CITY COUNCIL REGULAR MEETING
MISSION CITY HALL
JUNE 21, 2022 at 4:30 PM

MINUTES

PRESENT:
Norie Gonzalez Garza, Mayor
Jessica Ortega, Mayor Pro Tem
Ruben D. Plata, Councilman
Abiel Flores, Councilman (Zoom)
Alberto Vela, Councilman
Gus Martinez, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ABSENT:

ALSO PRESENT:
Armando O'cana
Karen Preveitt
Moy Iglesias
Polo Garza
Berenice Garcia
Elijia Casas
Debra Alvarez
Irma Flores Lopez
Hilda Flores
Ralph Ochoa
Brenda Enriquez
Diana Izaguirre
Ester Salinas
Melanie Turrubiates

STAFF PRESENT:
Nellie Hernandez, Asst. City Secretary
David Flores, Asst. City Manager
Aida Lerma, Asst. City Manager
Juan Pablo Terrazas, Asst. City Manager
Esther Pena, Deputy City Attorney
Angie Vela, Finance Director
Michael Elizalde, Grants Administrator
Susie De Luna, Planning Director
Alex Hernandez, Asst. Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management Director
Peter Geddes, Procurement Director
Joe Enriquez, Utilities Manager
Roxanne Lerma, Public Information Director
Charlie Longoria, Media Relations
Alex Fajardo, Media Relations
Abram Ramirez, IT Director
Abel Bocanegra, P.E., City Engineer
Brad Bentsen, Parks & Recreation Director
Cesar Torres, Chief of Police
Rene Alvarez, Asst. Fire Chief
Jesse Lerma, Civil Service Director
Joanne Longoria, CDBG Director
Daniel Silva, CEO, Mission EDC
Belinda Garza, Speer Memorial Library
Cynthia Lopez, Museum Director
Adela Ortega, Mission Food Pantry Director
Mario Flores, Golf Director
Rick Venecia, Boys & Girls Club Director
Angel Ramos, Veteran's Cemetery Director
Roel Mendiola, Sanitation Dept. Director
J.C. Avila, Fleet Director
Rey Medrano, Police Officer

CALL TO ORDER

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:31 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

City Manager Randy Perez led the Invocation and Pledge of Allegiance.

PRESENTATIONS

1. Report from the Greater Mission Chamber of Commerce

Brenda Enriquez, Mission Chamber of Commerce CEO reported on recent chamber events. The Tourism Strategic Plan, Visitor's Satisfaction Survey, Tourism & Membership Mixer, Buenas Tardes Luncheon, Lunch & Learn and the Annual Member Awards were some of the events that would be taking place.

2. Departmental Reports

Mayor Pro-Tem Jessica Ortega moved to approve the departmental reports as presented. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

3. Citizen's Participation

David King, 1600 Gastel Circle spoke about water shortage.

Irma Flores Lopez spoke about the comments made by former Mayor O'cana at the swearing in ceremony.

PUBLIC HEARING

4. Public Hearing for Proposed Substantial Amendment #3 for Annual Action Plan FY 2019-20 CARES Act Coronavirus (CDBG-CV)

The U.S. Department of Housing and Urban Development (HUD) awarded a special allocation to the City of Mission in the amount of $1,088,027 through the CARES Act – Community Development Block Grant Program - Coronavirus (CDBG-CV) to prevent, prepare for, and respond to the Coronavirus pandemic COVID-19. On June 7, 2022 the Citizens Advisory Committee recommended approval of the Substantial Amendment #3 for the Annual Action Plan FY2019-20 CDBG-CV to reallocate funds for activities and changes in beneficiaries.
The purpose of this public hearing was to solicit public comments on the recommended funding reallocations of CARES Act CDBG-CV and changes to beneficiaries on the proposed substantial amendment #3 to prevent, prepare for, and respond to the Coronavirus pandemic. The five-day comment period commenced on June 10, 2022 and would expire on June 21, 2022; No comments were received.

No action, Public Hearing Only.

5. Public Hearing on Proposed Annual Action Plan FY 2022-23

The U.S. Department of Housing and Urban Development (HUD) required local jurisdictions to prepare and submit an Annual Action Plan in order to receive federal funds through the Community Development Block Grant Program (CDBG). The Annual Action Plan described the activities that would be undertaken with CDBG funds in furtherance of the objectives set forth in the CPS 2018-2022. The DRAFT of this document was available at the Community Development Office and the City's official website.

