

**NOTICE OF REGULAR MEETING  
MISSION CITY COUNCIL  
FEBRUARY 10, 2020 5:30 P.M.  
MISSION CITY HALL**

**PRESENT:**

Dr. Armando O'caña, Mayor  
Jessica Ortega-Ochoa, Councilwoman  
Ruben D. Plata, Councilman  
Norie Gonzalez Garza, Mayor Pro Tem  
Alberto Vela, Councilman  
Gus Martinez, City Attorney  
Anna Carrillo, City Secretary  
Randy Perez, City Manager

**ALSO PRESENT:**

Lupe A. Gonzalez  
Yolanda Hernandez  
Mayra Flores  
Craig Verley  
Hollis Rutledge  
Kathy Casillas  
Joseph Ramientos  
Erma Ramientos

**ABSENT:**

**STAFF PRESENT:**

Nelia Hernandez, Asst. City Secretary  
Aida Lerma, Deputy City Manager  
David Flores, Deputy City Manager  
Elizabeth Hernandez, Executive Secretary  
Angie Vela, Finance Director  
Jaime Acevedo, Planning Director  
Susie De Luna, Asst. Planning Director  
Noemi Munguia, HR Director  
Robert Hinojosa, Risk Manager  
Eduardo Belmarez, Purchasing Director  
Roland Rodriguez, I. T. Director  
Roxanne Casarez, Public Information Director  
Humberto Garcia, Media Relations  
Charlie Longoria, Media Relations  
Juan Pablo Terrazas, City Engineer  
Roberto Salinas, Public Works Director  
Jesse Lerma, Civil Service Director  
Gilbert Sanchez, Fire Chief  
Frank Cavazos, Deputy Fire Chief  
James Cardoza, Emergency Mngmnt. Coord.  
Robert Dominguez, Chief of Police  
Joanne Longoria, CDBG Director  
Mario Flores, Golf Course Director  
JJ Guerrero , Boys & Girls Club Director  
Brad Bentsen, Parks & Recreation Director  
Mayra Rocha, Library Director  
Cynthia Lopez, Museum Director  
Cesar Gutierrez, Sanitation Director  
JC Avila, Fleet Maintenance Director  
Noel Barrera, Health Dept. Director  
Adela Ortega, Food Pantry Manager  
Joel Chapa, Police Officer

**1. Call to order**

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 5:31 p.m.

## **2. Invocation and Pledge Allegiance**

Pastor Joseph Ramientos of New Hope at The Border Church led the invocation. Pledge of Allegiance was led by City Manager Randy Perez.

## **3. Presentation by Streets Department**

JP Terrazas, P.E., Assistant Deputy gave a report on the Street Lights Capital Outlay Projects that were currently completed in Aladdin Villas East, North Park Estates Subdivision, Nicholson Street from 15<sup>th</sup> to 18<sup>th</sup> Street and Bryan and 2 Mile Line Intersection.

## **4. 2020 Census Announcement**

Roxanne Lerma Casares, Media Relations Director and Aida Lerma, Deputy City Manager introduced the members of the Complete Count Committee. They stressed the importance of the Census and that everyone counts. They advised of the different ways to respond online, by phone and by mail. The self-response date would be online on March 12, 2020. There was no citizenship question and that there were 4,000 employment opportunities available.

## **5. Report from the Greater Mission Chamber of Commerce**

Brenda Enriquez, President of the Greater Mission Chamber of Commerce reported on the Winter Texan Fiesta Event that would be taking place at the Mission Event Center on Saturday, February 15<sup>th</sup>. A report was also given on past and upcoming events for the chamber.

## **6. Departmental Reports**

Councilwoman Jessica Ortega Ochoa moved to approve the departmental reports as presented. Motion was seconded by Councilman Ruben Plata Vela and approved unanimously 5-0.

## **7. Citizens Participation**

Hollis Rutledge, 414 N. Mayberry spoke about the firm having served the City for many years and had brought over \$5 Million to the City of Mission. He stated that the firm did not fail in submitting the grant for the Mission Fire Department.

