

**City of Mission
Vacation Accrual 2017-2018**

HIRE DATE (BETWEEN)	REFLECTED ON CHECK DATE	VACATION ACCRUED REGULAR (3.08)	VACATION ACCRUED POLICE (4.62)	VACATION ACCRUED FIRE (6.93)
08/25/2017 - 09/08/2017	10/13/2017	80.00	120.00	180.00
09/09/2017 - 09/22/2017	10/27/2017	76.75	115.25	173.00
09/23/2017 - 10/05/2017	11/9/2017	73.75	110.75	166.00
10/06/2017 - 10/19/2017	11/22/2017	70.75	106.00	159.00
10/20/2017 - 11/03/2017	12/8/2017	67.50	101.50	152.25
11/04/2017 - 11/17/2017	12/22/2017	64.50	96.75	145.25
11/18/2017 - 11/30/2017	1/5/2018	61.50	92.25	138.25
12/01/2017 - 12/14/2017	1/19/2018	58.25	87.50	131.25
12/15/2017 - 12/28/2017	2/2/2018	55.25	83.00	124.50
12/29/2017 - 01/11/2018	2/16/2018	52.25	78.25	117.50
01/12/2018 - 01/25/2018	3/2/2018	49.00	73.75	110.50
01/26/2018 - 02/11/2018	3/16/2018	46.00	69.00	103.75
02/12/2018 - 02/25/2018	3/30/2018	43.00	64.50	96.75
02/26/2018 - 03/08/2018	4/13/2018	39.75	59.75	89.75
03/09/2018 - 03/22/2018	4/27/2018	36.75	55.25	82.75
03/23/2018 - 04/06/2018	5/11/2018	33.75	50.50	76.00
04/07/2018 - 04/20/2018	5/25/2018	30.50	46.00	69.00
04/21/2018 - 05/03/2018	6/8/2018	27.50	41.25	62.00
05/04/2018 - 05/17/2018	6/22/2018	24.50	36.75	55.25
05/18/2018 - 06/01/2018	7/6/2018	21.25	32.00	48.25
06/02/2018 - 06/15/2018	7/20/2018	18.25	27.50	41.25
06/16/2018 - 06/29/2018	8/3/2018	15.25	22.75	34.25
06/30/2018 - 07/12/2018	8/17/2018	12.00	18.25	27.50
07/13/2018 - 07/26/2018	8/31/2018	9.00	13.50	20.50
07/27/2018 - 08/09/2018	9/14/2018	6.00	9.00	13.50
08/10/2018 - 08/23/2018	9/2/2018	3.00	4.50	6.75

Regular full-time employees begin accrue vaction hours upon completion of thirthy (30) days of employment.

Vacation Leave and Sick Leave are accrued 26 pay periods in the calendar year.

Maximum vaction balance allowed to accrue per fiscal year:

- 80 hours for non-civil service employees
- 120 hours for police civil service employees
- 180 hours for fire civil service employees, depending on assignment.

Vacation Leave will not roll over per fiscal year. *As per Section 207 (k) of the FLSA