In accordance with the Citizen Participation Plan, the Citizens Advisory Committee made their recommendations for the Action Plan during a meeting held on June 7, 2022. A notice of public hearing was published in the Progress Times on June 10, 2022 to announce two ZOOM teleconference/hybrid public hearings and thirty-day comment period to solicit input on the proposed projects for the Annual Action Plan 2022-23. The 2022 CDBG Allocation is $1,002,485. The purpose of this public hearing was to solicit public comment on the recommended funding allocations. The department would accept comments through the end of the comment period July 11, 2022.

No action, Public Hearing Only.

PLANNING & ZONING RECOMMENDATIONS

6. Rezoning: Tract 1: 12.466 acres out of Lots 19-3 & 20-3, West Addition to Sharyland, (AO-I) Agricultural Open Interim, (R-3) Multi-Family Residential, & (I-1) Light Industrial to (P) Public, Tract 2: 0.331 of one acre out of Lot 20-3, West Addition to Sharyland, (AO-I) Agricultural Open Interim to (C-1) Office Building, Tract 3: 0.758 of one acre out of Lot 20-3, West Addition to Sharyland, (AO-I) Agricultural Open Interim to (R-1) Single Family Residential, Mission Real Properties, Inc., and Adoption to Ordinance# 5176

On May 25, 2022 the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located on the Northeast corner of Business Highway 83 and Los Ebanos Road along the east side of Los Ebanos Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommends approval for Tracts 1, 2 & 3.

City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Ruben Plata moved to approve the rezoning and Ordinance 5176 being Tract 1: 12.466 acres out of Lots 19-3 & 20-3, West Addition to Sharyland, (AO-I) Agricultural Open Interim, (R-3) Multi-Family Residential, & (I-1) Light Industrial to (P) Public, Tract 2: 0.331 of one acre out of Lot 20-3, West Addition to Sharyland, (AO-I) Agricultural Open Interim to (C-1) Office Building, Tract 3: 0.758 of one acre out of Lot 20-3, West Addition to Sharyland, (AO-I) Agricultural Open Interim to (R-1) Single Family Residential. Motion was seconded by Mayor Pro-Tem Ortega and approved unanimously 5-0.

ORDINANCE NO. 5176

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING TRACT 1: 12.466 ACRES OUT OF LOTS 19-3 & 20-3, WEST ADDITION TO SHARYLAND, (AO-I) AGRICULTURAL OPEN INTERIM, (R-3) MULTI-FAMILY RESIDENTIAL, & (I-1) LIGHT INDUSTRIAL TO (P) PUBLIC, TRACT 2: 0.331 OF ONE ACRE OUT OF LOT 20-3, WEST ADDITION TO SHARYLAND, (AO-I) AGRICULTURAL OPEN INTERIM TO (C-1) OFFICE BUILDING, TRACT 3: 0.758 OF ONE ACRE OUT OF LOT 20-3, WEST ADDITION TO SHARYLAND, (AO-I) AGRICULTURAL OPEN INTERIM TO (R-1) SINGLE FAMILY RESIDENTIAL

7. Rezoning: A .622 acre tract of land out of Lot 51, Sharyland Orchards Subdivision, (C-4) Heavy Commercial to (R-3) Multi-Family Residential, Mission Food Factory, LLC, and Adoption to Ordinance# 5177

On May 25, 2022 the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located 277' south of Business Highway 83 along the east side of Ragland Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommend approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Vela moved to approve the rezoning and Ordinance 5177 being A .622 acre tract of land out of Lot 51, Sharyland Orchards Subdivision, (C-4) Heavy Commercial to (R-3) Multi-Family Residential. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 5177

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING A .622 ACRE TRACT OF LAND OUT OF LOT 51, SHARYLAND ORCHARDS SUBDIVISION, FROM (C-4) HEAVY COMMERCIAL TO (R-3) MULTI-FAMILY RESIDENTIAL

8. Rezoning: A 0.94 of an acre of land, being the south 170' of the east 240' of Lot 296, John H. Shary Subdivision, (AO-I) Agricultural Open Interim to (C-1) Office Building, Business 83, LLC (c/o Dolly L. Elizondo), and Adoption to Ordinance# 5178

