



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Jessica Ortega, Councilwoman
Ruben D. Plata, Mayor Pro-Tem
Abiel Flores, Councilman
Alberto Vela, Councilman
Esther Pena, Deputy City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ALSO PRESENT:

Hilda Flores
Irma Flores Lopez
Victor Anzaldua
Noel Salinas
Carlos Garcia
Lydia Bazan
Cassandra Tamez Bazan
Berenice Garcia
Lea Juarez
Anita Gonzalez
Alfonso Quintanilla
Jessica Iglesias
Ester Salinas

STAFF PRESENT:

Joel Chapa, Police Officer
Jesse Mares, Facilities Supervisor
Pete Lopez, Parks & Rec. Supervisor
Joe Salazar, Finance Dept.
Amy Tijerina, Events Manager

ABSENT:

STAFF PRESENT:

Paula Banda, Administrative Assistant
David Flores, Asst. City Manager
Aida Lerma, Asst. City Manager
Juan Pablo Terrazas, Asst. City Manager
Angie Vela, Finance Director
Michael Elizalde, Grants Administrator
Susie De Luna, Planning Director
Alex Hernandez, Asst. Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management Director
Peter Geddes, Procurement Director
Joe Enriquez, Utilities Manager
Roxanne Lerma, Public Information Director
Alex Fajardo, Media Relations
Abram Ramirez, IT Director
Abel Bocanegra, P.E., City Engineer
Brad Bentsen, Parks & Recreation Director
Jesse Lerma, Civil Service Director
Cesar Torres, Chief of Police
Gilbert Sanchez, Fire Chief
Rene Alvarez, Asst. Fire Chief
Frank Cavazos, Deputy Fire Chief
Joanne Longoria, CDBG Director
Mayra Rocha, Speer Memorial Library Director
Cynthia Lopez, Museum Director
Adela Ortega, Mission Food Pantry Director
Mario Flores, Golf Director
Rick Venecia, Boys & Girls Club Director
J. C. Avila, Fleet Director
Angel Ramos, Veteran's Cemetery Director
Roel Mendiola, Sanitation Dept. Director

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:32 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

City Manager Randy Perez led the Invocation and Pledge of Allegiance.

DISCLOSURE OF CONFLICT OF INTEREST

None

PRESENTATIONS

1. Proclamation - Diabetes Awareness Month

Mayor Pro Tem Ruben Plata moved to approve the Proclamation -Diabetes Awareness Month. Motion was seconded by Councilwoman Jessica Ortega and approved unanimously 5-0.

2. Report from the Greater Mission Chamber of Commerce

Brenda Enriquez, Mission Chamber of Commerce CEO reported on chamber events that had taken place and would be taking place to include the Health Fair which was scheduled for December. She reported on a successful trip to San Miguel de Allende where Business Development was discussed. Membership Mixer would be held to introduce Teclo Garcia, MEDC CEO.

3. Departmental Reports

Mayor Pro Tem Plata moved to approve the Departmental Reports. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

4. City Manager's Updates

City Manager Randy Perez reported on the Cable Channel – Media Relations was currently working on necessary documentation and process for the live coverage of city events for Spectrum Channel 1300. QR Codes have been created for the following city website, job applications, sanitation route information. Lions Park final update is being done solicitations will be requested this week with a submission date of December 12th. Utility Department is exploring the use of paperless billing. Recycle Drop-off Artwork had been requested deadline to submit a design would be on November 30, 2022. Design would be created for the City of Mission's very first Recycling Drop-Off Center

5. Citizen's Participation

Irma Flores Lopez, 1201 Keralum thanked the Mayor and Council for the city events that had currently taken place to include Dia de los Muertos, Halloween Festival, and Veterans Day Events.

