

**NOTICE OF REGULAR MEETING
MISSION CITY COUNCIL
SEPTEMBER 28, 2020 5:30 P.M.
MISSION CITY HALL**

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on Monday, September 28, 2020 at 5:30 p.m. at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

In accordance with the order of the Governor issued on March 16, 2020 The City of Mission, Texas will conduct the meeting scheduled for September 28, 2020 at 1201 E. 8th Street, Mission, Texas. In order to comply with “Social Distancing” there will be limited public access in Council Chambers to slow the spread of COVID-19. In accordance with Section 418.016 of the Texas Government Code members of the public as well as members of the City Council may choose to participate via teleconference. The public dial information to participate in the telephonic meeting is as follows:

Time: Monday, September 28, 2020 05:30 PM Central Time
<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFRdENzWXI5VUxFT1ZUQT09>
 Meeting ID: 990 466 2781 - Password: 833227
 Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 - Password: 833227

Regular Meeting	Att.	Page	Originator
1. Call to order			O’caña
2. Invocation and Pledge Allegiance			Perez
3. 2020 Census Announcement			Longoria
4. Report from the Greater Mission Chamber of Commerce			Enriquez
5. Update on Our Mission Forward CARES Grant funding			Silva
6. Update on Mission Recovers CARES Grant Funding			A. Lerma
7. Update on “We’re Setting the Table” Business Recovery Program			A. Lerma
8. Departmental Reports	6		Perez
9. Citizens Participation			O’caña
1.0 Public Hearing			
1.1 Planning & Zoning Recommendations			
A. Conditional Use Permit Renewal: Keep a Portable Building for Educational Purposes, 511 W. 11 th Street, Lots 1 & 2, Block 178, Mission Original Townsite, R-1, Agueda P. Aguiñaga Adoption of Ordinance # _____ approving 1.1A	1.1A	73	De Luna
B. Conditional Use Permit Renewal: Two Drive-Thru Service Windows - Tropical Breeze, 1610 W. Griffin Parkway, Lot 19, Block 1, Oakwood Estates Subdivision, C-3, Margie J. Briseño Adoption of Ordinance # _____ approving 1.1B	1.1B	81	De Luna
C. Conditional Use Permit Renewal: Home Occupation – Licensed Home Day Care on Property Zoned AO-I (Agricultural Open Interim), 905 W. 20 th Street, A 0.50 acre tract of land out of the E. 10 acres of the N. 15 acres out of Lot 23-4, West Addition to Sharyland Subdivision, AO-I, Diana C. Guerrero Adoption of Ordinance # _____ approving 1.1C	1.1C	90	De Luna

2.0 Consent Agenda

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act)

2.1	Approval of Minutes City Council Meeting – September 14, 2020 and Special City Council Meeting – September 21, 2020	2.1	98	Carrillo
2.2	Acknowledge Receipt of Minutes Mission Boys & Girls Club – August 11, 2020 Planning & Zoning Commission – June 24, 2020 and July 22, 2020 Mission Economic Development Corporation – August 18, 2020 Zoning Board of Adjustments – February 19, 2020, March 18, 2020 May 20, 2020, June 17, 2020 and July 15, 2020	2.2	127	Perez
2.3	Authorization to accept the U.S. Fish and Wildlife Service, South Texas Refuge Complex donation	2.3	177	Sanchez
2.4	Authorization to accept the 2021 Texas Reads Grant from the Texas State Library and Archives Commission	2.4	180	Rocha
2.5	Authorization to accept the Stanley Black and Decker donation	2.5	181	Cavazos
2.6	Approval for Public Hearing concerning submission of the 2015 CDBG-MIT Grant Application	2.6	182	Elizalde
2.7	Approval for Public Hearing concerning submission of the 2016 CDBG-MIT Grant Application	2.7	184	Elizalde
2.8	Authorize Staff to solicit for Proposals for 1GB Internet Bandwidth at City Hall	2.8	186	Rodriguez
2.9	Authorization to Solicit Bids for air condition filter monthly services for City Facilities	2.9	188	Mares
3.0 Approvals and Authorizations				
3.1	Authorization to Execute Second and Final One Year Renewal Option for Interpreting Services with Gloria Flores Interpreting Services	3.1	189	Carrillo
3.2	Approval of Budget Amendments: General, Drainage, Utility, Designated Purpose, Boys & Girls Club, 2018 CO, Solid Waste and Capital Asset Replacement Funds	3.2	191	Vela
3.3	July 2020 Financial Statements	3.3	208	Vela
3.4	Approval of Resolution # _____ authorizing borrowing on a line of credit	3.4	221	Vela
3.5	Tax Collection Report – August, 2020	3.5	223	Vela
3.6	Authorization to purchase 32 Panasonic Toughbook Laptops from the City's CARES ACT Budget	3.6	231	Belmarez
3.7	Authorization to purchase Automotive Parts, Fluids, Maintenance equipment and supplies from LMG Sales Inc. Buy Board Contract 551-17, O'Reillys Auto Parts Buy Board Contract 551-17 and AutoZone National IPA R170201 for Fleet Department Preventative Maintenance	3.7	237	Avila
3.8	Authorization to purchase tires from Hesselbein Tire South- west Smart Buy Contract 553-18 via Tire Centers for City Fleet and Sanitation Department for fiscal year 2020-2021	3.8	242	Avila