On May 25, 2022 the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located on the Northwest corner of Taylor Road and Mile 2 Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommend approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the rezoning and Ordinance 5178 being A 0.94 of an acre of land, being the south 170' of the east 240' of Lot 296, John H. Shary Subdivision, (AO-I) Agricultural Open Interim to (C-1) Office Building. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5178

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING A 0.94 OF AN ACRE OF LAND, BEING THE SOUTH 170' OF THE EAST 240' OF LOT 296, JOHN H. SHARY SUBDIVISION, FROM (AO-I) AGRICULTUAL OPEN INTERIM TO (C-1) OFFICE BUILDING

9. Rezoning: A tract of land containing 10.45 acre of land, being a part of portion of Lot 183, John H. Shary Subdivision, (R-2) Duplex-Fourplex Residential to (R-3) Multi-Family Residential, Dragonfly 6265, LLC (c/o Dolly L. Elizondo), and Adoption to Ordinance# 5179

On June 8, 2022 the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located along the east side of Glasscock Road, approximately 1,550' north of E. U.S. Expressway 83. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.
Staff and City Manager recommend approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the rezoning and Ordinance 5179 being A tract of land containing 10.45 acre of land, being a part of portion of Lot 183, John H. Shary Subdivision, (R-2) Duplex-Fourplex Residential to (R-3) Multi-Family Residential. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5179

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING A TRACT OF LAND CONTAINING 10.45 ACRE OF LAND, BEING A PART OF PORTION OF LOT 183, JOHN H. SHARY SUBDIVISION, FROM (R-2) DUPLEX-FOURPLEX RESIDENTIAL TO (R-3) MULTI-FAMILY RESIDENTIAL

10. Conditional Use Permit: Drive-Thru Service Window – La Herradura Taqueria at 2310 E. Expressway 83, Ste. 8, Lot 3, Cimarron Crossing Ph. 2, C-3, Gerardo Garcia, and Adoption of Ordinance# 5180

On May 25, 2022 the Planning and Zoning Commission held a Public Hearing to consider this Conditional Use Permit request. This subject site was located approximately 250' west of Shary

Road on the south side of U.S. Expressway 83. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommends approval subject to: 1) 1yr. approval in order to assess this new operation; 2) Must comply with all Building, Fire, and Health Codes; 3) Must acquire a business license; and 4) CUP not transferable to others.

City Manager recommend approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the cup and Ordinance 5180 Conditional Use Permit: Drive-Thru Service Window – La Herradura Taqueria at 2310 E. Expressway 83, Ste. 8, Lot 3, Cimarron Crossing Ph. 2, C-3, as per staff's recommendations. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5180

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE WINDOW - LA HERRADURA TAQUERIA AT 2310 E. EXPRESSWAY 83, STE. 8, LOT 3, CIMARRON CROSSING PH. 2

11. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Han's Katsuya Restaurant at 600 N. Shary Road, Suite D, Lot 1, Esdras Vega Subdivision, C-3, The BAB, LLC, and Adoption of Ordinance# 5181

On May 25, 2022 the Planning and Zoning Commission held a Public Hearing to consider this Conditional Use Permit Renewal request. This subject site was located at the Northeast corner of Shary Road and 6th Street. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommends approval subject to: 1) CUP to valid for a period of 4 years at which time the applicant will need to renew his CUP and TABC License; 2) Waiver of the 300' separation requirement from the residential neighborhoods; and 3) Continue complying with Building, Landscaping, Fire, Sign, and Health Codes.

City Manager recommend approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Vela moved to approve the cup and Ordinance 5181 Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Han's Katsuya Restaurant at 600 N. Shary Road, Suite D, Lot 1, Esdras Vega Subdivision, C-3, as per staff's recommendations. Motion was seconded by Councilman Abiel Flores and approved unanimously 5-0.

ORDINANCE NO. 5181

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – HAN'S KATSUYA RESTAURANT AT 600 N. SHARY ROAD, SUITE D, LOT 1, ESDRAS VEGA SUBDIVISION

12. Conditional Use Permit: To Place a Mobile Food Truck – Smokin Moe's BBQ at 801 N. Bryan Road, B5, Lot 1, Tamkin Subdivision, C-3, Arnold Martinez, and Adoption of Ordinance# 5182

On June 8, 2022 the Planning and Zoning Commission held a Public Hearing to consider this Conditional Use Permit request. This subject site was located at the SW corner of Bryan Road and Business Highway 83. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommends approval subject to: 1) CUP to be valid for a period of 2 years; and 2) Continue complying with all Building, Fire, and Health Codes
City Manager recommend approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the cup and Ordinance 5182 Conditional Use Permit: To Place a Mobile Food Truck – Smokin Moe's BBQ at 801 N. Bryan Road, B5, Lot 1, Tamkin Subdivision, C-3, as per staff's recommendations. Motion was seconded by Mayor Pro-Tem Ortega and approved unanimously 5-0.

