



**CITY OF MISSION**  
**ANNUAL ACTION PLAN 2022-2023**  
**AUGUST 2022**

Contact:  
Jo Anne Longoria, CD Director  
City of Mission Community Development  
1301 E. 8<sup>th</sup> Street Ste. 103  
Mission, TX 78572  
Phone: 956-580-8670  
Fax: 956-580-8675  
[jlongoria@missiontexas.us](mailto:jlongoria@missiontexas.us)  
[www.missiontexas.us](http://www.missiontexas.us)

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The Annual Action Plan (AAP) FY 2022-23 outlines the activities which will be undertaken during the program year beginning October 1, 2022 and ending September 30, 2023 using federal funds granted to the City of Mission by the U.S. Department of Housing and Urban Development under the Community Development Block Grant Program (CDBG). This AAP will cover year five of the Five-Year Consolidated Plan and Strategy (CPS) 2018-2022. The current Five-Year CPS (2018-2022) was a result of an extensive needs assessment and community outreach process and included the development of the AFFH which has transformed into the Analysis of Impediments (AI) for the Hidalgo County Urban County Program and entitlement communities. The AI will be continuously updated and will be used to promote Fair Housing. Although the consultation was done collectively, each community assessed their needs, goals, objectives and outcomes and developed its own CPS and will report individually.

The AAP is based on comments received from the public, specific requests for funds, and availability of funds. Priorities are consistent with those identified in the CPS. Programs and activities described in this plan are to primarily benefit low- and moderate-income residents of the City of Mission by providing decent affordable housing, economic opportunities, and a suitable living environment.

The City of Mission was recently designated an "All-America City" for 2019 by the National Civic League.

#### **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Three national goals/objectives serve as the overall framework for the use of the Annual Action Plan funds. The goals are (1) to provide decent housing, (2) create a suitable living environment, and (3) expand economic opportunities, to principally benefit extremely low, low, and moderate-income individuals and families. Income categories are calculated on an annual basis by HUD. Extremely low-income households have an income of 0-30% of Area Median Income (AMI). Low-income households have an income of 30-50% AMI and Moderate income is defined as 50-80% AMI. All income levels are adjusted for family size.

Annual Action Plan funded programs and projects must meet one of the following outcomes: (1) Availability/Accessibility, (2) Sustainability, and (3) Affordability. These outcomes were developed by HUD in its Performance Measurement System. The City of Mission will continue to utilize HUD's Performance Measurement System for its program and projects.

HUD has established a listing of Matrix Codes for projects funded with Annual Action Plan dollars. These Matrix Codes are prioritized at the local level based on the community needs assessment. Matrix Codes are categorized as either "High" or "Low" priorities. Priority designations are referenced throughout the Consolidated Plan and Strategy.

In summary, the following broadly defined activities are designated as "High" priorities:

- Housing - Construction, Counseling, Rehabilitation of Single Housing Units, Homeowner Assistance, and Public Housing Modernization
- Public Services - Services for qualified individuals and families including services for seniors, youth, handicapped persons, abused and neglected children, health and general public services (Disabled persons).

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In order to assess annual performance, the city is required to compose the Consolidated Annual Performance and Evaluation Report (CAPER) annually, make it available for public comment and remit to HUD for review and approval. The most recent CAPER FY20-21 was the third annual report related to the FY2018-2022 CPS. In summary, the city identified the following accomplishments in the respective CAPER for prior year:

- 59 persons were provided with activities, meals, medication assistance, minor home repairs
- 8 persons were provided with handicapped services
- 147 children/youth received counseling and advocating services
- 14 disabled persons were provided with rent and/or utility deposits and payment assistance
- 44 persons were provided with medical services
- 13 homes were rehabilitated/reconstructed
- 20 persons/families were provided with rent/mortgage/utility assistance through the CARES Act funding

- 128 persons/families were provided food distribution thru the CARES Act funding

The goals identified in the current Five-Year CPS were selected by reviewing these accomplishments and also serve as a basis for determining and identifying projects that fall within “High” priority categories.

Funding provided through the CDBG-CARES Act totaled \$1,088,027 to prevent, prepare for, and respond to the Coronavirus pandemic COVID-19 was provided to the City of Mission. Activities funded included rent/mortgage/utility assistance, meals on wheels/food distribution and purchase of equipment for use during a disaster.

#### **Continuation of evaluation of past performance**

The City of Mission is currently on track and consistent with the Five-Year Consolidated Plan 2018-22. All accomplishments will be outlined in the CAPER (FY21-22) and submitted in December, 2022. A summary of accomplishments currently through June, 2022 follows:

- 54 persons were provided with meals, medication assistance, minor home repairs
- 6 persons were provided with handicapped services
- 39 persons were provided with health services
- 80 children/youth received counseling and advocating services
- 20 persons/families were provided with rent and/or utility deposits and payment assistance
- 7 homes awarded, under construction and expect to be completed October, 2022, while finalizing eligibility of 1 home to be let out for bid prior to the end of this fiscal year
- 10 persons/families were provided with rent/mortgage/utility assistance through the CARES Act funding
- 37 persons/families were provided with rent or mortgage payment assistance through the CARES Act funding

During this fiscal year the City of Mission partnered with Affordable Homes of South Texas and Hidalgo County Community Service Agency to provide a One Stop Shop event whereby any Hidalgo County resident can receive information and apply for rent, mortgage, utility and emergency assistance at the City of Mission Center for Education and Economic Development (CEED) once a month during the summer. 109 persons/families attended the One Stop Shop events.

- 66 persons/families were provided meals for seniors with through the CARES Act funding

- 354 persons/families were provided food distribution through the CARES Act funding
- The Fire Department Emergency Management has already placed orders for purchase of equipment to be utilized during declared disasters. Two of the items have been delayed due to production and material shortages. However, the video message board has been received and utilized during the One Stop Shop events to inform the public. The Media Department created a video which included crucial information regarding emergency/disaster/crisis such as hurricane preparedness for evacuation and sand bag distribution as well as health awareness for prevention of Covid19 viruses.

During the current fiscal year, the City of Mission along with its partners continue to experience many challenges due to recent surges of the pandemic. Other challenges include current increase in gas prices, cost of food, leading to inflation affecting the region's economy. In addition, the water drought and increase in heat waves have caused environmental issues. Although we faced these challenges, we continued to provide services to the community in an effort to meet our goals.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

As an entitlement community, a Citizen Participation Plan (CPP) has been adopted. Adherences to its particulars are detailed within this document. The CPP mandates a five day advance public notification prior to holding a public hearing and 72 hour posting of agendas for all Citizens Advisory Committee meetings. The City of Mission held three public hearings and one public meeting during the development of the AAP. Consultations with interested parties are detailed in "PR-10 Consultation".

This document was made available for public review for no less than 30-days as mandated by HUD. Public Notices (Proposed and Final) were also posted on the city's website both in English and Spanish. The draft AAP was made available at City Hall and the Community Development Office. The City's comment period began on June 10, 2022. Efforts to broaden citizen participation include a listing of public hearings, location of public hearings, type of public hearing (City Council and Citizen Advisory Committee) as well as other means of outreach by teleconference/hybrid, publication in the newspaper and the city's website. Comments received and comments not accepted/reasons for not accepting are detailed in "PR-15 Citizen Participation".

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

In order to continue soliciting input, several public hearings were held by way of Teleconference and Hybrid. The City of Mission held three public hearings and one public meeting with City Council and Citizens Advisory Committee. The draft of the Annual Action Plan FY 2022-23 was made available for

review and public comment on June 10, 2022. Notices were posted at the Community Development Office, City Hall and city's website. The comment period expired on July 11, 2022. All comments received were considered and their effect on the AAP may be viewed in the Section entitled "AP-12 Participation".

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

The jurisdiction accepted comments and addressed areas of concern; however, with limited resources, not all comments/projects can be funded. Although no citizen comments were received during the comment period the Citizens Advisory Committee recognized the continued need for housing, drainage improvements, and street lighting. In regards to housing, members voice their concerns on decreasing the number of units to be built due to increase in cost of construction materials and labor. Adjustments were made to funding for public service agencies, due to the decrease in the CDBG funding 2022.

## **7. Summary**

Efforts to broaden public participation include distribution of public hearing notices to the Citizen Advisory Committee members, Mission Housing Authority and uploaded to the city's website. All public hearings are strategically planned in efforts to improve citizen's participation. This year we held Public Hearings at City Hall and also by Teleconference/Hybrid meetings. The notices were developed in both English and Spanish to provide the opportunity to increase participation. The comment period began on June 10, 2022 and ended July 11, 2022.

Comments received at public meetings, in consultation, or in writing were considered in the preparation of this document and in setting priorities for the needs for the upcoming program year. No comments were received; however, all CAC member comments were accepted and funding recommendations were made in consideration of current needs of the city.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	MISSION	
CDBG Administrator	MISSION	Community Development Department
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

### Narrative (optional)

The City of Mission Community Development (CD) Department administers community development and housing assistance programs covered by the Annual Action Plan FY22-23, year five of the Five Year Consolidated Plan 2018-22 including those funded by Community Development Block Grant (CDBG). The CD staff coordinates the development and implementation of the Annual Action Plan with input from a broad range of stakeholders. In accordance with their Citizen Participation Plan, the CD Department held various public hearings and solicited comments in an attempt to identify needs and gaps in the local community. Public notices were announced in the newspaper, posted on the jurisdiction's official website and the notice of availability of the Annual Action Plan document was made available for the minimum 30-day comment period.

