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**MINUTES**

**PRESENT:**

Dr. Armando O'caña, Mayor  
Jessica Ortega, Mayor Pro Tem  
Ruben D. Plata, Councilman  
Abiel Flores, Councilman  
Alberto Vela, Councilman  
Gus Martinez, City Attorney  
Randy Perez, City Manager  
Anna Carrillo, City Secretary

**ABSENT:**

**ALSO PRESENT:**

Leticia Garza  
Belinda Leal  
Cayla Garza  
Michael Davis  
Moises "Moy" Iglesias  
Jessica Iglesias  
Leonore Hellman  
Roberto Dominguez  
Ester Salinas  
Cloro Hinojosa  
Norie Garza  
Norma Lee Garza  
Irma Flores Lopez  
Jim & Beth Barnes  
David Keith

**STAFF PRESENT:**

Nellie Hernandez, Asst. City Secretary  
David Flores, Asst. City Manager  
Aida Lerma, Asst. City Manager  
Juan Pablo Terrazas, Asst. City Manager  
Esther Pena, Deputy City Attorney  
Abel Bocanegra, P.E., City Engineer  
Angie Vela, Finance Director  
Michael Elizalde, Grants Administrator  
Susie De Luna, Planning Director  
Alex Hernandez, Asst. Planning Director  
Noemi Munguia, HR Director  
Robert Hinojosa, Risk Management Director  
Peter Geddes, Procurement Director  
Charlie Longoria, Media Relations  
Abram Ramirez, IT Director  
Alex Fajardo, Media Relations  
Brad Bentsen, Parks & Recreation Director  
Cesar Torres, Chief of Police  
Gilbert Sanchez, Fire Chief  
Frank Cavazos, Deputy Fire Chief  
Jesse Lerma, Civil Service Director  
Joanne Longoria, CDBG Director  
Belinda Garza, Library Manager  
Cynthia Lopez, Museum Director  
Mario Flores, Golf Director  
Rick Venecia, Boys & Girls Club Director  
Adela Ortega, Mission Food Pantry Director  
Angel Ramos, Veteran's Cemetery Director  
Roel Mendiola, Sanitation Dept. Director  
Joel Chapa, Police Officer  
Ted Rodriguez, Asst. Chief of Police

**STAFF PRESENT:**

Finance Staff  
Joel Magallan, IT Dept.  
Monica Gonzalez, Grants Dept.  
J.C. Avila, Fleet Director  
Jesse Mares, Facility Maint. Dept.

## **CALL TO ORDER**

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 4:30 p.m.

## **INVOCATION AND PLEDGE ALLEGIANCE**

City Manager Randy Perez led the Invocation and Pledge of Allegiance.

## **PRESENTATIONS**

### **1. 2022 State of Texas Law Enforcement Achievement Award for Valor**

Chief of Police Cesar Torres introduced Corporal Vidal Farias, Patrol Officer Diego Aranda, Patrol Officer Oscar Guzman, Patrol Officer Arnoldo Villarreal Jr., K-9 Officer Alexandria Leal, Patrol Officer Luis Gutierrez, and Patrol Officer Sergio Martinez, Jose "Speedy" Luis Espericueta for the 2022 State of Texas Law Enforcement Achievement Award for Valor.

### **2. Recognition of Boys & Girls Club Employee Award**

Rick Venecia, Boys & Girls Club Director introduced Cayla Garza who received the Professional Association's Full Time Staff Member of The Year Award at the Boys & Girls Club South Texas All-Staff Conference.

### **3. March 2022 Employee of the Month**

Noemi Munguia, Human Resource Director presented the March 2022 Employee of the month Gabriel Diaz, Streets Supervisor from the Streets Department.

### **4. April 2022 Employee of the Month**

Human Resource Director Ms. Munguia presented the April 2022 Employees of the month Esteban Bazan Jr. and Alex Tijerina from the Sanitation Department.

### **5. Proclamation - Sharyland Independent School District Centennial Celebration**

Councilman Ruben Plata moved to approve the Proclamation – Sharyland Independent School District Centennial Celebration. Motion was seconded by Mayor Pro Tem Jessica Ortega and approved unanimously 5-0.