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

- 6. Rezoning: A 4.09 acre tract of land being 4.12 acres out of Lot 66, New Caledonia Subdivision Unit 1, save and except The State of Texas tract a 0.0287 of an acre tract out of Lot 66, New Caledonia Subdivision Unit. 1, (AO-I) Agricultural Open Interim to (C-3) General Business, Tejano Investments, LLC, and Adoption of Ordinance # - 5245**

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilwoman Ortega moved to approve the Rezoning A 4.09 acre tract of land being 4.12 acres out of Lot 66, New Caledonia Subdivision Unit 1, save and except The State of Texas tract a 0.0287 of an acre tract out of Lot 66, New Caledonia Subdivision Unit. 1, (AO-I) Agricultural Open Interim to (C-3) General Business, Tejano Investments. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

ORDINANCE NO. 5245

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING OF A 4.09 ACRE TRACT OF LAND BEING 4.12 ACRES OUT OF
LOT 66, NEW CALDEDONIA SUBDIVISION UNIT 1, SAVE AND EXCEPT THE STATE OF
TEXAS TRACT A 0.0287 OF AN ACRE TRACT OUT OF LOT 66, NEW CALEDONIA
SUBDIVISION UNIT 1, FROM (AO-I) AGRICULTRUAL OPEN INTERIM TO (C-3) GENERAL
BUSINESS

7. Rezoning: Being a 7.426 acre out of Lot 32-1, West Addition to Sharyland Subdivision, (AO-I) Agricultural Open Interim to (R-2) Duplex-Fourplex Residential, Ricardo Salazar, and Adoption of Ordinance # 5246

On October 26, 2022, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 180' South of White Oak Drive and West Mile 3 Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Lydia Bazan, 4108 Rene Ave. stated she was not against the request but was requesting to have a street be added as an entrance to allow residents to enter their properties.

Councilman Vela moved to approve the Rezoning: Being a 7.426 acre out of Lot 32-1, West Addition to Sharyland Subdivision, (AO-I) Agricultural Open Interim to (R-2) Duplex-Fourplex Residential, Ricardo Salazar. Mayor Pro Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5246

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING BEING A 7.426 ACRE OUT OF LOT 32-1, WEST ADDITION TO
SHARYLAND SUBDIVISION, FROM (AO-I) AGRICULTRUAL OPEN INTERIM TO (R-2)
DUPLEX-FOURPLEX RESIDENTIAL

8. Rezoning: A tract of land containing 5.000 acres, being a part or portion out of Lot 42, Bell-Woods Co's Subdivision, (R-1T) Townhouse Residential to (R-2) Duplex-Fourplex Residential, R.T. Real Estates Investments, LLC, and Adoption of Ordinance # 5247

On October 26, 2022, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 120' North of Thompson on the East side of Trosper Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Abiel Flores moved to approve the Rezoning A tract of land containing 5.000 acres, being a part or portion out of Lot 42, Bell-Woods Co's Subdivision, (R-1T) Townhouse Residential to (R-2) Duplex-Fourplex Residential, R.T. Real Estates Investments, LLC. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5247

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING A TRACT OF LAND CONTAINING 5.000 ACRES, BEING A PART OR PORTION OUT OF LOT 42, BELL-WOODS CO'S SUBDIVISION, FROM (R-1T) TOWNHOUSE RESIDENTIAL TO (R-2) DUPLEX-FOURPLEX RESIDENTIAL

9. Rezoning: Being a 3.01 acre tract of land out of and forming a part or portion of Lots 184 and 194, John H. Subdivision, (AO-I) Agricultural Open Interim to (C-3) General Business, Dragonfly 6265, LLC, and Adoption of Ordinance #5248

On October 26, 2022, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 400' North of East 1St Street on the West side of North Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve the Rezoning: Being a 3.01 acre tract of land out of and forming a part or portion of Lots 184 and 194, John H. Subdivision, (AO-I) Agricultural Open Interim to (C-3) General Business, Dragonfly 6265, LLC. Motion was seconded by Councilman Vela and approved unanimously 5-0