Kathy Casillas, 1218 Miller Avenue, spoke about a property at 1219 Oblate Avenue that had several code enforcement issues.

### **1.0 Public Hearing**

#### **1.1 Planning & Zoning Recommendations**

- A. Rezoning: A 0.64 acre tract of land out of a portion of the South 246.10' of Lot 245, John H. Shary Subdivision AO-I (Agricultural Open Interim) to C-1 (Office Building) Coram, LLC, Adoption of Ordinance # 4887 approving 1.1A**

On January 22, 2020 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The square shaped property was near the intersection of Shary Road and E. 22<sup>nd</sup> Street along the east side of Shary Road. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

**Minutes, 02/10/2020 Pg. 3**

Staff and City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Norie Gonzalez-Garza moved to approve the rezoning and to adopt Ordinance No. 4887 Rezoning: A 0.64 acre tract of land out of a portion of the South 246.10' of Lot 245, John H. Shary Subdivision AO-I (Agricultural Open Interim) to C-1 (Office Building). Motion was seconded by Councilman Plata and approved unanimously 5-0.

**ORDINANCE NO. 4887**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A REZONING A 0.64 ACRE TRACT OF LAND OUT OF PORTION OF THE SOUTH  
246.10' OF LOT 245, JOHN H. SHARY SUBDIVISION, FROM AO-I (AGRICULTURAL OPEN  
INTERIM) TO C-1 (OFFICE BUILDING)

- B. Conditional Use Permit: To Place a Wood Frame Home on a Property Zoned (R-4) Mobile Home & Modular District, 2107 Pleasant Lane, A tract of land out of the North 206.28' of Lot 31, Sharyland Orchards (aka E60' –W162' – N.88.14' out of Lot 3, r/s Lot 31, King Mobile Park), R-4, Yolanda Hernandez, Adoption of Ordinance # 4888 approving 1.1B**

On January 22, 2020 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located within King's Mobile Subdivision along the north side of Pleasant Lane. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the cup and to adopt Ordinance No. 4888 Conditional Use Permit: To Place a Wood Frame Home on a Property Zoned (R-4) Mobile Home & Modular District, 2107 Pleasant Lane, A tract of land out of the North 206.28' of Lot 31, Sharyland Orchards (aka E60' –W162' – N.88.14' out of Lot 3, r/s Lot 31, King Mobile Park), R-4. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

**ORDINANCE NO. 4888**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT TO PLACE A WOOD FRAME HOME  
ON A PROPERTY ZONED (R-4) MOBILE HOME & MODULAR DISTRICT, 2107 PLEASANT  
LANE, A TRACT OF LAND OUT OF THE NORTH 206.28' OF LOT 31, SHARYLAND ORCHARDS  
(AKA E60' – W162' – N88.14' OUT OF LOT 3, R/S LOT 31, KING MOBILE PARK)

**C. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – The Loretto at Mission, 1233 E. Griffin Parkway, Lot 1 & the S. 25’ of Lot 2, Block 1, Bel-Aire Heights Subdivision, C-2, LAG Associates, LLC, Adoption of Ordinance # 4889 approving 1.1C**

On January 22, 2020 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located near the NW corner of Orange Dr. and Griffin Parkway. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval subject to: 1) Continued compliance with all Health and Fire Department; 2) Continued compliance with Texas Alcoholic Beverage Commission; 3) Waiver of 300’ separation requirement to City Council; and 4) 4-year re-evaluation.

City Manager recommended approval.

