty Program to Waive Interest, Penalty Fees and Administrative Costs on Outstanding Mowing Charges – Vela
 - Staff is recommending approval of Partial Amnesty Program to waive interest, penalty fees and administrative costs on mowing charges paid in full during program
 - Program will commence on December 1st, 2020 and end on May 31st, 2021.
 - Staff and City Manager recommend approval
26. Discussion and possible action on modifying COVID-19 City of Mission guidelines – Perez
 - Seeking council direction
27. Authorization to purchase 1,300 Residential Refuse carts, via HGAC Buy Board Contract # RC01-18 – Mendiola
 - Purchase from Cascade Engineering, Inc., via HGAC Buy Board Contract # RC01-18, at a cost of \$ 59,065.00
 - Staff and City Manager recommend approval

28. Seeking authorization to execute agreement with CINTAS for Rental of City of Mission Employee Uniforms via US Communities (OMNIA Partners) Cooperative Contract #R-BB-19002
 - Departments include Parks & Recreation, Meter Readers, Sanitation, Public Works, Facilities, Veterans Cemetery and Golf Course. Uniforms, replacement and wash service will be provided under the contract
 - Rental of uniforms will be on an as needed basis
 - Staff and City Manager recommend approval
29. Seeking authorization to award contract for Grant Administration Services – Silva
 - Received two (2) proposals
 - The evaluation committee reviewed and ranked both proposals for technical qualifications and price
 - Award in accordance with Federal Procurement Regulations Circular 2 CFR Part 200.318-200.320
 - Staff and City Manager recommend approval
30. Seeking authorization to engage the most qualified engineering firm for Shary Village Industrial Park Roadway and Drainage Improvements Mission Infrastructure Project – Silva
 - Received thirteen (13) three firms were found non-responsive for failure to submit addendums and general business questionnaires. Ten (10) proposals were found responsive and evaluated the firm's qualifications based on the criteria that was procured
 - Engage in accordance with Federal Procurement Regulations Circular 2 CFR Part 200.318-200.320
 - Staff and City Manager recommend approval

UNFINISHED BUSINESS

31. **Tabled 11/09/2020** Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Spaugy's Ice House, 815 N. Francisco Avenue, The South 109.5' of Lot 2, Block 137, Mission Original Townsite Subdivision & All of Lots 52, John H. Shary Industrial Subdivision, C-3, Spaugy's Ice House, c/o Sonia Mayhugh, and Adoption of Ordinance # - De Luna
32. **Tabled 11/09/2020** Authorization to award contract for Bond Counsel – Vela

ROUTINE MATTERS

City Manager Comments

Mayor's Comments

City Council Comments

EXECUTIVE SESSION pursuant to V.T.C.A. Gov. Code Sec. 55.001

31. Consultation with Attorney, Sec. 551.071
 - A. Deliberation regarding settlement of claim in reference to Laurel Hill Cemetery Lot 7, Block 14, Section I
 - B. Deliberation regarding letter received from General Counsel for the International Association of Fire Fighters
 - C. Discussion and possible action on acquisition of water rights on Property ID 316466; 316498; 316492; 316447; 316450; 316425; West Addition to Sharyland. Nevarez Investment Family Limited Partnership

The City Council will reconvene in open session to take any actions necessary

ADJOURNMENT

C E R T I F I C A T E

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the **20th day of November, 2020 at 4:00 p.m.**



Anna Carrillo
Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **23rd day of November, 2020** the City Council of the City of Mission will hold a regular meeting at 5:30 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposed permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

- 551.071 (1) (2) Consultation with Attorney.
- 551.072 Deliberation regarding real property.
- 551.073 Deliberation regarding prospective gifts.
- 551.074 Personnel matters.
- 551.076 Deliberation regarding security devices or security audits.
- 551.0785 Deliberations involving medical or psychiatric records of individuals.
- 551.084 Investigation; exclusion of witness from hearing.
- 551.087 Deliberation regarding economic development negotiations
- 551.088 Deliberation regarding test item.

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **20th day of November, 2020** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at **4:00 p.m.** on said date.

Anna Carrillo

Anna Carrillo, City Secretary