### **6. Proclamation - Elder Abuse Prevention Month**

Councilman Plata moved to approve the Proclamation – Elder Abuse Prevention Month. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

### **7 Report from the Greater Mission Chamber of Commerce**

Brenda Enriquez, Mission Chamber of Commerce CEO reported on recent chamber events. Mission Prosperity Ventures Scholarships Ceremony, Social Media Lunch & Learn, Ribbon Cuttings, Board Nomination Training, and Buenas Tardes Luncheon.

## **8. Presentation by Finance Department**

Finance Director Angie Vela presented Sales Tax Revenue & GFOA Award for FY19-20.

## **9. Departmental Reports**

Councilman Plata moved to approve the departmental reports as presented. Motion was seconded by Councilman Abiel Flores and approved unanimously 5-0.

## **10. Citizen's Participation**

Monica De La Cruz introduced herself as a Republican Nominee for US Congress District 15.

Michael Davis congratulated Parks & Recreation for Pickle Ball.

Irma Flores Lopez spoke about the different addresses on the campaign reports, limit on political signs, and Memorial Day.

## **PUBLIC HEARING**

### **PLANNING & ZONING RECOMMENDATIONS**

#### **11. Rezoning: Lots 1, 3, 5, 7, 9 & 11, Block 3, Blake Addition, (R-1) Single Family Residential to (C-3) General Business, Emmanuel Adult Daycare, Eric James Garcia, and Adoption to Ordinance# 5173**

On May 11, 2022 the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located on the Northeast corner of Oblate Avenue and E. 14<sup>th</sup> Street along the east side of Oblate Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended denial of C-3 and approval of a C-2.

Applicant Eric James Garcia would like to continue using the building for the Adult Day Care but would also like to incorporate a catering service, which required a C-3 (General Business Zone) Staff was recommending denial of C-3, but would be receptive to a C-2 (Neighborhood Commercial Zone).

City Manager recommended denial of C-3.

Mayor O'caña asked if there were any comments for or against the request.

Ruth Annette Garcia spoke in favor of the request. She stated she spoke to the community members that lived around the area. Ms. Garcia stated she was ok with a C-2 and was asking to be able to apply for a CUP for the catering service.

Susie de Luna, Planning Director stated a catering service was not allowed in a C-2 zone. An amendment would need to be considered on the C-2 ordinance, if approved the applicant would need to apply for a CUP. Councilman Plata asked what the time frame would be to amend the C-2 ordinance and asked if an extension could be granted on the catering.

Councilman Flores asked if the motion would be to suspend the enforcement of the ordinance pending further action from the council in regards to the catering service.

Councilman Plata moved to approve the rezoning and Ordinance No. 5173 Rezoning: Lots 1, 3, 5, 7, 9 & 11, Block 3, Blake Addition, (R-1) Single Family Residential to (C-2) General Business, Emmanuel Adult Daycare with the continuation of the catering service pending an amendment to the ordinance. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**ORDINANCE NO. 5173**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A REZONING LOTS 1, 3, 5, 7, 9 & 11, BLOCK 3, BLAKE ADDITION, FROM (R-1)  
SINGLE FAMILY RESIDENTIAL TO (C-2) NEIGHBORHOOD COMMERCIAL

**12. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – The Bungalows on Shary at 3700 Plantation Grove Blvd., Lots 1 & 2, Sharyland Plantation Grove Hotel/Bungalow, PUD, Cantu Bungalows, LLC, and Adoption of Ordinance# 5174**

On May 11, 2022 the Planning and Zoning Commission held a Public Hearing to consider this Conditional Use Permit Renewal request. This subject site was located on the SW corner of Plantation Grove Blvd. and Santa Lorena. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommended approval subject to: 1) A 2 year re-evaluation to assess this operation at which time the applicant would need to renew their CUP and their TABC License; 2) No objection to a waiver of 300' separation requirement from the Las Misiones Apartments; 3) Continued compliance with all Building, Fire, and Health Codes; and 4) CUP not transferable to others.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the cup and Renewal and Ordinance 5174 Sale & On-Site Consumption of Alcoholic Beverages – The Bungalows on Shary at 3700 Plantation Grove Blvd., Lots 1 & 2, Sharyland Plantation Grove Hotel/Bungalow, PUD, subject to staff's recommendations. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**ORDINANCE NO. 5174**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT SALE & ON-SITE CONSUMPTION OF  
ALCOHOLIC BEVERAGES – THE BUNGALOWS ON SHARY AT 3700 PLANTATION  
GROVE BLVD., LOTS 1 & 2, SHARYLAND PLANTATION GROVE HOTEL/BUNGALOW