ORDINANCE NO. 5248

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING BEING A 3.01 ACRE TRACT OF LAND OUT OF AND FORMING A PART OR PORTION OF LOTS 184 AND 194, JOHN H. SHARY SUBDIVISION, FROM (AO-I) AGRICULTURAL OPEN INTERIM TO (C-3) GENERAL BUSINESS

10. Conditional Use Permit: Drive-Thru Service Window – IHOP, 3501 N. Conway Avenue, Lot 32, Bell-Woods Co's Subdivision, C-3, Issac Garza, and Adoption of Ordinance#5249

On October 26, 2022 the Planning and Zoning Commission held a Public Hearing to consider this Conditional Use Permit request. This subject site was located approximately 1,355' north of Mile 2 Road along the west side of Conway Avenue. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommended approval for life of use subject to: 1) Must comply with all City Codes (Building, Fire, Health, etc.); 2) Must acquire a business license prior to occupancy; 3) CUP not to be transferable to others.

Mayor Garza asked if there were any comments for or against the request.

Ester Salinas asked if a canopy would be constructed over the drive thru window to protect citizens from the elements.

Mayor Pro Tem Plata moved to approve the cup and Ordinance 5249 Conditional Use Permit: Drive-Thru Service Window – IHOP, 3501 N. Conway Avenue, Lot 32, Bell-Woods Co's Subdivision, C-3, as per staff's recommendation. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5249

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE WINDOW –
IHOP, 3501 N. CONWAY AVENUE, LOT 32, BELL-WOODS CO'S SUBDIVISION

11. Conditional Use Permit: Guest/Pool House on Property Zoned Large Lot Single Family Residential, 2211 Monaco Drive, Lot 9, Monaco Subdivision, R-1A, Jesus Trevino, and Adoption of Ordinance # 5250

On October 26, 2022 the Planning and Zoning Commission held a Public Hearing to consider this Conditional Use Permit request. This subject site was located approximately 780' west of Shary Road along the north side of Monaco Drive. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Since no kitchen was included, staff recommended approval subject to: 1) no separate utility and electrical connections; 2) transferability to other future owners imposing the same conditions imposed to this applicant; and 3) not to be used for rental purposes

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve the cup and Ordinance 5250 Conditional Use Permit: Guest/Pool House on Property Zoned Large Lot Single Family Residential, 2211 Monaco Drive, Lot 9, Monaco Subdivision, R-1A, Jesus Trevino, as per staff's recommendation. Motion was seconded by Councilman Vela and approved unanimously 5-0.

12. Conditional Use Permit: Texas Citrus Fiesta Vaquero Cook-Off & Fun Fair on November 18 & 19, 2022, 1200 E. Business Highway 83, Being a tract of land containing 6.56 acres, more or less, being part or portion of a 6.79-acre tract out of Lot 20-11, West Addition to Sharyland Subdivision, C-3, Texas Citrus Fiesta, and Adoption of Ordinance # 5251

On October 26, 2022 the Planning and Zoning Commission held a Public Hearing to consider this Conditional Use Permit request. This subject site was located near the SE corner of Bryan Road and E. Business Hwy 83. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommended approval subject to: 1) Installation of a perimeter fence/debris stop; 2) Installation of "No Parking" signs along E. Business Hwy. 83 and Bryan Road; 3) Meet Noise, Amusement & Entertainment, Insurance, and any other related codes; and 4) Waiver of the 300' separation requirement from residential neighborhoods.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve the cup and Ordinance 5251 Conditional Use Permit: Texas Citrus Fiesta Vaquero Cook-Off & Fun Fair on November 18 & 19, 2022, 1200 E. Business Highway 83, Being a tract of land containing 6.56 acres, more or less, being part or portion of a 6.79-acre tract out of Lot 20-11, West Addition to Sharyland Subdivision, C-3, Texas Citrus Fiesta, as per staff's recommendation. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5251

