

**NOTICE OF REGULAR MEETING
AUDIT COMMITTEE
DECEMBER 11, 2024 - 2:00 PM - CITY OF MISSION CITY HALL
1201 E. 8TH STREET, MISSION, TEXAS 78572**

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the Audit Committee of the City of Mission, Texas will hold a meeting on Wednesday, December 11, 2024 at 2:00 p.m. at Mission City Hall Community Room, 1201 E. 8th Street, Mission, Texas to consider the following matters.

At any time during the course of the posted meeting, the Audit Committee may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

| <u>Meeting</u> | <u>Originator</u> |
|---|--------------------------|
| 1. Call to order | D. Penoli |
| 2. Approval of Minutes – October 29, 2024 | D. Penoli |
| 3. New Business | D. Penoli |
| A. Ratification of the Agreement with Guillermo Reyna, CPA to provide Internal Audit Services | |
| B. Review of 2023 Draft Annual Comprehensive Financial Report | |
| C. Discussion and risk assessment with Internal Auditor regarding the prioritization of departments and/or functions for prospective internal audit | |
| 4. Executive Session | |

At any time during the meeting, the Committee may meet in executive session for consultation with City Attorney concerning client matters under Chapter 551 of the Texas Government Code.

- A. Discussion and possible deliberation of 2023 Draft Annual Comprehensive Report pursuant to Section 551.071 of the Texas Government Code.
- B. Discussion and possible deliberation of Agreement with Guillermo Reyna, CPA for Internal Audit Services pursuant to 551.071 and 551.074 of the Texas Government Code.
- C. Discussion and possible deliberation regarding Internal Auditor’s duties and scope of audit pursuant to 551.074.

The Audit Committee will reconvene in open session to take any actions necessary

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| 5. Date and time of next meeting | D. Penoli |
| 6. Chairman's comments | D. Penoli |
| 7. Member's comments | D. Penoli |
| 8. Adjournment | D. Penoli |

Signed on this the 6th day of December, 2024.


for Andy Garcia, Asst. City Manager

CERTIFICATE

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 6th day of December, 2024 at 3:45 p.m.


Anna Carrillo, City Secretary

NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **11th day of December, 2024** the Audit Committee of the City of Mission will hold a regular meeting at 2:00 p.m. at Mission City Hall Community Room, 1201 E. 8th Street, Mission, Texas, 78572 to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the Audit Committee should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

- 551.071 (1) (2) Consultation with Attorney.
- 551.072 Deliberation regarding real property.
- 551.073 Deliberation regarding prospective gifts.
- 551.074 Personnel matters.
- 551.076 Deliberation regarding security devices or security audits.
- 551.0785 Deliberations involving medical or psychiatric records of individuals.
- 551.084 Investigation; exclusion of witness from hearing.
- 551.087 Deliberation regarding economic development negotiations
- 551.088 Deliberation regarding test item

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **6th day of December, 2024** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 3:45 p.m. on said date.



Anna Carrillo, City Secretary