### **13. Discussion and Action on Credit Access Businesses and Regulated Lenders, and Adoption of Ordinance# 5175**

On May 11, 2022 the Planning and Zoning Commission held a Public Hearing the Discussion and Action on Credit Access Businesses and Regulated Lenders. Ordinance No. 4329 adopted March 14, 2016 allows credit access businesses and regulated lenders had a permitted use in all commercial zones, except that no new credit access business or regulated lender may be located within one thousand five hundred (1,500) feet of another credit access business or regulated lender, measured in a direct line from property line to property line. The original intent of this ordinance was to have more control on personal, title and payday loan companies. Staff was seeing an increase amount of loan companies right next to each other and the only way to address the concern was to set a distance requirement. However, this was not intended to include banks, mortgage companies, title companies, etc. The intent of Ordinance No. 4329 was not to be applied to regulated lenders, this only applies to Credit Access Businesses determine to be but not limited to payday loans, title loans, collateral cash loans, etc. Certain credit access businesses engage in abusive and predatory lending practices, offering easy money to those members of our community who were in a tight spot with onerous terms and fee, and the practices of certain access businesses cause members of our community to become trapped in a cycle of short term, high interest loans resulting in large debt and huge payments. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Flores moved to approve the Discussion and Action on Credit Access Businesses and Regulated Lenders, and Adoption of Ordinance. Motion was seconded by Councilman Vela and approved 4-0. Councilman Plata abstain from voting.

#### **ORDINANCE NO. 5175**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AMENDING ORDINANCE NO. 4329 SECTIONS 1.2. 1.43(2), 1.44(2). 1.44A(2), 1.45(2) AND 1.46(2) OF "APPENDIX A – ZONING" OF THE CODE OF ORDINANCES TO DEFINE CREDIT ACCESS BUSINESSES AND COLLATERAL LOAN COMPANIES; PROVIDING FOR PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION AND PUBLICATION DATE

#### **CONSENT AGENDA**

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

**14. Approval of Minutes**

Regular Meeting – May 09, 2022 and Special Meeting – May 16, 2022

**15. Acknowledge Receipt of Minutes**

Citizen's Advisory Committee - April 12 and 26, 2022

Mission Historical Museum – January 17 and April 25, 2022

Planning and Zoning – January 12, February 23, March 9 and March 23, 2022

**16. Authorization to enter into a State Plan of Operation between the State of Texas and the City of Mission Police Department regarding excess Department of Defense (DOD) property**

A State Plan of Operation was requested by the State of Texas based on the MRAP vehicle (SWAT) in possession of our department. This was an annual plan required in order to track said property that was provided to the City of Mission by the Department of Defense.

**17. Authorization to Solicit for bids for Chlorine Gas for the Public Works Department North and South Water Treatment Plants**

Staff was seeking authorization to solicit bids for the purchase of Chlorine Gas. Chemical was needed by the Public Works Department as part of the Water Treatment Disinfection Process. The Contract terms would be for one year base term with two one-year renewal options.

**18. Authorization to solicit bids for Roadside Mowing and Litter Removal Services**

Staff was seeking authorization to solicit bids for Roadside Mowing and Litter Removal Services along I2 (US83) and FM 396 (Anzalduas Hwy). Bid includes Labor, materials, machinery & equipment and disposal services. Contract terms would be for one year with One-year renewal option.

**19. Authorization to solicit bids for the purchase of Ready Mix Concrete for the Public Works and Parks & Recreation Departments**

Staff was seeking authorization to solicit bids for the purchase of Ready Mix Concrete for Public Works and Parks & Recreation Departments. Ready Mix Concrete would be used for daily operations to include the repair and construction of sidewalks, curb, gutters, inlets, manholes and special projects located throughout various locations within the City of Mission. Contract terms would be for one year with one-year renewal option.

**20. Authorization to solicit bids for Pump Repair & Maintenance Services for Water Treatment Plants, Waste Water Treatment Plant, and Water Distribution Divisions**

Staff was seeking authorization to solicit bids for Pump Repair & Maintenance Services for the Public Works Department. The objective was to obtain services of a Pump Repair Shop and On-site Pump Mechanic Services to perform repair and maintenance on a "as needed" basis at the Water Treatment Plants, Waste Water Treatment plant, and Water Distribution Divisions for one-

year with two one-year renewal options. This was being request in an effort to secure fair and reasonable pricing.

