

Health & Wellness Tip of the Week

Week 14 April 3, 2017

April is all about **Workplace Safety**

It is the perfect time to remind everyone about the importance of following proper safety procedures and staying safe while at work.



Do Your Job to Promote Workplace Safety

Workplace safety is no accident when you speak up and do your part. Common sense and personal interest in safety are still the greatest guarantee of your safety, wherever you are. Always think of safety as you perform your job, or as you learn a new one.

Make safety rule at your workplace by following these guidelines:

- Report sickness or injury to your manager.
- Do not wear loose clothing or jewelry around machinery.
- Keep your work area clean.
- Observe 'No Smoking' regulations.
- Don't block access to fire extinguishers.
- Report any unsafe condition or acts to your supervisor.
- Help to prevent accidents.

Sources: Nonprofit Risk Management Center

Human Resources Department
1201 E. 8th Street
Mission, Texas 78572