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TEXAS CITRUS FIESTA VAQUERO COOK-OFF & FUN FAIR ON NOVEMBER 18 & 19, 2022, AT 1200 E. BUSINESS HIGHWAY 83, BEING A TRACT OF LAND CONTAINING 6.56 ACRES, MORE OR LESS, BEING PART OR PORTION OF A 6.79 ACRE TRACT OUT OF LOT 20-11, WEST ADDITION TO SHARYLAND SUBDIVISION

13. Conditional Use Permit: To Designate an area as a Mobile Food Park for Operations of Mobile Food Units, 511 N. Shary Road, An 11.10-acre tract of land out of the Lot 194, John H. Shary, C-4, Carlos Garcia, Jr., and Adoption of Ordinance #

On August 24, 2022 the Planning and Zoning Commission held a Public Hearing to consider this Conditional Use Permit request. This subject site was located 1,460' South of E. Business Highway 83 along the West side of N. Shary Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommended approval subject to: 1) 1 year re-evaluation to assess this new operation; 2) Must meet all City Codes (Building, Fire, etc.); 3) Must acquire a business license prior to occupancy; and 4) Must comply with noise ordinance.

Mayor Garza asked if there were any comments for or against the request.

Carlos Garcia applicant spoke in favor of the request.

Mayor Pro Tem Plata asked if the food park would be built on the 11.10-acre tract. The applicant stated that they would only be developing the front part of the land which fronted Shary Rd. Mayor Pro Tem Plata asked why the property was not being required to be subdivided. Councilman Flores stated that the area needed to be identified by metes and bounds in order to hold the developer accountable for the improvements in the area.

After further discussion from the council, Mayor Pro Tem Plata moved approve CUP and to require a subdivision plat. The motion died due to lack of a second.

Councilwoman Ortega moved to approve Conditional Use Permit: To Designate an area as a Mobile Food Park for Operations of Mobile Food Units, 511 N. Shary Road, An 11.10-acre tract of land out of the Lot 194, John H. Shary, C-4, Carlos Garcia, Jr., as per staff's recommendation. Motion was seconded by Councilman Vela and denied 2-3 with Mayor Pro Tem Plata, Councilman Flores and Mayor Garza voting against.

14. Conditional Use Permit: Manufacture of Sheet Metal in a C-3 Zone, 2500 W. Expressway 83, Lots 5, 6, & 7, Ala Blanca Norte Unit 1, C-3, Ines Lopez, and Adoption of Ordinance # 5252

On October 26, 2022 the Planning and Zoning Commission held a Public Hearing to consider this Conditional Use Permit request. This subject site was located 100' west of Dolores Del Rio

Avenue along the north side of W. Expressway 83. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommended approval subject to: 1) 1-year re-evaluation to assess this new operation; 2) Must comply with all City Codes (Building, Fire, Parking, etc.); 3) Installation of a solid buffer fence along the north side of the property; and 4) Must acquire a business license.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve the cup and Ordinance 5253 Conditional Use Permit: Manufacture of Sheet Metal in a C-3 Zone, 2500 W. Expressway 83, Lots 5, 6, & 7, Ala Blanca Norte Unit 1, C-3, Ines Lopez, as per staff's recommendation. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5252

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT MANUFACTURE OF SHEET METAL IN A C-3
ZONE, AT 2500 W. EXPRESSWAY 83, LOTS 5, 6, & 7, ALA BLANCA NORTE UNIT 1

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

15. Approval of Minutes

Regular Meeting – October 24, 2022

16. Acknowledge Receipt of Minutes

Mission Economic Development Corporation – September 20 & 26, 2022

Civil Service Commission – August 31, 2022 & October 10, 2022

17. Lease Agreement between the City of Mission and the Children's Advocacy Center for the rental of the Strickland Building

Lease Agreement between the City of Mission and the Children's Advocacy Center for the rental of the Strickland Building located at 1116 N. Conway for a period of three years ending on December 31, 2025 for a rental amount of \$1.00 a year.

