



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Jessica Ortega, Councilwoman
Ruben D. Plata, Mayor Pro-Tem
Abiel Flores, Councilman
Alberto Vela, Councilman
Gus Martinez, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ALSO PRESENT:

Noel Salinas
Irma Flores Lopez
Flora Flores
Armando O'cana
Monica Gonzalez
Judy Vega
Ma. Esther Salinas
Jim & Beth Barnes
Brenda Enriquez
Luis Garcia
Danielle Valdez
Susana Manzanares
Hilda Flores
Nydia Alonzo
Victor H. Alonzo
V.H. Alonzo, II
Zoreida Lopez
Benito Campos

STAFF PRESENT:

Joel Chapa, Police Officer
Humberto Garcia, Media Dept.
Claudia Barajas, IT Dept.

ABSENT:

STAFF PRESENT:

Nellie Hernandez, Asst. City Secretary
David Flores, Asst. City Manager
Aida Lerma, Asst. City Manager
Juan Pablo Terrazas, Asst. City Manager
Esther Pena, Deputy City Attorney
Michael Elizalde, Grants Administrator
Susie De Luna, Planning Director
Alex Hernandez, Asst. Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management Director
Peter Geddes, Procurement Director
Joe Enriquez, Utilities Manager
Roxanne Lerma, Public Information Director
Charlie Longoria, Media Relations
Abram Ramirez, IT Director
Abel Bocanegra, P.E., City Engineer
Brad Bentsen, Parks & Recreation Director
Jesse Lerma, Civil Service Director
Cesar Torres, Chief of Police
Gilbert Sanchez, Fire Chief
Rene Alvarez, Asst. Fire Chief
Frank Cavazos, Deputy Fire Chief
Joanne Longoria, CDBG Director
Mayra Rocha, Speer Memorial Library Director
Cynthia Lopez, Museum Director
Adela Ortega, Mission Food Pantry Director
Mario Flores, Golf Director
Rick Venecia, Boys & Girls Club Director
Angel Ramos, Veteran's Cemetery Director
Roel Mendiola, Sanitation Dept. Director
J.C. Avila, Fleet Director

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:30 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

City Manager Randy Perez led the Invocation and Pledge of Allegiance.

DISCLOSURE OF CONFLICT OF INTEREST

None

PRESENTATIONS

1. Cheer Strike Team Recognition

Aida Lerma, Asst. City Manager introduced the founder of Cheer and Strike Danielle Vasquez and the 2021 Cheer Strike All Star Team Medusa, who recently placed first at the D2 Summit hosted by Varsity competition held at Walt Disney World.

2. Presentation of Parks & Recreation TAAF Athletes

Parks and Recreation Director Brad Bentsen presented the athletes who received medals at the TAAF games in Track and Field, Swimming and Tennis.

3. Report from the Greater Mission Chamber of Commerce

Brenda Enriquez, Mission Chamber of Commerce CEO reported on chamber events that had taken place and would be taking place to include the Buenas Tardes luncheon to be held on Wednesday, August 10, 2022 at the Mission Event Center, Business Development Trainings in Spanish, Members Mixers and the Annual Members Awards.

4. Departmental Reports

Councilwoman Jessica Ortega moved to approve Departmental Reports. Motion was seconded by Mayor Pro-Tem Ruben Plata and approved unanimously 5-0.

5. Citizen's Participation

Irma Flores Lopez spoke about the first National Night Out and congratulated the city on the 25th to be held this week.

Sam Bentsen spoke about the City's electioneering policy and requested for the area to be expanded. He also requested for there to be an appeal process to the city council when the Zoning Board of Adjustments denies a request.

Javier Sandoval introduced instructor Luis Garcia and students from Tiger Fury Kajukenbo Self Defense Institute who received medals at the 2022 World Championship Open Martial Arts Tournament & Seminar. Gabriela Rivera received two double gold medals, Fernanda Villegas received one gold metal and Joshua Villarreal received 3 gold medals.