ORDINANCE NO. 5182

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO PLACE A MOBILE FOOD TRUCK – SMOKIN MOE'S BBQ AT 801 N. BRYAN ROAD, B5, LOT 1, TAMKIN SUBDIVISION

13. Discussion and Action to Amend Zoning Ordinance No. 2488 to include Daycare services centers to include catering services in relation to Daycare needs, and Adoption of Ordinance# 5183

On June 8, 2022 the Planning and Zoning Commission held a Public Hearing to consider amending the Zoning Ordinance No. 2488 to include Daycare services and/or centers to include catering services in relations to Daycare needs. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommend approval.

Mayor Garza asked if there were any comments for or against the request.

Ruth Garcia Legal Advisor of Emmanuel Daycare spoke in favor of the request.

Mayor Pro-Tem Ortega moved to approve Ordinance 5183 to Amend Zoning Ordinance No. 2488 to include Daycare services centers to include catering services in relation to Daycare needs. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5183

AN ORDINANCE AMENDING ZONING ORDINANCE NO. 2488, AS AMENDED, INCLUDING DAYCARE SERVICES AND/OR CENTERS TO INCLUDE CATERING SERVICES IN RELATION TO DAYCARE NEEDS AS PERMITTED USE IN THE C-2 ZONE (NEIGHBORHOOD COMMERCIAL ZONING DISTRICT; PROVIDING FOR A PUBLICATION OF THIS ORDINANCE'S CAPTION; AND PROVIDING FOR AN EFFECTIVE DATE

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

14. Approval of Minutes

Regular Meeting – May 23, 2022 and Special Meeting – May 27, 2022

15. Acknowledge Receipt of Minutes

Mission Economic Development Authority – February 15, 2022
Mission Education Development Council – March 15, 2022
Mission Economic Development Corporation – April 19, 2022 and
Special Meeting May 04, 2022
Mission Tax Increment Reinvestment Zone – April 26, 2022
Mission Redevelopment Authority – April 26, 2022
Mission Civil Service Commission – April 22, 2022

16. Approval of 2nd Amendment to Reimbursement Agreement between the Mission Redevelopment Authority/Reinvestment Zone Number One and the City of Mission

The Mission Redevelopment Authority and the Reinvestment Zone Number One (MRA/TIRZ) was requesting the approval of a 2nd Amendment to the Reimbursement Agreement between the MRA/TIRZ and the City of Mission on the following project: Police and Fire Substation #6 in an amount not to exceed $6,166,040. The agreement stipulated that the City of Mission would undertake the project and that the MRA/TIRZ would reimburse the City as outlined in the agreement.

The MRA/TIRZ Board approved the reimbursement agreement during their meeting of May 26, 2022.

17. Authorization to solicit Request for Proposals (RFP's) for Offsite Document Storage, Destruction and other related services

Authorization was being requested to solicit proposals from record storage service providers to furnish offsite document storage, destruction and other related services. The vendor must be in compliance with the Texas State Library and Archives Commission Records Storage Standards Local Government Bulletin F.
The City currently had approximately 700 boxes in storage.

18. Authorization to Solicit Bids for Pest Control Services

Staff was seeking authorization to solicit bids for Pest Control Services, which would include labor, material, and equipment required for preventative pest control service in City of Mission Buildings. This bid was being requested to secure fair and reasonable pricing.

19. Approval to solicit bids for Palm Tree Trimming

Staff was seeking approval to solicit bids for the trimming and "skinning" of palm trees on and within city owned properties (Parks/City Facilities) and Right of Ways (ROW). Services would include all supervision, labor, materials, supplies, tools and equipment necessary for the trimming, skinning and disposal of all leaves and shavings.