The Children's Advocacy Center was a non-profit organization that was established to reduce the emotional trauma of child abuse victims, provide community education about the prevention of child abuse and to assist in the effective prosecution of those who perpetrate crimes against children.

Such a lease was in the public interest of the City of Mission.

18. Memorandum of Agreement between the Texas Water Development Board and the City of Mission

The City was a recipient of financial funding from TWDB and would participate in the TWDB CFO to GO program. The contractor would be Weaver & Tidwell LLP. The services were intended to assist the City's management and governance to identify opportunities to strengthen business processes and internal controls, providing documentation of best practices. The program would be conducted in two phases. Phase I would consist of on-site interviews with key individuals on the City's staff. To include a high-level assessment of recent financial statements reviews by the City's independent auditors and by the Financial Compliance of TPWB. Phase II would be to discuss Phase I findings with the City and TWDB.

19. Authorization to renew a 3-year subscription term for financial budgeting software yearly maintenance

Authorization to renew a 3-year subscription term (FY22-23, FY23-24, FY24-25) for OpenGov financial budgeting software from Carahsoft Technology Corp at an annual cost of \$41,380.94.

20. Authorization to purchase fifteen (15) Glock pistols, duty ammo, duty rifle ammo, training ammo for FY 2022-2023 for the Mission Police Department via a state approved contract (Buy Board Contract 603-20)

The purchase would be through GT Distributors, a state vendor. The purchase would be for fifteen (15) Glock Pistols, duty and training ammunition for pistol and rifle. The total cost would be \$28,073.40. Staff was seeking a favorable recommendation

21. Approval to accept FY23 Edward Byrne Memorial Justice Assistance Grant Program (OOG# 4520901)

This grant would allow the Mission Police Department to purchase two (2) light towers. The light towers would increase the number of units already in operations within the department. The total amount of the grant awarded would \$30,000.00.

22. Authorization to Accept 2nd Year Renewal Option with My Rival Gear Print Co. to provide services for athletic league uniforms

This agreement would extend Bid No 22-053-11-05 from December 1, 2022 to November 30, 2023 at a 0% increase.

23. Authorization to purchase 560 Residential Refuse Carts from Otto Environmental Systems via HGAC Contract #RC01-21

Authorization to purchase 560 residential refuse carts for our Residential Division. Due to the city's rapid growth, the Sanitation Department was requesting these refuse carts to keep up with the demand and the city's current services. Carts would be purchased from Otto Environmental Systems via HGAC contract #RC01-21. Residential carts would now feature a QR code with routing information for both residential and brush as well as tips for proper disposal.

24. Authorization to purchase a total of forty (40) Standard Duty Front Load Containers from Wastequip via BuyBoard Contract 599-19

Authorization to purchase a total of forty (40) standard duty front load containers for our Commercial Division. Due to the city's rapid growth, the Sanitation Department was requesting these commercial containers to keep up with the demand and the city's current services. Twenty

(20) 2 cubic yard, ten (10) 4 cubic yard, and ten (10) 6 cubic yard containers would be purchased from Wastequip via BuyBoard Contract #599-19.

25. Pre-Negotiated hourly labor rates and parts mark ups for fleet repairs on all city units to include special equipment and Sanitation units

Requesting approval of pre-negotiated service agreements with: Tellus Equipment Solutions, Diesel Fleet Care LLC, Border Engine Rebuilders, Mission Paint & Body Shop, Lino's Automatic Transmission Service, J's Hydraulics Inc., Anderson Equipment Co., Doggett Freightliner, Regio Machining, Holt Cat, Bert Ogden Chevrolet, Spikes Ford, and Rush Truck Centers. Service agreements include fleet repair hourly labor rates and parts mark-ups for all the City's Fleet and special equipment, to include the Sanitation units, and were valid from 11/01/2022 through 10/31/2023. Services and parts would be acquired on an as needed basis and would be determined solely by the City of Mission. Attached were hourly labor rates and percentage mark ups on parts.