**21. Approval of resolution No. 1775 authorizing the submittal of the FY22 Justice and Mental Health Collaboration Program Grant application to the U.S. Department of Justice**

The City of Mission Police Department was requesting approval of resolution authorizing the submittal of the FY22 Justice and Mental Health Collaboration Program Grant application to the U.S. Department of Justice – Bureau of Justice Assistance and authorizing Mayor had the Authorized Representative. The program supports cross-system collaboration to improve public safety response and outcomes to individuals with mental health or substance disorders. The City of Mission was requesting two (2) specialized officers from this grant and other training related costs for a total project request of up to \$550,000. If awarded, the City of Mission would be required to support the project with a 20% match in year one and two; and a 40% match in year three.

**RESOLUTION NO. 1775**

AUTHORIZING THE SUBMITTAL OF THE FY22 JUSTICE AND MENTAL HEALTH  
COLLABORATION PROGRAM GRANT APPLICATION TO THE  
U.S. DEPARTMENT OF JUSTICE

**22. Approval of resolution No. 1776 authorizing the submittal of the FY22 Motor Vehicle Crime Prevention Authority Auxiliary Grant application to the MVCPA**

The City of Mission Police Department was requesting approval of resolution authorizing the submittal of the FY22 MCVPA Auxiliary Grant application to the MVCPA and authorizing Mayor as the Authorized Representative. The program allows the purchase or lease of stationary automatic license plate reader systems. The total project cost was \$20,000 and requires a 20% cash match.

**RESOLUTION NO. 1776**

AUTHORIZING THE SUBMITTAL OF THE FY22 MOTOR VEHICLE CRIME PREVENTION  
AUTHORITY AUXILIARY GRANT APPLICATION TO THE MVCPA

**23. Approval of resolution No. 1777 authorizing the submittal of the FY22 COPS Hiring Program Grant application to the U.S. Department of Justice of Community Oriented Policing**

The City of Mission Police Department was requesting approval of resolution authorizing the submittal of the FY22 COPS Hiring Program Grant application to the U.S. Department of Justice – Office of Community Oriented Policing Services and authorizing Mayor has the Authorized Representative. The program allows the hiring of police officers where the program pays 75% of the officers' salary and was matched by the city at 25% through the tenure of the three-year

grant. The City of Mission was requesting ten (10) officers from this grant for a request of \$1,474,618.16. If awarded, the City of Mission would be required support the project with a match of \$491,539.39 and must maintain the positions for one additional year at 100% expense to the city.

### **RESOLUTION NO. 1777**

#### **AUTHORIZING THE SUBMITTAL OF THE FY22 COPS HIRING PROGRAM GRANT APPLICATION TO THE U.S. DEPARTMENT OF JUSTICE OF COMMUNITY ORIENTED POLICING**

#### **24. Authorization to surplus machinery and equipment**

The City of Mission attached list contains items staff had determined was no longer of use to the city. All surplus items would be sold at online auction and those items with no resale value would be disposed. Finance Department was requesting authorization to surplus.

#### **25. Memorandum of Understanding between City of Mission and Animal Balance for a community-wide pet sterilization clinic**

The City of Mission Animal Welfare Services would be hosting a community initiative for pet sterilization with the assistance of Animal Balance – a non-profit organization out of Portland, OR that would provide a turn-key clinic. Animal Balance would bring veterinarians, techs, medical equipment and medicines needed for this event. The goal was to sterilize a minimum of 200 dogs/cats and utilize \$20,000 of the PETCO grant for this sterilization clinic.

Councilman Plata requested more information from staff in reference to items 18.

Councilman Plata moved to approve consent agenda item 18. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

Councilman Flores moved to approve the consent agenda items 14 thru 17 and 19 thru 25 Motion was seconded by Councilman Plata and approved unanimously 5-0.