20. Approval of Resolution # 1781 Authorizing Submission of the 2018 Community Development Block Grant-Disaster Recovery (CDBG-DR) administered through the Texas General Land Office for the City of Mission

CDBG-DR application was authorized to be filed with the Texas General Land Office for funding consideration under the CDBG-DR 2018 South Texas Floods Recovery Funds. The application would be for up to $1,000,000 of grant funds to provide drainage improvements.

The City Manager was designated as the Chief Executive Officer and Authorized Representative to act in all matters in connection with the application and participation in the CDBG-DR Program.

All funds would be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.

Contributing funds in the amount of $10,000 in cash were committed by the City of Mission toward application activities.

RESOLUTION NO. 1781

A RESOLUTION OF THE CITY COUNCIL OF MISSION, TEXAS, AUTHORIZING THE SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) APPLICATION TO THE TEXAS GENERAL LAND OFFICE AND AUTHORIZING THE MAYOR AND/OR CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE CDBG-DR PROGRAM

21. Approval of Resolution # 1782 Authorizing Submission of the 2019 Community Development Block Grant-Disaster Recovery (CDBG-DR) administered through the Texas General Land Office for the City of Mission

CDBG-DR application was authorized to be filed with the Texas General Land Office for funding consideration under the CDBG-DR 2019 Lower Rio Grande Valley Floods Recovery Funds. The application would be for up to $1,000,000 of grant funds to provide drainage improvements.

The City Manager was designated as the Chief Executive Officer and Authorized Representative to act in all matters in connection with the application and participation in the CDBG-DR Program.

All funds would be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.

Contributing funds in the amount of $10,000 in cash were committed by the City of Mission toward application activities.

RESOLUTION NO. 1782

A RESOLUTION OF THE CITY COUNCIL OF MISSION, TEXAS, AUTHORIZING THE SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) APPLICATION TO THE TEXAS GENERAL LAND OFFICE AND AUTHORIZING THE MAYOR AND/ OR CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE CDBG-DR PROGRAM

22. Approval of amendment to City of Mission Grant Policies and Procedures regarding Federal Procurement Policies

The City of Mission was seeking approval to amend the current Grant Policies and Procedures to include Federal Procurement Policies. The city follows the procurement standards in accordance with Title 2 of the Code of Federal Regulations (2 CFR) for procurement actions to be funded with Federal funds. The amendment would include standards from 2 CFR 200.317 – 2 CFR 300.327 and Appendix II to Part 200.

23. Authorization to solicit proposals for Taylor Road Construction Management

Authorization to solicit proposals for Engineering Services for Inspection, Material Testing and Construction Management for Taylor Road Reconstruction in accordance with the Texas Professional Services Procurement Act (V.T.C.A., Government Code Section 2254.001.

24. Authorization to solicit bids for Taylor Road Construction

Authorization to solicit bids for the reconstruction widening of Taylor road from Expressway 83 to Business 83.

Councilman Plata asked to remove items 16 and 22 from the list and discuss individually.

Councilman Plata moved to approve all consent agenda items except for 16 and 22. Motion was seconded by Mayor Pro-Tem Ortega and approved unanimously 5-0.

Councilman Plata moved to approve consent agenda items 16 and 22. Motion was seconded by Mayor Pro-Tem Ortega and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS

25. Election of Mayor Pro-Tem

In accordance with Section 3.05 of the City Charter, the City Council, at its first meeting after election of Councilpersons, shall elect a Mayor Pro-Tem to perform all the duties of the Mayor in the absence and disability of the Mayor.

Councilman Vela moved to nominate Councilman Plata as Mayor Pro-Tem. Motion was seconded by Councilman Flores and approved unanimously 5-0.

26. Approval of Resolution # 1783 designating Rio Grande Valley Metropolitan Planning Organization Members

In accordance with the RGV-MPO Bylaws and Operating Procedures; the Mayor of the City of Mission serves as the defacto official member of the RGV-MPO Policy Board one City of Mission official may be appointed to serve as an alternate member of the RGV-MPO Board of Directors and three individuals may be appointed designate proxies with all appropriate privileges in the absence of the Mayor and the alternate member.

All members may represent the governmental entity at any and all MPO Policy Committee meetings, but only one may exercise the right to vote.

Mayor Garza was recommending the appointment of Randy Perez, City Manager as Alternate and Juan Pablo “JP” Terrazas, Assistant City Manager as Proxy.

Staff and City Manager recommended approval.