### Consolidated Plan Public Contact Information

City of Mission Community Development Department

1301 E. 8th Street, Suite 103

Mission, TX 78572

Ph: (956) 580-8670

Fax: (956) 580-8675

Email: [jlongoria@missiontexas.us](mailto:jlongoria@missiontexas.us)

Website: [www.missiontexas.us](http://www.missiontexas.us)



## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Mission Community Development (CD) Department held three public hearings and one public meeting to solicit input from its citizens, public service agencies and other entities for the development of the Annual Action Plan for FY 2022, year five of the Five-Year Consolidated Plan and Strategy 2018-2022. For effective planning in the community, it is necessary to reach out for the support of such agencies and citizens who are directly impacted by community development projects. City Departments such as Planning, Engineering, Public Works, IT, Library, and Economic Development were also involved surveying local broadband providers and hazard mitigation agencies about the state of broadband access, broadband literacy, hazard mitigation, and resiliency efforts in the City. Citizen participation plays a major role in the development of the Five-Year Consolidated Plan and Annual Action Plan process.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The City of Mission Community Development (CD) continues to enhance coordination between public service agencies, assisted housing providers, Mission Housing Authority and governmental health and mental health service agencies, by undertaking a consultation process to develop the Annual Action Plan. The City of Mission continues to enhance coordination of all required public hearings with participation of the Housing Authority of the City of Mission. The City of Mission invites and solicits comments from all Public Service Agencies, governmental health and mental health providers through the Notice of Funding Availability (NOFA) process. Through those consultations, the CD Department has prioritized the needs and resources to provide services to the eligible low-income families of the city. Increased communication and coordination between the Mission Food Pantry and Social Support providers, private/governmental health, mental health and service agencies have afforded opportunities for obtaining support services such as food, clothing, shelter, employment, and medical assistance for individuals being released from institutions. To date, 9,910 households with approximately 28,725 family members have been assisted. Approximately 164,695 items have been distributed to Mission residents. Of those assisted, 3 were identified as veterans and 68 individuals were homeless. A total of 15 persons released from correction programs and/or institutions have been assisted.

The department continues to provide referrals to residents to the appropriate agency. The CD Department funds other non-profit organizations and public service agencies that provide services to elderly residents for senior activities, home delivered meals, medications, medical supplies, rent/utility assistance, medical equipment, handicapped, health services, services for abused/neglected children, counseling, general public service (disabled individuals), etc. The CD Department continues to fund the

city's housing assistance program for rehabilitation/reconstruction improvements for its eligible low-income residents.

Partnerships between the City of Mission Police Department, Mission Food Pantry, Salvation Army, Tropical Texas Behavioral Health and South Texas Behavioral Center were formed during the consultation process and will continue with these publicly funded institutions and systems of care. These agencies provide the services and/or referrals for individuals/families who were recently discharged from corrections program and institutions.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The CoC Board conducted an unsheltered and sheltered count of people in Hidalgo County. CoC partnered with Hidalgo County Urban County Program and entitlement communities conducted the Point in Time count survey in January, 2022. All participating volunteers followed social distancing requirements due to COVID-19. The City of Mission will continue to coordinate with the Texas Homeless Network by attending meetings, trainings, point in time surveys, providing information, and referrals for tabulating reports. The CD Department continues to provide homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness with referrals to the appropriate agencies to obtain necessary services if the city is not able to assist them with the CARES Act funding for those affected with COVID. The city participates with the Texas Homeless Network's Balance of State for Continuum of Care Services and the local homeless coalition (LHC). The CD Department will continue to work with Women Together, The Salvation Army and Catholic Charities who assist with homeless prevention. Catholic Charities also addresses veterans and unaccompanied youth as well as persons affected by the immigration crisis. The City of Mission continues to provide support services to residents and refugees with food, water, clothing, and referrals for shelters, medical assistance, veteran program, etc. through the Mission Food Pantry and Our Lady of Guadalupe Church.

The City continues to utilize the "Safe Haven" Homes to be used by homeless, persons at risk of homelessness and other special needs population who are victims of natural disasters, or those being evicted due to lack of funds. To date, two families (eleven members) have been assisted. These families were victims of burned homes. The city continues to collaborate with the Texas Department of Housing and Community Affairs (TDHCA) as well as other entities to locate properties that may be donated to the city. As a result, staff designed a high efficiency low-cost home, included landscaping, irrigation, security alarm system and appliances for approximately \$60,000 funded through the general fund. The City continues to administer the Emergency Assistance Program for rent/mortgage/utilities, food distribution and meals on wheels funded through the CARES Act Community Development Block Grant Program - Coronavirus (CDBG-CV) to prevent, prepare for, and respond to the Coronavirus pandemic COVID-19. The city recently allocated CDBG-CV funds to Affordable Homes of South Texas, Inc to provide rent and

mortgage assistance to Mission residents. During this fiscal year, the City of Mission partnered with Affordable Homes of South Texas and Hidalgo County Community Service Agency to provide a One Stop Shop event whereby any Hidalgo County resident can receive information and apply for rent, mortgage, utility and emergency assistance at the City of Mission Center for Education and Economic Development (CEED) once a month during the summer.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Mission is not an ESG recipient and therefore does not have access to HMIS. In consultation with Hidalgo County Urban County Program, they received \$659,304 through the ESG program for 2022 and allocated funds to several partners/local non-profit organizations: Women Together, The Salvation Army and Catholic Charities who provide services to this population. The City of McAllen is also a recipient of the ESG program and partners with the agencies mentioned to allocate funds.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	AMIGOS DEL VALLE, INC.
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City the Notice of Funding Availability for the CDBG program. The agency provided a request for funding indicating the need the services. This agency provides elderly and disabled persons with home delivered meals and senior activities to improve their quality of life.
2	<b>Agency/Group/Organization</b>	LRGVDC AREA AGENCY ON AGING
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Service-Fair Housing Health Agency Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City the Notice of Funding Availability for the CDBG program. The agency provided a request for funding indicating the need the services. This agency provides elderly and disabled persons with medication, medical supplies and minor home modifications to improve their quality of life.

3	<b>Agency/Group/Organization</b>	EASTER SEALS - RGV
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Health Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City the Notice of Funding Availability for the CDBG program. The agency provided a request for funding indicating the need the services. This agency provides rehabilitation services for adults and children to improve their quality of life.
4	<b>Agency/Group/Organization</b>	CHILDRENS ADVOCACY CENTER
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Victims of Domestic Violence Services-Health Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City the Notice of Funding Availability for the CDBG program. The agency provided a request for funding indicating the need the services. This agency provides screening and counseling services for battered and abused children to improve their quality of life.

5	<b>Agency/Group/Organization</b>	CASA of Hidalgo County, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services-Victims of Domestic Violence Services-Health Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City the Notice of Funding Availability for the CDBG program. The agency provided a request for funding indicating the need the services. This agency provides services for abused and neglected children to improve their quality of life.
6	<b>Agency/Group/Organization</b>	Silver Ribbon Community Partners
	<b>Agency/Group/Organization Type</b>	Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City announced the Notice of Funding Availability for the CDBG program. The agency provided a request for funding indicating the need for services. This agency provides utility and rent deposits, utilities and rent assistance for disabled and elderly individuals to improve their quality of life.

7	<b>Agency/Group/Organization</b>	C.A.M.P. University
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Services-Health Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City announced the Notice of Funding Availability for the CDBG program. The agency provided a request for funding indicating the need for services. This agency provides day habilitation providing life skills for adults with special needs to improve their quality of life.
8	<b>Agency/Group/Organization</b>	COMFORT HOUSE SERVICES, INC.
	<b>Agency/Group/Organization Type</b>	Housing Persons with terminally ill prognosis
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City announced the Notice of Funding Availability for the CDBG program. The agency provided a request for funding indicating the need for services. This agency provides twenty-four-hour palliative care to patients who have a prognosis of four months or less to live.

9	<b>Agency/Group/Organization</b>	Community Hope Projects, Inc. dba Hope Family Health Center
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health Services-Education Health Agency Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City announced the Notice of Funding Availability for the CDBG program. The agency provided a request for funding indicating the need for services. This agency provides medical services to uninsured and/or low-income residents.
10	<b>Agency/Group/Organization</b>	THE SALVATION ARMY
	<b>Agency/Group/Organization Type</b>	Housing Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy



	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City announced the Notice of Funding Availability for the CDBG program. The agency provided a request for funding indicating the need for services. This agency assists single women, seniors, families with children and those who are at risk of losing their permanent housing. This is where their homeless prevention and rent help comes into play. They also assist people who are currently homeless.
11	<b>Agency/Group/Organization</b>	MISSION HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City announced the Notice of Funding Availability for the CDBG program. The agency provided a request for funding indicating the need for services. The agency was consulted to identify the needs for rental units. This agency assists by identifying families who are prepared to transition from public housing into home-ownership.
12	<b>Agency/Group/Organization</b>	FOOD BANK OF THE RIO GRANDE VALLEY, INC.
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City announced the Notice of Funding Availability for the CDBG program. The agency provided a request for funding indicating the need for services. This agency to improve their quality of life. Provides food assistance and nutrition education to improve individuals a better quality of life.
13	<b>Agency/Group/Organization</b>	Mission Food Pantry
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted to provide the needs of the residents of Mission. The Mission Food Pantry provides food, clothing, medical equipment, small appliances and referrals for employment, housing, rental assistance, utility assistance, etc. They also help and referrals to homeless individuals and those at risk of becoming homeless and those being discharged from correction programs and institutions.

14	<b>Agency/Group/Organization</b>	Access Esperanza Clinics, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Services-Health Health Agency Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City announced the Notice of Funding Availability for the CDBG program. The agency provided a request for funding indicating the need for services. This agency provides medical services to uninsured and/or low-income residents.
15	<b>Agency/Group/Organization</b>	Affordable Homes of South Texas, Inc.
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City announced the Notice of Funding Availability for the CDBG program. The agency provided a request for funding indicating the need for services. This agency provides affordable homes to first time home buyers in the area with grants for down payment and/or closing costs and home buyer education classes, credit counseling, financial management, and housing maintenance.
16	<b>Agency/Group/Organization</b>	Mission Economic Development Corporation
	<b>Agency/Group/Organization Type</b>	Services-Education Other government - Local Training, STEAM, & Development

	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Training
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Corporation creates an Entrepreneurial and Science, Technology, Education, Arts, and Math (STEAM) ecosystem. Using three existing programs, Ruby Red Ventures, Code the Town, and Ingenuity to jumpstart CEED, Mission EDC is taking the initiative to provide economic development services and E-STEAM education related programs to attract and retain both businesses and talent. Also provides revitalization programs for the downtown business area with facade improvements and rent subsidy. This leads to more sustainable businesses and a 21st Century ready workforce in the City of Mission.