Mayor O’caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the cup and to adopt Ordinance No. 4889 Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – The Loretto at Mission, 1233 E. Griffin Parkway, Lot 1 & the S. 25’ of Lot 2, Block 1, Bel-Aire Heights Subdivision, C-2, as per staff’s recommendations. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

**ORDINANCE NO. 4889**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR SALE AND ON-SITE  
CONSUMPTION OF ALCOHOLIC BEVERAGES – THE LORETTO AT MISSION, 1233 E. GRIFFIN  
PARKWAY, LOT 1 & THE S. 25’ OF LOT 2, BLOCK 1, BEL-AIRE HEIGHTS SUBDIVISION

**D. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Mission Event Center , 200 N. Shary Rd, Lot 1, Mission Event Center Subdivision. C-3, City of Mission, Adoption of Ordinance # 4890 approving 1.1D**

On January 22, 2020 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located 1200’ east of Shary Rd. along the north side of Grapefruit Blvd. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval for a period of 4 years.

City Manager recommended approval.

Mayor O’caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the cup and to adopt Ordinance No. 4890 Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Mission Event Center , 200 N. Shary Rd, Lot 1, Mission Event Center Subdivision. C-3, as per staff’s recommendations. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**ORDINANCE NO. 4890**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR SALE AND ON-SITE  
CONSUMPTION OF ALCOHOLIC BEVERAGES – MISSION EVENT CENTER, LOT 1, MISSION  
EVENT CENTER SUBDIVISION

**2.0 Consent Agenda**

*(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act)*

**2.1 Approval of Minutes**

**City Council Meeting – January 27, 2020**

**2.2 Acknowledge Receipt of Minutes**

**Mission Economic Development Corporation – November 19, 2019**

**Mission Redevelopment Authority – December 11, 2019**

**Mission Tax Increment Reinvestment Zone – December 11, 2019**

**Speer Memorial Library Board – November 20, 2019**

**Traffic Safety Committee Special Meeting – September 17, 2019**

**Mission Civil Service Commission – December 13, 2019**

**Boys & Girls Club of Mission – January 7, 2020**

**Planning and Zoning Commission – January 8, 2020**

**2.3 Approval of Ordinance # 4891 amending Ordinance 4879 Section 7 and 9 calling a General Election in Mission, Texas providing for the election of Councilmembers for Places Two and Four; providing for polling places and other matters relating to said election**

*Aprobación de la Ordenanza No. 4891 que modifica la Ordenanza 4879 Sección 7 y 9 convocatoria para llamar a votaciones generales en la Ciudad de Mission, Texas para la elección de los miembros del Concilio para los puestos dos y cuatro; sitios de votación y otras cuestiones relativas a esa elección*

Add the following sentence to Section 7 Early Voting: All qualified voters of the City shall be permitted to vote in said election during early voting at any countywide polling location.

Add the following sentence to Section 9 Election Day: All qualified voters are not limited to only voting in the precinct where they are registered to vote and may vote at any countywide polling location on Election Day.

**ORDINANCE NO. 4891**

AN ORDINANCE AMENDING ORDINANCE 4879 SECTION 7 AND 9 CALLING FOR A  
GENERAL ELECTION IN MISSION, TEXAS PROVIDING FOR THE ELECTION OF  
COUNCILMEMBERS FOR PLACES TWO AND FOUR; PROVIDING FOR POLLING PLACES  
AND OTHER MATTERS RELATING TO SAID ELECTION

#### **2.4 Authorization to enter into an Interlocal Agreement with Mission Consolidated Independent School District (“MCISD”)**

Staff was seeking authorization to enter into an Interlocal cooperative agreement with Mission Consolidated Independent School District (“MCISD”) for future acquisitions of office supplies and copy paper. Pursuant to the Interlocal Cooperation Act, Subchapter 271.102 (a)(c), of the Texas Government Code, “A local government may participate in a cooperative purchasing program with another local government or local cooperative organization.” “A local government that purchases goods or services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services.”

#### **2.5 Boys and Girls Club of Mission is seeking authorization to submit Texas Alliance of Boys and Girls Club Grant**

This was a grant that allowed clubs to improve in areas such as supplemental food programs, college tours and scholarships, facility upgrades, security, and other club needs. The grant amount of \$25,000.00 would be utilized for outdoor storage, child identification and security system, music, and art supplies. There was no cost share match for this grant.