#### **APPROVALS AND AUTHORIZATIONS**

#### **26. Preliminary Plat Approval: Riverside Estates at Sharyland Phase II, A 8.89 acre tract of land out of the South 330' of Lots 125 & 126, John H. Shary Subdivision, R-1A, Developer: Killam Development LTD, Engineer: CLH Engineering, Inc.**

On May 11, 2022 the Mission Planning & Zoning held a Public Hearing to consider the Preliminary & Final Plat Approval for Riverside Estates at Sharyland Phase II. The subject site was located East of the intersection of San Miguel Dr. and S. Shary Road (F.M. 494). There was no public opposition during the Planning & Zoning meeting. The Board unanimously recommended approval.



**27. Authorization to purchase a MedStat off-road ambulance from Off Road Specialty Vehicles, Via Sole Source Vendor**

The Mission Fire Department was seeking authorization to purchase a MedStat off-road ambulance UTV from Off Road Specialty Vehicles, Via Sole Source Vendor. On May 9, 2022, The Mission Fire Department received approval to accept a grant from the Office of the Governor - Homeland Security Grant Division – 2022 Border Zone Fire Departments (BZFD). The grant amount of \$78,735.25 with a price increase of \$1,358.75 from original quotation which brings the total amount of purchase to \$79,896.00.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to purchase a MedStat off-road ambulance from Off Road Specialty Vehicles, Via Sole Source Vendor. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

**28. Approval of February 2022 Financial Statements**

Finance Director Angie Vela presented the February 2022 Financial Statements for approval.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the February 2022 Financial Statements. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

**29. February 2022 Tax Collection Report**

Finance Director Angie Vela presented the February 2022 Tax Collection Report for approval.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the February 2022 Tax Collection Report. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

**30. Authorization to execute 1st One Year Renewal Option for Auditing Services**

The City Council was required by the City Charter Section 3.14 to have an independent audit of the books of accounts, records and transactions of all the administrative departments of the City at least yearly. In addition to the City's Financial Statements, the Auditors also conduct an audit on the MEDC's Financial Statements. The audit contract awarded in 2019 was for fiscal years ending September 30 2019, 2020 and 2021. As part of that contract the City reserved the right to extend for two additional one-year renewal terms. This would be the first extension of a one-year term with Carr Riggs Ingram LLC.

Staff and City Manager recommended approval.

Councilman Flores moved to authorize to execute 1st One Year Renewal Option for Auditing Services. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**31. Approval of Resolution 1778 authorizing financing for the purpose of Solid Waste Vehicles & Equipment**

Seeking authorization to apply for financing to cover the purchase of 12 Sanitation vehicles and equipment. Staff was seeking authorization to submit application to Government Capital and Financing. The financing would be for a period of five years at 3.826% Annual Interest Rate.

Staff and City Manager recommended approval.

Councilman Plata moved to approved Resolution 1778 authorizing financing for the purpose of Solid Waste Vehicles & Equipment. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

**RESOLUTION # 1778**

A RESOLUTION REGARDING A CONTRACT FOR THE PURPOSE OF FINANCING "SOLID WASTE VEHICLES & EQUIPMENT"

**32. Authorization to execute first one year renewal option for Sludge Management Services for Public Works Department**

City of Mission entered into a contract Denali Water Solutions, LLC for Sludge Management Services for the Waste Water Treatment Plant, Pre-Treatment Plant, North Water Plant and South Water Plant. Services were needed for the transport and disposed of sludge in liquid and solid form. Staff was seeking authorization to extend contract for the first one year renewal option at 3% increase in price.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to execute first one year renewal option for Sludge Management Services for Public Works Department. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**33. Authorization to solicit bids for construction of drainage improvement projects**

Bids would be requested for the following projects: project Stewart A (ML06k); project Gabriel (ML05b) and project Esperanza (ML02) Javier Hinojosa Engineering had completed the design for project Stewart, M2 Engineering had completed the design for project Gabriel and TEDSI Infrastructure Group had completed the design for project Esperanza.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to solicit bids for construction of drainage improvement projects. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

**34. Authorization to approve Change Order #1 HCRMA Utility Move Project**

The City of Mission was seeking authorization to approve Change Order #1 for HCRMA Utilities Move Project for the Public Works Department. Supply and demand chain for products used in underground utility projects were currently in an extremely unstable market. Due to this unstable

market, the supplier was experiencing more than usual lead times for certain products, as long as 8-10 months. This was the case with 10" PVC Pipe. Vendors were unwilling to produce this pipe at the current time. Due to the uncommon use of this size of pipe, we would like to use 12" PVC Pipe in lieu of 10" PVC Pipe. This pipe could be produced and shipped within an estimated time frame of 4 weeks. City Staff was recommending Change Order #1 for the amount of \$76,890.55.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to approve Change Order #1 HCRMA Utility Move Project. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**35. Authorization to award Contract for Engineering Services for CDBG-DR Grant Opportunity 2018 DR-4377 administered by the Texas General Land Office**