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Texas Homeless Network	Annual Point-in-Time Assessment; needs and goals for homeless individuals/families including chronically homeless persons.
Regional Strategic Plan FY 2019-2022	Lower Rio Grande Valley Development Council	Community needs assessment and for local services.
Texas Childhood Lead Poisoning Prevention Program	State of Texas-Department of State Health Solutions	Community needs assessment for lead based paint and health.
Texas Labor Market Review	Texas Workforce Solutions	Community needs assessment for employment services and training.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Needs assessment for Disaster Recovery Program	Lower Rio Grande Valley Development	Emergency response funding
Texas GLO Disaster Recover Program 2018-2019	City of Mission	Solicitation of recovery funding for drainage improvements for the Southwest and Southeast of the city

**Table 3 – Other local / regional / federal planning efforts**

### **Narrative (optional)**

The CD Department continues to work with the Rio Grande Valley Entitlement cities to coordinate the consultation process to obtain regional information from the agencies that are being funded by one or more entitlements in this area. For the implementation of the Annual Action Plan FY 22-23, year five of the Consolidated Plan and Strategy 2018-2022, each community conducted public hearings and therefore, coordination is very important to allow proper presentations by the agencies requesting funding to provide services to the residents of each community.

To comply with HUDs narrowing the digital divide, broadband and resiliency requirements, the City has incorporated actions into the consolidated plan and action plan process. Consultation with the broadband providers (SmartCom, ATT, Verizon, T-Mobile Spectrum, etc.) and respective city departments (Planning, Engineering, Public Works, IT, Library and Economic Development) resulted in feedback relating to available internet providers, hotspots, and plans for flood prone areas, public land and water resource management throughout the City. It was evident through the consultation that broadband is available throughout the city as per the Federal Communications Commission. There are several facilities throughout the city that provide free Wi-Fi service for access by all residents. In addition, the Mission Speer Memorial Library, Verizon and T-Mobile have a mutual agreement in which they provide 150 free hot spots for use by all residents. These hot spots are limited to check out for two weeks at a time. The City of Mission and the Mission Housing Authority continue to provide all residential units and complexes internet ready. Wi-Fi internet is available at most city facilities. Emergency broadband assistance programs provided low-cost internet services as well. Due to the importance to access universal, high-speed, reliable and affordable broadband coverage, the city will be addressing the need to invest in broadband infrastructure with funds provided through the American Rescue Plan and CDBG CV. Currently, the city continues to solicit proposals to assess the needs for unserved/underserved households and are looking to provide Wi-Fi services to low income neighborhoods and expect to complete within next fiscal year. The city has also partnered with Hidalgo County Precinct 3 to provide public internet access Wi-Fi project to benefit low income neighborhood in the City of Mission.

In continuation to address resilience the City Engineer and Public Works departments implemented the 10-year master plan for drainage improvements by identifying and addressing the areas that have a high risk of flooding, flood prone areas, public land and water resources and presented alternative solutions to reduce or eliminate the flooding risk. Round one includes three of the nine areas (Northeast and Northwest) which have been awarded and projects are expected to be completed by July, 2023. The remaining six areas (Southeast, Northeast and Northwest) identified will be solicited for bids within the next few months and expect to be completed next fiscal year.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Mission adopted a Citizen Participation Plan (CPP) that provides for and encourages citizen participation in planning, developing and reporting of use of HUD funds, specifically for low- and moderate-income persons. The CPP mandates a five day advance public notification prior to holding a public hearing and 72 hour posting of agendas for all Citizens Advisory Committee meetings.

The City of Mission held three public hearings, one public meeting and a 30-day comment period during the development of the AAP. Through the consultation component of the AAP, comments on the needs of the city included housing – rehabilitation, food banks, health services, senior services, services for abused/neglected children, handicapped services, subsistence payments and drainage improvements. The needs for these activities impacted goal setting as they are identified as “High” priorities. Efforts to broaden citizen participation include the Citizen Advisory Committee who distributed notices of public hearings in English/Spanish in their respective neighborhoods, notices on the city’s website and publication of notices on the local newspaper. Although due to the pandemic of the new COVID variant, the public hearings were conducted via Teleconference/Hybrid and in person to allow those interested to comment during citizen participation.

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Residents of Public and Assisted Housing</p>	<p>There was a total of six Citizens Advisory Committee Members and three staff members present at the Public Hearing through Teleconference/Hybrid . Held on Tuesday, April 12, 2022 at 5:30 pm. Community Development Staff provided a summary of the Housing and Program Administration requests.</p>	<p>There were twelve representatives of ten Public Service Agencies present. Each Agency presented the needs for services for residents in the City through their requests for funding. City Department requests were presented showing the needs of the city.</p>	<p>All comments were accepted.</p>	



2	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Residents of Public and Assisted Housing</p>	<p>There was a total of six Citizens Advisory Committee Members and three staff members present at the Special meeting held on Tuesday, June 7, 2022 at 5:30 p.m. at City Hall Council Chambers located at 1201 E. 8th. Street Mission, TX 78572 and through Teleconference/Hybrid meeting.</p>	<p>Recommendations of funding allocations to public service agencies, housing assistance, and administration were considered and approved. The Citizens Advisory Committee recognized the continued need for housing, drainage improvements, and street lighting. In regards to housing, members voiced their concerns for decreasing the number of units to be built due to increases in cost of construction materials and labor. Adjustments were made to funding for public service agencies, due to the</p>	<p>All comments/concerns were accepted and forwarded to respective agencies and departments.</p>	
---	----------------	--	---	--	--	--

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				decrease in the CDBG funding 2022.		
3	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Residents of Public and Assisted Housing</p>	The Mayor and four council members, thirty-three staff and fourteen residents were present at the Public Hearing held on Tuesday, June 21, 2022 at 4:30 p.m. at City Hall Council Chambers located at 1201 E. 8th. Street Mission, TX 78572 and through Teleconference/Hybrid meeting.	There were no citizen comments/concerns identified.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Residents of Public and Assisted Housing</p>	<p>There was a total of one agency representative, eight Citizens Advisory Committee Members and three staff members present at the Public Hearing/Regular Meeting held on Tuesday, June 28, 2022 at 5:30 p.m. at City Hall Council Chambers located at 1201 E. 8th. Street Mission, TX 78572 and through Teleconference/Hybrid meeting.</p>	<p>There were no citizen or agency comments received. No Concerns were identified.</p>	<p>All comments were accepted.</p>	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City of Mission Community Development (CD) Department is anticipating Community Development Block Grant Program entitlement resources totaling \$4,802,370 for the next five years (calculated by estimating FY18 CDBG allocation of \$960,474). The City of Mission is anticipating entitlement grant resources in the amount of \$1,002,485 during the next fiscal year (October 1, 2022 - September 30, 2023) to address obstacles to meet underserved needs, foster decent housing, and enhance communication between housing and social service agencies. This is year five of the Five Year Consolidated Plan 2018-2022. The results of these activities will be reported in the Consolidated

Annual Performance Evaluation (CAPER) Report to be published in December 2022.

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,002,485	0	0	1,002,485	0	It is anticipated that the city will receive \$1,002,485 for FY 2022-23 (decreased) through the Community Development Block Grant Program. To date, the estimated balance is \$0 for the remaining year of the CPS.
Section 8	public - federal	Admin and Planning	3,859,130	0	0	3,859,130	3,859,130	For Calendar Year 2022, the Mission Housing Authority will receive \$3,859,130 through the Section 8 Program.

**Table 5 - Expected Resources – Priority Table**

### Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Although, there is no matching requirement for the use of CDBG funds, the City of Mission Mayor and Council members have identified housing as a priority need and allocates 67.7% to housing and encourages city departments leverage other city projects through the general funds, bond investments, state and federal grant funding. An additional 4.4% of the CDBG allocation is targeted for public services for elderly, abused and

neglected children, health services, handicapped services, youth services, and general public services (disabled individuals) and encourages subrecipients to leverage these funds with other resources. It is noted that funding to public services decreased due a decrease in the 2022 CDBG allocation. Other funds, such as general funds, will be used for programs which require a matching requirement when necessary.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

No publicly owned land or property located within the city has been identified to address the needs in the plan.