26. Reclassify Utility Accounts for Fiscal Year 2019 - 2020

Attached for your review and approval was a summary of the Utility account receivable to be reclassified for the amount of \$90,924.65 to Bad Debt (Uncollectible). These amounts are for the fiscal year 2019-2020.

27. Authorization to pay for water tower maintenance

Authorization to pay Texas Tank Services the amount of \$34,199.00 for water tower maintenance. PO# 92205 was created for seal ports, replacing 20 feet of overflow pipe, and pressure washing the cat walk at Madero Water Tower. Welding and burning services to be done by the vendor at Madero Water Tower. Additional pressure washing of the internal catwalk and center access tube was required and a new water access hatch was installed. The additional washing requirement and the additional of the new water hatch could not have been pre-determined. The actual cost exceeded the original PO amount of \$22,350.00 by greater than 15% and caused the total amount to exceed \$25,000.

28. Authorization to purchase via State Approved Contract from Baker & Taylor for Library Material (books & media)

Speer Memorial Library was seeking authorization to purchase via State approved contract library material (books and media) from Baker & Taylor. Staff estimates doing an acquisition for \$45,000 from Baker & Taylor for this fiscal year on an as needed basis. Library materials would be made available to all patrons to use and check out for educational and cultural purposes. This material would be purchased from the Library's General Fund. Baker & Taylor was on the State Co Op's 715-M2 Publications, Audiovisual Materials, Books and Cataloging Services contract.

29. Authorization to Accept Contract Between Little Club Youth Foundation & Mission Parks & Recreation

Staff was seeking authorization to accept contract between Little Club Youth Foundation (LCYF) and Mission Parks and Recreation After School Program at Norberto "Beto" Salinas Park pavilion located at 115 East Los Indios Blvd., Mission, Texas. LCYF would be providing free and nutritious meals for low-income citizens, ages 3 to 18 from the City of Mission once a day during the weekdays during the school year of 2022-2023, from November 15, 2022 thru May 25, 2023, at no cost to the City of Mission as per attached Memorandum of Understanding.

30. Approval to purchase Micro-Solve for Sanitary Sewer Lift Stations from a sole source vendor

Staff was recommending the purchase of Micro-Solve from Evergreen Southwest, a sole source vendor. Pursuant to Texas Local Government Code Section 252.022 General Exemptions (7) a procurement of items that were available from only one source, including: (A) items that were available from only one source because of patents, copyrights, secret processes, or natural monopolies and (D) captive replacement parts or components for equipment;

Chemicals would be used for Sanitary Sewer Lift Stations and Wastewater Plant Main Lift Station throughout the City. Attached was a sole source letter from the manufacturer, Bio-Tech Industries Inc., granting the rights for distribution by Evergreen Southwest to sell and market the products and an official quote for the acquisition for both chemicals. The product acts on grease by liquefying the solids into a condition that prevents the grease from building up on the walls, thus improving the overall efficiency of the waste flow. It's a non-water-soluble-based solution containing a proven combination of de-mulsifiers, corrosion, inhibitors, and organic compounds.

Councilman Flores asked to remove item 25 from the list and be discussed individually.

Councilwoman Ortega moved to approve all consent agenda items 15 thru 24 and 26 thru 30 as presented. Motion was seconded by Councilman Plata and approved unanimously 5-0.

Councilwoman Ortega moved to approve consent agenda item 25. Motion was seconded by Councilman Plata and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS**31. Preliminary Plat Approval: Sendero Phase I Subdivision, Being a resubdivision of 51.376 acre tract of land out of the south end of Porcion 52, PUD (R-1), Developer: Rhodes Developer, Inc., Engineer: Melden & Hunt, Inc.**

On October 26, 2022, the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Sendero Phase I Subdivision. The subject site was located approximately 397' west of S. Inspiration Road and along the south side of Mile One South Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff recommended approval subject to: 1) Payment of Capital Sewer Recovery Fees; 2) Provide Water District Exclusion; and 3) Comply with all other format findings.

