

**NOTICE OF SPECIAL MEETING & PUBLIC HEARING OF THE
MISSION ECONOMIC DEVELOPMENT CORPORATION
NOVEMBER 21, 2013 12:00 P.M.
THE CLUB AT CIMARRON**

PRESENT:

Polo de Leon, Vice President
Jody Tittle, Secretary
Catherine Garcia
Richard Hernández
Councilman Ruben D. Plata served in the Mayor Position

ABSENT:

S. David Deanda, Jr., President
Linda Requénez, Treasurer

ALSO PRESENT:

Ricardo A. Perez, Consultant, MEDC
Andrielle Figueroa, Progress Times

STAFF PRESENT:

Alex Meade, Chief Executive Office
Judy Vega, Executive Assistant
Bertha Ramirez, Administrative Assistant
Daniel Silva, Chief Operating Officer

1. Call to order

With a quorum being present Vice President De Leon called the meeting to order at 12:12 p.m.

2. Approval of Minutes – Oct. 24, 2013

There being no corrections or additions Catherine Garcia moved for approval. Motion was seconded by Jody Tittle and approved 5-0.

3. Public Hearing - Budget Amendment to FY 2013-2014 Budget

A. Infrastructure Improvements for Commerce Drive, Mission, Texas in an amount not to exceed \$90,000

Vice President De Leon opened the public hearing at 12:13 p.m. and asked for comments on the Budget Amendment to FY 2013-2014 Budget: A) Infrastructure Improvements for Commerce Drive, Mission, Texas in an amount not to exceed \$90,000.

CEO Alex Meade said that Commerce Drive needs improvements due to corroding pipes under it and if the street does not get fixed it will cave in causing major problems for surrounding properties.

There being no further comments, Vice President De Leon declared the public hearing closed at 12:21 p.m.

4. Authorization to publish a notice of intention to authorize a Budget Amendment to the FY 2013-2014 Budget and schedule a Public Hearing for January 16, 2014, related to said authorization consideration.

Mr. Meade said he would like the Board's authorization to publish a notice of intention to authorize a Budget Amendment to the FY 2013-2014 Budget and schedule a public hearing on January 16, 2014 for infrastructure improvement on Commerce Drive, Mission in an amount not to exceed \$210,000.

Richard Hernandez moved for authorization to publish notice of intention to authorize a Budget Amendment to the FY 2013-2014 Budget and schedule a public hearing for January 16, 2014 related to said authorization. Motion was seconded by Jody Tittle and approved 5-0.

5. Approval of Downtown Façade Improvements Program Guidelines

CEO Meade stated that the guidelines had been created for the purpose of providing applicants information about the Downtown Façade Improvements Program and how it works. He said that the City of Mission had not reviewed the guidelines but that he doesn't feel there will be major changes to it. Mr. Meade also suggested the startup of an MEDC mini committee to review the applications. He and COO Daniel Silva also prepared a brochure that will be available at the Greater Mission Chamber of Commerce and at the MEDC office for anyone wishing to know more about the program.

After brief discussion on the guidelines, Jody Tittle moved for approval of the Downtown Façade Improvements Program Guidelines, subject to the review and changes the City of Mission may propose. Motion was seconded by Richard Hernandez and approved 5-0.

6. Vice President's Comments

Vice President De Leon announced that the MEDC Board does not normally meet in December; however, if a meeting is necessary, everyone will be notified. He also invited the Board of Directors to the Mission EDC Holiday Social which is scheduled from 5:30-7:30 p.m. on Wednesday, December 11, 2013, at The Club at Cimarron.

7. Adjournment

Councilman Ruben D. Plata moved to adjourn the meeting. Motion was seconded by Jody Tittle and approved 5-0. The meeting was adjourned at 12:30 p.m.

S. David Deanda, Jr., President

ATTEST:

Jody A. Tittle, Secretary