

# City of Mission, TX

## *Annual Budget*



**Fiscal Year**

**October 1, 2009–September 30, 2010**



# **CITY OF MISSION**

**ANNUAL BUDGET FOR FISCAL YEAR  
OCTOBER 1, 2009 - SEPTEMBER 30, 2010**

**AS ADOPTED BY CITY COUNCIL  
ON SEPTEMBER 14, 2009**

**Norberto "Beto" Salinas, Mayor**

**Leo Olivarez, Mayor Pro-Tem  
Ruben Plata, Councilman**

**Norie Gonzalez Garza, Councilwoman  
Maria Elena Ramirez, Councilwoman**

**Julio Cerda, City Manager**

**Janie Flores, Director of Finance**

# City of Mission, Texas

## 2009-2010 Budget

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Norberto "Beto" Salinas, Mayor  
 Leonel Olivarez, Mayor Pro Tem  
 Celestino Ramirez, Councilman

Ruben Plata, Councilman  
 Norie Gonzalez Garza, Councilwoman  
 Julio Cerda, P.E., City Manager



September 14, 2009

Citizens of Mission, Texas  
 Honorable Mayor  
 and Members of the City Council  
 City of Mission  
 1201 E. 8<sup>th</sup> Street  
 Mission, Texas 78572

It is my pleasure to present the budget for the fiscal year starting October 1, 2009 through September 30, 2010. The budget has been prepared in compliance with state laws, City Charter, and standards established by the Governmental Accounting Standards Board. All funds of the City of Mission, with the exception of capital project funds, are included in this budget report. Copies of this budget will be made available for public reviewing in the City Secretary's office, the Mission Speer Memorial Library, and the Hidalgo County Courthouse after October 1, 2009.

The Annual Budget is more than a projection of revenues and expenditures/expenses for the forthcoming year; it is a financial plan of action which will provide services to the citizens of Mission. The Annual Budget is realistic, feasible, and cost-effective. It not only addresses the existing level of services, which City staff has been directed to provide and which our citizens have come to expect and deserve, but also addresses adequate compensation to our employees, capital asset needs, and condition of infrastructure. In addition, the Annual Budget serves as a blueprint for the implementation of plans and programs intended to establish service delivery levels sufficient to meet the City's goals and objectives for fiscal year 2009-2010. Furthermore, the Budget serves as a guide for financial control and implementation of policy mandated by the City Council.

The Operating Budget presents an overview of the revenues, expenditures/expenses, and changes in fund balance for all of the funds budgeted. Each fund includes a summary, presenting its purpose, goals and objectives for fiscal year 2009-2010, accomplishments for fiscal year 2008-2009, significant budget and service level changes, authorized personnel, and performance indicators.

Although all departmental accomplishments are considered significant, the following represent major accomplishments for the City as a whole for fiscal year 2008-2009.



## **FISCAL YEAR 2008 - 2009 ACCOMPLISHMENTS**

1. Continued the Tax Freeze for the elderly and the disabled as well as a \$10,000 Tax Exemption for the elderly and the disabled.
2. Procured \$2 million in federal, state, and private grants to assist in public safety, public works, and other city departments.
3. As of the approval date of this budget, the City is pending approval of various grants, totaling \$3 million, including an application to ORCA Disaster Recovery Grant, and an Energy Program grant.
4. In conjunction with the Hidalgo County Precinct 3, the City was able to overlay several streets within the City limits.
5. Brought in the Boys and Girls Club Organization as a City Department to increase services to the children of Mission.
6. Continued construction of Bentsen Palm Community Park, a 67-acre park on South Inspiration Road. Project is expected to be completed by October 2009.
7. Continued the philosophy in the CDBG program focusing solely on the reconstruction of homes and the funding of several public agencies. Thirteen homes were constructed in the CDBG housing program during the year.
8. Continued working with the City of McAllen and the City of Hidalgo on the Anzalduas Bridge Project, which is expected to be operational by January 2010.
9. Issued \$5.5 million in bonds. Proceeds will be used for the expansion of the Boys and Girls Club. New gyms will be built at the City's CWV and Banworth Parks, so that services can be provided to the Southern and Eastern parts of the City. In addition, a swimming pool will also be constructed at Banworth Park.
10. Continued with the widening of 2 Mile Line between Taylor Road and Conway Avenue. Finalize purchase of all Rights-of-Way. The Texas Department of Transportation (TXDOT) has allocated Stimulus Funds for the construction of this project.
11. TXDOT has also allocated funds to the City of Mission for the construction of the Bryan Road Overpass as part of the Anzalduas Highway.
12. Texas Water Development Board granted the City an \$8 million dollar, zero interest loan or the expansion of the water plant.
13. The City saved over \$414,000 by refunding various bond issues. The issues refunded include: 1995 PPFCO, 1998 PPFCO, 1998 CO, 2000 PPFCO, and 2000 CO.
14. Continued with the aggressive alley maintenance and paving program in the City.
15. Completed the expansion of the Stewart Road Bridge.
16. Purchased over \$2 million dollars in needed equipment for Streets, Police, Fire and Parks Departments.
17. Completed the City Hall Annex Building, which has since been leased to the Mission Chamber of Commerce.
18. Completed the construction of the Northeast Water Tower.
19. Completed the paving of Schuerbach Road which leads to the NABA Park.
20. Completed the renovation of the Kika De La Garza Building and the Canal Street Building.
21. The Mission Economic Development Corporation (MEDC) received a \$3 million dollar loan from First National Bank for reconstruction of the Mission Shary Golf Course

irrigation system and pro-shop renovation. Both projects will commence after October 2009.

22. Continued a strong relationship with the Mission Economic Development Corporation, the Mission Economic Development Authority, and the Greater Mission Chamber of Commerce in order to promote commercial and industrial growth.
23. Continue working with the Hunt Development Corporation in preparation of the Anzalduas Highway and Anzalduas International Bridge.
24. Continued the residential and commercial growth in the City that will impact economic growth and opportunities to our citizens.

As mention earlier, the Annual Budget serves as a blueprint for the implementation of plans and programs intended to establish service delivery levels sufficient to meet the City's goals and objectives for fiscal year 2009-2010. The main goals and objectives for the City are as follows:

### **GOALS FOR FISCAL YEAR 2009 - 2010**

1. Reduce the tax rate from \$0.5666 per \$100.00 valuation to \$0.5566 per \$100 valuation. The new tax rate is still lower than the calculated effective tax rate of \$0.5701. The City Council's decision in reducing the tax rate was primarily influenced by the weak economy.
2. Continue to focus on applying for federal and state grant funds that would enable the City to provide additional work force for our Police and Fire Departments to increase the protection of our citizens.
3. Continuation of street, bridge and drainage improvements to improve infrastructure.
4. Complete the Birdwell Park improvements.
5. Complete the Banworth Park and CWV Park improvements, which include a Boys and Girls Club gym in each park plus a swimming pool at Banworth Park.
6. Commence the Northwest Park Improvement Project.
7. Continue the philosophy in the CDBG program focusing solely on providing funding for the reconstruction of homes and several public agencies. Fifteen (15) houses are anticipated to be constructed by the CDBG housing program.
8. Commence the expansion of the North Water Plant.
9. Commence the construction of the Fire Station No. 5/Police Substation located near the new Azalduas Bridge.
10. Continue water and sewer line improvements to upgrade the City's utility infrastructure.
11. Complete the replacement of the irrigation system at the Mission Shary Golf Course and the remodeling of the Pro-Shop.
12. Increase the number of rounds played and membership at the Shary Golf Course through constant promotion of the Golf Course.
13. Improve workplace safety and reduce the number of injury claims by implement safety programs aimed at making employees aware of conditions around them and taking pro-active measures to correct any problem areas.
14. Continue support of the Mission Police Academy in the training and education of entry level police cadets.
15. Continue the alley paving program as funds are available.

16. Continue to support residential and commercial growth throughout the city in the hope that it will increase economic growth and opportunities for the community.
17. Maintain a strong relationship with the Mission Economic Development Corporation, the Mission Economic Development Authority and the Chamber of Commerce for the continued promotion of commercial and industrial growth.

### **FISCAL YEAR 2009-2010 BUDGET OVERVIEW**

The Fiscal Year 2009-2010 Budget was prepared on a conservative basis. The budget includes a 6% wage and salary increase for all employees. The entry level salary for firefighters was increased to \$35,000. All civil service positions in the Police Department were given a \$3,000 increase to their base pay bringing the entry level salary for police officers to \$40,000.

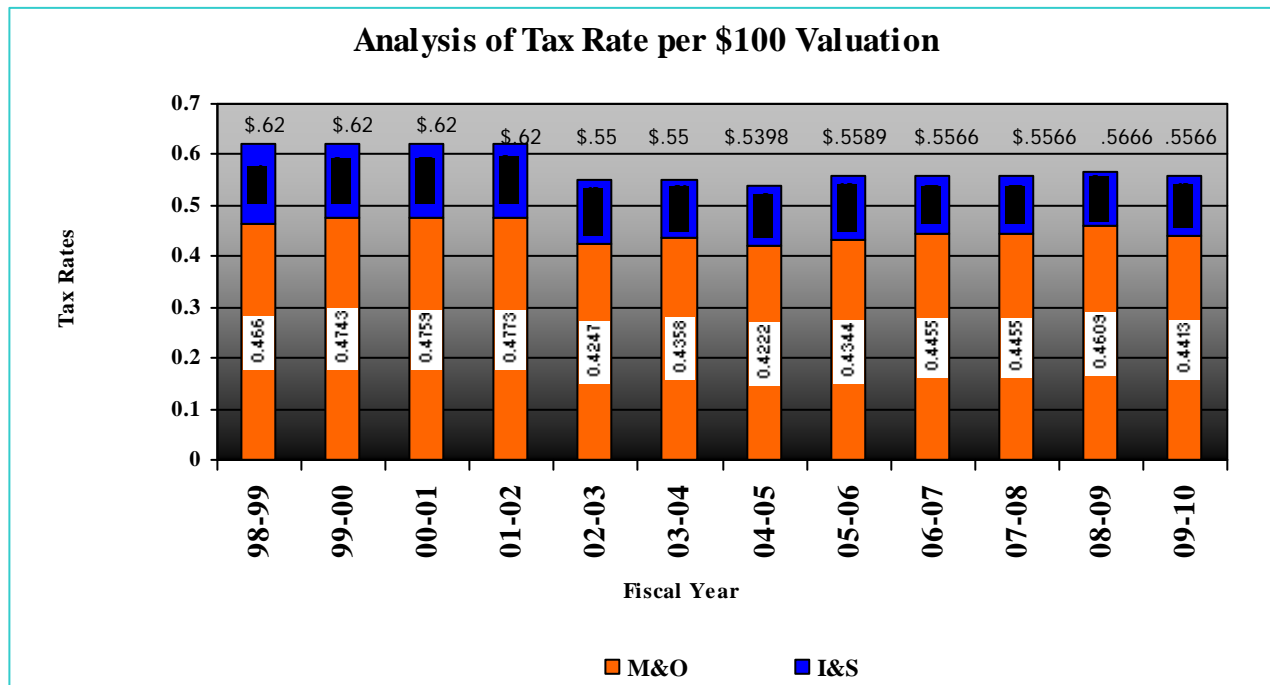
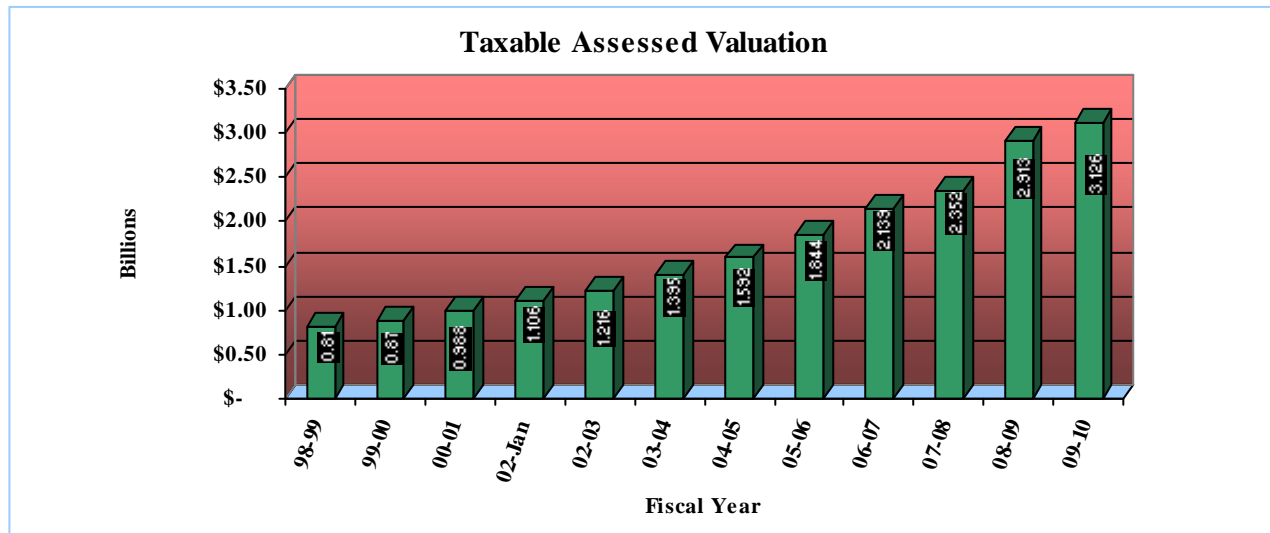
With the exception of two positions added to the Utility Fund, no other positions were added to the current workforce of 625. To stay competitive with other local governments, the minimum wage was increased from \$7.50 to \$8.50 for the City as a whole. The General Fund budget includes \$560,000 for street lights and street improvements, while the Utility Fund budget includes \$787,000 in capital expenses. The Drainage Fund budget includes \$440,000 for drainage improvements.

Capital Project Funds are not included in the budget; however, these budgets will be presented to the City Council for adoption in November 2009. Capital Project Funds are funded through the issuance of bonds.

### **GENERAL FUND**

#### **Revenues**

The Fiscal Year 2009-2010 budget was prepared based on an ad valorem property tax rate of \$0.5566 per \$100 on an assessed taxable value of \$3,126,370,682. The ad valorem property tax rate for the fiscal year 2008-2009 was \$0.5666 per \$100 of assessed taxable value. The assessed taxable value increased by 7% over the prior tax year of 2008 (\$2,913,058,675). Property tax is the largest revenue source for the City. As seen in the following table, assessed valuations reflect a steady increase over the last 13 years. This increase is not only attributed to increases in property valuations but also to the expansion of the City's city limits through several annexations undertaken over this period.

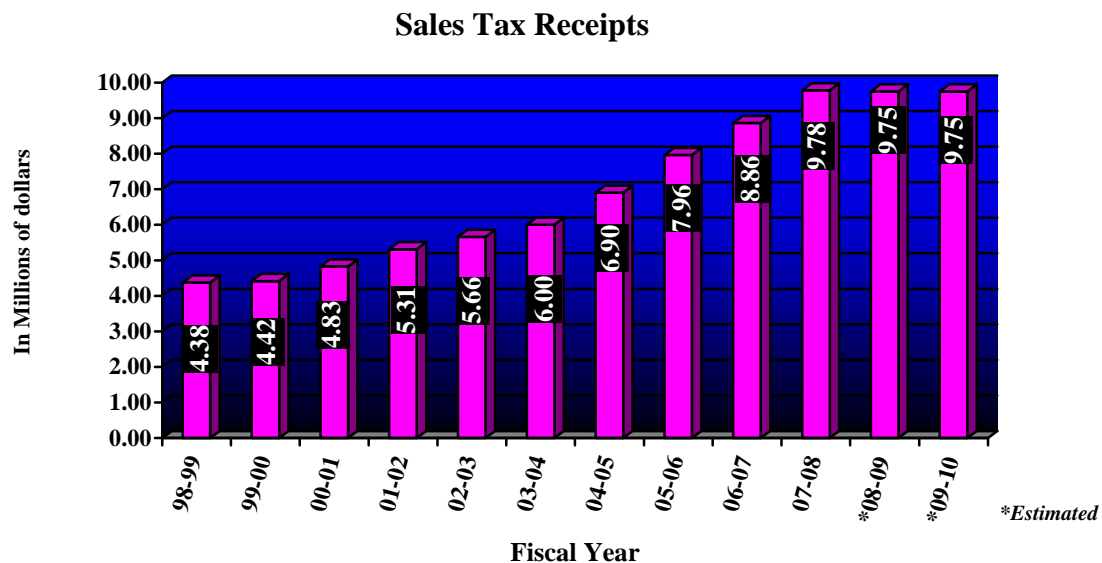


The General Fund revenues for fiscal year 2009-2010 are \$33,823,746 representing a decrease of 2.08% from the amended Y 2008-2009 General Fund budget revenues. The majority of the decrease is contributed to sales tax revenues. The economic downturn that has affected the country for the past 18 months has begun to impact this area of the county. The City has seen a decrease not only in sales tax revenue collections, but also in the number of building permits issued for new construction as well as in other charges for services. Because of these decreases and the uncertainty of the area's economic future, we have budgeted very conservatively.

The bulk of the General Fund revenues come from taxes. Property and Sales taxes comprise approximately 77.03% of total General Fund revenues. Transfers-in represent 6.65% of total

revenues and business licenses, permits, and other miscellaneous revenue make up the remaining 16.32% of General Fund revenue. Estimated sales tax revenue for FY 2009-2010, the second largest source of revenue for the City, were budgeted at the same amount as the estimated amount for FY 2008-2009. Management is confident that sales tax will increase with the completion of the Anzalduas International Bridge, which is scheduled to open in January 2010.

The following table reflects the steady increase in Sales tax collection, driven by tremendous growth in retail and commercial businesses the City has experienced over the last few years. We will continue to monitor this important revenue source and budget adjustments will be made if necessary.



## **Appropriations**

Total appropriations in the General Fund for the fiscal year 2009-2010 are budgeted at \$33,254,420. This figure includes operating transfers-out in the amount of \$2,642,386 made up of the City's share of property tax collections transferred to the Tax Increment Reinvestment Zone (TIRZ), in the amount of \$1,600,000. The Debt Service Fund accounts for an additional \$700,000 transfer to the TIRZ from the interest and sinking tax collections. In addition, \$300,000 is to be transferred to the Boy's and Girl's Club Fund, which became a City department effective October 1, 2008.

The General Fund operating appropriations of \$31,612,034 reflect a decrease of 3.34% compared to the amended Fiscal Year 2008-2009 Budget. These appropriations are categorized as follows: General Government \$7,700,418, 24.4%; Public Safety \$16,582,447, 52.5%; Highways and Streets \$3,247,300, 10.2%; Culture and Recreation \$3,780,383, 11.9%; Health and Welfare \$301,486, 1%.

All City departmental requests were presented to the City Manager and the City Council. After analyzing and reviewing their requests, the City Council approved and appropriated funds to the various departments. In order to alleviate the economic concerns of the citizens of Mission, the Council opted not to adopt the effective tax rate and by doing so, it was necessary to reduce expenditures; however, a 6% cost of living raise was given to all employees. In addition, base pay for all police officers was increased by \$3,000, bringing the entry level base salary to \$40,000. There were no new positions created in the General Fund Budget. During fiscal year 2008-09, Council added six positions to the Police Department; two deputy city manager positions for the Executive Department; and one position for the Library Department.

The General Fund Budget includes \$571,000 for street improvements and street lights. Bonds are normally issued for funding capital expenditures; however, in FY 2008 the Capital Asset Replacement Fund was created and a transfer of \$80,000 from the General Fund is budgeted each year to cover future replacement of capital assets. In FY 2009, \$5 million in bonds were issued for the construction of two Boys and Girls Club gyms, a swimming pool at Banworth Park, and other improvements to CWV Park. These projects will commence after October 1, 2009.

The City is required, by resolution, to maintain at least three months of operation in its Unreserved Fund Balance; however, this requirement has not been met. The Unreserved Fund Balance at September 30, 2009 is estimated to be \$5,454,487 and the 2009-2010 fiscal year is estimated to be \$5,023,813 at September 30, 2010. The ending fund balance at September 30, 2010 represents 1.9 months of operation.

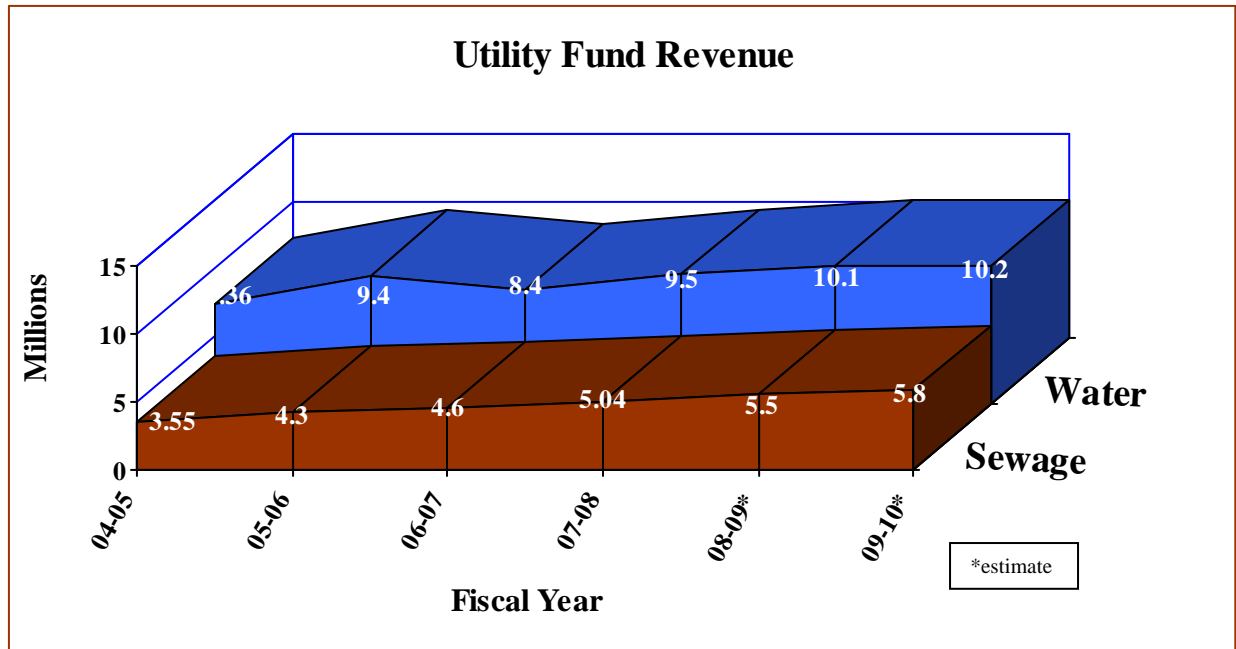
## **UTILITY FUND**

### **Revenues**

For the fiscal year 2009-2010, the Utility Fund estimated revenues are budgeted at \$16,735,000, which represents an increase of 8.35% from the fiscal year 2008-2009 amended budget. The increase in revenue is due to the connection of 45 colonias to the sewer collection system and to the lack of rainfall during the fiscal year. A large portion of the sewer fees on the 45 colonias are collected by Sharyland Water Supply Corporation and forwarded to the City of Mission, the rest are billed directly by the City through its Utility Billing Department. Water rates were increased for fiscal year 2009 and therefore no increases in water or sewer rates were proposed for fiscal year 2010.

The current base water rate for a residential customer with up to a ¾ inch water meter is \$9.22. The sewer base rate for a residential customer remained at \$7.95. The water usage rate of all water usage categories, excluding those with meters outside the City limits is \$1.80 per 1,000 gallons. As the City is expanding, the number of utility customers is also increasing. The Utility System adds approximately 600 new customers annually.





All other miscellaneous Utility Fund revenues were projected based on fiscal year 2009 estimates amounts and reflect a 7% decrease.

### **Expenses**

Total appropriations for fiscal year 2009-2010 are estimated at \$17,267,329, an increase of 1.2% over the amended FY 2008-2009 budget. This Fund, which budgets for operations and capital project improvements, includes a \$2 million transfer-out to the General Fund. The increase is attributed to transfers out to the General Fund.

The Utility budget includes a 6% cost of living increase for all employees. It also includes two new positions for the newly created Meter Reader Department, previously included with the Utility Billing and Collection Department budget. The budget also includes \$819,000 for capital expenses, which includes new water and sewer lines. Other infrastructure improvement projects will be funded with bond proceeds issued in prior years. Such projects include relocation of water lines for the Mile 2 Road project and new water lines on Military Road connecting Inspiration Road to Schuerbach Road.

Total debt service for FY 2009-2010 is \$3,934,252, a decrease of \$39,546 compared to the amended FY 2008-09 Budget. No new debt was issued in fiscal year 2009; however, the City applied for a loan from the Texas Water Development Board (TWDB). The loan will be a 20 year zero interest loan, which will be structured as a bond issue. The proceeds will be used for decommissioning a portion of the South Water Plant and future expansion of the North Water Plant for a maximum water treatment capacity of 19.5 MGD. The City had issued a revenue

bond for the water plant projects (Governors loan) and will be repaying the issue once the loan from TWDB is awarded and proceeds are received.

The Utility Fund will have an estimated working capital of \$5,841,602 at September 30, 2009, and an estimated working capital of \$5,309,273 at September 30, 2010, a decrease of \$532,329 or 9.1% from the prior year. The majority of the decrease is attributed to the additional \$500,000 transfer-out to the General Fund.

### **SHARY MUNICIPAL GOLF COURSE FUND**

For Fiscal Year 2009-2010, total revenue budgeted for the Shary Municipal Golf Course is \$1,230,500. This figure represents a decrease of \$283,519 or 23.04% compared to the FY 2008-2009 amended budget amount of \$1,514,019. The 2009 Budget was amended to reflect a \$100,000 contribution from the Mission Economic Development Corporation (MEDC) and \$45,019 for reimbursements from FEMA for damages caused by Hurricane Dolly. The MEDC will be contributing \$100,000 per year for four years to fund a capital lease entered by the Golf Course.

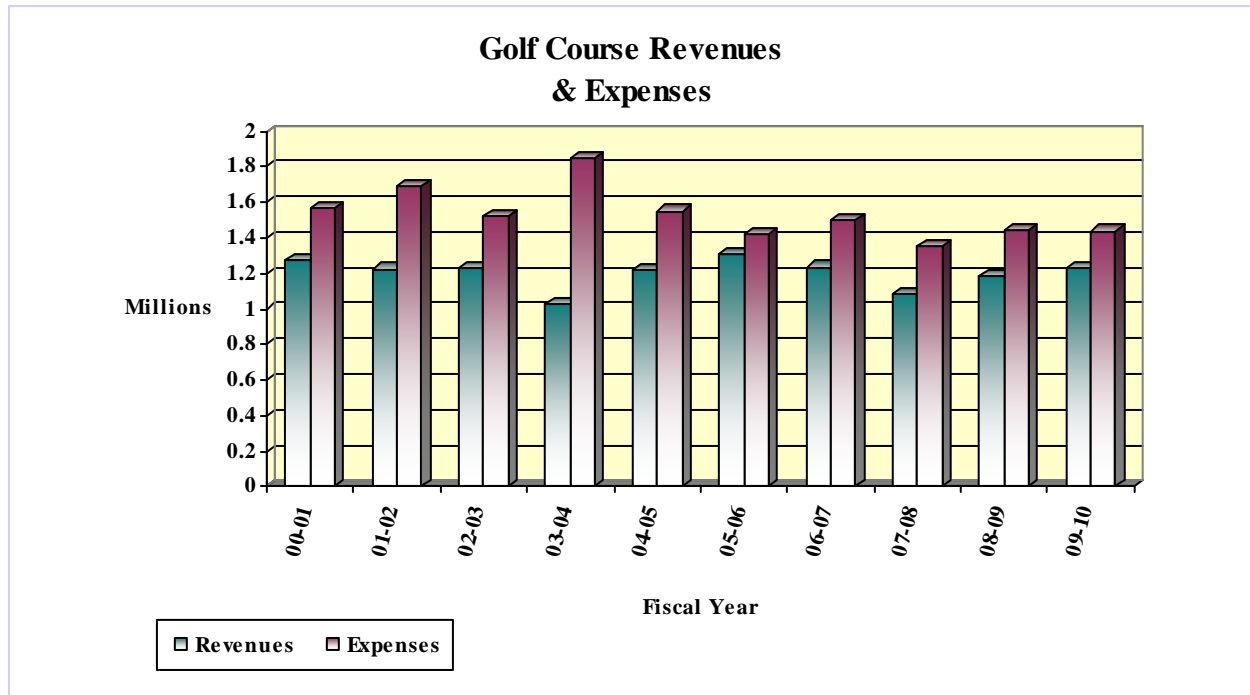
Total appropriations are budgeted at \$1,438,155 for FY 2009-2010, a decrease of \$36,596 or 2.48% compared to the FY 2008-2009 amended budget amount of \$1,474,747. The course will be undergoing an extensive irrigation system replacement project as well as a remodeling of the club house during the next 6-8 months. While it is unknown what the impact these projects will have on the number of rounds played will be, it is anticipated that once these projects are completed, the course will return to its status as one of the best and most played courses in the area.

Hurricane Dolly, which hit the Rio Grande Valley on July 23<sup>rd</sup>, 2008, caused major damage to various parts of the Course. The irrigation system was damaged by trees that were uprooted by the strong winds.

The greens and fairways were also damaged due to flooding and by a fungus that developed after the flood water receded. FEMA reimbursed the Golf Course \$45,019 for some of the damages; however, the irrigation system will need to be completely replaced. MEDC will be providing the funding for the replacement of the irrigation system and the remodeling the Club House. The total estimated cost for both the irrigation system and the remodeling of the Club House will be approximately \$3 million. Both projects are expected to commence in October 2009 and are estimated to be completed by March 2010.

Prior to end of the 2008-2009 fiscal year, the Shary Municipal Golf Course Advisory Board and staff reviewed the rates and fees at the Course. Based on their review, they recommended to the City Council that certain rates be increased for the 2009-2010 fiscal year, effective October 1, 2009. The new rates and fees will still be comparable to rates and fees charged by other municipal golf courses in the area. In addition to evaluating its fees, the Golf Course introduced various seasonal programs for the many winter visitors and local golfers enjoy the course in the

hopes of generating additional revenue. The Golf Course is also changing its' hours of operation to help reduce cost.



The Golf Course is also continuing to improve the quality of its merchandise available in the pro-shop in order to ensure quality control, inventory control, and overall customer satisfaction. The grounds section of the Golf Course is improving the raw water system in regards to availability, delivery, and distribution.

The debt service requirement for FY 2009-2010 is \$205,918. This amount includes the final payment of \$97,544 on the 2005 Certificates of Obligation; the total amount of the C.O. was \$435,000. The additional \$108,374 debt requirement is for capital leases. MEDC is providing \$100,000 for funding of the capital lease debt.

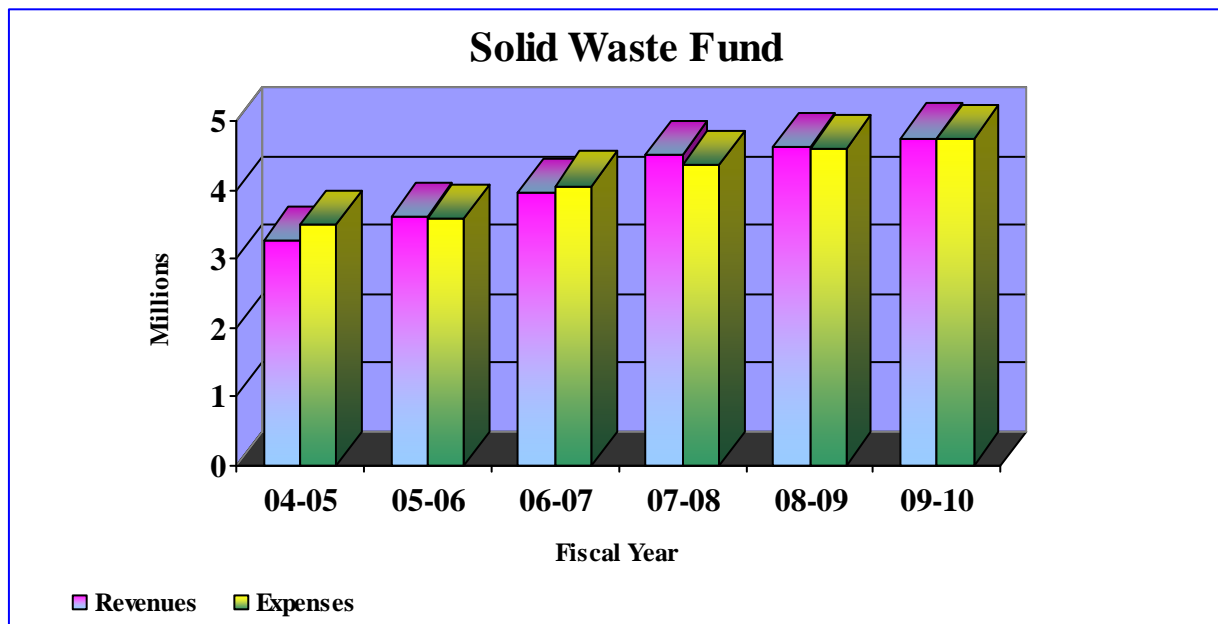
The Golf Course Fund is projected to have a deficit working capital of \$1,157,594 at September 30, 2009, and an projected deficit working capital of \$1,365,249 at September 30, 2010. Over the years, the Golf Course has been able to continue operating by borrowing funds from the Utility Fund.

### **SOLID WASTE FUND**

The City of Mission provides trash, brush, and dumpster services to its citizens through a solid waste contract with BFI (Allied Waste Management). Customers are billed for solid waste services through the City's Utility Billing and Collection Department. The contract with BFI is a revolving five (5) year period and is reviewed on an annual basis. No changes to the solid waste rates were made for the 2009-2010 fiscal year.

Solid Waste estimated revenues for Fiscal Year 2009-2010 are budgeted at \$4,767,500, and appropriations are budgeted at \$4,741,186. The estimated ending working capital at September 30, 2009 is projected to be \$355,140 and at September 30, 2010 it is projected to be \$381,454.

Staff will be evaluating the contract with BFI and look into the possibility of providing sanitation services in-house.



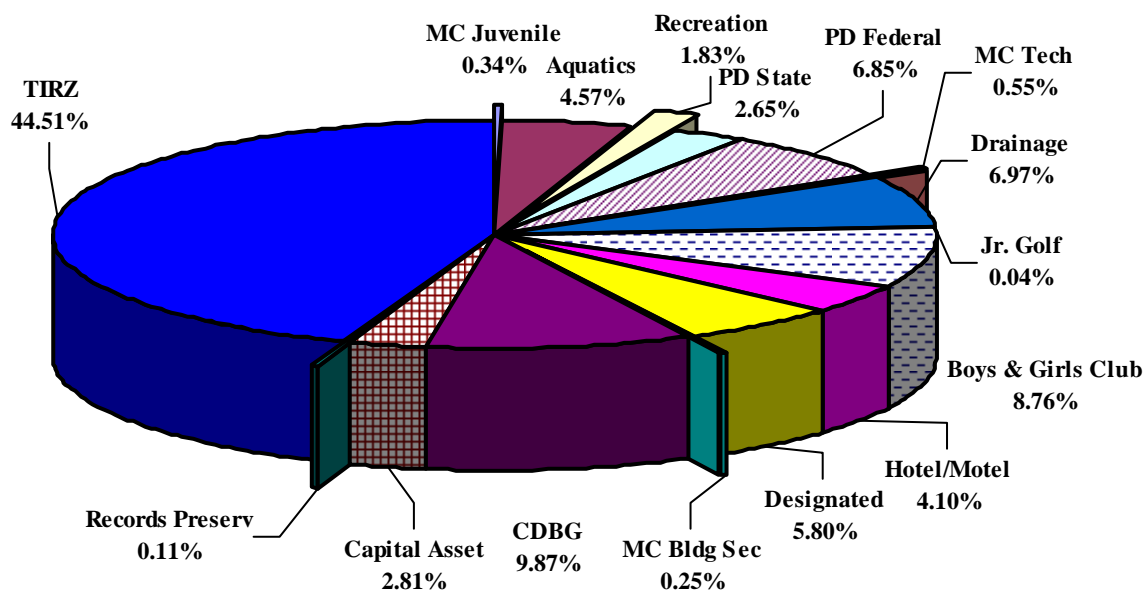
### **SPECIAL REVENUE FUNDS**

The City currently has 18 special revenue funds that are included in the 2010 budget. Special Revenue Funds are used to account for revenues and expenditures for specific programs. For example, the Aquatics Fund was created to account for the operation of the city's two swimming pools; the Hotel/Motel Tax Fund was created to account for the collection of hotel/motel taxes; and the CDBG Fund was created to account for grant proceeds received from the Department of Housing Urban Development (HUD). Some of the other funds were required to be created by state law while others were created by inter-local agreements. New accounting standards will require that some of these funds be incorporated into the General Fund beginning with FY 2011.

The Special Revenue Funds combined estimated revenues for the Fiscal Year 2009-2010 are budgeted at \$7,545,869 and includes \$3,342,386 of transfers-in. The largest transfer-in of \$2.3 million is reflected in the Tax Increment Reinvestment Zone. The General Fund and the Debt Service Fund transfer to the TIRZ Fund property taxes collected on the properties located within the TIRZ. The Designated Purpose Fund includes a transfer-in from the General Fund for the city's share of the SAFER Grant (\$455,000), which allowed the City to hire twelve (12) firefighters, and the Boys and Girls Club Fund includes a transfer-in from the General Fund for maintenance and operations in the amount of \$330,000.

The combined appropriations for FY 2009-2010 are budgeted at \$8,537,513, which includes transfers-out in the amount of \$150,000. The difference between revenues and appropriations is offset by the carried over fund balance of the various funds. Individual appropriations for FY 2009-2010 can be found on page 15.

### **Special Revenue Fund Appropriations**



The Tax Increment Fund, which contains the largest appropriation (44.51%) of the Special Revenue Funds, was created when the City created the Reinvestment Zone Number One in Fiscal Year 2002. Both the City of Mission and Hidalgo County deposit property taxes levied on the Zone into the Tax Increment Fund and these revenues are then distributed to the Mission Redevelopment Authority for redevelopment of residential subdivisions, educational facilities, commercial and park/open space properties in the Mission area.

The second largest Special Revenue Fund is the Community Development Block Grant (CDBG) with 9.87% of the total appropriations. CDBG funds are appropriated for the reconstruction of 15 new homes for low-income families, during FY 2009, 20 homes were reconstructed.

### **DEBT SERVICE FUND**

In prior years, property taxes were collected and recorded in the General Fund and then transferred to the Debt Service to make the annual tax payments; however, in FY 2008, this procedure was changed and all I&S taxes collected are recorded directly to the Debt Service Fund. The adopted I&S tax rate for FY 2010 is \$0.1153 on each \$100 valuation of property.

The budget was prepared using a 93% collection rate of the tax levy resulting in total estimated revenues being budgeted at \$3,658,000.

Debt Service requirements for outstanding General Obligation Bonds for the Fiscal Year 2009-2010 are \$3,218,377. A refunding bond and a certificate of obligation were issued on 07/15/2009 in the amounts of \$7,565,000 and \$5,495,000 respectfully. The 2009 Refunding Bond saved the City approximately \$414,000 by refunding the following: 1995 PPFCO, 1998 PPFCO, 1998 CO, 2000 PPFCO, and 2000 CO. In addition to these two bond issues, a tax note was issued on 11/28/08 in the amount of \$300,000 for the purchase of the Catholic Cemetery from the Dioceses of Brownsville. As of September 30, 2009, the City's total current outstanding debt is \$31,220,000.

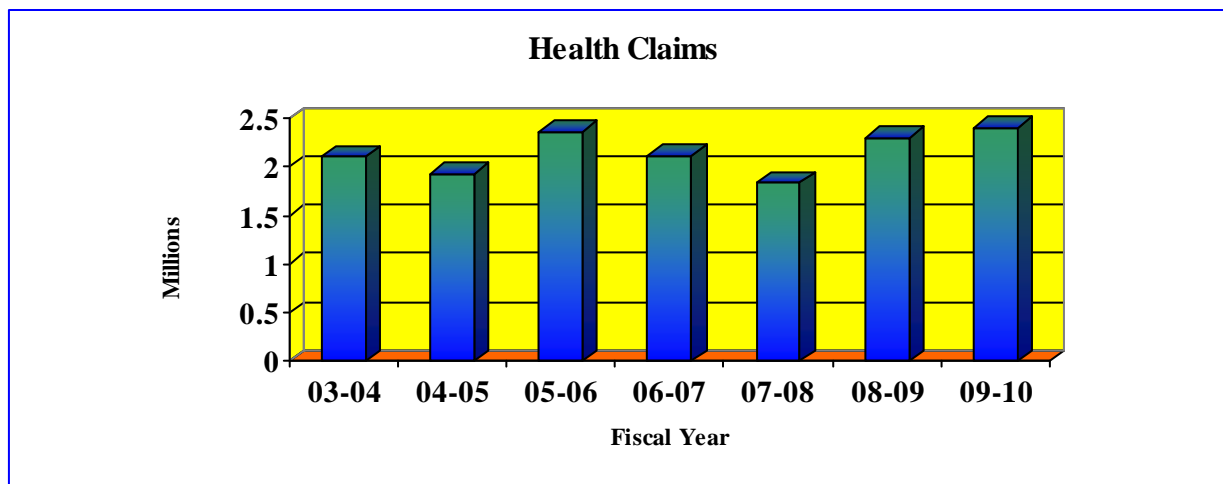
Total expenditures are budgeted at \$3,918,377, which includes a transfer-out to the TIRZ in the amount of \$700,000 as required by the TIRZ Ordinance. The estimated fund balance at the end of FY 2009-2010 is estimated to be \$786,349.

### **INTERNAL SERVICE FUND**

The Group Health Insurance Fund accounts for all premiums paid by the City for employee health insurance as well as premiums paid by City employees for family coverage and dependant health coverage. This fund accounts for all health and dental claims paid for employees in addition to administrative costs paid to the third party administrator.

The Group Health Insurance Fund total estimated revenues for FY 2009-2010 are budgeted at \$2,008,000 which represents a decrease of \$683,000 or 25.38 % compared to the 2008-2009 amended budget. The decrease in revenue was due to the reduction of the premium transfer from other funds. In order to offset the revenue shortfall in the General and Utility Funds, it was necessary to reduce the premium transfers per employee. The fund balance in this fund has accumulated to approximately \$2.5 million as of September 30, 2009.

Total appropriations for FY 2009-2010 are budgeted at \$3,093,562, which is a decrease of \$335,438 or 9.78% compared to the FY 2008-2009 amended budget. This decrease is attributed to lower health claims and change third party administrator.





Government Account Standards Board (GASB) issued Statement No. 45, which became effective in FY 2009. GASB 45 basically converts the current practice of accounting for the City's retirees health benefits from pay-as-you-go basis to the accrual basis of accounting. The statement requires that an actuarial valuation be performed at least every two years if the City provides post employment health benefits to its retirees. The City provides two years of health coverage for employees who retire from the City with 25 years of continuous service.

The City had its first actuarial valuation done as of 10/01/07 on the health coverage benefit, which reported an unfunded actuarial accrued liability of \$989,421 with an Annual Required Contribution (ARC) of \$151,562. The City can choose not to fund the ARC and continue on a pay-as-you-go basis; however, it must report the full unfunded liability in its' statement of net assets. If the City decides to fund the ARC, only the ARC will be reported as a liability.

One of the requirements of GASB 45 is that the ARC must be set aside in an irrevocable trust fund. The City has established the Trust Fund and the initial transfer of the ARC has been completed. We are currently working with our independent auditors and legal counsel to ensure that all requirements of GASB 45 have been met.

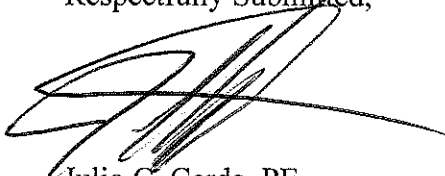
### SUMMARY

The preparation of the Fiscal Year 2009-2010 City of Mission Budget could not have been accomplished without the efficient and dedicated service of the City Council, City Administration, and Staff. The City of Mission is a progressive community with a promising economy and continuing residential growth. Nevertheless, the demand for services continues to grow and the cost to provide these services continues to increase each year.

The City Council and City Administration are committed to the citizens of Mission to provide property tax relief in the form of property tax reductions when fiscally possible. In addition, the City Council enacted a Tax Freeze for the elderly and the disabled to ensure the amount of taxes they pay the City will not increase. For these reasons, we will continue to work together to closely monitor all projected revenues and comply with expenditure limits with periodic reports to the City Council.

We anticipate that the FY 2009-2010 Budget will meet the City Council's objectives for services to the citizens of Mission. The staff and I look forward to working with the City Council and the community to meet the challenges of the fiscal year.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Julio C. Cerda', with a stylized flourish extending from the end.

Julio C. Cerda, PE,  
City Manager

**ORDINANCE NO. 3483**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF MISSION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2009 AND ENDING SEPTEMBER 30, 2010; APPROPRIATING MONEY TO A DEBT SERVICE FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF MISSION FOR THE 2009 – 2010 FISCAL YEAR

**WHEREAS**, the budget for the fiscal year beginning October 1, 2009 and ending September 30, 2010 was duly filed with the City Secretary and presented to the City Council by the City Manager and a public hearing was caused to be given by the City Council and said notice was published in the *Progress Times* and said public hearing was held according to said notice;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF MISSION, TEXAS THAT:**

**SECTION 1.**

That the appropriations for the fiscal year beginning October 1, 2009 and ending September 30, 2010 for the support of the general government of the City of Mission, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2009 – 2010 budget;

**SECTION 2.**

That the submitted budget, is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2009 and ending September 30, 2010.

The General Fund Budget is hereby approved in the amount of \$34,254,420; the Utility Fund Budget is hereby approved in the amount of \$17,267,329; the Golf Course Fund Budget is hereby approved in the amount of \$1,438,155. All other funds are approved in the total appropriations of \$20,310,638.