#### **2.6 Approval of Annual Hidalgo County Library System Interlocal Agreement**

Hidalgo County was requesting approval of the annual interlocal agreement with them.

This agreement allowed the County to continue to pay funds on behalf of and disburse funds to Speer Memorial Library for contractual services and library materials.

#### **2.7 Authorization to surplus firefighting gear and convey to our sister city program to donate to our sister cities**

Staff was requesting authorization to surplus donate gear (15 sets-pants and coat) to our sister cities. This gear had been declared surplus and could be used by our personnel. Our sister cities would be able to put this gear to work and the donation would be appreciated and very beneficial to their community

#### **2.8 Approval of Resolution No. 1636 authorizing the submission of a grant application to the Office of the Governor Criminal Justice Division (OOG) for the 2021 City of Mission First Responder Mental Health Program**

The grant would allow the Mission Police Department to operate a First Responder Mental Health Program. The First Responder Mental Health Program would provide services and assistance directly to Mission Police officers to address trauma that occurred in the course of their normal duties. This would be aimed at improving coping mechanisms and strategies. It would also reduce the stigma associated with seeking help by providing safe, effective and confidential services. There was no cash match required by the City of Mission for this grant. Staff was seeking a favorable recommendation.

### **RESOLUTION NO. 1636**

AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR CRIMINAL JUSTICE DIVISION (OOG) FOR THE 2021 CITY OF MISSION FIRST RESPONDER MENTAL HEALTH PROGRAM

**2.9 Approval of Resolution No. 1637 authorizing the submission of a grant application to the Lower Rio Grande Valley Development Council Criminal Justice Advisory Committee (CJAC) for the City of Mission Unmanned Ariel Vehicle (Drone) Program**

The grant would allow the Mission Police Department to operate an Unmanned Ariel Vehicle (Drone). The Drone Program would provide services and assistance directly to Mission Police officers to assist in search and rescues, event management and also assist in traffic accidents. There was no cash match required by the City of Mission for this grant. Staff was seeking a favorable recommendation.

**RESOLUTION NO. 1637**

AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL CRIMINAL JUSTICE ADVISORY COMMITTEE (CJAC) FOR THE CITY OF MISSION UNMANNED ARIEL VEHICLE (DRONE) PROGRAM

**2.10 Approval of Resolution No. 1638 authorizing the submission of a grant application to the Lower Rio Grande Valley Development Council Criminal Justice Advisory Committee (CJAC) for the City of Mission Cellbrite Electronic Device Reader Program**

The grant would allow the Mission Police Department to operate a Cellbrite Electronic Device Reader Program. The Cellbrite Electronic Device Reader Program would provide services and assistance directly to Mission Police Investigations and would accelerate the time to obtain digital evidence, resolve cases, prevent future criminal activity, and create a safer Mission. There was no cash match required by the City of Mission for this grant. Staff was seeking a favorable recommendation.

**RESOLUTION NO. 1638**

AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL CRIMINAL JUSTICE ADVISORY COMMITTEE (CJAC) FOR THE CITY OF MISSION CELLBRITE ELECTRONIC DEVICE READER PROGRAM

Councilwoman Ochoa moved to approve the consent agenda items 2.1 thru 2.10. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**3.0 Approvals and Authorizations**

**3.1 Requesting Authorization for the City of Mission to enter into a Memorandum of Understanding with Texas A&M Engineering Extension (TEEX) on the behalf of its Texas A&M Task Force 1 (TX-TF-1)**

The Mission Fire Department was seeking authorization for the City of Mission and the Texas A&M Engineering Extension (TEEX) on behalf of its Texas A&M Task Force 1 (TX-TF-1) to enter into a Memorandum of Understanding for the purpose to establish a joint Water Rescue Program to improve local, regional, state response capabilities to water events, and training activities.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize for the City of Mission to enter into a Memorandum of Understanding with Texas A&M Engineering Extension (TEEX) on the behalf of its Texas A&M Task Force 1 (TX-TF-1). Motion was seconded by Councilman Plata and approved unanimously 5-0.

### **3.2 Authorization to accept the Fetch Foundation donation**

The Mission Fire Department was presented with a donation from Fetch Foundation of five (5) Fido Bags. The Fido Bags provided firefighters with a lifesaving tool to administer medical attention to family pets at the point of rescue.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to accept the Fetch Foundation donation. Motion was seconded by Councilman Ochoa and approved unanimously 5-0.

### **3.3 Authorize Staff to Execute Contract to ARKiiFORM LLC for Pre-programming of Professional Services and Architectural-Engineering Services for Mission Lions Park Renovation**

As part of the pool of procurement selected by City Council for architectural services based upon previous work experience and fair and reasonable consulting fees, ARKiiFORM LLC., had presented a proposed scope of work and fee for the gathering of stakeholder data collection and data organization from Design Committee evaluation. Services were to include Pre-Programming Professional Services for a lump sum amount of \$4,900.00 and Architectural/Engineering Services at a fixed percentage rate of 7.5% of Construction Cost for the Master Park Plan development of Mission Lions Park.

Staff Recommendation: Award contract to ARKiiFORM.

City Manager recommended approval.

Councilwoman Ochoa moved to authorize staff to Execute Contract to ARKiiFORM LLC for Pre-programming of Professional Services and Architectural-Engineering Services for Mission Lions Park Renovation. Motion was seconded by Councilman Plata and approved unanimously 5-0.

### **3.4 Budget Amendment: 2018 CO**

Finance Director Angie Vela presented the Budget Amendment BA-20-15 to the City Council for approval.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to approve the Budget Amendment BA-20-15. Motion was seconded by Councilman Plata and approved unanimously 5-0.

### **3.5 December 2019 Financial Statements**

Finance Director Vela presented the December 2019 Financial Statements to the City Council for approval.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to approve the December 2019 Financial Statements. Motion was seconded by Councilman Plata and approved unanimously 5-0.



#### 4.0 Unfinished Business

None

#### 5.0 Routine Matters

##### 5.1 City Manager's Comments

City Manager Perez extended an invitation to the community to the Winter Texan Fiesta Event. He advised of the Artesano Market Days to be on Saturday and Sunday at the Mission Event Center. He also mentioned that City offices would be closed on Monday, February 17 for President's Day.

##### 5.2 Mayor's Comments

Mayor O'caña said that he was pleased with the Storm Drainage Assessment presentation from TEDSI. He mentioned an official trip they would be making to Monterrey, Mexico on February 11<sup>th</sup> to speak to Mexican officials to promote the city's major projects.

##### 5.3 City Council Comments

Councilwoman Ochoa thanked Chief Dominguez for taking the initiative in applying for the First Responder Mental Health Program Grant.

At 6:28 p.m. Councilman Plata moved to convene into executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

#### 6.0 Executive Session pursuant to V.T.C.A. Gov. Code Sec. 55.001

6.1 Consultation with Attorney Sec. 551.071

A. Interlocal Agreement with Anzalduas Bridge Board

6.2 The City Council will reconvene in open session to take any actions necessary

At 7:01 p.m. Councilman Plata moved to reconvene in open session. Motion was seconded by Councilman Vela and approved unanimously 5-0.

On item 6.1-A, Councilman Plata moved to recognize the resignation of the Anzalduas Bridge Board Consultant, therefore dissolving the Interlocal Agreement with Anzalduas Bridge Board. Financial obligation to be honored until new presidential permit Consultant was hired. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

#### 7.0 Adjournment

At 7:02 p.m. Councilman Plata moved for adjournment. Motion was seconded by Councilman Vela and approved unanimously 5-0.

---

Dr. Armando O'caña, Mayor

ATTEST:

---

Anna Carrillo, City Secretary