City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Preliminary Plat Approval: Sendero Phase I Subdivision, Being a resubdivision of 51.376 acre tract of land out of the south end of Porcion 52, PUD (R-1), Developer: Rhodes Developer, Inc., Engineer: Melden & Hunt, Inc. subject to staff's recommendations. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

32. Preliminary Plat Approval: Las Comadres #11 Subdivision, Being a 40.85 acre tract of land out of all of Lots 14, 15, 16, & 18, Nick Doffing Co. Subdivision, Suburban ETJ, Developer: Carlos Leal, Engineer: South Texas infrastructure Group

On October 26, 2022, the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Las Comadres #11 Subdivision. The subject site was located on Doffing Road and approximately 3,000 feet north of 3 Mile Line (Mission Suburban

ETJ). There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff recommended approval subject to meeting the Model Subdivision Rules complying with the street alignment policy and meeting any comments from the County Planning Department.

City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Preliminary Plat Approval: Las Comadres #11 Subdivision, Being a 40.85 acre tract of land out of all of Lots 14, 15, 16, & 18, Nick Doffing Co. Subdivision, Suburban ETJ, Developer: Carlos Leal, Engineer: South Texas Infrastructure Group, subject to staff's recommendations. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

33. Final Plat Approval: Troser Fair Heights Subdivision, Being a 5.0 Gross acre tract of land, more or less, out of Lot 29-4, West Addition to Sharyland Subdivision, R-1, Developer: Heydis Sanchez & Efrailan Marin, Engineer: Salinas Engineering & Assoc.

On March 22, 2021 the City Council held a Public Hearing to consider the Preliminary Plat approval for Troser Heights Subdivision. The proposed subdivision was located approximately 355' North of Mile 2 North Road along the West side of Troser Road. The P&Z Board unanimously recommended approval.

Staff recommended approval subject to: 1) Payment of Capital Sewer Recovery Fee's; 2) Provide Water District Exclusion; and 3) Comply with all other format findings.

City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Final Plat Approval: Troser Fair Heights Subdivision, Being a 5.0 Gross acre tract of land, more or less, out of Lot 29-4, West Addition to Sharyland Subdivision, R-1, Developer: Heydis Sanchez & Efrailan Marin, Engineer: Salinas Engineering & Assoc., subject to staff's recommendations. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

34. Final Plat Approval: Maluz Subdivision, Being all of Lot 33 and 34, Block 14, Texan Gardens Subdivision, Suburban ETJ, Developer: Julio Cerda, Engineer: South Texas Infrastructure Group

On January 10, 2022, the City Council held a Public Hearing to consider the Preliminary Plat Approval for Maluz Subdivision. The subject site was located on the Northwest corner of W. Mile 6 Road and Texan Road (Mission Suburban ETJ). There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff recommended approval subject to meeting the Model Subdivision Rules and meeting any comments from the County Planning Department.

City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Final Plat Approval: Maluz Subdivision, Being all of Lot 33 and 34, Block 14, Texan Gardens Subdivision, Suburban ETJ, Developer: Julio Cerda, Engineer: South Texas Infrastructure Group, subject to staff's recommendations. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

35. Authorization to purchase bunker gear with gear accessories from NAFECO, Inc. via Buy Board Contract 603-20 – Sanchez

Seeking authorization to purchase seventy (70) sets of firefighter bunker gear. This gear would outfit fire suppression personnel with a second set of bunker gear for daily operations from NAFECO, Inc. utilizing ARPA Funds. Purchase cost for the personal protective equipment was \$238,663.00, via buy board contract 603-20.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to authorize to purchase bunker gear with gear accessories from NAFECO, Inc. via Buy Board Contract 603-20. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

36. September 2022 Tax Collection Report – Vela

Acceptance of monthly property tax report for the month of August 2022.