### **Discussion**

The City of Mission continues to administer the Community Development Block Grant Program

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator

Table 6 – Goals Summary

#### Goal Descriptions

<b>1</b>	<b>Goal Name</b>	Public Services - Senior Services -
	<b>Goal Description</b>	Funding will be utilized to provide meals to homebound seniors. (ADV)
<b>2</b>	<b>Goal Name</b>	Public Services - Senior Services
	<b>Goal Description</b>	Funding will be utilized to assist seniors with minor repairs/modifications, medications and medical supplies. (AAA)
<b>3</b>	<b>Goal Name</b>	Public Services - Handicapped Serv
	<b>Goal Description</b>	Funding will be utilized to provide outpatient rehabilitation services. (ES)



4	<b>Goal Name</b>	Public Services-Handicapped Services
	<b>Goal Description</b>	Funding will be utilized to provide day habilitation providing life skills for adults with special needs. (CAMP)
5	<b>Goal Name</b>	Public Services- Health Services
	<b>Goal Description</b>	Funding will be utilized to provide medical services to uninsured and/or low-income residents. (HOPE)
6	<b>Goal Name</b>	Public Services- Health Serv
	<b>Goal Description</b>	Funding will be utilized to provide twenty-four-hour palliative care to patients who have a prognosis of four months or less to live. (CH)
7	<b>Goal Name</b>	Public Services - Abused/Neglected Children-
	<b>Goal Description</b>	Funding will be utilized to provide counseling services for abused/neglected children and their families. (CAC)
8	<b>Goal Name</b>	Public Services - Abused/Neglected Children
	<b>Goal Description</b>	Funding will be utilized for expenses generated in advocating for abused and neglected children. (CASA)
9	<b>Goal Name</b>	Public Services - Gen Public Services
	<b>Goal Description</b>	Funding will be utilized to assist disabled individuals and seniors with rent and rent deposits, utilities, and utility deposits, and/or medications, dental, eyeglasses and durable medical equipment. (SR)
10	<b>Goal Name</b>	Rehab; Single Unit Residential-Housing Assistance
	<b>Goal Description</b>	Funding will provide Housing Rehabilitation for approximately one (1) eligible low moderate-income family whose home is dilapidated and in need of repair (\$25,000) and Housing Reconstruction for approximately seven (7) eligible low moderate-income families whose homes are not adequate to live in (\$653,485).

<b>11</b>	<b>Goal Name</b>	Rehab - Housing Administration
	<b>Goal Description</b>	Funding for staff costs for administration, operation and maintenance expenses relative to the development, implementation, and monitoring of the overall Housing Assistance program.
<b>12</b>	<b>Goal Name</b>	Other - Program Administration
	<b>Goal Description</b>	Funding for staff costs for administration, operation, and maintenance expenses relative to the development, implementation, and monitoring of the overall CDBG program.

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The City of Mission's CDBG allocation for 2022-23 is \$1,002,485 for year five of the Five-Year Consolidated Plan 2018-2022. The following activities are planned during the next fiscal year (October 1, 2022- September 31, 2023) to address obstacles to meet underserved needs, foster decent housing, and enhance communication between housing and social service agencies. The results of these activities will be reported in the Consolidated Annual Performance Evaluation (CAPER) Report to be published in December 2022.

#### Projects

#	Project Name
1	Amigos Del Valle, Inc.
2	LRGVDC Area Agency of Aging
3	Easter Seals Rio Grande Valley
4	CAMP University
5	HOPE Medical Services
6	Comfort House
7	Children's Advocacy Center
8	CASA of Hidalgo County, Inc.
9	Silver Ribbon Community Partners
10	Housing Assistance Program
11	Housing Administration
12	CDBG Administration

**Table 7 - Project Information**

#### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Given the range of competing needs, the priorities were established from public comments and surveys received by public service agencies, community organizations and through directives provided by the Mayor, City Council, Executive Department, Citizen's Advisory Committee, and CD staff. It is expected that all funds be expended addressing the issues highlighted through the consultations and the process of citizen participation.

The most evident and overwhelming obstacles to meeting the underserved needs is lack of funding availability. The challenges faced for next fiscal year were adjustments made to funding for public

service agencies due to the decrease in the CDBG funding 2022. Recent surges in COVID-19 and its' variants have cause an increase for continued funding to address the needs of those being affected. Other current issues are the overwhelming number of persons crossing the border illegally, most are underaged and unaccompanied minors. Although federal funds have been allocated there is an excess of local government and non-profit organizations' resources being utilized to provide shelter, food and clothing and more recently public health and safety.

The City of Mission along with its partners continue to experience many challenges due to recent surges of the pandemic. Other challenges include current increase in gas prices, cost of food, leading to inflation affecting the region's economy. In addition, the water drought and increase in heat waves have caused environmental issues.

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	Amigos Del Valle, Inc.
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services - Senior Services -
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	Funding will be utilized for low/moderate income home bound individuals will benefit from hot meals.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 15 low income seniors will be assisted with home delivered meals.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Home delivered meals for homebound seniors.
<b>2</b>	<b>Project Name</b>	LRGVDC Area Agency of Aging
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services - Senior Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$3,000
	<b>Description</b>	Funding will be utilized to assist seniors with minor home repairs/modifications, medications and medical supplies.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 6 seniors will be assisted with minor repairs/modifications, medications and medical supplies.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Seniors will be assisted with minor home repairs/modifications and medical supplies.
<b>3</b>	<b>Project Name</b>	Easter Seals Rio Grande Valley
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services - Handicapped Serv

	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$3,000
	<b>Description</b>	Funding will be utilized to provide outpatient rehabilitation services for Mission residents who are low/moderate income.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately two (2) Mission residents low/moderate income will be assisted with outpatient rehabilitation services.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	To provide outpatient rehabilitation services for Mission residents who are low/moderate income.
<b>4</b>	<b>Project Name</b>	CAMP University
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services-Handicapped Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$3,000
	<b>Description</b>	Funding will be utilized to provide day habilitation providing life skills for adults with special needs.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately four (4) adults with special needs will be assisted with day habilitation providing life skills.
	<b>Location Description</b>	Citywide
<b>5</b>	<b>Planned Activities</b>	Adults with special needs will be assisted with day habilitation providing life skills.
	<b>Project Name</b>	HOPE Medical Services
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services- Health Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$3,000

	<b>Description</b>	Funding will provide medical services to uninsured and/or low-income residents.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately twenty-five (25) uninsured residents will be assisted with medical services.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Will provide medical services to uninsured and/or low-income residents.
<b>6</b>	<b>Project Name</b>	Comfort House
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services- Health Serv
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$3,000
	<b>Description</b>	Funding will be utilized to provide twenty-four-hour palliative care to patients who have a prognosis of 4 months or less to live.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately ten (10) patients will have twenty-four-hour palliative care.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Will provide twenty-four-hour palliative care to patients who have a prognosis of 4 months or less to live.
<b>7</b>	<b>Project Name</b>	Children's Advocacy Center
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services - Abused/Neglected Children-
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	Funding to provide counseling services for abused /neglected children and their families.
	<b>Target Date</b>	9/30/2023



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately forty (40) abused /neglected children and their families will get counseling services.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Will provide counseling services to abused/neglected children and their families.
<b>8</b>	<b>Project Name</b>	CASA of Hidalgo County, Inc.
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services - Abused/Neglected Children
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$1,000
	<b>Description</b>	Funding will be utilized by advocates for expenses (stipend and mileage) generated in servicing abused and neglected children.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately ten (10) children will be assisted.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Will provide advocates to service abused and neglected children.
<b>9</b>	<b>Project Name</b>	Silver Ribbon Community Partners
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services - Gen Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$3,000
	<b>Description</b>	Funding will be utilized to assist disabled individuals and seniors with rent, rent deposits, utilities, utility deposits and / or medications, dental, eyeglasses and durable medical equipment.
	<b>Target Date</b>	9/30/2023

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately eight (8) disabled and seniors will be assisted with rent, rent deposits, utilities, utility deposits and / or medications, dental, eyeglasses and durable medical equipment.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Will assist disabled individuals and seniors with rent, rent deposits, utilities, utility deposits and / or medications, dental, eyeglasses and durable medical equipment.
<b>10</b>	<b>Project Name</b>	Housing Assistance Program
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Rehab; Single Unit Residential-Housing Assistance
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$678,485
	<b>Description</b>	Funding for rehabilitation/reconstruction for eligible low/moderate income families whose homes are dilapidated and need repair or homes are not adequate to inhabit.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately eight (8) extremely low, very low to moderate income families will be assisted
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Rehabilitation of dilapidated homes in need of repairs for low income families. Reconstruction of dilapidated homes beyond repair.
<b>11</b>	<b>Project Name</b>	Housing Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Rehab - Housing Administration
	<b>Needs Addressed</b>	Other
	<b>Funding</b>	CDBG: \$105,000
	<b>Description</b>	Funding for staff, administration costs, operation and maintenance expenses corresponding to the development, implementation, and monitoring of the housing assistance program.

	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately eight (8) low income families will be assisted in addition to administration cost for oversight of city housing assistance program.
	<b>Location Description</b>	Citywide 1301 E. 8th Street, Suite 103, Mission, Texas 78572
	<b>Planned Activities</b>	Administration of the housing assistance program.
12	<b>Project Name</b>	CDBG Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Other - Program Administration
	<b>Needs Addressed</b>	Other
	<b>Funding</b>	CDBG: \$175,000
	<b>Description</b>	Funding for staff, administration costs, operation and maintenance expenses corresponding to the development, implementation, and monitoring of the housing assistance program.
	<b>Target Date</b>	9/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide 1301 E. 8th Street, Suite 103, Mission, Texas 78572
	<b>Planned Activities</b>	Administration of the overall CDBG Program to include public services and housing assistance program.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

All projects undertaken with CDBG will be located within the City of Mission's legal jurisdiction. The City of Mission Community Development (CD) Department will direct its housing and community development activities within low- and moderate-income areas where more than 51% of households are living at or below 80% of the median income. Assistance will be provided to eligible low-income individuals and all eligible areas, census tracts, and block groups where CDBG funds can be used.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Citywide	100

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The City of Mission Mayor and Council members have agreed that scattered sites within the city's jurisdiction are eligible for geographic distribution of entitlement funds. All low-income areas and eligible low-income individuals of the city are able to participate in this program.

### **Discussion**

All projects funded with the Community Development Block Grant Program are located within the Mission city limits.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City of Mission CD Department intends to provide support services to approximately eight eligible low income households with rehabilitation/reconstruction of their housing units this fiscal year. The City's CDBG Affordable Housing Assistance Program intends to fund these activities which meet the definition for homeownership as identified in 92.254. It is estimated that all of the owner-occupied rehabilitation assisted households are categorized as special needs including elderly/frail elderly and/or households with at least 2 disabled members and these estimates do not include emergency shelter, transition shelter or social service activities.