Mayor Pro-Tem Ortega moved to approve Resolution # 1783 designating Rio Grande Valley Metropolitan Planning Organization Members. Motion was seconded by Councilman Plata and approved unanimously 5-0.

RESOLUTION NO. 1783

A RESOLUTION DESIGNATING
RIO GRANDE VALLEY METROPOLITAN PLANNING ORGANIZATION MEMBERS

27. Approval of Supplemental No. 1 to Work Authorization No. 19 with L&G Engineering related to Taylor Road Phase II

Supplemental Work Authorization No. 1 would revise both the Phase I and Phase II sets of plans to remove all work north of the railroad tracks from Phase I and include that work in Phase II. Phase I construction would end on the south side of Bus. 83 but would include the installation of the storm drain trunk line crossing under the tracks. WA # 1 increases the original amount by $37,306.40.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Supplemental No. 1 to Work Authorization No. 19 with L&G Engineering related to Taylor Road Phase II. Motion was seconded by Councilman Vela and approved unanimously 5-0.

28. Approval of Supplemental No. 2 to Work Authorization No. 19 with L&G Engineering related to Taylor Road Phase II

Supplemental Work Authorization No. 2 entails professional services for Taylor Road. TXDOT was requiring a re-evaluation for the time lapse of the FONSI. Additionally, in accordance with new guidelines of the 2021 TPWD-TxDOT MOU, the Biological Resources must also be reanalyzed for the time lapse since the previous update. WA # 2 increases the original amount by $10,548.68.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Supplemental No. 2 to Work Authorization No. 19 with L&G Engineering related to Taylor Road Phase II. Motion was seconded by Mayor Pro-Tem Ortega and approved unanimously 5-0.

29. Approval of Supplemental No. 3 to Work Authorization No. 25 with L&G Engineering related to the Inspiration Road/Military Parkway Loop Project

Supplemental Work Authorization No. 3 entails professional services for the Inspiration Road/Military Parkway Loop Project. TXDOT was requesting that the City conduct the necessary field work, research and provide physical evidence that the section of levees the project would impact warrants the preparation of a de minimus Section 4(f). In addition, TxDOT had required additional field work for wetlands located within the project limits. WA # 3 increases the original amount by $58,777.31.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Supplemental No. 3 to Work Authorization No. 25 with L&G Engineering related to the Inspiration Road/Military Parkway Loop Project. Motion was seconded by Councilman Vela and approved unanimously 5-0.

30. Approval of Citizen Participation Plan for the City of Mission Texas General Land Office Community Development Block Grant Disaster Recovery (CDBG-DR)

Approval of the Citizen Participation Plan for the City of Mission Texas General Land Office Community Developement Block Grant Disaster Recovery (CDBG-DR) project submission. The citizen participation plan as presented complies with the requirements of the Texas General Land Office CDBG-DR Program and Local Government Requirements.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the Citizen Participation Plan for the City of Mission Texas General Land Office Community Development Block Grant Disaster Recovery (CDBG-DR). Motion was seconded by Mayor Pro-Tem Ortega and approved unanimously 5-0.

31. Authorization to accept grant award from the Lions Club International Foundation for the Matching Grant Program

On May 31, 2022 the Mission Lions All-Inclusive Project was awarded a grant from the Lions Club International Foundation for the Matching Grant Program. The total grant award was for $20,000 and required a 1:1 match. Through partnership, the Mission Lions Club and Mission Sunset Lions Club would match the grant with $10,000 and the City of Mission would match the grant with $10,000. The total project cost would be $40,000. The funding would be used to buy various all-inclusive playground equipment.

Staff and City Manager recommended approval.

Mayor Pro-Tem Ortega moved to authorize to accept grant award from the Lions Club International Foundation for the Matching Grant Program. Motion was seconded by Councilman Plata and approved unanimously 5-0.

