

**NOTICE OF REGULAR MEETING & PUBLIC HEARING**  
**MISSION ECONOMIC DEVELOPMENT CORPORATION**  
**AUGUST 18, 2020      12:00 NOON**  
**CENTER FOR EDUCATION AND ECONOMIC DEVELOPMENT**

Time: Tuesday, August 18, 2020, 12:00 Noon (Central Time)

Join Zoom Meeting (by computer or Mobile App)

<https://us02web.zoom.us/j/84902843978?pwd=WTZQc2ZibmtydXpnSFVMMkw4Y09kQT09>

Meeting ID: 849 0284 3978, Password: 075530;

Or Dial by telephone: +1 346 248 7799, Meeting ID: 849 0284 3978, Password: 075530

**PRESENT:**

Pete Jaramillo, Vice President  
Aissa I. Garza, Secretary  
Balde Morales  
Mario Garza  
Mayor Armando O'Caña served in the Mayor Position

**ABSENT:**

S. David Deanda, Jr., President  
Dr. Sonia Treviño, Treasurer

**ALSO PRESENT:**

Ruben Sanchez, MEDA Board  
Steve Taylor, RGV Guardian

**STAFF PRESENT:**

Daniel Silva, Chief Executive Officer  
Joel A. Garza, Chief Operating Officer  
Angie Vela, Finance Director  
Ezeiza Garcia, Assistant Finance Director  
Judy Vega, Executive Assistant  
Randy Perez, City Manager  
David Flores, Deputy City Manager  
Bertha Ramirez, Administrative Assistant  
Joe Salazar, Accountant  
Daniel Rivera, Director of Programs & Marketing  
Melanie Tovar, CEED Receptionist

**1. Call to order**

With a quorum being present Vice President Pete Jaramillo called the meeting to order at 12:01 p.m.

**2. Approval of Minutes: July 21, 2020**

There being no corrections or additions, Mario Garza moved for approval of the regular board meeting minutes of July 21, 2020. Motion was seconded by Secretary Aissa I. Garza and approved 5-0.

**3. Approval of Financial Statement for June 2020.**

Finance Director Angie Vela presented and recommended approval of the Financial Statement for the month of June 2020.

There being no corrections or additions, Secretary Aissa I. Garza made a motion to approve the financial statements for the months of June 2020. Motion was seconded by Mario Garza and approved 5-0.

**4. Acceptance of Quarterly Report of Investments for the Quarter ending June 30, 2020 and Interest Earned for Nine Months ending June 30, 2020.**

Finance Director Angie Vela presented and recommended approval of the quarterly report.

There being no corrections or additions, Secretary Aissa I. Garza moved for Acceptance of Quarterly Report of Investments for the Quarter ending June 30, 2020 and Interest Earned for Nine Months ending June 30, 2020. Motion was seconded by Balde Morales and approved 5-0.

**5. Approval of Resolution No. 2020-08, Adopting Mission Economic Development Corporation’s FY 2020-2021 Budget**

CEO Daniel Silva presented the FY 2020-2021 Budget Summary which included the following:

MEDC - Fund 21

Estimated Beginning Fund Balance –	(\$79,826)
Total revenues –	+\$5,640,000
Total appropriations –	<u>- \$5,552,032</u>
Unreserved, undesignated fund balance –	\$8,142

Projects included in Fund 21

City of Mission -	\$1,000,000
Texas Citrus Fiesta -	\$35,000
Small Business Fund Programs -	\$216,000
Downtown Façade Improvement Program -	\$50,000
Rent Subsidy Program -	\$25,000

Fund 41 Debt Service

Estimated Beginning Fund Balance -	\$437,128
Total Revenues –	+\$2,265,183
Total appropriations –	<u>- \$1,850,136</u>
Estimated Ending Fund Balance –	\$852,175

CEO Daniel Silva presented this item by briefly reporting on the funds. He mentioned that two programs on the Small Business Fund had been reduced by a combined \$50,000. Ruby Red Ventures will be funded at \$120,000 from \$145,000; and Code the Town Program will be funded at \$86,000 from \$111,000. The Small Business Fund Programs will be revisited and modified as needed.

After brief discussion on the proposed budget, Mario Garza moved to approve Resolution No. 2020-08, Adopting Mission Economic Development Corporation’s FY 2020-2021 Budget. Motion was seconded by Secretary Aissa I. Garza and approved 5-0.

Resolution No. 2020-08

A Resolution of the Mission Economic Development Corporation (MEDC) of the City of Mission, Texas Making Appropriations for the Support of the Corporation for the Fiscal Year Beginning October 1, 2020 and Ending September 30, 2021; and Adopting the Annual Budget for the 2020-2021 Fiscal Year

**6. Public Hearing – MEDC to consider the following project during the proposed FY 2020-2021: Belton, LLC for infrastructure improvements at 1325 East Expressway 83, Mission, Texas 78572, in an amount not to exceed \$13,275 each year for three years**

Vice President Pete Jaramillo opened the public hearing at 12:36 p.m. and asked for comments on the proposed project for FY 2020-2021.

There being no comments, Vice President Pete Jaramillo declared the public hearing closed at 12:37 p.m.

The notice of public hearing and notice of intention to undertake project was published on July 24, 2020, and the 60-day comment period will end on September 22, 2020.

**7. COVID-19 Recovery Working Committee Report**

Vice President Pete Jaramillo said that he is part of the COVID-19 Recovery Working Committee and that the committee has been meeting to review applications. He mentioned that a lot of them are incomplete. CEO Daniel Silva said that over 800 applications were submitted but to date, only 185 have been successfully approved and submitted to the city’s finance department for payouts. Of the 185 approved applicants, 58 qualified for the \$7,000 grant; 36 qualified for the \$3,500 grant; and 90 qualified for the \$1,000 grant for a total of \$623,000. Silva reported that 110 applications are pending approval. A question was made regarding if any reimbursements from the county had been received. City Manager Randy Perez said no because one of their requirements is that the funds are paid out to businesses first through city funds and then once the city submits cancelled checks to the county, the city will get reimbursed. He mentioned that 20% of the city’s portion of the CARES funding was received from Hidalgo County to start the program. The application intake process has been closed. City Manager Randy Perez said that the City of Mission plans on spending any surplus funds from the program to assist Mission residents in other ways. One program is assisting commercial water account holders, another program is for businesses that have been able to keep staff onboard, and lastly in the means of a gift card distribution to Mission residents. The deadline to submit reimbursement requests to Hidalgo County has been extended until October 31, 2020. No further comments were made.

**8. Vice President Comments**

None.

**9. Adjournment.**

Secretary Aissa I. Garza moved to adjourn the meeting. Motion was seconded by Mario Garza and approved 5-0. Meeting was adjourned at 12:56 p.m.

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S. David Deanda, Jr., President

ATTEST:

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Aissa I. Garza, Secretary