The current Five-Year CPS (2018-2022) was a result of an extensive needs assessment and community outreach process and included the development of the AFFH which has transformed into the Analysis of Impediments (AI) for the Hidalgo County Urban County Program and entitlement communities. The AI will be continuously updated and will be used to promote Fair Housing.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	8
Special-Needs	0
Total	8

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	8
Acquisition of Existing Units	0
Total	8

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The City of Mission continues to administer its Housing Assistance Program, "High" priority need, to ensure that the highest quantity possible of families will be afforded this opportunity. This program consists of two (2) types of assistance, reconstruction or rehabilitation. Reconstruction involves the demolition of the original home and constructing a new home within the same property. Rehabilitation assistance includes the repair and modification of the existing home to meet local building codes and the accommodation for handicap accessibility. The CD Department also continues to provide Cares Act

funding to Mission residents affected by COVID-19 with rent, mortgage, and/or utilities assistance for six months.

In order to ensure compliance throughout the application process, each Housing Assistance Program applicant is recertified annual. Annual recertification consists of collecting updated documentation with the intention of guaranteeing applicants continue to qualify for program assistance and remain on the waiting list. The construction phase begins when the applicant is next on the list for assistance. At the project completion, a “Welcome Home” event is coordinated to celebrate with the families returning to their residence and is attended by the Mayor, Council Members, City Manager, Citizens Advisory Committee, Department Directors and CD Staff. Continued education is necessary for home maintenance and to meet their financial responsibilities. CD Department partnered with Affordable Homes of South Texas, Inc. (AHSTI) who provides counseling services. Minimal classes have been provided due to the continued Coronavirus pandemic and the newly discovered variants of the virus. All participants are required to provide annual updates for insurance, taxes and residency for the duration of the contract (5 or 10 years).

The Citizens Advisory Committee members voiced their concerns on the proposed number of families/individuals to be assisted in comparison to prior years due to the recent increase in costs of materials and labor

The City in partnership with Affordable Homes of South Texas, Inc. (AHSTI) continues to support the development of the Speedy Trails Subdivision. This 20 acre tract of land will eventually provide one hundred seven (107) families with safe decent and affordable homeownership opportunities. Complications related to acquiring additional adjacent properties and negotiations with a local irrigation district related to a line running diagonally across the property delayed the start of infrastructure work. However, infrastructure work has begun and anticipated completion date of late September should provide residents of the community with access to this product by October 1st. There are currently eighty (80) families that have begun the application process and approximately twenty (20) families are being counseled in anticipation of moving into a new safe, decent, and affordable homes.

From January 2021 to-date, AHSTI has disbursed \$19,200 to sixty-four (64) households within the City of Mission from the Emergency Repair Grant Program to purchase materials and supplies to repair plumbing, roof and floor damage caused by the 2020 Winter Storm and other weather-related events.

AHSTI recently implemented the CV-3 funding for the Tenant-Based Rental Assistance and Mortgage Assistance (TBRA & MA) Program to prevent homelessness for income-eligible households at or below 80% of Area Median Income (AMI) affected by COVID-19. The program goal is to stabilize housing by providing rental or mortgage assistance to thirty-three (33) Mission households. To-date AHSTI has

committed \$96,157 to twenty-two (22) families.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Mission Housing Authority continues to be funded by HUD to provide subsidized rental housing for low income individuals.

### **Actions planned during the next year to address the needs to public housing**

The City of Mission Community Development Department continues to work closely with the Mission Housing Authority by keeping informed on the public housing needs.

The City of Mission and Mission Housing Authority focus on expanding the availability of safe, decent and affordable housing with the City of Mission. City of Mission encourages and supports the efforts of the Housing Authority to dispose of and replace obsolete Public Housing units. The Mission Housing Authority will be submitting a disposition application to HUD for Anacua Housing Development an eighty-unit (80) public housing development that is over fifty-years old and no longer meets the requirement of quality and needs of families seeking affordable housing. If HUD approved, the housing authority will be replacing the development with a Mixed-Income affordable housing development, one that will address multiple levels of poverty while providing some market rents. This will allow a larger development of one-hundred forty units. City of Mission supports these endeavors and works closely with the Mission Housing Authority to assure these developments are suitable within the community's anticipated revitalization plan for this area.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The City of Mission and Mission Housing Authority encourage residents to participate in management of their rental units in addition to allow upward mobility and job opportunities through promotion of the Section 3 requirement of contractors working with the Housing Authority. Contractors are required to post employment opportunities at the housing authority main office and development offices. The City of Mission supports the housing authority's efforts to enroll Public Housing and Section 8 participants into their Family Self-Sufficiency program (FSS). This program helps families further their education and training goals together with seeking higher paying jobs and/or stabilizing their part-time employment to full time. This program encourages the upward mobility while not sacrificing the higher paying jobs to increased rent obligations with an escrow of said increases to an account that is awarded to the enrollee upon graduating from the FFS program. Currently there are thirty-six (36) Public Housing and forty-two (42) Section 8 families participating in the program.

The City of Mission and Mission Housing Authority strives to create opportunities for participating families to achieve the dream of homeownership. The City of Mission is enthusiastic about their plans to develop a Section 8 Homeownership plan that will allow qualified Section 8 participants to utilize their



section 8 voucher assistance toward the payment of a home mortgage. The HUD program allows qualifying families to receive their Housing Assistance Payment (HAP) toward the mortgage depending on their situation for up to fifteen-years and if disabled or elderly for up to thirty-years. This coupled with the FSS program will encourage families to use their escrow funds for down payment and purchase a home. While there is no such program available for Public Housing FSS participants, they encourage these families to seek homeownership counseling and also use their escrow funds toward homeownership. This past year, two (2) families were able to use such funds and became home owners and successfully left the subsidized program.

The City of Mission Mayor appoints members to the Mission Housing Authority board of commissioners which is composed of 1 resident. Mission Housing Authority also has Resident Advisory Boards composed of five resident members who maintain close oversight of Capital Fund projects and other general policy making activities that are crucial to the agency's success. One additional committee assists in the management and oversight of three developments. The members participate in the overall management and ensure security and beautification in each of the properties.

The City of Mission Executive Department and CD Department provide referrals to those seeking assistance to address their housing needs. The City of Mission in conjunction with the Mission Housing Authority strives to involve residents in community events. Back to School, Neighborhood Block Parties (crime awareness), etc., are implemented to encourage participation, management, and involvement with homeownership programs. After the announcement of the Coronavirus pandemic most events were cancelled. However, the City recently scheduled events for its residents which have been very successful. The City of Mission and the Mission Housing Authority anticipates staff will obtain Housing Counseling Certification to provide homeownership counseling to its residents. Currently, both entities have partnered with the Affordable Homes of South Texas, Inc. to provide educational training, financial management and do it yourself programs for Mission residents. These efforts empower the residents who are able to move on to homeownership and have the skills necessary to maintain their home. Due to the Coronavirus pandemic minimal classes were offered.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The City of Mission Housing Authority is designated as a High Performing PHA. The City of Mission is very proud of their outstanding performance and will continue to support the administration of the Housing Authority and providing technical assistance if necessary.

**Discussion**

The Mission Housing Authority continues to provide subsidized rental housing for low-income individuals. The City of Mission has continued to support the Mission Housing Authority residents.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Mission has initiated a support service program through the Mission Food Pantry. The City also allocates CDBG funds to agencies that provide services to persons with special needs. The CD Department conjointly with appropriate agencies will continue to address and assist the needs of the homeless residents, as well as aid moving homeless from transitional to permanent housing and provide referrals for special needs they may have. The CD Department will continue coordination efforts solicited during the consultation process with the appropriate agencies to identify the needs and how to address and assist the homeless population and those with special needs.

With the Emergency Solutions Grant (ESG), Hidalgo County Urban County Program and City of McAllen provide a variety of services, activities, and support to individuals with special needs that require affordable housing, and supportive services. They also provide financial support to multiple service agencies that deliver these services to homeless and special needs populations.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Mission is not an ESG recipient. The UCP anticipates receiving \$659,304 through the ESG program for 2022 and allocated funds to local non-profit organizations: Women Together, The Salvation Army and Catholic Charities to provide services to this population.

The City of Mission CD Department will continue to cooperate with appropriate agencies that extend and address the needs transitioning homeless, in particular, unsheltered individuals into permanent housing. The agencies listed will be the primary source to assist unsheltered individuals. The City has initiated a support services program for homeless individuals and for those at risk of becoming homeless through the Mission Food Pantry as a primary provider of these services.

The Mission Housing Authority has been awarded thirty (30) Emergency Housing Vouchers to assist with families who are homeless, becoming homeless and/or may be fleeing domestic violence. These vouchers will assist families, equally to the standard section 8 voucher program, with rental assistance and includes a facet to help them locate their rental unit of choice by subsidizing the administration of the program and provide funds to assist with travel and mobility needs of the family in their search. In addition, the program will allow the use of special set aside funds to purchase some home furnishings (i.e.; furniture and cookware) and assist with deposit and utility connection fees. While the program has a limitation of eighteen-months of assistance, the housing authority will be making changes to its Section 8 Administrative Plan to permit these expiring vouchers to be replaced with standard Section 8

Voucher to prevent a termination or displacement of families.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Due to COVID-19 Coronavirus pandemic, the City of Mission, Hidalgo County Urban County program as well as other entitlement cities agreed to participate and conduct the point in time survey on January 27, 2022 for the Texas Homeless Network. THN provided the training materials (Counting Us App) and all the partners conducted the sheltered/unsheltered surveys in their respective areas. The results of the 2022 PIT for Hidalgo County are 448 (Sheltered -53, Unsheltered -395). Although the City of Mission does not have any shelter or temporary housing, we will continue to serve as a referral service to agencies that provide this service. The City of Mission will continue to work with the appropriate agencies to address emergency shelter and transitional housing needs of homeless persons with moving them into permanent housing.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City of Mission in partnership with Mission Housing Authority and Mission Food Pantry will continue to address and assist homeless persons (focusing on: chronically homeless individuals/families, families with children, and unaccompanied youth) make the transition to permanent housing with the intention of preventing a relapse into homelessness.

Through consultations, the CD Department has prioritized the needs and resources to provide services to the eligible low-income families of the city. Increased communication and coordination between the Mission Food Pantry and Social Support providers, private/governmental health, mental health and service agencies have afforded opportunities for obtaining support services such as food, clothing, shelter, employment, and medical assistance for homeless persons, etc. To date, 9,910 households with approximately 28,725 family members have been assisted. Approximately 164,695 items have been distributed to Mission residents. Of those assisted, 3 were identified as veterans and 68 individuals were homeless.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,**

**employment, education, or youth needs.**

The City of Mission in unison with appropriate agencies continue to address and assist with the needs of low income individuals and families to avoid homeless status (focusing on: extremely low income individuals and families, discharged individuals from publicly funded institutions/systems of care; Public/private assistance housing addressing: housing, social services, employment, education, or youth needs) and transitioning them to permanent housing. Through consultations, the CD Department has prioritized the needs and resources to provide services to the eligible low-income families of the city. Increased communication and coordination between the Mission Food Pantry and Social Support providers, private/governmental health, mental health and service agencies have afforded opportunities for obtaining support services such as food, clothing, shelter, employment, and medical assistance for individuals being released from institutions. To date, 9,910 households with approximately 28,725 family members have been assisted. Approximately 164,695 items have been distributed to Mission residents. Of those assisted, 3 were identified as veterans and 68 individuals were homeless. A total of 15 persons released from correction programs and/or institutions have been assisted.

**Discussion**

The City of Mission will provide funding to several agencies during the next fiscal year to address homeless and those at risk of becoming homeless, as well as special needs activities. Mission Food Pantry and Social Support providers will continue to assist when able and provide referrals.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The City of Mission does not believe that local building regulations, development fees, subdividing fees, and environmental assessments constitute barriers to fair and affordable housing. The majority of these regulations or policies cannot be considered excessive, exclusionary, discriminatory, or duplicitous. It is not unreasonable for the City of Mission to charge fees for development, especially pertaining to land preparation costs.

The current Five-Year CPS (2018-2022) was a result of an extensive needs assessment and community outreach process and included the development of the AFFH which has transformed into the Analysis of Impediments (AI) for the Hidalgo County Urban County Program and entitlement communities. The AI will be continuously updated and will be used to promote Fair Housing.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City of Mission typically seeks other funding to address the limited areas that have been identified as potential barriers. On November 26, 2018, the Mayor and City Council adopted Ordinance #4736 establishing the Affordable Housing Permit Waiver Program which authorizes the waiver of City building permit fees and water meter costs for eligible Non-profit agencies who are in good standing, their purpose is to improve substandard housing and must implement guidelines in compliance with HUD requirements. The City of Mission typically seeks other funding to address the limited areas that have been identified as potential barriers. The City of Mission will be supportive of any qualified Community Based Development Organizations (CBDO), Housing Authority of the City of Mission and Community Housing Development Organizations (CHDO) partners.

In order to continue to promote homeownership programs within the City of Mission, the City, in conjunction, with AHSTI held the second New Neighbor fair. This fair is targeted at first time home buyers and feature vendors from various home buying industries such as mortgage lenders, builders, realtors, insurance companies and more. The first-year event, in 2021, held at Mission Event Center, included 21 vendors with a little over 50 attendees. The 2022 event included 22 vendors and 350 attendees during the month of April to tie in with National Fair Housing Month, CDBG week, and the Mission Round Up. The City of Mission Round Up consisted of several dignitaries, various public service agencies, businesses, City departments providing the community information and entertainment, car

show, and was well attended.

**Discussion:**

The CD Department will continue to work closely with the Planning Department to provide technical assistance to implement the Analysis of Impediments (AI). The CD Department will continue to work with non-profit organizations to promote affordable housing without barriers.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

As a fast-growing area, the City of Mission must balance a diverse array of housing and community development issues. Needs present in the City of Mission far outweigh the amount of federal, state, and local government funding available to address the issues. The City Departments leverage other city projects through the general funds, bond investments, state and federal grant funding and non-profit organizations are encouraged to leverage HUD funds with other resources.

### **Actions planned to address obstacles to meeting underserved needs**

- The City of Mission is one of the fastest growing regions in the country, and its population growth threatens to outstrip the existing capacity of local housing and community development organizations. With ongoing cutbacks to public services, individuals and families will be hard pressed to meet their needs for affordable housing and other community development assistance.
- According to the Census 2016-2020 American Community Survey 5 Year Estimate, the City of Mission has a higher number of households living in poverty than the rest of the State and Nation. Approximately 19.5% of households in Mission are living below the poverty line, compared with 13.4% statewide, and 11.4% nationally.
- As a result of the region's lower income levels, few extremely low- and low-income residents can afford a median priced home, or the rent for a market-rate two-bedroom apartment. According to the National Low-Income Housing Coalition Out of Reach 2021 Report, a family earning 30% of the median income could only afford to pay \$339 a month for an apartment.
- The McAllen-Edinburg-Mission Metropolitan Statistical Area (MSA) average unemployment rate was 6.9% as of May, 2022. Much of the region has experienced a decrease of 2.3% of unemployment from May, 2021 (Unemployment Rate 9.2%). All though there had been a decrease in the Coronavirus pandemic and new variants; since June, 2022 the Coronavirus pandemic is beginning to increase once again causing a negative economic impact.
- According to the July 1, 2021 Census assessment (2016-2020), approximately 74.1% of residents in the Mission area have graduated from high school, compared to 84.4% statewide and 88.5% nationwide. Approximately 27.0% graduated from college with bachelors and masters degrees, compared to 30.7% statewide and 32.9% nationwide.
- City of Mission has lower broadband internet subscriptions of 82.8% compared to the statewide average of 85.1% and nationwide 85.2%. Houses with computers in the City of Mission average 91.6% compared to statewide average of 92.7% and nationwide 91.9%. The City has 150 viable free hotspots to its residents which can be picked up at the local Library including free wi-fi service at the CEED building and the newly constructed Mission Event Center.

To overcome these obstacles, the City of Mission partners with public service agencies that address the

underserved and continues to fund projects, which we address as High priority, that provide substantial benefit to most people. The City of Mission allocated funding to nine non-profit public agencies who provide services with very limited funding. Although we encourage them to leverage with other programs, private and/or public sectors, many face limited to no funds from the private/public sector. The following agencies utilize CDBG funding to assist the underserved needs of Mission residents:

- Amigos Del Valle, Inc.
- Area Agency on Aging
- Easter Seals Rio Grande Valley
- CAMP University
- HOPE Medical Services
- Comport House
- Children's Advocacy Center
- Casa of Hidalgo County, Inc.
- Silver Ribbon

### **Actions planned to foster and maintain affordable housing**

The City of Mission will continue to administer the city's Housing Assistance Program to ensure that the highest quantity possible of families will be afforded this opportunity. For 2022, the city expects to assist eight families with rehabilitation/reconstruction assistance and continues to administer the rent/mortgage/utility assistance program. The Speedy Trails Subdivision, located in the northwest part of town, will be a 20 acre tract to be developed resulting in approximately 110 single family home sites. Complications related to acquiring additional adjacent properties and negotiations with a local irrigation district related to a line running diagonally across the property has delayed the start of infrastructure work. Having already invested \$1.4 million into the development, Affordable Homes of South Texas is anxious to get started. Preliminary plat submissions will be submitted to the City before the end of August and it is hoped that infrastructure work will begin before the end of the calendar year with lots available to build on in early summer 2022. It is anticipated that they will build brick veneer 3 bedroom 2 bath 1 car garage that are energy star and green built certified homes starting at \$100,000. Currently 33 families are working with AHSTI counselors in anticipation of moving into a new safe, decent and affordable home.

In order to promote homeownership programs within the city of Mission, the City, in conjunction, with AHSTI held the first New Neighbor fair. This fair is targeted at home buyers and feature vendors from various home buying industries such as mortgage lenders, builders, realtors, insurance companies and more. The first-year event, held at Mission Event Center, included 21 vendors with a little over 50 attendees. Plans to continue the event in 2022 have already begun and plan for the event to be held in



April to tie in with National Fair Housing Month, CDBG week, and the Mission Round Up.

Affordable Homes of South Texas, Inc. (AHSTI) has implemented the Tenant-Based Rental Assistance and Mortgage Assistance (TBRA & MA) Program to prevent homelessness for income-eligible households at or below 80% of Area Median Income (AMI) affected by COVID-19. The intended goal of this program is to stabilize housing for low-to-moderate income renters and homeowners within the City of Mission by providing rental or mortgage assistance paid directly to landlords on behalf of the tenants for up to six months of an eligible household's rent or mortgage, including rental or mortgage arrears, with at least one of those months covering a month of future rent or mortgage payment. The amount of assistance per applicant or household is dependent on the Fair Market Rents, the family composition, and the annual income for all household members. The goal of the program is to assist 33 households. Final forms and documents were just completed and launch has occurred.

Additionally, the Salvation Army, Catholic Charities, Community Service Agency continue to administer their rental programs.

### **Actions planned to reduce lead-based paint hazards**

In recognition of the dangers posed by lead-based paint, the City of Mission tests homes that were constructed prior to January 1, 1978 for the presence of lead. The specific homes tested are those that are under consideration for housing rehabilitation assistance under the city's Housing Assistance Program that is funded by the CDBG program. The appropriate abatement or interim control methods are employed if lead is detected in the home. The city will model its Lead Based Paint Policy after the guidance issued in my EPA and HUD. This policy will be included as part of the Standard Operating Procedures for the housing rehabilitation program in an effort to comply with the Lead Based Paint Requirements - HUD Lead Safe Housing Rule 24 CFR Part 35, Subpart J Rehabilitation Section 35.900.