**SECTION 3.**

That there is hereby appropriated the amount shown in said budget necessary to provide for a Debt Service Fund for the payment of the principal and interest and the retirement of the bonded indebtedness of said City in the amount of \$3,918,377 included within the above stipulated amounts.

**PASSED AND APPROVED** on this reading, this 14<sup>th</sup> day of September 2009.

  
Norberto Salinas, Mayor

ATTEST:

  
Anna Carrillo, City Secretary



## **ORDINANCE NO. 3484**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
LEVYING AN AD VALOREM TAXES FOR USE AND SUPPORT OF THE  
MUNICIPAL GOVERNMENT OF THE CITY OF MISSION FOR THE FISCAL YEAR  
2009-2010; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC  
PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN  
SAME SHALL BECOME DELINQUENT IF NOT PAID; AND PROVIDING FOR  
EXEMPTIONS FOR THE ELDERLY AND FOR THE DISABLED

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS THAT:

### **SECTION 1.**

That there is hereby levied, and there shall be collected, for the use and support of the municipal government of the City of Mission, Texas, and to provide a Debt Service Fund for the Fiscal Year 2009-2010; upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$0.5566 on each \$100.00 valuation of property, said tax being so levied and apportioned to the specific purposes as follows:

- (1.) For the maintenance and support of the general government (General Fund), \$0.4413 on each \$100.00 valuation of property; and
- (2.) For the interest and sinking fund, \$0.1153 on each \$100.00 valuation of property.

### **SECTION 2.**

That taxes levied under this ordinance shall be due and payable October 1, 2009, and if not paid on or before January 31, 2010 shall immediately become delinquent.

### **SECTION 3.**

All taxes shall become a lien upon the property against which assessed, and the Tax Assessor-Collector of the City of Mission is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and the laws of the State of Texas and ordinances of the City of Mission shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City of Mission. All delinquent taxes shall bear interest and be subject to penalty from the date of delinquency, as prescribed by State law.

### **SECTION 4.**

This ordinance shall take effect and be in force from and after its passage.

**SECTION 5.**

- a. There is hereby granted to an individual who is sixty-five (65) years of age or older an exemption from taxation of \$10,000.00 of the appraised value of his residence homestead, as defined in the Texas Property Tax Code. Joint or community owners may not receive the same exemption provided herein for the same residence homestead in the same year. Said exemption is only approved for the 2009 tax year.
- b. There is hereby granted to an individual who is disabled an exemption from taxation of \$10,000.00 of the appraised value of his residence homestead, as defined in the Texas Property Tax Code. Joint or community owners may not receive the same exemption provided herein for the same residence homestead in the same year. Said exemption is only approved for the 2009 tax year.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Mission, Texas in regular meeting this the 14<sup>TH</sup> of September 2009.



Norberto Salinas, Mayor

**ATTEST:**

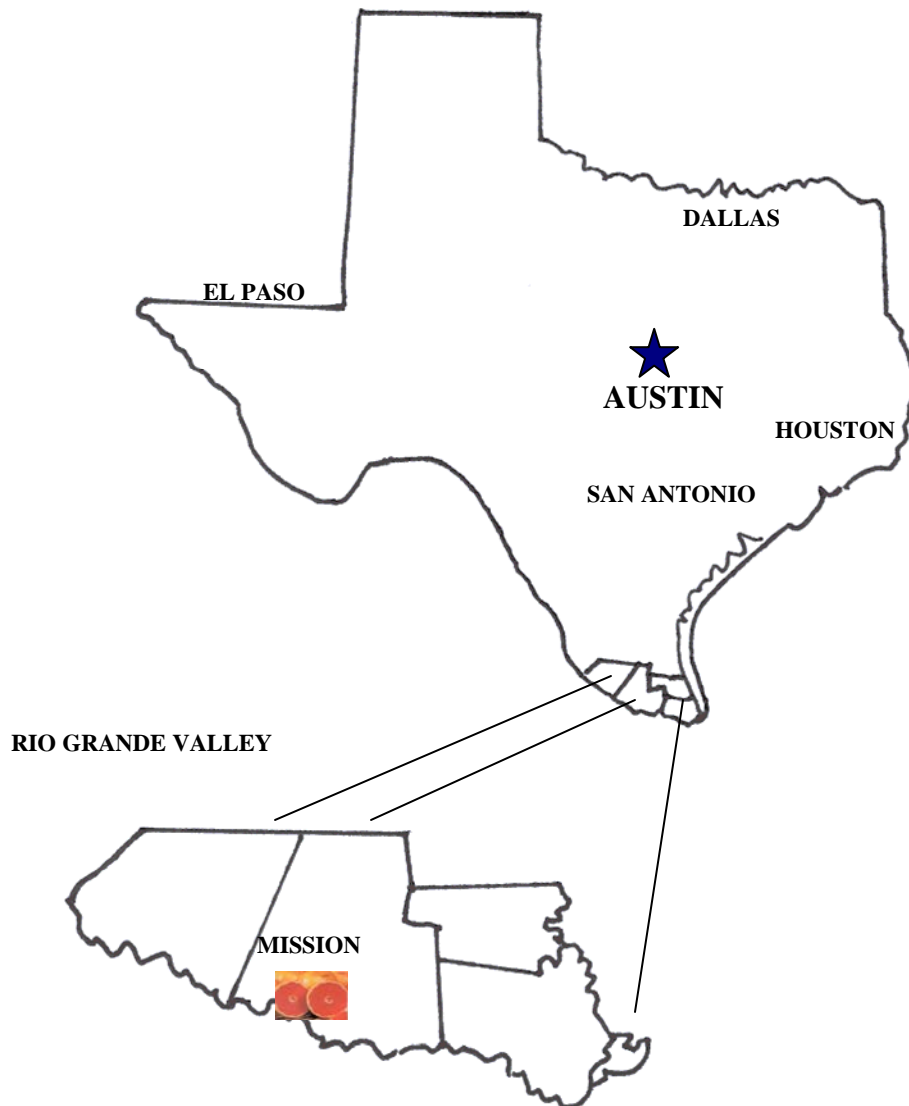


Anna Carrillo, City Secretary



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# CITY OF MISSION, TEXAS



Located in the Lower Rio Grande Valley, at the southern tip of Texas, Mission retains all the charm of small town southern hospitality while providing all the amenities of a large city. Mission offers the advantages of city living without the congestion, pollution, and noise.

Mission is easily accessible from all parts of Texas, the US, Canada, and Mexico. Its central location makes Mission a leading trade center for the area, providing packing and processing facilities, banks, stores, and allied supporting businesses.



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## **CITY OF MISSION PROFILE, STRUCTURE, AND ECONOMIC CONDITION**

### **PROFILE**

The City of Mission was incorporated on March 19, 1910 and is located along the U.S. - Mexico border in South Texas. The City currently occupies a land area of approximately 21.25 square miles. The City's population has grown since the 1990 Census from 31,552 to 45,408 as per the 2000 Census, an increase of 43.9%. The 2007 Census update estimates Mission's population to be 65,310. The City is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the City Council.

The City of Mission is a political subdivision located in Hidalgo County operating as a home rule city under the City's Home Rule Charter, last amended in May 10, 2008. The City operates under a Council/Manager form of government where the Mayor and four Council members are elected at large to four-year staggered terms. The City Council is responsible, among other things, to enact local legislation, adopt budgets, determine policies and appoint the City Manager and City Attorney. The City Manager is responsible for executing the policies and ordinances of the City Council, for overseeing the day-to-day operations of the City, and for appointing the heads of the City's departments.

### **BUDGET**

The annual budget serves as the foundation for the City's financial planning and control. The departments of the City are required to submit request for appropriations to the City Manager by the second Friday in June. The City Manager uses these requests as the starting point in developing a proposed budget. The City Manager then presents the proposed budget to the City Council for their review by mid-August. The Council is required to hold public hearings on the proposed budget and to adopt a final budget by no later than fifteen (15) days prior to October 1, the beginning of the new fiscal year. The appropriated budget is prepared by fund, function, and department. The legal level of budgetary control is in the department level within each fund. Any change to the original budget, which will exceed the appropriated amount at the department level, requires City Council approval. Any change to the original departmental budget between line items will be process through a budget reclassification form, which will require the City Manager, Department Head, and Finance Director's approval. Budget adjustments may not be made between different departments nor can they be used to increase or decrease wages and benefits. Such changes will require City Council approval.

### **SERVICES**

The City provides a full range of services, including police and fire protection; the construction and maintenance of streets, and other infrastructure; recreational and cultural events; water, sewer, and sanitation services; and a municipal golf course (27 holes). The City has 126 police officers and 67 firefighters, four fire stations, with the fifth one currently being bided out for construction along

with a police sub-station. The City has a 67acre community park plus 13 other parks located throughout the city, a hike and bike trail, two swimming pools, 8 tennis courts, and several other recreational activities.

## **ECONOMIC CONDITION**

Mission is one of the major cities in McAllen-Edinburg-Mission Metropolitan Statistical Area (MSA). Once an agricultural town, the City of Mission has become one of the fastest growing cities in the Rio Grande Valley with investments in shopping centers, industrial parks, retail developments, residential and commercial developments, and recreational developments. Because of the semi-tropical weather, culture, friendliness, and proximity to Mexico, Mission has become home to over 30,000 "Winter Texans" for four to six months out of the year. Winter Texans are mostly retired citizens from the northern states who visit the Rio Grande Valley to escape the cold winter weather. In addition to the Winter Texan Resident, Mission is also home to many Mexican visitors.

The Rio Grande Valley (the Valley) has not yet experience the full impact of the economic downturn. The Valley has seen a slight decline in sales tax and building permits. The City of Mission reflects a 2% decline in sales tax in comparison to Fiscal Year 2008 and building permits also reflect a decline; however, with the opening of the Anzalduas International Bridge, building permits are expected to increase and sales are expected to remain stable. The Anzalduas International Bridge, which will open October 2009, is an \$80 million project that has taken 14 years and the cooperation of various government agencies to materialize. This project is a joint project between the Cities of Mission, McAllen, and Hidalgo. The Bridge will connect South Mission and McAllen international trade areas to the west end of Reynosa, Mexico where many maquiladoras and other cross-border businesses are located. In addition, the Bridge will also connect to the Monterrey, Mexico Connector, making easier and faster to travel to/from Mexico. The Bridge will also create hundreds of new jobs in the Mission/McAllen areas.

City of Mission, in coordination with Mission Redevelopment Authority (MRA), Hunt Development, Mission Economic Development Corporation (MEDC), and Mission Economic Development Authority (MEDA), has installed the necessary infrastructure in anticipation of the new development along the new Bridge highway-(Anzalduas Highway). Texas Department of Transportation (TXDOT) has allocated \$21 million for the new highway, which will take approximately two years to be completed.

The international bridge, the highway, and the connection to major Mexican cities are all factors that are expected to have a favorable economic impact not only to the City of Mission, but to the whole region surrounding the City of Mission.

Although, Mission's unemployment rate is at 9.7% according to the Texas Labor Market Information Tracer Data Link, the Mission-McAllen-Edinburg MSA experienced the highest annual growth rate at 1.4 percent with the addition of 2,900 jobs in nonagricultural sectors. Mission's job growth sectors have been retail, education, government, and health services.

## **CITY OF MISSION FISCAL POLICY**

The overall goal of the City's fiscal policy is to provide sound guidelines, which will help maintain effective management of the City's financial resources and ensure long-term financial stability. The City's budget provides such guidelines.

The City Manager, designated as the City's Budget Officer, is primarily responsible for the development of the annual budget to be submitted to the City Council for approval and adoption. The City Manager, between sixty (60 and (90) days prior to the beginning of each fiscal year, must submit a proposed budget, which shall provide a complete financial plan for the fiscal year.

### **BUDGET**

#### **Budget Process**

1. The City of Mission Budget is prepared according to the City's Charter requirements and applicable State Laws.
2. The goal each year is to adopt the Budget no later than fifteen (15) days prior to the beginning of the fiscal year, as required by the City's Charter.
3. The budget addresses governmental funds, proprietary funds, and internal service funds. Budgets for the general fund, special revenue funds, and debt service fund are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgets for proprietary funds exclude depreciation and reflect capital outlay and debt principal payments as budgeted expenses.
4. Provisions are made in the annual budget and in the appropriation ordinance for a contingent appropriation in the amount **not** more than three (3) percent of the total budget, to be used in case of unforeseen emergencies. The contingency is appropriated only in the general fund and in the proprietary funds.
5. During the month of May, the City Manager requests from each department head to submit, per object item, estimate amounts for the current fiscal year and expected amounts for the following year. The City Manager, with the help from the Finance Department, compiles this information and prepares a proposed budget for City Council to review.
6. The City Manager then files the propose budget and supporting schedules with the City Secretary and the propose budget becomes a public record.
7. After reviewing the proposed budget, the City Council shall fix the time and place of a public hearing on the propose budget. The time and place of the public hearing must be published in a newspaper of general circulation within the City at least 10 days before the dated of such hearing. The public hearing is normally in the first Council Meeting held in August.

8. After the public meetings, the City Council may insert new items or may increase or decrease items from the budget, except items in proposed expenditures fixed by law. However, an increase in total expenditures must be offset by an increase in the total anticipated revenue at least to equal such proposed expenditures.
9. The budget shall be adopted no later than fifteen (15) days prior to the beginning of the fiscal year. If the City Council fails to adopt the budget, then the existing budget along with its tax levying ordinance and its appropriation ordinance shall be deemed adopted for the ensuing fiscal year.
10. Upon adoption of the final budget by a majority of the City Council, copies must be filed with the City Secretary, County Clerk of Hidalgo County, and the State Comptroller of Public Accounts at Austin. Copies of the budget must also be made available to all departments, outside agencies, and to the public.
11. The budget is implemented on October 1<sup>st</sup>.
12. After October 1<sup>st</sup>, any change to the original budget, which will exceed the appropriated amount at the department level, requires City Council approval. Any change to the original departmental budget between line items will be process through a budget reclassification form, which will require the City Manager, Department Head, and Finance Director's approval.

Budget adjustments may not be made between different departments nor can they be used to increase or decrease wages and benefits. Such changes will require City Council approval.

13. The legal level of budgetary control is in the department level within each fund.

#### **Balance Budget**

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand or beginning fund balance). If a deficit fund balance occurs, the City Manager shall adjust revenues and/or expenditures to eliminate such deficit.

#### **The Basis of Accounting**

The City of Mission budget is developed, implemented, and monitored using the modified accrual basis of accounting in accordance with generally accepted accounting principles (GAAP), with the exceptions previously noted.

#### **Guidelines for estimating revenues and expenditures**

The City of Mission estimates revenues and expenditures on an objective and reasonable, yet conservative, basis.

#### **Encumbrances and Construction in Progress Projects**

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable

appropriation, is utilized as an extension of formal budgetary integration in governmental funds. Encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year.

### **Capital Project Budgets**

Capital project budgets are not included in the annual appropriated budget. Budgets for capital projects are processed at the beginning of a project and are closed at year-end. After an analysis of such projects, a budget is created and approved by City Council in the new fiscal year for the balance of each project. Budgets for the Capital Projects Funds are adopted over the multiple-year term of the projects.

## **Minimum Fund Balances and Sinking Funds**

### **Minimum Fund Balance**

In order to maintain a prudent level of financial resources to protect against reduction of service levels and raising of taxes and fees because of temporary revenue shortfalls or unpredicted one-time expenditures, the City of Mission saw it appropriate to establish an unreserved undesignated fund balance equal to a minimum of three months of operations minus its appropriated contingency for the general operating fund. The City shall annually review this policy and make appropriate amendments from time to time to insure the maximum compliance possible to this policy.

### **Revenue Bond Reserve Accounts**

The City shall be in strict compliance with the requirements of the ordinance that created the Revenue Bond Reserve Accounts. The Revenue Reserve Bond is updated annually, unless a new Bond is issued.

### **Revenue Bond Sinking Accounts**

The City shall be in strict compliance with the requirements of the ordinance that created the Revenue Bond Sinking Accounts. Monthly and sometimes yearly payments are made to these accounts from the Maintenance and Operations Fund. An adequate balance must be maintained to meet semi-annual principal and interest bond payments. At year-end at least 50% of next principal payment must be maintained in each account.

### **General Obligation Bond Sinking Accounts**

The City shall be in strict compliance with the requirements of the ordinance that created the General Obligation Bond Sinking Accounts. Yearly payments from the General Fund are made to these accounts at the beginning of the fiscal year. These payments are sufficient funds to cover both the principal and interest payments due during that fiscal year. At year-end, at least 2% of the original bond issuance must be maintained in each account.

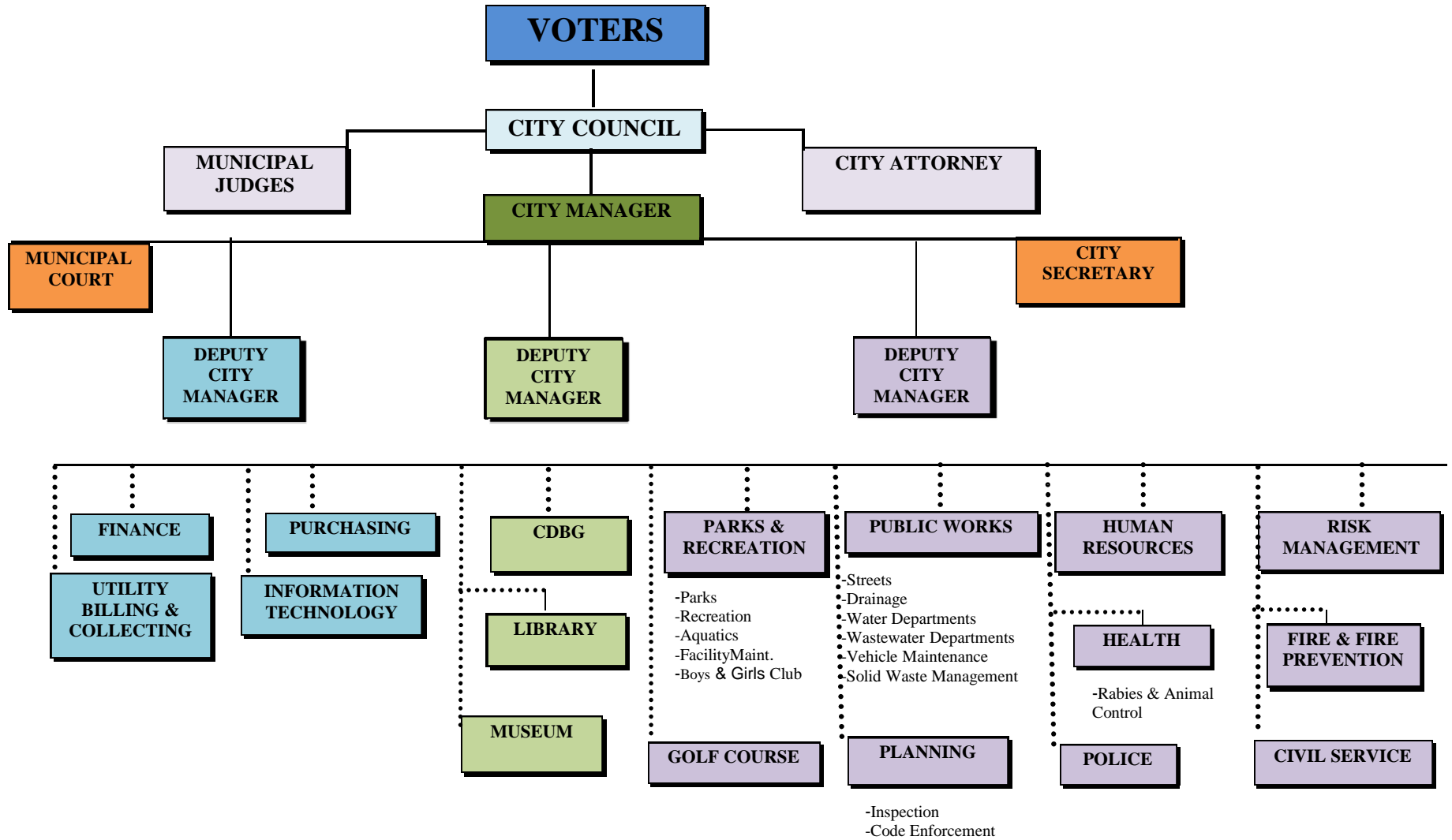
## **Long Term Debt Policy**

### **Capital Improvement Plan**

Major capital improvements or assets will normally be funded through the issuance of long-term debt.

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# CITY OF MISSION, TEXAS ORGANIZATIONAL CHART





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**City of Mission, Texas**  
**2009-2010 Estimated Fund Balance Analysis-All Funds**

	Estimated Beginning Fund Balance 10/01/2009	Projected Revenues	Transfers In	Total Estimated Resources	Appropriations	Transfers Out	Total Appropriations	Ending Fund Balance 09/30/2010
<b>General Fund</b>								
General Fund	\$ 5,454,487	\$ 31,573,746	\$ 2,250,000	\$ 39,278,233	\$ 31,612,034	\$ 2,642,386	\$ 34,254,420	\$ 5,023,813
<b>Total General Fund</b>	<b>5,454,487</b>	<b>31,573,746</b>	<b>2,250,000</b>	<b>39,278,233</b>	<b>31,612,034</b>	<b>2,642,386</b>	<b>34,254,420</b>	<b>5,023,813</b>
<b>Special Revenue Funds</b>								
CDBG								
Aquatics Fund	-	842,320	-	842,320	842,320	-	842,320	-
Recreation Fund	10,000	212,385	177,386	399,771	389,771	-	389,771	10,000
Police Dept. State Sharing FD	74,067	104,000	-	178,067	156,400	-	156,400	21,667
Police Dept. Federal Sharing FD	225,280	800	-	226,080	226,080	-	226,080	-
Municipal Court Technology FD	583,167	1,300	-	584,467	584,467	-	584,467	-
Municipal Court Building Security	140,311	34,800	-	175,111	47,200	-	47,200	127,911
Drainage Assessment Fund	327,388	548,500	-	875,888	445,000	150,000	595,000	280,888
Mission Jr. Golf	843	3,000	-	3,843	3,000	-	3,000	843
Records Preservation Fund	12,293	8,500	-	20,793	9,000	-	9,000	11,793
Speer Memorial Library Fund	25,210	220	-	25,430	-	-	-	25,430
Hotel/Motel Tax Fund	409,939	517,000	-	926,939	350,000	-	350,000	576,939
Municipal Court Building Security	143,887	25,950	-	169,837	21,565	-	21,565	148,272
Park Dedication Fund	-	-	-	-	-	-	-	-
Designated Purpose Fund	-	40,418	455,000	495,418	495,418	-	495,418	-
Municipal Court Juvenile Case Mrg	34,276	35,150	-	69,426	29,148	-	29,148	40,278
Capital Assets Replacement Fund	160,203	200	80,000	240,403	240,000	-	240,000	403
Boys and Girls Club Fund	95,641	328,740	330,000	754,381	748,144	-	748,144	6,237
Tax Increment Redevelopment FD	4,804	1,500,200	2,300,000	3,805,004	3,800,000	-	3,800,000	5,004
<b>Total Special Funds</b>	<b>2,247,309</b>	<b>4,203,483</b>	<b>3,342,386</b>	<b>9,793,178</b>	<b>8,387,513</b>	<b>150,000</b>	<b>8,537,513</b>	<b>1,255,665</b>
<b>Enterprise Funds</b>								
Utility Fund	5,841,602	16,735,000	-	22,576,602	15,267,329	2,000,000	17,267,329	5,309,273
Golf Course Fund	(1,157,594)	1,230,500	-	72,906	1,438,155	-	1,438,155	(1,365,249)
Solid Waste Fund	355,140	4,767,500	-	5,122,640	4,641,186	100,000	4,741,186	381,454
<b>Total Enterprise Funds</b>	<b>5,039,148</b>	<b>22,733,000</b>	<b>-</b>	<b>27,772,148</b>	<b>21,346,670</b>	<b>2,100,000</b>	<b>23,446,670</b>	<b>4,325,478</b>
<b>Debt Service</b>								
Debt Service Fund	1,046,726	3,658,000	-	4,704,726	3,218,377	700,000	3,918,377	786,349
<b>Total Debt Service Fund</b>	<b>1,046,726</b>	<b>3,658,000</b>	<b>-</b>	<b>4,704,726</b>	<b>3,218,377</b>	<b>700,000</b>	<b>3,918,377</b>	<b>786,349</b>
<b>Permanent Fund</b>								
Post Employment Trust Fund	151,562	200	151,562	303,324	-	-	-	303,324
Cemetery Trust Fund	48,404	1,200	-	49,604	20,000	-	20,000	29,604
<b>Total Permanent Fund</b>	<b>199,966</b>	<b>1,400</b>	<b>151,562</b>	<b>352,928</b>	<b>20,000</b>	<b>-</b>	<b>20,000</b>	<b>332,928</b>
<b>Internal Service Fund</b>								
Group Health Insurance Fund	2,483,985	2,008,000	-	4,491,985	2,942,000	151,562	3,093,562	1,398,423
<b>Total Trust Fund</b>	<b>2,483,985</b>	<b>2,008,000</b>	<b>-</b>	<b>4,491,985</b>	<b>2,942,000</b>	<b>151,562</b>	<b>3,093,562</b>	<b>1,398,423</b>
<b>TOTALS</b>	<b>\$ 16,471,621</b>	<b>\$ 64,177,629</b>	<b>\$ 5,743,948</b>	<b>\$ 86,393,198</b>	<b>\$ 67,526,594</b>	<b>\$ 5,743,948</b>	<b>\$ 73,270,542</b>	<b>\$ 13,122,656</b>

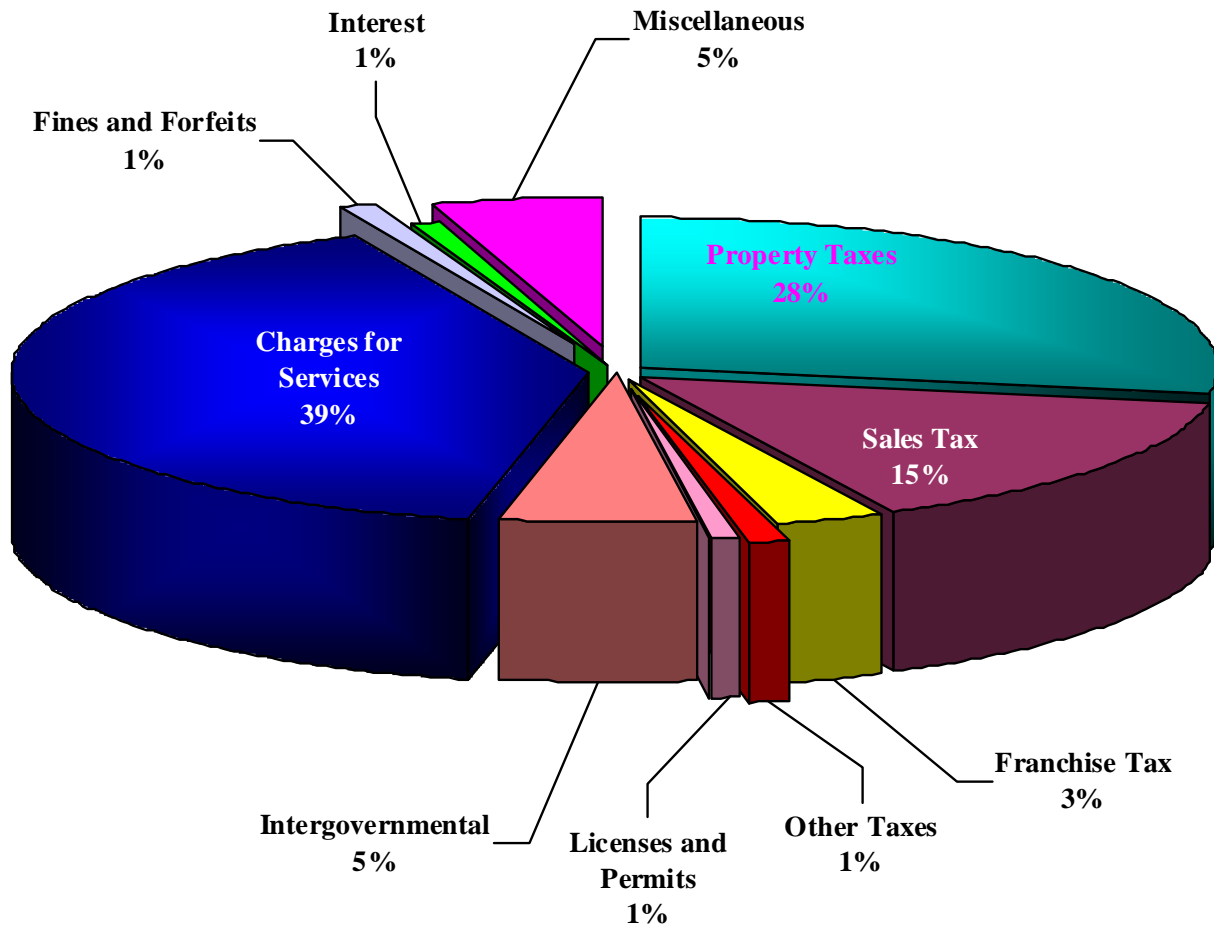
**CITY OF MISSION**  
**SUMMARY OF MAJOR REVENUES**  
**ALL FUNDS**

	General Fund	Special Revenue Funds	Post Employment Trust Fund	Cemetery Trust Fund	ENTERPRISE FUNDS			Group Health Ins. Fund	Debt Service Fund	Total
					Water	Golf Course	Solid Waste			
Property Taxes	\$ 14,125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,634,000	\$ 17,759,000
Sales Tax	9,750,000	-	-	-	-	-	-	-	-	9,750,000
Franchise Tax	1,900,000	-	-	-	-	-	-	-	-	1,900,000
Other Taxes	280,000	515,000	-	-	-	-	-	-	-	795,000
Licenses and Permits	457,500	-	-	-	-	-	-	-	-	457,500
Intergovernmental	935,496	2,631,253	-	-	-	-	-	-	-	3,566,749
Charges for Services	447,250	826,060	-	1,000	16,440,000	1,122,500	4,766,500	1,991,000	-	25,594,310
Fines and Forfeits	820,000	33,000	-	-	-	-	-	-	-	853,000
Interest	80,000	18,120	200	200	260,000	-	-	17,000	24,000	399,520
Miscellaneous	2,778,500	180,050	-	-	35,000	108,000	1,000	-	-	3,102,550
Total Operating Revenues	31,573,746	4,203,483	200	1,200	16,735,000	1,230,500	4,767,500	2,008,000	3,658,000	64,177,629
Transfers In	2,250,000	3,342,386	151,562	-	-	-	-	-	-	5,743,948
Total Operating Revenues and Transfers Out	\$ 33,823,746	\$ 7,545,869	\$ 151,762	\$ 1,200	\$ 16,735,000	\$ 1,230,500	\$ 4,767,500	\$ 2,008,000	\$ 3,658,000	\$ 69,921,577

# CITY OF MISSION, TEXAS

## SUMMARY OF MAJOR REVENUES - ALL FUNDS

**\$64,177,629**



Note: Does not include \$5,743,948 of transfers-in.

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**CITY OF MISSION**  
**SUMMARY OF MAJOR EXPENDITURES**  
**ALL FUNDS**

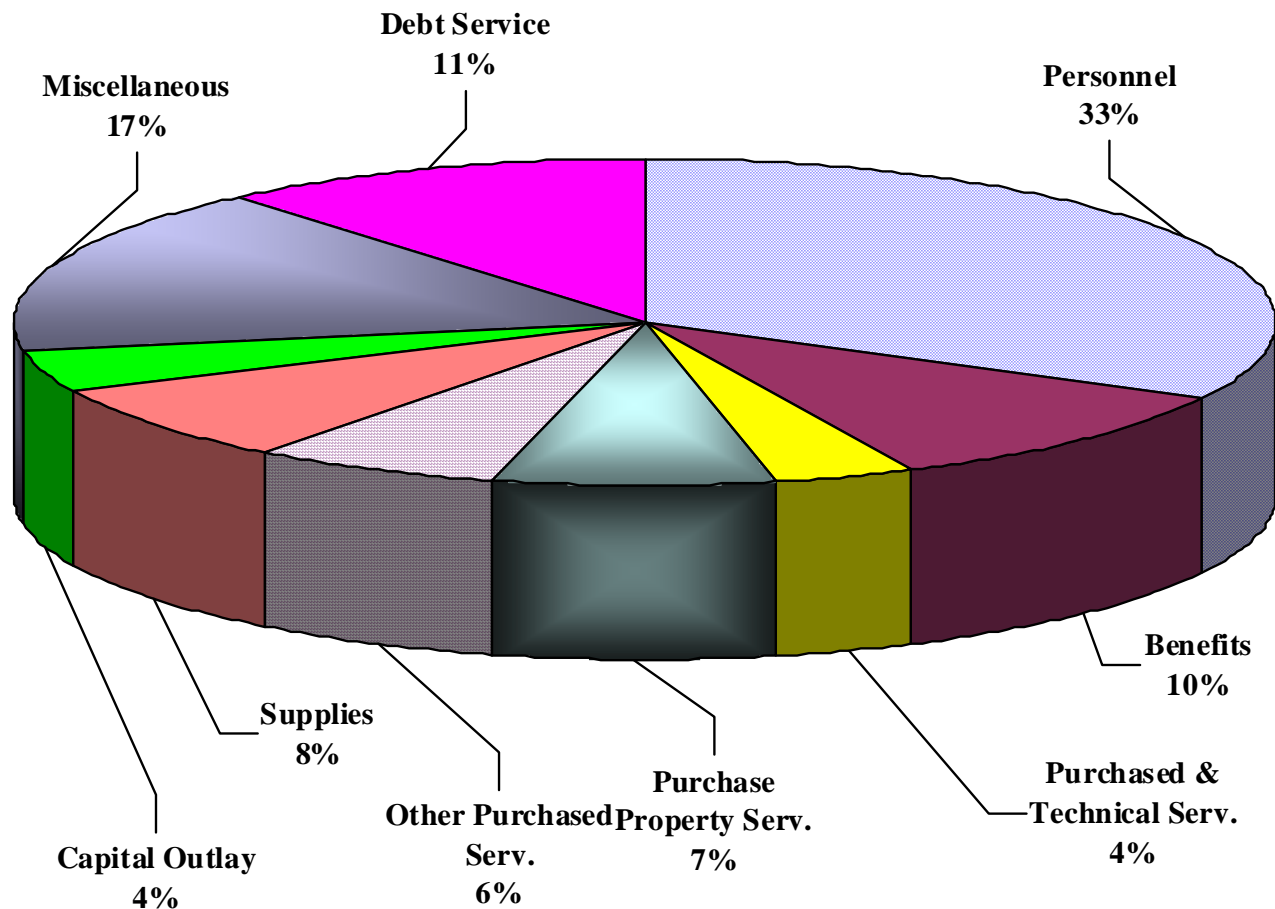
	General Fund	Special Revenue Funds	Post Employment Trust Fund	Cemetery Trust Fund	ENTERPRISE FUNDS			Group Health Ins. Fund	Debt Service Fund	Total
					Water	Golf Course	Solid Waste			
Personnel	\$ 17,623,932	\$ 1,124,282	\$ -	\$ -	\$ 2,724,914	\$ 595,093	\$ -	\$ -	\$ -	\$ 22,068,221
Benefits	5,561,044	290,547	-	-	960,473	190,944	-	-	-	7,003,008
Purchased & Technical Services	2,016,950	108,600	-	-	271,100	3,000	-	-	-	2,399,650
Purchased Property Services	2,462,038	124,409	-	-	2,318,000	96,250	7,000	-	-	5,007,697
Other Purchased Services	921,503	119,407	-	-	310,420	11,750	-	2,942,000	-	4,305,080
Supplies	1,466,478	229,645	-	20,000	3,176,760	304,700	-	-	-	5,197,583
Capital Outlay	571,000	1,444,485	-	-	819,000	2,000	-	-	-	2,836,485
Miscellaneous	945,089	4,892,638	-	-	752,410	28,500	4,634,186	-	-	11,252,823
Debt Service	44,000	53,500	-	-	3,934,252	205,918	-	-	3,218,377	7,456,047
Total Expenditures/Expenses	31,612,034	8,387,513	-	20,000	15,267,329	1,438,155	4,641,186	2,942,000	3,218,377	67,526,594
Transfers Out	2,642,386	150,000	-	-	2,000,000	-	100,000	151,562	700,000	5,743,948
Total Expenditures/Expense and Transfers Out	\$ 34,254,420	\$ 8,537,513	\$ -	\$ 20,000	\$ 17,267,329	\$ 1,438,155	\$ 4,741,186	\$ 3,093,562	\$ 3,918,377	\$ 73,270,542

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# CITY OF MISSION, TEXAS

## SUMMARY OF MAJOR EXPENDITURES – ALL FUNDS

**\$67,526,594**



Note: Does not include \$5,743,948 of transfers-out.



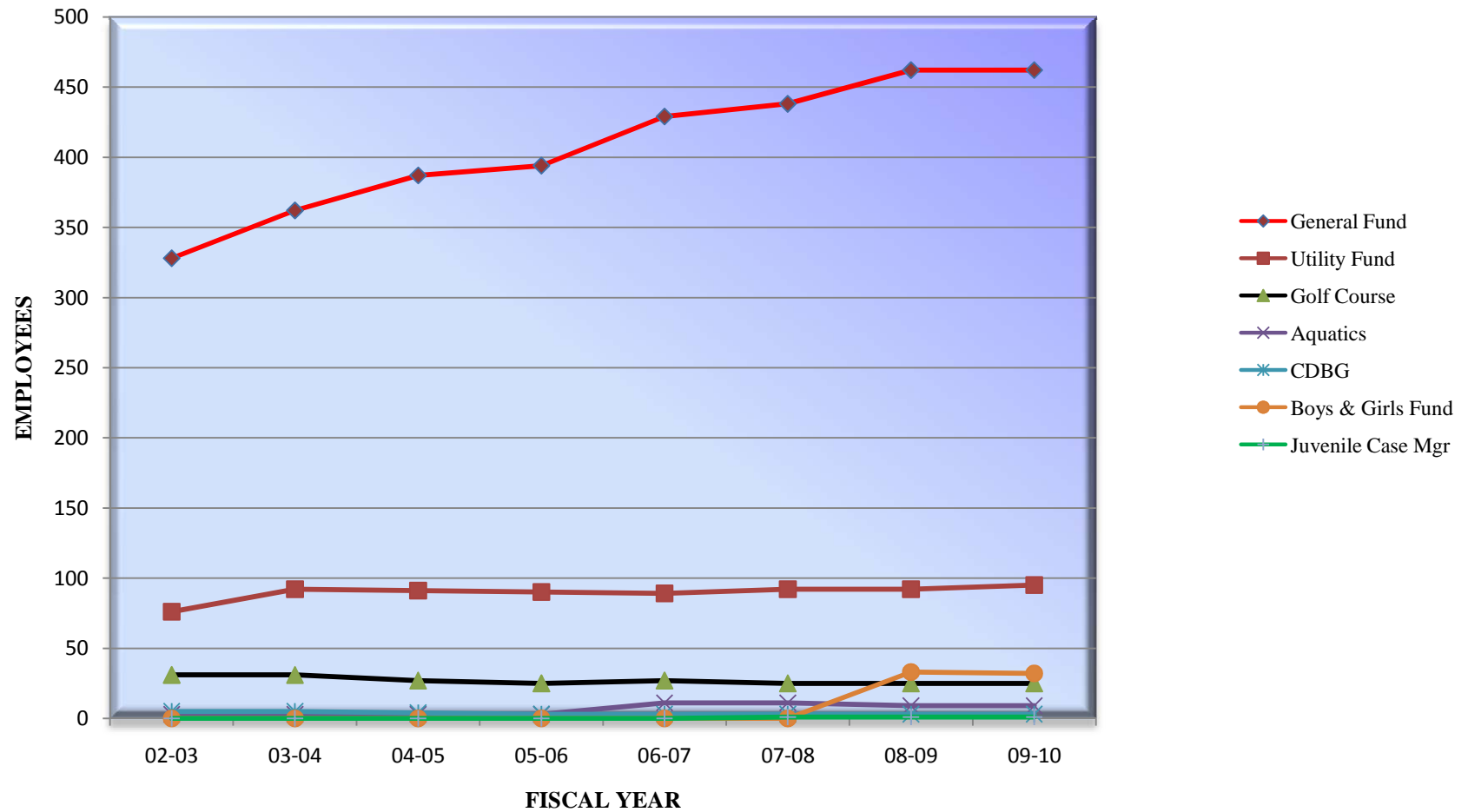
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**CITY OF MISSION, TEXAS  
PERSONNEL POSITIONS - ALL FUNDS**

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>GENERAL FUND:</b>				
General Government:				
Executive	5	5	7	7
Finance	11	9	9	9
Municipal Court	13	13	13	13
Planning	20	20	20	18
Facility Maintenance	14	14	14	15
Purchasing	3	3	3	3
City Secretary	7	7	7	7
Risk Management	2	2	3	3
Civil Service	1	1	1	1
Human Resources	3	3	2	2
Information Technology	-	4	4	4
Total General Government	79	81	83	82
Public Safety				
Police	166	173	179	179
Fire	65	68	68	68
Fire Prevention	6	6	6	6
Total Public Safety	237	247	253	253
Highways and Streets				
Engineering	-	-	-	-
Streets	30	33	33	33
Total Highways and Streets	30	33	33	33
Health and Welfare				
Health	7	7	7	7
Total Health and Welfare	7	7	7	7
Culture and Recreation				
Museum	8	8	8	8
Parks and Recreation Admin.	3	3	3	3
Parks	36	36	36	37
Recreation	5	5	5	5
Library	33	33	34	34
Total Culture and Recreation	85	85	86	87
<b>TOTAL GENERAL FUND</b>	<b>438</b>	<b>453</b>	<b>462</b>	<b>462</b>
<b>UTILITY FUND</b>				
Administration	8	8	8	8
Water Distribution	37	37	37	37
Water Treatment Plant	12	12	12	12
Wastewater Treatment Plant	12	12	12	12
Industrial Pre-Treatment Plant	1	1	1	1
Utility Billing	15	15	15	8
Organizational	-	-	-	-
Meter Readers	-	-	-	10
Northside Water Treatment Plant	7	7	7	7
<b>TOTAL UTILITY FUND</b>	<b>92</b>	<b>92</b>	<b>92</b>	<b>95</b>
<b>GOLF COURSE FUND</b>				
Club House	10	10	10	9
Grounds	11	11	11	12
Restaurant	4	4	4	4
<b>TOTAL GOLF COURSE FUND</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>
<b>COMMUNITY DEVELOPMENT BLK GRANT</b>	<b>3</b>	<b>2</b>	<b>3</b>	<b>3</b>
<b>AQUATICS</b>	<b>11</b>	<b>11</b>	<b>9</b>	<b>9</b>
<b>JUVENILE CASE MANAGER FUND</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>BOYS &amp; GIRLS CLUB FUND</b>	<b>-</b>	<b>-</b>	<b>33</b>	<b>32</b>
<b>TOTAL CITY EMPLOYEES</b>	<b>570</b>	<b>584</b>	<b>625</b>	<b>627</b>

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# CITY OF MISSION PERSONNEL POSITIONS



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# ***GENERAL FUND***

The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

**CITY OF MISSION, TEXAS  
GENERAL FUND  
FISCAL YEAR 2009-2010 FUND BALANCE**

	Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approval
<b><u>RESOURCES</u></b>					
<b>UNRESEVED, UNDESIGNATED</b>					
<b>FUND BALANCE</b>	\$ 5,373,635	\$ 4,290,916	\$ 5,849,693	\$ 5,849,693	\$ 5,454,487
<u>Estimated Revenues:</u>					
Taxes	24,988,966	26,555,000	26,555,000	26,020,327	26,055,000
Licenses and Permits	696,136	737,000	737,000	457,500	457,500
Intergovernmental	951,962	850,867	1,116,043	1,180,072	935,496
Charges for Services	735,385	596,200	572,874	557,187	447,250
Fines and Forfeits	845,878	890,000	890,000	820,000	820,000
Interest	171,457	160,000	160,000	80,000	80,000
Miscellaneous Revenue	1,828,313	2,043,563	2,398,577	2,400,454	2,778,500
Total Revenues	30,218,097	31,832,630	32,429,494	31,515,540	31,573,746
<u>Other Financing Resources:</u>					
Note Proceeds	-	-	300,000	300,000	-
Capital Leases	-	-	-	-	-
Total Other Financing Resources	-	-	300,000	300,000	-
Transfers-In	1,326,042	1,776,043	1,813,695	1,813,695	2,250,000
Total Estimated Rev and Transfers-In	31,544,139	33,608,673	34,543,189	33,629,235	33,823,746
<b>TOTAL AVAILABLE RESOURCES</b>	<b>\$ 36,917,774</b>	<b>\$ 37,899,589</b>	<b>\$ 40,392,882</b>	<b>\$ 39,478,928</b>	<b>\$ 39,278,233</b>
<b><u>APPROPRIATIONS:</u></b>					
General Government	7,051,511	6,917,574	7,798,731	7,462,308	7,700,418
Public Safety	15,452,936	17,473,406	17,203,572	16,766,518	16,582,447
Highways and Streets	3,325,005	3,452,330	3,772,887	3,627,378	3,247,300
Health and Welfare	321,295	299,877	300,611	296,124	301,486
Culture and Recreation	3,605,172	3,587,964	3,629,835	3,529,251	3,780,383
Total Operations	29,755,919	31,731,151	32,705,636	31,681,579	31,612,034
Transfers-Out	1,312,162	1,863,046	2,156,281	2,342,862	2,642,386
<b>TOTAL APPROPRIATIONS</b>	<b>31,068,081</b>	<b>33,594,197</b>	<b>34,861,917</b>	<b>34,024,441</b>	<b>34,254,420</b>
<b>UNRESEVED, UNDESIGNATED</b>					
<b>FUND BALANCE</b>	<b>\$ 5,849,693</b>	<b>\$ 4,305,392</b>	<b>\$ 5,530,965</b>	<b>\$ 5,454,487</b>	<b>\$ 5,023,813</b>

