

**NOTICE OF SPECIAL MEETING
MISSION ECONOMIC DEVELOPMENT CORPORATION
SEPTEMBER 7, 2022 5:30 PM
CENTER FOR EDUCATION AND ECONOMIC DEVELOPMENT**

PRESENT:

Pete Jaramillo, Vice President
Aissa I. Garza, Secretary
Dr. Sonia Treviño, Treasurer
Jose G. Vargas
Richard Hernandez
Mayor Norie Gonzalez Garza

ALSO PRESENT:

Ruben Sanchez, MEDA Board

ABSENT:

Balde Morales

STAFF PRESENT:

Joel Garza, Interim Chief Executive Officer
Judy Vega, Executive Assistant
Randy Perez, City Manager
Angie Vela, Finance Director
Ezeiza Garcia, Assistant Finance Director
Joe Salazar, Accountant
Shaine Mata, Facility Manager

1. Call to order

With a quorum being present Vice President Pete Jaramillo called the meeting to order at 5:55 PM.

2. Approval of Resolution No. 2022-04, Adopting Mission Economic Development Corporation's FY 2022-2023 Budget

Finance Director Angie Vela presented and recommended approval of Resolution No. 2022-04, Adopting Mission Economic Development Corporation's FY 2022-2023 Budget as follows:

MEDC Fund 21

Estimated Beginning Fund Balance	\$ 7,292,725
Total Revenues	+ 7,740,000
Total Appropriations	<u>- 5,704,439</u>
Estimated Ending Fund Balance	\$ 9,328,286

Projects included in Fund 21

City of Mission -	\$1,000,000
Texas Citrus Fiesta -	\$45,000
Small Business Fund Programs -	\$316,000
Downtown Façade Improvement Program -	\$50,000
Rent Subsidy Program -	\$25,000

MEDC Debt Service Fund 41

Estimated Beginning Fund Balance	\$ 1,294,613
Total Revenues	+ 1,769,825
Total Appropriations	<u>- 1,684,325</u>
Estimated Ending Fund Balance	\$ 1,380,113

Richard Hernandez asked a question related to MEDC's programs and on whether the budgeted amounts for them were expensed. Interim CEO Joel Garza said those funds were not used during the 2021-2022 fiscal year. The Small Business Fund for \$40,000 and the Small Business Fund CEED Program for \$10,000 were added a few months ago, but due to the public hearing process in getting them approved, they were not utilized. The Small Business Fund CEED Program is for developmental programs within the CEED building. The Ruby Red Ventures Program has not been active since COVID began. The Code the Town has been inactive due to staff focusing on the Cyber Mission grant. The intent is to reengage these programs in the future. Mr. Hernandez asked about the Rent Subsidy Program and the difference in the amounts reported. Last fiscal year \$367,850 was spent and this year it is estimated at \$5,400. Finance Director Vela mentioned that the \$367,850 is due to the combination of all funds and not just the Rent Subsidy Incentive.

Secretary Aissa I. Garza asked a question related to items listed under Estimated Revenues. Some, if not all, of the amounts listed were essentially carried over since there had been no property sales this past year and was concerned on whether we were still going to generate funds than what we are projecting to expense. Mr. Garza mentioned that a closing on Lot 8 of the Mission Event Center property is expected soon, and income will be generated with that sale. He mentioned that there are other land proposals soon to be evaluated that are expected to generate more income. Vice President Pete Jaramillo said that some bond fees being handled by bond consultant Lee McCormick will also be generate income. Secretary Aissa I. Garza asked about the Facilities line item which has a budgeted amount of \$219,000. Mr. Garza said that funds from Administration, about \$65,000 was moved into this account. The increase was due to increased material costs, inflation, and repairs for the CEED building.

Richard Hernandez asked a question related to the IT line item; an amount that was increased from \$30,000 to \$40,000. Ms. Vela said that the increase was due to items from software repairs to software subscription renewals. Another question was made related to Capital Outlay, Other Structures-Food Truck, an amount of \$53,000 which was not used but is still listed. Ms. Vela explained that that amount was budgeted for food truck area improvements. At one point there was a discussion on placing shades in the area but that was not done. It is there now if staff decides to do it this upcoming fiscal year.

Secretary Aissa I. Garza recommended that the Development line item under Operating Expenses, an amount of \$1,990,775, is increased by \$109,225 to make it \$2.1 million, for economic development. A public hearing won't be necessary because some of the incentives listed have already gone through the public notice process. Since the additional amount has not been committed, it will need to go through the public hearing process when and if requests are made.

Subject to the recommended increase of \$109,225 to the \$1,990,775 listed under Operating Expenses as "Development", Secretary Aissa I. Garza, moved to approve Resolution No. 2022-04. Motion was seconded by Treasurer Dr. Sonia Treviño and approved 6-0.

Resolution No. 2022-04

A resolution of the Mission Economic Development Corporation (MEDC) of the City of Mission, Texas, making appropriations for the support of the Corporation for the fiscal year beginning October 1, 2022, and ending September 30, 2023; and adopting the annual budget for the 2022-2023 fiscal year.

3. Adjournment.

At 6:22 PM, Jose Vargas moved for adjournment. Motion was seconded by Mayor Norie Gonzalez Garza and approved unanimously 6-0.

Richard Hernandez, President

ATTEST:

Aissa I. Garza, Secretary