32. Award Bids for Housing Assistance Program (HAP) Phase 21-I

On May 9, 2022 City Council authorized staff to solicit bids for seven homes. The City of Mission had accepted and opened three (3) bid responses. Staff recommends to award these projects to the lowest responsive and responsible bidder for each home as shown below:

<u>Andrew Salinas dba A-One Insulation – $534,000</u>
Reconstruction:
1503 Anita St – $89,500 (2/2 970 sq ft)
922 Hidalgo St – $88,500 (2/2 970 sq ft)
507 Sauz Ave – $89,500 (2/2 970 sq ft)
829 Hidalgo St – $88,500 (2/2 970 sq ft)
3541 Garza St – $89,500 (2/2 970 sq ft)
901 Lee St – $88,500 (2/2 970 sq ft)
<u>Tabeza Holdings - $94,881</u>

Reconstruction:
1220 Perkins Ave – $94,881 (3/2 1100 sq. ft)

Andrew Salinas dba A-One Insulation and Tabeza Holdings met all the Terms & Conditions and Specifications and came within budget of each project. CAC met on June 14, 2022 and approved staff's recommendation to award multiple projects to the lowest responsive and responsible bidder.

Staff and City Manager recommended approval.

Councilman Plata moved to approve to Award Bids for Housing Assistance Program (HAP) Phase 21-I to Andrew Salinas dba A-One Insulation and Tabeza Holdings, as recommended by staff. Motion was seconded by Councilman Vela and approved unanimously 5-0.

33. Approval of Proposed Substantial Amendment #3 for Annual Action Plan FY 2019-20 CARES Act Coronavirus (CDBG-CV)

The U.S. Department of Housing and Urban Development (HUD) awarded a special allocation to the City of Mission in the amount of $1,088,027 through the CARES Act – Community Development Block Grant Program – Coronavirus (CDBG-CV) to prevent, prepare for, and respond to the Coronavirus pandemic COVID-19. On June 7, 2022 the Citizens Advisory Committee recommended approval of the Substantial Amendment #3 for the Annual Action Plan FY2019-20 CDBG-CV to reallocate funds for activities and changes in beneficiaries.

The proposed substantial amendment #3 would allow for the AAP to be revised to include reallocation of funds and changes to beneficiaries for the following activities to continue to prevent, prepare for, and respond to the Coronavirus pandemic: Amigos Del Valle, Inc; Affordable Homes of South Texas, Inc; Mission Food Pantry; and Fire Department/Emergency Management. The five-day comment period commenced on June 10, 2022 and expired on June 21, 2022; No comments were received.

Staff and City Manager recommended approval.

Councilman Vela moved to approve Proposed Substantial Amendment #3 for Annual Action Plan FY 2019-20 CARES Act Coronavirus (CDBG-CV). Motion was seconded by Councilman Plata and approved unanimously 5-0.

34. Authorization to purchase SWAT equipment from Galls through Buy Board contract number 603-20 with 2021 Homeland Security Grant Program funds from the Office of the Governor, Grant #4322701

Authorization to purchase SWAT equipment from Galls through Buy Board contract number 603-20 with 2021 Homeland Security Grant Program funds from the Office of the Governor, Grant #4322701. The grant funds would be used to purchase additional protective gear and tactical equipment for the Mission SWAT team. The total amount of the purchase was $12,480.00.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to purchase SWAT equipment from Galls through Buy Board contract number 603-20 with 2021 Homeland Security Grant Program funds from the Office of the Governor, Grant #4322701. Motion was seconded by Mayor Pro-Tem Ortega and approved unanimously 5-0.

35. Approval of Ordinance # 5184 Amending the Code of Ordinances of the City of Mission, Chapter II: Administration, Article II: City Council; Adding Section 2-40 Code of Ethics for the City of Mission Elected Officials and Board and Committee Members

This proposed Code of Ethics Ordinance specifically applies to City Elected Officials as well as members of City Boards and Committees. The proposed Code states that City elected officials and board and committee members must not use their positions to secure privileges, must avoid conduct that would lead to perceptions of bias or partiality, and must commit to acting in the best interests of the community. The Code of Ethics also centralizes Federal, State, and local law that elected officials are required to follow so that these requirements are open and obvious to the officials and to the public. The Code requires that elected officials receive training regarding the laws they're required to follow.