**CITY OF MISSION, TEXAS  
GENERAL FUND  
REVENUE BY SOURCE**

		Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approval
<b>SOURCE OF INCOME</b>						
<u><b>TAXES</b></u>						
<i>Ad Valorem Taxes:</i>						
Current	01-300-31000	\$ 12,034,050	\$ 12,900,000	\$ 12,900,000	\$ 13,124,327	\$ 13,250,000
Delinquent	01-300-31200	465,747	450,000	450,000	500,000	500,000
Penalty and Interest	01-300-31300	377,026	310,000	310,000	375,000	375,000
Tax Refunds	01-300-31150	(76)	-	-	-	-
<i>Sales and Use Taxes:</i>						
Sales Tax	01-300-31400	6,523,051	7,150,000	7,150,000	6,500,000	6,500,000
Sales Tax Abatement	01-300-31410	3,261,526	3,575,000	3,575,000	3,250,000	3,250,000
Franchise Business Tax	01-300-31500	2,001,398	1,900,000	1,900,000	1,991,000	1,900,000
Telecommunication Assess Fee	01-300-31520	247,160	200,000	200,000	200,000	200,000
Mixed Drink Tax	01-300-31700	79,084	70,000	70,000	80,000	80,000
<b>TOTAL TAXES</b>		<u>24,988,966</u>	<u>26,555,000</u>	<u>26,555,000</u>	<u>26,020,327</u>	<u>26,055,000</u>
<u><b>LICENSES AND PERMITS</b></u>						
<i>Occupational Licenses and Permits</i>						
Occupational Licenses	01-300-32000	45,487	46,000	46,000	46,300	46,300
Health Permit	01-300-32025	24,130	21,000	21,000	21,000	21,000
Moving & Building Permits	01-300-32100	333,860	350,000	350,000	209,000	209,000
Electrical Permits	01-300-32200	111,296	120,000	120,000	64,000	64,000
Mechanical Permits	01-300-32250	55,480	60,000	60,000	32,200	32,200
Plumbing Permits	01-300-32300	99,922	115,000	115,000	60,000	60,000
Misc. Lic. & Permits	01-300-32400	17,771	17,000	17,000	17,000	17,000
Alarm Permits	01-300-34750	8,190	8,000	8,000	8,000	8,000
<b>TOTAL LICENSES AND PERMITS</b>		<u>696,136</u>	<u>737,000</u>	<u>737,000</u>	<u>457,500</u>	<u>457,500</u>
<u><b>INTERGOVERNMENTAL REVENUES</b></u>						
MCISD & SISD-Dare Prog.	01-300-33090	471,214	532,000	532,000	532,000	532,000
Rural Fire Protection	01-300-33250	53,998	50,000	50,000	50,000	50,000
County Restitution Reimb.	01-300-33260	5,842	5,000	5,000	1,000	1,000
Management Fee -MRA	01-300-33281	109,740	60,000	132,000	132,000	132,000
FEMA Reimbursement	01-300-33500	21,112	-	173,535	173,535	-
LEOSE-Peace Officer	01-300-33580	8,873	8,873	8,873	8,625	8,625
St. Hwy. Traffic Signal Maint.	01-300-33600	99,180	99,180	99,180	50,000	-
FBI Overtime Reimb.	01-300-33632	29,630	25,000	25,000	32,000	32,000
Task Force Program	01-300-33640	107,167	50,000	50,000	147,000	147,000
Peace Officers-All Fire Pre.	01-300-33660	814	814	871	871	871
DEA Overtime Task Force	01-300-33680	32,109	20,000	20,000	33,457	32,000
Library-Hidalgo County	01-300-35340	12,283	-	19,584	19,584	-
<b>TOTAL INTERGOVERNMENTA REVENUES</b>		<u>951,962</u>	<u>850,867</u>	<u>1,116,043</u>	<u>1,180,072</u>	<u>935,496</u>
<u><b>CHARGES FOR SERVICES</b></u>						
<i>General Government:</i>						
Municipal Court Corp Tax	01-300-31600	41,565	42,000	42,000	43,400	43,400
Inspection Fee	01-300-32320	119,716	110,000	35,000	35,000	35,000
Construction Material Testing Fee	01-300-32330	125,212	100,000	68,957	40,000	40,000
Lease-Serv Center Complex	01-300-34300	6,000	6,000	6,000	6,000	6,000
Rent City Buildings	01-300-34350	3,001	3,000	3,000	3,000	3,000
Cemetery Charges	01-300-34500	16,693	16,000	86,817	86,817	17,000
Zoning & Subd. Fees	01-300-34600	29,955	25,000	25,000	25,000	25,000
Plans & Specifications	01-300-34610	890	500	500	500	500
5% Credit Card Fee	01-300-34801	3,097	3,000	3,000	3,000	3,000



**CITY OF MISSION, TEXAS  
GENERAL FUND  
REVENUE BY SOURCE**

		<b>Adjusted FY 07-2008 Actual</b>	<b>FY 2008-2009 Original Budget</b>	<b>FY 2008-2009 Amended Budget</b>	<b>FY 2008-2009 Estimate</b>	<b>FY 2009-2010 City Council Approval</b>
Judicial Fee	01-300-35017	3,849	4,500	4,500	4,500	4,500
<i>Public Safety:</i>						
Fire Inspection Fees	01-300-33252	21,288	20,000	20,000	20,000	20,000
Police Dept. Service Charge	01-300-34700	11,424	10,000	10,000	12,500	12,500
Fire Academy Fees	01-300-34701	-	-	11,200	11,200	11,200
Arrest Fees - MPD	01-300-34725	38,348	38,000	38,000	40,000	40,000
Child Safety Fees	01-300-35010	12,026	10,000	10,000	12,000	12,000
<i>Sanitation:</i>						
Lot Cleaning	01-300-34150	8,516	40,000	40,000	20,000	20,000
Lot Cleaning-Admin. Fee	01-300-34155	11,137	45,000	45,000	25,000	25,000
<i>Health:</i>						
Birth Certificate Service	01-300-31620	2,371	3,000	3,000	2,500	2,500
Vital Statistics	01-300-34550	258,321	100,000	100,000	145,000	100,000
Burial Transit Permit	01-300-34580	962	1,200	1,200	1,000	1,000
Animal Control and Shelter fee	01-300-34585	-	-	500	100	5,000
Food Manager/Handler ID Fee	01-300-34650	3,130	3,000	3,000	4,520	4,500
<i>Recreation:</i>						
Library Copies	01-300-35310	17,709	16,000	16,000	16,000	16,000
Library Reservations Fee	01-300-35311	130	-	-	-	-
Library Rentals	01-300-35312	45	-	200	150	150
<b>TOTAL CHARGES FOR SERVICES</b>		<b>735,385</b>	<b>596,200</b>	<b>572,874</b>	<b>557,187</b>	<b>447,250</b>
<b><u>FINES AND FORFEITS</u></b>						
Warrant Execution Fee	01-300-34800	189,970	205,000	205,000	135,000	135,000
Corporation Court Fines	01-300-35000	641,003	670,000	670,000	670,000	670,000
Library Fines	01-300-35300	14,905	15,000	15,000	15,000	15,000
<b>TOTAL FINES AND FORFEITS</b>		<b>845,878</b>	<b>890,000</b>	<b>890,000</b>	<b>820,000</b>	<b>820,000</b>
<b><u>INTEREST</u></b>						
Interest on Investments	01-300-36050	136,012	120,000	120,000	75,000	75,000
Interest on Demand Dep.	01-300-36100	35,445	40,000	40,000	5,000	5,000
<b>TOTAL INTEREST</b>		<b>171,457</b>	<b>160,000</b>	<b>160,000</b>	<b>80,000</b>	<b>80,000</b>
<b><u>MISCELLANEOUS REVENUES</u></b>						
Universal Service Rebate	01-300-33140	17,719	17,680	18,282	18,281	-
Reimbursement-MEDA	01-300-33160	-	-	150,525	150,525	-
Texas Citrus Fiesta	01-300-33215	42,416	42,000	42,000	42,000	44,000
Mission Historical Museum	01-300-33216	-	-	3,220	-	-
Reimb-R.G. Initiative Part.	01-300-33220	3	-	-	-	-
Library Donation/Memorial	01-300-35320	2,249	-	50	-	-
Coke Machine & Misc.	01-300-36000	4,885	3,500	3,500	3,500	3,500
Other Misc. Income	01-300-36150	240,643	125,000	125,000	125,000	125,000
Misc. Insurance-Settlements	01-300-36160	291,207	50,000	80,000	95,148	80,000
Street Sign Reimbursement	01-300-36300	4,340	-	-	-	-
Subdividers Reimb.-Streets	01-300-36330	26,035	10,000	10,000	10,000	10,000
Oil Lease	01-300-36500	8,868	5,000	5,000	5,000	5,000
Contributions & Donations	01-300-36510	80,883	80,383	1,000	1,000	1,000
Sale of City Equipment	01-300-39000	24,832	10,000	10,000	-	10,000
Reimbursement-TIRZ	01-300-33282	4,233	-	-	-	1,500,000
Economic Development	01-300-39020	1,080,000	1,700,000	1,950,000	1,950,000	1,000,000
<b>TOTAL MISCELLANEOUS REVENUES</b>		<b>1,828,313</b>	<b>2,043,563</b>	<b>2,398,577</b>	<b>2,400,454</b>	<b>2,778,500</b>
<b>TOTAL REVENUES</b>		<b>30,218,097</b>	<b>31,832,630</b>	<b>32,429,494</b>	<b>31,515,540</b>	<b>31,573,746</b>

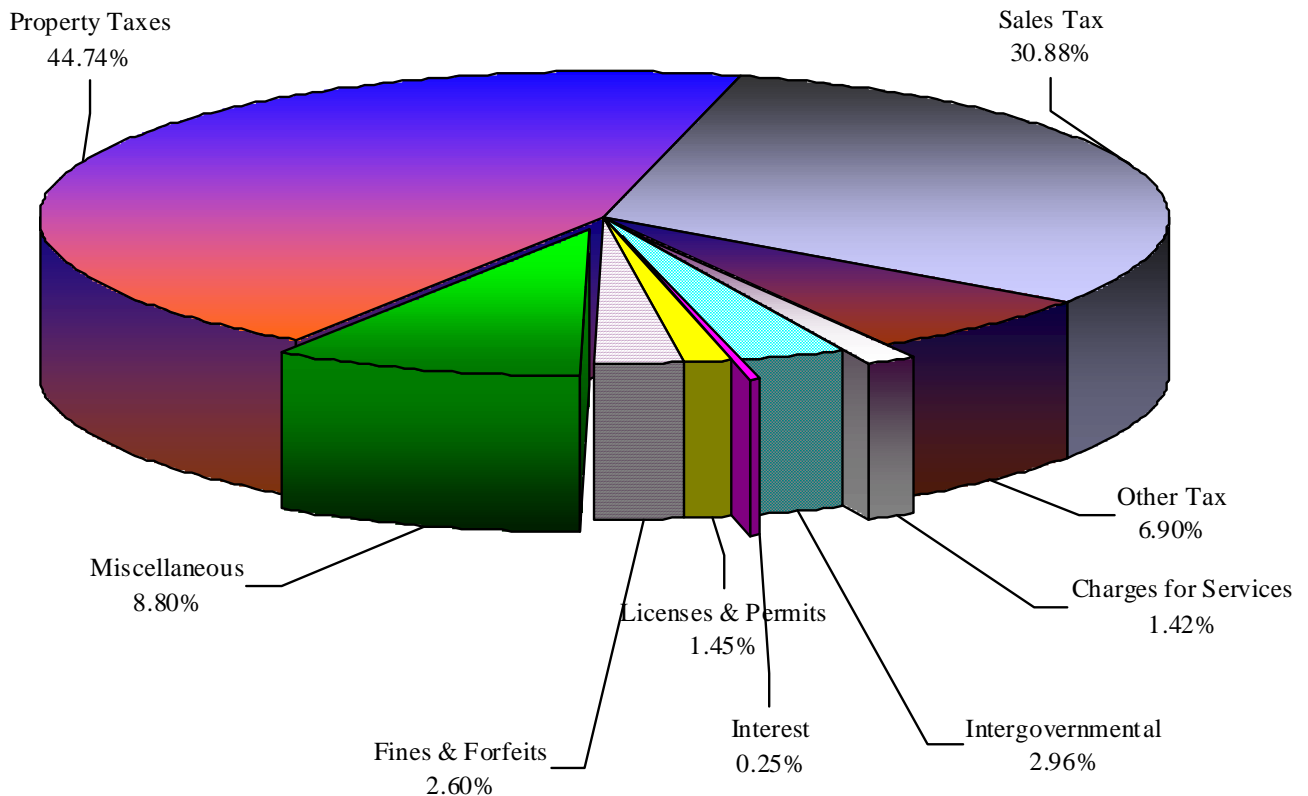
**CITY OF MISSION, TEXAS  
GENERAL FUND  
REVENUE BY SOURCE**

		<b>Adjusted FY 07-2008 Actual</b>	<b>FY 2008-2009 Original Budget</b>	<b>FY 2008-2009 Amended Budget</b>	<b>FY 2008-2009 Estimate</b>	<b>FY 2009-2010 City Council Approval</b>
<b><u>OTHER FINANCING RESOURCES</u></b>						
Note Proceeds	01-300-39015	-	-	300,000	300,000	-
Capital Leases	01-300-39050	-	-	-	-	-
<b>TOTAL OTHER FINANCING RESOURCES</b>		<u>-</u>	<u>-</u>	<u>300,000</u>	<u>300,000</u>	<u>-</u>
<b><u>TRANSFERS IN:</u></b>						
Utility Fund	01-300-39900	1,000,000	1,500,000	1,500,000	1,500,000	2,000,000
Solid Waste	01-300-39905	-	100,000	100,000	100,000	100,000
Federal Sharing Fund	01-300-39911	76,042	76,043	76,043	76,043	-
Hotel/Motel Fund	01-300-39924	-	-	37,652	37,652	-
Drainage Assess Fund	01-300-39916	250,000	100,000	100,000	100,000	150,000
<b>TOTAL TRANSFERS IN</b>		<u>1,326,042</u>	<u>1,776,043</u>	<u>1,813,695</u>	<u>1,813,695</u>	<u>2,250,000</u>
<b>TOTAL ESTIMATED REV. &amp; TRANSFERS</b>		<u>\$ 31,544,139</u>	<u>\$ 33,608,673</u>	<u>\$ 34,543,189</u>	<u>\$ 33,629,235</u>	<u>\$ 33,823,746</u>

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# City of Mission

## General Fund Estimated Revenues by Source \$31,573,746



**Note:** Graph does not include Transfers-In, which amount to \$2,250,000.

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**CITY OF MISSION, TEXAS**  
**GENERAL FUND**  
**BUDGET SUMMARY BY DEPARTMENT**

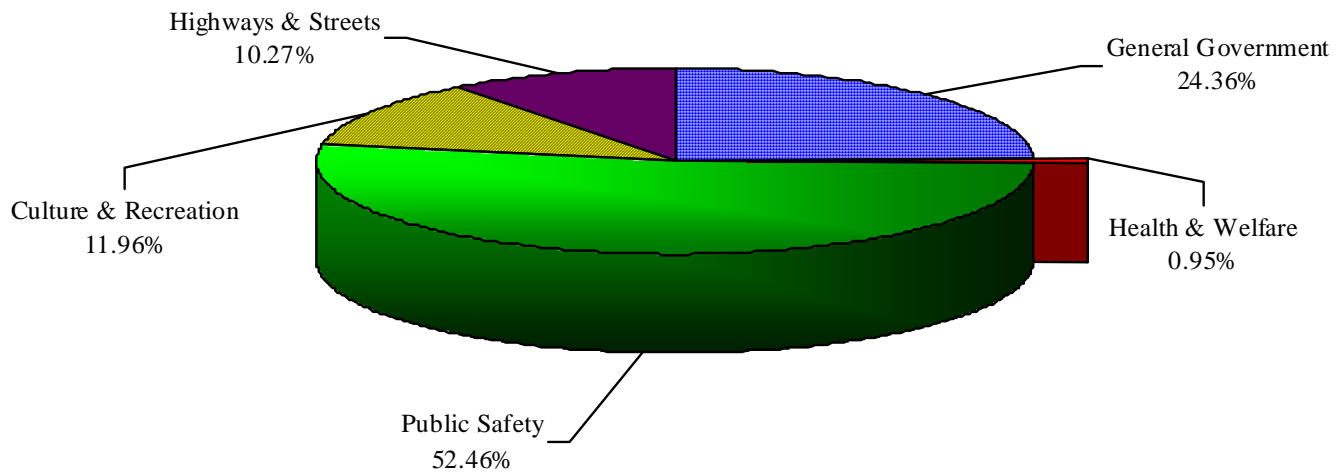
		Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approval
<b><u>APPROPRIATIONS:</u></b>						
<b><u>GENERAL GOVERNMENT</u></b>						
Legislative	01-410	\$ 20,716	\$ 26,250	\$ 26,250	\$ 24,515	\$ 24,315
Executive	01-411	427,455	399,233	586,398	572,896	616,518
Finance	01-412	669,851	495,380	496,129	494,835	527,610
Municipal Court	01-413	601,752	609,427	609,427	577,990	608,077
Planning	01-414	938,298	899,570	899,570	899,899	848,557
Facilities Maintenance	01-415	738,522	608,493	857,028	833,305	705,535
Fleet Maintenance	01-416	724,171	700,890	700,890	700,890	735,000
Organizational Expense	01-417	1,782,365	1,707,725	2,139,653	1,992,012	2,108,250
Purchasing	01-418	168,146	158,750	158,750	160,348	166,050
City Secretary	01-419	282,736	279,850	279,850	272,816	285,005
Risk Management	01-422	300,645	396,132	396,262	320,019	446,383
Elections	01-423	20,088	-	12,650	12,650	26,091
Civil Service	01-424	154,572	174,417	174,417	176,866	181,842
Human Resources	01-425	222,194	215,874	215,874	183,659	155,856
Information Technology	01-426	-	245,583	245,583	239,608	265,329
<b>Total General Government</b>		<b>7,051,511</b>	<b>6,917,574</b>	<b>7,798,731</b>	<b>7,462,308</b>	<b>7,700,418</b>
<b><u>PUBLIC SAFETY</u></b>						
Police	01-430	11,108,724	11,096,841	11,100,562	10,677,298	11,765,137
Fire	01-431	3,859,333	5,877,190	5,591,995	5,582,420	4,298,064
Fire Prevention	01-432	484,879	499,375	511,015	506,800	519,246
<b>Total Public Safety</b>		<b>15,452,936</b>	<b>17,473,406</b>	<b>17,203,572</b>	<b>16,766,518</b>	<b>16,582,447</b>
<b><u>HIGHWAYS AND STREETS</u></b>						
Streets	01-440	3,325,005	3,452,330	3,772,887	3,627,378	3,247,300
<b>Total Highways and Streets</b>		<b>3,325,005</b>	<b>3,452,330</b>	<b>3,772,887</b>	<b>3,627,378</b>	<b>3,247,300</b>
<b><u>HEALTH AND WELFARE</u></b>						
Health	01-443	321,295	299,877	300,611	296,124	301,486
<b>Total Health and Welfare</b>		<b>321,295</b>	<b>299,877</b>	<b>300,611</b>	<b>296,124</b>	<b>301,486</b>
<b><u>CULTURE AND RECREATION</u></b>						
Museum	01-451	190,379	251,586	255,291	218,679	232,418
Parks & Recreation Admn.	01-460	253,957	210,837	210,837	218,153	221,138
Parks	01-461	1,582,426	1,602,691	1,602,691	1,584,005	1,755,253
Recreation	01-463	254,940	280,630	280,630	271,581	282,817
Library	01-464	1,323,470	1,242,220	1,280,386	1,236,833	1,288,757
<b>Total Culture and Recreation</b>		<b>3,605,172</b>	<b>3,587,964</b>	<b>3,629,835</b>	<b>3,529,251</b>	<b>3,780,383</b>
<b>TOTAL OPERATIONS</b>		<b>29,755,919</b>	<b>31,731,151</b>	<b>32,705,636</b>	<b>31,681,579</b>	<b>31,612,034</b>
<b><u>TRANSFERS-OUT</u></b>						
Aquatics Fund	01-499-56910	114,278	183,416	183,416	169,627	177,386

**CITY OF MISSION, TEXAS  
GENERAL FUND  
BUDGET SUMMARY BY DEPARTMENT**

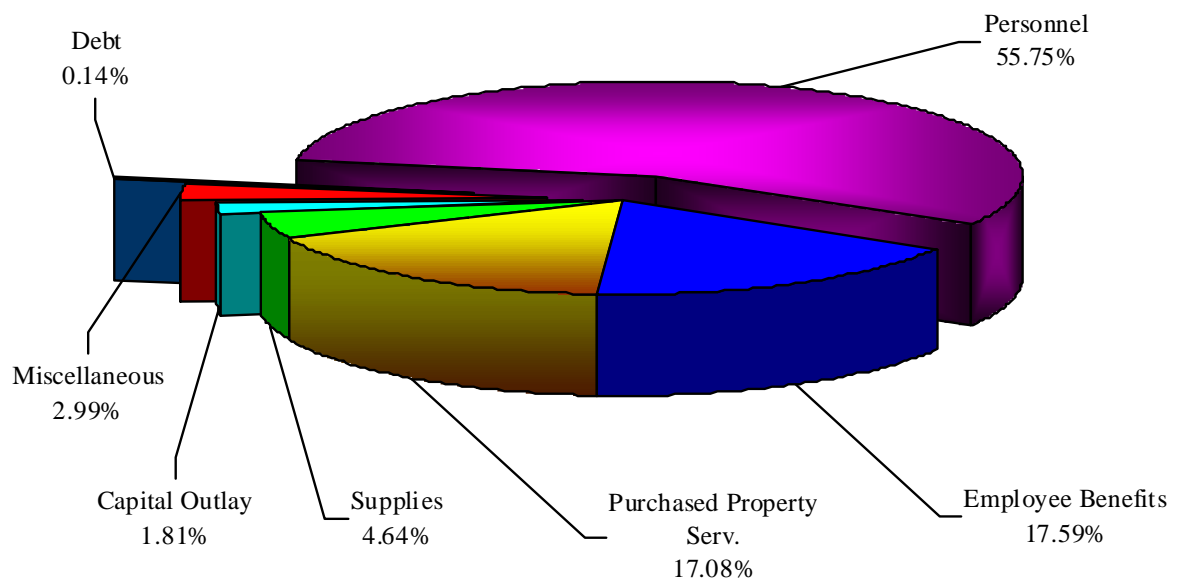
		<b>Adjusted FY 07-2008 Actual</b>	<b>FY 2008-2009 Original Budget</b>	<b>FY 2008-2009 Amended Budget</b>	<b>FY 2008-2009 Estimate</b>	<b>FY 2009-2010 City Council Approval</b>
Designated Fund	01-499-56915	117,398	-	293,235	293,235	455,000
Future Asset Replacement Fund	01-499-56929	80,000	80,000	80,000	80,000	80,000
Boy's and Girls Club Fund	01-499-56932	-	300,000	300,000	300,000	330,000
Hotel/Motel	01-499-56924	60,383	-	-	-	-
Transfer Out-2007 CO	01-499-56970	20,000	-	-	-	-
TIRZ Fund	01-499-56981	920,103	1,299,630	1,299,630	1,500,000	1,600,000
<b>Total Transfers Out</b>		<u>1,312,162</u>	<u>1,863,046</u>	<u>2,156,281</u>	<u>2,342,862</u>	<u>2,642,386</u>
<b>TOTAL GENERAL FUND APPROPRIATIONS</b>		<u>\$ 31,068,081</u>	<u>\$ 33,594,197</u>	<u>\$ 34,861,917</u>	<u>\$ 34,024,441</u>	<u>\$ 34,254,420</u>
 <b><u>BY CATEGORY</u></b>						
Personnel		15,793,394	16,491,873	16,415,497	16,138,985	17,623,932
Employee Benefits		5,867,316	5,591,138	5,565,044	5,200,471	5,561,044
Professional and Tech. Services		1,635,297	1,632,290	1,887,290	1,942,920	2,016,950
Purchased Property Services		2,248,200	2,436,805	2,460,948	2,411,717	2,462,038
Other Purchased Services		726,342	907,485	921,168	861,213	921,503
Supplies		1,416,985	1,537,970	1,617,078	1,508,837	1,466,478
Capital Outlay		1,006,804	2,200,000	3,029,952	3,030,125	571,000
Miscellaneous		896,693	818,700	688,769	468,449	945,089
Debt		164,888	114,890	119,890	118,862	44,000
<b>TOTAL OPERATING APPROPRIATIONS</b>		<u>\$ 29,755,919</u>	<u>\$ 31,731,151</u>	<u>\$ 32,705,636</u>	<u>\$ 31,681,579</u>	<u>\$ 31,612,034</u>

# City of Mission

## General Fund Appropriations by Function \$31,612,034



## General Fund Operating Appropriations by Category \$31,612,034



**Note:** Graph does not include operating transfers-out, which amount to \$2,642,386.



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**CITY OF MISSION, TEXAS  
GENERAL GOVERNMENT  
SUMMARY**

Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approval
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**BY DEPARTMENT**

Legislative	\$ 20,716	\$ 26,250	\$ 26,250	\$ 24,515	\$ 24,315
Executive	427,455	399,233	586,398	572,896	616,518
Finance	669,851	495,380	496,129	494,835	527,610
Municipal Court	601,752	609,427	609,427	577,990	608,077
Planning	938,298	899,570	899,570	899,899	848,557
Facilities Maintenance	738,522	608,493	857,028	833,305	705,535
Fleet Maintenance	724,171	700,890	700,890	700,890	735,000
Organizational Expense	1,782,365	1,707,725	2,139,653	1,992,012	2,108,250
Purchasing	168,146	158,750	158,750	160,348	166,050
City Secretary	282,736	279,850	279,850	272,816	285,005
Risk Management	300,645	396,132	396,262	320,019	446,383
Elections	20,088	-	12,650	12,650	26,091
Civil Service	154,572	174,417	174,417	176,866	181,842
Human Resources	222,194	215,874	215,874	183,659	155,856
Information Technology	-	245,583	245,583	239,608	265,329
<b>TOTAL</b>	<b>\$ 7,051,511</b>	<b>\$ 6,917,574</b>	<b>\$ 7,798,731</b>	<b>\$ 7,462,308</b>	<b>\$ 7,700,418</b>

**BY EXPENSE GROUP**

Personnel	\$ 2,631,312	\$ 2,678,197	\$ 2,803,222	\$ 2,752,501	\$ 2,913,362
Employee Benefits	1,011,823	910,937	954,777	922,142	946,652
Professional and Tech. Services	1,458,756	1,497,790	1,753,790	1,821,040	1,895,150
Purchased Property Services	281,783	310,905	379,605	350,135	333,611
Other Purchased Services	381,331	502,585	509,779	457,009	524,264
Supplies	235,395	222,970	308,834	285,587	241,272
Capital Outlay	121,454	-	414,700	413,700	-
Miscellaneous	764,769	679,300	554,134	341,332	802,107
Debt Service	164,888	114,890	119,890	118,862	44,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 7,051,511</b>	<b>\$ 6,917,574</b>	<b>\$ 7,798,731</b>	<b>\$ 7,462,308</b>	<b>\$ 7,700,418</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: LEGISLATIVE**

**FUND: GENERAL**

**PURPOSE:**

The City Council is the Legislative power of the City of Mission. All powers of the city and the determination of all matters of policy shall be vested in the City Council pursuant to the City of Mission, Texas. The City has one mayor and four council members.

**GOALS:**

1. Expansion of the Water Treatment Plant to provide for the needs of the growing community.
2. Support and maintain a safe, healthy, well trained, and high performing workforce.
3. Protect and serve Mission's community with a well staffed Police and Fire Department.
4. Reduce property tax rates and help the taxpayer in this trouble times.
5. Construction of Fire Station #5/Police Substation.
6. Grand Opening of Anzalduas International Bridge.

**ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**

1. Grand opening of Bentsen Palm Park, the largest community park in the City.
2. Converted the Mission Boys and Girls Club to a department of the City.
3. Completed construction of the new Mission City Hall Annex Building.

## BUDGET

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 2,498	\$ 2,600	\$ 2,600	\$ 2,600
Employee Benefits	1,558	1,500	1,500	1,600
Purchased Services	13,570	19,273	18,488	17,615
Supplies	1,715	1,127	1,127	1,700
Other Services and Charges	1,375	1,750	800	800
<b>Operations Subtotal</b>	20,716	26,250	24,515	24,315
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ 20,716	\$ 26,250	\$ 24,515	\$ 24,315
<b>PERSONNEL</b>				
COUNCIL MEMBERS	5	5	5	5
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	5	5	5	5
	Actual		Estimate	Budget
<b>PERFORMANCE INDICATORS</b>	07-08		08-09	09-10

# CITY OF MISSION, TEXAS

**DEPARTMENT: EXECUTIVE**

**FUND: GENERAL**

**PURPOSE:**

This is an Administrative Department of the City under the direction and supervision of the City Council. The City Manager exercises supervision and control over all departments and sees that each department operates efficiently. The City Manager is also the Budget Officer for the City.

**GOALS:**

1. Improve customer service.
2. Reduce expenditures.
3. Promote employee wellness.

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 304,547	\$ 412,700	\$ 392,171	\$ 428,926
Employee Benefits	107,294	141,248	137,350	165,217
Purchased Services	10,264	13,150	26,375	16,375
Supplies	3,137	4,500	4,250	4,250
Other Services and Charges	1,942	2,800	1,750	1,750
<b>Operations Subtotal</b>	427,184	574,398	561,896	616,518
Capital Outlay	271	12,000	11,000	-
<b>DEPARTMENTAL TOTAL</b>	\$ 427,455	\$ 586,398	\$ 572,896	\$ 616,518
<b>PERSONNEL</b>				
Exempt	2	2	4	4
Non-Exempt	3	3	3	3
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	5	5	7	7
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: FINANCE**

**FUND: GENERAL**

**PURPOSE:**

The Finance Department is responsible for all the financial operations for the City. The financial operations include accounts payable, accounts receivable, payroll, fixed assets, computer information department, and general accounting. Bank relations and investments are also directed by the Finance Department. This department is also responsible for compiling the City's annual budget report.

**GOALS:**

1. Improve the CAFR to continue receiving the GFOA Certificate of Achievement Award.
2. Continue working with Departments to expedite the processing of invoices.
3. Continue improving customer service to the various City Departments.
4. Continue staff development and training.
5. Continue developing the City's budget report to attain the GFOA Distinguished Budget Award.

**ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**

1. Crossed trained employees.
2. Took over the accounting function of the Boy's and Girl's Club Non-profit Organization.
3. Received the GFOA Certificate of Achievement in Financial Reporting for FY 2007 CAFR.
3. Started converting to paperless.

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 437,060	\$ 359,226	\$ 360,608	\$ 385,530
Employee Benefits	150,124	108,554	107,667	112,520
Purchased Services	74,490	18,949	18,500	20,500
Supplies	6,463	8,150	6,750	7,750
Other Services and Charges	898	1,250	1,310	1,310
<b>Operations Subtotal</b>	669,035	496,129	494,835	527,610
Capital Outlay	816	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ 669,851	\$ 496,129	\$ 494,835	\$ 527,610
<b>PERSONNEL</b>				
Exempt	2	2	2	2
Non-Exempt	9	7	7	7
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	11	9	9	9
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Number of Journal Entries Posted	1,239		1,200	1,100
Number of Vendor Checks Processed	6,951		8,000	8,500
Number of Payroll Checks Processed	5,574		6,012	6,000
Number of Direct Deposits	9,231		10,102	10,114
Number of Assets Capitalized	742		615	500
Number of Accounts Receivable invoices	600		650	700

# CITY OF MISSION, TEXAS

**DEPARTMENT: MUNICIPAL COURT**

**FUND: GENERAL**

**PURPOSE:**

As public servants for the Municipal Court, we process all "Class C" citations, and collect payments on citations not contested. Defendants contesting a citation are sent a court notice at a later date. We prepare and maintain all documents needed for court. Cases heard are traffic, criminal, indigent, code enforcement, property hearings, juvenile, and truancy cases. The Municipal Judge magistrates juveniles, conducts arraignments, reviews arrest and search warrants, bond reductions, motions for dismissal, and court orders. We comply with State Reporting, work closely with various agencies, and help the community by assigning defendants to community service and defensive driving.

**GOALS:**

1. Expedite the process of cases.
2. Issue all citations electronically.
3. Upload all warrants to the electronic system Brazos.
4. Start an Alcohol and Tobacco Awareness Class for minors and juveniles.

**ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**

1. Upgraded Municipal Court Software to the Version 7 from Version 1.
2. Hired a Juvenile Case Manager.
3. Had a successful amnesty month total collections of \$229,536.70

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 390,827	\$ 400,160	\$ 386,852	\$ 416,904
Employee Benefits	154,764	140,877	136,343	136,378
Purchased Services	25,367	26,840	22,552	22,552
Supplies	6,197	6,250	6,500	6,500
Other Services and Charges	24,597	35,300	25,743	25,743
<b>Operations Subtotal</b>	<b>601,752</b>	<b>609,427</b>	<b>577,990</b>	<b>608,077</b>
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 601,752</b>	<b>\$ 609,427</b>	<b>\$ 577,990</b>	<b>\$ 608,077</b>
<b>PERSONNEL</b>				
Exempt	5	5	5	5
Non-Exempt	7	7	7	7
Part-Time	1	1	1	1
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Total Violations Filed	21,881		22,500	23,500
Warrants cleared	13,746		13,200	13,500
Truancy cases heard	1,044		1,049	1,050

# CITY OF MISSION, TEXAS

**DEPARTMENT: PLANNING**

**FUND: GENERAL**

**PURPOSE:**

The Planning Department oversees the Planning, and Inspection for the City of Mission. Some of the services provided by Planning include subdivision coordination, zoning issues interpreted and resolved, land use liaison in platting and zoning and liaison with Texas Department of Transportation on acquisition projects, and various other planning issues. Inspection reviews building applications, and meet with applicants and others to explain building codes.

**GOALS:**

1. Annexation of properties to square of city limits at the 2 1/2 juncture.
2. Continue on GIS program to better serve our citizens, developers, etc.
3. Update Standards Manual.
4. Continue 4 Components of Standards Manuals plus exhibits.
5. Continue substandard housing abatement and removing illegal duping sites.

**ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**

1. Future Land Use Updated
2. Annexation of various subdivisions.
3. Graphics staff continues GIS in the City.
4. Various Code changes presented to Council for approval.

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 619,884	\$ 616,698	\$ 624,440	\$ 590,126
Employee Benefits	241,967	204,672	200,159	178,231
Purchased Services	34,151	32,800	36,100	36,100
Supplies	26,857	29,900	22,500	22,500
Other Services and Charges	15,070	15,500	16,700	21,600
<b>Operations Subtotal</b>	937,929	899,570	899,899	848,557
Capital Outlay	369	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ 938,298	\$ 899,570	\$ 899,899	\$ 848,557
<b>PERSONNEL</b>				
Exempt	4	4	4	4
Non-Exempt	16	16	16	14
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	20	20	20	18
	<b>Actual 07-08</b>		<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>PERFORMANCE INDICATORS</b>				
Permits issued	4,890		3,870	4,064
Weedy Lot Notices	2,292		951	999
Number of inspections	8,115		5,436	5,708
Plats processed/Single-Lot Variances	22		15	16
Rezoning	29		27	28
Contitutional User Permits	58		86	90
ZBA Variances	17		47	49
Business Licenses	320		315	331
Other	36		23	24

# CITY OF MISSION, TEXAS

**DEPARTMENT: FACILITY MAINTENANCE**

**FUND: GENERAL**

**PURPOSE:**

The Facility Maintenance Department provides services to the various City Departments. The City has approximately 34 city buildings. The crew performs all plumbing, electrical, air conditioning, and heating repairs.

**GOALS:**

1. Renovate Community Center at CWV.
2. Install air condition unit at Mission Adult Recreation Center.
3. Continue to maintain all City facilities.
4. Install aerial lighting at Police Department and City Hall.
5. Install 2nd air condition unit in Police Department IT Division.

**ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**

1. Commenced the renovation of Kika Dela Garza Facility.
2. Replaced air condition unit at PD-IT Division.
3. Commenced the renovation of Vehicle Maintenance Facility.
4. Replaced air condition unit at City Hall IT Department.
5. Completed renovation project at City Hall.
6. Constructed restroom facility at Birdwell Park.

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 282,485	\$ 293,569	\$ 286,193	\$ 342,669
Employee Benefits	140,700	116,474	112,797	123,086
Purchased Services	57,550	136,130	136,130	71,130
Supplies	141,121	210,455	198,185	151,650
Other Services and Charges	-	400	-	17,000
<b>Operations Subtotal</b>	<b>621,856</b>	<b>757,028</b>	<b>733,305</b>	<b>705,535</b>
Capital Outlay	116,666	100,000	100,000	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 738,522</b>	<b>\$ 857,028</b>	<b>\$ 833,305</b>	<b>\$ 705,535</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	10	10	10	11
Part-Time	3	3	3	3
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>15</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Facilities maintained (includes park concessions and restrooms)	50		52	52



# CITY OF MISSION, TEXAS

**DEPARTMENT: FLEET MAINTENANCE**

**FUND: GENERAL**

**PURPOSE:**

The City contracts an outside fleet maintenance company to provide preventive maintenance to all City vehicles and machinery. This department is also responsible for repair operation, and manages the fleet inventory for the City which, includes all City owned vehicles, heavy machinery and equipment, special equipment, and trailers.

**GOALS:**

1. Continue preventative program for special equipment for Streets, Water, and Sewer Departments.
2. Continue good working relationship with all department heads.
3. Ensure that all special equipment be on a strict preventative maintenance program.
4. Educate all our special and heavy equipment operators about daily maintenance.
5. Limit preventable expenses.
6. Continue good working relationship with First Vehicle Service and local manager.

**ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**

- |                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Maintained over 260 vehicles.</li> <li>2. Maintained strict preventative maintenance schedule.</li> <li>3. Ensured safe and good quality repairs to our fleet.</li> <li>4. Ensured good turnover time on all vehicles and equipment.</li> <li>5. Maintained good working relationship with provider.</li> </ol> | <ol style="list-style-type: none"> <li>6. Start preventative program for special equipment.</li> <li>7. Ensured that provider has all employees tested for alcohol and drugs.</li> <li>8. Ensured that provider's employees all have proper training as required by contract.</li> </ol> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## BUDGET

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	691,651	670,890	670,890	705,000
Supplies	-	-	-	-
Other Services and Charges	32,520	30,000	30,000	30,000
<b>Operations Subtotal</b>	724,171	700,890	700,890	735,000
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ 724,171	\$ 700,890	\$ 700,890	\$ 735,000
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-
	Actual		Estimate	Budget
<b>PERFORMANCE INDICATORS</b>	07-08		08-09	09-10
Size of Fleet	265			
Number of Accidents	10			
Number of Certified Mechanics	6			
Turnover time-days	1			
Meetings with department heads	12			

# CITY OF MISSION, TEXAS

**DEPARTMENT: ORGANIZATIONAL**

**FUND: GENERAL**

**PURPOSE:**

This department accounts for all expenditures not otherwise classified in other departments. Such expenditures include the contingency appropriation set by the City's charter, aid to other agencies, legal services, accounting services and other professional services that serve the whole City.

## BUDGET

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	921,203	1,244,435	1,301,000	1,363,300
Supplies	10,168	11,700	10,350	11,250
Other Services and Charges	684,043	461,528	259,700	689,700
<b>Operations Subtotal</b>	1,615,414	1,717,663	1,571,050	2,064,250
Capital Outlay	2,063	302,100	302,100	-
Debt Service	164,888	119,890	118,862	44,000
<b>DEPARTMENTAL TOTAL</b>	\$ 1,782,365	\$ 2,139,653	\$ 1,992,012	\$ 2,108,250
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-
	Actual		Estimate	Budget
<b>PERFORMANCE INDICATORS</b>	07-08		08-09	09-10

CITY OF MISSION, TEXAS

DEPARTMENT: PURCHASING	FUND: GENERAL
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FUND: GENERAL

**PURPOSE:**

This department provides centralized purchasing services for the other City Departments, thus insuring that quality products and services are obtained on a timely basis at competitive prices. The Purchasing department also is the travel agent for all City's business trips.

**GOALS:**

1. Add one staff member to be able to provide better customer service to public and user departments.
2. Update purchasing manual to new legislature passed.
3. Prepare department for meeting qualifications for applying for Annual Achievement of Excellence in Procurement Award.
4. Continue working with web-master to continue updating website, providing customers with more information on bids & proposals.
5. Work on acquiring certification through National Institute of Governmental Purchasing.
6. Implement contracts that will save time for departments by using contracted prices rather than quoting or bidding items.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Improved departmental adherence to City Purchasing Policies.
2. Informed and educate staff on recently passed legislation (e.g. utilizing HUB True State Contracts).
3. Increased cost savings to City through expanded competitive bidding.
4. Increased overall cost saving utilizing State approved contracts.

BUDGET	
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	Actual	Budget	Estimate	Budget
EXPENDITURES	07-08	08-09	08-09	09-10
Personnel Services				
Salaries and Wages	\$ 109,562	\$ 108,645	\$ 109,008	\$ 115,157
Employee Benefits	37,898	32,855	32,282	32,435
Purchased Services	17,975	14,442	16,150	16,150
Supplies	1,711	1,450	1,450	1,450
Other Services and Charges	1,000	758	858	858
<b>Operations Subtotal</b>	168,146	158,150	159,748	166,050
Capital Outlay	-	600	600	-
<b>DEPARTMENTAL TOTAL</b>	\$ 168,146	\$ 158,750	\$ 160,348	\$ 166,050
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	2	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	3	3	3	3
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: CITY SECRETARY**

**FUND: GENERAL**

**PURPOSE:**

The City Secretary Department serves as a liaison between the public and the City Council. The City Secretary attends all City Council meetings and Mission Economic Development Corporation meetings, tapes the proceedings and transcribes the minutes. Other duties include: Election Administrator; Records Manager of essential City records; Vital Statistics Registrar; and Open Records Officer. The Vital Statistics Division within the City Secretary Department provides birth and death records and keeps an index of all births and deaths occurring in the City. This division also arranges burial services at Laurel Hill and San Jose Cemeteries.

**GOALS:**

1. Continue to establish ownership of property at San Jose Cemetery.
2. Scan birth and death records into recently purchased FORTUS Software.
3. Hold open records training for departments to ensure compliance of the law.
4. Update Code of Ordinance manual on a quarterly basis.
5. Strive to receive the Five Star Award.

**ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**

1. Computerized database of all old birth and death records in nearing completion.
2. Code of Ordinance Manual updated to include all ordinances thru January 2006.
3. Received the Five Star Award for Vital Statistics.
4. Staff received training on Open Records procedures and received certificate for completing 1 hour training.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>07-08</b>	<b>08-09</b>	<b>08-09</b>	<b>09-10</b>
Personnel Services				
Salaries and Wages	\$ 182,157	\$ 186,215	\$ 186,197	\$ 197,619
Employee Benefits	75,146	63,745	62,473	61,140
Purchased Services	20,712	24,815	20,315	20,315
Supplies	1,805	2,300	1,400	1,400
Other Services and Charges	2,916	2,775	2,431	4,531
<b>Operations Subtotal</b>	<b>282,736</b>	<b>279,850</b>	<b>272,816</b>	<b>285,005</b>
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 282,736</b>	<b>\$ 279,850</b>	<b>\$ 272,816</b>	<b>\$ 285,005</b>
<b>PERSONNEL</b>				
Exempt	2	2	2	2
Non-Exempt	5	5	5	5
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Number of Birth Records issued	11,840		4,351	6,000
Number of Death Records issued	2,756		1,613	2,000
Number of agenda packets prepared	32		17	30
Birth Records Registered	2,561		1,352	2,500
Death Records Registered	427		273	400

# CITY OF MISSION, TEXAS

**DEPARTMENT: RISK MANAGEMENT**

**FUND: GENERAL**

**PURPOSE:**

Risk Management's responsibility is to ensure that City employees work in a safe environment and comply with Texas Workers Compensation Commission rules and regulations. It also maintains information regarding motor vehicle operators, vehicles, mobile equipment, property, contractor/vendor insurance, safety training, liability, group medical and workers' compensation claims, Family Medical Leave Act claims, and property and casualty insurance.

**GOALS:**

1. Re-structure the Employee Insurance Benefits and processes
2. Conduct Police & fire drug-testing in compliance with DOT
3. FMLA Program-monitor and enforce.
4. Evaluate/bid out Health, Dental, Life and other insurance products.
5. Initiate a Motor Vehicle Report (MVR) Program.
6. Decrease health rates thru initiating WELLNESS Program.
7. Maintain vehicl, mobile equipment, and building inspections in conjunction with fire inspections.

**ACCOMPLISHMENTS FOR THE CURRENT YEAR:**

1. Publish monthly "Loss Prevention Circular-Safety & Health"
2. Received a TML-IRP Equity Return \$113,849.
3. Acquired Employee Insurance Benefits duties and responsibilities.
4. TML Discovery Team goals and objectives finalized.
5. Vendor accountability in benefits services and administration.
6. Kept inventory of safety equipment and first aid supplies.
7. Coordinated Health Fair and Insurance open enrollment meetings.

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 76,363	\$ 75,855	\$ 78,952	\$ 118,183
Employee Benefits	30,787	27,627	27,217	38,050
Purchased Services	172,093	278,150	199,097	275,650
Supplies	20,811	14,130	14,253	14,000
Other Services and Charges	232	500	500	500
<b>Operations Subtotal</b>	<b>300,286</b>	<b>396,262</b>	<b>320,019</b>	<b>446,383</b>
Capital Outlay	359	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 300,645</b>	<b>\$ 396,262</b>	<b>\$ 320,019</b>	<b>\$ 446,383</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	1	1	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>3</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Safety meetings	3		4	8
Training sessions/seminars	4		6	9
Fire buildings inspections	-		4	8
Health Fair/Wellness Programs	1		1	2
Open Enrollment Insurance	1		1	1
Workers' Compensation claims submitted	110		100	85
General Liability Claims submitted	57		30	30

# CITY OF MISSION, TEXAS

**DEPARTMENT: ELECTIONS**

**FUND: GENERAL**

**PURPOSE:**

The Elections Department accounts for all expenditures incurred during election years. Elections are held for four consecutive years and then one year without elections. Expenditures include advertisements, ballots, and wages for election clerks. Elections will be held in May 2010.