In summary of the policy, the following are the levels of intervention and action:

- Rehabilitation activities less than \$5,000 - Safe work practices and work site clearance
- Rehabilitation activities between \$5,000 and \$25,000 - Risk assessment and interim controls
- Rehabilitation activities over \$25,000 - Risk Assessment and abatement

Any contactor/subcontractor attempting to work on federally funded projects in which lead-based paint is a concern is subject to compliance with the regulation.

In addition, the CDBG-funded activities, the city provides local funds to continue to address substandard housing, including lead-based paint concerns. These funds are used to promote rehabilitation or reconstruction services, revitalize older (Pre-1978) neighborhoods as well as provide the means to distribute literature including information on the prevention of lead-based paint poisoning. The CDBG staff maintains up to data on the HUD Lead Base requirement by continuously participating on Lead

Base trainings provided by HUD.

### **Actions planned to reduce the number of poverty-level families**

The City of Mission will continue to provide opportunities to non-profit organizations, which may provide a direct resource to poverty-level families to assist them in prevailing over poverty.

The city's Anti-Poverty Strategy focuses on the most vulnerable populations segments: extremely low-income households (income 0-30% of the median family income); individuals and families living in public or assisted housing; and homeless individuals and families. Extremely low-income households are more frequently threatened with homelessness. Persons living in public or assisted housing are more dependent upon public subsidies to maintain their residences and may have added security in retaining their housing should a setback occur. These segments of the population have the highest incidence of poverty and possess limited economic enrichment opportunities.

The most prominent agencies in assisting extremely low- and low-income individuals/families find housing and/or supportive services (where applicable, how CDBG funds will be utilized during FY 2022-2023 to help reduce the number of poverty-level families is noted):

- Affordable Homes of South Texas, Inc – provides an array of affordable housing services to low-income families
- Amigos Del Valle, Inc - provide nutrition for homebound elderly persons and activities for elderly at the Senior Center
- Boys and Girls Club of Mission (USDA Nutritional Program/After school Care)
- Catholic Charities of the RGV - provide homeless prevention activities
- Community Action Program
- Hidalgo County – Community Service Agency
- LRGVDC - Area Agency on Aging - provide medicine assistance for the elderly
- Mission Economic Development Corporation-provides various educational and economic programs for residents and businesses
- Mission Food Pantry - provide food at fixed intervals to assuage hunger for residents
- Mission I.S.D. – Free Lunch Program
- Mission Housing Authority - provides Section 8 and low rent programs to elderly and low-income families
- Silver Ribbon Community Partners - provides case management of Adult Protective Service clients as well as homeless prevention activities
- Texas Rural Legal Aid - provides legal assistance
- The Salvation Army - provides clothing, job training, transportation and homeless prevention

activities

- HOPE Medical Services- provides medical services to uninsured and/or low-income residents
- CAMP University- provides day habilitation of life skills for adults with special needs
- Access Esperanza Clinics Inc.- provides medical services to uninsured and/or low-income residents

### **Actions planned to develop institutional structure**

Institutional structure is in place. The City of Mission Community Development (CD) Department has administered the CDBG program funds for 38 years. The CD Department works with a variety of organizations involved in the assistance of the homeless, non-homeless special needs, delivery of housing, and community development activities. Many of the public agencies and community organizations were consulted during the development of the Five-Year Consolidated Plan and Strategy 2018-2022 and Annual Action Plan 2018-19 and continue through the present.

Institutional structure is in place with the City of Mission being a municipal government. The Mayor and Council members form the legislative body. The City of Mission Community Development (CD) Department is responsible for oversight of community development funds provided by the U.S. Department of Housing and Urban Development (HUD). The CD Department administers the Housing Assistance Program and works with social service agencies/city departments involved in the delivery of housing, homeless, non-homeless special needs and community development activities.

To further strengthen the institutional structure, the City of Mission continues the collaborative approach to develop a shared vision for housing and community development activities for the Rio Grande Valley area. Commitment and coordination among different levels of local government, community organization, and the public has been essential and has resulted in a broad-based approach to putting HUD funds to work throughout Hidalgo County.

The Citizens Advisory Committee serves, reviews, requests and recommend HUD funds to social service agencies and City department projects. The citizen's advisory committee holds several public hearings, conducts site visits with the agencies and attends Housing Assistance Program Welcome Home Events. The processes will continue while the city continues to use CDBG funds.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Mission will continue to enhance coordination between public and private housing as well as social services agencies to address and identify high priority goals and needs. The City of Mission will continue to coordinate with public and private housing in addition to social services agencies to provide

the much-needed services in this area. To further strengthen the institutional structure, the city continues the collaborative approach to develop a shared vision for housing and community development activities for the Rio Grande Valley. Commitment and coordination among different levels of government, community organization, and the public have been essential and has resulted in a broad-based approach to putting HUD funds to work through the Rio Grande Valley.

**Discussion:**

The City Departments leverage other city projects through the general funds, bond investments, state and federal grant funding and encourage non-profit organizations to leverage HUD funds with other resources.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction:

The City of Mission Community Development (CD) Department is anticipating Community Development Block Grant Program entitlement resources in the amount of \$1,002,485 for the next fiscal year (October 1, 2022 - September 30, 2023) to address obstacles to meet underserved needs, foster decent housing, and enhance communication between housing and social service agencies. This is year five of the Five Year Consolidated Plan 2018-2022.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table which total \$1,002,485 for FY 2022-23. It is not anticipated that the City of Mission will receive any program funds from any of the projects to be completed.

The City of Mission recently processed a substantial amendment to fiscal year 2019-2020 to reallocate funds to agencies that are spending the CDBG CV funding to prepare, prevent, and respond to the coronavirus pandemic.

As indicated above, no program income is expected to be received during this Program Year. There are no program income amounts that were not included in the prior Annual Action Plan and no program income was previously generated under a lump sum drawdown agreement for which new agreement will be executed during this Program Year. Therefore, all amounts indicated are zero.

## Attachments

# Summary of Citizens Comments



### SUMMARY OF CITIZEN COMMENTS

A Public notice was published in the "Progress Times," as well as being posted on the City's website in order to encourage public participation. The public notice advised potential attendees that special accommodations would be made for persons with disabilities and non-English speakers if given proper advance notification.

- "Progress Times," 2/25/2022 NOFA
- "Progress Times," 6/10/2022 PROPOSED AAP DRAFT
- "Progress Times," 7/29/2022 FINAL AAP

Notices were also posted and distributed at the following community locations:

- Mission City Website
- Mission City Hall

Note: Continued to post notices at the Mission City Website and Mission City Hall due to the coronavirus pandemic COVID-19.

The City of Mission Community Development Department conducted a public hearing to inform the public and interested agencies on the Annual Action Plan 2022-2023 on June 10, 2022 at Mission Council Chambers, 1201 E. 8th, Mission, TX 78572 and by Teleconference/Hybrid. Notices posted as follows:

- Mission City Hall
- Community Development Department Office
- Mission City Website

Summarized below are comments received during the public hearings provided:

The jurisdiction accepted comments and addressed areas of concern; however, with limited resources, not all comments/projects can be funded. Although no citizen comments were received during the comment period, the Citizens Advisory Committee recognized the continued need for housing, drainage improvements, and street lighting. In regards to housing, members voiced their concerns for decreasing the number of units to be built due to increases in cost of construction materials and labor. Adjustments were made to funding for public service agencies, due to the decrease in the CDBG funding 2022.

# Affidavit/ Public Hearing Notices

Savy Publishing, LLC dba PROGRESS TIMES  
 PO Box 399  
 Mission TX 78573  
 956-585-4893

## Invoice

Date	Invoice #
7/29/2022	4870

Bill To
City of Mission - Community Development 1201 E. 8th Street Mission, TX 78572

*Please make sure that we have your BILLING EMAIL so that we can email your invoices to you. Thank you.*

Due Date	Account #
8/19/2022	DR2179

Description	Date Published	Amount
4 col. x 10.75 inch legal ad (Public Notice - Final Annual Action Plan)	7/29/2022	462.25
DATE: <u>08.02.22</u> DEPT.: <u>CD36</u> APPROVED: <u>[Signature]</u> DEPT. HEAD ACCT. # <u>#472-#231 13</u> <u>#472-#231 12</u>		

We appreciate your loyalty, thank you. **Total** \$462.25

**PLEASE MAKE CHECKS PAYABLE TO PROGRESS TIMES AND MAIL TO PO BOX 399** **Payments/Credits** \$0.00

**Balance Due** \$462.25

If payment is not received within 21 days, a late payment fee of \$30 will be applied to each late invoice. Finance charges will also be applied in the following billing cycle.  
 To avoid additional FINANCE CHARGES, pay the ending balance within 21 days of billing date. Finance Charge is computed by a "Periodic Rate" of 1 1/2% per month on all balances, which is an annual percentage rate of 18% computed on the basis of the previous outstanding balances. Minimum charge is 75 cents.

## ORDNANCE NO. 5201

ORDERED BY THE  
COURT OF THE CITY  
OF DALLAS, TEXAS GRANTING  
CONDITIONAL USE PERMIT  
FOR THE BUILDING - 8000  
AT 2200 E. INSPIRATION  
AND LOT 1, BOWEN ESTATE  
0-0000000

A comparison with the U.S. Department of Housing and Urban Development's Community Development Block Grant Program on July 1, 1999, the City of Western Mayor and Council approved the following: Action Plan 2000-2001 for the Thirty-Ninth Year CDBG Rental and Program. The City of Western will submit its Third Annual Action Plan FY 2000-2001 to the U.S. Department of Housing and Urban Development, Department San Antonio Field Office on or before August 26, 2000.

2322 GDS Allocation STAFF 495

[illegible][illegible]

THE UNKNOWN HEIRS OF ESTATE OF JOSE G. GONZALEZ, DECEASED  
On the 12th day of July, 2022, CLARISSA RIVERA and an application for LETTER  
OF ADMINISTRATION AND TO DETERMINE HEIRSHIP in a proceeding styled  
In Estate Of JOSE G. GONZALEZ, DECEASED, and naming Probate Court  
Numbered 12022-00104 in the Superior Court of United Counties, Texas.

The GAO only has the right to ask for LETTERS OF ADMINISTRATION AND TO DETERMINE MEMBERSHIP and CANNOT control the membership of the organization from the day it is chartered or published in the State Courtbooks in California, Texas.

Applicants should not be misled by the GAO's misleading information that the law authorizes it to carry out a right within control of members to the GAO such as LETTERS OF ADMINISTRATION AND TO DETERMINE MEMBERSHIP, also the right to oppose or control it. Such misleading information is provided by the GAO in the County Clerk of Kings County, Texas, in California, Texas.

The officer serving this notice shall, in compliance with the law, serve it on each of the 10000000 members of general dividend units that the user/holder is possessing, for as long as the law (10) requires, for the 10000000 members, creation of the day of publication and the date of publication of the notice in the official gazette.

Printed within 90 days after the date of KSJ0100, it shall remain unaltered.

ISSUED UNDER MY HAND AND THE SEAL OF SAID COURT OF CRIME  
Corpus Christi, Texas, this 27th day of July, 1933.

U.S. DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION  
Washington, D.C. 20535  
Date: 10/10/68  
To: SAC, NEW YORK  
From: SAC, NEW YORK  
Subject: [illegible]  
Re: [illegible]

100-443887-1

## tion Plan

2

# Progress times

www.ptgty.com

1217 N. Conway • P.O. Box 399 • Mission, Texas 78572  
(956) 585-4893 - Fax (956) 585-2304  
Email: info@progresstimes.net

## TO: CITY OF MISSION- CDBG

DATE		CHARGE
06/10/2022	8 Col X 8.75" = 70.00" @\$10.75	(Public Notice- Annual Action Plan 2019-2020) \$752.50
06/10/2022	4 Col X 9.25" = 37.00" @\$10.75	(Public Notice- Proposed Annual Action Plan 2022-2023) \$397.75
TOTAL:		\$1,150.25

This is to certify that the above attached Legal Notice(s) appeared in the PROGRESS TIMES on dates shown above.

*Denise Rendon*

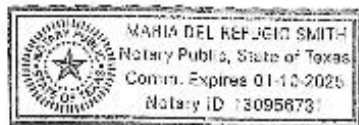
Denise Rendon, Progress Times Publisher

## SINGLE ACKNOWLEDGEMENT

### THE STATE OF TEXAS COUNTY OF HIDALGO

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same for purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 27th day of June A.D. 2022



*Maria Smith*

Notary Public in and for Hidalgo County, Texas



# Progress times

www.ptrgv.com

1217 N. Conway • P.O. Box 399 • Mission, Texas 78572  
(956) 585-4893 - Fax (956) 585-2304  
Email: info@progresstimes.net

## TO: CITY OF MISSION- CDBG

DATE		CHARGE
02/25/2022	4 Col X 5.00"= 20.00" @\$10.75 (Public Notice- Funding Availability-English)	\$215.00
02/25/2022	4 Col X 5.00"= 20.00" @\$10.75 (Public Notice- Funding Availability-Spanish)	\$215.00
TOTAL:		\$430.00

This is to certify that the above attached Legal Notice(s) appeared in the PROGRESS TIMES on dates shown above.

*Denise Rendon*

Denise Rendon, Progress Times Publisher

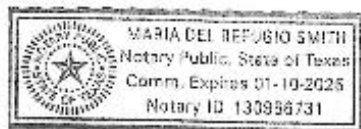
## SINGLE ACKNOWLEDGEMENT

### THE STATE OF TEXAS

### COUNTY OF HIDALGO

BEFORE ME, the undersigned, a Notary Public in and for said County and State, on this day personally appeared known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same for purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, this the 28th day of February A.D. 2022



*Maria Smith*

Notary Public in and for Hidalgo County, Texas







## SF 424/ Certifications

Norie Gonzalez Garza, Mayor  
Jessica Ortega, Councilwoman  
Abiel Flores, Councilman

Ruben Plata, Mayor Pro-Tem  
Alberto Vela, Councilman  
Randy Perez, City Manager



August 10, 2022

Ms. Valerie Reed-Sweed, CPD Program Manager  
U.S. Department of Housing & Urban Development  
H.F. Garcia Federal Bldg/ U.S. Courthouse  
615 E. Houston Street, Suite 347  
San Antonio, Texas 78205

ATTN: Ms. Nancy Sanchez, Senior CPD Representative

**RE: ANNUAL ACTION PLAN FISCAL YEAR 2022-23**

Dear Ms. Reed-Sweed:

Enclosed for your review and further processing is the City of Mission's Form 424, 424D and the required certifications for the above referenced.

If you should have any questions or require additional information, please feel free to call Jo Anne Longoria, Community Development Director at (956) 580-8670 or me at (956) 580-8723.

Sincerely,

A handwritten signature in blue ink, appearing to read "Randy Perez".

Randy Perez  
City Manager

cc: Nancy Sanchez, Senior CPD Representative

1201 E. 6th St. • Mission, Texas 78572 • [www.missiontexas.us](http://www.missiontexas.us)

Application for Federal Assistance SF-424		
<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		
<b>* If Revision, select appropriate letter(s):</b> <input type="text"/> <b>* Other (Specify):</b> <input type="text"/>		
<b>* 3. Date Received:</b> 08/10/2022		<b>4. Applicant Identifier:</b> <input type="text"/>
<b>5a. Federal Entity Identifier:</b> <input type="text"/>		<b>5b. Federal Award Identifier:</b> <input type="text"/>
<b>State Use Only:</b>		
<b>6. Date Received by State:</b> <input type="text"/>		<b>7. State Application Identifier:</b> <input type="text"/>
<b>8. APPLICANT INFORMATION:</b>		
<b>* a. Legal Name:</b> City of Mission		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 74-6001738		<b>* c. UEI:</b> N5ELUNS44TE1
<b>d. Address:</b>		
<b>* Street1:</b> 1201 E. 8th Street		
<b>Street2:</b> <input type="text"/>		
<b>* City:</b> Mission		
<b>County/Parish:</b> <input type="text"/>		
<b>* State:</b> TX: Texas		
<b>Province:</b> <input type="text"/>		
<b>* Country:</b> USA: UNITED STATES		
<b>* Zip / Postal Code:</b> 78572-5812		
<b>e. Organizational Unit:</b>		
<b>Department Name:</b> Community Development		<b>Division Name:</b> <input type="text"/>
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
<b>Prefix:</b>	<input type="text"/>	<b>* First Name:</b> Jo Anne
<b>Middle Name:</b>	<input type="text"/>	
<b>* Last Name:</b>	Longoria	
<b>Suffix:</b>	<input type="text"/>	
<b>Title:</b> Community Development Director		
<b>Organizational Affiliation:</b> City of Mission		
<b>* Telephone Number:</b> (956) 580-8670		<b>Fax Number:</b> (956) 580-8675
<b>* Email:</b> jlongoria@missiontexas.us		

<b>Application for Federal Assistance SF-424</b>		
<b>* 9. Type of Applicant 1: Select Applicant Type:</b> <input type="text" value="City or Township Government"/>		
<b>Type of Applicant 2: Select Applicant Type:</b> <input type="text"/>		
<b>Type of Applicant 3: Select Applicant Type:</b> <input type="text"/>		
<b>* Other (specify):</b> <input type="text"/>		
<b>* 10. Name of Federal Agency:</b> <input type="text" value="U.S. Department of Housing and Urban Grant Program"/>		
<b>11. Catalog of Federal Domestic Assistance Number:</b> <input type="text" value="14-218"/>		
<b>CFDA Title:</b> <input type="text"/>		
<b>* 12. Funding Opportunity Number:</b> <input type="text" value="B-02-W-48-0511"/>		
<b>* Title:</b> <input type="text" value="CDBG- Community Development Block Grant Program"/>		
<b>13. Competition Identification Number:</b> <input type="text"/>		
<b>Title:</b> <input type="text"/>		
<b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b> <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>		
<b>* 15. Descriptive Title of Applicant's Project:</b> <input type="text" value="CDBG- Community Development Block Grant Program"/>		
<b>Attach supporting documents as specified in agency instructions.</b> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>		

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: 20	* b. Program/Project 20
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date: 10/01/2022	* b. End Date: 03/31/2023
18. Estimated Funding (\$):	
* a. Federal	1,002,105.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	1,002,105.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix:	* First Name: Randy
Middle Name:	
* Last Name: Perez	
Suffix:	
* Title: City Manager	
* Telephone Number: (955) 580-6724	Fax Number:
* Email: mperez@mississippioas.us	
* Signature of Authorized Representative:	* Date Signed: 05/10/2022

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4340-0039  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4725-4753) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Reproduction


Standard Form 424D (Rev. 7-97)  
Prescribed by OMB Circular A-102



11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11736; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of

Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11693 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Mission	05/10/2021

SF-424D (Rev. 7-87) Back

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons with AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.

  
Signature of Authorized Official

08/10/2022  
Date

City Manager  
Title



### Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2022-2023 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

08/10/2022  
\_\_\_\_\_  
Date

City Manager  
\_\_\_\_\_  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

  
\_\_\_\_\_  
Signature of Authorized Official

08/10/2022  
\_\_\_\_\_  
Date

City Manager  
\_\_\_\_\_  
Title

### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

\_\_\_\_\_  
DNA  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** — The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

\_\_\_\_\_  
DNA

Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

### **Housing Opportunities for Persons With AIDS Certifications**

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

\_\_\_\_\_  
DNA  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.