PUBLIC HEARING

6. Public Hearing on FY 2022-2023 Preliminary Budget

The City's preliminary budget for FY 2022-2023 was presented on July 25, 2022 and had been made available to the public for review at the City Secretary's office and on the City's website as required.

This was the opportunity for citizens to speak on the preliminary budget.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

No action was taken as this was for Public Hearing only.

PLANNING & ZONING RECOMMENDATIONS

7. Rezoning: Lots 1 & 2, Block B, Wright Addition Subdivision, (C-1) Office Building to (C-2) Neighborhood Commercial, Velma Olivarez, and Adoption of Ordinance # 5203

On July 27 2022, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located at the Northeast corner of E. 11th Street and N. Mayberry Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Alberto Vela moved to approve the rezoning and Ordinance 5203 Rezoning: Lots 1 & 2, Block B, Wright Addition Subdivision, (C-1) Office Building to (C-2) Neighborhood Commercial. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5203

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING BEING LOTS 1 & 2, BLOCK B, WRIGHT ADDITION
SUBDIVISION, FROM (C-1) OFFICE BUILDING TO (C-2) NEIGHBORHOOD
COMMERCIAL

8. Rezoning: Lots 1-50, Greenwood Mobile Home Estates, (AO-I) Agricultural Open Interim to (R-4) Mobile & Modular Home, City Initiated, and Adoption of Ordinance # 5204

On July 27 2022, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately ¼ of a mile north of W. Mile 2 Road along the west side of Los Ebanos. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilwoman Ortega moved to approve the rezoning and Ordinance 5204 Rezoning: Lots 1-50, Greenwood Mobile Home Estates, (AO-I) Agricultural Open Interim to (R-4) Mobile & Modular Home. Motion was seconded by Mayor Pro-Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5204

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING BEING LOTS 1-50, GREENWOOD MOBILE HOME ESTATES,
FROM (AO-I) AGRICULTURAL OPEN INTERIM TO (R-4) MOBILE AND MODULAR HOME

9. Conditional Use Permit: To Place a Portable Building for Office Use – VMK Materials, LLC, 3408 N. Conway Avenue, A 1.00 acre tract of land, more or less, out of the South 5 acres of Lot 30-7, West Addition to Sharyland, C-4, VMK Materials (c/o Victor Garza), and Adoption of Ordinance # 5205

On July 27, 2022 the Planning and Zoning Commission held a Public Hearing to consider this Conditional Use Permit request. The subject site was located approximately ¼ mile north of E. Mile 2 Road along the East side of Conway Avenue. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommended approval subject to: 1) 1- year approval; 2) Signing an Affidavit stating that once the new building is complete, the existing one will be removed within 30 days, 3) Compliance with Building, Fire, Parking, Landscaping and Sign Codes; 4) CUP not transferable to others; and 5) Obtain a business license for the new structure.

City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Applicant Victor Garza spoke in favor of the request and asked council if it could be approved for life of use.

Mayor Pro Tem Plata moved to approve the cup and Ordinance 5205 Conditional Use Permit: To Place a Portable Building for Office Use – VMK Materials, LLC, 3408 N. Conway Avenue, A 1.00 acre tract of land, more or less, out of the South 5 acres of Lot 30-7, West Addition to Sharyland, for life of use and to remove the 30 day requirement of the existing building and subject to Compliance with Building, Fire, Parking, Landscaping and Sign Codes; CUP not transferable to others; and Obtain a business license for the new structure. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5205

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO PLACE A PORTABLE BUILDING FOR OFFICE
USE – VMK MATERIALS, LLC AT 3408 N. CONWAY AVENUE, BEING A 1.00 ACRE TRACT
OF LAND, MORE OR LESS, OUT OF THE SOUTH 5 ACRES OF LOT 30-7, WEST ADDITION
TO SHARYLAND

10. Conditional Use Permit: To Construct a Drive-Thru Service Window – 722 E. 8th Street, Lots 11 & 12 & 20' strip adj. to Lots, Block 113, Mission Original Townsite, C-3, Noe Salinas, and Adoption of Ordinance # 5206

On July 13, 2022 the Planning and Zoning Commission held a Public Hearing to consider this Conditional Use Permit request. This subject site was located on the Southwest corner of N. Mayberry Road and E. 8th Street. There was no public opposition during the P&Z Meeting. No recommendation was given by the board.