Agenda 9/28/2020, Pg. 3

3.9	Authorization to purchase Samsung Galaxy Tab S6 and a 12 month Unlimited Data Plan from T-Mobile from the City's CARES ACT Budget due to COVID-19	3.9	246	Gonzalez
3.10	Authorization for provision of Right of Way (ROW) Easement to AEP Texas, Inc. for permanent electrical services at Bannworth Park	3.10	249	Bentsen
3.11	Authorization to Execute First and Final One Year Renewal Option for Exclusive Designs	3.11	257	Venecia
3.12	Approval of Resolution # _____, A Resolution of City Council of Mission Approving the Resolution of Mission Economic Development Corporation Authorizing the Issuance of Bonds on Behalf of Panda High Plains Hemp Gin, LLC; and Matters Related Thereto.	3.12	259	Silva
3.13	Discussion and possible action on modifying COVID-19 of City of Mission guidelines	3.13	265	Perez
3.14	Approval of Publicity and Tourism Agreement with the Greater Mission Chamber of Commerce, Inc.	3.14	266	Perez
3.15	Authorization to Award Contract for Agent of Record Services	3.15	272	Munguia
3.16	Authorization to Award Contract for Stop Loss Insurance	3.16	274	Munguia
3.17	Authorization to allow the purchase of a HP Designjet HD PRO MFP – 44” Multifunction Printer under the CARES ACT Budget	3.17	276	De Luna
3.18	Authorization to enter into a Regional Equipment Transfer MOU between the City of Mission and the Lower Rio Grande Development Council	3.18	287	Cardoza
3.19	Authorization to accept the FY 20/21 Emergency Management Performance Grant (EMPG)	3.19	297	Cardoza
3.20	Authorization to allow the purchase of a firearm to Honorably Retired Peace Officer David W. Elizondo, a Mission Police Officer in accordance with Texas Government Code, Section 614.051	3.20	306	Dominguez
3.21	Authorization to re-enter into an Interlocal Agreement for the Educational Resource Officer Program between the City of Mission and the Sharyland Independent School District for the 2020-2021 school year	3.21	307	Dominguez
3.22	Authorization to enter into a contract with Carlos Ortegon for Municipal Court Prosecution Services for the City of Mission	3.22	314	Dominguez
3.23	Authorization to accept the 2020 Click It or Ticket Grant from the Texas Department of Transportation	3.23	319	Dominguez
3.24	Authorization to purchase HP ProDesk mini desk tops, a Pelco Camera System, and Apple Care with related accessories under the CARES Act budget	3.24	323	Dominguez
3.25	Authorization to purchase an Avatar Extended Reach Manipulator Arm for our SWAT Team robot through AARDVARK, a sole source vendor (GSA Contract # GS-07F-141DA).	3.25	332	Dominguez
3.26	Approval to award contract to Izaguirre Engineering Group, LLC for Consultant Services for Sanitary Sewer Certificate of Convenience and Necessity (CCN)	3.26	336	Belmarez

- 3.27 Approval of Ordinance # _____ Of The City Council
Of The City Of Mission, Texas Amending Chapter 114,
Article IV, Drainage; Division 2, Drainage Improvement
Fee; Section 114-171 of the Code of Ordinance Manual
extending the period of time in which a Drainage Assessment
Fee shall be collected for the City of Mission 3.27 339 D. Flores
- 3.28 Authorization to solicit proposals for Qualifications for
Engineering Services and Grant Administration Services
(EDA Grant) 3.28 341 Silva
- 3.29 Reimbursement Standard Utility Agreement (SUA) with
AEP Transmission for Inspiration Road Project 3.29 342 Terrazas
- 3.30 Approval of Change Order No. 1 for the Speer Memorial
Library 3.30 345 Terrazas
- 3.31 Approval of Interlocal Agreement between City of Mission
and Sharyland Independent School District regarding the
Natatorium Facility at Bannworth Park 3.31 351 Bentsen

4.0 Unfinished Business
None

5.0 Routine Matters

- 5.1 City Manager's Comments 5.1 -- Perez
- 5.2 Mayor's Comments 5.2 -- O'caña
- 5.3 City Council Comments 5.3 -- O'caña

6.0 Executive Session pursuant to V.T.C.A. Gov. Code Sec. 55.001

- 6.1 Personnel matters Sec. 551.074
 - A. City Attorney evaluation
- 6.2 Deliberation regarding real property Sec. 551.072
 - A. All of Lot 1, Block 2, Blake Addition 0.20 of an acre, more or less being a portion of the United Irrigation District Canal right of way, lying adjacent to the East line of Lot 1, Block 2, Blake Addition also known as 1524 Francisco Avenue
- 6.3 Consultation with Attorney Sec. 551.071
 - A. Discussion and possible action regarding CARES Act Funding for local school districts
- 6.4 The City Council will reconvene in open session to take any actions necessary

7.0 Adjournment 7.0 -- O'caña

CERTIFICATE

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 25th day of September, 2020 at 3:00 p.m.



Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668

NOTICE OF REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the 28th day of September, 2020 the City Council of the City of Mission will hold a regular meeting at 5:30 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

551.071 (1) (2)	Consultation with Attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberations involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiations
551.088	Deliberation regarding test item.

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the 25th day of September, 2020 this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 3:00 p.m. on said date.


Anna Carrillo, City Secretary