

## CITY OF MISSION

*"Home of the Grapefruit"*

June 22, 2020

RE: **Addendum No. 1/ RFB 20-248-06-26 Voluntary Dental Insurance**

Dear Prospective Proposer:

The following is to be corrected/added/changed/clarified: Changes are marked with a vertical line on the right hand side.

- a. This addendum is being provided to all bidders.
- b. Question: Will there be an opportunity to submit our bid electronically instead of by hard copy due to most employees working from home right now due to COVID-19?

**Answer: We will accept electronic signatures. However, we still need hard copy submissions mailed or hand delivered to the Purchasing Department as indicated on the Terms and Conditions.**

- c. Question: Can I get the current rates, renewal rates, and rate history?

**Answer: The current rates have been provided. Please see (D11) RFB Response Questionnaire- tab 1. There are no renewal rates. No rate history will be provided.**

- d. Question: Is there an indicator on the Excel census which differentiates elections between the high and low Dental plans? If so, can you provide details on what it is?

**Answer: Yes, the Benefit ID column on the Census references the plan. TX3V112 Low Plan (Preventive) and TX3V1444 High Plan (Traditional). The complete Employee Census is being provided (D12) Employee Census October 2019-March 2020 upon request: Addendum 1 Reports. Password is the same.**

- e. Question: Will there be an employee platform used?

**Answer: Yes. Question D33 references Selerix.**

- f. Question: Will they be requesting any expense subsidy reimbursements?

**Answer: No.**

- g. Question: Can you provide claims and enrollment broken down by plan for past 12 or 18 months.

**Answer: Claims and enrollment information from October 2018 through April 2020 is provided on Report (D07) Dental Claims and Membership Report. The second page has the claims breakdown by service/plan.**

h. Question: Can you confirm the current dental AOR and commission percentage?

**Answer: The current AOR is Pete Jaramillo. We are not releasing the current commission percentage.**

i. Question: The RFP states the City wishes to move the deductible to plan year over calendar year. Do you want the maximum to mirror that?

**Answer: Yes.**

j. Question: Getting a BAA reviewed, approved and signed prior to the due date might be problematic.

**Answer: We will accept the BAA after award.**

k. Question: WE are SDVOB/HUB certified. We are not a carrier buy would with the carriers on behalf of the City of Mission. Is this acceptable or are you looking for bids directly from carriers?

**Answer: We are soliciting bids directly from carriers.**

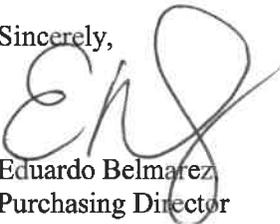
l. **No additional questions will be entertained.**

m. The proposal due date has changed. The date for receipt of bids is **Thursday, July 2, 2020 at 2:00 P.M. CST.**

**NOTE: This form must be completed and submitted with your bid response. WARNING: Failure of an Offeror to acknowledge receipt of this Addendum, as described herein, may result in REJECTION OF THE OFFER.**

We apologize for any inconvenience this may have caused. Authorized signature is needed. Everything else shall remain the same. If you have any questions, please email Purchasing Buyer, Crissy Cantu, at [ccantu@missiontexas.us](mailto:ccantu@missiontexas.us).

Sincerely,



Eduardo Belmarez  
Purchasing Director

\_\_\_\_\_ Acknowledge receipt of Addendum No. 1  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Company Name