Staff recommended denial due to lack of parking, stacking of vehicles, maneuvering of traffic flow, blockage of the alley and street. If City Council was inclined to approve the conditional use permit, the applicant would need to comply with Building, and Fire Codes, and tenant would need to apply for their own CUP permit for Drive-Thru Service Window Use.

City Manager recommended denial.

Mayor Garza asked if there were any comments for or against the request.

City Attorney Gus Martinez advised Mayor Garza that this was a reapplication.

Applicant Noe Salinas spoke in favor of the request and asked council if they could at least approve the cup request for one year.

Councilwoman Ortega moved to approve the cup and Ordinance 5206 To Construct a Drive-Thru Service Window – 722 E. 8th Street, Lots 11 & 12 & 20' strip adj. to Lots, Block 113, Mission Original Townsite, for one year and subject to comply with Building, and Fire Codes, and tenant would need to apply for their own CUP permit for Drive-Thru Service Window Use. Motion was seconded by Mayor Pro-Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5206

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO CONSTRUCT A DRIVE-THRU SERVICE WINDOW AT 722 E. 8TH STREET, LOTS 11 & 12 & 20' STRIP ADJ. TO LOTS, BLOCK 113, MISSION ORIGINAL TOWNSITE

11. Discussion and Action to Amend Mobile Food Units Ordinance, and Adoption of Ordinance # 5207

On July 27, 2022 the Planning and Zoning Commission held a Public Hearing the Discussion and Action to Amend Mobile Food Units Ordinance.

As the need arises changes need to be made to our City Ordinances. Currently, our Mobile Food Unit Ordinance stated that any mobile food unit/truck had to go through the conditional use permit process in order to be placed on a mobile food park. If the unit/truck met the criteria of approval, they were allowed a 1 year. Upon completion of the 1 year, the owner may apply for a maximum of two additional one-year permits.

As you may be aware, the CEED had an area designated as a Mobile Food Park and they had asked staff to consider amending the ordinance to exclude any city owned property from those requirements. The CEED would still be complying in renewing their own conditional use permit for the Mobile Food Park. This amendment would help expedite the process of any unit interested in a space on any city owned property. Any applicant would still need to comply with obtaining a business license which would need to meet the building, fire, and health codes. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Abiel Flores moved to approve to Amend Mobile Food Units Ordinance and Adopt Ordinance 5207. Motion was seconded by Mayor Pro-Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5207

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS AMENDING THE CITY OF MISSION CODE OF ORDINANCES SECTION 2 - APPENDIX A – ZONING SECTIONS 1.56(11), (b) AND (c) BY ADDING “THIS DOES NOT APPLY TO MOBILE FOOD UNITS APPROVED FOR USE ON CITY-OWNED PROPERTY; AND (h) DELETING “CONDITIONAL USE PERMIT” ADDING “BUSINESS LICENSE”; AND PROVIDING A CODIFICATION CLAUSE; AND PROVIDING DATE

12. Discussion and Action to Amend Carport Ordinance, and Adoption of Ordinance # 5208

On July 27, 2022 the Planning and Zoning Commission held a Public Hearing the Discussion and Action to Amend Carport Ordinance.

With the recent heat index citizens had approached the Planning Department with a permit for carports. Unfortunately, most of them cannot be approved because the material proposed was not allowed or they were not meeting the required setbacks.

The City Council held a workshop on July 18, 2022 to consider amending the carport ordinance. The topics of discussion were the carport materials and the setback requirements. The current ordinance required the following:

- 1) Meet the subdivision front setback or zoning code requirements
- 2) No carport, whether temporary or not, shall have a roof composed tarp, canvas, or other similar fabric-like material
- 3) Architectural design must be as home.