The City of Mission had accepted and opened four (4) proposals from professional engineering firms for the CDBG-DR Grant Opportunity 2018 DR-4377 administered by the Texas General Land Office. Proposals were referred to an evaluation committee to evaluate proposals based on the evaluation criteria and scope adopted by the City. All firms were found qualified to perform professional engineering services. Evaluation committee and City Engineer recommend to award contract to Perez Consulting Engineers (PCE) who was selected as the highest ranked Engineering Firm meeting all specifications.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to award Contract for Engineering Services for CDBG-DR Grant Opportunity 2018 DR-4377 administered by the Texas General Land Office. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

**36. Authorization to award Contract for Engineering Services for CDBG-DR Grant Opportunity 2019 DR-4454 administered by the Texas General Land Office**

The City of Mission had accepted and opened four (4) proposals from professional engineering firms for the CDBG-DR Grant Opportunity 2019 DR-4454 administered by the Texas General Land Office. Proposals were referred to an evaluation committee to evaluate proposals based on the evaluation criteria and scope adopted by the City. All firms were found qualified to perform professional engineering services. Evaluation committee and City Engineer recommend to award contract to Perez Consulting Engineers (PCE) who was selected as the highest ranked Engineering Firm meeting all specifications.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to award Contract for Engineering Services for CDBG-DR Grant Opportunity 2019 DR-4454 administered by the Texas General Land Office to award contract to Perez Consulting Engineers. Motion was seconded by Councilman Flores and approved unanimously 5-0.

**37. Approval for purchase of Fitness Court from Sole Source Vendor**

Approval for the purchase and installation of Fitness Court and National Campaign Resources via Sole Source Vendor in the amount of \$117,350.00. This was in corporation with National Fitness Campaign and a \$50,000.00 grant from Blue Cross Blue Shield of Texas.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to approve the purchase of Fitness Court from Sole Source Vendor. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**38. Approval Resolution # 1779 of the City Council of the City of Mission, Texas Adopting the 5-Year Review Parks, Recreation and Open Space Master Plan**

On March 29, 2016, City Council authorized staff to contract the services of Sally Gavlik, DBA: P, R and S, LLC. (Parks, Recreation and Sports, LLC) for the creation, oversight and filing of the 10-Year Parks, and Recreation Master Plan with Texas Parks and Wildlife Department. March 7, 2022, services of P, R & S, LLC, through Purchase Order, were again secured for the creation, oversight and filing the required 5-Year Review/Update as per Texas Parks and Wildlife Department. The City of Mission had sought input from the citizens of Mission through surveys, public input meetings, the Mission Parks and Recreation Advisory Board and the Parks and Recreation Staff, and that input had been incorporated into the Plan. A 5-year priority list of park amenities had been developed to guide the rehabilitation of existing parks, provide for guidance in the application of funding and suggest alternative funding opportunities.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved approve Resolution 1779 of the City Council of the City of Mission, Texas Adopting the 5-Year Review Parks, Recreation and Open Space Master Plan. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**RESOLUTION NO. 1779**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS FOR THE FIVE (5) YEAR UPDATE TO THE 2016-2026 PARKS, RECREATION AND OPEN SPACE MASTER PLAN; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS RESOLUTION WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW

**UNFINISHED BUSINESS**

None

**ROUTINE MATTERS**

City Manager Comments - Announced the Community Roundup on Saturday May 28 from 8:00-12:00 and pet adoption clinic on Saturday May 28. Memorial Day Ceremonies, Music in the Park to be held on June 10, 2022.

Mayor's Comments – Announced Memorial Day events scheduled for Monday, May 30 at the Veteran's Cemetery and at Leo Pena Placita Park. Music in the Park will be held on June 10, 2022 and thank all the staff.

City Council Comments - Mayor Pro-Tem Ortega spoke about the importance of Mental Health Awareness. Drive out for Darkness.

**ADJOURNMENT**

At 6:22 p.m., Councilman Plata moved for adjournment. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

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Anna Carrillo, City Secretary