Staff and City Manager were seeking Council direction

Mayor Pro-Tem Ortega moved to approve Ordinance # 5184 Amending the Code of Ordinances of the City of Mission, Chapter II: Administration, Article II: City Council; Adding Section 2-40 Code of Ethics for the City of Mission Elected Officials and Board and Committee Members. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5184

ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF MISSION, CHAPTER II: ADMINISTRATION, ARTICLE II: CITY COUNCIL; ADDING SECTION 2-40 CODE OF ETHICS FOR THE CITY OF MISSION ELECTED OFFICIALS AND BOARD AND COMMITTEE MEMBERS; PROVIDING FOR A REPEALER CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE; PROVIDING FOR CODIFICATION; PROVIDING A WAIVER OF THE THREE (3) SEPARATE READINGS; AND ORDAINING OTHER PROVISIONS RELATING TO THE SUBJECT MATTER HEREOF

36. Consideration and possible action of approving the use of ARPA State and Local Fiscal Recovery Funding for a one-time premium pay for eligible city employees

The City of Mission had been awarded federal funding from the American Rescue Plan Act's State and Local Fiscal Recovery Funds. The funding had been provided due to the economic impacts as a result of the COVID-19 pandemic. One of the allowable categories to use the funding included Premium Pay for employees considered essential for the ongoing operations of government throughout the pandemic. The funding guidelines provided by the US Department of Treasury provided discretionary authority to the Chief Executive of each recipient to determine essential workers deemed critical to protect the health and well-being of citizens.

The City of Mission employees who worked from March 15, 2021 – March 16, 2022 would receive the following amount minus deductions. Full-Time employees $2,080.00; 30-hour part

time employees $1,560.00; 20-hour part time employees $1,040.00. Employees who were hired after the March 15, 2021 date would receive a pro-rated check based on their time worked. Active employees as of June 21, 2022 and retired employees that meet the city's retiree qualifications would receive this benefit. The total estimated cost for this premium pay was $1,870,622.00 and would come from the second tranche of funding received from the US Treasury. The payment would be scheduled for distribution on June 24, 2022.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the use of ARPA State and Local Fiscal Recovery Funding for a one-time premium pay for eligible city employees. Motion was seconded by Mayor Pro-Tem Ortega and approved unanimously 5-0.

37. Approval of March 2022 Financial Statements

Finance Director Angie Vela presented the March 2022 Financial Statements.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the March 2022 Financial Statements. Motion was seconded by Councilman Vela and approved unanimously 5-0.

38. March 2022 Tax Collection Report

Acceptance of monthly property tax report for the month of March 2022.

The 2021 total adjusted tax levy for taxes was $26,023,285.89 and the amount of the collections as of March 31, 2022 was $24,44,631.80 which represents 93.93% of the total 2021 tax levy.

The total adjusted tax levy for delinquent taxes was $2,413,354.72 and the amount of collections as of March 31, 2022 was $354,226.97 which represents 14.68% of the total tax levies from previous years.

Staff and City Manager recommended approval.

Councilman Plata moved to approve March 2022 Tax Collection Report. Motion was seconded by Mayor Pro-Tem Ortega and approved unanimously 5-0.

39. Approval of Budget Amendment: Designated Purpose Fund

Finance Director Vela presented budget amendment BA-22-10 to the City Council for approval.

Staff and City Manager recommended approval.

Councilman Plata moved to approve budget amendment BA-22-10. Motion was seconded by Mayor Pro-Tem Ortega and approved unanimously 5-0.

UNFINISHED BUSINESS

None

ROUTINE MATTERS

City Manager Comments: City Manager Perez informed every one of the One stop assistance program that would be taking place at the CEED building on Wednesday, June 29. He also mentioned the A drive-by parade that would be held at Mission Nursing and Rehab to bring awareness to Elder Abuse.

Mayor's Comments: Mayor Garza expressed that she was happy to be serving as Mayor of the City of Mission.

City Council Comments: None

At 5:51 p.m., Councilman Plata moved to convene in executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Councilman Vela and approved unanimously 5-0.

EXECUTIVE SESSION pursuant to V.T.C.A. Gov. Code Sec. 551.001

40. Deliberation regarding economic development negotiations Sec. 551.087

A. Request for tax incentive for "Project Sit Down" 1325 E. Expressway 83, Mission, Texas

The City Council will reconvene in open session to take any actions necessary

At 6:08 p.m., Councilman Plata moved to reconvene in open session. Motion was seconded by Councilman Vela and approved unanimously 5-0.

On item 40 A – Councilman Plata moved to approve to accept the terms of Project Sit Down. Motion was seconded by Mayor Pro-Tem Ortega and approved unanimously 5-0.

ADJOURNMENT

At 6:09 p.m., Councilman Plata moved for adjournment. Motion was seconded by Councilman Vela and approved unanimously 5-0.

_____
Norie Gonzalez Garza, Mayor

ATTEST:

_____
Anna Carrillo, City Secretary