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	420	500	500	615
Purchased Services	18,108	10,500	10,500	22,726
Supplies	1,501	1,650	1,650	2,650
Other Services and Charges	59	-	-	100
<b>Operations Subtotal</b>	<b>20,088</b>	<b>12,650</b>	<b>12,650</b>	<b>26,091</b>
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 20,088</b>	<b>\$ 12,650</b>	<b>\$ 12,650</b>	<b>\$ 26,091</b>
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Number of Elections	1		2	1

# CITY OF MISSION, TEXAS

**DEPARTMENT: CIVIL SERVICE**

**FUND: GENERAL**

**PURPOSE:**

Civil Service Department is responsible for administrating the entry-level police examination as well as any promotional examination needed such as Corporal, Sergeant or Lieutenant. Civil Service Department maintains records of all applications. The department is also responsible for executing duties such as submitting agenda packets and arranging meetings before the Civil Service Commission. The department is also responsible for any travel arrangements needed for the Civil Service Commission. The department is responsible for updating the local Civil Service rules as needed to maintain the requirements of the Chapter 143 of the Texas Local Government Code. The Civil Service Commission meets every last Wednesday of each month and on emergency situations.

**GOALS:**

1. Fill all entry level positions.
2. Have all eligibility lists ready and prepared for both Chiefs.
3. Resolve all/any pending issues.
4. Hall all available resources for promotional exams.
5. Be prepared of all/any changes that might occur from the legislative session.
6. Continue a good strong working relationship with both Chiefs.
7. Keep Administration, Commission, Union, and all interested parties educated on Civil Service.

**ACCOMPLISHMENTS:**

1. Conducted four promotional exams.
2. Conducted two entry level exams.
3. Attended all Civil Service trainings to keep City in compliance.
4. Worked very well with both Chiefs on all Civil Service issues.

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 75,472	\$ 74,937	\$ 75,472	\$ 79,433
Employee Benefits	24,935	23,355	23,194	24,209
Purchased Services	42,613	63,125	65,200	66,200
Supplies	11,552	13,000	13,000	12,000
Other Services and Charges	-	-	-	-
<b>Operations Subtotal</b>	<b>154,572</b>	<b>174,417</b>	<b>176,866</b>	<b>181,842</b>
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 154,572</b>	<b>\$ 174,417</b>	<b>\$ 176,866</b>	<b>\$ 181,842</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
	<b>Actual 07-08</b>		<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>PERFORMANCE INDICATORS</b>				
Number of entry level examinations	2		2	2
Number of promotional exams	3		4	4
Promotional exam appeals	-		1	-
Third party Arbitrators	-		1	-

# CITY OF MISSION, TEXAS

**DEPARTMENT: HUMAN RESOURCES**

**FUND: GENERAL**

**PURPOSE:**

The human Resources Department is responsible for support service for all non-civil service employees of the City by providing records management, insurance enrollment, personnel policy review and development, and fielding all personnel-related questions. The overall goal of the department is to ensure compliance with all federal, state, and local personnel laws, that the City remains fair competitive in salary and benefit packages, and that the City remain progressive in the implementation of personnel policy.

**GOALS:**

1. Adopt and implement revisions of Personnel Policy Manual.
2. Revise staffing process (application, interviewing, forms, etc)
3. Update job descriptions.
4. Update employee and director evaluation forms.
5. Organization of employee files-records management.
6. Create HR monthly newsletter for employees and supervisors.
7. Implement training calendar for employees and supervisors.
8. Increase Health Insurance Fund Reserves to ensure funds available when necessary.

**ACCOMPLISHMENTS CURRENT FISCAL YEAR:**

1. Adopted Personnel Policy Manual revisions through City Council ordinance.
2. Streamlined employee enrollment and orientation.
3. Restructured department forms and processes.
4. Improved New Hire and Termination Processes.
5. Coordinated in-house trainings for employees and supervisors.

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 150,457	\$ 142,083	\$ 119,520	\$ 97,815
Employee Benefits	46,230	45,191	33,517	25,919
Purchased Services	22,123	24,975	26,650	28,475
Supplies	2,357	2,452	2,452	2,452
Other Services and Charges	117	1,173	1,520	1,195
<b>Operations Subtotal</b>	<b>221,284</b>	<b>215,874</b>	<b>183,659</b>	<b>155,856</b>
Capital Outlay	910	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 222,194</b>	<b>\$ 215,874</b>	<b>\$ 183,659</b>	<b>\$ 155,856</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	2	2	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>2</b>
	<b>Actual 07-08</b>		<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>PERFORMANCE INDICATORS</b>				
Number of positions advertised	70		90	70
Number of applications received	855		1,300	1,500
Applicants processed (pre-employment)	175		285	100
Number of employees hired	146		255	70
Employees terminated (Resigned/Dismissed)	127		145	70
Number of employees eligible for retirement	44		53	59
Number of employees retired	4		3	Unknown
Trainings provided to employees/supervisors	1		4	12



# CITY OF MISSION, TEXAS

**DEPARTMENT: INFORMATION TECHNOLOGY**

**FUND: GENERAL**

**PURPOSE:**

The Information Technology Department provides technical support to all City Departments. The Department oversees all computer hardware and software.

**GOALS:**

1. Cross train all I.T. personnel concerning all computer networks in the City.
2. Purchase and install new server to replace old server.
3. Get more involved at the Police Station Computer Dept.
4. Will help Police Station Computer Dept. with WIFI Project.
5. Purchase and install Fixed Assets Module from Incode.
6. Set each user with the ability to backup documents to backup harddrives on the server.
7. Attend Incode Training and other training seminars.

**ACCOMPLISHMENTS CURRENT FISCAL YEAR:**

1. Computer upgrades and replacements were done to prepared for Invision Upgrade.
2. Server replacements are in progress at Speer Memorial Library.
3. Installation of Invision Version 7.
4. Backups were set in place at the Sewer Dept Computers.
5. IT Dept at Speer Memorial Library has been able to maintain the LENEX IPCOP.

## BUDGET

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ -	\$ 130,534	\$ 130,488	\$ 138,400
Employee Benefits	-	48,179	47,143	47,252
Purchased Services	-	64,700	60,237	70,937
Supplies	-	1,770	1,720	1,720
Other Services and Charges	-	400	20	7,020
<b>Operations Subtotal</b>	-	245,583	239,608	265,329
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ -	\$ 245,583	\$ 239,608	\$ 265,329
<b>PERSONNEL</b>				
Exempt	-	1	2	2
Non-Exempt	-	3	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	4	4	4
	Actual 07-08		Estimate 08-09	Budget 09-10
<b>PERFORMANCE INDICATORS</b>				
Computer Equipment Maintained	750		825	900
Speer Library-Patrons assisted by IT	1,560		2,100	2,500
Kronos time clocks and Server software	19		20	20
City employees who use computers	350		400	450
Maintain for Access Data Bases	12		14	16

**CITY OF MISSION, TEXAS**  
**PUBLIC SAFETY**  
**SUMMARY**

Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approval
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**BY DEPARTMENT**

Police	01-430	\$ 11,108,724	\$ 11,096,841	\$ 11,100,562	\$ 10,677,298	\$ 11,765,137
Fire	01-431	3,859,333	5,877,190	5,591,995	5,582,420	4,298,064
Fire Prevention	01-432	484,879	499,375	511,015	506,800	519,246
<b>TOTAL</b>		<b>\$ 15,452,936</b>	<b>\$ 17,473,406</b>	<b>\$ 17,203,572</b>	<b>\$ 16,766,518</b>	<b>\$ 16,582,447</b>

**BY EXPENSE GROUP**

Personnel	\$ 10,258,388	\$ 10,841,225	\$ 10,637,124	\$ 10,498,064	\$ 11,551,086
Employee Benefits	3,592,579	3,556,581	3,486,127	3,281,336	3,538,514
Professional and Tech. Services	16,941	24,500	23,500	21,880	21,800
Purchased Property Services	538,815	452,800	442,032	429,322	458,122
Other Purchased Services	254,690	275,200	273,300	275,665	271,200
Supplies	626,633	777,900	750,675	674,520	697,600
Capital Outlay	134,225	1,500,000	1,550,179	1,550,471	11,000
Miscellaneous	30,665	45,200	40,635	35,260	33,125
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 15,452,936</b>	<b>\$ 17,473,406</b>	<b>\$ 17,203,572</b>	<b>\$ 16,766,518</b>	<b>\$ 16,582,447</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: POLICE**

**FUND: GENERAL**

**PURPOSE:**

The purpose of the Mission Police Department is to provide a tranquil community for the residents and visitors to the City of Mission. It is our responsibility to provide a safe community for all to live, work and play. Our sworn officer staff our civilian staff are dedicated to providing the outmost quality work in our efforts to provide an immediate response to police services and to enforce the ordinances of our City and the state laws we are bound too as peace officers.

**GOALS:**

1. Construct and occupy the new Mission Police Substation on Military Highway and Glasscock Road.
2. The implementation of the Anzaldua's International Bridge Police Division.
3. The implementation of the NAT Program-Neighborhood Action Team.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. The implementation of the Smoke Alert System to notify police staff of a police incident.
2. The implementation of the E-Z texting System for Staff and the General Public.
3. The implementation of the Web-TV from our Mission Police Web Site.
4. The implementation of the Mesh-Network Camera System in our local parks.
5. The deployment of our New Mobile Command Center.

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 7,311,403	\$ 7,534,385	\$ 7,361,324	\$ 8,222,217
Employee Benefits	2,623,627	2,492,706	2,344,762	2,532,420
Purchased Services	601,895	516,115	485,065	508,100
Supplies	444,433	537,001	465,200	477,200
Other Services and Charges	13,089	16,035	16,335	14,200
<b>Operations Subtotal</b>	10,994,447	11,096,242	10,672,686	11,754,137
Capital Outlay	114,277	4,320	4,612	11,000
<b>DEPARTMENTAL TOTAL</b>	\$ 11,108,724	\$ 11,100,562	\$ 10,677,298	\$ 11,765,137
<b>PERSONNEL</b>				
Exempt	2	3	3	3
Non-Exempt	43	44	49	49
Part-Time	2	2	2	2
Civil Service	119	124	125	125
<b>DEPARTMENT TOTAL</b>	166	173	179	179
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Police Calls for Service	42,292		45,000	
Police Case Submissions to the Court System	2,724		3,000	
Police Arrests (Adult and Juveniles)	4,081		4,250	
Traffic Accidents Investigated	1,997		2,150	

# CITY OF MISSION, TEXAS

**DEPARTMENT: FIRE**

**FUND: GENERAL**

**PURPOSE:**

The Mission Fire Department is multi-functional that provides fire protection, a Dive/Swiftwater Rescue Team and an Emergency 1st Responder Program-which provides emergency medical assistance to the citizens of Mission. This multi-functional organization is well announced through out the state and region. This department continues to strive to be innovators and trend setters in the Fire Service for the Rio Grande Valley. The organization is composed of excellent personnel who take pride in providing emergency services to the citizens of Mission.

**GOALS:**

1. Construct and open Fire Sub-Station #5 and hire personnel to staff this station.
2. Apply for Federal and State Grants pertaining to the Fire Department and the EOC.
3. Complete pending repair work to Central Fire Station.
4. Complete the GIS tagging of fire hydrants.
5. Enhancement of landscaping around Central Fire Station.
6. Secure and conduct more in-house training.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Applied and received FEMA Assistant Gran for new radios for the Fire Department.
2. Purchased GIS equipment and commenced to address the fire hydrants in the City GIS System.
3. Completed the Fire Department Volunteer Fire Academy and successfully graduated 21 participants.
4. Received State Homeland Security Grant for the purchase of a new boat and trailer.

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 2,612,351	\$ 2,747,000	\$ 2,778,300	\$ 2,962,827
Employee Benefits	861,688	889,145	833,044	898,720
Purchased Services	185,963	191,017	213,697	214,917
Supplies	165,791	195,874	193,420	203,500
Other Services and Charges	16,976	23,100	18,100	18,100
<b>Operations Subtotal</b>	<b>3,842,769</b>	<b>4,046,136</b>	<b>4,036,561</b>	<b>4,298,064</b>
Capital Outlay	16,564	1,545,859	1,545,859	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 3,859,333</b>	<b>\$ 5,591,995</b>	<b>\$ 5,582,420</b>	<b>\$ 4,298,064</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	5	5	5	5
Part-Time	1	1	1	1
Civil Service	58	61	61	61
<b>DEPARTMENT TOTAL</b>	<b>65</b>	<b>68</b>	<b>68</b>	<b>68</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Emergency Service Calls and Service Calls	2,262		1,183	2,500
Training and Contact Hours	9,409		8,063	9,000

# CITY OF MISSION, TEXAS

**DEPARTMENT: FIRE PREVENTION**

**FUND: GENERAL**

**PURPOSE:**

The Fire Prevention Bureau provides numerous services. Utmost is public education to the community-this is accomplished by providing fire education presentations with our education tools: fire safety trailer; fire truck robot; 911 phone simulator; firefighter damnation outfit; material pamphlets; and to be added is a miniature model home simulator and a fire extinguisher simulator. Other presentations provided are fire extinguisher classes with lecture and hands on practice and career presentations. The division conducts annual and occupancy inspections for health care facilities, foster homes, child day cares, and businesses within the city limits. We also conduct fire investigations to determine if the fire was accidental or incendiary in nature. The division reviews plans for business applications, subdivisions, and sprinkler systems.

**GOALS:**

1. Review permit applications on a timely manner.
2. Certify two Fire Inspectors under the Texas Fire Protection Commission.
3. Re-establish the Fire Prevention clown and puppet show to public schools.
4. Increase efforts in fire investigations (follow ups, research, etc).
5. Increase efforts in public education programs to educate public in fire safety.
6. Continue searching for grants for additional equipment.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Certified three Lieutenant/Fire Inspectors under the Texas Fire Protection Commission.
2. Implemented PMI evidence software to better document and track evidence.
3. Upgraded CodePal (Fire Inspections) and Fire Files (Fire Investigations) software.

## BUDGET

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 334,634	\$ 355,739	\$ 358,440	\$ 366,042
Employee Benefits	107,264	104,276	103,530	107,374
Purchased Services	22,588	31,700	28,105	28,105
Supplies	16,409	17,800	15,900	16,900
Other Services and Charges	600	1,500	825	825
<b>Operations Subtotal</b>	481,495	511,015	506,800	519,246
Capital Outlay	3,384	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ 484,879	\$ 511,015	\$ 506,800	\$ 519,246
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	5	5	5	5
<b>DEPARTMENT TOTAL</b>	6	6	6	6
	Actual		Estimate	Budget
<b>PERFORMANCE INDICATORS</b>	07-08		08-09	09-10
Fire Investigations	20		24	35
Inspections (annual and occupancy)	2,479		1,827	2,819
Plan Reviews	105		51	87
Public Education Presentation	98		74	113
Burning Permits	25		17	25
Subdivision Reviews	109		21	36
Fire Sprinkler System Reviews	46		12	21
Fire Alarm System Reviews	32		14	24

**CITY OF MISSION, TEXAS  
HIGHWAYS AND STREETS  
SUMMARY**

	<b>Adjusted FY 07-2008 Actual</b>	<b>FY 2008-2009 Original Budget</b>	<b>FY 2008-2009 Amended Budget</b>	<b>FY 2008-2009 Estimate</b>	<b>FY 2009-2010 City Council Approval</b>
<b><u>BY DEPARTMENT</u></b>					
Streets	\$ 3,325,005	\$ 3,452,330	\$ 3,772,887	\$ 3,627,378	3,247,300
<b>TOTAL</b>	<b>\$ 3,325,005</b>	<b>\$ 3,452,330</b>	<b>\$ 3,772,887</b>	<b>\$ 3,627,378</b>	<b>\$ 3,247,300</b>
<b><u>BY EXPENSE GROUP</u></b>					
Personnel	\$ 760,009	\$ 814,595	\$ 814,595	\$ 757,700	\$ 808,707
Employee Benefits	406,642	386,035	386,035	299,421	357,893
Professional and Tech. Services	157,375	100,000	100,000	100,000	100,000
Purchased Property Services	976,382	1,131,000	1,106,000	1,102,500	1,102,500
Other Purchased Services	11,889	11,500	11,500	14,000	11,500
Supplies	339,551	308,550	308,550	307,550	306,050
Capital Outlay	672,497	700,000	1,045,557	1,045,557	560,000
Miscellaneous	660	650	650	650	650
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 3,325,005</b>	<b>\$ 3,452,330</b>	<b>\$ 3,772,887</b>	<b>\$ 3,627,378</b>	<b>\$ 3,247,300</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: STREETS**

**FUND: GENERAL**

**PURPOSE:**

The Streets departments performs the necessary upkeep for all the paved and unpaved streets and alleys, sidewalks, drainage ditches and other drainage structures within the City. It is also responsible for all asphalt and caliche pothole repair, and small maintenance paving projects. In addition it is responsible for the collection and removable of all debris from paved City streets and drainage ditches, and the installation of all street signs and maintenance. The streets department also assists the code enforcement office with weedy lot maintenance. Site inspections are done daily on new subdivisions under construction.

**GOALS:**

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Continue alley paving program.</li> <li>2. Continue alley tree trimming and debris removal.</li> <li>3. Continue to increase street sweeping cycles City wide.</li> <li>4. Continue with grass removal at curb program.</li> <li>5. Continue to work with P.D. on neighborhood clean up projects.</li> <li>6. Continue to provide assistance to other City Departments.</li> <li>7. Continue to work closely with City Council and Management.</li> <li>8. Continue to upgrade equipment.</li> </ol> | <ol style="list-style-type: none"> <li>1 Removed and replaced street signals City wide.</li> <li>2 Maintained and removed debris from alleys.</li> <li>3 Improved street sweeping program.</li> <li>4 Paving and sidewalk project with City crews.</li> <li>5 Alley overlay program with City crews.</li> <li>6 Overlay program of various streets by contractor.</li> <li>7 Serviced and maintained traffic signal and school flashers City wide.</li> </ol> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## BUDGET

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 760,009	\$ 814,595	\$ 757,700	\$ 808,707
Employee Benefits	406,642	386,035	299,421	357,893
Purchased Services	1,145,646	1,217,500	1,216,500	1,214,000
Supplies	339,551	308,550	307,550	306,050
Other Services and Charges	660	650	650	650
<b>Operations Subtotal</b>	2,652,508	2,727,330	2,581,821	2,687,300
Capital Outlay	672,497	1,045,557	1,045,557	560,000
<b>DEPARTMENTAL TOTAL</b>	\$ 3,325,005	\$ 3,772,887	\$ 3,627,378	\$ 3,247,300
<b>PERSONNEL</b>				
Exempt	4	4	4	4
Non-Exempt	26	29	29	29
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	30	33	33	33
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Street miles swept	2600 miles		5400 miles	6750 miles
Pothole repairs	5,000		6,100	6,000
Service order request	1,770		2,080	2,080
Weedy lot mowed	140		156	135
Street sign installations	320		330	350
Collected illegally dumped tires	8,000		8,400	9,600

**CITY OF MISSION, TEXAS**  
**HEALTH AND WELFARE**  
**SUMMARY**

Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approval
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BY DEPARTMENT

Health	\$ 321,295	\$ 299,877	\$ 300,611	\$ 296,124	\$ 301,486
<b>TOTAL</b>	<u>\$ 321,295</u>	<u>\$ 299,877</u>	<u>\$ 300,611</u>	<u>\$ 296,124</u>	<u>\$ 301,486</u>

BY EXPENSE GROUP

Personnel	\$ 197,772	\$ 192,864	\$ 192,864	\$ 191,064	\$ 199,000
Employee Benefits	80,915	66,913	66,913	65,288	63,329
Professional and Tech. Services	-	-	-	-	-
Purchased Property Services	-	800	800	100	100
Other Purchased Services	11,273	10,600	10,200	9,900	9,900
Supplies	30,032	27,500	27,900	27,800	27,800
Capital Outlay	-	-	734	615	-
Miscellaneous	1,303	1,200	1,200	1,357	1,357
<b>TOTAL APPROPRIATIONS</b>	<u>\$ 321,295</u>	<u>\$ 299,877</u>	<u>\$ 300,611</u>	<u>\$ 296,124</u>	<u>\$ 301,486</u>



# CITY OF MISSION, TEXAS

**DEPARTMENT: HEALTH**

**FUND: GENERAL**

**PURPOSE:**

The Health Department was establish to enforce City and health ordinances and to ensure the health and safety of all citizens of Mission. The department will be conducting inspections of food establishments to ensure compliance with health regulations, conduct food borne illness investigations, enforce City's junked vehicle, illegal dumping, weedy lots, and health and sanitation ordinances. The Health Department also provides food handlers certification and will be implementing an Integrated Mosquito management program and a On Site Sewage facility program.

**GOALS:**

- |                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. To animate the inspection process.</li> <li>2. To prevent potential food borne illness.</li> <li>3. To educate the consumer and industry in food safety.</li> <li>4. Provide animal control services to citizens of Mission</li> </ol> | <ol style="list-style-type: none"> <li>5. To ensure that all eating and drinking establishments are in compliance with applicable regulations.</li> <li>6. Continue to provide animal rabies clinic.</li> </ol> |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

- |                                                                                                                                                                                                                                                     |                                                                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Certified 1270 food handlers.</li> <li>2. Implantation of a Enthanasiation program.</li> <li>3. Inspected all eating and drinking establishments.</li> <li>4. Conducted mosquito surveillance.</li> </ol> | <ol style="list-style-type: none"> <li>5. Provided 36 food handler classes.</li> <li>6. announcements and presentations.</li> <li>7. Animal shelter expanded from 6 kennels to 11.</li> </ol> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

## BUDGET

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 197,772	\$ 192,864	\$ 191,064	\$ 199,000
Employee Benefits	80,915	66,913	65,288	63,329
Purchased Services	11,273	11,000	10,000	10,000
Supplies	30,032	27,900	27,800	27,800
Other Services and Charges	1,303	1,200	1,357	1,357
<b>Operations Subtotal</b>	321,295	299,877	295,509	301,486
Capital Outlay	-	734	615	-
<b>DEPARTMENTAL TOTAL</b>	\$ 321,295	\$ 300,611	\$ 296,124	\$ 301,486
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	6	6	6	6
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	7	7	7	7
	Actual		Estimate	Budget
<b>PERFORMANCE INDICATORS</b>	07-08		08-09	09-10
Certification of food handlers	1,200		1,270	1,440
Eating and Drinking Inspections	1,920		1,148	1,280
Conduct Food Handler Classes	-		30	36
Animal Control (Animals to Humane)	2,400		2,200	80
Vector Control (Mosquito Surveillance)	256		180	110
Animal Shelter Care	2,400		2,520	2,880

**CITY OF MISSION, TEXAS  
CULTURE & RECREATION  
SUMMARY**

	Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approval
Museum	\$ 190,379	\$ 251,586	\$ 255,291	\$ 218,679	\$ 232,418
Parks & Recreation Admn.	253,957	210,837	210,837	218,153	221,138
Parks	1,582,426	1,602,691	1,602,691	1,584,005	1,755,253
Recreation	254,940	280,630	280,630	271,581	282,817
Library	1,323,470	1,242,220	1,280,386	1,236,833	1,288,757
<b>TOTAL</b>	<b>\$ 3,605,172</b>	<b>\$ 3,587,964</b>	<b>\$ 3,629,835</b>	<b>\$ 3,529,251</b>	<b>\$ 3,780,383</b>

BY DEPARTMENT

BY EXPENSE GROUP

Personnel	\$ 1,945,913	\$ 1,964,992	\$ 1,967,692	\$ 1,939,656	\$ 2,151,777
Employee Benefits	775,357	670,672	671,192	632,284	654,656
Professional and Tech. Services	2,225	10,000	10,000	-	-
Purchased Property Services	451,220	541,300	532,511	529,660	567,705
Other Purchased Services	67,159	107,600	116,389	104,639	104,639
Supplies	185,374	201,050	221,119	213,380	193,756
Capital Outlay	78,628	-	18,782	19,782	-
Miscellaneous	99,296	92,350	92,150	89,850	107,850
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 3,605,172</b>	<b>\$ 3,587,964</b>	<b>\$ 3,629,835</b>	<b>\$ 3,529,251</b>	<b>\$ 3,780,383</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: MUSEUM**

**FUND: GENERAL**

**PURPOSE:**

The Museum provides historical exhibits for educational enjoyment and economical benefits for the Mission area for all citizens and visitors, including youth and senior citizens. The museum promotes local historical attractions and makes available it's gather documentation and materials for anyone who is interested in doing research of our local area.

**GOALS:**

1. To involve the La Joya ISD, Mission ISD, and Sharyland ISD.
2. To promote the Museum to include a wider audience (TV, Radio, Media).
3. To create more hands on exhibits.
4. Strive to increase the number of visitors to the museum.
5. Work on restoring the Old Post Office and hang the mural at the original location.
6. To increase membership by 10%.
7. Provide more training for staff.

**ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**

1. Operating under the guidance of a Board of Directors to insure the success of the Museum.
2. Offered facilities for tours and events to organizations.
3. Hosted special events to promote exhibits.
4. Archive properly all donations and items belonging or loaned to the Museum.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>07-08</b>	<b>08-09</b>	<b>08-09</b>	<b>09-10</b>
Personnel Services				
Salaries and Wages	\$ 120,115	\$ 159,223	\$ 150,816	\$ 163,361
Employee Benefits	30,055	43,083	40,420	41,614
Purchased Services	26,312	44,700	22,100	22,100
Supplies	3,869	6,235	4,593	4,593
Other Services and Charges	2,207	2,050	750	750
<b>Operations Subtotal</b>	<b>182,558</b>	<b>255,291</b>	<b>218,679</b>	<b>232,418</b>
Capital Outlay	7,821	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 190,379</b>	<b>\$ 255,291</b>	<b>\$ 218,679</b>	<b>\$ 232,418</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	2	2	2	2
Part-Time	5	5	5	5
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Total visitors	5,559		7,347	8,500
Total tours	4,055		5,139	6,100
Individuals to visit	1,604		1,864	2,500

# CITY OF MISSION, TEXAS

**DEPARTMENT: PARKS & RECREATION ADMINISTRATION**

**FUND: GENERAL**

**PURPOSE:**

The Parks and Recreation Administration provides administrative services to the Parks Division, Recreation Division, Aquatics, and Facility Maintenance Division. The Administration Department through its various divisions makes it possible for the citizens of Mission to enjoy beautiful recreational parks and playgrounds.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>07-08</b>	<b>08-09</b>	<b>08-09</b>	<b>09-10</b>
Personnel Services				
Salaries and Wages	\$ 178,301	\$ 130,276	\$ 137,857	\$ 138,448
Employee Benefits	52,620	43,161	44,246	46,540
Purchased Services	20,395	34,600	33,050	33,150
Supplies	2,590	2,700	2,900	2,900
Other Services and Charges	51	100	100	100
<b>Operations Subtotal</b>	<b>253,957</b>	<b>210,837</b>	<b>218,153</b>	<b>221,138</b>
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 253,957</b>	<b>\$ 210,837</b>	<b>\$ 218,153</b>	<b>\$ 221,138</b>
<b>PERSONNEL</b>				
Exempt	2	2	2	2
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: PARKS**

**FUND: GENERAL**

**PURPOSE:**

The Parks Division maintains all 25 parks within the City of Mission by using all resources necessary. In addition to the various parks, this department maintains two cemeteries and approximately 45 miles of Right of Ways. Crews survey and up-keep the existing properties so that citizens may enjoy full use of these facilities.

**GOALS:**

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Irrigation system for La Lomita Park.</li> <li>2. Installation of new plascape, basketball courts, and aerial lighting at Astroland Park.</li> <li>3. Installation of sprinkler system, rod iron gate entry, and aerial lighting at Ala Blanca Park.</li> <li>4. Installation of 4 picnic shelters at Madero Park.</li> <li>5. Beautification of City right-of-ways and current parks.</li> <li>6. Commence the construction of Northwest Park.</li> </ol> | <ol style="list-style-type: none"> <li>7. Install playscape ate Oblate Park.</li> <li>8. Construct an access road leading to pond at Bentsen Palm Community Park.</li> </ol> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Completion of Bentsen Palm Community Park.
2. Commenced the construction of new amenities at Birdwell Park.
3. Engaged architectural proposals for future CWV & Bannworth Park expansions.
4. With the help of UP WITH PEOPLE Organization, cleaned, trimmed, and mowed the Catholic Cemetery.

## BUDGET

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 731,461	\$ 736,676	\$ 745,368	\$ 850,461
Employee Benefits	371,581	317,215	296,785	313,940
Purchased Services	327,330	397,100	402,489	435,989
Supplies	137,979	141,700	129,363	135,863
Other Services and Charges	14,075	10,000	9,000	19,000
<b>Operations Subtotal</b>	<b>1,582,426</b>	<b>1,602,691</b>	<b>1,583,005</b>	<b>1,755,253</b>
Capital Outlay	-	-	1,000	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 1,582,426</b>	<b>\$ 1,602,691</b>	<b>\$ 1,584,005</b>	<b>\$ 1,755,253</b>
<b>PERSONNEL</b>				
Exempt	3	3	3	3
Non-Exempt	33	33	33	34
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>36</b>	<b>36</b>	<b>36</b>	<b>37</b>
	Actual		Estimate	Budget
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Parks maintained	25		27	27
Park acreage	255 acres		300 acres	300 acres
Beautification areas	24 acres		24 acres	24 acres
Mowing areas	180 acres		180 acres	180 acres
All mowing areas represent approximately 48 miles of mowing strips.				

# CITY OF MISSION, TEXAS

**DEPARTMENT: RECREATION**

**FUND: GENERAL**

**PURPOSE:**

This department is used to account for all expenditures related to the various recreation programs offered by the Parks and Recreation for the City. There are three employees in this department; however, during the year, seasonal help is hired for the recreational programs/activities. The Recreation Department has the responsibility of providing Mission citizens opportunities to participate in leisure activities to improve health, well-being, and quality of life.

**GOALS:**

1. Continue to expand recreational programs.
2. Start a Youth Soccer Program.
3. Increase fundraising activities.
4. Expand participation of our annual 5K races.
5. Initiate an official clinic for football, baseball, softball, and basketball.
6. Expand area youth softball camp involving local area coaches.
7. Expand youth programs at Mission Boys and Girls Club.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Increased amount of 5k races held annually from 2 to 5.
2. Initiated a youth spring volleyball league.
3. Initiated an adult Friday night basketball league.
4. Continued all current recreational programs.
5. Assisted in the coordination of several community events.
6. Hosted 1st Annual Mission Parks and Rec. Softball Camp.
7. Hosted TAAF Regional Tennis Meet.

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 184,523	\$ 214,152	\$ 212,152	\$ 219,507
Employee Benefits	58,705	52,978	45,929	49,810
Purchased Services	532	2,000	2,000	2,000
Supplies	3,296	5,500	5,500	5,500
Other Services and Charges	4,230	6,000	6,000	6,000
<b>Operations Subtotal</b>	<b>251,286</b>	<b>280,630</b>	<b>271,581</b>	<b>282,817</b>
Capital Outlay	3,414	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 254,700</b>	<b>\$ 280,630</b>	<b>\$ 271,581</b>	<b>\$ 282,817</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	2	3	3	3
Part-Time	2	1	1	1
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Basketball participants	104		110	128
Softball participants	84		96	108
Flag Football participants	106		118	102

# CITY OF MISSION, TEXAS

**DEPARTMENT: LIBRARY**

**FUND: GENERAL**

**PURPOSE:**

The Speer Memorial Library provides informational, educational, cultural and recreational resources to the community. The Library has over 200 Internet accessible computers for public use. We have three computer labs, which are used by the general public and various organizations. Some of the computers are Spanish language computers to be used by our Spanish speaking public. Some of the services provided by the Library include: GED preparation; computer classes; income tax preparation assistance, a Dial-In Internet Access System, Dial-a Story; an Internet accessible card catalog; summer reading club; public photocopier; and literacy programs.

The Library has over 100,000 books and audiovisual materials, a genealogy collection, a bilingual collection, a new book display and much more to offer the Citizens of Mission.

**GOALS:**

1. Maintain our expanded 48,760 square foot library to meet the needs of our patrons.
2. Review and revise our offerings in order to meet the changing needs and expectations of our public.
3. Increase the number of books and audiovisual items cataloged and made available to our public.
4. Continue to apply for Grants, Aid, and Rebate programs that we can effectively use.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Started a monthly "Book and a Movie" program to promote literacy.
2. Purchased/upgraded 6 public network printers, 3 servers, and related equipment.
4. Will have upgraded all public machines with MS Office 2007 Standard software.

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 731,513	\$ 727,365	\$ 693,463	\$ 780,000
Employee Benefits	262,396	214,755	204,904	202,752
Purchased Services	146,035	180,500	174,660	179,105
Supplies	37,400	64,984	71,024	44,900
Other Services and Charges	78,733	74,000	74,000	82,000
<b>Operations Subtotal</b>	<b>1,256,077</b>	<b>1,261,604</b>	<b>1,218,051</b>	<b>1,288,757</b>
Capital Outlay	67,393	18,782	18,782	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 1,323,470</b>	<b>\$ 1,280,386</b>	<b>\$ 1,236,833</b>	<b>\$ 1,288,757</b>
<b>PERSONNEL</b>				
Exempt	7	7	7	7
Non-Exempt	14	14	13	13
Part-Time	12	12	14	14
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>33</b>	<b>33</b>	<b>34</b>	<b>34</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Patrons using electronic resources per week	5,624		4,522	5,000
Materials provided thru electronic resources	2,031,034		1,633,227	2,050,000
Library Materials (books, audio & video)	100,265		105,545	110,000
Circulation Transactions	182,102		146,691	180,000
Juvenile Program Attendance	5,941		5,917	6,500
Number of Library Visits	287,459		275,865	290,000

# ***SPECIAL REVENUE FUNDS***

**Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes.**



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# ***COMMUNITY DEVELOPMENT BLOCK GRANT***

The Community Development Block Grant Fund was established to account for federal funds granted to the City for the sole purpose of improving the health and welfare of the community.

**CITY OF MISSION, TEXAS**  
**C.D.B.G. FUND**  
**FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		Adjusted FY 07-08 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approval
<b><u>ESTIMATED REVENUES:</u></b>						
Drawdowns -B-08	04-300-33600	\$ -	\$ 829,146	\$ 829,146	\$ 829,146	\$ -
Drawdowns -B-09	04-300-33601	-	-	-	-	842,320
Drawdowns -B-05	04-300-33608	-	-	-	-	-
Drawdowns -B-06	04-300-33609	271,550	-	-	-	-
Drawdowns -B-07	04-300-33610	698,784	-	199,022	199,022	-
Project Income	04-300-36000	13,968	-	-	-	-
<b>Total Estimated Revenues</b>		984,302	829,146	1,028,168	1,028,168	842,320
<b>TRANSFERS IN</b>						
General Fund	04-300-39901	-	-	-	-	-
<b>Total Estimated Revenues &amp; Transfers</b>		<u>\$ 984,302</u>	<u>\$ 829,146</u>	<u>\$ 1,028,168</u>	<u>\$ 1,028,168</u>	<u>\$ 842,320</u>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Housing Administrative	04-479	\$ 58,647	\$ 70,000	\$ 77,560	\$ 77,560	\$ 66,910
CDBG Administrative	04-489	97,798	105,000	128,747	128,747	114,064
2009 Projects	04-499	-	-	-	-	661,346
2005 Projects	04-495	19,425	-	-	-	-
2006 Projects	04-496	242,795	-	-	-	-
2007 Projects	04-497	565,637	-	167,715	167,715	-
2008 Projects	04-498	-	654,146	654,146	654,146	-
<b>Total Appropriations</b>		<u>\$ 984,302</u>	<u>\$ 829,146</u>	<u>\$ 1,028,168</u>	<u>\$ 1,028,168</u>	<u>\$ 842,320</u>
<b><u>EXPENDITURE CATEGORY</u></b>						
Personnel		\$ 101,895	\$ 107,455	\$ 116,177	\$ 116,177	\$ 113,895
Benefits		34,385	32,761	33,750	33,750	32,881
Profess & Tech Services		-	-	-	-	9,000
Purchased Property Services		1,995	2,000	2,600	2,600	2,600
Other Purchased Services		11,381	15,650	15,650	15,650	13,219
Supplies		3,619	3,500	3,500	3,500	3,000
Capital Outlay		-	1,200	1,200	1,200	1,200
Miscellaneous (Housing & other Projects)		831,027	666,580	855,291	855,291	666,525
Debt Service		-	-	-	-	-
		<u>\$ 984,302</u>	<u>\$ 829,146</u>	<u>\$ 1,028,168</u>	<u>\$ 1,028,168</u>	<u>\$ 842,320</u>

# CITY OF MISSION, TEXAS

**DEPARTMENT: HOUSING ADMINISTRATION**

**FUND: CDBG**

**PURPOSE:**

The Housing Administration division consists of two full time employees and two Community Development employees who will dedicate 50% of their time to administer the Housing Assistance program for the residents of Mission. The program consists of two types of assistance, which are Rehabilitation assistance and Reconstruction assistance. Rehabilitation assistance provides general repairs to the home to meet local and state codes. Reconstruction assistance provides new homes to homeowner's who's homes are dilapidated and beyond repair. Homes are also modified to be ADA compliant.

**GOALS:**

1. Construct 2 rehabilitation projects \$40,000.
2. Construct approximately 12 reconstruction projects for homes that are beyond repair \$559,146.
3. Reduce overall price of projects by changing the design of the home.

**ACCOMPLISHMENTS IN CURRENT YEAR:**

1. Three reconstruction homes were started during the prior year and completed during this fiscal year.
2. Six reconstruction homes were started and completed during the fiscal year.
3. Nine reconstruction homes were started but not completed prior to the end of the fiscal year.

## BUDGET

	<b>Actual 06-07</b>	<b>Budget 07-08</b>	<b>Estimate 07-08</b>	<b>Budget 08-09</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 33,882	\$ 46,210	\$ 46,210	\$ 39,730
Employee Benefits	14,109	14,233	14,233	12,900
Purchased Services	7,819	9,900	9,900	9,269
Supplies	2,269	2,500	2,500	1,800
Other Services and Charges	568	4,717	4,717	3,211
<b>Operations Subtotal</b>	<b>58,647</b>	<b>77,560</b>	<b>77,560</b>	<b>66,910</b>
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 58,647</b>	<b>\$ 77,560</b>	<b>\$ 77,560</b>	<b>\$ 66,910</b>
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Rehabilitation Assistance	-		2	2
Reconstruction Assistance	9		16	13

# CITY OF MISSION, TEXAS

**DEPARTMENT: COMMUNITY DEVELOPMENT ADMINISTRATION**

**FUND: CDBG**

**PURPOSE:**

The Community Development Department is funded by the US Department of Housing & Urban Development annually through the Community Development Block Grant Program. All funds are utilized to benefit low income residents of Mission for projects such as housing reconstruction, fire protection equipment, park improvements, public services and program administration.

**GOALS:**

1. Provide funding to various agencies.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

## BUDGET

	<b>Actual 06-07</b>	<b>Budget 07-08</b>	<b>Estimate 07-08</b>	<b>Budget 08-09</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 68,013	\$ 69,967	\$ 69,967	\$ 74,165
Employee Benefits	20,276	19,517	19,517	19,981
Purchased Services	5,557	8,350	8,350	15,550
Supplies	1,350	1,000	1,000	1,200
Other Services and Charges	2,602	28,713	28,713	1,968
<b>Operations Subtotal</b>	97,798	127,547	127,547	112,864
Capital Outlay	-	1,200	1,200	1,200
<b>DEPARTMENTAL TOTAL</b>	\$ 97,798	\$ 128,747	\$ 128,747	\$ 114,064
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	2	2	2	2
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>06-07</b>		<b>07-08</b>	<b>08-09</b>
Departments	1		1	-
Public Services	4		1	4

# CITY OF MISSION, TEXAS

**DEPARTMENT: NON-DEPARTMENTAL**

**FUND: CDBG**

**PURPOSE:**

To account for funds allocated to various sub-recipients of CDBG Funds and account for funds used for housing rehabilitation and reconstruction. The City makes it a goal to reconstruct between 10-15 homes per year as funds are available.

**Some of the Agencies that have received CDBG Funds include:**

Area Agency on Aging  
City Parks Department- Graffiti removal  
Children's Advocacy  
CASA of Hidalgo County  
Dentists Who Care

This year funds were only allocated to Area Agency on Aging and the City's Parks Department for graffiti removal.

## BUDGET

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	-	-	-	-
Supplies	-	-	-	-
Miscellaneous	786,478	821,861	821,861	661,346
<b>Operations Subtotal</b>	786,478	821,861	821,861	661,346
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ 786,478	\$ 821,861	\$ 821,861	\$ 661,346
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-
	Actual 07-08		Estimate 08-09	Budget 09-10
<b>PERFORMANCE INDICATORS</b>				
Rehabilitation Assistance	-		2	2
Reconstruction Assistance	9		16	13

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# ***AQUATICS FUND***

The Aquatics Fund is used to account for all revenues and expenditures associated with the Northside Pool and Mayberry Pool. This fund is financed by user charge fees and operating transfers from the City and Mission School District.



**CITY OF MISSION, TEXAS**  
**AQUATICS FUND**  
**FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approval
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
<b><u>ESTIMATED REVENUES:</u></b>						
Aquatics Generated	06-300-30000	36,866	35,000	35,000	35,000	35,000
M.C.I.S.D. Contributions	06-300-30400	117,398	183,416	183,416	169,627	177,385
Miscellaneous Revenue	06-300-33000	-	-	-	-	-
Interest-Investments	06-300-36050	-	-	-	-	-
Interest-Demand Dep.	06-300-36100	31	-	-	-	-
Total Revenues		154,295	218,416	218,416	204,627	212,385
Transfers In	06-399-39901	117,398	183,416	183,416	169,627	177,386
<b>Total Estimated Revenues and Transfers</b>		<b>271,693</b>	<b>401,832</b>	<b>401,832</b>	<b>374,254</b>	<b>389,771</b>
<b>TOTAL AVAILABLE RESOURCES</b>		<b>\$ 281,693</b>	<b>\$ 411,832</b>	<b>\$ 411,832</b>	<b>\$ 384,254</b>	<b>\$ 399,771</b>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Aquatics	06-410	\$ 271,693	\$ 401,832	\$ 401,982	\$ 374,254	\$ 389,771
Total Operations		271,693	401,832	401,982	374,254	389,771
Transfers Out - General Fund	06-499-56901	-	-	-	-	-
Total Appropriations		271,693	401,832	401,982	374,254	389,771
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 9,850</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: AQUATICS**

**FUND: AQUATICS**

**PURPOSE:**

This department accounts for all expenditures related to the City swimming pools. The City is in partnership with the Mission Consolidated School District to share the cost of operations for the pools. Each entity contributes half the cost to operate the pools. There are three employees in this department; however, during the summer months the City hires part-time help to be able to meet the public's needs. Some of the programs provided to the public include: public swimming, learn-to-swim programs, lap swimming, advanced and competitive swimming, lifeguard and CPR classes, swim meets, diving lessons, and Special Olympics competition.

**GOALS:**

1. Continue successful TAAF Swim Program.
2. Add shade structures at North Side and Mayberry Pools.
3. Irrigation system for both pools.
4. Beautification of pool grounds.

**ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**

- |                                                                  |                                                   |
|------------------------------------------------------------------|---------------------------------------------------|
| 1. Refurbished circulation pump at North Side and Mayberry Pool. | 5. Expanded participants in summer TAAF Program.  |
| 2. Repainted North Side and Mayberry Pool structures.            | 6. Increased qualified participants at the annual |
| 3. Successful Gus and Goldie Program                             |                                                   |
| 4. continued senior citizen water aerobics programs.             |                                                   |

## BUDGET

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 131,919	\$ 219,322	\$ 197,594	\$ 209,510
Employee Benefits	30,766	44,410	42,410	43,711
Purchased Services	46,874	75,500	65,200	76,500
Supplies	47,610	51,100	57,400	59,400
Other Services and Charges	-	650	650	650
<b>Operations Subtotal</b>	257,169	390,982	363,254	389,771
Capital Outlay	14,524	11,000	11,000	-
<b>DEPARTMENTAL TOTAL</b>	\$ 271,693	\$ 401,982	\$ 374,254	\$ 389,771
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	-	-	-	-
Part-Time	10	10	8	8
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	11	11	9	9
	Actual		Estimate	Budget
<b>PERFORMANCE INDICATORS</b>	07-08		08-09	09-10
Gus and Goldie	840		900	900
TAAF Swimming	120		130	130
Tennis/Swim Camp	80		90	100
Soccer/Swim Camp	45		60	65

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# ***RECREATION FUND***

The Recreation Fund is used to account for all revenue and expenditures associated with the recreational programs offered by the City throughout the year.

**CITY OF MISSION, TEXAS  
RECREATION FUND  
FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		<b>Adjusted FY 07-2008 Actual</b>	<b>FY 2008-2009 Original Budget</b>	<b>FY 2008-2009 Amended Budget</b>	<b>FY 2008-2009 Estimate</b>	<b>FY 2009-2010 City Council Approval</b>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 126,629	\$ 87,429	\$ 126,467	\$ 126,467	\$ 74,067
<b><u>ESTIMATED REVENUES:</u></b>						
Fees and Charges	07-300-34000	87,819	80,000	80,000	75,000	80,000
Sponsorships	07-300-34100	-	-	-	-	-
Miscellaneous Income	07-300-36000	-	-	-	-	-
Interest-Investments	07-300-36050	1,096	2,000	2,000	2,000	2,000
Interest-Demand Dep.	07-300-36100	2,174	2,000	2,000	2,000	2,000
Fundraising	07-300-36155	31,881	20,000	20,000	20,000	20,000
Contributions & Donations	07-300-36510	-	-	-	-	-
Total Revenues		122,970	104,000	104,000	99,000	104,000
Transfers In-General	07-300-39901	-	-	-	-	-
<b>Total Estimated Revenues and Transfers</b>		<u>122,970</u>	<u>104,000</u>	<u>88,000</u>	<u>99,000</u>	<u>104,000</u>
<b>TOTAL RESOURCES AVAILABLE</b>		<u>\$ 249,599</u>	<u>\$ 191,429</u>	<u>\$ 214,467</u>	<u>\$ 225,467</u>	<u>\$ 178,067</u>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Recreation	07-410	<u>\$ 123,132</u>	<u>\$ 153,400</u>	<u>\$ 153,400</u>	<u>\$ 151,400</u>	<u>\$ 156,400</u>
Total Operations		123,132	153,400	153,400	151,400	156,400
Transfers Out		-	-	-	-	-
Total Appropriations		<u>123,132</u>	<u>153,400</u>	<u>153,400</u>	<u>151,400</u>	<u>156,400</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 126,467</u>	<u>\$ 38,029</u>	<u>\$ 61,067</u>	<u>\$ 74,067</u>	<u>\$ 21,667</u>

# CITY OF MISSION, TEXAS

**DEPARTMENT: RECREATION**

**FUND: RECREATION**

**PURPOSE:**

The Recreation Fund was created to account for revenues and expenditures generated by the various programs offered to the public by the Parks Department. Some of the activities include: basketball, baseball, swimming programs, tennis, and various other recreational programs.

## BUDGET

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	93,358	103,500	101,500	106,500
Supplies	28,149	40,700	40,700	40,700
Other Services and Charges	1,625	9,200	9,200	9,200
<b>Operations Subtotal</b>	123,132	153,400	151,400	156,400
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ 123,132	\$ 153,400	\$ 151,400	\$ 156,400
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-
	Actual		Estimate	Budget
<b>PERFORMANCE INDICATORS</b>	07-08		08-09	09-10

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# ***POLICE DEPT. STATE SHARING FUND***

The Police Department State Sharing Fund accounts for all revenues received from the Texas Department of Justice for the City's share of state and local forfeited property. All expenditures incurred by the City for participating in the Justice Forfeiture Program are also accounted for in this fund.



**CITY OF MISSION, TEXAS**  
**POLICE DEPARTMENT STATE SHARING FUND**  
**FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		<b>Adjusted FY 07-2008 Actual</b>	<b>FY 2008-2009 Original Budget</b>	<b>FY 2008-2009 Amended Budget</b>	<b>FY 2008-2009 Estimate</b>	<b>FY 2009-2010 City Council Approval</b>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 473,823	\$ 826,536	\$ 1,204,193	\$ 1,204,193	\$ 225,280
<b><u>ESTIMATED REVENUES:</u></b>						
State Seizures	10-300-33500	1,242,204	-	-	4,774	-
Interest-Investments	10-300-36050	39,413	5,000	5,000	6,500	500
Interest-Demand Dep.	10-300-36100	5,076	2,500	2,500	1,000	300
Sale of City Equipment	10-300-39000	80,508	-	-	-	-
Total Revenues		1,367,201	7,500	7,500	12,274	800
Operating Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		1,367,201	7,500	7,500	12,274	800
<b>TOTAL RESOURCES AVAILABLE</b>		<u>\$ 1,841,024</u>	<u>\$ 834,036</u>	<u>\$ 1,211,693</u>	<u>\$ 1,216,467</u>	<u>\$ 226,080</u>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Police Dept. Special Fund	10-410	\$ 636,831	\$ 751,998	\$ 1,217,718	\$ 991,187	\$ 226,080
Total Operations		636,831	751,998	1,217,718	991,187	226,080
Transfers Out		-	-	-	-	-
Total Appropriations		<u>636,831</u>	<u>751,998</u>	<u>1,217,718</u>	<u>991,187</u>	<u>226,080</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 1,204,193</u>	<u>\$ 82,038</u>	<u>\$ (6,025)</u>	<u>\$ 225,280</u>	<u>\$ -</u>

# CITY OF MISSION, TEXAS

**DEPARTMENT:POLICE**

**FUND: PD STATE SHARING FUND**

**PURPOSE:**

The Police Department State Sharing Fund accounts for all state forfeitures allocated to the Mission Police Department for its participation in various seizures.

## BUDGET

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ -	\$ 353,200	\$ 318,200	\$ -
Employee Benefits	-	53,890	49,290	-
Purchased Services	56,627	80,000	49,000	5,000
Supplies	76,104	41,399	24,697	7,000
Other Services and Charges	5,501	50,000	-	-
<b>Operations Subtotal</b>	138,232	578,489	441,187	12,000
Capital Outlay	498,599	639,229	550,000	214,080
<b>DEPARTMENTAL TOTAL</b>	\$ 636,831	\$ 1,217,718	\$ 991,187	\$ 226,080
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-
	Actual		Estimate	Budget
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>

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# ***POLICE DEPT. FEDERAL SHARING FUND***

The Police Department Federal Sharing Fund accounts for all revenues received from the Department of Justice for the City's share of federally forfeited property. All expenditures incurred by the City for participating in the Justice Forfeiture Program are also accounted for in this fund.

**CITY OF MISSION, TEXAS**  
**POLICE DEPARTMENT FEDERAL SHARING-US FUND**  
**FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approval
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 170,630	\$ 636,915	\$ 630,014	\$ 630,014	\$ 583,167
<b><u>ESTIMATED REVENUES:</u></b>						
Federal Sharing U.S. Treasury	11-300-35300	240,006	-	168,747	171,804	-
Federal Sharing ICE	11-300-35301	360,554	-	137,145	137,145	-
Interest-Investments	11-300-36050	2,322	3,000	4,000	4,000	1,000
Interest-Demand Dep.	11-300-36100	5,175	2,000	1,500	1,000	300
Sale of City Equipment	11-300-39000	-	-	-	-	-
Total Revenues		608,057	5,000	311,392	313,949	1,300
Transfers In		-	-	-	-	-
<b>Total Estimated Revenues and Transfers</b>		<u>608,057</u>	<u>5,000</u>	<u>311,392</u>	<u>313,949</u>	<u>1,300</u>
<b>TOTAL RESOURCES AVAILABLE</b>		<u>\$ 778,687</u>	<u>\$ 641,915</u>	<u>\$ 941,406</u>	<u>\$ 943,963</u>	<u>\$ 584,467</u>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Police Dept. Federal Sharing	11-410	\$ 72,631	\$ 202,602	\$ 862,097	\$ 284,753	\$ 584,467
Total Operations		72,631	202,602	862,097	284,753	584,467
Transfers Out		76,042	76,043	76,043	76,043	-
Total Appropriations		<u>148,673</u>	<u>278,645</u>	<u>938,140</u>	<u>360,796</u>	<u>584,467</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 630,014</u>	<u>\$ 363,270</u>	<u>\$ 3,266</u>	<u>\$ 583,167</u>	<u>\$ -</u>

# CITY OF MISSION, TEXAS

**DEPARTMENT: POLICE DEPARTMENT**

**FUND: PD FEDERAL SHARING FUND**

**PURPOSE:**

The Police Department Federal Sharing Fund accounts for all state forfeitures allocated to the Mission Police Department for its participation in various seizures.

## BUDGET

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 40,822	\$ 273,747	\$ 234,207	\$ 39,543
Employee Benefits	7,792	12,679	17,946	12,581
Purchased Services	24,017	18,000	18,931	6,133
Supplies	-	36,000	2,300	36,000
Other Services and Charges	-	20,923	1,369	20,923
<b>Operations Subtotal</b>	72,631	361,349	274,753	115,180
Capital Outlay	-	500,748	10,000	469,287
<b>DEPARTMENTAL TOTAL</b>	\$ 72,631	\$ 862,097	\$ 284,753	\$ 584,467
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-
	Actual		Estimate	Budget
<b>PERFORMANCE INDICATORS</b>	07-08		08-09	09-10

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# ***MUNICIPAL COURT TECHNOLOGY FUND***

The Municipal Court Technology Fund was created in FY 2000 and is used to account for court technology fees used to finance hardware and software for the Municipal Court.



**CITY OF MISSION, TEXAS  
MUNICIPAL COURT TECHNOLOGY FUND  
FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approval
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 144,925	\$ 155,107	\$ 155,975	\$ 155,975	\$ 140,311
<u>Estimated Revenues</u>						
Court Technology Fee	14-300-34110	30,582	30,000	30,000	32,000	33,000
Interest on Investments	14-300-36050	2,146	3,000	3,000	2,400	1,500
Interest on Demand	14-300-36100	1,956	2,000	2,000	300	300
Total Estimated Revenues		34,684	35,000	35,000	34,700	34,800
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 179,609</u>	<u>\$ 190,107</u>	<u>\$ 190,975</u>	<u>\$ 190,675</u>	<u>\$ 175,111</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Municipal Court Technology	14-413	\$ 23,634	\$ 43,980	\$ 51,158	\$ 50,364	\$ 47,200
<b>TOTAL APPROPRIATIONS</b>		<u>23,634</u>	<u>43,980</u>	<u>51,158</u>	<u>50,364</u>	<u>47,200</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 155,975</u>	<u>\$ 146,127</u>	<u>\$ 139,817</u>	<u>\$ 140,311</u>	<u>\$ 127,911</u>

# ***DESIGNATED FUND***

The Designated Fund is a Special Revenue Fund, established for accounting of proceeds and expenditures associated with the various Grants (other than CDBG) granted to the City.

**CITY OF MISSION, TEXAS  
DESIGNATED GRANT FUND  
FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		<b>Adjusted FY 07-2008 Actual</b>	<b>FY 2008-2009 Original Budget</b>	<b>FY 2008-2009 Amended Budget</b>	<b>FY 2008-2009 Estimate</b>	<b>FY 2009-2010 City Council Approval</b>
<b>UNRESERVED, UNDESIGNATED FUND BALANCE</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b><u>ESTIMATED REVENUES:</u></b>						
Various Grants	15-300	585,549	-	2,327,392	2,034,157	40,418
Donations	15-300	4,790	-	-	-	-
Total Revenues		590,339	-	2,327,392	2,034,157	40,418
Transfers In		114,278	-	-	293,235	455,000
Total Estimated Revenues and Transfers		704,617	-	2,327,392	2,327,392	495,418
<b>TOTAL AVAILABLE RESOURCES</b>		<b>\$ 704,617</b>	<b>\$ -</b>	<b>\$ 2,327,392</b>	<b>\$ 2,327,392</b>	<b>\$ 495,418</b>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Public Safety		\$ 687,449	\$ -	\$ 2,280,670	\$ 2,280,670	\$ 492,418
Health & Welfare		-	-	30,000	30,000	-
Culture and Recreation		17,168	-	16,722	16,722	3,000
Total Operations		704,617	-	2,327,392	2,327,392	495,418
Transfers Out - General Fund		-	-	-	-	-
Total Appropriations		704,617	-	2,327,392	2,327,392	495,418
<b>UNRESERVED, UNDESIGNATED FUND BALANCE</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# ***DRAINAGE ASSESSMENT FUND***

The Drainage Assessment Fund is used to account for major drainage project expenditures. User charge fees are used to finance this Fund.

**CITY OF MISSION, TEXAS  
DRAINAGE ASSESSMENT FUND  
FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		<b>Adjusted FY 07-2008 Actual</b>	<b>FY 2008-2009 Original Budget</b>	<b>FY 2008-2009 Amended Budget</b>	<b>FY 2008-2009 Estimate</b>	<b>FY 2009-2010 City Council Approval</b>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 384,774	\$ 263,745	\$ 445,063	\$ 445,063	\$ 327,388
<b>ESTIMATED REVENUES:</b>						
Drainage Assessment Fee	16-300-36000	494,579	425,000	425,000	534,000	540,000
Drainage Reimb.-Subdividers	16-300-36020	26,237	2,000	2,000	2,689	3,000
Interest - Investments	16-300-36050	5,971	2,500	2,500	4,000	5,000
Miscellaneous Income	16-300-36150	-	-	-	-	-
Interest - Demand Dep.	16-300-36300	5,756	2,000	2,000	700	500
Total Revenues		532,543	431,500	431,500	541,389	548,500
<b>OTHER FINANCING RESOURCES</b>						
Capital Leases	16-300-39050	-	-	-	-	-
Total Estimated Revenues, Transfers and Capital Leases		532,543	431,500	431,500	541,389	548,500
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 917,317</u>	<u>\$ 695,245</u>	<u>\$ 876,563</u>	<u>\$ 986,452</u>	<u>\$ 875,888</u>
<b>APPROPRIATIONS:</b>						
Operating Expenses:						
Drainage Assessment Fund	16-410	\$ 222,254	\$ 500,000	\$ 559,064	\$ 559,064	\$ 445,000
Total Operations		222,254	500,000	559,064	559,064	445,000
Transfers Out	16-499-56901	250,000	100,000	100,000	100,000	150,000
Total Appropriations		472,254	600,000	659,064	659,064	595,000
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 445,063</u>	<u>\$ 95,245</u>	<u>\$ 217,499</u>	<u>\$ 327,388</u>	<u>\$ 280,888</u>

# ***MISSION JR. GOLF FUND***

The Mission Jr. Golf Fund is a Special Revenue Fund, which is used to account for contributions and donations to help fund travel expenditures incurred by the Junior Golf Athletes who participate in the Summer Jr. Golf Competitions. Participants travel throughout Texas and compete with other cities which are members of the Texas Amateur Athletic Foundation.

**CITY OF MISSION, TEXAS  
MISSION JR. GOLF TRUST FUND  
FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approval
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE/RETAINED EARNINGS</b>		\$ 3,682	\$ 707	\$ 843	\$ 843	\$ 843
<u>Estimated Revenues</u>						
Interest on Demand Account	18-300-36100	103	-	-	-	-
Contributions and Donations	18-300-36510	7,852	10,000	10,000	2,000	3,000
Total Estimated Revenues		7,955	10,000	10,000	2,000	3,000
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 11,637</u>	<u>\$ 10,707</u>	<u>\$ 10,843</u>	<u>\$ 2,843</u>	<u>\$ 3,843</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Jr. Golf Department	18-463	\$ 10,794	\$ 10,500	\$ 10,500	\$ 2,000	\$ 3,000
<b>TOTAL APPROPRIATIONS</b>		<u>10,794</u>	<u>10,500</u>	<u>10,500</u>	<u>2,000</u>	<u>3,000</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 843</u>	<u>\$ 207</u>	<u>\$ 343</u>	<u>\$ 843</u>	<u>\$ 843</u>

# ***RECORDS PRESERVATION FUND***

The Records Preservation Fund is a Special Revenue Fund, established for accounting of fees charged by the Vital Statistics Department when issuing birth certificates. This fee is to be used for the sole purpose of preserving permanent records.



**CITY OF MISSION, TEXAS  
RECORDS PRESERVATION FUND  
FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approval
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 13,600	\$ 5,926	\$ 8,049	\$ 8,049	\$ 12,293
<u>Estimated Revenues</u>						
Vital Statistics Preservation Fee	20-300-34575	14,623	8,000	8,000	10,000	8,500
Interest on Investments	20-300-36050	-	-	-	-	-
Interest on Demand	20-300-36100	40	-	-	-	-
Total Estimated Revenues		14,663	8,000	8,000	10,000	8,500
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 28,263</u>	<u>\$ 13,926</u>	<u>\$ 16,049</u>	<u>\$ 18,049</u>	<u>\$ 20,793</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Records Preservation	20-419	\$ 20,214	\$ 8,000	\$ 8,000	\$ 5,756	\$ 9,000
<b>TOTAL APPROPRIATIONS</b>		<u>20,214</u>	<u>8,000</u>	<u>8,000</u>	<u>5,756</u>	<u>9,000</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 8,049</u>	<u>\$ 5,926</u>	<u>\$ 8,049</u>	<u>\$ 12,293</u>	<u>\$ 11,793</u>

# ***SPEER MEMORIAL LIBRARY FUND***

The Speer Memorial Library Fund is a Special Revenue Fund, which is used to account for contributions from private sources restricted to the provision of scholarships and library books.

**CITY OF MISSION, TEXAS  
SPEER MEMORIAL LIBRARY FUND  
FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approval
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
FUND BALANCE/RETAINED EARNINGS		\$ 27,686	\$ 23,938	\$ 25,035	\$ 25,035	\$ 25,210
<u>Estimated Revenues</u>						
Interest on Investments	22-300-36050	1,150	100	100	160	200
Interest on Demand Deposits	22-300-36100	46	-	-	15	20
Total Estimated Revenues		1,196	100	100	175	220
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 28,882</u>	<u>\$ 24,038</u>	<u>\$ 25,135</u>	<u>\$ 25,210</u>	<u>\$ 25,430</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Speer Memorial Department	22-410	\$ 3,847	\$ -	\$ -	\$ -	\$ -
<b>TOTAL APPROPRIATIONS</b>		<u>3,847</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>UNRESERVED, UNDESIGNATED</b>						
FUND BALANCE		<u>\$ 25,035</u>	<u>\$ 24,038</u>	<u>\$ 25,135</u>	<u>\$ 25,210</u>	<u>\$ 25,430</u>

# ***HOTEL/MOTEL TAX FUND***

The Hotel/Motel Tax Fund was established to account for revenues generated from Hotel/Motel tax. These funds will be distributed to various organizations to promote tourism for the City of Mission.

**CITY OF MISSION, TEXAS  
HOTEL/MOTEL TAX FUND  
FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approval
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 226,677	\$ 125,222	\$ 234,039	\$ 234,039	\$ 409,939
<u>Estimated Revenues</u>						
Tax Refunds	24-300-31150	-	-	-	-	-
Hotel/Motel Occupancy Tax	24-300-31800	479,950	330,000	330,000	480,000	515,000
Penalty & Interest-Hotel Tax	24-300-31810	-	-	-	-	-
Interest on Investments	24-300-36050	7	-	-	700	1,000
Interest on Demand	24-300-36100	3,779	3,000	3,000	1,000	1,000
Total Estimated Revenues		483,736	333,000	333,000	481,700	517,000
<u>Transfers In</u>						
General Fund	24-399-39901	60,383	-	-	-	-
Total Transfers-In		60,383	-	-	-	-
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 770,796</u>	<u>\$ 458,222</u>	<u>\$ 567,039</u>	<u>\$ 715,739</u>	<u>\$ 926,939</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Hotel/Motel	24-450	\$ 536,757	\$ 280,000	\$ 300,800	\$ 305,800	\$ 350,000
<b>TOTAL APPROPRIATIONS</b>		<u>536,757</u>	<u>280,000</u>	<u>300,800</u>	<u>305,800</u>	<u>350,000</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 234,039</u>	<u>\$ 178,222</u>	<u>\$ 266,239</u>	<u>\$ 409,939</u>	<u>\$ 576,939</u>

# ***MUNICIPAL COURT BUILDING SECURITY FUND***

The Municipal Court Building Security Fund was established to account for revenues generated to provide security to the Municipal Court Building.

**CITY OF MISSION, TEXAS  
MUNICIPAL COURT BUILDING SECURITY FUND  
FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approved
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 115,395	\$ 98,342	\$ 137,185	\$ 137,185	\$ 143,887
<u>Estimated Revenues</u>						
Security Fee	25-300-34110	22,229	22,000	22,000	24,000	25,000
Interest on Investments	25-300-36050	2,900	2,500	2,500	450	500
Interest on Demand	25-300-36100	608	900	900	380	450
Total Estimated Revenues		25,737	25,400	25,400	24,830	25,950
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 141,132</u>	<u>\$ 123,742</u>	<u>\$ 162,585</u>	<u>\$ 162,015</u>	<u>\$ 169,837</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Building Security	25-413	\$ 3,947	\$ 19,750	\$ 19,750	\$ 18,128	\$ 21,565
<b>TOTAL APPROPRIATIONS</b>		<u>3,947</u>	<u>19,750</u>	<u>19,750</u>	<u>18,128</u>	<u>21,565</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 137,185</u>	<u>\$ 103,992</u>	<u>\$ 142,835</u>	<u>\$ 143,887</u>	<u>\$ 148,272</u>

# ***PARK DEDICATION FUND***

The Park Dedication Fund is a Special Revenue Fund, established to account for fees assessed on new development for the sole purpose of providing recreational areas in the various city zones. The City is divided into five zones.



**CITY OF MISSION, TEXAS  
PARK DEDICATION FUND  
FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		<b>Adjusted FY 07-2008 Actual</b>	<b>FY 2008-2009 Original Budget</b>	<b>FY 2008-2009 Amended Budget</b>	<b>FY 2008-2009 Estimate</b>	<b>FY 2009-2010 City Council Approval</b>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ -	\$ -	\$ -	\$ -	\$ -
<b><u>ESTIMATED REVENUES:</u></b>						
Zone 1-NW	27-300-36351	7,135	190,000	190,000	-	-
Zone 2-NE	27-300-36352	10,748	130,000	130,000	988	-
Zone 3-SW	27-300-36353	152,808	50,000	87,063	37,063	-
Zone 4-SE	27-300-36354	19,980	9,000	9,000	-	-
Zone 5-Central	27-300-36355	-	15,000	15,000	-	-
Total Revenues		190,671	394,000	431,063	38,051	-
Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		190,671	394,000	431,063	38,051	-
<b>TOTAL RESOURCES AVAILABLE</b>		<u>\$ 190,671</u>	<u>\$ 394,000</u>	<u>\$ 431,063</u>	<u>\$ 38,051</u>	<u>\$ -</u>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Zone 1-NW	27-451	\$ 7,135	\$ 190,000	\$ 190,000	\$ -	\$ -
Zone 2-NE	27-452	10,748	130,000	130,000	988	-
Zone 3-SW	27-453	152,808	50,000	87,063	37,063	-
Zone 4-SE	27-454	19,980	9,000	9,000	-	-
Zone 5-Central	27-455	-	15,000	15,000	-	-
Total Operations		190,671	394,000	431,063	38,051	-
Transfers Out		-	-	-	-	-
Total Appropriations		190,671	394,000	431,063	38,051	-
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

# ***MUNICIPAL COURT JUVENILE CASE MANAGER FUND***

The Municipal Court Juvenile Case Manager Fund is a Special Revenue Fund, established for accounting of fees charged by the Municipal Court Department when a defendant is convicted of a fine-only misdemeanor offense. This fee can't exceed \$5.00 and must be used only to finance the salary and benefits of a juvenile case manager.

**CITY OF MISSION, TEXAS**  
**MUNICIPAL COURT JUVENILE CASE MANAGER FUND**  
**FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approved
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 2,239	\$ 25,414	\$ 27,882	\$ 27,882	\$ 34,276
<u>Estimated Revenues</u>						
Juvenile Case Manager Fee	28-300-35015	25,336	21,000	21,000	32,000	35,000
Interest on Investments	28-300-36050	117	-	-	44	50
Interest on Demand	28-300-36100	190	-	-	80	100
Total Estimated Revenues		25,643	21,000	21,000	32,124	35,150
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 27,882</u>	<u>\$ 46,414</u>	<u>\$ 48,882</u>	<u>\$ 60,006</u>	<u>\$ 69,426</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Juvenile Case Manager Dept.	28-413	\$ -	\$ 31,690	\$ 31,690	\$ 25,730	\$ 29,148
<b>TOTAL APPROPRIATIONS</b>		<u>-</u>	<u>31,690</u>	<u>31,690</u>	<u>25,730</u>	<u>29,148</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 27,882</u>	<u>\$ 14,724</u>	<u>\$ 17,192</u>	<u>\$ 34,276</u>	<u>\$ 40,278</u>

# ***CAPITAL ASSET REPLACEMENT FUND***

The Capital Asset Replacement Fund is a Special Revenue Fund, established for accounting of funds that will be used for future replacement of capital assets for the Governmental Funds. The General Fund will transfer on an annual basis  $\frac{1}{2}$  of the annual vehicle depreciation cost to this fund.

**CITY OF MISSION, TEXAS  
CAPITAL ASSET REPLACEMENT FUND  
FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		<b>Adjusted FY 07-2008 Actual</b>	<b>FY 2008-2009 Original Budget</b>	<b>FY 2008-2009 Amended Budget</b>	<b>FY 2008-2009 Estimate</b>	<b>FY 2009-2010 City Council Approved</b>
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ -	\$ -	\$ 80,103	\$ 80,103	\$ 160,203
<u>Estimated Revenues</u>						
Interest on Investments	29-300-36050	-	-	-	-	100
Interest on Demand	29-300-36100	103	100	100	100	100
Total Estimated Revenues		103	100	100	100	200
<u>Transfers In</u>						
General Fund	29-399-39901	80,000	80,000	80,000	80,000	80,000
Total Transfers In		80,000	80,000	80,000	80,000	80,000
Total Revenues and Transfers In		80,103	80,100	80,100	80,100	80,200
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 80,103</u>	<u>\$ 80,100</u>	<u>\$ 160,203</u>	<u>\$ 160,203</u>	<u>\$ 240,403</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Capital Asset Replacement	29-410	\$ -	\$ -	\$ -	\$ -	240,000
<b>TOTAL APPROPRIATIONS</b>		-	-	-	-	240,000
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 80,103</u>	<u>\$ 80,100</u>	<u>\$ 160,203</u>	<u>\$ 160,203</u>	<u>\$ 403</u>

# ***BOYS AND GIRLS CLUB FUND***

**Boys and Girls Club Fund is a Special Revenue fund established to account for all program revenues and expenditures related to activities being offered to boys and girls with ages ranging from 5 to 12 years old. The City of Mission has undertaken the Boys and Girls Club of Mission and has converted it to a department of the City.**

**CITY OF MISSION, TEXAS  
BOYS & GIRLS CLUB FUND  
FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		<b>Adjusted FY 07-08 Actual</b>	<b>FY 2008-2009 Original Budget</b>	<b>FY 2007-2008 Amended Budget</b>	<b>FY 2007-2008 Estimate</b>	<b>FY 2009-2010 City Council Approved</b>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 282,330	\$ 300,000	\$ 282,330	\$ 282,330	\$ 95,641
<b><u>ESTIMATED REVENUES:</u></b>						
<b><u>CHARGES FOR SERVICES</u></b>						
Recreation:						
Basketball Fees	32-300-32001	-	10,770	10,770	8,730	10,770
Little League Fees	32-300-32002	-	17,905	22,745	20,370	22,500
Softball Fees	32-300-32003	-	4,840	-	-	-
Flag Football	32-300-32004	-	3,080	3,080	3,150	3,150
Volleyball	32-300-32005	-	2,720	2,720	3,000	3,000
Cheerleading	32-300-32006	-	1,050	1,050	1,050	1,050
Summer Basketball Jr. High	32-300-32007	-	1,490	1,490	1,490	1,490
Summer Program	32-300-32008	-	20,570	20,570	21,000	21,000
Contact Football	32-300-32009	-	10,715	10,715	10,715	13,200
Dance Program	32-300-32010	-	815	815	815	900
Membership Fees	32-300-32011	-	25,156	25,156	25,200	25,500
<b>TOTAL CHARGES FOR SERVICES</b>		-	<b>99,111</b>	<b>99,111</b>	<b>95,520</b>	<b>102,560</b>
<b><u>INTERGOVERNMENTAL</u></b>						
United Way	32-300-33001	-	74,130	74,130	74,130	74,130
Urban County	32-300-33002	-	25,000	25,000	5,779	-
Power Hour Grant	32-300-33003	-	25,000	25,000	-	-
TEXSYN Project	32-300-33004	-	20,000	20,000	-	-
Office of Justice Grant	32-300-33005	-	25,000	25,000	-	-
Other Grants	32-300-33006	-	500	500	-	-
<b>TOTAL INTERGOVERNMENTAL</b>		-	<b>169,630</b>	<b>169,630</b>	<b>79,909</b>	<b>74,130</b>
<b><u>CONTRIBUTIONS AND DONATIONS</u></b>						
Lions Club	32-300-34001	-	10,000	10,000	8,000	5,000
Individual	32-300-34002	-	1,000	1,000	-	-
Corporate	32-300-34003	-	10,400	10,400	-	-
Other Contributions	32-300-34004	-	1,100	1,100	1,100	1,100
<b>TOTAL CONTRIBUTIONS &amp; DONATIONS</b>		-	<b>22,500</b>	<b>22,500</b>	<b>9,100</b>	<b>6,100</b>
<b><u>FUNDRAISING &amp; SPONSORSHIPS</u></b>						
Gala	32-300-34100	-	80,000	80,000	39,080	50,000
Other Fundraising	32-300-34150	-	2,300	2,300	2,500	2,500
Sponsorships:						
Basketball	32-300-34201	-	5,000	5,000	1,000	4,000
Little League	32-300-34202	-	10,150	13,300	8,000	10,150
Softball	32-300-34203	-	3,150	-	-	-
Flag Football	32-300-34204	-	2,100	2,100	2,100	2,800
Volleyball	32-300-34205	-	2,100	2,100	2,100	2,800
Summer Basketball Jr. High	32-300-34207	-	300	300	300	500
Contact Football	32-300-34209	-	3,850	3,850	4,150	4,200
Other	32-300-34220	-	3,000	3,000	1,000	1,000
<b>TOTAL FUNDRAISING &amp; SPONSORSHIPS</b>		-	<b>111,950</b>	<b>111,950</b>	<b>60,230</b>	<b>77,950</b>
<b><u>INTEREST</u></b>						

**CITY OF MISSION, TEXAS  
BOYS & GIRLS CLUB FUND  
FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		<b>Adjusted FY 07-08 Actual</b>	<b>FY 2008-2009 Original Budget</b>	<b>FY 2007-2008 Amended Budget</b>	<b>FY 2007-2008 Estimate</b>	<b>FY 2009-2010 City Council Approved</b>
Interest-Investments	32-300-36050	-	4,000	4,000	100	500
Interest-Demand	32-300-36100	-	1,000	1,000	250	500
<b>TOTAL INTEREST</b>		-	5,000	5,000	350	1,000
<b><u>MISCELLANEOUS</u></b>						
Miscellaneous	32-300-36150	-	800	800	2,000	1,000
Concessions	32-300-36200	-	27,000	27,000	21,000	21,000
Tournaments	32-300-36250	-	4,550	4,550	3,000	-
Reimbursements-B&G Club	32-300-36300	-	-	-	45,000	45,000
<b>TOTAL MISCELLANEOUS</b>		-	32,350	32,350	71,000	67,000
<b>Total Revenues</b>		-	440,541	440,541	316,109	328,740
Transfers In-General	32-300-39901	-	300,000	300,000	300,000	330,000
<b>Total Estimated Revenues and Transfers</b>		-	740,541	740,541	616,109	658,740
<b>TOTAL RESOURCES AVAILABLE</b>		<u>\$ 282,330</u>	<u>\$ 1,040,541</u>	<u>\$ 1,022,871</u>	<u>\$ 898,439</u>	<u>\$ 754,381</u>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Administration	32-470	\$ -	\$ 729,622	\$ 729,892	\$ 742,217	\$ 678,009
Little League	32-471	-	32,730	36,045	36,696	39,830
Basketball	32-472	-	4,850	6,010	5,951	6,160
Football	32-473	-	12,750	12,750	10,381	14,850
Softball	32-474	-	7,125	-	-	-
Other	32-475	-	6,715	9,095	7,553	9,295
<b>Total Operations</b>		-	793,792	793,792	802,798	748,144
Transfers Out		-	-	-	-	-
<b>Total Appropriations</b>		<u>\$ -</u>	<u>\$ 793,792</u>	<u>\$ 793,792</u>	<u>\$ 802,798</u>	<u>\$ 748,144</u>
<b>UNRESERVED, UNDESIGNATED FUND BALANCE</b>		<u>\$ 282,330</u>	<u>\$ 246,749</u>	<u>\$ 229,079</u>	<u>\$ 95,641</u>	<u>\$ 6,237</u>



**CITY OF MISSION, TEXAS  
BOYS & GIRLS CLUB FUND  
EXPENDITURE SUMMARY**

Adjusted FY 07-08 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approved
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**APPROPRIATIONS:**

Operating Expenditures:

Administration	32-470	-	729,622	729,892	742,217	678,009
Little League	32-471	-	32,730	36,045	36,696	39,830
Basketball	32-472	-	4,850	6,010	5,951	6,160
Football	32-473	-	12,750	12,750	10,381	14,850
Softball	32-474	-	7,125	-	-	-
Other Programs	32-475	-	6,715	9,095	7,553	9,295
			<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Total Operations		\$ -	\$ 793,792	\$ 793,792	\$ 802,798	\$ 748,144
			<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>

**Operating Appropriations By Category:**

Personnel	-	368,337	368,337	368,387	392,134
Employee Benefits	-	86,169	69,754	65,422	86,426
Prof & Technical Services	-	17,200	27,729	27,369	23,600
Purchase Property Service	-	39,820	45,420	45,109	45,109
Other Purchase Property	-	37,940	34,840	25,987	13,690
Supplies	-	56,080	66,130	60,473	69,345
Capital Outlay	-	500	500	500	500
Miscellaneous	-	35,590	28,926	52,484	63,840
Debt	-	152,156	152,156	157,067	53,500
			<u>          </u>	<u>          </u>	<u>          </u>
		\$ -	\$ 793,792	\$ 793,792	\$ 802,798
			<u>          </u>	<u>          </u>	<u>          </u>

# CITY OF MISSION, TEXAS

**DEPARTMENT: ADMINISTRATION**

**FUND: BOYS AND GIRLS CLUB**

**PURPOSE:**

Effective October 1, 2008, the City of Mission merged the Boys and Girls Club into the City's Parks and Recreation Programs. The Club retained their 501C-3 Non-Profit Organization Status; however, the City brought in the Club's balance sheet (assets and liabilities) in the City's books. The Club's employees became City of Mission employees and became entitled to all benefits provided by the City. The 501C-3 Organization will account for grants received by the Club. City staff will provide accounting services to the Organization. The Boy's and Girls Club provides a safe and caring environment for children living in Mission and surrounding vicinities. Along with the City's Park and Recreation Department, the Club provides diversified activities designed to promote the development of boys and girls sense of competence, usefulness, belonging, and enjoyment of their childhood. Members range from ages 5 to 18 years old. Besides the athletic programs, the Organization offers five instructional programs: 1) Power Hour, which provides tutoring and homework help; 2) Health Habits, which teaches about the benefits of health habits such as eating right and being physically active; 3) Arts & Crafts, which encourages artistic expression among Club members; 4) Smart Moves, which teaches the young people about resisting drug, alcohol, and tobacco use; 5) Sports and Recreation, which develops fitness, positive use of leisure time, appreciation for the environment, social skills.

**GOALS:**

1. Increase the number of members by promoting the Club in our various school districts.
2. Encourage that all our members participate in the various programs offered by the Club.
3. Continue working with the Parks and Recreation Department and the School District to increase the number of programs.

## BUDGET

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ -	\$ 368,337	\$ 368,387	\$ 392,134
Employee Benefits	-	69,754	65,422	86,426
Purchased Services	-	83,760	74,596	57,799
Supplies	-	32,385	29,515	31,200
Other Services and Charges	-	23,000	46,730	56,450
Debt Service	-	152,156	157,067	53,500
<b>Operations Subtotal</b>	-	729,392	741,717	677,509
Capital Outlay	-	500	500	500
<b>DEPARTMENTAL TOTAL</b>	\$ -	\$ 729,892	\$ 742,217	\$ 678,009
<b>PERSONNEL</b>				
Exempt	-	3	3	3
Non-Exempt	-	1	1	1
Part-Time	-	29	29	27
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	33	33	31
	Actual		Estimate	Budget
<b>PERFORMANCE INDICATORS</b>	07-08		08-09	09-10
Number of members			3,500	3,500
Number of programs			5	5
Number of grants received			3	3
Schools served			3	3

# CITY OF MISSION, TEXAS

**DEPARTMENT: LITTLE LEAGUE**

**FUND: BOYS AND GIRLS CLUB**

**MISSION:**

To promote, develop, supervise, and voluntarily assist in all lawful ways, the interest of those who will participate in the Little League Baseball and Softball Program. Through proper guidance and exemplary leadership, the Little League Program assists youth in developing the qualities of citizenship, discipline, teamwork and physical well-being. By exposing the virtues of character, courage, and loyalty, the Little League Baseball and Softball Program is designed to develop superior citizens rather than superior athletes.

**GOALS:**

1. Increase our numbers and teams.
2. Keep injuries to a minimum by having risk management and coaches meetings.
3. Continue to offer our programs to all children, even if they can't afford it.

**ACCOMPLISHMENTS IN CURRENT YEAR:**

1. Increased member numbers.
2. Increased the number of teams.
3. Helped prepared the Junior High member athletes by instilling the fundamentals of baseball and softball.
4. Provided a Coaching Clinic and Risk Management training.

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	-	15,299	15,298	15,500
Supplies	-	17,430	18,082	19,600
Other Services and Charges	-	3,316	3,316	4,730
<b>Operations Subtotal</b>	-	36,045	36,696	39,830
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ -	\$ 36,045	\$ 36,696	\$ 39,830
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Number of teams			60	60
Number of members participating			700	700

# CITY OF MISSION, TEXAS

**DEPARTMENT: BASKETBALL**

**FUND: BOYS AND GIRLS CLUB**

**PURPOSE:**

The Basketball Program enables children to participate in team sports and activities in a safe and structured environment. This Program teaches fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in basketball; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

**GOALS:**

1. Increase our numbers and teams.
2. Keep injuries to a minimum by having risk management and coaches meetings.
3. Continue to offer our programs to all children, even if they can't afford it.

**ACCOMPLISHMENTS IN CURRENT YEAR:**

1. Increased member numbers.
2. Increased the number of teams.
3. Helped prepared the Junior High member athletes by instilling the fundamentals of basketball.
4. Provided a Coaching Clinic and Risk Management training.

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	-	2,930	2,929	3,100
Supplies	-	3,080	3,022	3,060
Other Services and Charges	-	-	-	-
<b>Operations Subtotal</b>	-	6,010	5,951	6,160
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ -	\$ 6,010	\$ 5,951	\$ 6,160
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Number of teams			36	36
Number of members participating			432	432

# CITY OF MISSION, TEXAS

**DEPARTMENT: FOOTBALL**

**FUND: BOYS AND GIRLS CLUB**

**PURPOSE:**

The Football Program enables children to participate in team sports and activities in a safe and structured environment. This Program teaches fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in football; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

**GOALS:**

1. Increase our numbers and teams.
2. Keep injuries to a minimum by having risk management and coaches meetings.
3. Continue to offer our programs to all children, even if they can't afford it.

**ACCOMPLISHMENTS IN CURRENT YEAR:**

1. Increased member numbers.
2. Increased the number of teams.
3. Helped prepared the Junior High member athletes by instilling the fundamentals of football.
4. Provided a Coaching Clinic and Risk Management training.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>07-08</b>	<b>08-09</b>	<b>08-09</b>	<b>09-10</b>
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	-	4,550	4,192	4,550
Supplies	-	8,150	6,139	10,200
Other Services and Charges	-	50	50	100
<b>Operations Subtotal</b>	-	12,750	10,381	14,850
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ -	\$ 12,750	\$ 10,381	\$ 14,850
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Number of teams			20	20
Number of members participating			383	383

# CITY OF MISSION, TEXAS

**DEPARTMENT: OTHER PROGRAMS**

**FUND: BOYS AND GIRLS CLUB**

**PURPOSE:** Other programs include Volleyball, Cheerleading, Dance, Arts and Crafts, Field Trips, and Health & Life Skills. These Programs enable children to participate in team sports and activities in a safe and structured environment. These Programs teach fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in the programs; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

**GOALS:**

1. Increase our numbers and teams.
2. Keep injuries to a minimum by having risk management and coaches meetings.
3. Continue to offer our programs to all children, even if they can't afford it.

**ACCOMPLISHMENTS IN CURRENT YEAR:**

1. Increased member numbers.
2. Increased the number of teams.
3. Helped prepared the Junior High member athletes by instilling the fundamentals of volleyball and cheerleading.
4. Provided a Coaching Clinic and Risk Management training.

## BUDGET

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	-	1,450	1,450	1,450
Supplies	-	5,085	3,715	5,285
Other Services and Charges	-	2,560	2,388	2,560
<b>Operations Subtotal</b>	-	9,095	7,553	9,295
Capital Outlay	-	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ -	\$ 9,095	\$ 7,553	\$ 9,295
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-
	Actual 07-08		Estimate 08-09	Budget 09-10
<b>PERFORMANCE INDICATORS</b>				
Number of teams			11	11
Number of members participating			108	108

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# ***TAX INCREMENT REINVESTMENT ZONE ONE***

The Tax Increment Reinvestment Zone One (TIRZ) is a Special Revenue Fund, which is used to account for a portion of property taxes levied by the City and Hidalgo County to facilitate the provision of public works or improvements.



**CITY OF MISSION, TEXAS  
TAX INCREMENT FUND  
FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approved
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 4,505	\$ 4,490	\$ 4,604	\$ 4,604	\$ 4,804
<u>Estimated Revenues</u>						
Hidalgo County	81-300-33901	1,152,433	1,560,000	1,560,000	1,399,517	1,500,000
Interest on Investments	81-300-36050	-	-	-	-	-
Interest on Demand	81-300-36100	99	200	200	200	200
Total Estimated Revenues		<u>1,152,532</u>	<u>1,560,200</u>	<u>1,560,200</u>	<u>1,399,717</u>	<u>1,500,200</u>
<u>Transfers In</u>						
General Fund	81-399-33801	1,149,561	1,299,630	1,299,630	1,500,000	1,600,000
I&S Fund	81-399-33808	-	304,660	304,660	500,000	700,000
Total Transfers-In		<u>1,149,561</u>	<u>1,604,290</u>	<u>1,604,290</u>	<u>2,000,000</u>	<u>2,300,000</u>
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 2,306,598</u>	<u>\$ 3,168,980</u>	<u>\$ 3,169,094</u>	<u>\$ 3,404,321</u>	<u>\$ 3,805,004</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
TIRZ	81-465	<u>2,301,994</u>	<u>3,164,290</u>	<u>3,164,290</u>	<u>3,399,517</u>	<u>3,800,000</u>
<b>TOTAL APPROPRIATIONS</b>		<u>2,301,994</u>	<u>3,164,290</u>	<u>3,164,290</u>	<u>3,399,517</u>	<u>3,800,000</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 4,604</u>	<u>\$ 4,690</u>	<u>\$ 4,804</u>	<u>\$ 4,804</u>	<u>\$ 5,004</u>

# ***CEMETERY TRUST FUND***

The Cemetery Trust Fund is a Permanent Fund, established for accounting of perpetual care fees charged to the cemetery plot buyers at the time of sell. All cemetery plots have been sold and this fee is no longer charged. The funds will now be used for the sole purpose of maintaining the Laurel Hills Cemetery.

**CITY OF MISSION, TEXAS  
CEMETERY TRUST FUND  
FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		<b>Adjusted FY 07-2008 Actual</b>	<b>FY 2008-2009 Original Budget</b>	<b>FY 2008-2009 Amended Budget</b>	<b>FY 2008-2009 Estimate</b>	<b>FY 2009-2010 City Council Approval</b>
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE/RETAINED EARNINGS</b>		\$ 62,146	\$ 44,046	\$ 54,203	\$ 54,203	\$ 48,404
<u>Estimated Revenues</u>						
Interest on Investments	17-300-36050	1,160	1,300	1,300	100	100
Interest on Demand Account	17-300-36100	500	500	500	100	100
Perpetual Care	17-300-36110	-	-	-	-	1,000
Total Estimated Revenues		1,660	1,800	1,800	200	1,200
<b>OTHER FINANCING RESOURCES</b>						
Capital Leases	17-300-39050	-	-	89,634	-	-
Total Other Financing Resources		-	-	89,634	-	-
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 63,806</u>	<u>\$ 45,846</u>	<u>\$ 145,637</u>	<u>\$ 54,403</u>	<u>\$ 49,604</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenses:</u>						
Cemetery	17-410	\$ 9,603	\$ 20,000	\$ 109,634	\$ 5,999	\$ 20,000
<b>TOTAL APPROPRIATIONS</b>		<u>9,603</u>	<u>20,000</u>	<u>109,634</u>	<u>5,999</u>	<u>20,000</u>
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 54,203</u>	<u>\$ 25,846</u>	<u>\$ 36,003</u>	<u>\$ 48,404</u>	<u>\$ 29,604</u>

# ***DEBT SERVICE***

The Debt Service Fund is used to account for the accumulation of resources and payment of general obligations bond principal and interest from governmental resources.

**CITY OF MISSION, TEXAS**  
**DEBT SERVICE FUND**  
**FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approved
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ 828,009	\$ 737,834	\$ 989,171	\$ 989,171	\$ 1,046,726
<u>Estimated Revenues</u>						
Current Property Taxes	08-300-31000	3,001,083	2,943,415	2,943,415	3,000,000	3,400,000
Delinquent Property Taxes	08-300-31200	122,317	126,500	126,500	130,000	134,000
Penalty and Interest	08-300-31300	97,801	100,000	100,000	100,000	100,000
Interest - Investments	08-300-36050	44,804	50,000	50,000	20,000	20,000
Interest - Demand Dep.	08-300-36100	2,434	4,000	4,000	4,000	4,000
Total Revenues		3,268,439	3,223,915	3,223,915	3,254,000	3,658,000
<u>Transfers-In</u>		-	-	-	-	-
<b>Total Estimated Revenues and Transfers</b>		3,268,439	3,223,915	3,223,915	3,254,000	3,658,000
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 4,096,448</u>	<u>\$ 3,961,749</u>	<u>\$ 4,213,086</u>	<u>\$ 4,243,171</u>	<u>\$ 4,704,726</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenditures</u>						
Principal		1,655,000	1,420,000	1,474,000	1,474,000	1,692,000
Interest		1,214,189	1,204,445	1,211,445	1,211,445	1,513,377
Fiscal Fees		8,630	11,000	11,000	11,000	13,000
Total Expenditures		2,877,819	2,635,445	2,696,445	2,696,445	3,218,377
Transfers Out						
TIRZ	08-499-56981	229,458	304,660	304,660	500,000	700,000
Total Appropriations		3,107,277	2,940,105	3,001,105	3,196,445	3,918,377
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ 989,171</u>	<u>\$ 1,021,644</u>	<u>\$ 1,211,981</u>	<u>\$ 1,046,726</u>	<u>\$ 786,349</u>

# ***UTILITY FUND***

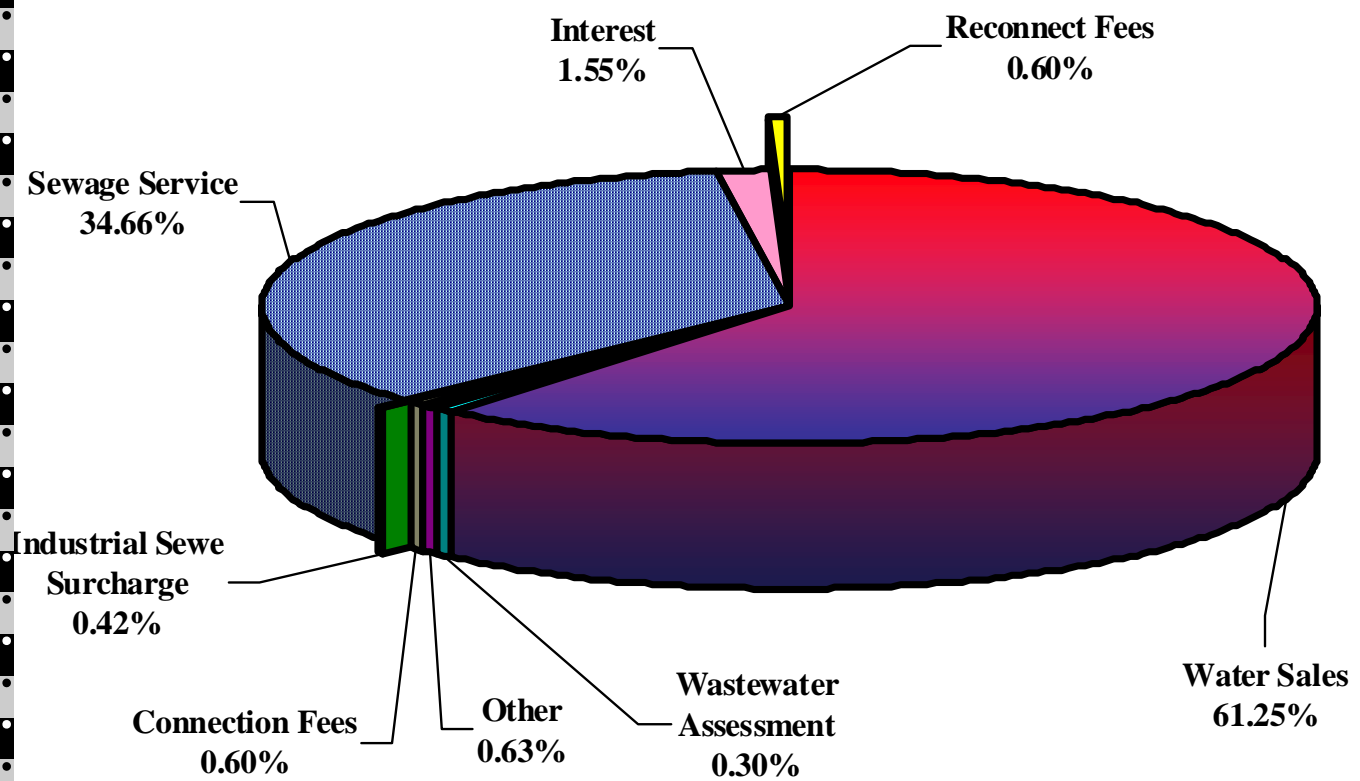
The Utility Fund is used to account for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund.

**CITY OF MISSION, TEXAS**  
**UTILITY FUND**  
**FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approval
<b>RESOURCES</b>						
<b>BEGINNING WORKING CAPITAL</b>		\$ 5,688,640	\$ 5,177,270	\$ 5,993,319	\$ 5,993,319	\$ 5,841,602
<b>Unreserved retained earnings</b>						
<b>Estimated Revenues:</b>						
Water Sales	02-300-31000	9,519,070	9,500,000	9,500,000	10,087,896	10,250,000
Connection Fees	02-300-31100	192,949	300,000	300,000	126,070	100,000
Reconnect Fees	02-300-31200	89,900	100,000	100,000	111,358	100,000
Sewage Service	02-300-31300	5,045,577	4,900,000	4,900,000	5,500,000	5,800,000
Industrial Sewer Surcharge	02-300-31350	62,387	70,000	70,000	70,000	70,000
Wastewater Assessment	02-300-31400	93,168	100,000	100,000	65,884	50,000
Service Charge	02-300-31500	67,132	74,000	74,000	85,498	70,000
Miscellaneous Income	02-300-33000	53,700	30,000	30,000	18,140	20,000
Reimbursement-TIRZ	02-300-33282	239,489	-	-	-	-
Waterline & Sewer Reimb.	02-300-33050	39,863	10,000	10,000	10,000	10,000
5% Credit Card Fee	02-300-34801	5,469	5,000	5,000	9,752	5,000
Interest on Investments	02-300-36050	605,290	230,000	230,000	230,000	250,000
Interest on Demand Dep.	02-300-36100	84,264	120,000	120,000	10,000	10,000
Interest on RGS Co.	02-300-36105	7,428	5,766	5,766	1,723	-
Misc.-Insurance Settlements	02-300-36160	3,529	-	-	-	-
Sale of City Equipment	02-300-39000	16,595	-	-	206	-
Gain/loss on fixed assets	02-300-39002	(19,483)	-	-	-	-
<b>Total Revenues</b>		<b>16,106,327</b>	<b>15,444,766</b>	<b>15,444,766</b>	<b>16,326,527</b>	<b>16,735,000</b>
<b>Total Estimated Revenues and Transfers</b>		<b>16,106,327</b>	<b>15,444,766</b>	<b>15,444,766</b>	<b>16,326,527</b>	<b>16,735,000</b>
<b>TOTAL AVAILABLE RESOURCES</b>		<b>\$ 21,794,967</b>	<b>\$ 20,622,036</b>	<b>\$ 21,438,085</b>	<b>\$ 22,319,846</b>	<b>\$ 22,576,602</b>
<b>APPROPRIATIONS:</b>						
<b>Operating Expenses:</b>						
Water Administration	02-410	\$ 613,596	\$ 551,840	\$ 569,730	\$ 561,352	\$ 599,385
Water Distribution	02-412	3,480,855	3,405,570	3,407,436	3,294,914	3,515,842
South Water Treatment Plant	02-413	1,639,965	1,742,573	1,714,497	1,708,497	1,811,481
Wastewater Treatment	02-414	1,992,442	1,869,674	2,405,275	2,361,605	1,914,467
Industrial Pre-Treatment	02-415	440,437	497,569	497,569	363,613	383,101
Utility Billing & Collecting	02-416	703,251	720,177	720,177	680,790	380,624
Organizational Expenses	02-417	4,362,445	4,462,298	4,479,144	4,241,548	4,344,752
Meter Readers	02-418	-	-	-	-	518,940
Northside Water Treatment Plant	02-430	1,568,657	1,727,109	1,760,818	1,765,925	1,798,737
<b>Total Operations</b>		<b>14,801,648</b>	<b>14,976,810</b>	<b>15,554,646</b>	<b>14,978,244</b>	<b>15,267,329</b>
<b>Transfers-Out</b>						
General Fund	02-499-56900	1,000,000	1,500,000	1,500,000	1,500,000	2,000,000
<b>Total Transfers-Out</b>		<b>1,000,000</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>2,000,000</b>
<b>TOTAL APPROPRIATIONS</b>		<b>15,801,648</b>	<b>16,476,810</b>	<b>17,054,646</b>	<b>16,478,244</b>	<b>17,267,329</b>
<b>ENDING WORKING CAPITAL</b>		<b>\$ 5,993,319</b>	<b>\$ 4,145,226</b>	<b>\$ 4,383,439</b>	<b>\$ 5,841,602</b>	<b>\$ 5,309,273</b>

# City of Mission

## Utility Fund Revenues By Source \$16,735,000





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**CITY OF MISSION, TEXAS  
UTILITY FUND  
EXPENSE SUMMARY**

Adjusted FY 07-08 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approval
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**APPROPRIATIONS:**

**Operating Expenses:**

Water Administration	\$ 613,596	\$ 551,840	\$ 569,730	\$ 561,352	\$ 599,385
Water Distribution/Sewer Co	3,480,855	3,405,570	3,407,436	3,294,914	3,515,842
Water Treatment	1,639,965	1,742,573	1,714,497	1,708,497	1,811,481
South Water Treatment Plant	1,992,442	1,869,674	2,405,275	2,361,605	1,914,467
Industrial Pre-Treatment	440,437	497,569	497,569	363,613	383,101
Utility Billing & Collecting	703,251	720,177	720,177	680,790	380,624
Organizational Expenses	4,362,445	4,462,298	4,479,144	4,241,548	4,344,752
Meter Readers	-	-	-	-	518,940
Northside Water Treatment Plant	1,568,657	1,727,109	1,760,818	1,765,925	1,798,737
Total Operations	14,801,648	14,976,810	15,554,646	14,978,244	15,267,329
Transfers-Out	1,000,000	1,500,000	1,500,000	1,500,000	2,000,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 15,801,648</b>	<b>\$ 16,476,810</b>	<b>\$ 17,054,646</b>	<b>\$ 16,478,244</b>	<b>\$ 17,267,329</b>

**Operating Appropriation By Category:**

Personnel	\$ 2,510,537	\$ 2,502,660	\$ 2,517,660	\$ 2,455,529	\$ 2,724,914
Benefits	1,120,614	973,852	976,742	935,091	960,473
Profess & Tech Services	178,505	357,000	374,696	245,100	271,100
Purchased Property Services	2,164,765	2,360,700	2,373,800	2,253,526	2,318,000
Other Purchased Services	250,214	308,100	291,000	270,174	310,420
Supplies	2,548,135	3,005,450	3,089,768	3,050,144	3,176,760
Capital Outlay	1,418,855	887,000	1,342,601	1,231,601	819,000
Miscellaneous	448,669	608,250	614,581	563,281	752,410
Debt Service	4,161,354	3,973,798	3,973,798	3,973,798	3,934,252
	<b>\$ 14,801,648</b>	<b>\$ 14,976,810</b>	<b>\$ 15,554,646</b>	<b>\$ 14,978,244</b>	<b>\$ 15,267,329</b>

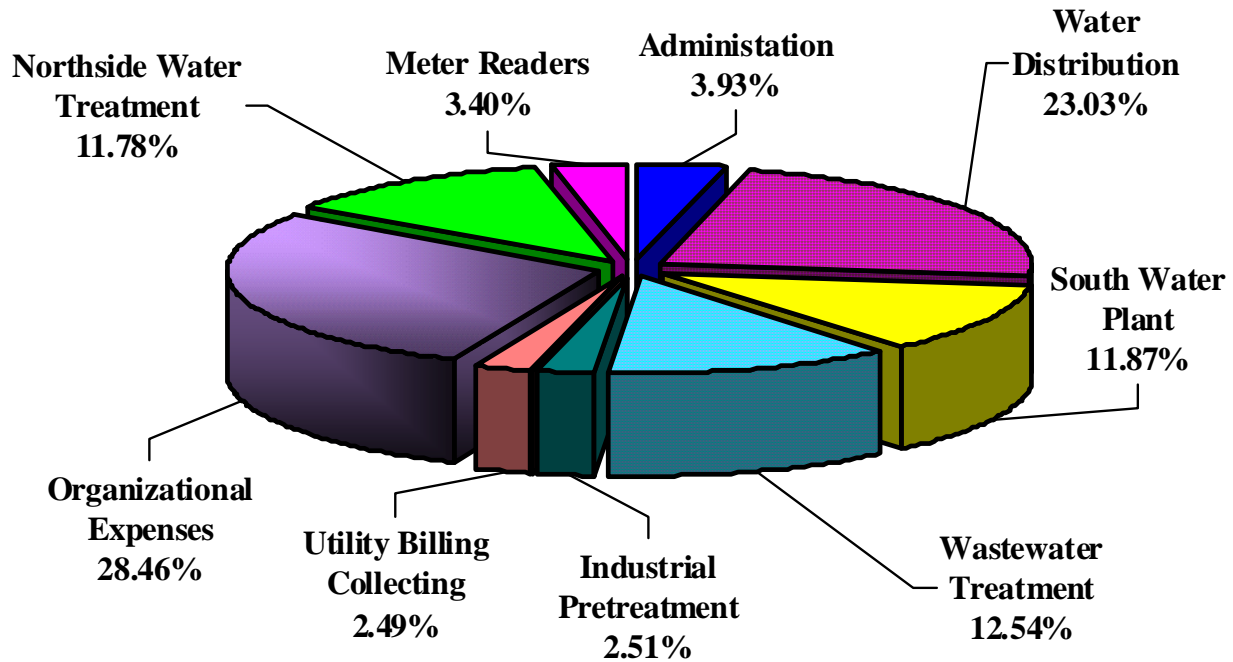
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# City of Mission

## Utility Fund Appropriations

### By Department

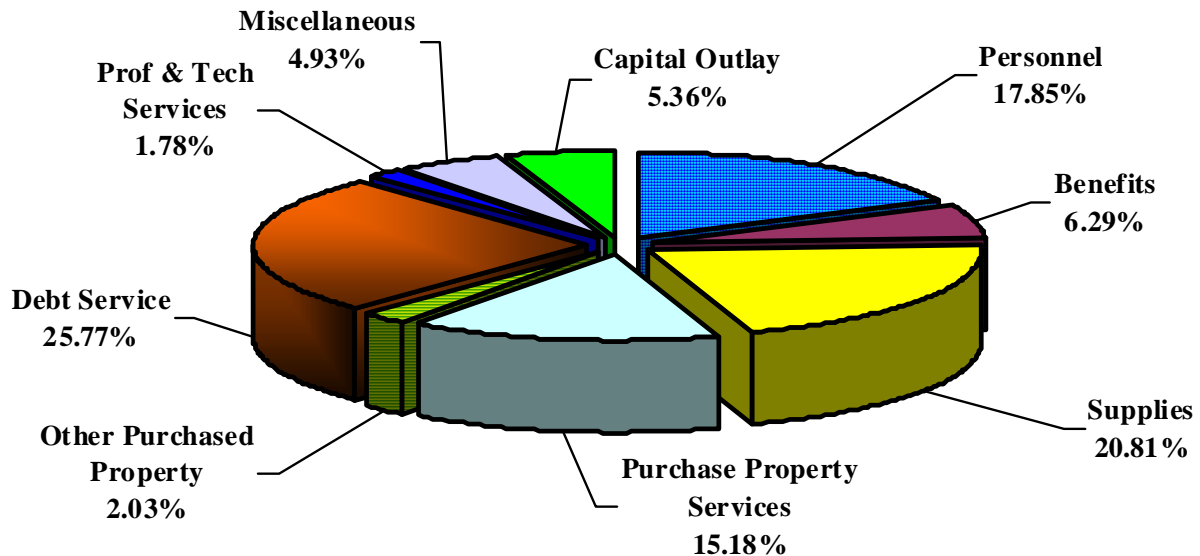
\$15,267,329



## Utility Fund Appropriations

### by Category

\$15,267,329



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# CITY OF MISSION, TEXAS

**DEPARTMENT: ADMINISTRATION**

**FUND: UTILITY**

**PURPOSE:**

The Administration provides direct management to the Water Plants, Wastewater Treatment Plants, and Industrial Treatment Plant. Our office is represented in the Community through various outreach programs such as, Citrus Fiesta, Health Fairs and specialty water conservation and awareness programs at local schools.

**GOALS:**

1. Prepare plans and specs for various public works projects.
2. Continue upgrading GIS System.
3. Continue to review construction plans for new subdivision
4. Continue with long and short term planning for water and sewer systems.
5. Continue to work with developers and contractors to ensure compliance with City standards.
6. Continue to phase in the City's storm water management plan.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Completed construction of 1 million gallon water tower on Shary Road and 2-Mile Line Road.
2. Completed the adjustment of utilities for the Shary Road widening project
3. Completed construction of North Bryan Lift Station.
4. Completed installation and relocation of 12" water main on 2-Mile Line Road from Expressway to Shary Road.
5. Completed installation of force main from Bryan Road to Conway.

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 391,101	\$ 379,078	\$ 379,078	\$ 411,987
Employee Benefits	135,745	124,302	122,038	127,248
Purchased Services	46,547	46,250	45,550	45,650
Supplies	25,348	17,554	12,140	12,000
Other Services and Charges	2,781	2,546	2,546	2,500
<b>Operations Subtotal</b>	601,522	569,730	561,352	599,385
Capital Outlay	12,074	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ 613,596	\$ 569,730	\$ 561,352	\$ 599,385
<b>PERSONNEL</b>				
Exempt	4	4	4	4
Non-Exempt	4	4	4	4
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	8	8	8	8
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Public Outreach Water Conservation Number of persons reached	9,000		10,000	10,500

# CITY OF MISSION, TEXAS

**DEPARTMENT: WATER DISTRIBUTION**

**FUND: UTILITY**

**PURPOSE:**

This department accounts for all expenses related to the distribution of water to the City's residents, businesses, and industries. With a current staff of over 37 employees, the Water Distribution Department has been able to provide the most reliable, safe, and efficient services to each of its customers. The water distribution and wastewater collections duties include the daily operations and maintenance of 36 liftstations, over 250 miles of waterlines, 240 miles of sewerlines and over 5,000 hydrants.

**GOALS:**

1. Clean and deodorize all lift stations daily.
2. Continue to clean and maintain 323 miles of sewer lines.
3. Inspect and televise 40,000 linear feet.
4. Replace cast iron and asbestos lines throughout downtown area.
5. Continue improving water loss prevention program.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

- |                                                                     |                                                       |
|---------------------------------------------------------------------|-------------------------------------------------------|
| 1. Installation of over 9,000 linear feet of waterline.             | 6. Performed 48 pressure test this fiscal year.       |
| 2. Installation of over 4,500 linear feet of sewerline.             | 7. Responded to 233 water breaks.                     |
| 3. Replaced several hydrants and serviced over 5,291 fire hydrants. | 8. Connected five auto dialers to five lift stations. |
| 4. Installed 701 new meter services connections.                    |                                                       |
| 5. Responded to 238 wastewater sewer stops.                         |                                                       |

## BUDGET

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 889,891	\$ 889,959	\$ 861,455	\$ 950,068
Employee Benefits	437,603	370,861	350,693	353,774
Purchased Services	423,322	533,000	530,600	584,100
Supplies	732,056	1,046,966	1,035,566	1,060,250
Other Services and Charges	8,818	15,650	15,600	16,650
<b>Operations Subtotal</b>	2,491,690	2,856,436	2,793,914	2,964,842
Capital Outlay	989,165	551,000	501,000	551,000
<b>DEPARTMENTAL TOTAL</b>	\$ 3,480,855	\$ 3,407,436	\$ 3,294,914	\$ 3,515,842
<b>PERSONNEL</b>				
Exempt	3	4	4	4
Non-Exempt	34	33	33	33
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	37	37	37	37
	Actual		Estimate	Budget
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Water meters installed	672		1,000	1,000
Installed new water lines	3,160 L.F.		7,920 L.F.	7,080 L.F.
Installed new forcemain	3,224 L. F.		7,500 L.F.	2,000 L.F.
Fire Hydrants maintained	2,425		2,440	2,450
Cleaned and maintained miles of sewer lines	323		323	325
Water breaks repaired	603		520	525
Tested meters	102		65	65
Line locating of water and sewer	821		575	600

# CITY OF MISSION, TEXAS

**DEPARTMENT: SOUTH WATER TREATMENT PLANT**

**FUND: UTILITY**

**PURPOSE:**

This department accounts for the expenses related to the south water plant. The plant is responsible for the water treatment and purification of surface water. The City of Mission is one of the few systems that have the designation of "Superior" water ratings.

**GOALS:**

1. Continue repairing and/or installing decant, and sludge pumps and motors.
2. Maintain equipment and pumps to work efficiently.
3. Comply with all State and Federal Guidelines.
4. Implement Long Range Water Treatment Plan.
5. Continue to deliver the best quality drinking water.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Complied with all state and federal guidelines.
2. Operated water treatment plant in full compliance with the rules and regulations established by the Texas Commission on Environmental Control (TCEQ).
3. Provided customers with detailed water quality information.
4. Conducted a public forum to allow customers to voice their concerns about the drinking water we provide.
5. Educated consumers on water conservation measures.
6. Our water systems have been recognized for exceptional compliance.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>07-08</b>	<b>08-09</b>	<b>08-09</b>	<b>09-10</b>
Personnel Services				
Salaries and Wages	\$ 362,171	\$ 359,393	\$ 359,393	\$ 365,292
Employee Benefits	157,161	138,180	137,180	129,339
Purchased Services	326,102	359,500	359,500	364,500
Supplies	737,601	754,789	749,789	780,350
Other Services and Charges	45,121	52,635	52,635	127,000
<b>Operations Subtotal</b>	1,628,156	1,664,497	1,658,497	1,766,481
Capital Outlay	11,809	50,000	50,000	45,000
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 1,639,965</b>	<b>\$ 1,714,497</b>	<b>\$ 1,708,497</b>	<b>\$ 1,811,481</b>
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	11	11	11	11
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Treated Water North & South Plants	4,554,285 (MGD)		4,550,993 (MGD)	5,100,000 (MGD)
Monthly Ave.	379,524 (MGD)		381,499 (MGD)	429,524 (MGD)
Daily Ave.	12,356 (MGD)		12,441 (MGD)	13,000 (MGD)
High Peak	14,423 (MGD)		14,741 (MGD)	16,500 (MGD)



# CITY OF MISSION, TEXAS

**DEPARTMENT: WASTEWATER TREATMENT PLANT**

**FUND: UTILITY**

**PURPOSE:**

The Wastewater Treatment Plant is responsible for the treatment of the City's wastewater. Daily operations consist of laboratory analysis, sludge management and operations and maintenance. All these activities must meet rigorous standards established by the various regulatory agencies. The wastewater plant is staffed 24/7 and employs 7 operators, 1-ground maintenance employee, 2-Lab Tech. and 2-Supervisors. The new expansion of the plant will provide better service to customers and keep TCEQ parameters in compliance.

**GOALS:**

1. Operate in compliance with all state and federal regulations.
2. Comply with new wastewater permit which started June 1, 2009.
3. Reduce electricity consumption within the plant.
4. Research on effluent reuse and the feasibility of such water reuse.
5. Encourage new operators to obtain "D" certification.
6. Continue to work on public relations, such as tours and classroom presentations.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Kept plant in compliance despite Hurricane Dolly hitting the Valley.
2. TCEQ annual evaluation was graded excellent.
3. Worked closely with manufacturers on plant repair problems.
4. Kept sludge management in compliance.
5. Kept wastewater plant looking and operating efficiently.
6. Kept equipment maintained under warranty.

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 358,119	\$ 368,296	\$ 332,610	\$ 355,272
Employee Benefits	149,771	131,728	123,244	119,545
Purchased Services	752,015	871,650	871,650	878,150
Supplies	137,009	204,000	204,500	237,500
Other Services and Charges	206,291	228,000	228,000	271,000
<b>Operations Subtotal</b>	<b>1,603,205</b>	<b>1,803,674</b>	<b>1,760,004</b>	<b>1,861,467</b>
Capital Outlay	389,237	601,601	601,601	53,000
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 1,992,442</b>	<b>\$ 2,405,275</b>	<b>\$ 2,361,605</b>	<b>\$ 1,914,467</b>
<b>PERSONNEL</b>				
Exempt	1	1	2	2
Non-Exempt	11	11	10	10
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Sludge Disposed (Metric Tons)	2,165		2,019	2,175
Liquid haul sludge in cubic yards	9,180		12,000	11,000

# CITY OF MISSION, TEXAS

**DEPARTMENT: INDUSTRIAL PRE-TREATMENT**

**FUND: UTILITY**

**PURPOSE:**

This department treats industrial waste for various industrial plants located within the City. Industrial waste is usually high in Bio-chemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) along with other issues which can greatly influence the performance on the domestic plant. Current flows vary depending on the time of year. This plant is similar to a domestic plant both in the treatment and testing requirements.

**GOALS:**

1. Pave roads going into pretreatment plant with the help of streets department.
2. Clean up the excess sludge build-up for West Pond.
3. Sludge manage more efficiently.
4. Reduced electrical cost by having only one activated pond.
5. Operated pretreatment within compliance of State parameters.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Kept pretreatment plant in compliance despite Hurricane Dolly hitting the Valley.
2. Pretreatment plant sludge management kept in compliance.
3. Kept all equipment operating efficiently.
4. Kept East pond active with only one industrial discharging.

## BUDGET

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 38,455	\$ 37,308	\$ 38,808	\$ 39,437
Employee Benefits	14,870	13,361	12,205	12,564
Purchased Services	295,877	323,000	197,000	197,000
Supplies	5,240	13,600	15,600	14,100
Other Services and Charges	84,169	100,300	100,000	120,000
<b>Operations Subtotal</b>	438,611	487,569	363,613	383,101
Capital Outlay	1,826	10,000	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ 440,437	\$ 497,569	\$ 363,613	\$ 383,101
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	1	1	1	1
	Actual		Estimate	Budget
<b>PERFORMANCE INDICATORS</b>	07-08		08-09	09-10
Pretreatment waste in millions of gallons	1,878,758		2,500,500	1,950,000
Pretreatment Disposal of Waste Cubic yards	3,600		4,000	3,600

# CITY OF MISSION, TEXAS

**DEPARTMENT: UTILITY BILLING**

**FUND: UTILITY**

**PURPOSE:**

This department accounts for all expenses related to the billing of water, sewer, sanitation and state taxes. This department processes statements to customers, collects on billings, disconnects on delinquent accounts and makes necessary adjustments on wrong readings. The Utility Billing Department also processes cash collections from other City Departments, who do not have a cash collection system. The department has daily contact with the public.

**GOALS:**

1. Reduce return mail to .5% of bills mailed by verifying addresses with Post Office.
2. Reduce in-office traffic by 25% with implementation of new billing system.
3. Improve customer service with implementation of a payment drop box for those customers that don't want to wait in line for a receipt, and will accept their cancelled check as a receipt.
4. Increase sanitation collections by conducting audit of current accounts and adding any missing accounts to the system.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 346,749	\$ 342,341	\$ 333,500	\$ 188,285
Employee Benefits	157,627	134,836	129,300	62,039
Purchased Services	101,685	111,600	107,100	113,840
Supplies	80,640	80,950	62,390	13,460
Other Services and Charges	2,382	10,450	9,500	3,000
<b>Operations Subtotal</b>	689,083	680,177	641,790	380,624
Capital Outlay	14,168	40,000	39,000	-
<b>DEPARTMENTAL TOTAL</b>	\$ 703,251	\$ 720,177	\$ 680,790	\$ 380,624
<b>PERSONNEL</b>				
Exempt	2	2	2	2
Non-Exempt	13	13	13	6
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	15	15	15	8
	<b>Actual 07-08</b>		<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>PERFORMANCE INDICATORS</b>				
Water bills mailed out -Annually				300,000
Past Due bills mailed out -Annually				72,000
Return mail per month				250
Customer calls per month				1,500
Customer calls per month regarding Sanitation				250
Total collections per month				\$ 1,500,000

# CITY OF MISSION, TEXAS

**DEPARTMENT: ORGANIZATIONAL**

**FUND: UTILITY**

**PURPOSE:**

This department is used to account for all expenses not otherwise classified in other departments. For example, bond principal and interest expenses are recorded in this department as well as general liability insurance and overhead expense.

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	126,734	338,596	201,000	243,000
Supplies	-	-	-	-
Other Services and Charges	74,357	116,750	66,750	117,500
<b>Operations Subtotal</b>	201,091	455,346	267,750	360,500
Capital Outlay	-	50,000	-	50,000
Debt Service	4,161,354	3,973,798	3,973,798	3,934,252
<b>DEPARTMENTAL TOTAL</b>	\$ 4,362,445	\$ 4,479,144	\$ 4,241,548	\$ 4,344,752
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: METER READERS**

**FUND: UTILITY**

**PURPOSE:**

Department is responsible for the reading of the City's 27,000 water meters over three monthly cycles. Employees of this department make repairs to meters, change out stopped meters, and handle customer inquiries regarding meter reads. Working with the Utility Billing Department, this department provides the necessary data for the calculation of monthly water bills.

**GOALS:**

1. Limit re-reads to no more than 1% of total meters read.
2. complete each cycle within 5 working days, (approximately 8,500 accounts per cycle).
3. Improve response time to connect customers to no more than two hours.
4. Increase system revenue by replacing stopped meters.
5. Begin re-routing of accounts to make meter reading more efficient and reduce travel time between routes and books.
6. Begin and complete study for meter change-out program throughout system.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

N/A

## BUDGET

	Actual 07-08	Budget 08-09	Estimate 08-09	Budget 09-10
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ 249,860
Employee Benefits	-	-	-	92,540
Purchased Services	-	-	-	17,880
Supplies	-	-	-	72,150
Other Services and Charges	-	-	-	6,510
<b>Operations Subtotal</b>	-	-	-	438,940
Capital Outlay	-	-	-	80,000
<b>DEPARTMENTAL TOTAL</b>	\$ -	\$ -	\$ -	\$ 518,940
<b>PERSONNEL</b>				
Exempt	-	-	-	1
Non-Exempt	-	-	-	9
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	10
	Actual 07-08		Estimate 08-09	Budget 09-10
<b>PERFORMANCE INDICATORS</b>				
Days needed to complete reading cycle	N/A		7	5
Accounts read per cycle	N/A		8,400	8,500
Re-reads per month	N/A		75	50
Meters changed out	N/A		600	2,500

# CITY OF MISSION, TEXAS

**DEPARTMENT: NORTHSIDE WATER TREATMENT PLANT**

**FUND: UTILITY**

**PURPOSE:**

This department accounts for the expenses related to the north water plant. The plant is responsible for the water treatment and purification of surface water. It must provide safe potable water for public consumption approved by the Texas Commission on Environmental Control (TCEQ) and Environmental Protection Agency (EPA).

**GOALS:**

1. Start construction of 6MGD expansion to N.W.T.P.
2. Maintain equipment and pumps to work efficiently.
3. Comply with all state and federal guidelines and regulations.
4. Implement long range water treatment plant.
5. Continue to deliver the best quality drinking water.

**ACCOMPLISHMENTS FOR CURRENT YEAR:**

1. Complied with all state and federal guidelines.
2. Operated water treatment plant in full compliance with the rules and regulations established by Texas Commission on Environmental Control (TCEQ).
3. Provided customers with detailed water quality information.

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 124,051	\$ 141,285	\$ 150,685	\$ 164,713
Employee Benefits	67,837	63,474	60,431	63,424
Purchased Services	521,202	455,900	456,400	455,400
Supplies	830,241	971,909	970,159	986,950
Other Services and Charges	24,750	88,250	88,250	88,250
<b>Operations Subtotal</b>	<b>1,568,081</b>	<b>1,720,818</b>	<b>1,725,925</b>	<b>1,758,737</b>
Capital Outlay	576	40,000	40,000	40,000
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 1,568,657</b>	<b>\$ 1,760,818</b>	<b>\$ 1,765,925</b>	<b>\$ 1,798,737</b>
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	7	7	7	7
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Treated Water North & South Plants:				
Annually	4,554,285 (MGD)		4,550,993 (MGD)	5,100,000 (MGD)
Monthly Avg.	379,524 (MGD)		381,499 (MGD)	429,524 (MGD)
Daily Avg.	12,356 (MGD)		12,441 (MGD)	13,000 (MGD)
High Peak	14,423 (MGD)		14,741 (MGD)	16,500 (MGD)

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# ***SHARY GOLF COURSE***

The Shary Golf Course Fund is used to account for the revenues and expenses of operating a complete 27-hole municipal golf course. User fees and charges finance this fund.

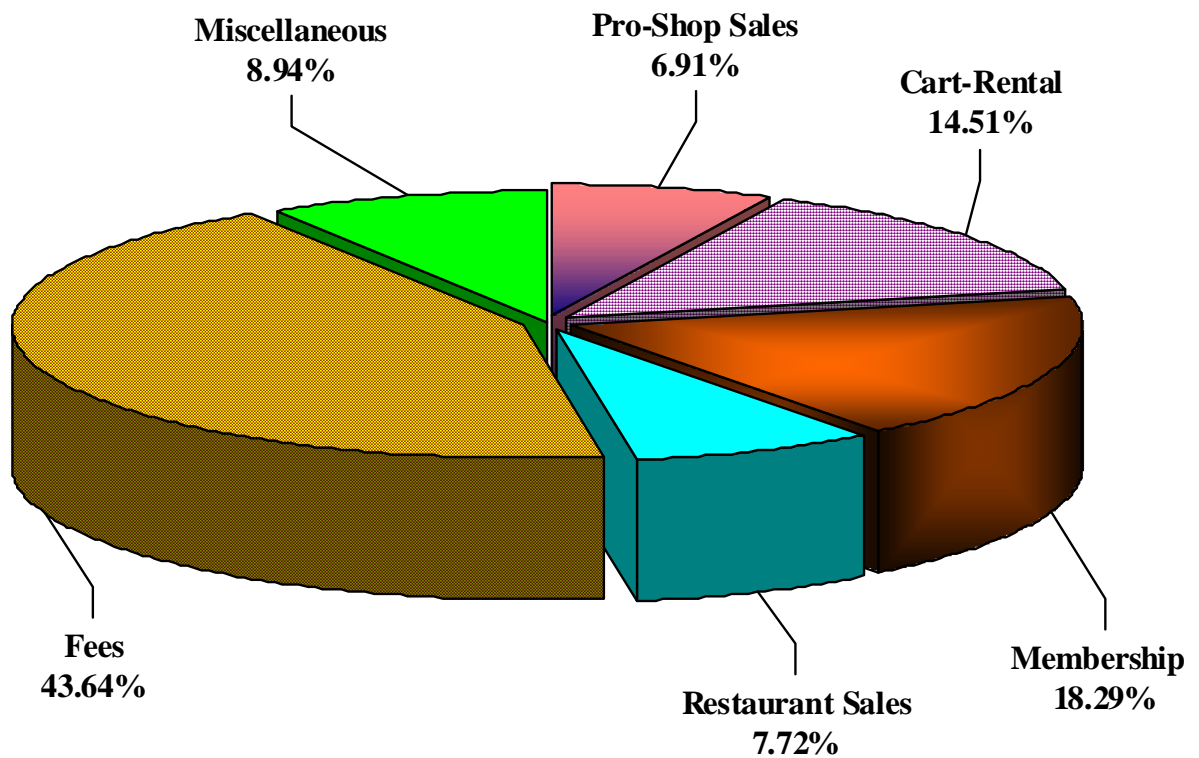


**CITY OF MISSION, TEXAS**  
**GOLF COURSE FUND**  
**FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approved
<b>BEGINNING WORKING CAPITAL</b>		\$ (634,718)	\$ (851,370)	\$ (903,704)	\$ (903,704)	\$ (1,157,594)
<b><u>ESTIMATED REVENUES:</u></b>						
Pro-Shop Sales	03-300-31000	94,534	130,000	130,000	80,000	85,000
Twilight Rates-Cart Rental	03-300-31050	-	-	-	-	-
Cart Rental	03-300-31100	169,707	200,000	200,000	164,000	175,000
Food and Beverage Sales	03-300-31200	96,027	110,000	110,000	95,000	95,000
Daily Green Fees	03-300-31300	366,975	415,000	415,000	365,000	400,000
Driving Range	03-300-31320	42,300	50,000	50,000	40,000	45,000
Prepaid Members	03-300-31400	219,897	350,000	350,000	210,000	225,000
Summer Rates-Green Fees	03-300-31420	-	-	-	-	-
Pull Carts & Club Rentals	03-300-31500	3,350	4,000	4,000	3,000	3,500
JR's Fees	03-300-31520	23,929	33,000	33,000	25,000	27,000
Trail Fees	03-300-31600	60,861	70,000	70,000	60,000	65,000
Miscellaneous Income	03-300-31700	3,956	2,000	2,000	2,000	2,000
FEMA Reimbursement	03-300-33500	-	-	45,019	45,019	-
Interest on Investments	03-300-36050	87	-	-	-	-
Interest on Demand Dep	03-300-36100	315	-	-	-	-
Misc. Insurance Settlements	03-300-36160	1,799	-	-	-	-
Sale of City Equipment	03-300-39001	-	5,000	5,000	-	8,000
Gain/Loss on Fixed Assets	03-300-39002	-	-	-	-	-
Mission Economic Development	03-300-39020	-	-	100,000	100,000	100,000
Capital Contributions	03-300-39701	-	-	-	-	-
Total Revenues		1,083,737	1,369,000	1,514,019	1,189,019	1,230,500
Transfers In		-	-	-	-	-
<b>Total Estimated Revenues and Transfers</b>		<u>1,083,737</u>	<u>1,369,000</u>	<u>1,514,019</u>	<u>1,189,019</u>	<u>1,230,500</u>
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 449,019</u>	<u>\$ 517,630</u>	<u>\$ 610,315</u>	<u>\$ 285,315</u>	<u>\$ 72,906</u>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Club House	03-410	\$ 485,806	\$ 508,819	\$ 506,244	\$ 487,260	\$ 492,144
Grounds	03-411	584,258	537,935	582,954	582,911	588,822
Restaurant	03-412	123,023	120,045	124,870	124,070	125,771
Organizational Expenses	03-417	159,636	160,679	260,679	248,668	231,418
Total Appropriations		<u>1,352,723</u>	<u>1,327,478</u>	<u>1,474,747</u>	<u>1,442,909</u>	<u>1,438,155</u>
<b>ENDING WORKING CAPITAL</b>		<u>\$ (903,704)</u>	<u>\$ (809,848)</u>	<u>\$ (864,432)</u>	<u>\$ (1,157,594)</u>	<u>\$ (1,365,249)</u>

# CITY OF MISSION

## Golf Course Fund Estimated Revenues By Source \$1,230,500



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**CITY OF MISSION, TEXAS  
GOLF COURSE FUND  
EXPENSE SUMMARY**

			Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approved
<b><u>APPROPRIATIONS:</u></b>							
Operating Expenses:							
Club House	03-410	\$	485,806	\$ 508,819	\$ 506,244	\$ 487,260	\$ 492,144
Grounds	03-411		584,258	537,935	582,954	582,911	588,822
Restaurant	03-412		123,023	120,045	124,870	124,070	125,771
Organizational Expenses	03-417		159,636	160,679	260,679	248,668	231,418
Total Operations			1,352,723	1,327,478	1,474,747	1,442,909	1,438,155
Transfers Out - General Fund			-	-	-	-	-
<b>Total Appropriations</b>			<b>\$ 1,352,723</b>	<b>\$ 1,327,478</b>	<b>\$ 1,474,747</b>	<b>\$ 1,442,909</b>	<b>\$ 1,438,155</b>
 <b><u>Operating Appropriations by Category:</u></b>							
Personnel			547,691	555,246	559,746	559,746	595,093
Employee Benefits			219,802	196,353	196,678	196,678	190,944
Prof & Technical Services			3,065	3,000	21,000	21,000	3,000
Purchase Property Service			73,354	96,250	90,250	88,000	96,250
Other Purchase Property			8,211	9,350	10,850	7,073	11,750
Supplies			272,467	302,700	331,238	316,910	304,700
Capital Outlay			59,064	-	2,820	2,680	2,000
Miscellaneous			29,271	26,400	23,986	24,605	28,500
Debt			139,798	138,179	238,179	226,217	205,918
<b>Total Operating Appropriations</b>			<b>\$ 1,352,723</b>	<b>\$ 1,327,478</b>	<b>\$ 1,474,747</b>	<b>\$ 1,442,909</b>	<b>\$ 1,438,155</b>

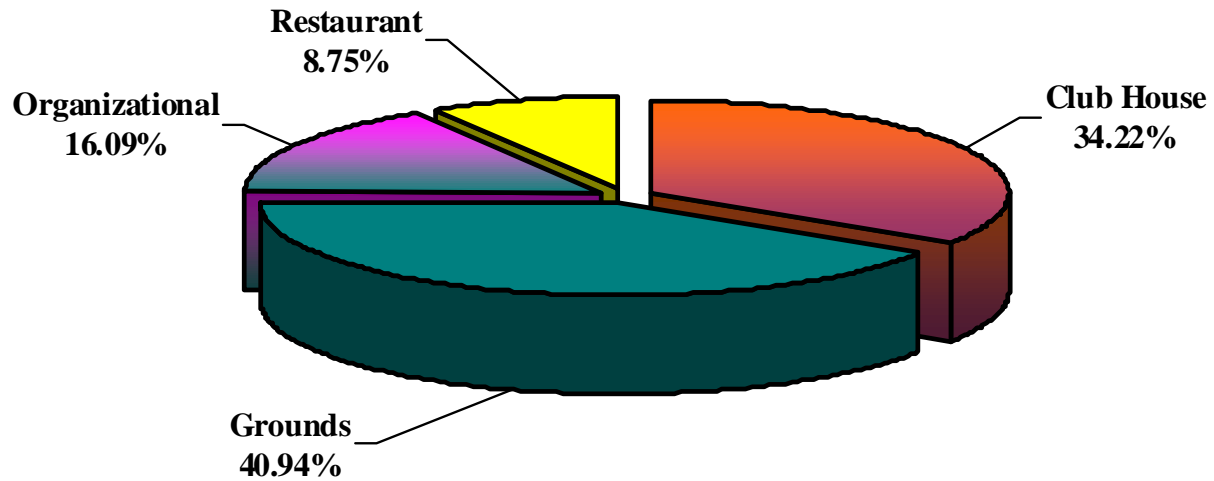
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# **CITY OF MISSION**

## **Golf Course Fund Appropriations**

### **By Department**

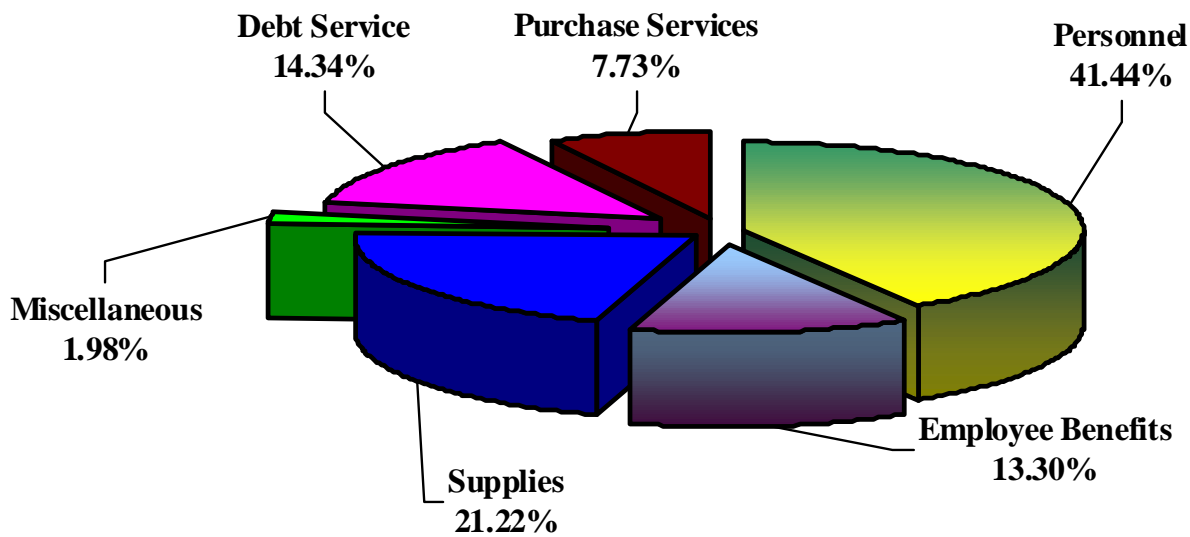
**\$1,438,155**



## **Golf Course Fund Appropriations**

### **by Category**

**\$1,438,155**



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# CITY OF MISSION, TEXAS

**DEPARTMENT: CLUB HOUSE**

**FUND: GOLF COURSE**

**PURPOSE:**

The Club House Department provides administrative services to the other Golf Course departments. This department also accounts for all expenses for the pro-shop. The Club House coordinates various golf tournaments, provides golf lessons, and sells merchandise. The department also puts together a marketing and advertising plan for the year. Throughout the year, the department surveys the customers in order to develop a needs assessment for the club house, as well as the other sections of the Golf Course. In addition to reporting to the City Council, the Golf Course responds to the Shary Municipal Golf Board.

**GOALS:**

1. Emphasize customer service in all departments.
2. Training in supervision/evaluations.
3. Become the best municipal golf course in the Rio Grande Valley.
4. Emphasize women's golf.
5. Continued emphasis in expense control.
6. Bring back the Winter Texan Golf Tournament.
7. Begin irrigation system upgrade.
8. Commence the remodeling of the Club House.

**ACHIEVEMENTS:**

1. Received new equipment for the maintenance section.
2. Received 45 new golf carts for the Club House.
3. Initiated new renovations for the irrigation system.
4. Initiated new renovations for Club House remodeling.

## BUDGET

	<b>Actual</b> <b>07-08</b>	<b>Budget</b> <b>08-09</b>	<b>Estimate</b> <b>08-09</b>	<b>Budget</b> <b>09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 254,458	\$ 253,980	\$ 253,980	\$ 247,922
Employee Benefits	89,191	82,689	82,689	73,222
Purchased Services	29,663	55,000	45,387	55,000
Supplies	84,783	106,719	98,210	107,500
Other Services and Charges	7,214	5,856	5,145	6,500
<b>Operations Subtotal</b>	465,309	504,244	485,411	490,144
Capital Outlay	20,497	2,000	1,849	2,000
<b>DEPARTMENTAL TOTAL</b>	\$ 485,806	\$ 506,244	\$ 487,260	\$ 492,144
<b>PERSONNEL</b>				
Exempt	1	1	1	1
Non-Exempt	5	5	4	4
Part-Time	4	4	4	4
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	10	10	9	9
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
TIF Dwarf Greens	18		18	18
328 Bermuda Greens	9		9	9
E-Z Go Golf Carts	65		70	70



# CITY OF MISSION, TEXAS

**DEPARTMENT: GROUNDS**

**FUND: GOLF COURSE**

**PURPOSE:**

The Grounds Department maintains and improves all grounds that are considered to be part of the Golf Course. Within the grounds scope are fairways, greens, roughs, and hazards that are maintained, irrigated and groomed for our customers. Throughout the year, we implement an irrigation, fertilization, over seeding program that helps maintain and improve our turf.

**GOALS:**

1. Begin irrigation system upgrade.

**ACCOMPLISHMENTS IN CURRENT YEAR:**

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 243,311	\$ 251,166	\$ 251,166	\$ 292,607
Employee Benefits	122,331	104,719	104,719	108,015
Purchased Services	51,959	61,600	67,535	50,500
Supplies	131,476	164,019	158,500	136,200
Other Services and Charges	5,042	630	160	1,500
<b>Operations Subtotal</b>	554,119	582,134	582,080	588,822
Capital Outlay	30,139	820	831	-
<b>DEPARTMENTAL TOTAL</b>	\$ 584,258	\$ 582,954	\$ 582,911	\$ 588,822
<b>PERSONNEL</b>				
Exempt	1	1	2	2
Non-Exempt	10	10	10	10
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	11	11	12	12
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>
Maintain fairways				
Maintain greens				
1) 328 Bermuda				
2) TIF Dwarf Hybrid				

# CITY OF MISSION, TEXAS

**DEPARTMENT: RESTAURANT**

**FUND: GOLF COURSE**

**PURPOSE:**

The Restaurant Department provides our customers with delicious food and beverages while they are in our premises. In addition to the restaurant, this department provides a beverage cart that carries snacks and beverage throughout the course daily for the convenience of our customers. The department also promotes services with tournaments, golf leagues, other organizations, such as the Ladies Golf League and Border Golf Association.

Note: A budget for FY 04-05 will be approved at a later date due to reorganization of the Restaurant.

**GOALS:**

**ACCOMPLISHMENTS IN CURRENT YEAR:**

## BUDGET

	<b>Actual 07-08</b>	<b>Budget 08-09</b>	<b>Estimate 08-09</b>	<b>Budget 09-10</b>
<b>EXPENDITURES</b>				
Personnel Services				
Salaries and Wages	\$ 49,922	\$ 54,600	\$ 54,600	\$ 54,564
Employee Benefits	8,280	9,270	9,270	9,707
Purchased Services	-	-	-	-
Supplies	56,208	60,500	60,200	61,000
Other Services and Charges	185	500	-	500
<b>Operations Subtotal</b>	114,595	124,870	124,070	125,771
Capital Outlay	8,428	-	-	-
<b>DEPARTMENTAL TOTAL</b>	\$ 123,023	\$ 124,870	\$ 124,070	\$ 125,771
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	4	4	4	4
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	4	4	4	4
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>

# CITY OF MISSION, TEXAS

**DEPARTMENT: ORGANIZATION**

**FUND: GOLF COURSE**

**PURPOSE:**

The Organization Department accounts for all expenses not otherwise classified in the other departments. Such expenses include, debt principal and interest payments, general liability insurance, credit card service fees, overhead expense, and the contingency appropriation as established by the City's Charter.

## BUDGET

	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Budget</b>
<b>EXPENDITURES</b>	<b>06-07</b>	<b>07-08</b>	<b>07-08</b>	<b>08-09</b>
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	3,008	5,500	3,151	5,500
Supplies	-	-	-	-
Other Services and Charges	16,830	17,000	19,300	20,000
<b>Operations Subtotal</b>	19,838	22,500	22,451	25,500
Capital Outlay	-	-	-	-
Debt Service	139,798	238,179	226,217	205,918
<b>DEPARTMENTAL TOTAL</b>	\$ 159,636	\$ 260,679	\$ 248,668	\$ 231,418
<b>PERSONNEL</b>				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
<b>DEPARTMENT TOTAL</b>	-	-	-	-
	<b>Actual</b>		<b>Estimate</b>	<b>Budget</b>
<b>PERFORMANCE INDICATORS</b>	<b>07-08</b>		<b>08-09</b>	<b>09-10</b>

# ***SOLID WASTE FUND***

The Solid Waste Fund is used to account for revenues and expenses associated with the collection of residential and industrial solid waste. The fund is financed by user charges.

**CITY OF MISSION, TEXAS  
SOLID WASTE FUND  
FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		<b>Adjusted FY 07-2008 Actual</b>	<b>FY 2008-2009 Original Budget</b>	<b>FY 2008-2009 Amended Budget</b>	<b>FY 2008-2009 Estimate</b>	<b>FY 2009-2010 City Council Approved</b>
<b>BEGINNING WORKING CAPITAL</b>		\$ 194,614	\$ 362,160	\$ 329,730	\$ 329,730	\$ 355,140
<b><u>ESTIMATED REVENUES:</u></b>						
Garbage Fees	05-300-30000	3,911,293	3,770,000	4,060,000	4,052,723	4,175,000
Brush Fees	05-300-30020	460,993	457,600	457,600	467,676	481,500
Roll-off Fees	05-300-30040	5,486	6,000	6,000	4,876	5,000
Franchise Fee	05-300-31500	127,779	82,000	104,000	104,000	105,000
Miscellaneous Income	05-300-33000	1,299	1,000	1,000	1,000	1,000
Interest-Investments	05-300-36050	-	100	100	-	-
Interest-Demand Dep.	05-300-36100	271	400	400	-	-
<b>Total Revenues</b>		<u>4,507,121</u>	<u>4,317,100</u>	<u>4,629,100</u>	<u>4,630,275</u>	<u>4,767,500</u>
<b>Transfers In</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Total Estimated Revenues and Transfers</b>		<u>4,507,121</u>	<u>4,317,100</u>	<u>4,629,100</u>	<u>4,630,275</u>	<u>4,767,500</u>
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 4,701,735</u>	<u>\$ 4,679,260</u>	<u>\$ 4,958,830</u>	<u>\$ 4,960,005</u>	<u>\$ 5,122,640</u>
<b><u>APPROPRIATIONS:</u></b>						
Operating Expenses:						
Solid Waste	05-410	<u>\$ 4,372,005</u>	<u>\$ 4,132,088</u>	<u>\$ 4,444,088</u>	<u>\$ 4,504,865</u>	<u>\$ 4,641,186</u>
<b>Total Operations</b>		<u>4,372,005</u>	<u>4,132,088</u>	<u>4,444,088</u>	<u>4,504,865</u>	<u>4,641,186</u>
<b>Transfers Out</b>		<u>-</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
<b>Total Appropriations</b>		<u>4,372,005</u>	<u>4,232,088</u>	<u>4,544,088</u>	<u>4,604,865</u>	<u>4,741,186</u>
<b>ENDING WORKING CAPITAL</b>		<u>\$ 329,730</u>	<u>\$ 447,172</u>	<u>\$ 414,742</u>	<u>\$ 355,140</u>	<u>\$ 381,454</u>

# ***GROUP HEALTH INSURANCE FUND***

The Group Health Insurance Fund is an Internal Service Fund, which is used to account health insurance premiums collected from employees and various City Departments. All medical, dental claims plus administrative fees are also accounted in this fund.

**CITY OF MISSION, TEXAS  
GROUP HEALTH INSURANCE FUND  
FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		<b>Adjusted FY 07-2008 Actual</b>	<b>FY 2008-2009 Original Budget</b>	<b>FY 2008-2009 Amended Budget</b>	<b>FY 2008-2009 Estimate</b>	<b>FY 2009-2010 City Council Approval</b>
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE/RETAINED EARNINGS</b>		\$ 1,711,054	\$ 2,273,554	\$ 2,923,004	\$ 2,923,004	\$ 2,483,985
<u>Estimated Revenues:</u>						
Insurance Premiums	19-300-31200	3,338,326	2,166,000	2,166,000	2,166,000	1,570,000
M.E.D.A. Insurance Premium	19-300-31201	38,870	39,000	39,000	39,650	40,000
Employee Direct Payment	19-300-31250	205	344,000	344,000	350,000	350,000
COBRA Insurance Premium	19-300-31300	-	-	-	1,700	5,000
Retiree Insurance Premium	19-300-31350	12,708	7,000	7,000	8,000	6,000
Reimb-Stop Loss Insurance	19-300-31400	90,077	100,000	100,000	20,000	20,000
Interest on Investments	19-300-36050	66,761	25,000	25,000	15,000	15,000
Interest on Demand	19-300-36100	8,509	10,000	10,000	1,500	2,000
Miscellaneous	19-300-36150	-	-	-	2,918	-
Gain (Loss) on Securities	19-300-36250	-	-	-	-	-
Total Estimated Revenues		<u>3,555,456</u>	<u>2,691,000</u>	<u>2,691,000</u>	<u>2,604,768</u>	<u>2,008,000</u>
Total Estimated Revenues and Transfers		<u>3,555,456</u>	<u>2,691,000</u>	<u>2,691,000</u>	<u>2,604,768</u>	<u>2,008,000</u>
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ 5,266,510</u>	<u>\$ 4,964,554</u>	<u>\$ 5,614,004</u>	<u>\$ 5,527,772</u>	<u>\$ 4,491,985</u>
<b>APPROPRIATIONS</b>						
<u>Operating Expenses:</u>						
Group Health	19-410	\$ 2,343,506	\$ 3,429,000	\$ 3,429,000	\$ 2,892,225	\$ 2,942,000
Total Operating Expenses		<u>2,343,506</u>	<u>3,429,000</u>	<u>3,429,000</u>	<u>2,892,225</u>	<u>2,942,000</u>
<u>Transfers Out:</u>						
Post Employment Benefit Trust Fund		<u>-</u>	<u>-</u>	<u>-</u>	<u>151,562</u>	<u>151,562</u>
Total Transfers-out		<u>-</u>	<u>-</u>	<u>-</u>	<u>151,562</u>	<u>151,562</u>
<b>TOTAL APPROPRIATIONS</b>		<u>2,343,506</u>	<u>3,429,000</u>	<u>3,429,000</u>	<u>3,043,787</u>	<u>3,093,562</u>
<b>UNRESERVED, UNDESIGNATED FUND BALANCE</b>		<u>\$ 2,923,004</u>	<u>\$ 1,535,554</u>	<u>\$ 2,185,004</u>	<u>\$ 2,483,985</u>	<u>\$ 1,398,423</u>

# ***POST EMPLOYMENT TRUST FUND***

The Post Employment Trust Fund is a Permanent Trust Fund, established for accounting the Annual Requirement Contribution (ARC) as required by Government Accounting Standards Board (GASB) and calculated by an independent Arbitrage Service Provider. The City provides Employees' two years of free health benefits after they retire from the City.



**CITY OF MISSION, TEXAS  
POST EMPLOYMENT TRUST FUND  
FISCAL YEAR 2009-2010 BUDGET SUMMARY**

		Adjusted FY 07-2008 Actual	FY 2008-2009 Original Budget	FY 2008-2009 Amended Budget	FY 2008-2009 Estimate	FY 2009-2010 City Council Approved
<b>RESOURCES</b>						
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		\$ -	\$ -	\$ -	\$ -	\$ 151,562
<u>Estimated Revenues</u>						
Interest on Investments	85-300-36050	-	-	-	-	-
Interest on Demand	85-300-36100	-	-	-	-	200
Total Estimated Revenues		-	-	-	-	200
<u>Transfers In</u>						
Group Health Insurance Fund	85-399-33819	-	-	-	151,562	151,562
Total Transfers-In		-	-	-	151,562	151,562
<b>TOTAL AVAILABLE RESOURCES</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 151,562</u>	<u>\$ 303,324</u>
<b>APPROPRIATIONS:</b>						
<u>Operating Expenditures:</u>						
Post Employment	85-410	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>		-	-	-	-	-
<b>UNRESERVED, UNDESIGNATED</b>						
<b>FUND BALANCE</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 151,562</u>	<u>\$ 303,324</u>

# ***BOND SCHEDULES***

CITY OF MISSION

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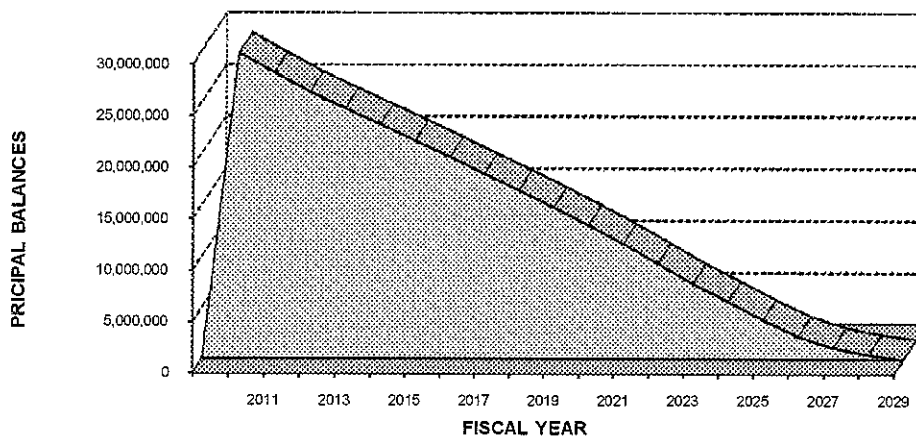
# ***GENERAL OBLIGATION BONDS***

CITY OF MISSION

**CITY OF MISSION, TEXAS**  
**GENERAL OBLIGATION BONDS & CERTIFICATE OF OBLIGATIONS**  
**ANNUAL DEBT SERVICE REQUIREMENTS**  
**ALL ISSUES**

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					31,220,000.00
2010	1,692,000.00	1,512,191.51	10,000.00	3,214,191.51	29,528,000.00
2011	1,907,000.00	1,221,085.47	7,000.00	3,135,085.47	27,621,000.00
2012	1,842,000.00	1,152,406.40	7,000.00	3,001,406.40	25,779,000.00
2013	1,594,000.00	1,088,885.93	7,000.00	2,689,885.93	24,185,000.00
2014	1,530,000.00	1,031,458.76	7,000.00	2,568,458.76	22,655,000.00
2015	1,575,000.00	973,533.76	7,000.00	2,555,533.76	21,080,000.00
2016	1,575,000.00	913,930.63	7,000.00	2,495,930.63	19,505,000.00
2017	1,615,000.00	849,471.25	7,000.00	2,471,471.25	17,890,000.00
2018	1,580,000.00	782,101.25	6,000.00	2,368,101.25	16,310,000.00
2019	1,645,000.00	714,012.50	6,000.00	2,365,012.50	14,665,000.00
2020	1,715,000.00	642,633.75	6,000.00	2,363,633.75	12,950,000.00
2021	1,795,000.00	567,856.25	6,000.00	2,368,856.25	11,155,000.00
2022	1,875,000.00	488,281.25	6,000.00	2,369,281.25	9,280,000.00
2023	1,975,000.00	402,905.00	6,000.00	2,383,905.00	7,305,000.00
2024	1,710,000.00	317,415.00	6,000.00	2,033,415.00	5,595,000.00
2025	1,785,000.00	232,718.75	6,000.00	2,023,718.75	3,810,000.00
2026	1,615,000.00	149,437.50	5,000.00	1,769,437.50	2,195,000.00
2027	1,090,000.00	83,362.50	3,000.00	1,176,362.50	1,105,000.00
2028	690,000.00	39,531.25	2,000.00	731,531.25	415,000.00
2029	415,000.00	10,893.75	1,000.00	426,893.75	-
	<u>\$ 31,220,000.00</u>	<u>\$ 13,174,112.45</u>	<u>\$ 118,000.00</u>	<u>\$ 44,512,112.45</u>	

**OUTSTANDING G.O. BONDS**  
**As of 10/01/09 to Year 2029**



**CITY OF MISSION, TEXAS**  
**GENERAL OBLIGATION BONDS & CERTIFICATE OF OBLIGATIONS**  
**CURRENT DEBT SERVICE REQUIREMENTS**  
**ALL ISSUES**

ISSUE	OUTSTANDING 10/01/08	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
PPFCO - SERIES 2000	40,000.00	40,000.00	11,687.50	1,000.00	52,687.50
CO - SERIES 2000	120,000.00	120,000.00	173,510.00	1,000.00	294,510.00
PPFCO - SERIES 2003	40,000.00	40,000.00	650.00	1,000.00	41,650.00
CO - SERIES 2003	3,750,000.00	130,000.00	168,931.26	1,000.00	299,931.26
CO-SERIES 2004	775,000.00	75,000.00	31,540.63	1,000.00	107,540.63
CO-SERIES 2005	3,100,000.00	165,000.00	118,538.75	1,000.00	284,538.75
CO-SERIES 2005A	3,815,000.00	150,000.00	183,025.00	1,000.00	334,025.00
CO-SERIES 2007	6,280,000.00	440,000.00	263,662.50	1,000.00	704,662.50
TAX NOTE -2008	240,000.00	72,000.00	6,817.96	-	78,817.96
CO-SERIES 2009	5,495,000.00	85,000.00	255,290.83	1,000.00	341,290.83
REFUNDING SERIES 2009	7,565,000.00	375,000.00	298,537.08	1,000.00	674,537.08
	<u>\$ 31,220,000.00</u>	<u>\$ 1,692,000.00</u>	<u>\$1,512,191.51</u>	<u>\$ 10,000.00</u>	<u>\$3,214,191.51</u>

**CITY OF MISSION, TEXAS  
PPFCO SERIES 2000-TAX SUPPORTED PORTION  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
02/15/2010	40,000.00	6,343.75	1,000.00	47,343.75
08/15/2010		5,343.75		5,343.75
	<u>\$ 40,000.00</u>	<u>\$ 11,687.50</u>	<u>\$ 1,000.00</u>	<u>\$ 52,687.50</u>

PAYEE: The Bank of New York  
DATE OF ISSUE: August 31, 2000  
PRINCIPAL AMOUNT OF ISSUE: \$1,835,000.00

AVERAGE LIFE: 4.596 Years  
AVERAGE COUPON: 4.9997760%

**CITY OF MISSION, TEXAS  
 CERTIFICATE OF OBLIGATION SERIES 2000  
 SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
02/15/2010	120,000.00	88,480.00	1,000.00	209,480.00
08/15/2010		85,030.00		85,030.00
	<u>\$ 120,000.00</u>	<u>\$ 173,510.00</u>	<u>\$ 1,000.00</u>	<u>\$ 294,510.00</u>

PAYEE: The Bank of New York  
 DATE OF ISSUE: August 15, 2000  
 PRINCIPAL AMOUNT OF ISSUE: \$4,000,000

AVERAGE LIFE: 16.233 Years  
 AVERAGE COUPON: 5.4724454%



**CITY OF MISSION, TEXAS  
PPFCO SERIES 2003-TAX SUPPORTED PORTION  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
02/15/2010	<u>40,000.00</u>	<u>650.00</u>	<u>1,000.00</u>	<u>41,650.00</u>
	<u>\$ 40,000.00</u>	<u>\$ 650.00</u>	<u>\$ 1,000.00</u>	<u>\$ 41,650.00</u>

PAYEE: The Bank of New York  
DATE OF ISSUE: April 1, 2003  
PRINCIPAL AMOUNT OF ISSUE: \$1,020,000.00

Interest at 2.00% to 3.25%

**CITY OF MISSION, TEXAS**  
**CERTIFICATE OF OBLIGATION SERIES 2003**  
**SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
02/15/2010	130,000.00	85,603.13	1,000.00	216,603.13
08/15/2010		83,328.13		83,328.13
02/15/2011	135,000.00	83,328.13	1,000.00	219,328.13
08/15/2011		80,796.88		80,796.88
02/15/2012	140,000.00	80,796.88	1,000.00	221,796.88
08/15/2012		77,996.88		77,996.88
02/15/2013	145,000.00	77,996.88	1,000.00	223,996.88
08/15/2013		75,096.88		75,096.88
02/15/2014	155,000.00	75,096.88	1,000.00	231,096.88
08/15/2014		71,996.88		71,996.88
02/15/2015	160,000.00	71,996.88	1,000.00	232,996.88
08/15/2015		68,796.88		68,796.88
02/15/2016	165,000.00	68,796.88	1,000.00	234,796.88
08/15/2016		65,393.75		65,393.75
02/15/2017	175,000.00	65,393.75	1,000.00	241,393.75
08/15/2017		61,675.00		61,675.00
02/15/2018	180,000.00	61,675.00	1,000.00	242,675.00
08/15/2018		57,737.50		57,737.50
02/15/2019	190,000.00	57,737.50	1,000.00	248,737.50
08/15/2019		53,462.50		53,462.50
02/15/2020	195,000.00	53,462.50	1,000.00	249,462.50
08/15/2020		48,977.50		48,977.50
02/15/2021	205,000.00	48,977.50	1,000.00	254,977.50
08/15/2021		44,160.00		44,160.00
02/15/2022	215,000.00	44,160.00	1,000.00	260,160.00
08/15/2022		39,000.00		39,000.00
02/15/2023	230,000.00	39,000.00	1,000.00	270,000.00
08/15/2023		33,250.00		33,250.00
02/15/2024	240,000.00	33,250.00	1,000.00	274,250.00
08/15/2024		27,250.00		27,250.00
02/15/2025	250,000.00	27,250.00	1,000.00	278,250.00
08/15/2025		21,000.00		21,000.00
02/15/2026	265,000.00	21,000.00	1,000.00	287,000.00
08/15/2026		14,375.00		14,375.00
02/15/2027	280,000.00	14,375.00	1,000.00	295,375.00
08/15/2027		7,375.00		7,375.00
02/15/2028	295,000.00	7,375.00	1,000.00	303,375.00
	<u>\$ 3,750,000.00</u>	<u>\$ 1,948,940.69</u>	<u>\$ 19,000.00</u>	<u>\$ 5,717,940.69</u>

PAYEE: The Bank of New York      DATE OF ISSUE: April 1, 2003  
PRINCIPAL AMOUNT OF ISSUE: \$4,120,000.00  
Interest Rates at 3.00% to 5.00%

**CITY OF MISSION, TEXAS  
 CERTIFICATE OF OBLIGATION SERIES 2004  
 SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
02/15/2010	75,000.00	16,590.63	1,000.00	92,590.63
08/15/2010		14,950.00		14,950.00
02/15/2011	100,000.00	14,950.00	1,000.00	115,950.00
08/15/2011		12,762.50		12,762.50
02/15/2012	100,000.00	12,762.50	1,000.00	113,762.50
08/15/2012		10,575.00		10,575.00
02/15/2013	100,000.00	10,575.00	1,000.00	111,575.00
08/15/2013		8,387.50		8,387.50
02/15/2014	100,000.00	8,387.50	1,000.00	109,387.50
08/15/2014		6,200.00		6,200.00
02/15/2015	100,000.00	6,200.00	1,000.00	107,200.00
08/15/2015		4,200.00		4,200.00
02/15/2016	100,000.00	4,200.00	1,000.00	105,200.00
08/15/2016		2,125.00		2,125.00
02/15/2017	<u>100,000.00</u>	<u>2,125.00</u>	<u>1,000.00</u>	<u>103,125.00</u>
	<u>\$ 775,000.00</u>	<u>\$ 134,990.63</u>	<u>\$ 8,000.00</u>	<u>\$ 917,990.63</u>

PAYEE: The Bank of New York      DATE OF ISSUE: August 10, 2004  
 PRINCIPAL AMOUNT OF ISSUE: \$1,035,000.00  
 INTEREST RATES AT 4.00% TO 4.375%

**CITY OF MISSION, TEXAS  
CERTIFICATE OF OBLIGATION SERIES 2005  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
02/15/2010	165,000.00	60,610.00	1,000.00	226,610.00
08/15/2010		57,928.75		57,928.75
02/15/2011	170,000.00	57,928.75	1,000.00	228,928.75
08/15/2011		54,953.75		54,953.75
02/15/2012	170,000.00	54,953.75	1,000.00	225,953.75
08/15/2012		51,978.75		51,978.75
02/15/2013	180,000.00	51,978.75	1,000.00	232,978.75
08/15/2013		48,378.75		48,378.75
02/15/2014	195,000.00	48,378.75	1,000.00	244,378.75
08/15/2014		44,478.75		44,478.75
02/15/2015	210,000.00	44,478.75	1,000.00	255,478.75
08/15/2015		40,278.75		40,278.75
02/15/2016	150,000.00	40,278.75	1,000.00	191,278.75
08/15/2016		37,503.75		37,503.75
02/15/2017	170,000.00	37,503.75	1,000.00	208,503.75
08/15/2017		34,316.25		34,316.25
02/15/2018	180,000.00	34,316.25	1,000.00	215,316.25
08/15/2018		30,896.25		30,896.25
02/15/2019	180,000.00	30,896.25	1,000.00	211,896.25
08/15/2019		27,296.25		27,296.25
02/15/2020	190,000.00	27,296.25	1,000.00	218,296.25
08/15/2020		23,496.25		23,496.25
02/15/2021	210,000.00	23,496.25	1,000.00	234,496.25
08/15/2021		19,296.25		19,296.25
02/15/2022	210,000.00	19,296.25	1,000.00	230,296.25
08/15/2022		15,096.25		15,096.25
02/15/2023	230,000.00	15,096.25	1,000.00	246,096.25
08/15/2023		10,352.50		10,352.50
02/15/2024	240,000.00	10,352.50	1,000.00	251,352.50
08/15/2024		5,312.50		5,312.50
02/15/2025	250,000.00	5,312.50	1,000.00	256,312.50
	<u>\$ 3,100,000.00</u>	<u>\$ 1,063,737.50</u>	<u>\$ 16,000.00</u>	<u>\$ 4,179,737.50</u>

PAYEE: Texas State Bank      DATE OF ISSUE: February 15, 2005  
 PRINCIPAL AMOUNT OF ISSUE: \$4,115,000  
 Bonds Callable....02/15/2014 @100.00      Average Coupon.....3.93159704%  
 Interest Rate at 3.00% to 4.25%

**CITY OF MISSION, TEXAS  
CERTIFICATE OF OBLIGATION SERIES 2005A  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
02/15/2010	150,000.00	93,012.50	1,000.00	244,012.50
08/15/2010		90,012.50		90,012.50
02/15/2011	160,000.00	90,012.50	1,000.00	251,012.50
08/15/2011		86,812.50		86,812.50
02/15/2012	165,000.00	86,812.50	1,000.00	252,812.50
08/15/2012		83,306.25		83,306.25
02/15/2013	170,000.00	83,306.25	1,000.00	254,306.25
08/15/2013		79,693.75		79,693.75
02/15/2014	180,000.00	79,693.75	1,000.00	260,693.75
08/15/2014		75,643.75		75,643.75
02/15/2015	185,000.00	75,643.75	1,000.00	261,643.75
08/15/2015		71,481.25		71,481.25
02/15/2016	195,000.00	71,481.25	1,000.00	267,481.25
08/15/2016		67,093.75		67,093.75
02/15/2017	205,000.00	67,093.75	1,000.00	273,093.75
08/15/2017		61,968.75		61,968.75
02/15/2018	215,000.00	61,968.75	1,000.00	277,968.75
08/15/2018		56,593.75		56,593.75
02/15/2019	225,000.00	56,593.75	1,000.00	282,593.75
08/15/2019		50,968.75		50,968.75
02/15/2020	240,000.00	50,968.75	1,000.00	291,968.75
08/15/2020		44,968.75		44,968.75
02/15/2021	250,000.00	44,968.75	1,000.00	295,968.75
08/15/2021		38,718.75		38,718.75
02/15/2022	265,000.00	38,718.75	1,000.00	304,718.75
08/15/2022		31,762.50		31,762.50
02/15/2023	280,000.00	31,762.50	1,000.00	312,762.50
08/15/2023		24,412.50		24,412.50
02/15/2024	295,000.00	24,412.50	1,000.00	320,412.50
08/15/2024		16,668.75		16,668.75
02/15/2025	310,000.00	16,668.75	1,000.00	327,668.75
08/15/2025		8,531.25		8,531.25
02/15/2026	325,000.00	8,531.25	1,000.00	334,531.25
	<u>\$ 3,815,000.00</u>	<u>\$ 1,870,287.50</u>	<u>\$ 17,000.00</u>	<u>\$ 5,702,287.50</u>

PAYEE: Texas State Bank      DATE OF ISSUE: November 1, 2005  
 PRINCIPAL AMOUNT OF ISSUE: \$4,100,000  
 Bonds Callable 2/15/2015 @100.00      Average Coupon.....5.00342901%  
 Interest Rate at 4.00% to 5.25%

**CITY OF MISSION, TEXAS  
CERTIFICATE OF OBLIGATION SERIES 2007  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
02/15/2010	440,000.00	136,781.25	1,000.00	577,781.25
08/15/2010		126,881.25		126,881.25
02/15/2011	455,000.00	126,881.25	1,000.00	582,881.25
08/15/2011		116,643.75		116,643.75
02/15/2012	475,000.00	116,643.72	1,000.00	592,643.72
08/15/2012		105,956.25		105,956.25
02/15/2013	230,000.00	105,956.25	1,000.00	336,956.25
08/15/2013		100,781.25		100,781.25
02/15/2014	250,000.00	100,781.25	1,000.00	351,781.25
08/15/2014		95,156.25		95,156.25
02/15/2015	260,000.00	95,156.25	1,000.00	356,156.25
08/15/2015		89,306.25		89,306.25
02/15/2016	270,000.00	89,306.25	1,000.00	360,306.25
08/15/2016		83,231.25		83,231.25
02/15/2017	285,000.00	83,231.25	1,000.00	369,231.25
08/15/2017		76,818.75		76,818.75
02/15/2018	295,000.00	76,818.75	1,000.00	372,818.75
08/15/2018		70,550.00		70,550.00
02/15/2019	310,000.00	70,550.00	1,000.00	381,550.00
08/15/2019		63,962.50		63,962.50
02/15/2020	325,000.00	63,962.50	1,000.00	389,962.50
08/15/2020		57,056.25		57,056.25
02/15/2021	335,000.00	57,056.25	1,000.00	393,056.25
08/15/2021		49,937.50		49,937.50
02/15/2022	350,000.00	49,937.50	1,000.00	400,937.50
08/15/2022		42,500.00		42,500.00
02/15/2023	365,000.00	42,500.00	1,000.00	408,500.00
08/15/2023		34,743.75		34,743.75
02/15/2024	385,000.00	34,743.75	1,000.00	420,743.75
08/15/2024		26,562.50		26,562.50
02/15/2025	400,000.00	26,562.50	1,000.00	427,562.50
08/15/2025		18,062.50		18,062.50
02/15/2026	415,000.00	18,062.50	1,000.00	434,062.50
08/15/2026		9,243.75		9,243.75
02/15/2027	435,000.00	9,243.75	1,000.00	445,243.75
	<u>\$ 6,280,000.00</u>	<u>\$ 2,471,568.72</u>	<u>\$ 18,000.00</u>	<u>\$ 8,769,568.72</u>

PAYEE: Texas State Bank      DATE OF ISSUE: September 15, 2007

PRINCIPAL AMOUNT OF ISSUE: \$7,000,000

Bonds Callable 2/15/07 @ 100.00

Average Coupon..... 4.30955242%

**CITY OF MISSION, TEXAS  
2008 TAX NOTE  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
10/01/2009	6,000.00	650.00	-	6,650.00
11/01/2009	6,000.00	654.88	-	6,654.88
12/01/2009	6,000.00	617.50	-	6,617.50
01/01/2010	6,000.00	621.29	-	6,621.29
02/01/2010	6,000.00	604.50	-	6,604.50
03/01/2010	6,000.00	530.83	-	6,530.83
04/01/2010	6,000.00	570.92	-	6,570.92
05/01/2010	6,000.00	536.25	-	6,536.25
06/01/2010	6,000.00	537.33	-	6,537.33
07/01/2010	6,000.00	503.75	-	6,503.75
08/01/2010	6,000.00	503.75	-	6,503.75
09/01/2010	6,000.00	486.96	-	6,486.96
FY 2011	72,000.00	4,445.46	-	76,445.46
FY 2012	72,000.00	2,078.92	-	74,078.92
FY 2013	24,000.00	164.67	-	24,164.67
				-
	<u>\$ 240,000.00</u>	<u>\$ 13,507.00</u>	<u>\$ -</u>	<u>\$ 253,507.00</u>

PAYEE: FIRST NATIONAL BANK  
DATE OF ISSUE: 11/12/2008  
PRINCIPAL AMOUNT OF ISSUE: \$300,000

Interest Rate.....3.5%

**CITY OF MISSION, TEXAS  
COMBINATION TAX & LIMITED PLEDGE  
REVENUE CO'S SERIES 2009  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
02/15/2010	85,000.00	138,150.83	1,000.00	224,150.83
08/15/2010		117,140.00		117,140.00
02/15/2011	250,000.00	117,140.00	1,000.00	368,140.00
08/15/2011		113,390.00		113,390.00
02/15/2012	200,000.00	113,390.00	1,000.00	314,390.00
08/15/2012		110,390.00		110,390.00
02/15/2013	205,000.00	110,390.00	1,000.00	316,390.00
08/15/2013		107,315.00		107,315.00
02/15/2014	215,000.00	107,315.00	1,000.00	323,315.00
08/15/2014		104,090.00		104,090.00
02/15/2015	220,000.00	104,090.00	1,000.00	325,090.00
08/15/2015		100,790.00		100,790.00
02/15/2016	230,000.00	100,790.00	1,000.00	331,790.00
08/15/2016		96,190.00		96,190.00
02/15/2017	240,000.00	96,190.00	1,000.00	337,190.00
08/15/2017		91,390.00		91,390.00
02/15/2018	250,000.00	91,390.00	1,000.00	342,390.00
08/15/2018		86,390.00		86,390.00
02/15/2019	260,000.00	86,390.00	1,000.00	347,390.00
08/15/2019		81,190.00		81,190.00
02/15/2020	270,000.00	81,190.00	1,000.00	352,190.00
08/15/2020		75,790.00		75,790.00
02/15/2021	280,000.00	75,790.00	1,000.00	356,790.00
08/15/2021		70,190.00		70,190.00
02/15/2022	290,000.00	70,190.00	1,000.00	361,190.00
08/15/2022		64,100.00		64,100.00
02/15/2023	305,000.00	64,100.00	1,000.00	370,100.00
08/15/2023		57,618.75		57,618.75
02/15/2024	320,000.00	57,618.75	1,000.00	378,618.75
08/15/2024		49,218.75		49,218.75
02/15/2025	335,000.00	49,218.75	1,000.00	385,218.75
08/15/2025		40,425.00		40,425.00
02/15/2026	355,000.00	40,425.00	1,000.00	396,425.00
08/15/2026		31,106.25		31,106.25
02/15/2027	375,000.00	31,106.25	1,000.00	407,106.25
08/15/2027		21,262.50		21,262.50
02/15/2028	395,000.00	21,262.50	1,000.00	417,262.50
08/15/2028		10,893.75		10,893.75
02/15/2029	415,000.00	10,893.75	1,000.00	426,893.75
08/15/2029		-		-
	<u>\$ 5,495,000.00</u>	<u>\$ 2,995,910.83</u>	<u>\$ 20,000.00</u>	<u>\$ 8,510,910.83</u>

PAYEE: The Bank of New York  
DATE OF ISSUE: July 15, 2009  
PRINCIPAL AMOUNT OF ISSUE: \$5,495,000

Average Coupon.....4.70978023%



**CITY OF MISSION, TEXAS  
REFUNDING OBLIGATION 2009 SERIES  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
02/15/2010	375,000.00	163,779.58	1,000.00	539,779.58
08/15/2010		134,757.50		134,757.50
02/15/2011	565,000.00	134,757.50	1,000.00	700,757.50
08/15/2011		126,282.50		126,282.50
02/15/2012	520,000.00	126,282.50	1,000.00	647,282.50
08/15/2012		118,482.50		118,482.50
02/15/2013	540,000.00	118,482.50	1,000.00	659,482.50
08/15/2013		110,382.50		110,382.50
02/15/2014	435,000.00	110,382.50	1,000.00	546,382.50
08/15/2014		103,857.50		103,857.50
02/15/2015	440,000.00	103,857.50	1,000.00	544,857.50
08/15/2015		97,257.50		97,257.50
02/15/2016	465,000.00	97,257.50	1,000.00	563,257.50
08/15/2016		90,282.50		90,282.50
02/15/2017	440,000.00	90,282.50	1,000.00	531,282.50
08/15/2017		81,482.50		81,482.50
02/15/2018	460,000.00	81,482.50	1,000.00	542,482.50
08/15/2018		72,282.50		72,282.50
02/15/2019	480,000.00	72,282.50	1,000.00	553,282.50
08/15/2019		62,682.50		62,682.50
02/15/2020	495,000.00	62,682.50	1,000.00	558,682.50
08/15/2020		52,782.50		52,782.50
02/15/2021	515,000.00	52,782.50	1,000.00	568,782.50
08/15/2021		42,482.50		42,482.50
02/15/2022	545,000.00	42,482.50	1,000.00	588,482.50
08/15/2022		31,037.50		31,037.50
02/15/2023	565,000.00	31,037.50	1,000.00	597,037.50
08/15/2023		19,031.25		19,031.25
02/15/2024	230,000.00	19,031.25	1,000.00	250,031.25
08/15/2024		12,993.75		12,993.75
02/15/2025	240,000.00	12,993.75	1,000.00	253,993.75
08/15/2025		6,693.75		6,693.75
02/15/2026	255,000.00	6,693.75	1,000.00	262,693.75
08/15/2026				-
	<u>\$ 7,565,000.00</u>	<u>\$ 2,489,322.08</u>	<u>\$ 17,000.00</u>	<u>\$ 10,071,322.08</u>

PAYEE: The Bank of New York  
DATE OF ISSUE: July 15, 2009  
PRINCIPAL AMOUNT OF ISSUE: \$7,565,000

Average Coupon.....4.09105556%

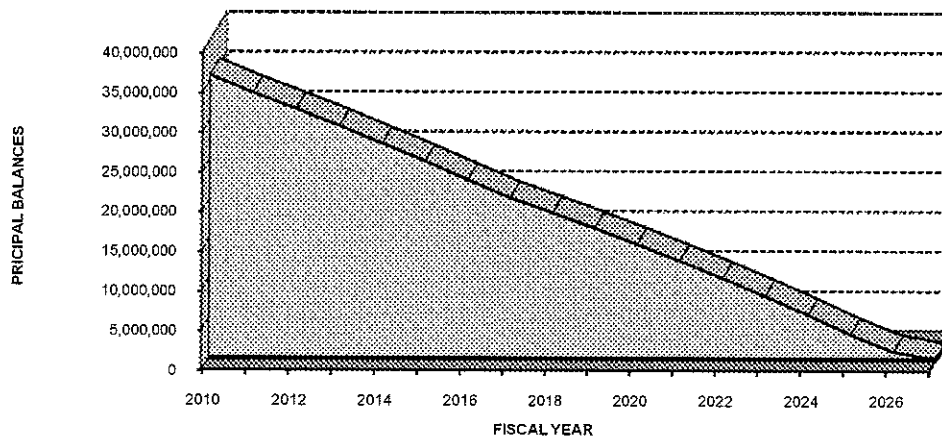
# ***UTILITY REVENUE BONDS***

CITY OF MISSION

**CITY OF MISSION, TEXAS**  
**UTILITY REVENUE BONDS & CERTIFICATE OF OBLIGATIONS**  
**ANNUAL DEBT SERVICE REQUIREMENTS**  
**ALL ISSUES**

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					37,938,938.68
2010	2,297,315.76	1,968,778.62	7,000.00	4,273,094.38	35,641,622.92
2011	2,242,315.76	1,536,488.57	6,000.00	3,784,804.33	33,399,307.16
2012	2,042,315.76	1,448,663.97	6,000.00	3,496,979.73	31,356,991.40
2013	2,119,315.76	1,362,455.15	6,000.00	3,487,770.91	29,237,675.64
2014	2,224,758.75	1,284,559.27	6,000.00	3,515,318.02	27,012,916.89
2015	2,229,872.75	1,165,017.47	6,000.00	3,400,890.22	24,783,044.14
2016	2,344,315.76	1,075,309.58	4,000.00	3,423,625.34	22,438,728.38
2017	2,260,315.76	974,912.88	4,000.00	3,239,228.64	20,178,412.62
2018	1,867,315.76	888,248.97	4,000.00	2,759,564.73	18,311,096.86
2019	1,933,315.76	806,387.86	4,000.00	2,743,703.62	16,377,781.10
2020	2,000,315.76	720,254.81	4,000.00	2,724,570.57	14,377,465.34
2021	2,087,315.76	629,127.15	4,000.00	2,720,442.91	12,290,149.58
2022	2,160,315.76	532,637.99	4,000.00	2,696,953.75	10,129,833.82
2023	2,252,315.76	430,946.96	4,000.00	2,687,262.72	7,877,518.06
2024	2,344,315.76	324,019.06	4,000.00	2,672,334.82	5,533,202.30
2025	2,480,758.75	211,294.12	4,000.00	2,696,052.87	3,052,443.55
2026	2,127,443.55	96,000.76	4,000.00	2,227,444.31	925,000.00
2027	925,000.00	20,812.50	1,000.00	946,812.50	0.00
	<u>\$ 37,938,938.68</u>	<u>\$ 15,475,915.69</u>	<u>\$ 82,000.00</u>	<u>\$ 53,496,854.37</u>	

**OUTSTANDING REVENUE BONDS**  
**As of 10/01/09 to Year 2027**



**CITY OF MISSION, TEXAS  
UTILITY FUND  
CURRENT DEBT SERVICE REQUIREMENTS  
ALL ISSUES**

<b>ISSUE</b>	<b>OUTSTANDING 10/01/08</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
EDAP Junior Lien Rev Bonds 1995-A	256,000.00	36,000.00	16,552.50	1,000.00	53,552.50
SRF Junior Lien Rev. Bonds 1995-B	824,000.00	120,000.00	40,360.50	1,000.00	161,360.50
PPFCO Series 2003	125,000.00	125,000.00	2,031.25	1,000.00	128,031.25
WW&SS Junior Lien Rev Bonds 2004-A	13,215,000.00	510,000.00	676,392.50	1,000.00	1,187,392.50
WW&SS Junior Lien Rev Bonds 2004-B	546,000.00	20,000.00	29,832.30	1,000.00	50,832.30
WW & SS 2006 Refunding Series	15,515,000.00	1,025,000.00	652,617.51	1,000.00	1,678,617.51
WW/SS 2006A Revenue Bonds	7,457,938.68	461,315.76	550,992.06	1,000.00	1,013,307.82
	<u>\$ 37,938,938.68</u>	<u>\$ 2,297,315.76</u>	<u>\$ 1,968,778.62</u>	<u>\$ 7,000.00</u>	<u>\$ 4,273,094.38</u>

**CITY OF MISSION, TEXAS  
WATERWORKS AND SEWER SYSTEM  
EDAP JUNIOR LIEN REVENUE BONDS SERIES 1995-A  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
04/01/10	36,000.00	8,892.75	1,000.00	45,892.75
10/01/10		7,659.75		7,659.75
04/01/11	38,000.00	7,659.75	1,000.00	46,659.75
10/01/11		6,348.75		6,348.75
04/01/12	41,000.00	6,348.75	1,000.00	48,348.75
10/01/12		4,924.00		4,924.00
04/01/13	44,000.00	4,924.00	1,000.00	49,924.00
10/01/13		3,395.00		3,395.00
04/01/14	47,000.00	3,395.00	1,000.00	51,395.00
10/01/14		1,750.00		1,750.00
04/01/15	50,000.00	1,750.00	1,000.00	52,750.00
				-
	<u>\$ 256,000.00</u>	<u>\$ 57,047.75</u>	<u>\$ 6,000.00</u>	<u>\$ 319,047.75</u>

PAYEE: The Bank of New York  
DATE OF ISSUE: March 23, 1995  
PRINCIPAL AMOUNT OF ISSUE: \$579,000.00  
\*\*These bonds may be called on 04/01/05 @ 100.000  
INTEREST: Rates at 5.3% to 7.0%

**CITY OF MISSION, TEXAS  
WATERWORKS AND SEWER SYSTEM  
SRF JUNIOR LIEN REVENUE BONDS SERIES 1995-B  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
04/01/10	120,000.00	21,725.25	1,000.00	142,725.25
10/01/10		18,635.25		18,635.25
04/01/11	127,000.00	18,635.25	1,000.00	146,635.25
10/01/11		15,333.25		15,333.25
04/01/12	133,000.00	15,333.25	1,000.00	149,333.25
10/01/12		11,842.00		11,842.00
04/01/13	140,000.00	11,842.00	1,000.00	152,842.00
10/01/13		8,132.00		8,132.00
04/01/14	148,000.00	8,132.00	1,000.00	157,132.00
10/01/14		4,173.00		4,173.00
04/01/15	156,000.00	4,173.00	1,000.00	161,173.00
				-
	<u>\$ 824,000.00</u>	<u>\$ 137,956.25</u>	<u>\$ 6,000.00</u>	<u>\$ 967,956.25</u>

PAYEE: The Bank of New York  
DATE OF ISSUE: March 23, 1995  
PRINCIPAL AMOUNT OF ISSUE: \$2,032,000.00  
\*\*These bonds may be called on 04/01/05 @ 100.000  
INTEREST RATES: 4.05% to 5.35%

**CITY OF MISSION, TEXAS  
PPFCO SERIES 2003-UTILITY SUPPORTED PORTION  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
02/15/2010	<u>125,000.00</u>	<u>2,031.25</u>	<u>1,000.00</u>	<u>128,031.25</u>
	<u>\$ 125,000.00</u>	<u>\$ 2,031.25</u>	<u>\$ 1,000.00</u>	<u>\$ 128,031.25</u>

PAYEE: The Bank of New York  
DATE OF ISSUE: April 1, 2003  
PRINCIPAL AMOUNT OF ISSUE: \$1,370,000.00  
INTEREST RATES: 2.00% TO 3.25%

**CITY OF MISSION, TEXAS  
WATERWORKS AND SEWER SYSTEM  
JUNIOR LIEN REVENUE BONDS SERIES 2004-A  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
04/01/10	510,000.00	343,360.00	1,000.00	854,360.00
10/01/10		333,032.50		333,032.50
04/01/11	535,000.00	333,032.50	1,000.00	869,032.50
10/01/11		321,530.00		321,530.00
04/01/12	560,000.00	321,530.00	1,000.00	882,530.00
10/01/12		309,210.00		309,210.00
04/01/13	585,000.00	309,210.00	1,000.00	895,210.00
10/01/13		295,901.25		295,901.25
04/01/14	610,000.00	295,901.25	1,000.00	906,901.25
10/01/14		281,718.75		281,718.75
04/01/15	640,000.00	281,718.75	1,000.00	922,718.75
10/01/15		266,358.75		266,358.75
04/01/16	670,000.00	266,358.75	1,000.00	937,358.75
10/01/16		249,776.25		249,776.25
04/01/17	705,000.00	249,776.25	1,000.00	955,776.25
10/01/17		231,798.75		231,798.75
04/01/18	745,000.00	231,798.75	1,000.00	977,798.75
10/01/18		212,428.75		212,428.75
04/01/19	785,000.00	212,428.75	1,000.00	998,428.75
10/01/19		191,822.50		191,822.50
04/01/20	825,000.00	191,822.50	1,000.00	1,017,822.50
10/01/20		169,753.75		169,753.75
04/01/21	875,000.00	169,753.75	1,000.00	1,045,753.75
10/01/21		145,910.00		145,910.00
04/01/22	920,000.00	145,910.00	1,000.00	1,066,910.00
10/01/22		120,380.00		120,380.00
04/01/23	975,000.00	120,380.00	1,000.00	1,096,380.00
10/01/23		93,080.00		93,080.00
04/01/24	1,030,000.00	93,080.00	1,000.00	1,124,080.00
10/01/24		63,982.50		63,982.50
04/01/25	1,090,000.00	63,982.50	1,000.00	1,154,982.50
10/01/25		32,917.50		32,917.50
04/01/26	1,155,000.00	32,917.50	1,000.00	1,188,917.50
	<u>\$ 13,215,000.00</u>	<u>\$ 6,982,562.50</u>	<u>\$ 17,000.00</u>	<u>\$ 20,214,562.50</u>

PAYEE: The Bank of New York, Jacksonville, Florida  
DATE OF ISSUE: April 1, 2004  
PRINCIPAL AMOUNT OF ISSUE: \$14,645,000

Average Coupon.....5.3020635%



**CITY OF MISSION, TEXAS  
WATERWORKS AND SEWER SYSTEM  
JUNIOR LIEN REVENUE BONDS SERIES 2004-B  
SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
04/01/10	20,000.00	15,147.65	1,000.00	36,147.65
10/01/10		14,684.65		14,684.65
04/01/11	21,000.00	14,684.65	1,000.00	36,684.65
10/01/11		14,182.75		14,182.75
04/01/12	22,000.00	14,182.75	1,000.00	37,182.75
10/01/12		13,645.95		13,645.95
04/01/13	24,000.00	13,645.95	1,000.00	38,645.95
10/01/13		13,048.35		13,048.35
04/01/14	25,000.00	13,048.35	1,000.00	39,048.35
10/01/14	/	12,413.35		12,413.35
04/01/15	26,000.00	12,413.35	1,000.00	39,413.35
10/01/15		11,739.95		11,739.95
04/01/16	28,000.00	11,739.95	1,000.00	40,739.95
10/01/16		10,993.75		10,993.75
04/01/17	29,000.00	10,993.75	1,000.00	40,993.75
10/01/17		10,206.40		10,206.40
04/01/18	31,000.00	10,206.40	1,000.00	42,206.40
10/01/18		9,349.25		9,349.25
04/01/19	32,000.00	9,349.25	1,000.00	42,349.25
10/01/19		8,448.45		8,448.45
04/01/20	34,000.00	8,448.45	1,000.00	43,448.45
10/01/20		7,474.35		7,474.35
04/01/21	36,000.00	7,474.35	1,000.00	44,474.35
10/01/21		6,433.95		6,433.95
04/01/22	39,000.00	6,433.95	1,000.00	46,433.95
10/01/22		5,297.10		5,297.10
04/01/23	41,000.00	5,297.10	1,000.00	47,297.10
10/01/23		4,091.70		4,091.70
04/01/24	43,000.00	4,091.70	1,000.00	48,091.70
10/01/24		2,816.75		2,816.75
04/01/25	46,000.00	2,816.75	1,000.00	49,816.75
10/01/25		1,452.85		1,452.85
04/01/26	49,000.00	1,452.85	1,000.00	51,452.85
	<u>\$ 546,000.00</u>	<u>\$ 307,706.75</u>	<u>\$ 17,000.00</u>	<u>\$ 870,706.75</u>

PAYEE: The Bank of New York, Jacksonville, Florida  
DATE OF ISSUE: April 1, 2004  
PRINCIPAL AMOUNT OF ISSUE: \$603,000.00

Average Coupon.....5.6374166%

**CITY OF MISSION, TEXAS**  
**WATERWORKS & SEWER SYSTEM REFUNDING BONDS**  
**SERIES 2006**  
**SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
02/15/2010	1,025,000.00	337,199.38	1,000.00	1,363,199.38
08/15/2010		315,418.13		315,418.13
02/15/2011	1,060,000.00	315,418.13	1,000.00	1,376,418.13
08/15/2011		292,893.13		292,893.13
02/15/2012	825,000.00	292,893.13	1,000.00	1,118,893.13
08/15/2012		275,361.88		275,361.88
02/15/2013	865,000.00	275,361.88	1,000.00	1,141,361.88
08/15/2013		256,980.63		256,980.63
02/15/2014	895,000.00	256,980.63	1,000.00	1,152,980.63
08/15/2014		237,961.88		237,961.88
02/15/2015	935,000.00	237,961.88	1,000.00	1,173,961.88
08/15/2015		218,093.13		218,093.13
02/15/2016	1,185,000.00	218,093.13	1,000.00	1,404,093.13
08/15/2016		188,468.13		188,468.13
02/15/2017	1,065,000.00	188,468.13	1,000.00	1,254,468.13
08/15/2017		167,168.13		167,168.13
02/15/2018	630,000.00	167,168.13	1,000.00	798,168.13
08/15/2018		154,174.38		154,174.38
02/15/2019	655,000.00	154,174.38	1,000.00	810,174.38
08/15/2019		140,419.38		140,419.38
02/15/2020	680,000.00	140,419.38	1,000.00	821,419.38
08/15/2020		125,969.38		125,969.38
02/15/2021	715,000.00	125,969.38	1,000.00	841,969.38
08/15/2021		110,596.88		110,596.88
02/15/2022	740,000.00	110,596.88	1,000.00	851,596.88
08/15/2022		94,409.38		94,409.38
02/15/2023	775,000.00	94,409.38	1,000.00	870,409.38
08/15/2023		77,456.25		77,456.25
02/15/2024	810,000.00	77,456.25	1,000.00	888,456.25
08/15/2024		59,737.50		59,737.50
02/15/2025	845,000.00	59,737.50	1,000.00	905,737.50
08/15/2025		40,725.00		40,725.00
02/15/2026	885,000.00	40,725.00	1,000.00	926,725.00
08/15/2026		20,812.50		20,812.50
02/15/2027	925,000.00	20,812.50	1,000.00	946,812.50
	<u>\$ 15,515,000.00</u>	<u>\$ 5,890,490.76</u>	<u>\$ 18,000.00</u>	<u>\$ 21,423,490.76</u>

PAYEE: Texas State Bank      DATE OF ISSUE: August 15, 2006  
PRINCIPAL AMOUNT OF ISSUE: \$18,300,000  
Bonds Callable 02/15/2016 @ 100.00      Average Coupon.....4.37215754%

**CITY OF MISSION, TEXAS**  
**WATERWORKS & SEWER SYSTEM REVENUE BONDS**  
**SERIES 2006A**  
**SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
10/06/2009	38,442.98	46,612.12	1,000.00	86,055.10
11/03/2009	38,442.98	47,917.58		86,360.56
12/01/2009	38,442.98	46,131.58		84,574.56
01/05/2010	38,442.98	47,421.02		85,864.00
02/02/2010	38,442.98	47,172.74		85,615.72
03/02/2010	38,442.98	42,383.39		80,826.37
04/06/2010	38,442.98	46,676.19		85,119.17
05/04/2010	38,442.98	44,930.24		83,373.22
06/01/2010	38,442.98	46,179.63		84,622.61
07/06/2010	38,442.98	44,449.70		82,892.68
08/03/2010	38,442.98	45,683.08		84,126.06
08/31/2010	38,442.98	45,434.80		83,877.78
2011	461,315.76	196,770.41	1,000.00	659,086.17
2012	461,315.76	183,392.26	1,000.00	645,708.02
2013	461,315.76	170,014.09	1,000.00	632,329.85
2014	499,758.75	169,085.06	1,000.00	669,843.81
2015	422,872.75	130,808.66	1,000.00	554,681.41
2016	461,315.76	129,879.62	1,000.00	592,195.38
2017	461,315.76	116,501.47	1,000.00	578,817.23
2018	461,315.76	103,123.31	1,000.00	565,439.07
2019	461,315.76	89,745.15	1,000.00	552,060.91
2020	461,315.76	76,367.00	1,000.00	538,682.76
2021	461,315.76	62,988.84	1,000.00	525,304.60
2022	461,315.76	49,610.68	1,000.00	511,926.44
2023	461,315.76	36,232.53	1,000.00	498,548.29
2024	461,315.76	22,854.36	1,000.00	485,170.12
2025	499,758.75	9,662.02	1,000.00	510,420.77
11/04/2025	38,443.55	92.91	1,000.00	39,536.46
	<u>\$ 7,457,938.68</u>	<u>\$ 2,098,120.43</u>	<u>\$ 17,000.00</u>	<u>\$ 9,573,059.11</u>

PAYEE: Texas State Bank      DATE OF ISSUE: November 1, 2006  
PRINCIPAL AMOUNT OF ISSUE: \$8,765,000  
Bonds Callable 11/30/2006 @100.00      Average Coupon.....2.90000001%

# ***GOLF COURSE DEBT***

CITY OF MISSION

**CITY OF MISSION, TEXAS  
GOLF COURSE CERTIFICATE OF OBLIGATIONS & NOTES  
ANNUAL DEBT SERVICE REQUIREMENTS  
ALL ISSUES**

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					95,000.00
2010	<u>95,000.00</u>	<u>1,543.75</u>	<u>1,000.00</u>	<u>97,543.75</u>	<u>-</u>
	<u>\$ 95,000.00</u>	<u>\$ 1,543.75</u>	<u>\$ 1,000.00</u>	<u>\$ 97,543.75</u>	

**CITY OF MISSION, TEXAS  
 CERTIFICATE OF OBLIGATION SERIES 2005  
 SCHEDULE OF REQUIREMENTS**

<b>MATURITY</b>	<b>PRINCIPAL</b>	<b>INTEREST</b>	<b>ESTIMATED FEES</b>	<b>TOTAL</b>
02/15/10	<u>95,000.00</u>	<u>1,543.75</u>	<u>1,000.00</u>	<u>97,543.75</u>
	<u>\$ 95,000.00</u>	<u>\$ 1,543.75</u>	<u>\$ 1,000.00</u>	<u>\$ 97,543.75</u>

PAYEE: Texas State Bank  
 DATE OF ISSUE: February 1, 2005  
 PRINCIPAL AMOUNT OF ISSUE: \$435,000.00

Average Coupon 3.12079083%  
 Average Life 3.14 years

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# ***STATISTICAL INFORMATION***

CITY OF MISSION



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**City of Mission**  
**Fund Balances of Governmental Funds**  
**Last Ten Fiscal Years**

	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
General Fund										
Reserved	\$ 291,614	\$1,143,729	\$ 951,720	\$ 662,909	\$ 318,453	\$ 298,568	\$ 232,659	\$ 107,877	\$ 252,164	1,643,102
Unreserved	5,804,924	6,098,829	6,333,540	5,145,120	3,028,383	2,617,788	2,987,048	4,341,125	5,121,470	4,206,593
Total general Fund	<u>\$6,096,538</u>	<u>\$7,242,558</u>	<u>\$ 7,285,260</u>	<u>\$ 5,808,029</u>	<u>\$ 3,346,836<sup>1</sup></u>	<u>\$ 2,916,356<sup>1</sup></u>	<u>\$ 3,219,707</u>	<u>\$ 4,449,002</u>	<u>\$ 5,373,634</u>	<u>\$ 5,849,695</u>
All other governmental funds										
Reserved	\$3,542,173	\$6,935,851 <sup>2</sup>	\$ 4,013,641 <sup>2</sup>	\$ 1,512,169	\$ 5,058,264 <sup>2</sup>	\$ 3,087,189 <sup>2</sup>	\$ 3,254,271	\$ 4,572,792	\$ 4,322,710	\$ 8,976,609
Unreserved, reported in										
Special revenue funds	1,017,621	991,107	1,221,001	850,878	322,100	178,636	324,931	501,387	768,423	936,205
Capital projects funds	-	-	-	-	-	-	-	-	-	-
Permanent funds	-	-	-	-	-	-	-	-	-	-
Total all other governmental funds	<u>\$4,559,794</u>	<u>\$7,926,958</u>	<u>\$ 5,234,642</u>	<u>\$ 2,363,047</u>	<u>\$ 5,380,364</u>	<u>\$ 3,265,825</u>	<u>\$ 3,579,202</u>	<u>\$ 5,074,179</u>	<u>\$ 5,091,133</u>	<u>\$9,912,814</u>

<sup>1</sup>The reduction in fund balance for these periods was due to various street projects and park improvements not funded from the bonds. Operating revenues were used to fund these projects.

<sup>2</sup>The increase in reserve fund balance in this periods was due to unspent bond proceeds from an issuance during the period for capital projects.

**City of Mission**  
**Changes in Fund Balance of Governmental Funds**  
**Last Ten Fiscal Years**  
**(modified accrual basis of accounting)**

	Fiscal Year									
	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
<b>Revenues</b>										
Taxes	\$ 11,255,491	\$ 12,188,375	\$ 13,681,359	\$ 14,743,891	\$ 15,730,176	\$ 17,447,440	\$ 19,450,112	\$ 22,683,237	\$ 25,120,622	28,690,115
Licenses and permits	346,717	459,477	503,857	656,295	662,923	867,612	999,942	1,176,810	1,048,873	696,135
Intergovernmental	2,799,629	3,556,341	3,804,126	3,216,051	3,503,489	3,180,900	4,855,473	4,525,130	4,593,260	5,624,673
Charges for services	247,832	299,261	337,812	363,753	437,158	486,941	516,484	785,816	1,126,575	1,131,486
Fines	424,714	496,603	556,007	551,659	723,591	908,040	946,280	1,008,935	928,498	845,877
Investment earnings	609,230	604,012	735,003	296,821	208,349	197,213	224,856	462,951	519,103	570,477
Special assessments	300,410	317,651	336,817	358,786	382,484	437,495	426,252	400,179	472,710	494,579
Miscellaneous	909,655	703,982	793,641	1,840,859	1,423,424	2,305,501	1,860,804	966,855	1,397,770	1,896,000
<b>Total Revenues</b>	<b>16,893,678</b>	<b>18,625,702</b>	<b>20,748,622</b>	<b>22,028,115</b>	<b>23,071,594</b>	<b>25,831,142</b>	<b>29,280,203</b>	<b>32,009,913</b>	<b>35,207,411</b>	<b>39,949,342</b>
<b>Expenditures</b>										
General government	3,999,613	5,347,724	5,091,576	7,646,116	7,285,978	7,535,033	7,658,126	7,543,408	7,509,552	7,906,361
Public safety	5,502,603	5,883,722	6,722,653	7,420,386	8,900,690	10,160,519	12,804,066	12,759,371	15,400,283	16,849,849
Highways and streets	2,479,122	2,329,702	2,931,909	3,763,183	3,198,793	4,354,478	4,031,056	2,495,682	2,689,557	3,547,259
Sanitation	83,875	8,468	145,918	127,451	98,726	-	-	-	-	-
Health and Welfare	146,001	131,763	104,000	85,802	105,738	465,285	497,496	551,362	357,778	343,248
Economic and physical development	-	-	-	-	217,581	315,013	602,633	897,118	1,147,191	2,301,994
Culture and recreation	1,986,545	2,313,753	2,659,752	2,963,292	3,817,905	3,407,854	3,357,198	3,809,523	4,625,680	4,759,234
	3,886,304	2,553,778	4,215,483	2,848,892	2,364,827	3,198,994	1,851,950	3,326,307	951,640	4,174,716
Capital projects										
Debt service	925,000	1,105,000	960,000	1,045,000	1,085,000	1,065,000	1,340,000	1,640,000	1,479,385	1,803,502
Principal	502,401	491,335	703,338	688,471	697,608	797,036	795,997	944,053	1,160,599	1,230,572
Interest	1,420	1,448	1,976	2,515	2,512	6,565	8,280	8,930	8,503	8,630
Other charges										
<b>Total expenditures</b>	<b>19,512,884</b>	<b>20,166,693</b>	<b>23,536,605</b>	<b>26,591,108</b>	<b>27,775,358</b>	<b>31,305,777</b>	<b>32,946,802</b>	<b>33,955,754</b>	<b>35,330,168</b>	<b>42,925,365</b>
<b>Excess of revenues over (under) expenditures</b>	<b>(2,619,206)</b>	<b>(1,540,991)</b>	<b>(2,787,983)</b>	<b>(4,562,993)</b>	<b>(4,703,764)</b>	<b>(5,474,635)</b>	<b>(3,666,599)</b>	<b>(1,945,841)</b>	<b>(122,757)</b>	<b>(2,976,023)</b>

	Fiscal Year									
	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
Other financing sources (uses)	2,031,186	2,041,083	2,118,640	2,307,824	2,625,956	4,006,959	3,174,927	4,517,001	4,580,409	2,867,662
Transfers in	(1,681,186)	(1,885,667)	(2,018,640)	(2,153,570)	(2,507,597)	(2,442,787)	(3,024,927)	(3,967,001)	(3,900,410)	(1,867,662)
Transfers out	-	-	-	-	-	-	-	-	-	-
Refunding bond issued	1,650,000	5,835,000	-	-	5,140,000	1,285,000	4,115,000	4,100,000	-	7,000,000
Bonds issued	140,000	-	-	-	-	-	-	-	-	-
Long-term debt proceeds	-	-	-	-	-	-	-	-	-	168,426
Premium on bonds issued	-	-	-	-	-	-	-	-	-	-
Discount on bonds issued	-	-	-	-	-	-	-	-	-	-
Payments to refunded bond escrow age	-	-	-	-	-	-	-	-	-	-
Capital leases	229,186	63,759	38,370	59,912	1,529	80,448	18,323	20,114	384,344	-
Sale of capital assets	-	-	-	-	-	-	-	-	-	105,340
Total other financing sources (uses)	2,369,186	6,054,175	138,370	214,166	5,259,888	2,929,620	4,283,323	4,670,114	1,064,343	8,273,766
	\$ (250,020)	\$ 4,513,184	\$ (2,649,613)	\$ (4,348,827)	\$ 556,124	\$ (2,545,015)	\$ 616,724	\$ 2,724,273	\$ 941,586	\$ 5,297,743

Net change in fund balances

Debt service as a percentage of noncap expenditures	9.14%	9.07%	8.62%	7.31%	7.03%	6.65%	6.90%	8.47%	7.70%	7.85%
residual equity transfer in										

CITY OF MISSION, TEXAS  
GENERAL GOVERNMENTAL TAX REVENUES BY SOURCE  
LAST TEN FISCAL YEARS  
(modified accrual basis of accounting)

Fiscal Year	Property Tax	Sales Tax	Franchise Tax	Hotel Occupancy Tax	Alcoholic Beverage Tax	Total
1999	5,584,238	4,287,638	1,317,840	44,591	21,184	11,255,491
2000	6,231,041	4,424,065	1,408,278	100,672	24,319	12,188,375
2001	6,904,086	4,826,440	1,790,343	137,525	22,965	13,681,359
2002	7,664,308	5,309,647	1,584,095	163,033	22,808	14,743,891
2003	8,215,430	5,706,252	1,560,472	222,383	25,639	15,730,176
2004	9,087,576	6,390,956	1,692,582	249,137	27,189	17,447,440
2005	10,331,387	6,787,566	2,013,665	283,886	33,608	19,450,112
2006	12,332,808	7,961,019	2,028,000	309,496	51,914	22,683,237
2007	13,773,567	8,859,345	2,069,905	358,276	59,529	25,120,622
2008	16,335,934	9,784,577	2,248,558	479,950	79,084	28,928,103

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# City of Mission Property Tax Collections

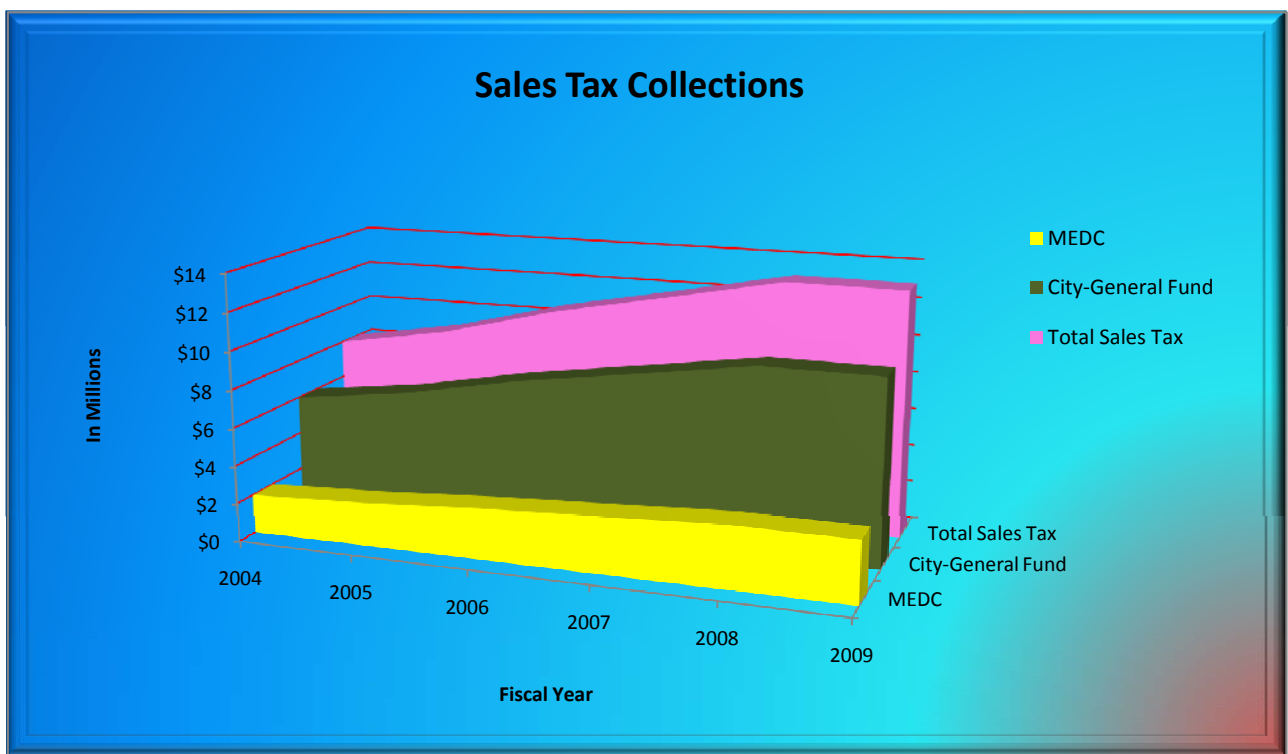
Fiscal Year	TIRZ	I&S	General	Total Collection
2004	156,476	1,675,806	6,395,064	8,227,346
2005	299,559	1,970,130	7,073,036	9,342,725
2006	542,156	2,406,933	8,398,164	11,347,253
2007	743,925	2,383,354	9,557,015	12,684,294
2008	1,300,332	2,741,530	10,993,270	15,035,133
2009	1,528,531	3,014,850	11,656,619	16,200,000
2010	1,796,900	3,037,610	11,656,742	16,491,252



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## Sales Tax Revenue

Fiscal Year	MEDC	City-General Fund	Total Sales Tax
2004	\$ 2,002,189	\$ 6,006,568	\$ 8,008,757
2005	\$ 2,262,522	\$ 6,787,566	\$ 9,050,088
2006	\$ 2,653,672	\$ 7,961,019	\$ 10,614,691
2007	\$ 2,953,115	\$ 8,859,345	\$ 11,812,460
2008	\$ 3,261,526	\$ 9,784,577	\$ 13,046,103
2009	\$ 3,250,000	\$ 9,750,000	\$ 13,000,000

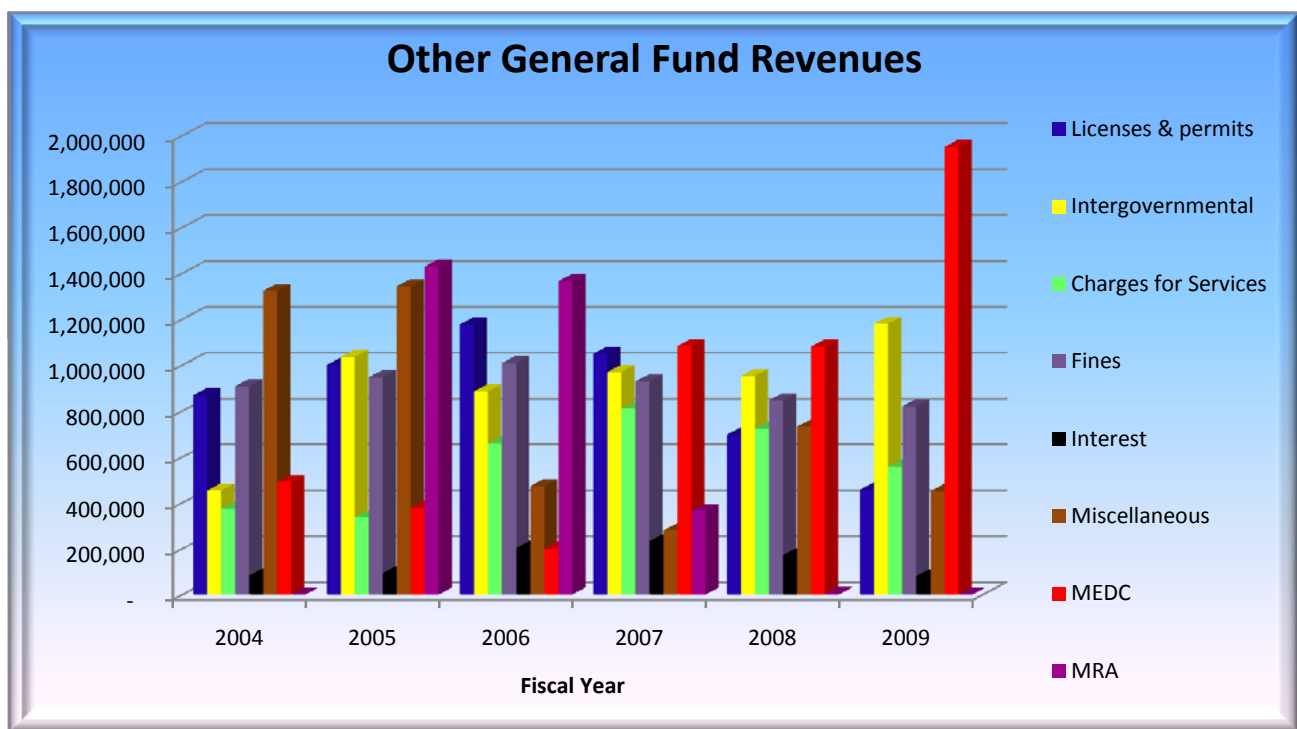




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## General Fund Other Revenues

Revenues:	2004	2005	2006	2007	2008	2009
Licenses & permits	867,612	999,942	1,176,809	1,048,873	696,136	457,500
Intergovernmental	453,455	1,034,562	885,224	969,525	951,962	1,180,072
Charges for Services	373,099	337,286	656,901	809,153	723,359	557,187
Fines	908,040	946,280	1,008,935	928,498	845,878	820,000
Interest	83,057	93,090	202,447	232,414	171,457	80,000
Miscellaneous	1,323,144	1,343,006	472,016	279,233	731,273	450,454
MEDC	490,709	379,018	200,000	1,082,887	1,080,000	1,950,000
MRA	-	1,429,592	1,364,418	364,244	4,233	-



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**City of Mission**  
**Assessed Value and Estimated Actual Value of Taxable Property**  
**Last Ten Fiscal Years**

Fiscal Year Ended September 30,	Real Property		Personal Property		Less:		Total Direct Tax Rate (2)	Estimated Actual Taxable Value (1)	Assessed Value as a Percentage of Actual Value
	Residential Property	Commercial Property	Minerals	Other	Tax Exempt Real Property	Total Taxable Assessed Value			
1999	308,817,969	662,140,085	26,134,040	85,071,277	207,846,013	874,317,358	0.6200	1,082,163,371	0.81%
2000	414,768,046	663,022,344	25,207,880	110,317,583	224,569,975	988,745,878	0.6200	1,213,315,853	0.81%
2001	451,465,563	784,175,526	28,208,180	109,663,626	267,478,291	1,106,034,604	0.6200	1,373,512,895	0.81%
2002	489,937,634	827,275,941	36,690,590	123,103,407	260,593,116	1,216,414,456	0.6200	1,477,007,572	0.82%
2003	572,280,747	933,981,279	50,835,170	142,787,477	304,326,707	1,395,557,966	0.5500	1,699,884,673	0.82%
2004	665,902,711	1,024,129,078	53,470,880	152,507,379	303,814,908	1,592,195,140	0.5500	1,896,010,048	0.84%
2005	805,549,768	1,141,385,750	55,270,075	190,179,318	347,471,060	1,844,913,851	0.5398	2,192,384,911	0.84%
2006	915,768,153	1,321,705,696	67,538,266	198,703,883	364,403,708	2,139,312,290	0.5589	2,503,715,998	0.85%
2007	997,313,190	1,512,771,351	68,402,940	208,798,984	434,731,656	2,352,554,809	0.5566	2,787,286,465	0.84%
2008	1,201,607,606	1,738,634,339	72,846,855	245,506,472	529,477,247	2,729,118,025	0.5666	3,258,595,272	0.84%

(1) The estimated property value is derived directly from the Levy Roll Tax Totals provided by the Hidalgo County Tax Assessor.

(2) Tax rate per every \$100 valuation of property.

**City of Mission**  
**Property Tax Rates**  
**Direct and Overlapping Governments**  
**Last Ten Fiscal Years**

Fiscal Year	City of Mission			Overlapping Rates					Total Direct & Overlapping Rates
	Operating Tax Rate	Debt Service Tax Rate	Total City Tax Rate	School District					
				Hidalgo County Tax Rate	Mission CISD School District Tax Rate	Sharyland School District Tax Rate	La Joya School District Tax Rate	South Texas College Tax Rate	
1999	0.4660	0.1540	0.6200	0.4747	1.5000	1.4600	1.5560	0.0918	5.70
2000	0.4743	0.1457	0.6200	0.4467	1.5000	1.4600	1.5560	0.0920	5.67
2001	0.4759	0.1441	0.6200	0.4467	1.5300	1.5400	1.4558	0.0922	5.68
2002	0.4773	0.1427	0.6200	0.5007	1.5300	1.5400	1.5280	0.0897	5.81
2003	0.4247	0.1253	0.5500	0.5195	1.5841	1.5400	1.5699	0.1776	5.94
2004	0.4358	0.1142	0.5500	0.5900	1.5841	1.5550	1.5699	0.1738	6.02
2005	0.4222	0.1176	0.5398	0.5900	1.5691	1.5650	1.6420	0.1647	6.07
2006	0.4344	0.1245	0.5589	0.5900	1.5632	1.5650	1.6420	0.1589	6.08
2007	0.4455	0.1111	0.5566	0.5900	1.4574	1.5451	1.5800	0.1548	5.88
2008	0.4455	0.1111	0.5566	0.5900	1.1800	1.1850	1.2520	0.1540	4.92

Source: Hidalgo County Tax Office and La Joya Tax Office.

1. Overlapping rates are those of the City, County, and school districts that apply to property owners within the City of Mission. Not all overlapping rates apply to all City of Mission property owners (for example the rates for La Joya School District apply only to the proportion of the City's property owners whose property is located within the geographic boundaries of the La Joya School District.

2. (Total Tax Rate)-The allocation of operation and debt service is not available at this time for the County, School Districts, and South Texas College.

**City of Mission**  
**Principal Property Tax Payers**  
**September 30, 2009**

Taxpayer	2009			1999		
	Taxable Value	Rank	Percentage of Total Taxable Value	Taxable Value	Rank	Percentage of Total Taxable Value
Shary Retail LTD	\$ 33,460,184	1	1.15%	\$ -	-	0.00%
Sharyland Utilities LP	31,991,180	2	1.10%	-	-	0.00%
Wal-Mart Real Estate Business	18,110,383	3	0.62%	8,294,797	5	0.85%
H.E.B. Grocery Co.	18,064,211	4	0.62%	5,546,080	9	0.57%
Halliburton Energy Serv (HS)	16,209,540	5	0.56%	-	-	0.00%
Bert Ogden Chevrolet-Mission	15,967,478	6	0.55%	-	-	0.00%
A.E.P. Texas Central Co.	13,115,090	7	0.45%	12,681,613	1	1.30%
BBCW/Moran Sharyland LP	12,653,271	8	0.43%	-	-	0.00%
Southwestern Bell Telephone	9,284,570	9	0.32%	-	-	0.00%
Cinemark Texas Properties, LTD	9,088,506	10	0.31%	11,024,030	2	1.13%
Total	<u>\$ 177,944,413</u>		<u>6.11%</u>	<u>\$ 80,888,412</u>		<u>8.27%</u>

Source: Hidalgo County Tax Assessor.

**City of Mission**  
**Property Tax Levies and Collections**  
**Last Ten Fiscal Years**

<b>Fiscal Year Ended September 30</b>	<b>Total Tax Levy for Fiscal Year</b>	<b>Collection within the Fiscal Year of the Levy</b>		<b>Collections in Subsequent Years</b>	<b>Total Collection to Date</b>	
		<b>Amount</b>	<b>Percentage of Levy</b>		<b>Amount</b>	<b>Percentage of Levy</b>
1998	4,924,646	4,600,665	93.4%	306,094	4,906,759	99.6%
1999	5,487,261	5,049,886	92.0%	334,171	5,384,057	98.1%
2000	6,130,892	5,715,957	93.2%	318,704	6,034,661	98.4%
2001	6,857,582	6,319,212	92.1%	347,421	6,666,633	97.2%
2002	7,542,074	6,939,238	92.0%	467,766	7,407,004	98.2%
2003	7,675,727	7,206,507	93.9%	561,514	7,768,021	101.2%
2004	8,757,156	8,227,346	93.9%	478,341	8,705,687	99.4%
2005	9,959,032	9,342,725	93.8%	617,066	9,959,791	100.0%
2006	12,015,190	11,347,253	94.4%	579,009	11,926,262	99.3%
2007	13,241,161	12,684,294	95.8%	655,496	13,339,790	100.7%
2008	15,893,072	15,035,133	94.6%	588,063	15,623,196	98.3%

**City of Mission**  
**Demographic and Economic Statistics**  
**Last Ten Fiscal Years**

Fiscal Year	Population <sup>(1)</sup>	MSA <sup>(2)</sup>		Median Age <sup>(1)</sup>	Percentage High School Graduates <sup>(3)</sup>		School Enrollment <sup>(3)</sup>	Unemployment Rate <sup>(4)</sup>
		Personal Income	Capita Personal Income					
1999	43,500	559,845,000	12,870	30.30	75.6		12,269	11.20%
2000	45,408	616,459,008	13,576	30.40	77.9		12,481	10.80%
2001	48,000	690,384,000	14,383	30.50	81.2		13,131	10.50%
2002	50,515	747,116,850	14,790	30.50	84.4		13,600	10.70%
2003	51,000	774,384,000	15,184	31.00	88.0		14,038	11.20%
2004	54,934	799,938,672	14,562	31.00	81.7		14,156	9.00%
2005	56,582	826,336,648	14,604	30.50	84.8		14,869	5.20%
2006	58,279	853,605,758	14,647	31.70	93.1		15,341	5.20%
2007	61,193	881,774,748	14,410	32.00	85.3		15,536	5.60%
2008	65,310	910,873,314	13,947	32.70	80.0		15,451	7.30%

- (1) Estimated (except for the FY 2000-information was received from the 2000 US Census).  
(2) MSA-Metropolitan Statistical Area for Mission-McAllen-Edinburg-(Source: Tracer-Texas Labor Market).  
(3) Source: Mission Consolidated School District  
(4) Source: Texas LMI Tracer-Labor Market.



**City of Mission  
Principal Employers**

<b>Employer</b>	<b>2008<sup>(1)</sup></b>			<b>1999<sup>(2)</sup></b>		
	<b>Employees</b>	<b>Rank</b>	<b>Percentage of Total City Employment</b>	<b>Employees</b>	<b>Rank</b>	<b>Percentage of Total City Employment</b>
Mission CISD	2,412	1	4.23%	1,786	1	6.71%
Sharyland ISD	1,168	2	2.05%	618	3	2.32%
Mission Hospital	950	3	1.67%	680	2	2.56%
T-Mobile	904	4	1.59%	-	0	0.00%
H.E.B. Grocery	684	5	1.20%	-	0	0.00%
City of Mission	570	6	1.00%	266	6	1.00%
Wal-Mart Super Center	383	7	0.67%	500	4	1.88%
Haliburton Energy Services	200	8	0.35%	-	0	0.00%
Target	165	9	0.29%	-	0	0.00%
The Club at Cimarron	150	10	0.26%	-	0	0.00%
Sharyland Plantation	-		0.00%	300	5	1.13%
Texas Citrus Exchange	-		0.00%	150	10	0.56%
Albertsons	-		0.00%	200	7	0.75%
Frito-Lay Inc.	-		0.00%	160	9	0.60%
Foy's Supermarket	-		0.00%	190	8	0.71%
Total	<u>7,586</u>		<u>13.31%</u>	<u>4,850</u>		<u>18.23%</u>

(1) Source: Mission Economic Development Authority and City of Mission's budget office.

(2) Source: Information not available.

**City of Mission**  
**Full-time Equivalent City Government Employees by Function**  
**Last Ten Fiscal Years**

Function	Full-time Equivalent Employees as of September 30									
	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
General government	56	76	58	66	72	74	78	75	76	80
Public Safety										
Police										
Officers	80	86	99	99	100	113	114	116	116	120
Civilians	14	28	28	33	37	41	40	42	44	46
Fire										
Firefighters and Officers (1)	31	31	31	32	35	36	51	63	63	64
Civilians	5	5	6	6	6	3	3	2	6	7
Highways and Streets										
Engineering (2)	-	-	2	2	2	-	-	-	-	-
Streets	17	18	22	26	26	27	27	26	27	30
Health and Welfare										
Health (3)	-	-	-	-	-	9	10	7	7	7
Culture and recreation										
Aquatics	3	3	3	3	3	3	3	11	11	11
Museum	-	-	-	3	3	3	3	2	2	8
Parks and Recreation	28	26	24	27	29	32	34	35	38	44
Library	20	16	18	19	19	25	33	33	36	33
Golf Course	34	34	37	34	31	31	27	25	27	25
Sanitation										
Water distribution	31	40	54	62	65	79	77	78	78	79
Wastewater	10	10	11	11	11	13	12	12	13	13
Community Development	4	4	4	4	4	4	3	3	3	3
Total	333	377	397	427	443	493	515	530	547	570

Source: City of Mission Finance Department-Budget Office.

(1) SAFER Grant allowed City to hire 12 additional FF in 2006.

(2) The City had been contracting outside engineers for a very long time and decided to hire an in-house engineer; however, engineering cost did not decrease and the department was done away with.

(3) The City created a Health Department in FY 2004.

**City of Mission**  
**Operating Indicators by Function**  
**Last Ten Fiscal Years**

Function	Fiscal Year									
	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
<b>Police</b>										
Physical arrests	-	2,892	3,166	2,303	2,977	3,779	3,892	3,943	4,592	4,081
Parking Violation	-	300	243	163	88	118	59	44	96	64
Traffic Violations	-	7,000	6,358	9,240	10,005	14,850	15,118	12,042	13,217	22,473
<b>Fire</b>										
Number of calls answered <sup>(1)</sup>	1,573	1,730	1,628	1,914	1,934	2,118	1,938	1,977	2,159	2,270
Inspections	1,521	1,625	1,406	1,616	830	1,191	884	790	2,945	2,479
<b>Highways and Streets</b>										
Streets resurfacing (miles)	24	24	31	33	41	39	29	20	8,564	6,088
Potholes repaired	10,440	11,709	12,530	12,980	13,046	18,288	15,379	13,006	24,729	10,217
<b>Sanitation</b>										
Refuse collected (tons/day) <sup>(2)</sup>	139	140	140	140	143	145	150	159	193	146
Recyclables collected (tons/day)	0.60	-	-	0.02	0.03	0.03	0.07	0.03	0.05	0.08
<b>Culture and recreation</b>										
Golf Course										
Rounds <sup>(3)</sup>	-	-	-	-	-	57,040	54,588	53,464	54,125	68,173
<b>Recreation</b>										
Programs	10	10	15	15	15	17	17	34	32	32
Parks Maintained	18	18	18	18	22	22	22	24	24	24
<b>Water</b>										
New connections (year)	1,200	1,200	1,250	1,300	1,320	1,321	1,122	1,237	1,202	650
Water mains breaks (year)	90	100	120	140	142	151	486	563	459	603
Average daily consumption (millions of gallons)	7.13	7.40	7.39	8.22	8.06	8.31	10.56	12.56	10.85	12.44
<b>Wastewater</b>										
Average daily sewage treatment	3.78	3.99	4.13	4.52	4.65	4.35	4.60	6.00	6.03	6.06

Sources: Various City departments.

Note: Indicators are not available for the general government function.

(1) Information for years 1996-1998 was not available.

(2) Information for 2006 estimated.

(3) Golf Course did not have the information for years 1996-2003.

# ***BUDGET GLOSSARY***

CITY OF MISSION

# BUDGET GLOSSARY

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**Ad Valorem Tax** – Refers to the tax assessed against real (land and buildings) and personnel (equipment and furniture) property.

**Appraised Value** – To make an estimate of value for the purpose of taxation. (The Hidalgo County Appraisal District establishes Property values).

**Appropriation** – An authorization made, by the City Council, which permits the City to incur obligations and to make expenditures of resources.

**Appropriation Ordinance** – The official enactment, by the City Council to legally authorize City Staff to obligate and expend resources.

**Bond** – A written promise to pay a sum of money on a specific date(s) at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance.

**Budget** – A financial plan, for a specified period, of operations that matches all planned revenue and expenditures with the services provided to the residents of the City.

**Budget Document** – The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.

**Capital Outlay** – Expenditures which result in the acquisition of or addition to the fixed assets.

**City Council** – The Mayor and four Council Members collectively acting as the legislative and policy making body of the City.

**Culture and Recreation** – A major function of the City which accounts for all activities maintained for the benefit of residents and visitors.

**Current Taxes** – Taxes levied and due within one year.

**Debt Service Fund** – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

**Delinquent Taxes** – Taxes that remain unpaid after the date on which a penalty for non-payment is attached.

**Department** – A major administrative organizational unit of the City, which indicates overall management responsibility for one or more divisions.

# BUDGET GLOSSARY

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**Estimate Revenue** – The amount of projected revenues to be collected during the fiscal year.

**Expenditures** – A decrease in net financial resources of the City due to the acquisition of goods and services.

**Expenses** – Decrease in net total assets. Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which are presumed to benefit the current fiscal period.

**Fiscal Period** – Any period at the end of which a government determines its financial position and the results of its operations.

**Fiscal Year** – A 12-month period to which the Annual Budget applies. The City of Mission has specified October 1 to September 30 as its fiscal year.

**Franchise Tax** – A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

**Function** – Are group-related activities aimed at accomplishing a major service or regulatory responsibility.

**Fund** – A fiscal and accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government function.

**Fund Balance** – The difference between fund assets and fund liabilities of governmental and similar trust funds.

**Fund Balance (Unreserved)** – The excess of the assets of a governmental fund or trust fund over its liabilities and reserved fund balance accounts.

**General Government** – A function where all expenditures for the legislative, executive, financial, judicial and other auxiliary departments are accounted for.

**General Obligation Bonds** – Bonds that finance a variety of public projects which pledge the full faith and credit of the City.

**Highways and Streets** – A major function of the City, where all expenditures related to roads, sidewalks, and alleys are accounted for.

# BUDGET GLOSSARY

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**Intergovernmental Revenues** – Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

**Miscellaneous** – Amounts paid for goods and services not otherwise classified.

**MEDC** – Mission Economic Development Corporation – a component unit of the City of Mission.

**Ordinance** – A Formal Legislative enactment by the governing board of a municipality. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

**Other Purchased Services** – Amounts paid for services rendered by organizations or personnel not on the payroll of the government (separate from professional and technical services or property services).

**Personnel (salaries and wages)** – Amounts paid to both permanent and temporary government employees, including personnel substituting for those in permanent positions. This category includes gross salary for personal services rendered while on the payroll of the City.

**Personnel (employee benefits)** – Amounts paid by the government on behalf of employees; these amounts are not included in the gross salary but are in addition to the that amount.

**Public Safety** – A function of the City whose sole purpose is the protection of persons and property.

**Purchased Professional and Technical Services** – Services that by their nature can be performed only by persons or firms with specialized skills and knowledge.

**Purchased Property Services** – Services purchased to operate, repair, maintain and rent property owned or used by the City.

**Revenue** – Funds that the government receives as income.

# BUDGET GLOSSARY

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**Revenue Bonds** – Bonds, whose principal and interest are payable exclusively from earnings of an enterprise fund.

**Supplies** – Amounts paid for items that are consumed or deteriorated through use or that lose their identity through fabrication or incorporation into different or more complex units or substances.

**Tax Levy Ordinance** – An ordinance through which taxes are levied.

**Transfers** – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

**Working Capital** – The excess of current assets over liabilities.