The 2021 total adjusted tax levy for taxes was \$25,991,320.58 and the amount of the collections as of September 30, 2022 is \$25,282,855.76 which represents 97.27% of the total 2021 tax levy.

The total adjusted tax levy for delinquent taxes was \$2,389,957.33 and the amount of collections as of September 30, 2022 is \$680,981.24 which represents 28.49% of the total tax levies from previous years.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata to approve the September 2022 Tax Collection Report. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

37. Approval to Purchase Playground Equipment via State Approved Buy Board

Seeking Approval to Purchase Playground Equipment from EXERPLAY, Inc, via State Approved Buy Board Contract # 679-22. This purchase was funded thru Grant proceeds from Mission Lions Club - \$10,000.00, Lions Club International - \$20,000.00 with a of \$10,000.00 match from the City of Mission. Total delivered cost of equipment was \$40,000.00.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve to Purchase Playground Equipment via State Approved Buy Board. Motion was seconded by Councilman Flores and approved unanimously 5-0.

38. Award proposal for Filter Media Replacement Project for the North Water Treatment Plant

The City of Mission had opened three (3) proposals with two (2) proposal being responsive and responsible for Filters No. 1 through No. 12 Repair and Replacement Services at the North Water Treatment Plant. Staff was recommending to award proposal to JMJ Constructors who was the firm with the highest evaluation score meeting all specifications utilizing ARPA Funds. The proposed cost was \$690,000.00.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve to award proposal for Filter Media Replacement Project for the North Water Treatment Plant. Motion was seconded by Councilman Vela and approved unanimously 5-0.

UNFINISHED BUSINESS

None

ROUTINE MATTERS

City Manager Comments

Thanked staff for successful Veterans Day Events. Community Turkey Giveaway would be held on Tuesday, November 15, 2022 at 10:00 am at the Mission Parks and Recreation Department. Christmas Lighting was held on Friday, November 18, 2022 at 6:00 pm and Saturday, November 19, 2022 beginning at 2:00 pm at Leo Pena Placita Park. Pet Adoption Clinic would be held on Saturday, November 19, 2022 at 11:00 am – 3:00 at PETCO Store in Mission. City of Mission Offices would be closed Wednesday, November 23, 2022 – Friday, November 25, 2022.

Mayor's Comments

Thanked staff on Veterans Day festivities, special thank you to the Go Mission Foundation, Texas Citrus Fiesta and especially to all Veterans. Wished everyone a Happy Thanksgiving.

City Council Comments

Councilwoman Ortega, Mayor Pro Tem Plata, Councilman Flores and Councilman Vela wished everyone a Happy Thanksgiving.

At 6:10 p.m., Mayor Pro Tem Plata moved to convene in executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Councilman Vela and approved unanimously 5-0.

EXECUTIVE SESSION pursuant to V.T.C.A. Gov. Code Sec. 551.001

39. Consultation with Attorney, Sec. 551.071
 - A. Vehicle Damage Claim, 2200 N. Conway
 - B. FM 396 - Interstate 2 Project
40. Deliberation regarding economic development negotiations, Sec. 551.087
 - A. Project Cube
 - B. Legislative Representation

The City Council will reconvene in open session to take any actions necessary

At 6:39 p.m., Mayor Pro Tem Plata moved to reconvene in open session. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

On item 39 A - Councilwoman Ortega moved to authorize City Manager to settle Vehicle Damage Claim, 2200 N. Conway. Motion was seconded by Councilman Plata and approved unanimously 5-0.

On item 39 B – No Action

On item 40 A – No Action

On item 40 B – No Action

ADJOURNMENT

At 6:40 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilman Flores and approved unanimously 5-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary