

NOTICE OF REGULAR MEETING, PUBLIC HEARING & WORKSHOP
MISSION ECONOMIC DEVELOPMENT CORPORATION
SEPTEMBER 6, 2011 5:30 PM
CITY HALL

PRESENT:

Cathy Garcia, President
Ricardo Martinez, Treasurer
S. David Deanda, Jr., Secretary
Linda Requenez
Jody Tittle

ABSENT:

Polo de Leon, Vice President
Mayor Norberto Salinas

ALSO PRESENT:

Ricardo A. Perez, Consultant
Bernie Saenz, Manager of Community Outreach, VIDA
Paul Curtin, Hunt Valley Development I, LLC
Gail Burkhardt, The Monitor

STAFF PRESENT:

Julio Cerda, City Manager
Alex Meade, Chief Executive Officer
Anna Carrillo, City Secretary
Janie Flores, Finance Director
Randy Perez, Assistant Finance Director
Daniel Silva, Chief Operating Officer
David Gonzales, Accountant
Judy Vega, Executive Assistant
Bertha Ramirez, Administrative Assistant

1. Call to order

With a quorum being present President Cathy Garcia called the meeting to order at 5:39 p.m.

2. Approval of Minutes – August 16, 2011

There being no corrections or additions S. David Deanda Jr. moved for approval. Motion was seconded by Linda Requenez and approved 5-0.

3. Approval of Resolution No. 2011-02 Adopting FY 2011-12 Budget

Finance Director Janie Flores presented the summary of FY 2011-12 Budget which included the following:

MEDC - Fund 21

Total available resources – \$6,208.773
Total appropriations – \$2,486.066
Unreserved, undesignated fund balance – \$3,722.707

Projects included in Fund 21 are:

City of Mission - \$500,000
Texas Citrus Fiesta - \$60,000

Fund 41 Debt Service

Total available resources - \$666,948
Total appropriations - \$667,199
Unreserved, undesignated fund balance - \$763,516

After brief discussion on the proposed budget, Ricardo Martinez moved to approve Resolution No. 2011-02 adopting the FY 2011-12 budget as presented. Motion was seconded by Jody Tittle and approved 5-0.

RESOLUTION NO. 2011-02

A RESOLUTION OF THE MISSION ECONOMIC DEVELOPMENT CORPORATION (MEDC) OF THE CITY OF MISSION, TEXAS MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CORPORATION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2012; AND ADOPTING THE ANNUAL BUDGET FOR THE 2011-2012 FISCAL YEAR

4. Public Hearing

A. MEDC FY 2011-12 Proposed Amended Budget

President Garcia opened the public hearing at 5:49 p.m. and asked for comments on the MEDC FY 2011-12 proposed amended budget. There were no comments. President Garcia declared the public hearing closed at 5:50 p.m.

The notice of public hearing and notice of intention to undertake projects was published on August 19, 2011 and the 60 day comment period will end on October 18, 2011.

Mission Economic Development Corporation considered the following projects during the Funding requests for FY 2011-12 as follows: (1) City of Mission in an amount not to exceed \$135,000 and (2) VIDA – Valley Initiative for Development and Advancement in an amount not to exceed \$75,000.

5. Workshop – Discussion of Proposed Amended Budget for FY 2011-12

- A. City of Mission
- B. VIDA – Valley Initiative for Development and Advancement

Representatives of each agency appeared before Board members and explained their requests.

City Manager Julio Cerda reported on the city’s request of an additional \$135,000. He reported that the funds would be used for Mile 2 West project. The original request was for \$500,000. Estimated cost for the entire project is \$1.1 million.

Bernie Saenz, Manager of Community Outreach for Project VIDA thanked the Board for the City of Mission's support in providing underprivileged residents in obtaining job training and postsecondary education to compete for demand occupations. Mr. Saenz mentioned that the program assists Mission area students with transportation, social skills, and childcare. Last year, 97% of Mission participants graduated.

6. Discussion and Possible Action of Executive Director, Project Manager, and Receptionist title change to Chief Executive Officer, Chief Operating Officer, and Administrative Assistant, respectively

President Cathy Garcia said that in an effort to be more comparable with other EDCs, she was recommending title changes for the Executive Director, Project Manager, and Receptionist, to Chief Executive Officer, Chief Operating Officer, and Administrative Assistant, respectively.

Ricardo Martinez moved to approve the Executive Director, Project Manager, and Receptionist title change to Chief Executive Officer, Chief Operating Officer, and Administrative Assistant, respectively. Motion was seconded by S. David Deanda Jr. and approved 5-0.

7. President's Comments

None

8. Adjournment

Linda Requenez moved to adjourn the meeting. Motion was seconded by Ricardo Martinez and approved 5-0. Meeting was adjourned at 6:00 p.m.

Cathy Garcia President

ATTEST:

S. David Deanda Secretary