In a recent research done by staff it was discovered that the surrounding cities don't enforce the material, however they do enforce the setbacks.

After some deliberation on this matter the consensus was that the City Council was willing to consider allowing the fabric like material with a stipulation that the carport be maintained at all times but must meet the required setbacks.

There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilwoman Ortega moved to approve to Amend Carport Ordinance and Adopt Ordinance 5208. Motion was seconded by Mayor Pro-Tem Plata and approved unanimously 5-0.

ORDINANCE NO. 5208

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AMENDING APPENDIX A – ZONING, ARTICLE VIII – USE DISTRICTS AND CONDITIONAL USES OF ITS CODE OF ORDINANCES BY CHANGING SECTION 1.37-2(d), 1.371-2(d), 1.372-2(d), AND 1.38-2(h) OF ITS CODE OF ORDINANCES, AND PROVIDING A CODIFICATION CLAUSE; AND PROVIDING A PUBLICATION DATE

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

13. Approval of Minutes

Regular Meeting – July 25, 2022 and Special Meeting – August 4, 2022

14. Acknowledge Receipt of Minutes

Mission Historical Museum – July 18, 2022
Mission Economic Development Corporation – June 23, 2022
Mission Civil Service Commission – June 22, 2022
Citizen’s Advisory Committee – June 28, 2022

15. Authorization to solicit proposals for Filter Media Replacement Project for the North Water Treatment Plant

Authorization to solicit proposals to furnish all labor, materials and incidentals required to remove the existing filter media and install new dual bed filter media in twelve (12) filters at the North Water Treatment Plant.

16. Authorization to solicit bids for Holland Road street improvements

Staff was seeking authorization to solicit bids for Holland Road street improvements between Business 83 and FM 495.

17. Authorization to solicit bids for Bryan Road street and drainage improvements

Staff was seeking authorization to solicit bids for Bryan Road street and drainage improvements between Business 83 and FM 495.

18. Authorization to solicit bids for construction of drainage improvement projects

Bids would be requested for the following projects: project Elm (MI13b); project Leandro (ML05a)
South Texas Infrastructure Group had completed the design for project Elm, Hinojosa Engineering had completed the design for project Leandro.

19. Approval of Resolution # 1786 Regarding Waterline Access Agreement with Sharyland Water Supply within city ETJ for Eduardo’s #19 Subdivision

The proposed Eduardo’s #19 Subdivision was located within the service area of the Sharyland Water Supply Corporation and within the City of Mission’s ETJ.
Sharyland Water Supply Corporation had adequate-sized water lines to support fire hydrants in the area and required an agreement be entered between the Corporation, the property owner and the City of Mission before such installation was allowed.

RESOLUTION NO. 1786

A RESOLUTION OF THE CITY OF MISSION, TEXAS TO APPROVE A WATERLINE ACCESS AGREEMENT BETWEEN THE SHARYLAND WATER SUPPLY CORPORATION, AND IZAGUIRRE REAL ESTATE HOLDINGS, LLC – EDUARDO'S SUBDIVISION NO. 19

20. Approval of Memorandum of Understanding and Golf Club Storage Agreement with Sharyland Independent School District in regards to the use of the Shary Municipal Golf Course

The City of Mission and Sharyland ISD had developed a memorandum of understanding and Golf Club Storage Agreement where the parties agreed to the following:

- CITY agreed to:
 - o Provide playing range privileges and playing privileges to said High Schools for the 2021-2022 School year (August 1, 2022 to May 31, 2023 on days that the Shary Municipal Golf Course was regularly open.
 - o Provide driving range privileges to and playing privileges to each of the said Junior High Schools for the period of March 1, 2023 to May 31, 2023, on days that the Shary Municipal Golf Course was regularly open.
 - o Provide an area designated under the Shary Municipal Golf Course Clubhouse for the storage of Golf Clubs and Bags which could be secured.
- Sharyland ISD agreed to:
 - o Pay the City of Mission the sum of \$15,000.00
 - o Only school coaches would have key to access cage area

Agreement had been approved by Sharyland ISD

21. Authorization to submit a grant application to the AEP Foundation

The Parks and Recreation Department was requesting authorization for the submission of a grant application to the AEP Foundation. The Department was seeking to purchase a Smart Play Fire Station Playscape and a Communication Board for the All-Inclusive Lions Park. The total project cost was \$30,000 and required no match.

22. Authorization to approve first one-year renewal option for Security Guard Services

The City of Mission Police Department was tasked with acquiring security guard services for different City of Mission events. Security guard services were utilized by a number of city departments for different events throughout the fiscal year. Staff was seeking authorization to extend contract for the first one-year renewal option with MLG Protection Services at a 3% increase in price.

Mayor Pro-Tem Plata moved to approve consent agenda items 13 thru 22. Motion was seconded by Councilman Vela and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS**23. Preliminary Plat Approval: Bryan Pointe Subdivision Ph. II, Being a 3.72 acres net tract of land, more or less, out of Lot 18-11, West Addition to Sharyland Subdivision, R-2, Developer: LAC Enterprises, LLC, Engineer: Rio Delta Engineering**

On July 13, 2022 the Mission Planning & Zoning held a Public Hearing to consider the Preliminary Plat Approval for Bryan Pointe Subdivision Phase II. The subject site was located 655' ft. East from the intersection of E. 1st Street and Bryan Road along the south side of E. 1st Street. There was no public opposition during the Planning & Zoning meeting. The Board unanimously recommended approval.

Staff recommended approval subject to: 1) Payment of Capital Sewer Recovery Fees, & 2) Provide Water District Exclusion.

City Manager recommended approval.

Mayor Pro-Tem Plata moved to approve the Preliminary Plat Approval: Bryan Pointe Subdivision Ph. II, Being a 3.72 acres net tract of land, more or less, out of Lot 18-11, West Addition to Sharyland Subdivision, R-2, Developer: LAC Enterprises, LLC, Engineer: Rio Delta Engineering, subject to staff's recommendations. Motion was seconded by Councilman Vela and approved unanimously 5-0.

24. Board Appointment: Parks & Recreation Board

Parks & Recreation Board appoint Melissa Y. Reyna to replace Amir Elsayed who resigned term to expire 12/31/2023.

Staff and City Manager recommended approval.

Mayor Pro-Tem Plata moved to approve the Parks & Recreation Board appointment of Melissa Y. Reyna. Motion was seconded by Councilman Vela and approved unanimously 5-0.

25. Approval of Interlocal Cooperation Agreement between the County of Hidalgo and the City of Mission

On June 27, 2022 the City Council approved to participate in the Hidalgo County Public Access Wi-Fi 2020 Project. The County and City desired to enter into this agreement for a public purpose and for the benefit of the residents of County and City in that access to online learning would assist in mitigating the spread of COVID-19 with County and City constituents in classrooms and schools, protecting our children, our teachers, and all school staff and to further detail each party's duties and responsibilities. The city would provide financial assistance in the amount of \$105,792.88 toward the Public Internet Access Wi-Fi Project.

Staff and City Manager recommended approval.

Mayor Pro-Tem Plata moved to approve the Interlocal Cooperation Agreement between the County of Hidalgo and the City of Mission. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

26. Authorization to enter into a contract between the City of Mission and Safe Track, LLC, dba Safe Global Services to provide professional services

Safe Track, LLC, dba Safe Global Services would be retained for the specific purpose of providing security measures along the Mission, Texas and Mexico border. Safe Track, LLC, dba Safe Global Services would provide a number of security /intelligence services to the City of Mission as it relates to our proximity to the U.S./Mexican border and the need to be aware of any potential threats to our International Bridge, our border and or our community. The total amount for the yearly contract was \$15,600.00. Staff was respectfully requesting authorization to enter into contract for FY 2022-2023.

Staff and City Manager recommended approval.

Mayor Pro-Tem Plata moved to authorize to enter into a contract between the City of Mission and Safe Track, LLC, dba Safe Global Services to provide professional services. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

27. Authorization to re-enter into a Memorandum of Understanding for the Educational Resource Officer Program between the City of Mission and the Mission Consolidated Independent School District for the 2022-2023 school year

The Mission Police Department was requesting authorization to re-enter into a Memorandum of Understanding for the Educational Resource Officer Program between the City of Mission and the Mission Consolidated Independent School District for the 2022-2023 school year. A total of seven (7) police officers would be assigned to the school district during the school year. The total amount of the Inter-local agreement was \$415,408.69. Staff was recommending a favorable recommendation for the purpose of continuing the Educational Resource Officer Program at Mission CISD.

Staff and City Manager recommended approval.

Mayor Pro-Tem Plata moved to authorize to re-enter into a Memorandum of Understanding for the Educational Resource Officer Program between the City of Mission and the Mission Consolidated Independent School District for the 2022-2023 school year. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

28. Authorization to re-enter into a Memorandum of Understanding for the Educational Resource Officer Program between the City of Mission and the Sharyland Independent School District for the 2022-2023 school year

A total of six (6) police officers would be assigned to the Sharyland I.S.D. during the school year. The total amount of the Interlocal agreement was \$393,558.59 for the purpose of continuing the Educational Resource Officer Program at Sharyland Independent School District.

Staff and City Manager recommended approval.

Mayor Pro-Tem Plata moved to authorize to re-enter into a Memorandum of Understanding for the Educational Resource Officer Program between the City of Mission and the Sharyland Independent School District for the 2022-2023 school year. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

29. Authorization to enter into a contract with Carlos Ortegon for Municipal Court Prosecution Services for the City of Mission

The City of Mission Police Department was respectfully requesting authorization to enter into a contract with Carlos Ortegon for Municipal Court Prosecution Services for the City of Mission. The contract identified the scope of services and other contractual terms and agreements. The total amount of the contract was \$54,300.00.

Staff and City Manager recommended approval.

Mayor Pro-Tem Plata moved to authorize to enter into a contract with Carlos Ortegon for Municipal Court Prosecution Services for the City of Mission. Motion was seconded by Councilman Flores and approved unanimously 5-0.

30. Authorization to award bid for pest control services

On June 21, 2022, City Council authorized staff to solicit bids for Pest Control Services, which included labor, materials and equipment required for preventive pest control service for numerous city buildings. The City of Mission had accepted and opened three (3) bid responses for Pest Control Services. Staff recommended awarding bid to Mid Valley Pest Control L.L.C. who was the lowest responsible bidder meeting all specifications in the amount of \$10,070.

Staff and City Manager recommended approval.

Mayor Pro-Tem Plata moved to authorize to award bid for pest control services to Mid Valley Pest Control L.L.C. Motion was seconded by Councilman Flores and approved unanimously 5-0.

31. Authorization to accept \$12,000 donation for Animal Welfare Division

Ms. Wanda Boush had generously donated \$12,000 to the Animal Welfare Division of the City of Mission for the welfare of cats. Her donation would be used to enclose the cat barn thus creating a climate control and comfortable area for cats in the animal shelter.

In recognition of her support and her passion for cats, staff would like to name the cat barn in honor of Ms. Boush - Wanda's Kitty Korner.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to authorize to accept \$12,000 donation for Animal Welfare Division. Motion was seconded by Mayor Pro- Tem Plata and approved unanimously 5-0.

32. Authorization to enter into a Memorandum of Understanding with Rubicon Global LLC

Authorization to enter a binding Memorandum of Understanding with Rubicon Global, LLC. The purpose of this MOU was to allow our department to conduct a joint 3-month waste data “Pilot Project”, allowing the City of Mission to test Rubicon’s technology-enabled suite of products to improve the impact and efficiency of our daily operations. The Pilot Project would demonstrate the ability to use this technology to improve our services. Rubicon would donate all of the necessary hardware in order to launch this Pilot Project.

Staff and City Manager recommended approval.

Mayor Pro-Tem Plata moved to authorize to enter into a Memorandum of Understanding with Rubicon Global LLC. Motion was seconded by Councilman Vela and approved unanimously 5-0.

33. Authorization to Award Bid for Palm Tree Trimming

City Council authorized staff to solicit bids for Palm Tree Trimming on and within City owned Properties (Parks / City Facilities) and Right of Ways (ROW) June 21, 2022. Staff was seeking authorization to award to Belmares Lawncare Service who was the lowest responsive and responsible bidder meeting all specifications from the five (5) bids received. Services would include all supervision, labor, bucket truck, materials, supplies, tools and equipment necessary for the trimming, skinning and for the disposal of all leaves and shavings. Bid amount received was \$12,576.00. Award approval consists of one (1) year primary and two (2), one (1) year renewal options with no price increase.

Staff and City Manager recommended approval.

Mayor Pro-Tem Plata moved to authorize to Award Bid for Palm Tree Trimming to Belmares Lawncare Service. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

34. Approval and authorization for City Manager to execute Memorandum of Understanding (MOU) between the County of Hidalgo, City of Mission and other participating jurisdictions to collaborate for the preparation of the 2023-2027 Five-Year Consolidated Plan and Strategy (CPS), FY 2023 Annual Action Plan (AAP), and Analysis of Impediments (AI)

The U.S. Department of Housing and Urban Development (HUD) required local jurisdictions to prepare and submit a Five-Year Consolidated Plan and Strategy (CPS), Annual Action Plan (AAP), and Analysis of Impediments (AI) in order to receive federal funds through the Community Development Block Grant Program (CDBG) pursuant to 24 CFR Part 91 and 24 CFR 570.904. The goal was to develop viable urban communities by providing decent housing, suitable living environment and expand economic opportunities for low- and moderate-income persons.

The CPS was the result of an extensive needs assessment and community outreach process and each community required an assessment of its own individual needs, goals and outcomes in order to prepare an independent CPS, AAP and AI document. The Hidalgo County Urban County Program (UCP) partnered with the City of Mission, McAllen and Edinburg would establish

a general working agreement to consolidate and coordinate efforts toward the development of the CPS, AAP and AI by procuring a consultant. The UCP would serve as the lead entity and fiscal agent and would follow proper procurement procedures to obtain a request for Qualifications for a consultant to develop the CPS, AAP and AI. Each participant would follow their respective roles and responsibilities to coordinate the completion of the documents. Participants agreed UCP would incur 50% of the cost while the remaining balance would be evenly distributed among the participants through FY 2022 CDBG funding.

Staff and City Manager recommended approval.

Mayor Pro-Tem Plata moved to authorize City Manager to execute Memorandum of Understanding (MOU) between the County of Hidalgo, City of Mission and other participating jurisdictions to collaborate for the preparation of the 2023-2027 Five-Year Consolidated Plan and Strategy (CPS), FY 2023 Annual Action Plan (AAP), and Analysis of Impediments (AI). Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

UNFINISHED BUSINESS

None

ROUTINE MATTERS

City Manager Comments: City Manager Perez advised of the National Night Out that would be held on Tuesday, August 9 at the Mission Event Center. He also mentioned the Buenas Tardes Luncheon that would be held on August 10 at the Mission Event Center. The Boys & Girls Club Soccer Trophy Ceremony would be held on Thursday, August 11. Music at the Park would be held on Friday, August 12 at Leo Pena Placita and The Pet adoption clinic would be held at Petco on Saturday, August 13.

Mayor's Comments: Mayor Garza mentioned that 1000 backpacks would be given away at the National Night Out event.

City Council Comments: None

ADJOURNMENT

At 6:02 p.m., Mayor Pro-Tem Plata moved for adjournment. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary