

City of Mission, Texas
2019-2020 Estimated Fund Balance Analysis-All Funds

	Estimated Beginning Fund Balance 10/1/2019	Projected Revenues	Transfers In	Total Estimated Resources	Appropriations	Transfers Out	Total Appropriations	Ending Fund Balance 9/30/2020
General Fund								
General Fund	\$ 2,015,479	\$ 38,278,679	\$ 7,813,452	\$ 48,107,610	\$ 43,634,515	\$ 4,170,428	\$ 47,804,943	\$ 302,667
Total General Fund	<u>2,015,479</u>	<u>38,278,679</u>	<u>7,813,452</u>	<u>48,107,610</u>	<u>43,634,515</u>	<u>4,170,428</u>	<u>47,804,943</u>	<u>302,667</u>
Special Revenue Funds								
CDBG	-	915,349	-	915,349	915,349	-	915,349	-
Police Dept. State Sharing FD	6,867	-	-	6,867	-	-	-	6,867
Police Dept. Federal Sharing FD	5,388	-	-	5,388	-	-	-	5,388
Municipal Court Technology FD	145,665	25,400	-	171,065	64,981	-	64,981	106,084
Designated Purpose Fund	-	3,157,874	633,658	3,791,532	3,791,532	-	3,791,532	-
Drainage Assessment Fund	888,176	928,800	-	1,816,976	1,571,625	-	1,571,625	245,351
Cemetery Fund	33,661	9,000	-	42,661	16,000	-	16,000	26,661
Records Preservation Fund	7,444	6,000	-	13,444	8,350	-	8,350	5,094
Speer Memorial Library Fund	26,618	200	-	26,818	-	-	-	26,818
Hotel/Motel Tax Fund	358,590	350,100	-	708,690	463,550	185,000	648,550	60,140
Municipal Court Building Security	82,560	20,000	-	102,560	50,100	-	50,100	52,460
Park Dedication Fund	-	430,183	-	430,183	430,183	-	430,183	-
Municipal Court Juvenile Case Mrg	153,875	30,150	-	184,025	38,983	-	38,983	145,042
Capital Assets Replacement Fund	145,349	100	80,000	225,449	225,449	-	225,449	-
PEG Capital Fee	720,539	90,100	-	810,639	808,505	-	808,505	2,134
Boys and Girls Club Fund	(447,250)	328,875	300,000	181,625	849,879	-	849,879	(668,254)
Tax Increment Redevelopment FD	3,555	2,960,000	2,995,000	5,958,555	5,955,050	-	5,955,050	3,505
Total Special Funds	<u>2,131,037</u>	<u>9,252,131</u>	<u>4,008,658</u>	<u>15,391,826</u>	<u>15,189,536</u>	<u>185,000</u>	<u>15,374,536</u>	<u>17,290</u>
Enterprise Funds								
Utility Fund	1,614,898	23,205,597	-	24,820,495	20,267,298	4,363,452	24,630,750	189,745
Golf Course Fund	-	843,500	-	843,500	1,377,072	-	1,377,072	(533,572)
Capital Golf Course Fund	32,055	39,000	-	71,055	49,414	-	49,414	21,641
Solid Waste Fund	2,864,776	7,140,500	-	10,005,276	6,172,332	3,650,000	9,822,332	182,944
Event Center Fund	-	310,600	415,000	725,600	725,317	-	725,317	283
Total Enterprise Funds	<u>4,511,729</u>	<u>31,539,197</u>	<u>415,000</u>	<u>36,465,926</u>	<u>28,591,433</u>	<u>8,013,452</u>	<u>36,604,885</u>	<u>(138,959)</u>
Debt Service								
Debt Service Fund	981,970	5,672,500	450,000	7,104,470	5,105,807	770,000	5,875,807	1,228,663
Total Debt Service Fund	<u>981,970</u>	<u>5,672,500</u>	<u>450,000</u>	<u>7,104,470</u>	<u>5,105,807</u>	<u>770,000</u>	<u>5,875,807</u>	<u>1,228,663</u>
Capital Projects Fund								
Capital Projects	30,694	6,971,158	451,770	7,453,622	7,453,622	-	7,453,622	-
Total Capital Projects Fund	<u>30,694</u>	<u>6,971,158</u>	<u>451,770</u>	<u>7,453,622</u>	<u>7,453,622</u>	<u>-</u>	<u>7,453,622</u>	<u>-</u>
Internal Service Fund								
Group Health Insurance Fund	(662,727)	5,813,389	-	5,150,662	5,124,706	-	5,124,706	25,956
Total Trust Fund	<u>(662,727)</u>	<u>5,813,389</u>	<u>-</u>	<u>5,150,662</u>	<u>5,124,706</u>	<u>-</u>	<u>5,124,706</u>	<u>25,956</u>
TOTALS	<u>\$ 9,008,182</u>	<u>\$ 97,527,054</u>	<u>\$ 13,138,880</u>	<u>\$ 119,674,116</u>	<u>\$ 105,099,619</u>	<u>\$ 13,138,880</u>	<u>\$ 118,238,499</u>	<u>\$ 1,435,617</u>

GENERAL FUND

The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

CITY OF MISSION, TEXAS

DEPARTMENT: LEGISLATIVE

FUND: GENERAL

PURPOSE:

The City Council is the Legislative power of the City of Mission. All powers of the city and the determination of all matters of policy shall be vested in the City Council pursuant to the City of Mission, Texas, as outlined in the City's Charter Home Rule. The City has one Mayor and four Council Members.

GOALS:

1. Continue adjusting property tax rate to maintain adequate fund balance.
2. Continue providing for the needs of the residents of the city.
3. Continue with Economic Development.
4. Authorize various projects to improve quality of life to citizens.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Raised the property tax rate of \$0.4862 to \$0.5212 on each \$100.00 valuation of property.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 1,575	\$ 900	\$ 900	\$ 1,200
Employee Benefits	989	69	69	92
Purchased Services	18,250	18,820	16,220	17,670
Supplies	973	11,000	3,000	5,000
Other Services and Charges	315	12,575	8,077	10,575
Operations Subtotal	22,102	43,364	28,266	34,537
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 22,102	\$ 43,364	\$ 28,266	\$ 34,537
PERSONNEL				
COUNCIL MEMBERS	5	5	5	5
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	5	5	5	5
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	LEGISLATIVE (01-410)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Officials	14010	1,575	900	900	900	1,200
SUBTOTAL		1,575	900	900	900	1,200
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	89	69	69	69	92
Auto Allowance	24090	900	-	-	-	-
SUBTOTAL		989	69	69	69	92
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	364	900	900	2,400	3,450
Postage	54490	314	120	120	120	120
Travel and Training	54500	16,922	16,000	16,000	12,000	12,000
Advertising	54510	650	1,200	1,200	1,700	1,500
<i>Insurance</i>						
Fidelity Insurance	54570	-	600	600	-	600
SUBTOTAL		18,250	18,820	18,820	16,220	17,670
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	973	1,000	1,000	1,000	1,000
<i>Operating Supplies:</i>						
Food, Ice, and Bottled Water	64250	-	10,000	10,000	2,000	4,000
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		973	11,000	11,000	3,000	5,000
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	150	75	75	75	75
Contractual Services Not	94810	-	12,000	11,039	7,500	10,000
Other	94899	165	500	1,461	502	500
SUBTOTAL		315	12,575	12,575	8,077	10,575
TOTALS		\$ 22,102	\$ 43,364	\$ 43,364	\$ 28,266	\$ 34,537

CITY OF MISSION, TEXAS

DEPARTMENT: EXECUTIVE

FUND: GENERAL

PURPOSE:

This is an Administrative Department of the City under the direction and supervision of the City Council. The City Manager exercises supervision and control over all departments and sees that each department operates efficiently. The City Manager is also the Budget Officer for the City.

GOALS:

1. Improve customer service.
2. Reduce expenditures.
3. Promote employee wellness.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 415,248	\$ 637,036	\$ 636,817	\$ 472,959
Employee Benefits	107,635	163,372	151,871	143,777
Purchased Services	19,001	17,906	14,399	16,905
Supplies	3,429	5,900	3,985	4,250
Other Services and Charges	780	1,475	1,475	1,475
Operations Subtotal	546,093	825,689	808,547	639,366
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 546,093	\$ 825,689	\$ 808,547	\$ 639,366
PERSONNEL				
Exempt	2	2	3	3
Non-Exempt	5	5	5	5
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	7	7	8	8
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	EXECUTIVE (01-411)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	225,000	225,000	450,000	446,615	220,000
Salaries of Employees	14030	190,248	187,036	187,036	190,202	252,959
SUBTOTAL		415,248	412,036	637,036	636,817	472,959
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	24,207	37,159	48,138	48,717	36,182
Health Insurance	24070	40,620	40,238	40,238	40,238	56,409
Disability Insurance	24075	686	-	-	-	-
Employee Retirement	24080	35,279	41,709	61,089	55,276	40,907
Auto Allowance	24090	-	5,200	5,200	-	-
Unemployment Compensation Insurance	24100	1,297	1,827	1,827	200	1,827
Worker's Compensation Insurance	24110	5,546	6,880	6,880	7,440	8,452
SUBTOTAL		107,635	133,013	163,372	151,871	143,777
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Serv.	34499	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	-	-	-	-	-
Gas	44580	-	-	-	-	-
Water	44590	-	-	-	-	-
<i>Repairs and Maintenance Services</i>						
Other Structures and Improvements	44630	-	-	-	-	-
Rental of Land & Building	44650	-	-	-	-	-
Rental of Machinery and Equipment	44660	2,570	2,306	2,306	3,099	3,099
SUBTOTAL		2,570	2,306	2,306	3,099	3,099
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	4,551	3,400	3,400	3,750	3,606
Postage	54490	417	200	200	400	200
Travel and Training	54500	11,463	12,000	12,000	7,150	10,000
SUBTOTAL		16,431	15,600	15,600	11,300	13,806
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	164	2,100	2,100	500	750
Office Supplies	64140	1,727	2,000	2,000	2,000	2,000
Motor Vehicle Fuel	64180	1,517	1,800	1,800	1,485	1,500
<i>Operating Supplies:</i>						
Food, Ice, and Bottled Water	64250	21	-	-	-	-
SUBTOTAL		3,429	5,900	5,900	3,985	4,250
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	780	1,475	1,475	1,475	1,475
SUBTOTAL		780	1,475	1,475	1,475	1,475
TOTALS		\$ 546,093	\$ 570,330	\$ 825,689	\$ 808,547	\$ 639,366

CITY OF MISSION, TEXAS

DEPARTMENT: FINANCE

FUND: GENERAL

PURPOSE:

The Finance Department is responsible for all the financial operations for the City. The financial operations include accounts payable, accounts receivable, payroll, fixed assets, computer information department, and general accounting. Bank relations and investments are also directed by the Finance Department. This department is also responsible for compiling the City's annual budget report.

GOALS:

1. Improve the CAFR to continue receiving the GFOA Certificate of Achievement Award.
2. Hold training and education classes for new administrative personnel on invoice processing.
3. Continue improving customer service to the various City Departments.
4. Continue staff development and training.
5. Continue applying for available grants.
6. Continue converting internal documents to electronic files.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Received the GFOA Certificate of Achievement Award for Excellence in Financial Reporting for the 17th consecutive year.
2. Automated account receivable process for time efficiency.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 367,883	\$ 423,431	\$ 408,835	\$ 383,497
Employee Benefits	100,860	114,564	115,466	137,364
Purchased Services	7,799	15,131	11,651	12,430
Supplies	161	6,250	6,080	6,250
Other Services and Charges	808	1,050	965	1,050
Operations Subtotal	477,511	560,426	542,997	540,591
Capital Outlay	1,152	-	-	-
DEPARTMENTAL TOTAL	\$ 478,663	\$ 560,426	\$ 542,997	\$ 540,591
PERSONNEL				
Exempt	2	3	3	3
Non-Exempt	6	6	6	6
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	8	9	9	9
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Number of Journal Entries Posted	965		1,000	950
Number of Vendor Checks Processed	10,614		8,950	9,000
Number of Payroll Checks Processed	1,750		1,600	1,500
Number of Direct Deposits	15,636		16,264	16,964
Funds maintained	42		40	40

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	FINANCE (01-412)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:						
Salaries of Department Heads and Foremen	14020	141,807	142,000	142,000	144,065	147,000
Salaries of Employees	14030	226,076	281,431	281,431	264,770	236,497
Overtime	14040	-	-	-	-	-
Extra Help	14050	-	-	-	-	-
SUBTOTAL		367,883	423,431	423,431	408,835	383,497
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	26,718	30,097	30,097	31,276	29,338
Health Insurance	24070	39,438	46,638	46,638	46,638	70,520
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	31,860	33,848	33,848	35,487	33,170
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	1,528	2,349	2,349	300	2,610
Worker's Compensation Insurance	24110	1,316	1,632	1,632	1,765	1,726
SUBTOTAL		100,860	114,564	114,564	115,466	137,364
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	793	2,700	2,700	2,029	2,500
Rental of Land & Buildings	44650	1,259	1,300	1,300	1,430	1,430
Rental of Machinery and Equipment	44660	2,121	2,306	2,306	1,750	2,000
SUBTOTAL		4,173	6,306	6,306	5,209	5,930
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	332	325	325	300	-
Postage	54490	2,919	3,000	3,000	3,000	3,000
Travel and Training	54500	101	5,000	5,000	3,000	3,000
Printing and Binding	54520	364	500	500	142	500
SUBTOTAL		3,626	8,825	8,825	6,442	6,500
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	100	100	55	100
Office Supplies	64140	3,601	5,700	5,700	5,700	5,700
Fuel	64180	320	350	350	325	350
<i>Repairs and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	41	100	100	-	100
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	161	-	-	-	-
SUBTOTAL		4,123	6,250	6,250	6,080	6,250
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	1,152	-	-	-	-
SUBTOTAL		1,152	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	800	900	900	900	900
Other	94899	8	150	150	65	150
SUBTOTAL		808	1,050	1,050	965	1,050
TOTALS		\$ 482,625	\$ 560,426	\$ 560,426	\$ 542,997	\$ 540,591

CITY OF MISSION, TEXAS

DEPARTMENT: MUNICIPAL COURT

FUND: GENERAL

PURPOSE:

As public servants for the Municipal Court, we process all "Class C" citations, and collect payments on citations not contested. Defendants contesting a citation are sent a court notice at a later date. We prepare and maintain all documents needed for court. Cases heard are traffic, criminal, indigent, code enforcement, property hearings, juvenile, and truancy cases. The Municipal Judge magistrates juveniles, conducts arraignments, reviews arrest and search warrants, bond reductions, motions for dismissal, and court orders. We comply with State Reporting, work closely with various agencies, and help the community by assigning defendants to community service and defensive driving.

GOALS:

1. Increase contact with defendants through door hangers.
2. Expand in-house collection department.
3. Utilitze metal detectors.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Purchased 15 ticket writers.
2. Added third bailiff/warrant officer.
3. Installed panic buttons to increase court security.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	17-18	18-19	18-19	19-20
Personnel Services				
Salaries and Wages	\$ 472,841	\$ 519,359	\$ 519,359	\$ 441,661
Employee Benefits	140,276	158,336	158,336	167,778
Purchased Services	4,688	4,500	4,500	4,500
Supplies	5,365	8,000	8,000	5,500
Other Services and Charges	5,128	6,590	6,590	6,970
Operations Subtotal	628,298	696,785	696,785	626,409
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 628,298	\$ 696,785	\$ 696,785	\$ 626,409
PERSONNEL				
Exempt	5	5	5	4
Non-Exempt	8	8	8	8
Part-Time	1	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	14	14	14	13
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20
Total Violations Filed	12,402		7,897	14,000
Warrants cleared	13,104		8,274	17,500
Truancy cases heard	48		29	100

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	MUNICIPAL COURT (01-413)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	255,403	255,403	255,403	225,808	191,803
Salaries of Employees	14030	217,438	247,320	247,320	240,853	249,358
Overtime	14040	-	500	500	-	500
Extra Help	14050	-	16,136	16,136	-	-
SUBTOTAL		472,841	519,359	519,359	466,661	441,661
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	34,079	40,128	40,128	35,700	34,185
Health Insurance	24070	55,838	62,184	62,184	62,184	84,624
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	41,400	45,129	45,129	40,506	38,650
Auto Allowance	24090	5,200	5,200	5,200	5,200	5,200
Unemployment Compensation Insurance	24100	2,113	3,654	3,654	200	3,132
Worker's Compensation Insurance	24110	1,646	2,041	2,041	2,207	1,987
SUBTOTAL		140,276	158,336	158,336	145,997	167,778
PURCHASED PROF. & TECHNICAL SERV.	34000					
Legal Services	34430	-	-	-	-	-
Other Professional and Para-Professional Serv.	34499	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
Repair & Maint.-Machinery	44640	-	-	-	-	-
Rental of Machinery & Equipment	44660	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	-	-	-	-
Postage	54490	4,688	4,500	4,500	4,300	4,500
Travel and Training	54500	-	-	-	-	-
SUBTOTAL		4,688	4,500	4,500	4,300	4,500
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	5,365	6,000	6,000	5,300	5,500
Clothing and Uniforms	64270	-	2,000	2,000	1,909	-
SUBTOTAL		5,365	8,000	8,000	7,209	5,500
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Information and Credit Services	94710	2,842	3,250	3,250	3,000	3,250
Contractual Services Not Otherwise Classified	94810	2,286	2,340	2,340	2,720	2,720
Jurors	94850	-	1,000	1,000	-	1,000
Other	94899	-	-	-	-	-
SUBTOTAL		5,128	6,590	6,590	5,720	6,970
TOTALS		\$ 628,298	\$ 696,785	\$ 696,785	\$ 629,887	\$ 626,409

CITY OF MISSION, TEXAS

DEPARTMENT: PLANNING

FUND: GENERAL

PURPOSE:

The Planning Department oversees the Planning, and Inspection for the City of Mission. Some of the services provided by Planning include subdivision coordination, zoning issues interpreted and resolved, land use liaison in platting and zoning and liaison with Texas Department of Transportation on acquisition projects, and various other planning issues. Inspection reviews building applications, and meet with applicants and others to explain building codes.

GOALS:

1. Continue on GIS Program to better serve our citizens, developers, etc. (Land use, Infrastructure inventory).
2. Continue substandard housing abatement and removing illegal dumping sites.
3. Continue Annexation of properties via Council's direction.
4. Update Standard Manuals plus exhibits.
5. Update Future Land Use Map & Zoning Map.
6. Update Comprehensive Plan.
7. Revise current schedule of escrow fees for Streets, Sidewalks and other miscellaneous costs.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Graphics Staff continues GIS in the City (GASB, etc.)
2. Prepare 200' radius Maps, Notices, Publications for 24 Planning & Zoning Meetings.
3. Prepare Site Plans, Notices, Publications, Agenda Items for 24 City Council Meetings.
4. Prepare 200' radius Maps, Notices for 12 Zoning Board of Adjustments Meetings.
5. Reviewed Site Plans, Subdivision Plats, Single Lot Variances, Homestead Exemption Variances, and new Proposed projects for 52 SRC Meetings.
6. Prepare Notices, Pictures, Exhibits, Databases for 24 Mission Beautification Meetings.
7. Review of Permits and Conduct Inspections of all building, commercial, health and garage sale permits issued. (see below)

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	17-18	18-19	18-19	19-20
Personnel Services				
Salaries and Wages	\$ 496,308	\$ 527,223	\$ 512,848	\$ 542,077
Employee Benefits	165,024	187,835	175,370	214,893
Purchased Services	48,176	63,475	51,202	146,167
Supplies	13,797	16,500	15,000	16,850
Other Services and Charges	89,114	97,200	128,200	118,000
Operations Subtotal	812,419	892,233	882,620	1,037,987
Capital Outlay	8,131	-	-	-
DEPARTMENTAL TOTAL	\$ 820,550	\$ 892,233	\$ 882,620	\$ 1,037,987
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	13	13	13	13
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	16	16	16	16
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20
Business Licenses	408		196	205
Code Enforcement Cases	3,041		2,511	2,631
Conditional User Permits	67		43	45
Garage Sales	3,303		2,041	2,138
Health Cards	1,153		193	-
Number of inspections	4,539		3,546	3,715
Permits issued	2,721		2,659	2,785
Plats processed/Single-Lot Variances	31		15	20
Rezoning	43		30	35
Zoning Board of Adjustment Variances	25		20	24

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	PLANNING (01-414)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	136,749	136,362	136,362	132,422	129,000
Salaries of Employees	14030	359,537	390,861	390,861	380,426	413,077
Overtime	14040	22	-	-	-	-
Extra Help	14050	-	-	-	-	-
SUBTOTAL		496,308	527,223	527,223	512,848	542,077
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	37,239	41,128	41,128	39,233	41,865
Health Insurance	24070	70,112	82,912	82,912	82,912	112,832
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	43,586	46,251	46,251	44,515	47,336
Auto Allowance	24090	9,020	10,400	10,400	5,200	5,200
Unemployment Compensation Insurance	24100	2,674	4,176	4,176	300	4,176
Worker's Compensation Insurance	24110	2,393	2,968	2,968	3,210	3,484
SUBTOTAL		165,024	187,835	187,835	175,370	214,893
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering and Architectural Services	34420	-	-	-	-	60,000
Other Professional and Para-Professional Serv.	34499	-	-	-	-	30,000
SUBTOTAL		-	-	-	-	90,000
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	-	14,700	18,500	18,500	18,500
Rental Machinery and Equipment	44660	7,867	7,300	8,800	7,157	7,867
SUBTOTAL		7,867	22,000	27,300	25,657	26,367
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	7,074	6,675	6,675	6,045	6,800
Postage	54490	17,837	25,000	12,000	10,000	11,500
Travel and Training	54500	6,093	4,500	4,500	3,000	4,500
Advertising	54510	9,305	16,000	13,000	6,500	7,000
SUBTOTAL		40,309	52,175	36,175	25,545	29,800
SUPPLIES:	64000					
Office:						
Office Supplies	64140	3,995	6,000	7,500	7,500	7,500
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	8,114	8,500	8,500	7,000	8,000
Food, Ice, & Bottled Water	64250	331	500	500	500	500
Clothing and Uniforms	64270	485	-	-	-	850
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	872	-	-	-	-
SUBTOTAL		13,797	15,000	16,500	15,000	16,850
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	8,131	-	-	-	-
SUBTOTAL		8,131	-	-	-	-
MISCELLANEOUS	94000					
Court and Investigation Costs (Liens)	94680	7,524	20,000	19,000	25,000	25,000
Dues and Memberships	94700	2,629	2,500	3,500	2,500	2,500
Contractual Services not Otherwise Classified	94810	78,247	65,000	73,200	100,000	90,000
Other	94899	714	500	1,500	700	500
SUBTOTAL		89,114	88,000	97,200	128,200	118,000
TOTALS	\$	\$ 820,550	\$ 892,233	\$ 892,233	\$ 882,620	\$ 1,037,987

CITY OF MISSION, TEXAS

DEPARTMENT: FACILITY MAINTENANCE	FUND: GENERAL
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FUND: GENERAL

PURPOSE:

The Facility Maintenance Department provides services to the various City Departments. The City has approximately 52 city buildings. The crew performs all plumbing, electrical, air conditioning, and heating repairs.

GOALS:

- 1 Remodel the Head Start building.
- 2 Install new flooring in the Mission Police building for the CID area.
- 3 Replace the flooring in Parks & Recreation center.
- 4 Fix the roof leaks at Parks & Recreation center.
- 5 Fix the roof in Museum.
- 6 Fix the Speer Memorial Library roof.
- 7 Paint the Speer Memorial Library.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

- 1 Installed new lighting in the City Hall flag poles.
- 2 Installed new lighting in the Police Station flag poles.
- 3 Reroof the Facilities storage room.
- 4 Reroof the Facilities office building.
- 5 Installed new ice makers at Parks,shop,City Hall, and Golf Course.
- 6 Remodeld the Golf Course restrooms.
- 7 Painted the Police Department.
- 8 Patched City Hall roof.
- 9 Replaced AC in the Museum.
- 10 Replaced AC in the Parks & Recreation center gym.
- 11 Installed new light poles at the Police Station paking lot addition.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	17-18	18-19	18-19	19-20
Personnel Services				
Salaries and Wages	\$ 344,746	\$ 391,610	\$ 379,508	\$ 417,288
Employee Benefits	129,828	152,856	149,306	192,112
Purchased Services	47,165	58,300	47,820	53,000
Supplies	187,061	297,250	200,050	202,050
Other Services and Charges	200	1,000	500	500
Operations Subtotal	709,000	901,016	777,184	864,950
Capital Outlay	180,158	3,000	3,000	-
DEPARTMENTAL TOTAL	\$ 889,158	\$ 904,016	\$ 780,184	\$ 864,950
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	11	12	11	11
Part-Time	1	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	13	14	13	13
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: GENERAL FUND (01)
Function: GENERAL GOVERNMENT
Department: FACILITIES MAINT. (01-415)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	41,825	41,825	41,825	41,825	41,825
Salaries of Employees	14030	276,403	321,546	321,546	312,283	350,583
Overtime	14040	17,260	15,000	15,000	18,000	15,000
Extra Help	14050	9,258	13,239	13,239	7,400	9,880
SUBTOTAL		344,746	391,610	391,610	379,508	417,288
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	26,083	29,959	29,959	29,032	31,923
Health Insurance	24070	56,966	67,366	67,366	67,366	98,728
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	29,920	33,691	33,691	32,941	36,093
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	2,195	3,654	3,654	300	3,915
Worker's Compensation Insurance	24110	14,664	18,186	18,186	19,667	21,453
SUBTOTAL		129,828	152,856	152,856	149,306	192,112
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Buildings	44610	42,895	45,000	45,000	43,000	45,000
Other Structures and Improvements	44630	-	6,000	6,000	-	2,000
Machinery and Equipment	44640	-	1,500	1,500	1,400	1,200
SUBTOTAL		42,895	52,500	52,500	44,400	48,200
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	3,982	4,300	4,300	3,420	3,800
Travel and Training	54500	288	1,500	1,500	-	1,000
SUBTOTAL		4,270	5,800	5,800	3,420	4,800
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	190	350	350	350	350
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	11,125	10,500	10,500	10,500	10,500
Cleaning and Sanitation Supplies	64230	57,240	53,000	53,000	50,000	53,000
Safety Supplies	64265	-	200	200	-	200
Clothing and Uniforms	64270	4,257	4,200	4,200	3,000	4,000
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	112,945	200,000	200,000	125,000	130,000
Other Repair and Maintenance Supplies	64360	500	26,000	26,000	9,200	1,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	804	3,000	3,000	2,000	3,000
SUBTOTAL		187,061	297,250	297,250	200,050	202,050

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	FACILITIES MAINT. (01-415)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
CAPITAL OUTLAYS:	74000					
Building Renovations and Additions	74900	177,000	-	-	-	-
Machinery and Equipment	74950	3,158	3,000	3,000	3,000	-
SUBTOTAL		180,158	3,000	3,000	3,000	-
MISCELLANEOUS	94000					
Contractual Services not Otherwise Classified	94810	200	1,000	1,000	500	500
SUBTOTAL		200	1,000	1,000	500	500
	TOTALS	\$ 889,158	\$ 904,016	\$ 904,016	\$ 780,184	\$ 864,950

CITY OF MISSION, TEXAS

DEPARTMENT: FLEET MAINTENANCE

FUND: GENERAL

PURPOSE:

This City has a fleet department that is responsible for repair operation, and manages the fleet inventory which includes all vehicles owned, heavy machinery and equipment, special equipment, and trailers.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 121,384	\$ 165,800	\$ 144,546	\$ 165,800
Employee Benefits	38,060	53,353	49,794	61,329
Purchased Services	1,089,474	999,649	1,083,816	763,980
Supplies	65,515	85,750	78,238	84,050
Other Services and Charges	119,504	130,700	95,700	111,000
Operations Subtotal	1,433,937	1,435,252	1,452,094	1,186,159
Capital Outlay	10,308	4,796	4,796	-
DEPARTMENTAL TOTAL	\$ 1,444,245	\$ 1,440,048	\$ 1,456,890	\$ 1,186,159
PERSONNEL				
Exempt	-	1	1	1
Non-Exempt	-	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	3	3	3
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Size of Fleet	400		410	415
Number of Accidents	10		5	6
Number of Certified Mechanics	7		3	3
Meetings with department heads	52		52	52

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: GENERAL FUND (01)
Function: GENERAL GOVERNMENT
Department: FLEET MAINTENANCE (01-416)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	65,000	65,000	65,000	65,000	65,000
Salaries of Employees	14030	55,541	98,800	98,800	77,546	98,800
Overtime	14040	843	2,000	2,000	2,000	2,000
SUBTOTAL		121,384	165,800	165,800	144,546	165,800
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	9,086	12,532	12,532	11,058	12,685
Health Insurance	24070	17,528	20,728	20,728	20,728	28,208
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	10,587	14,092	14,092	12,547	14,341
Unemployment Compensation Insurance	24100	648	1,044	1,044	100	1,044
Worker's Compensation Insurance	24110	211	4,957	4,957	5,361	5,051
SUBTOTAL		38,060	53,353	53,353	49,794	61,329
PURCHASED PROF. & TECHNICAL SERV.	34000					
Golf-Other Professional and Para-Professional Services	34489					-
Police-Other Professional and Para-Professional Services	34490	199,611	240,000	240,000	240,000	180,000
Fire-Other Professional and Para-Professional Services	34491	217,459	240,000	240,000	330,000	250,000
Sanitation-Other Professional and Para-Professional Services	34492	45,666	29,000	29,000	20,000	-
Fleet-Other Professional and Para-Professional Services	34493	13,711	23,500	23,500	10,000	5,000
Streets-Other Professional and Para-Professional Services	34494	269,692	315,000	315,000	385,000	270,000
Parks-Other Professional and Para-Professional Services	34495	41,567	33,000	33,000	56,000	25,000
Health-Other Professional and Para-Professional Services	34496	7,134	5,500	5,500	4,000	2,500
Planning-Other Professional and Para-Professional Services	34497	4,850	5,000	5,000	1,000	2,000
Meter Readers-Other Professional and Para-Professional Services	34498	13,740	24,000	24,000	8,000	5,000
Other Professional and Para-Professional Services	34499	273,651	85,000	80,204	25,000	19,000
SUBTOTAL		1,087,081	1,000,000	995,204	1,079,000	758,500
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	1,098	-	-	600	600
Rental of Machinery & Equipment	44660	-	600	600	-	-
SUBTOTAL		1,118	600	600	600	600
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	755	1,020	1,020	2,100	2,220
Internet	54480	521	825	825	919	1,160
Travel and Training	54500	-	2,000	2,000	1,197	1,500
SUBTOTAL		1,276	3,845	3,845	4,216	4,880
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	390	-	-	-	-
Office Supplies	64140	658	950	950	750	950
Fuel	64180	188	2,400	2,200	200	500
<i>Repair and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	63,241	80,000	80,000	75,188	80,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	100	100	-	100
Minor Equipment	64390	98	500	500	400	500

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	FLEET MAINTENANCE (01-416)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
<i>Operating Supplies:</i>						
Clothing & Uniforms	65180	940	2,000	2,000	1,700	2,000
SUBTOTAL		65,515	85,950	85,750	78,238	84,050
CAPITAL OUTLAYS:	74000					
<i>Buildings</i>						
Machinery and Equipment	74950	10,308	-	4,796	4,796	-
SUBTOTAL		10,308	-	4,796	4,796	-
MISCELLANEOUS	94000					
Contractual Services not Otherwise Classified	94810	119,005	130,000	130,000	95,000	110,000
Other	94899	499	500	700	700	1,000
SUBTOTAL		119,504	130,500	130,700	95,700	111,000
	TOTALS	\$ 1,444,245	\$ 1,440,048	\$ 1,440,048	\$ 1,456,890	\$ 1,186,159

CITY OF MISSION, TEXAS

DEPARTMENT: ORGANIZATIONAL

FUND: GENERAL

PURPOSE:

This department accounts for all expenditures not otherwise classified in other departments. Such expenditures include the contingency appropriation set by the City's charter, aid to other agencies, legal services, accounting services and other professional services that serve the whole City.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	1,753,713	1,054,921	1,205,785	949,275
Supplies	7,640	6,000	3,000	6,000
Other Services and Charges	1,204,973	661,650	449,129	491,600
Operations Subtotal	2,966,326	1,722,571	1,657,914	1,446,875
Capital Outlay	3,364	1,300	6,277	-
Debt Service	147,692	144,402	142,923	533,196
DEPARTMENTAL TOTAL	\$ 3,117,382	\$ 1,868,273	\$ 1,807,114	\$ 1,980,071
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	ORGANIZATIONAL (01-417)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
PURCHASED PROF. & TECHNICAL SERV.	34000					
Accounting and auditing Services	34400	80,625	80,000	80,000	83,925	80,000
Engineering and Architectural Services	34420	576,280	200,000	113,400	65,000	75,000
Legal Services	34430	113,876	100,000	100,000	300,000	100,000
Appraisal Services	34460	251,375	210,000	160,000	150,347	210,000
Other Professional and Para-Professional Serv.	34499	213,944	200,000	293,600	290,000	200,000
SUBTOTAL		1,236,100	790,000	747,000	889,272	665,000
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	82,856	105,000	105,000	83,000	90,000
Gas	44580	600	575	575	575	575
Water	44590	16,641	18,000	18,000	14,000	17,000
<i>Repairs and Maintenance Services</i>						
Buildings	44610	565	8,000	8,000	8,000	1,500
Repair & Maint.-Machinery & Equipment	44640	-	1,800	4,800	400	500
Rental of Machinery and Equipment	44660	11,633	9,500	9,500	10,500	9,000
SUBTOTAL		112,295	142,875	145,875	116,475	118,575
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	72,177	75,000	75,000	70,000	75,000
Internet Connection	54480	6,523	6,700	6,700	6,588	6,700
Cable	54485	1,097	1,300	1,300	950	1,000
Postage	54490	2,535	3,000	3,000	2,500	3,000
Travel and Training	54500	4,523	5,000	5,000	21,000	-
Advertising	54510	24,747	25,000	25,000	42,000	20,000
<i>Insurance</i>						
General Liability Insurance	54560	-	-	-	-	-
Fidelity Insurance	54570	-	-	-	-	-
Retiree Health Insurance	54590	293,715	42,346	42,346	57,000	60,000
SUBTOTAL		405,318	158,346	158,346	200,038	165,700
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	701	1,000	1,000	1,000	1,000
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	292	-	-	-	-
Food, Ice, and Bottled Water	64250	6,647	5,000	5,000	2,000	5,000
SUBTOTAL		7,640	6,000	6,000	3,000	6,000
CAPITAL OUTLAYS:	74000					
<i>Land</i>						
Land Acquired	74880	-	-	-	5,000	-
Machinery and Equipment	74950	3,364	-	1,300	1,277	-

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	ORGANIZATIONAL (01-417)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
<i>Building</i>						
Machinery and Equipment	74950			-		
SUBTOTAL		3,364	-	1,300	6,277	-
DEBT SERVICE	84000					
Other Principal	84800	127,660	122,546	122,546	124,952	448,215
Other Interest	84820	20,032	21,856	21,856	17,971	84,981
Issuance Cost	84850	-	-	-	-	-
SUBTOTAL		147,692	144,402	144,402	142,923	533,196
MISCELLANEOUS	94000					
Aid to Other Governments	94670	466,736	30,000	30,000	30,000	30,000
Aid to Others (AGENCIES)	94675	132,000	191,000	191,000	191,000	153,000
Aid to Others (AMIGOS DEL VALLE)	94676	5,487	15,000	15,000	3,500	6,000
Judgements and Damages	94690	399,000	20,000	60,000	60,000	73,500
Dues and Memberships	94700	35,301	36,000	36,000	36,000	30,450
Information and Credit Service	94710	5,863	4,500	4,500	15,000	4,500
Depository Charges	94715	13,341	22,000	17,000	3,000	7,500
Taxes	94720	1,829	1,650	1,650	1,629	1,650
Assist Payment for Charity & Other	94800	38,683	40,000	40,000	22,500	21,000
Contractual Services not Otherwise Classified	94810	12,014	11,500	11,500	11,500	9,000
Other	94899	94,719	55,000	55,000	75,000	55,000
Contingency	94950	-	200,000	200,000	-	100,000
SUBTOTAL		1,204,973	626,650	661,650	449,129	491,600
TOTALS		\$ 3,117,382	\$ 1,868,273	\$ 1,864,573	\$ 1,807,114	\$ 1,980,071

CITY OF MISSION, TEXAS

DEPARTMENT: PURCHASING

FUND: GENERAL

PURPOSE:

This department provides centralize purchasing services for the other City Departments, thus insuring that quality products and services are obtained on a timely basis at competitive prices. The Purchasing department also is the travel agent for all City's business trips.

GOALS:

1. Revise purchasing manual in order to be current with new purchasing policy and regulation.
2. Guide and produce solid solicitations in accordance with City of Mission Purchasing Manual, Federal Acquisition Regulations, and Texas Government Codes.
3. Establish an electronic procurement system to have a more direct and efficient method with less risk via our city website.
(Pending Approval of Budget)
4. Consolidate independent outstanding agreements for goods, ocmmodities, and services under one single contract and implement contract management in order to acquire fair and reasonable pricing, performance and responsive/responsible bidders.
5. Expand on networking, workshops, conferences, and one on one vendor meetings in order to receive sufficient competition on all solicitations.
6. Acquire proper training though webinars, training workshops, higher education and purchasing consortium for current staff in order to effectively entertain questions and/or concerns, assist with spec writing, and conduct cost/price analysis.
(Pending Approval of Budget)
7. Continue educating City departments with quarterly purchasing/finance training.
8. Seek federal procurement training regarding changing regulations.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Collabrated with Finance and IT to educate city departments with policies and procedures and Q & A.
2. Executed renewals in a better timeframe. (90 day reminder)

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	17-18	18-19	18-19	19-20
Personnel Services				
Salaries and Wages	\$ 185,392	\$ 187,643	\$ 187,643	\$ 187,643
Employee Benefits	54,734	59,080	58,198	66,752
Purchased Services	18,484	18,980	17,689	17,600
Supplies	1,112	1,250	1,050	1,250
Other Services and Charges	5,633	6,100	6,036	23,300
Operations Subtotal	265,355	273,053	270,616	296,545
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 265,355	\$ 273,053	\$ 270,616	\$ 296,545
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	4
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	PURCHASING (01-418)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	83,900	83,800	83,800	83,800	83,800
Salaries of Employees	14030	101,492	103,843	103,843	103,843	103,843
Overtime	14040	-	-	-	-	-
Extra Help	14050	-	-	-	-	-
SUBTOTAL		185,392	187,643	187,643	187,643	187,643
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	14,343	14,753	14,753	14,753	14,753
Health Insurance	24070	17,528	20,728	20,728	20,728	28,208
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	16,498	16,590	16,590	16,590	16,680
Auto Allowance	24090	5,100	5,200	5,200	5,200	5,200
Unemployment Compensation Insurance	24100	648	1,044	1,044	100	1,044
Worker's Compensation Insurance	24110	617	765	765	827	867
SUBTOTAL		54,734	59,080	59,080	58,198	66,752
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	-	300	300	-	300
Rental of Machinery and Equipment	44660	1,866	2,030	2,030	1,539	1,800
SUBTOTAL		1,866	2,330	2,330	1,539	2,100
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	701	650	650	650	-
Internet Connection	54480	-	-	-	-	-
Postage	54490	250	300	300	300	300
Travel and Training	54500	2,430	3,000	3,000	2,500	2,500
Advertising	54510	12,549	12,000	12,000	12,000	12,000
Printing and Binding	54520	688	700	700	700	700
SUBTOTAL		16,618	16,650	16,650	16,150	15,500
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	100	100	-	100
Office Supplies	64140	937	800	800	700	800
Food, Ice, and Bottled Water	64250	175	350	350	350	350
SUBTOTAL		1,112	1,250	1,250	1,050	1,250
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	5,633	6,000	6,000	6,000	6,000
Newspapers, Magazines, & Periodicals	94770	-	-	-	-	-
Contractual Services not Otherwise Classified	94810	-	-	-	-	17,200
Other	94899	-	100	100	36	100
SUBTOTAL		5,633	6,100	6,100	6,036	23,300
TOTALS		\$ 265,355	\$ 273,053	\$ 273,053	\$ 270,616	\$ 296,545

CITY OF MISSION, TEXAS

DEPARTMENT: CITY SECRETARY

FUND: GENERAL

PURPOSE:

The City Secretary Department serves as a liaison between the public and the City Council. The City Secretary attends all City Council meetings and Mission Economic Development Corporation meetings, tapes the proceedings and transcribes the minutes. Other duties include: Election Administrator; Records Manager of essential City records; Vital Statistics Registrar; and Open Records Officer. The Vital Statistics Division within the City Secretary Department provides birth and death records and keeps an index of all births and deaths occurring in the City. This division also arranges burial services at Laurel Hill, San Jose, Catholic Cemeteries.

GOALS:

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Strive to receive the 5 Star Exemplary Award for Vital Statistics by attending conferences. 2. Continue with scanning of birth and death records. Currently scanned from 1937 to present. 3. Update Code of Ordinance Manual on Semi-annual basis. 4. Begin the process of looking into a automated agenda item software. 5. Continue with selling of lots at Catholic Cemetery 6. Conintue to provide assistance and excellent customer service to all the citizens of Mission 7. Begin the process of looking into a Open Records Management System software. | <ol style="list-style-type: none"> 2. Vital Statistics Division received the 2018 Exemplary Award from the State of Texas. 3. Burial database created for Laurel Hill Cemetery, Catholic and Cemetery and San Jose Cemetery. 4. Vital Statistics Staff attened Acknowledgement of Paternity Training and Certification. 5. Code of Ordinance Manual updated to include all ordinances thru May 2019. 6. Staff Attened the 2018 Regional Vital Statistics Seminar held in Austin, TX |
|--|--|
- ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**
- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Updated all City records as per the Texas State Library and Archives Commission retention schedule | |
|---|--|

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 233,709	\$ 244,703	\$ 237,548	\$ 242,706
Employee Benefits	69,824	78,793	76,159	91,844
Purchased Services	19,457	23,300	19,806	23,265
Supplies	546	700	600	700
Other Services and Charges	852	900	743	980
Operations Subtotal	324,388	348,396	334,856	359,495
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 324,388	\$ 348,396	\$ 334,856	\$ 359,495
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	5	5	5	5
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	7	7	7	7
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20
Number of Birth Records issued	5,293		5,500	6,000
Number of Death Records issued	362		400	380
Number of agenda packets prepared	31		44	30
Birth Records Registered	1,778		2,100	2,200
Death Records Registered	455		480	500
Cemetery Spaces Sold	99		90	100
Burial arrangements	120		100	120
Number of elections-ELECTIONS	-		-	1

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	CITY SECRETARY (01-419)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	77,182	77,278	77,278	77,278	77,278
Salaries of Employees	14030	156,527	167,425	167,425	160,270	165,428
Overtime	14040	-	-	-	-	-
Extra Help	14050		-	-	-	
SUBTOTAL		233,709	244,703	244,703	237,548	242,706
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	17,034	18,720	18,720	18,172	18,568
Health Insurance	24070	30,674	36,274	36,274	36,274	49,364
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	20,241	21,053	21,053	20,619	20,993
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	1,134	1,827	1,827	100	1,827
Worker's Compensation Insurance	24110	741	919	919	994	1,092
SUBTOTAL		69,824	78,793	78,793	76,159	91,844
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Service	34499	4,362	5,000	5,000	4,500	4,500
SUBTOTAL		4,362	5,000	5,000	4,500	4,500
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	2,688	3,000	3,000	2,687	2,700
Rental of Land and Buildings	44650	-	-	-	-	-
Rental of Machinery and Equipment	44660	-	-	-	-	2,040
SUBTOTAL		2,688	3,000	3,000	2,687	4,740

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	CITY SECRETARY (01-419)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	702	700	700	590	650
Postage	54490	241	350	350	300	325
Travel and Training	54500	300	1,200	1,200	-	-
Advertising	54510	8,541	9,500	9,500	8,500	9,500
Printing and Binding	54520	2,573	3,500	3,500	3,179	3,500
<i>Insurance:</i>						-
Fidelity Insurance	54570	50	50	50	50	50
Computer System Maintenance	56612	-	-	-	-	-
SUBTOTAL		12,407	15,300	15,300	12,619	14,025
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	546	700	700	600	700
<i>Operating Supplies:</i>						
Clothing & Uniforms	64270	-	-	-	-	-
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		546	700	700	600	700
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Court Costs and Investigations	94680	88	100	100	100	100
Dues and Memberships	94700	211	200	200	143	200
Information and Credit Services	94710	553	600	600	500	600
Notary Bonds	94790	-	-	-	-	80
Other	94899	-	-	-	-	-
SUBTOTAL		852	900	900	743	980
TOTALS		\$ 324,388	\$ 348,396	\$ 348,396	\$ 334,856	\$ 359,495

CITY OF MISSION, TEXAS

DEPARTMENT: RISK MANAGEMENT

FUND: GENERAL

PURPOSE:

Risk Management's responsibility is to ensure that City employees work in a safe environment and comply with Texas Workers Compensation Commission rules and regulations. It also maintains information regarding motor vehicle operators, vehicles, mobile equipment, property, contractor/vendor insurance, safety training, liability, group medical and workers' compensation claims, Family Medical Leave Act claims, and property and casualty insurance.

GOALS:

1. Conduct random drug testing for all employees in safety sensitive positions in compliance with D.O.T.;
2. Continue safety boot initiative.
3. Continue to perform safety trainings and increase the number hosted.
5. Completely revamp safety manual.
4. Implement online training courses for new hires.
6. Form a safety committee comprised of employees from most departments;
7. Implement a new modified duty return to work program.

ACCOMPLISHMENTS FOR THE CURRENT YEAR:

1. Finalized risk management procedures manual;
2. Performed City wide audit on all city vehicles;
3. Maintained inventory of safety supplies;
4. Performed safety trainings for City employees.
5. Continued online training modules for all employees.
6. Created new filing system for all claims.
7. Number of motor vehicle accidents down by 50% this year.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	17-18	18-19	18-19	19-20
Personnel Services				
Salaries and Wages	\$ 88,764	\$ 88,764	\$ 88,764	\$ 88,764
Employee Benefits	29,840	30,566	29,479	34,396
Purchased Services	403,540	456,050	367,323	415,750
Supplies	9,449	8,400	9,200	8,400
Other Services and Charges	150	150	150	11,650
Operations Subtotal	531,743	583,930	494,916	558,960
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 531,743	\$ 583,930	\$ 494,916	\$ 558,960
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20
Safety meetings	4		6	12
Training sessions/seminars	6		6	12
Fire buildings inspections	1		1	2
Workers' Compensation claims submitted	110		120	95
General Liability Claims submitted	18		28	45

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	RISK MANAGEMENT (01-422)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	56,774	56,774	56,774	56,774	56,774
Salaries of Employees	14030	31,990	31,990	31,990	31,990	31,990
Overtime	14040	-	-	-	-	-
SUBTOTAL		88,764	88,764	88,764	88,764	88,764
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	7,114	7,111	7,111	6,790	7,111
Health Insurance	24070	8,764	10,364	10,364	10,364	14,104
Employee Retirement	24080	8,138	7,997	7,997	7,705	8,041
Auto Allowance	24090	5,200	4,200	4,200	4,200	4,200
Unemployment Compensation Insurance	24100	324	522	522	18	522
Worker's Compensation Insurance	24110	300	372	372	402	418
SUBTOTAL		29,840	30,566	30,566	29,479	34,396
PURCHASED PROF. & TECHNICAL SERV.	34000					
Management Consulting Services	34410	-	-	-	-	-
Other Professional and Para-Professional Services	34499	5,580	8,000	8,000	5,000	6,000
SUBTOTAL		5,580	8,000	8,000	5,000	6,000
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Buildings	44610	-	-	-	-	6,500
Machinery and Equipment	44640	500	500	500	500	500
Rental of Machinery and Equipment	44660	1,447	1,400	1,400	1,575	1,500
SUBTOTAL		1,947	1,900	1,900	2,075	8,500
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	647	700	700	650	700
Postage	54490	71	50	50	25	50
Travel and Training	54500	1,390	1,400	1,400	3,245	1,500
<i>Insurance</i>						
Building Insurance	54540	77,560	125,000	125,000	105,262	100,000
Automobiles, Trucks, and Equipment Ins.	54550	169,610	179,000	179,000	169,095	179,000
General Liability Insurance	54560	146,735	140,000	140,000	81,971	120,000
Fidelity Insurance	54570	-	-	-	-	-
SUBTOTAL		396,013	446,150	446,150	360,248	401,250
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	378	400	400	200	400
<i>Operating Supplies:</i>						
Safety Supplies	64265	9,071	8,000	8,000	9,000	8,000
SUBTOTAL		9,449	8,400	8,400	9,200	8,400
MISCELLANEOUS	94000					
Dues and Memberships	94700	150	150	150	150	150
Contractual Services not Otherwise Classified	94810	-	-	-	-	11,500
SUBTOTAL		150	150	150	150	11,650
TOTALS		\$ 531,743	\$ 583,930	\$ 583,930	\$ 494,916	\$ 558,960

CITY OF MISSION, TEXAS

DEPARTMENT: ELECTIONS

FUND: GENERAL

PURPOSE:

The Elections Department accounts for all expenditures incurred during election years. Elections are held every numbered years. Expenditures include advertisements, ballots, and wages for election clerks.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	78,644	-	-	40,010
Supplies	20	-	-	-
Other Services and Charges	-	-	-	-
Operations Subtotal	78,664	-	-	40,010
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 78,664	\$ -	\$ -	\$ 40,010
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Number of Elections	1		-	1

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	ELECTIONS (01-423)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	-	-	-	-	-
Unemployment Compensation Insurance	24100	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROF. & TECHNICAL SERV.	34000					
Legal Services	34430	-	-	-	-	-
Other Professional and Para-Professional Service	34499	77,776	-	-	-	40,000
SUBTOTAL		77,776	-	-	-	40,000
PURCHASED PROPERTY SERVICES:	44000					
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
OTHER PURCHASED SERVICES:	54000					
Postage	54490	10	-	-	-	10
Travel and Training	54500	858	-	-	-	-
Advertising	54510	-	-	-	-	-
Printing and Binding	54520	-	-	-	-	-
SUBTOTAL		868	-	-	-	10
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	20	-	-	-	-
<i>Operating Supplies:</i>						
Food, Ice, and Bottled Water	64250	-	-	-	-	-
SUBTOTAL		20	-	-	-	-
TOTALS		\$ 78,664	\$ -	\$ -	\$ -	\$ 40,010

CITY OF MISSION, TEXAS

DEPARTMENT: CIVIL SERVICE

FUND: GENERAL

PURPOSE:

Civil Service Department is responsible for administrating the entry-level police examination as well as any promotional examination needed such as Corporal, Sergeant or Lieutenant. Civil Service Department maintains records of all applications. The department is also responsible for executing duties such as submitting agenda packets and arranging meetings before the Civil Service Commission. The department is also responsible for any travel arrangements needed for the Civil Service Commission. The department is responsible for updating the local Civil Service rules as needed to maintain the requirements of the Chapter 143 of the Texas Local Government Code. The Civil Service Commission meets every last Wednesday of each month and on emergency situations.

GOALS:

1. Keep administration, Commission, City Council, and staff up to date with
2. Have all eligibility lists ready for new tear.
3. Have all entry level positions filled.
4. Make sure that all resources needed are readily available.
date with any changes that occur at the end of on going

ACCOMPLISHMENTS:

1. Conducted 2 entry level exams.
2. Conducted 3 promotional exams.
3. Conduct 1 third party hearing.
4. Made sure that the commission met accordingly and in compliance.
5. Worked closely with both chiefs to assure that we were in compliance.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 90,195	\$ 90,195	\$ 90,195	\$ 90,195
Employee Benefits	25,445	26,358	26,136	28,468
Purchased Services	53,113	47,200	33,877	34,150
Supplies	24,311	15,000	15,000	15,000
Other Services and Charges	189	-	68	-
Operations Subtotal	193,253	178,753	165,276	167,813
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 193,253	\$ 178,753	\$ 165,276	\$ 167,813
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Number of entry level examinations	2		2	2
Number of promotional exams	10		3	4
Promotional exam appeals	-		2	-
Third party hearings	1		1	-

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.: GENERAL FUND (01)
Function: GENERAL GOVERNMENT
Department: CIVIL SERVICE (01-424)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	90,195	90,195	90,195	90,195	90,195
Salaries of Employees	14030	-	-	-	-	-
SUBTOTAL		90,195	90,195	90,195	90,195	90,195
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	7,148	7,221	7,221	7,221	7,298
Health Insurance	24070	4,382	5,182	5,182	5,182	7,052
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	8,262	8,121	8,121	8,121	8,251
Auto Allowance	24090	5,200	5,200	5,200	5,200	5,200
Unemployment Compensation Insurance	24100	162	261	261	9	261
Worker's Compensation Insurance	24110	291	373	373	403	406
SUBTOTAL		25,445	26,358	26,358	26,136	28,468
PURCHASED PROF. & TECHNICAL SERV.	34000					
Legal Services	34430	45,855	40,000	40,000	31,020	30,000
Other Professional and Para-Professional Services	34499	-	-	-	-	-
SUBTOTAL		45,855	40,000	40,000	31,020	30,000
PURCHASED PROPERTY SERVICES:	44000					
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
OTHER PURCHASED SERVICES:	54000					
Postage	54490	105	200	200	75	150
Travel and Training	54500	7,153	7,000	7,000	2,782	4,000
SUBTOTAL		7,258	7,200	7,200	2,857	4,150
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	24,311	15,000	15,000	15,000	15,000
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		24,311	15,000	15,000	15,000	15,000
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Other	94899	189	-	-	68	-
SUBTOTAL		189	-	-	68	-
TOTALS		\$ 193,253	\$ 178,753	\$ 178,753	\$ 165,276	\$ 167,813

CITY OF MISSION, TEXAS

DEPARTMENT: HUMAN RESOURCES	FUND: GENERAL
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FUND: GENERAL

PURPOSE:

The Human Resources Department works with and for City Departments by evaluating, monitoring, developing and administering Recruitment and Retention, Compensation, Status Changes (promotions, demotions, transfers, terminations), Personnel Records Administration, Performance Evaluations, Disciplinary Action, Employee Relations, Policy and Procedures, Training and Development, Family and Medical Leave, Employee Benefits, State and Federal Law compliance and other personnel-related questions and concerns. The Human Resources Department also assists the Civil Service Director with Entry-Level and Promotional Testing for the Police and Fire Departments. The Human Resources Department provides and promotes a fair and healthy working environment for all City Employees.

GOALS:	ACCOMPLISHMENTS CURRENT FISCAL YEAR:
<p>1. Increase the number of students enrolled in the program by 10%.</p> <p>2. Improve the quality of instruction by implementing new teaching strategies.</p> <p>3. Enhance the program's reputation by participating in community outreach activities.</p>	<p>1. Increased enrollment by 12%.</p> <p>2. Implemented new teaching strategies, resulting in improved student performance.</p> <p>3. Participated in community outreach activities, increasing the program's visibility.</p>

- | | |
|--|--|
| 1. Install Healthy Vending Machines. | 1. Reviewed Compensation Plan/Comparability Study. |
| 2. Expand Wellness Center for Employees. | 2. Updated Personnel Policy Manual. |
| 3. Enhance Employee Recognition Program/Birthday Recognition | 3. Implemented Customer Service Tips. |
| 4. Expand Human Resources training topics for Supervisors. | 5. Implemented an employee suggestion box. |

ACCOMPLISHMENTS CURRENT FISCAL YEAR:

1. Reviewed Compensation Plan/Comparability Study.
2. Updated Personnel Policy Manual.
3. Implemented Customer Service Tips.
5. Implemented an employee suggestion box.
6. Implemented monthly employee recognition.

BUDGET	
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CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.: GENERAL FUND (01)
Function: GENERAL GOVERNMENT
Department: HUMAN RESOURCES (01-425)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	72,676	72,868	72,868	72,868	72,868
Salaries of Employees	14030	109,518	118,178	118,178	109,422	118,178
SUBTOTAL		182,194	191,046	191,046	182,290	191,046
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	13,644	15,013	15,013	13,945	15,013
Health Insurance	24070	17,528	20,728	20,728	20,728	28,208
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	16,027	16,882	16,882	15,823	16,974
Auto Allowance	24090	5,100	5,200	5,200	5,200	5,200
Unemployment Compensation Insurance	24100	720	1,044	1,044	100	1,044
Worker's Compensation Insurance	24110	586	727	727	786	883
SUBTOTAL		53,605	59,594	59,594	56,582	67,322
PURCHASED PROF. & TECHNICAL SERV.	34000					
Medical and Dental Services	34440	12,400	10,500	10,500	10,000	12,000
Other Professional and Para-Professional Service	34499	1,615	1,500	1,500	1,500	1,500
SUBTOTAL		14,015	12,000	12,000	11,500	13,500
PURCHASED PROPERTY SERVICES:	44000					
Rental of Machinery and Equipment	44660	1,447	1,500	1,500	1,580	1,500
SUBTOTAL		1,447	1,500	1,500	1,580	1,500
OTHER PURCHASED SERVICES:	54000					
Postage	54490	668	700	700	1,100	700
Travel and Training	54500	1,681	1,810	1,810	318	1,810
Advertising	54510	735	700	700	1,193	700
Printing and Binding	54520	-	-	-	-	-
SUBTOTAL		3,084	3,210	3,210	2,611	3,210
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	1,556	1,200	1,200	1,200	1,200
Food, Ice, and Bottled Water	64250	-	290	290	-	290
SUBTOTAL		1,556	1,490	1,490	1,200	1,490
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	578	535	535	535	535
Newspapers, Magazines, and Periodicals	94770	399	399	399	399	399
SUBTOTAL		977	934	934	934	934
TOTALS		\$ 256,878	\$ 269,774	\$ 269,774	\$ 256,697	\$ 279,002

CITY OF MISSION, TEXAS

DEPARTMENT: INFORMATION TECHNOLOGY

FUND: GENERAL

PURPOSE:

The Information Technology Department provides technical support to all City Departments. The Department oversees all computer hardware and software.

GOALS:

1. Replace or add camera system to City Hall.
2. Replace the server running our email service.
3. Install and setup of computers at Boys and Girls Club Bannworth building.
4. Install internet at the Bannworth Boys and Girls Club building class rooms.

ACCOMPLISHMENTS CURRENT FISCAL YEAR:

1. Replaced old serve at central fire station.
2. Added server and software for animal shelter.
3. Added network, time clock and cameras for animal shelter.
4. Replaced 45 computers at Speer Memorial Library.
5. Replaced computers in municipal court.
6. Replace deep nine firewalls with baracuda at city hall, Speer Library and central fire.
7. Install tv in the community room to be used for presentations.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 165,919	\$ 169,597	\$ 169,597	\$ 169,597
Employee Benefits	51,983	56,970	56,155	64,792
Purchased Services	90,547	98,400	91,436	94,200
Supplies	620	1,175	692	1,200
Other Services and Charges	31	100	3	-
Operations Subtotal	309,100	326,242	317,883	329,789
Capital Outlay	-	8,000	9,978	-
DEPARTMENTAL TOTAL	\$ 309,100	\$ 334,242	\$ 327,861	\$ 329,789
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	2	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	4
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Computers	700		710	710
City Hall Servers	13		13	14
INCODE Applications	14		14	14
Other devices, incld. printers & time clocks			110	115

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.: GENERAL FUND (01)
Function: GENERAL GOVERNMENT
Department: INFORMATION TECHNOLOGY (01-426)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	72,355	72,355	72,355	72,355	72,355
Salaries of Employees	14030	93,564	97,242	97,242	97,242	97,242
SUBTOTAL		165,919	169,597	169,597	169,597	169,597
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	12,507	13,373	13,373	13,373	13,373
Health Insurance	24070	17,528	20,728	20,728	20,728	28,208
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	14,820	15,038	15,038	15,038	15,119
Auto Allowance	24090	5,200	5,200	5,200	5,200	5,200
Unemployment Compensation Insurance	24100	648	1,044	1,044	100	1,044
Worker's Compensation Insurance	24110	1,280	1,587	1,587	1,716	1,848
SUBTOTAL		51,983	56,970	56,970	56,155	64,792
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Services	34499	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	89,194	93,000	93,000	90,236	93,000
SUBTOTAL		89,194	93,000	93,000	90,236	93,000
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	1,353	1,400	1,400	1,200	1,200
Travel and Training	54500	-	4,000	-	-	-
SUBTOTAL		1,353	5,400	1,400	1,200	1,200
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	500	500	500	275	500
Office Supplies	64140	100	175	175	217	200
Fuel	64180	-	300	300	200	300
<i>Repairs and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	20	200	200	-	200
SUBTOTAL		620	1,175	1,175	692	1,200
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	8,000	12,000	9,978	-
SUBTOTAL		-	8,000	12,000	9,978	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	31	100	100	3	100
SUBTOTAL		31	100	100	3	100
TOTALS		\$ 309,100	\$ 334,242	\$ 334,242	\$ 327,861	\$ 329,889

CITY OF MISSION, TEXAS

DEPARTMENT: MEDIA RELATIONS

FUND: GENERAL

PURPOSE:

The Media Relations Department was created to serve as a liaison to all members of the media. It gathers information to report on news events that impact residents and visitors of the City of Mission. This may be presented in the form of interviews, press releases, website and social media posts.

GOALS:

1. Establish City of Mission cable channel and add a videographer to run the channel.
2. Create minimum of 24 public service announcements in english and spanish.
3. Produce a monthly City of Mission newscast.
4. Add a videographer to increase efficiency, productivity and to distribute the work load evenly.
5. Upgrade video editing and software since current program is obsolete.
6. Increase City of Mission brand awareness.
7. Continue to build and manage an engaged social media community.

ACCOMPLISHMENTS CURRENT FISCAL YEAR:

1. Created a City of Mission newscast.
2. Boosted video & photography productivity.
3. Enhanced Public Relations with local media outlets.
4. Boosted social media following.
5. Distributed atleast one press release weekly to promote positive stories in Mission.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 120,883	\$ 122,687	\$ 122,687	\$ 187,687
Employee Benefits	32,633	36,315	35,632	60,750
Purchased Services	2,297	1,880	2,875	2,600
Supplies	1,055	2,100	1,878	2,100
Other Services and Charges	-	420	668	1,920
Operations Subtotal	156,868	163,402	163,740	255,057
Capital Outlay	-	4,200	2,676	-
DEPARTMENTAL TOTAL	\$ 156,868	\$ 167,602	\$ 166,416	\$ 255,057
PERSONNEL				
Exempt	2	2	3	2
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	3	3	4	3
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.: GENERAL FUND (01)
Function: GENERAL GOVERNMENT
Department: MEDIA RELATIONS (01-427)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	90,286	91,487	91,487	91,487	156,487
Salaries of Employees	14030	30,597	31,200	31,200	31,200	31,200
Extra Help	14050	-	-	-	-	-
SUBTOTAL		120,883	122,687	122,687	122,687	187,687
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	8,712	9,386	9,386	9,386	14,359
Health Insurance	24070	12,018	14,418	14,418	14,418	27,080
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	10,470	10,554	10,554	10,554	16,234
Auto Allowance	24090					-
Unemployment Compensation Insurance	24100	486	783	783	100	1,044
Worker's Compensation Insurance	24110	947	1,174	1,174	1,174	2,033
SUBTOTAL		32,633	36,315	36,315	35,632	60,750
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	-	-	-	-	-
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	2,297	-	-	2,601	2,600
Cable	54485	-	-	-	-	-
Postage	54490	-	-	-	-	-
Travel and Training	54500	-	1,880	1,880	274	-
SUBTOTAL		2,297	1,880	1,880	2,875	2,600
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	339	600	600	600	800
Fuel	64180	558	800	800	600	600
<i>Repairs and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	158	700	700	678	700
SUBTOTAL		1,055	2,100	2,100	1,878	2,100
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	4,200	4,200	2,676	-
SUBTOTAL		-	4,200	4,200	2,676	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	420	420	668	1,920
Contractual Services not Otherwise Classified	94810	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		-	420	420	668	1,920
TOTALS		\$ 156,868	\$ 167,602	\$ 167,602	\$ 166,416	\$ 255,057

CITY OF MISSION, TEXAS

DEPARTMENT: LEGAL	FUND: GENERAL
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FUND:	GENERAL
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PURPOSE:

<p>PURPOSE:</p> <p>The Legal Department assists all City Departments and all elected City Officials such as the City Council, Mayor, City Manager and Directors of all Departments in evaluating and addressing legal issues. Recommendations are given regarding public records requests, municipal law, code enforcement, employee benefits and civil rights. The Legal Department also reviews and prepares legal documents including ordinances, resolutions, contracts, leases and agreements as well as representing the City in civil litigation hearings and all other legal proceedings involving the City.</p> <p>GOALS:</p>
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1. Continue operating with the established budget.
2. Seek opportunities to minimize budget expenses.

1. Continue operating with the established budget.
2. Seek opportunities to minimize budget expenses.

1. Collected outstanding mowing liens in excess of \$34,664.05.
2. Significantly lowered budget for 2018-2019 Fiscal Year.

1. Collected outstanding mowing liens in excess of \$34,664.05.
2. Significantly lowered budget for 2018-2019 Fiscal Year.
3. Limited outside counsel hire.
4. Processed open records and denials in-housed effectively reducing cost.
5. Undertaken Workforce employee to assist in day to day activity.

BUDGET	
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	Actual	Budget	Estimate	Budget
EXPENDITURES	17-18	18-19	18-19	19-20
Personnel Services				
Salaries and Wages	\$ 276,591	\$ 253,580	\$ 111,559	\$ 174,980
Employee Benefits	58,432	68,372	35,371	43,934
Purchased Services	25,554	25,150	20,081	22,494
Supplies	861	1,500	550	1,300
Other Services and Charges	7,303	3,700	1,600	1,600
Operations Subtotal	368,741	352,302	169,161	244,308
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 368,741	\$ 352,302	\$ 169,161	\$ 244,308
PERSONNEL				
Exempt	-	2	2	1
Non-Exempt	-	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	3	3	2
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20

CITY OF MISSION, TEXAS

BUDGET

FISCAL YEAR 2019-2020

Fund No.: GENERAL FUND (01)
Function: GENERAL GOVERNMENT
Department: LEGAL (01-428)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	241,610	218,600	218,600	87,611	140,000
Salaries of Employees	14030	34,981	34,980	34,980	23,948	34,980
SUBTOTAL		276,591	253,580	253,580	111,559	174,980
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	19,915	23,836	23,836	8,534	13,386
Health Insurance	24070	13,146	15,546	15,546	15,546	14,104
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	23,949	26,805	26,805	9,683	15,135
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	486	783	783	92	522
Worker's Compensation Insurance	24110	936	1,402	1,402	1,516	787
SUBTOTAL		58,432	68,372	68,372	35,371	43,934
<i>Repairs and Maintenance Services</i>						
Rental of Land & Building	44650	16,944	17,000	17,000	16,944	16,944
Rental of Machinery and Equipment	44660	2,402	2,450	2,450	2,402	2,450
SUBTOTAL		19,346	19,450	19,450	19,346	19,394
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	1,596	1,300	1,300	585	1,200
Postage	54490	150	400	400	150	400
Travel and Training	54500	4,462	4,000	4,000	-	1,500
SUBTOTAL		6,208	5,700	5,700	735	3,100
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	400	400	400	-	400
Office Supplies	64140	461	1,000	1,000	550	800
<i>Operating Supplies:</i>						
Food, Ice, and Bottled Water	64250	-	100	100	-	100
<i>Repair and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
SUBTOTAL		861	1,500	1,500	550	1,300
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	4,607	1,000	1,000	400	400
Contractual Services	94810	2,696	2,700	2,700	1,200	1,200
SUBTOTAL		7,303	3,700	3,700	1,600	1,600
TOTALS		\$ 368,741	\$ 352,302	\$ 352,302	\$ 169,161	\$ 244,308

CITY OF MISSION, TEXAS
PUBLIC SAFETY
SUMMARY

FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
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BY DEPARTMENT

Police	\$ 14,212,341	\$ 15,229,469	\$ 15,229,469	\$ 14,840,704	\$ 16,739,914
Fire	6,516,472	6,449,684	6,700,834	6,386,933	7,007,710
Fire Prevention	455,336	477,155	477,155	571,132	619,216
TOTAL	\$ 21,184,149	\$ 22,156,308	\$ 22,407,458	\$ 21,798,769	\$ 24,366,840

BY EXPENSE GROUP

Personnel	\$ 14,948,641	\$ 15,822,820	\$ 16,022,320	\$ 15,669,203	\$ 16,689,899
Employee Benefits	4,011,384	4,591,863	4,624,513	4,485,800	5,377,266
Professional and Tech. Services	122,064	125,000	121,600	110,900	129,300
Purchased Property Services	531,905	595,500	556,810	515,699	547,500
Other Purchased Services	342,750	347,500	388,350	367,357	396,050
Supplies	570,480	593,450	610,265	571,894	602,900
Capital Outlay	617,585	43,800	43,800	43,666	498,500
Miscellaneous	39,340	36,375	39,800	34,250	125,425
TOTAL APPROPRIATIONS	\$ 21,184,149	\$ 22,156,308	\$ 22,407,458	\$ 21,798,769	\$ 24,366,840

CITY OF MISSION, TEXAS

DEPARTMENT: POLICE

FUND: GENERAL

PURPOSE:

The purpose of the Mission Police Department is to provide a tranquil community for the residents and visitors to the City of Mission. It is our responsibility to provide a safe community for all to live, work and play. Our sworn officer staff and our civilian staff are dedicated to providing the outmost quality work in our efforts to provide an immediate response to police services and to enforce the ordinances of our City and the state laws we are bound too as peace officers.

GOALS:

1. Commence the implementation of our new Enterprise Software from Tyler Technologies
2. Implement the use of our new Watchguard In-Car Camera System - 25 New Camera Systems
3. Implement the use of our new Rifle Resistant Vests for our patrol officers
4. Purchase a total of three (3) new Police Units utilizing 2018 Stonegarden funds
5. Purchase of additional Police Units through the City of Mission Leasing Program
6. Reduction of Index Crime by 3%

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Implemented the use of our newest Skywatch System.
2. Implemented the use of Monocular Vision Sites for Police SWAT helmets
3. Completed rebanding of all Police and Fire Portable Radios and Mobile Radios
4. Installed new Microwave Antenna system for South Police Station
5. Instituted the use of Narcan - to address opiod overdoses
6. Implemented the use of Wireless Duress System for the Police Department & Municipal Court
7. Completed warranty roof repairs on Public Safety Building

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 10,253,651	\$ 10,849,276	\$ 10,586,471	\$ 11,315,733
Employee Benefits	2,821,563	3,198,268	3,130,656	3,714,856
Purchased Services	742,588	783,950	740,286	792,250
Supplies	364,379	364,450	359,841	392,950
Other Services and Charges	18,600	33,525	23,450	25,625
Operations Subtotal	14,200,781	15,229,469	14,840,704	16,241,414
Capital Outlay	11,560	-	-	498,500
DEPARTMENTAL TOTAL	\$ 14,212,341	\$ 15,229,469	\$ 14,840,704	\$ 16,739,914
PERSONNEL				
Exempt (civilians)	1	1	1	1
Non-Exempt	49	49	49	49
Part-Time	-	-	-	-
Civil Service	149	149	149	150
DEPARTMENT TOTAL	199	199	199	200
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Police Calls for Service	36,986		15,062	36,000
Police Case Submissions to the Court System	1,738		1,439	1,800
Police Arrests (Adult and Juveniles)	2,538		1,971	2,500
Traffic Accidents Investigated	2,509		1,967	2,400

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.: GENERAL FUND (01)
Function: PUBLIC SAFETY
Department: POLICE DEPT. (01-430)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	429,024	340,160	340,160	236,471	339,818
Salaries of Employees	14030	9,264,728	9,859,116	9,859,116	9,750,000	10,360,915
Overtime	14040	559,899	650,000	650,000	600,000	615,000
Extra Help	14050	-	-	-	-	-
SUBTOTAL		10,253,651	10,849,276	10,849,276	10,586,471	11,315,733
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	747,509	829,970	829,970	809,865	866,055
Health Insurance	24070	849,071	1,026,036	1,026,036	1,026,036	1,403,348
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	898,872	941,717	941,717	918,906	979,198
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	32,146	51,678	51,678	5,839	51,939
Worker's Compensation Insurance	24110	293,965	348,867	348,867	370,010	414,316
SUBTOTAL		2,821,563	3,198,268	3,198,268	3,130,656	3,714,856
PURCHASED PROF. & TECHNICAL SERV.	34000					
Legal Services	34430	50,000	50,000	50,000	54,300	54,300
Medical and Dental Services	34440	-	-	-	-	-
Other Professional and Para-Professional Services	34499	72,064	75,000	71,600	56,600	75,000
SUBTOTAL		122,064	125,000	121,600	110,900	129,300
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	104,240	150,000	108,500	95,000	110,000
Gas	44580	1,033	1,150	1,150	1,279	1,200
Water	44590	13,435	12,000	12,000	11,000	11,500
<i>Repairs and Maintenance Services</i>						
Buildings	44610	-	-	-	-	-
Other Structures & Improvements	44630	-	-	-	-	-
Machinery and Equipment	44640	175,223	180,000	182,000	182,000	195,000
Vehicle Repair & Maintenance	44645	80,523	80,000	80,000	80,000	55,000
Rental of Land and Buildings	44650	4,626	5,200	5,200	4,750	4,750
Rental of Machinery and Equipment	44660	13,396	13,500	13,500	13,100	17,500
SUBTOTAL		392,476	441,850	402,350	387,129	394,950
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	58,993	65,000	65,000	60,000	60,000
Internet Connection	54480	12,648	11,000	36,000	37,725	38,000
Cable	54485	574	600	600	590	600
Postage	54490	2,389	2,700	2,700	2,400	2,700
Travel and Training	54500	43,773	40,000	40,000	40,000	60,000
Advertising	54510	1,692	1,700	1,700	1,700	1,700
<i>Insurance</i>						
General Liability Insurance	54560	107,979	114,000	114,000	99,842	105,000
Other Insurance	54580	-	-	-	-	-
SUBTOTAL		228,048	235,000	260,000	242,257	268,000

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.: GENERAL FUND (01)
Function: PUBLIC SAFETY
Department: POLICE DEPT. (01-430)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	180	250	250	191	250
Office Supplies	64140	20,011	18,000	20,000	20,000	20,000
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	305,435	290,000	288,000	288,000	300,000
Tires and Tubes	64200	-	-	-	-	-
Feed for Animals	64240	1,220	2,500	2,500	1,250	2,000
Food, Ice, and Bottled Water	64250	7,178	7,500	8,700	8,700	7,500
Clothing and Uniforms	64270	11,709	12,000	13,000	11,000	22,000
Police Supplies	64280	15,103	19,000	24,500	24,800	29,000
Camera Supplies	64290	-	-	-	-	-
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	-	-	-	-	-
Building Repair and Maintenance Supplies	64310	1,380	1,600	5,600	4,500	1,600
Other Repair and Maintenance Supplies	64360	-	100	100	100	100
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	2,163	1,800	1,800	1,300	1,500
SUBTOTAL		364,379	352,750	364,450	359,841	383,950
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	11,560	-	-	-	507,500
SUBTOTAL		11,560	-	-	-	507,500
MISCELLANEOUS	94000					
Dues and Memberships	94700	1,032	950	1,950	1,750	1,750
Laundry and Dry Cleaning	94730	3,964	5,000	5,000	4,000	4,500
Notary Bonds	94790	71	75	75	-	75
Contractual Services not Otherwise Classified	94810	12,278	20,000	24,000	15,000	18,000
Other	94899	1,255	1,300	2,500	2,700	1,300
SUBTOTAL		18,600	27,325	33,525	23,450	25,625
TOTALS		\$ 14,212,341	\$ 15,229,469	\$ 15,229,469	\$ 14,840,704	\$ 16,739,914

CITY OF MISSION, TEXAS

DEPARTMENT: FIRE

FUND: GENERAL

PURPOSE:

The Mission Fire Department is multi-functional organization that provides fire protection, a Dive/Swiftwater Rescue Team and an Emergency 1st Responder Program-which provides emergency medical assistance to the citizens of Mission.

This multi-functional organization is well announced through out the state and region. This department continues to strive to be innovators and trend setters in the Fire Service for the Rio Grande Valley. The organization is composed of excellent personnel who take pride in providing emergency services to the citizens of Mission.

GOALS:

1. Purchase 75' Quint Apparatus
2. Replacement of a frontline 2008 Command Unit assigned to Shift Captains.
3. Replace 6 sets of structural bunker gear older than 2012.
4. Replacement of Self Contained Breathing Apparatus (SCBA) Air Compressor.
5. Outfit the Hollis Rutledge Sub-Station #3 with a Bunker Gear Washer Extractor.
6. Certify additional fire personnel to EMT-Basic level.
7. Replacement of seven (7) outdated desktop computers at fire substations and fire administration.
8. Purchase five (3) vehicle stabilization strut sets.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Mission Fire Department receiving the 2017 SAFER Grant (Nine additional firefighter positions).
2. Purchased 22 sets of structural bunker gear to replace gear older than 2011 with bunker boots, and 9 of structural bunker gear with helmet and bunker boots for the additional firefighters positions.
3. Increased EMS training hours by implementing an utilizing continuing education program software.
4. Upgraded the fire departments, fire programs software for report writing and with additional modules.
5. Received funding to purchase a bunker gear extractor and musical instruments for the Bagpipes & Drums Band.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 4,359,690	\$ 4,628,818	\$ 4,654,821	\$ 4,925,601
Employee Benefits	1,104,665	1,299,016	1,246,233	1,531,609
Purchased Services	238,647	247,650	238,670	262,600
Supplies	189,511	221,700	193,253	189,700
Other Services and Charges	20,509	8,700	10,290	98,200
Operations Subtotal	5,913,022	6,405,884	6,343,267	7,007,710
Capital Outlay	603,450	43,800	43,666	-
DEPARTMENTAL TOTAL	\$ 6,516,472	\$ 6,449,684	\$ 6,386,933	\$ 7,007,710
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	5	5	5	5
Part-Time	1	1	1	1
Civil Service	62	62	71	71
DEPARTMENT TOTAL	69	69	78	78
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Emergency Service Calls and Service Calls	3,725		2,168	3,850
Training Hours	9,508		4,350	7,575

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.: GENERAL FUND (01)
Function: PUBLIC SAFETY
Department: FIRE DEPT. (01-431)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	377,044	426,761	426,761	363,616	450,339
Salaries of Employees	14030	3,213,667	3,626,142	3,825,642	3,610,569	3,882,499
Overtime	14040	761,969	560,279	560,279	665,000	577,031
Extra Help	14050	7,010	15,636	15,636	15,636	15,732
SUBTOTAL		4,359,690	4,628,818	4,828,318	4,654,821	4,925,601
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	316,390	378,850	394,150	356,094	398,051
Health Insurance	24070	305,612	362,740	362,740	362,740	500,692
Disability Insurance	24075		-	-	-	
Employee Retirement	24080	381,919	425,992	443,342	404,038	449,929
Unemployment Compensation Insurance	24100	11,198	18,531	18,531	1,266	18,792
Worker's Compensation Insurance	24110	89,546	112,903	112,903	122,095	164,145
SUBTOTAL		1,104,665	1,299,016	1,331,666	1,246,233	1,531,609
PURCHASED PROF. & TECHNICAL SERV.	34000					
Medical and Dental Services	34440	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	58,977	67,000	66,000	50,000	65,000
Gas	44580	2,816	2,750	2,750	2,000	2,750
Water	44590	19,964	19,000	19,000	19,000	19,000
<i>Repairs and Maintenance Services</i>						
Buildings	44610	3,798	6,000	6,000	2,070	6,000
Machinery and Equipment	44640	45,440	49,100	50,910	47,600	50,000
Vehicle Repair and Maintenance	44645	-	-	-	-	-
Rental of Land and Building	44650	-	-	-	-	-
Rental of Machinery and Equipment	44660	3,567	3,500	3,500	3,500	3,500
SUBTOTAL		134,562	147,350	148,160	124,170	146,250
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	35,169	36,000	36,000	32,000	35,000
Cable TV	54485	13,299	13,000	12,850	15,500	14,000
Postage	54490	409	500	500	300	500
Travel and Training	54500	54,408	50,000	66,000	65,900	66,000
Advertising	54510	800	800	800	800	850
Printing and Binding	54520	-	-	-	-	-
SUBTOTAL		104,085	100,300	116,150	114,500	116,350
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	2,287	2,500	2,500	2,000	2,500
Recreation Supplies	64160	-	-	-	-	-

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.: GENERAL FUND (01)
Function: PUBLIC SAFETY
Department: FIRE DEPT. (01-431)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	50,629	45,000	44,665	41,000	50,000
Cleaning and Sanitation	64230	350	1,500	1,500	500	1,500
Food, Ice, and Bottled Water	64250	2,040	2,200	2,200	2,000	2,200
Household and Institutional Supplies	64260	-	-	-	-	-
Safety Supplies	64265	-	-	-	-	-
Clothing and Uniforms	64270	80,128	122,000	122,000	110,000	70,000
Police and Fire Supplies	64280	47,850	35,000	42,650	30,000	50,000
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	1,446	2,500	1,800	1,500	2,500
Building Repair and Maintenance Supplies	64310	1,725	6,000	4,500	2,000	6,000
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	887	2,000	2,000	1,750	2,000
Minor Equipment	64390	2,169	3,000	3,000	2,503	3,000
SUBTOTAL		189,511	221,700	226,815	193,253	189,700
CAPITAL OUTLAYS:	74000					
<i>Buildings</i>						
New Buildings	74890	-	-	-	-	-
Building Additions and Renovations	74900	-	-	-	-	-
<i>Improvements Other Than Buildings</i>						
Other Structures	74940	-	-	-	-	-
Machinery and Equipment	74950	603,450	43,800	43,800	43,666	-
SUBTOTAL		603,450	43,800	43,800	43,666	-
MISCELLANEOUS	94000					
Aid to Others	94675	15,036	5,000	2,500	4,950	5,000
Dues and Memberships	94700	3,495	2,500	2,500	2,400	2,500
Laundry and Dry Cleaning	94730	166	500	225	400	500
Newspapers, Periodicals, and Magazines	94770		-	-	-	-
Contractual Services not Otherwise Classified	94810	1,535	300	300	2,340	89,800
Other	94899	277	400	400	200	400
SUBTOTAL		20,509	8,700	5,925	10,290	98,200
TOTALS		\$ 6,516,472	\$ 6,449,684	\$ 6,700,834	\$ 6,386,933	\$ 7,007,710

CITY OF MISSION, TEXAS

DEPARTMENT: FIRE PREVENTION

FUND: GENERAL

PURPOSE:

The Fire Prevention Bureau provides numerous services. Utmost is public education to the community-this is accomplished by providing fire education presentations with our education tools: fire safety trailer; fire truck robot; 911 phone simulator; firefighter damnation outfit; material pamphlets; and to be added is a miniature model home simulator and a fire extinguisher simulator. Other presentations provided are fire extinguisher classes with lecture and hands on practice and career presentations. The division conducts annual and occupancy inspections for health care facilities, foster homes, child day cares, and businesses within the city limits. We also conduct fire investigations to determine if the fire was accidental or incendiary in nature. The division reviews plans for business applications, subdivisions, and sprinkler systems.

GOALS:

1. Send both Captains to become certified fire investigators.
2. Send one Captain to the Mission Police Academy.
3. Purchase one tablet for the Captain.
4. Purchase RAM mounts for our vehicle to transport tablets.
5. Become members of the Emergency Management Association of Texas.
6. Purchase a new desk top computer for investigation reports.
7. Upgrade two investigation cameras.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Added Captains to our division.
2. Both Captains became certified fire inspectors.
3. Re-instated the open house event in October.
4. Sent two personal to the Texas Department of Emergency Management Conference.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	17-18	18-19	18-19	19-20
Personnel Services				
Salaries and Wages	\$ 335,300	\$ 344,726	\$ 427,911	\$ 448,565
Employee Benefits	85,156	94,579	108,911	130,801
Purchased Services	15,484	18,500	15,000	18,000
Supplies	16,590	19,000	18,800	20,250
Other Services and Charges	231	350	510	1,600
Operations Subtotal	452,761	477,155	571,132	619,216
Capital Outlay	2,575	-	-	-
DEPARTMENTAL TOTAL	\$ 455,336	\$ 477,155	\$ 571,132	\$ 619,216
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	5	5	4	4
DEPARTMENT TOTAL	6	6	5	5
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20
Fire Investigations	24		10	16
Inspections (annual and occupancy)	2,205		1,068	1,780
Plan Reviews (Business, Exhaust Hood Canopy & Hood Suppression System)	113		57	91
Public Education Presentation	76		82	130
Burning Permits	31		15	24
Subdivision Reviews	56		66	105
Fire Sprinkler System Reviews	5		11	17
Fire Alarm System Reviews	11		20	32
LP Tank Permits	11		7	11

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.:	GENERAL FUND (01)
Function:	PUBLIC SAFETY
Department:	FIRE PREVENTION (01-432)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	77,693	73,777	73,777	87,911	88,849
Salaries of Employees	14030	233,244	233,949	233,949	300,000	322,716
Overtime	14040	24,363	37,000	37,000	40,000	37,000
Extra Help	14050	-	-	-	-	-
SUBTOTAL		335,300	344,726	344,726	427,911	448,565
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	24,183	26,376	26,376	32,735	34,322
Health Insurance	24070	21,910	25,910	25,910	25,910	42,312
Employee Retirement	24080	29,116	29,656	29,656	37,143	38,794
Unemployment Compensation Insurance	24100	810	1,305	1,305	868	1,566
Worker's Compensation Insurance	24110	9,137	11,332	11,332	12,255	13,807
SUBTOTAL		85,156	94,579	94,579	108,911	130,801
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	4,867	6,300	6,300	4,400	6,300
Rental of Machinery & Equipment	44660	-	-	-	-	-
SUBTOTAL		4,867	6,300	6,300	4,400	6,300
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	-	-	-	-
Postage	54490	-	200	200	100	200
Travel and Training	54500	9,000	9,000	9,000	9,000	10,000
Printing and Binding	54520	1,617	3,000	3,000	1,500	1,500
SUBTOTAL		10,617	12,200	12,200	10,600	11,700
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	1,842	2,000	1,842	1,842	2,000
Program Supplies	64160	7,223	7,300	7,300	7,300	8,800
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	5,142	6,000	6,000	6,000	6,000
Clothing and Uniforms	64270	399	700	700	700	2,350
Police and Fire Supplies	64280	550	600	758	758	600
<i>Repair and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	446	500	500	300	500
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	988	1,900	1,900	1,900	-
SUBTOTAL		16,590	19,000	19,000	18,800	20,250
CAPITAL OUTLAYS:	74000					
<i>Improvements Other Than Buildings</i>						
Machinery and Equipment	74950	2,575	-	-	-	-
SUBTOTAL		2,575	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	231	350	350	250	1,050
Contractual Services Not Other	94810	-	-	-	260	300
Other	94899	-	-	-	-	250
SUBTOTAL		231	350	350	510	1,600
TOTALS		\$ 455,336	\$ 477,155	\$ 477,155	\$ 571,132	\$ 619,216

**CITY OF MISSION, TEXAS
HIGHWAYS AND STREETS
SUMMARY**

FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
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BY DEPARTMENT

Streets	\$ 5,854,745	\$ 4,644,405	\$ 4,654,365	\$ 3,816,449	\$ 3,945,256
TOTAL	\$ 5,854,745	\$ 4,644,405	\$ 4,654,365	\$ 3,816,449	\$ 3,945,256

BY EXPENSE GROUP

Personnel	\$ 934,389	\$ 1,055,979	\$ 1,055,979	\$ 1,061,260	\$ 1,084,648
Employee Benefits	384,139	454,026	454,026	453,139	562,208
Professional and Tech. Services	66,018	58,000	58,000	120,000	58,000
Purchased Property Services	1,599,213	1,435,000	1,435,000	1,192,775	1,350,000
Other Purchased Services	11,784	11,700	11,725	11,750	11,700
Supplies	1,309,831	663,700	663,700	674,500	712,700
Capital Outlay	1,449,360	850,000	859,960	187,525	50,000
Miscellaneous	100,011	116,000	115,975	115,500	116,000
TOTAL APPROPRIATIONS	\$ 5,854,745	\$ 4,644,405	\$ 4,654,365	\$ 3,816,449	\$ 3,945,256

CITY OF MISSION, TEXAS

DEPARTMENT: STREETS

FUND: GENERAL

PURPOSE:

The Streets departments performs the necessary upkeep for all the paved and unpaved streets and alleys, sidewalks, drainage ditches and other drainage structures within the City. It is also responsible for all asphalt and caliche pothole repair, and small maintenance paving projects. In addition it is responsible for the collection and removable of all debris from paved City streets and drainage ditches, and the installation of all street signs and maintenance. The streets department also assists the code enforcement office with weedy lot maintenance. Site inspections are done daily on new subdivisions under construction.

GOALS:

1. Continue cleaning storm drain year round.
2. Continue drain ditch cleaning/widening with long reach excavator.
3. Pave Holland road from 495 to US Business 83 and reconstruct the areas needed.
4. Continuing paving city streets and allys.
5. Reconstruction of southside parking lot and sealcoat/overlay northside at Pd.
6. Continue adding new sidewalks and repairing existing ones.
7. Improve sweeping cycle mileage with 3 new sweepers.
8. Removal of all u channel posts and replace with round posts.

9. Asphalt overlay parking lot at fleet dept located 609 Canal.
10. Implement quarterly street light inspections.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Completion of parking lot at Bannworth park.
2. Completion of parking lot, walking trail and storm drainage at Birdwell Park.
3. New street and parking lot at animal shelters.
4. Completed storm drainage project at Rene & Maria.
5. Paving of numerous streets, allys (Glasscock, Bryan, Holland, Springfield subdivision IV).
6. Ditch widening at Glenwood, 21st and Wilson ditch.
7. Add addition new sidewalks city wide.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	17-18	18-19	18-19	19-20
Personnel Services				
Salaries and Wages	\$ 934,389	\$ 1,055,979	\$ 1,061,260	\$ 1,084,648
Employee Benefits	384,139	454,026	453,139	562,208
Purchased Services	1,677,015	1,504,725	1,324,525	1,419,700
Supplies	1,309,831	663,700	674,500	712,700
Other Services and Charges	100,011	115,975	115,500	116,000
Operations Subtotal	4,405,385	3,794,405	3,628,924	3,895,256
Capital Outlay	1,449,360	859,960	187,525	50,000
DEPARTMENTAL TOTAL	\$ 5,854,745	\$ 4,654,365	\$ 3,816,449	\$ 3,945,256
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	29	34	33	33
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	32	37	36	36
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20
Street miles swept	2,600		2,947	4,000
Pothole repairs	12,467		12,709	14,000
Service order requests	11,500		3,384	3,500
Weedy lots mowed	-		12	15
Street sign installations	675		715	800
Collected illegally dumped tires	2,200		2,400	2,600
Street light maintenance	200		738	800
Demolition of dilapidated structures	8		10	12

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.:	GENERAL FUND (01)
Function:	HIGHWAYS AND STREETS
Department:	STREETS (01-440)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	57,500	59,375	59,375	59,375	59,375
Salaries of Employees	14030	792,246	941,604	941,604	926,885	950,273
Overtime	14040	84,643	55,000	55,000	75,000	75,000
Extra Help	14050	-	-	-	-	-
SUBTOTAL		934,389	1,055,979	1,055,979	1,061,260	1,084,648
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	69,588	80,780	80,780	81,186	82,895
Health Insurance	24070	162,134	191,734	191,734	191,734	260,924
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	81,117	90,848	90,848	92,117	93,811
Unemployment Compensation Insurance	24100	5,982	9,657	9,657	500	9,657
Worker's Compensation Insurance	24110	65,318	81,007	81,007	87,602	114,921
SUBTOTAL		384,139	454,026	454,026	453,139	562,208
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering and Architectural Services	34420	66,018	58,000	58,000	120,000	58,000
SUBTOTAL		66,018	58,000	58,000	120,000	58,000
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	1,104,664	1,180,000	1,167,245	1,000,000	1,100,000
<i>Repairs and Maintenance Services</i>						
Roads and Bridges	44620	128,904	115,000	115,000	50,000	115,000
Other Structure & Improv. Repair & Maint.	44630	351,324	110,000	122,755	122,775	110,000
Machinery and Equipment	44640	3,193	20,000	20,000	10,000	15,000
Rental of Machinery and Equipment	44660	11,128	10,000	10,000	10,000	10,000
SUBTOTAL		1,599,213	1,435,000	1,435,000	1,192,775	1,350,000
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	11,784	10,700	10,700	10,700	10,700
Postage	54490	-	-	25	50	-
Travel and Training	54500	-	1,000	1,000	1,000	1,000
SUBTOTAL		11,784	11,700	11,725	11,750	11,700
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	-	-	-	-	-
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	127,661	110,000	110,000	123,000	110,000
Tires and Tubes	64200	-	-	-	-	2,000
Chemicals and Laboratory Supplies	64220	516	3,000	3,000	2,000	3,000
Food, Ice, and Bottled Water	64250	-	-	-	-	-
Safety Supplies	64265	3,840	-	-	-	-
Clothing and Uniforms	64270	15,788	17,500	17,500	16,500	15,000

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.:	GENERAL FUND (01)
Function:	HIGHWAYS AND STREETS
Department:	STREETS (01-440)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	-	1,000	1,000	-	1,000
Other Repair and Maintenance Supplies	64360	153,427	80,000	80,000	82,000	80,000
Road Material	64370	1,008,052	450,000	450,000	450,000	500,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	547	2,000	2,000	1,000	1,500
Minor Equipment	64390	-	200	200	-	200
SUBTOTAL		1,309,831	663,700	663,700	674,500	712,700
CAPITAL OUTLAYS:	74000					
<i>Improvements Other Than Buildings</i>						
Roads	74910	1,300,782	750,000	750,000	125,000	-
Bridges	74920	-	-	-	-	-
Other Structures	74940	43,158	100,000	89,960	50,000	50,000
Machinery and Equipment	74950	105,420	-	20,000	12,525	-
SUBTOTAL		1,449,360	850,000	859,960	187,525	50,000
MISCELLANEOUS	94000					
Dues and Memberships	94700	55	-	-	-	-
Contractual Services not Other	94810	97,871	115,000	115,000	115,000	115,000
Other	94899	2,085	1,000	975	500	1,000
SUBTOTAL		100,011	116,000	115,975	115,500	116,000
TOTALS		\$ 5,854,745	\$ 4,644,405	\$ 4,654,365	\$ 3,816,449	\$ 3,945,256

**CITY OF MISSION, TEXAS
HEALTH AND WELFARE
SUMMARY**

FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
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BY DEPARTMENT

Health	\$ 509,704	\$ 512,561	\$ 516,261	\$ 547,912	\$ 590,724
TOTAL	<u>\$ 509,704</u>	<u>\$ 512,561</u>	<u>\$ 516,261</u>	<u>\$ 547,912</u>	<u>\$ 590,724</u>

BY EXPENSE GROUP

Personnel	\$ 312,012	\$ 309,451	\$ 306,471	\$ 344,330	\$ 350,116
Employee Benefits	111,950	129,220	129,220	125,849	152,713
Professional and Tech. Services	509	1,500	1,500	6,000	6,000
Purchased Property Services	4,054	4,200	5,200	4,000	8,800
Other Purchased Services	8,996	8,950	8,950	9,050	10,700
Supplies	39,271	54,045	53,045	46,450	59,195
Capital Outlay	31,097	3,095	9,775	9,775	-
Miscellaneous	1,815	2,100	2,100	2,458	3,200
TOTAL APPROPRIATIONS	<u>\$ 509,704</u>	<u>\$ 512,561</u>	<u>\$ 516,261</u>	<u>\$ 547,912</u>	<u>\$ 590,724</u>

CITY OF MISSION, TEXAS

DEPARTMENT: HEALTH

FUND: GENERAL

PURPOSE:

The Health Department was establish to enforce City and health ordinances and to ensure the health and safety of all citizens of Mission. The department will be conducting inspections of food establishments to ensure compliance with health regulations, conduct food borne illness investigations, enforce City's junked vehicle, illegal dumping, weedy lots, and health and sanitation ordinances. The Health Department also provides food handlers certification and will be implementing an Integrated Mosquito management program and a On Site Sewage facility program.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 312,012	\$ 306,471	\$ 344,330	\$ 350,116
Employee Benefits	111,950	129,220	125,849	152,713
Purchased Services	13,559	15,650	19,050	25,500
Supplies	39,271	53,045	46,450	59,195
Other Services and Charges	1,815	2,100	2,458	3,200
Operations Subtotal	478,607	506,486	538,137	590,724
Capital Outlay	31,097	9,775	9,775	-
DEPARTMENTAL TOTAL	\$ 509,704	\$ 516,261	\$ 547,912	\$ 590,724
PERSONNEL				
Exempt	1	2	2	2
Non-Exempt	7	7	10	10
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	8	9	12	12
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Certification of food handlers	-		-	840
Eating and Drinking Inspections	960		1,000	2,400
Conduct Food Handler Classes	24		10	24
Animal Control (animals to humane society)	-		-	-
Vector Control (Adulticide)	32		15	35
Animal Shelter care	1,226		1,034	1,800
Dog Tags				

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.: GENERAL FUND (01)
Function: HEALTH AND WELFARE
Department: HEALTH REGULATION/INSPECTION (01-443)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	70,105	70,201	70,201	70,201	70,201
Salaries of Employees	14030	222,333	220,750	217,770	244,129	261,415
Overtime	14040	19,574	18,500	18,500	30,000	18,500
Extra Help	14050	-	-	-	-	-
SUBTOTAL		312,012	309,451	306,471	344,330	350,116
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	23,944	27,182	27,182	26,341	27,182
Health Insurance	24070	48,202	57,002	57,002	57,002	77,572
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	27,542	30,568	30,568	29,888	30,732
Auto Allowance	24090	5,200	5,200	5,200	5,200	5,200
Unemployment Compensation Insurance	24100	1,904	2,871	2,871	500	2,871
Worker's Compensation Insurance	24110	5,158	6,397	6,397	6,918	9,156
SUBTOTAL		111,950	129,220	129,220	125,849	152,713
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Serv.	34499	509	1,500	1,500	6,000	6,000
SUBTOTAL		509	1,500	1,500	6,000	6,000
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	-	-	-	-	-
Gas	44580	-	-	-	-	-
Water	44590	-	-	-	-	-
<i>Repairs and Maintenance Services</i>						
Other Structures and Improvements	44630	1,796	3,000	2,000	1,000	6,000
Machinery and Equipment	44640	2,258	1,200	3,200	3,000	2,800
Rental Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		4,054	4,200	5,200	4,000	8,800
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	6,558	6,000	6,000	6,500	6,800
Postage	54490	246	150	150	150	150
Travel and Training	54500	1,993	2,400	2,400	2,000	3,000
Printing and Binding	54520	199	400	400	400	750
SUBTOTAL		8,996	8,950	8,950	9,050	10,700
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	259	500	500	250	500
Office Supplies	64140	2,785	2,300	2,800	2,665	2,300
Motor Vehicle Fuel	64180	15,972	17,000	17,000	16,000	17,000
<i>Operating Supplies:</i>						
Chemical and Laboratory Supplies	64220	10,170	23,095	19,295	16,635	23,095
Cleaning and Sanitation Supplies	64230	1,823	2,000	2,000	1,850	4,000
Feed for Animals	64240	-	300	300	300	400
Food, Ice, and Bottled Water	64250	-	300	300	300	300
Clothing and Uniforms	64270	1,942	5,000	6,800	5,000	6,850
Camera Supplies	64290	-	-	-	-	-

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.: GENERAL FUND (01)
Function: HEALTH AND WELFARE
Department: HEALTH REGULATION/INSPECTION (01-443)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
<i>Repair and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	3,679	1,500	1,000	500	1,500
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	189	250	250	150	250
Minor Equipment	64390	2,452	1,800	2,800	2,800	3,000
SUBTOTAL		39,271	54,045	53,045	46,450	59,195
CAPITAL OUTLAYS:	74000					
Other Structures	74940	-	-	-	-	-
Machinery and Equipment	74950	31,097	3,095	9,775	9,775	-
SUBTOTAL		31,097	3,095	9,775	9,775	-
MISCELLANEOUS	94000					
Court and Investigation Costs (liens)	94680	-	-	-	-	-
Dues and Memberships	94700	416	900	900	900	2,000
Contractual Services not otherwise Classified	94810	-	-	-	-	-
Other	94899	1,399	1,200	1,200	1,558	1,200
SUBTOTAL		1,815	2,100	2,100	2,458	3,200
TOTALS		\$ 509,704	\$ 512,561	\$ 516,261	\$ 547,912	\$ 590,724

**CITY OF MISSION, TEXAS
CULTURE & RECREATION
SUMMARY**

	Adjusted FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
Museum	\$ 273,646	\$ 303,817	\$ 303,817	\$ 290,576	\$ 316,407
Parks & Recreation Admn.	310,032	320,096	320,096	256,552	337,330
Parks	2,610,027	3,367,215	3,367,215	3,190,723	2,402,430
Recreation	337,603	371,569	371,569	330,954	344,234
Library	1,350,139	1,392,813	1,417,745	1,228,050	1,332,225
Banworth Pool	246,834	265,800	265,800	214,979	237,591
Mayberry Pool	193,505	299,628	299,628	261,512	320,329
TOTAL	\$ 5,321,786	\$ 6,320,938	\$ 6,345,870	\$ 5,773,346	\$ 5,290,546

BY DEPARTMENT

BY EXPENSE GROUP

Personnel	\$ 2,479,159	\$ 2,915,814	\$ 2,915,814	\$ 2,536,168	\$ 2,809,525
Employee Benefits	823,082	990,269	990,269	906,214	1,119,156
Professional and Tech. Services	14,649	21,000	21,000	17,500	36,500
Purchased Property Services	663,368	756,300	749,425	561,552	648,100
Other Purchased Services	168,464	153,350	160,855	138,721	150,970
Supplies	290,580	372,625	366,905	306,011	336,625
Capital Outlay	646,024	956,000	980,932	1,146,860	28,000
Miscellaneous	236,460	155,580	160,670	160,320	161,670
TOTAL APPROPRIATIONS	\$ 5,321,786	\$ 6,320,938	\$ 6,345,870	\$ 5,773,346	\$ 5,290,546

CITY OF MISSION, TEXAS

DEPARTMENT: MUSEUM

FUND: GENERAL

PURPOSE:

The Museum provides historical exhibits for educational enjoyment and economical benefits for the Mission area for all citizens and visitors, including youth and senior citizens. The museum promotes local historical attractions and makes available it's gather documentation and materials for anyone who is interested in doing research of our local area.

GOALS:

1. Resolve all old outstanding loans by either returning items to the lender, renewing the loan, or secure title to the items if the lender cannot be located.
2. Complete organization and cataloguing of the Cleo Dawson collection.
3. Complete review, enhanced cataloguing, and rehousing of minor archival acquisitions through the end of year 2004.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

- 1 Create interpretation plan to update the Military room
- 2 Continue the organization and documentation of the John Conway Collection.
- 3 Create a cohesive objective for FolkLife Festivals and public programming
- 4 Increase our public outreach programs

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 177,473	\$ 192,490	\$ 187,060	\$ 189,308
Employee Benefits	60,718	69,027	65,753	83,999
Purchased Services	31,427	37,550	33,863	38,350
Supplies	3,867	4,550	3,800	4,550
Other Services and Charges	161	200	100	200
Operations Subtotal	273,646	303,817	290,576	316,407
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 273,646	\$ 303,817	\$ 290,576	\$ 316,407
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	2	2	2	2
Part-Time	2	2	2	2
Civil Service	-	-	-	-
DEPARTMENT TOTAL	6	6	6	6
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20
Special Programs (all types)	8,458		11,366	11,500
Visitors (walk-in)	2,248		1,613	1,700
Total people served	10,706		12,979	13,200

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.: GENERAL FUND (01)
Function: CULTURE & RECREATION
Department: MUSEUM (01-451)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	95,973	101,059	101,059	101,059	101,059
Salaries of Employees	14030	68,657	75,295	75,295	69,865	72,633
Overtime	14040	-	-	-	-	-
Extra Help	14050	12,843	16,136	16,136	16,136	15,616
SUBTOTAL		177,473	192,490	192,490	187,060	189,308
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	13,256	15,352	15,352	14,310	15,110
Health Insurance	24070	21,910	25,910	25,910	25,910	41,184
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	16,058	17,265	17,265	16,237	17,083
Auto Allowance	24090	7,900	8,200	8,200	8,200	8,200
Unemployment Compensation Insurance	24100	975	1,533	1,533	267	1,533
Worker's Compensation Insurance	24110	619	767	767	829	889
SUBTOTAL		60,718	69,027	69,027	65,753	83,999
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	16,806	20,000	20,000	16,000	20,000
Water	44590	4,424	4,800	4,800	5,200	4,800
<i>Repairs & Maintenance Service</i>						
Rental of Machinery and Equipment	44660	3,387	2,700	2,700	4,400	4,500
SUBTOTAL		24,617	27,500	27,500	25,600	29,300
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	5,010	4,100	4,100	4,213	4,800
Postage	54490	868	850	850	850	850
Travel and Training	54500	210	1,400	1,400	-	400
Advertising	54510	722	3,700	3,700	3,200	3,000
Printing & Binding	54520	-	-	-	-	-
SUBTOTAL		6,810	10,050	10,050	8,263	9,050
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	100	200	-	-	-
Office Supplies	64140	812	1,000	1,200	1,200	1,200
Recreational Supplies	64160	1,964	2,000	2,000	2,000	2,000
Food, Ice, and Bottled Water	64250	991	1,350	1,350	600	1,350
SUBTOTAL		3,867	4,550	4,550	3,800	4,550

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.:	GENERAL FUND (01)
Function:	CULTURE & RECREATION
Department:	MUSEUM (01-451)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
CAPITAL OUTLAYS:	74000					
Building Additions and Renovations	74900	-	-	-	-	-
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	161	200	200	100	200
SUBTOTAL		161	200	200	100	200
	TOTALS	\$ 273,646	\$ 303,817	\$ 303,817	\$ 290,576	\$ 316,407

CITY OF MISSION, TEXAS

DEPARTMENT: PARKS & RECREATION ADMINISTRATION

FUND: GENERAL

PURPOSE:

The Parks and Recreation Administration provides administrative services to the Parks Division, Recreation Division, Aquatics, and Facility Maintenance Division. The Administration Department through it's various divisions makes it possible for the citizens of Mission to enjoy beautiful recreational parks and playgrounds.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 217,701	\$ 216,796	\$ 171,418	\$ 224,496
Employee Benefits	59,123	63,870	54,926	72,904
Purchased Services	28,547	35,600	27,128	36,100
Supplies	2,846	3,450	2,700	3,450
Other Services and Charges	355	380	380	380
Operations Subtotal	308,572	320,096	256,552	337,330
Capital Outlay	1,460	-	-	-
DEPARTMENTAL TOTAL	\$ 310,032	\$ 320,096	\$ 256,552	\$ 337,330
PERSONNEL				
Exempt	2	2	1	1
Non-Exempt	2	2	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	2	2
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.:	GENERAL FUND (01)
Function:	CULTURE AND RECREATION
Department:	PARKS & REC. ADMIN (01-460)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	82,756	82,756	82,756	82,756	130,456
Salaries of Employees	14030	132,012	132,040	132,040	86,162	92,040
Overtime	14040	2,933	2,000	2,000	2,500	2,000
Extra Help	14050	-	-	-	-	-
SUBTOTAL		217,701	216,796	216,796	171,418	224,496
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	15,782	16,983	16,983	13,113	17,572
Health Insurance	24070	17,528	20,728	20,728	20,728	28,208
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	19,306	19,098	19,098	14,879	19,868
Auto Allowance	24090	5,200	5,200	5,200	5,200	5,200
Unemployment Compensation Insurance	24100	648	1,044	1,044	122	1,044
Worker's Compensation Insurance	24110	659	817	817	884	1,012
SUBTOTAL		59,123	63,870	63,870	54,926	72,904
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	20,740	25,000	25,000	20,000	25,000
<i>Repairs and Maintenance Services</i>						
Rental of Machinery and Equipment	44660	1,969	2,000	2,000	2,000	2,000
SUBTOTAL		22,709	27,000	27,000	22,000	27,000
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	3,382	3,500	3,500	3,078	4,000
Postage	54490	58	100	100	50	100
Travel and Training	54500	2,398	5,000	5,000	2,000	5,000
SUBTOTAL		5,838	8,600	8,600	5,128	9,100
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	1,785	2,000	2,000	1,500	2,000
Food, Ice, and Bottled Water	64250	1,061	1,200	1,200	1,200	1,200
Minor Equipment	64390	-	250	250	-	250
SUBTOTAL		2,846	3,450	3,450	2,700	3,450
CAPITAL OUTLAYS:	74000					
<i>Buildings</i>						
Machinery and Equipment	74950	1,460	-	-	-	-
SUBTOTAL		1,460	-	-	-	-
MISCELLANEOUS	94000					
Dues & Memberships	94700	205	280	280	280	280
Contractual Services not Otherwise Classified	94810	-	-	-	-	-
Other	94899	150	100	100	100	100
SUBTOTAL		355	380	380	380	380
TOTALS		\$ 310,032	\$ 320,096	\$ 320,096	\$ 256,552	\$ 337,330

CITY OF MISSION, TEXAS

DEPARTMENT: PARKS

FUND: GENERAL

PURPOSE:

The Parks Division maintains all 25 parks within the City of Mission by using all resources necessary. In addition to the various parks, this department maintains three cemeteries and approximately 61.31 acres of Right of Ways. Crews survey and up-keep the existing properties so that citizens may enjoy full use of these facilities.

BUDGET

EXPENDITURES	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
Personnel Services				
Salaries and Wages	\$ 894,021	\$ 1,142,794	\$ 995,210	\$ 1,108,895
Employee Benefits	371,164	457,971	427,356	536,085
Purchased Services	461,653	509,000	381,500	458,000
Supplies	197,984	256,950	217,141	223,950
Other Services and Charges	77,493	69,500	77,500	75,500
Operations Subtotal	2,002,315	2,436,215	2,098,707	2,402,430
Capital Outlay	607,712	931,000	1,092,016	-
DEPARTMENTAL TOTAL	\$ 2,610,027	\$ 3,367,215	\$ 3,190,723	\$ 2,402,430
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	35	35	38	36
Part-Time	1	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	39	39	42	40
PERFORMANCE INDICATORS	Actual 17-18		Estimate 18-19	Budget 19-20
Parks maintained	24		24	24

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

(Fund No.: GENERAL FUND (01
Function: CULTURE AND RECREATION
(Department: PARKS (01-461

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	47,700	47,700	47,700	47,700	-
Salaries of Employees	14030	758,050	1,006,703	1,006,703	844,119	1,005,504
Overtime	14040	76,570	75,000	75,000	90,000	90,000
Extra Help	14050	11,701	13,391	13,391	13,391	13,391
SUBTOTAL		894,021	1,142,794	1,142,794	995,210	1,108,895
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	67,292	87,418	87,418	76,134	84,825
Health Insurance	24070	188,426	222,826	222,826	222,826	296,184
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	77,441	98,319	98,319	86,384	95,904
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	7,426	11,484	11,484	1,000	11,223
Worker's Compensation Insurance	24110	30,579	37,924	37,924	41,012	47,949
SUBTOTAL		371,164	457,971	457,971	427,356	536,085
PURCHASED PROF. & TECHNICAL SERV.	34000					-
Engineering and Architectural Services	34420	-	-	-	-	15,000
SUBTOTAL		-	-	-	-	15,000
PURCHASED PROPERTY SERVICES:	44000					-
<i>Utilities</i>						-
Electricity	44570	256,943	275,000	275,000	225,000	255,000
Gas	44580	-	-	-	-	-
Water	44590	174,839	200,000	200,000	135,000	155,000
<i>Repairs and Maintenance Services</i>						
Buildings	44610	-	-	-	-	-
Other Structure & Improv. Repair & Maint.	44630	13,507	10,000	10,000	5,000	10,000
Machinery and Equipment	44640	3,002	10,000	10,000	5,000	10,000
SUBTOTAL		448,291	495,000	495,000	370,000	430,000
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	13,362	14,000	14,000	11,500	13,000
Travel and Training	54500	-	-	-	-	-
SUBTOTAL		13,362	14,000	14,000	11,500	13,000
SUPPLIES:	64000					
<i>Office Supplies</i>						
Office Equipment	64120	-	500	500	-	500
Office Supplies	64140	-	-	-	-	-
<i>Operating Supplies:</i>						-
Motor Vehicle Fuel	64180	60,544	60,000	60,000	60,000	60,000
Agricultural and Landscaping	64210	1,948	30,000	30,000	20,000	20,000
Chemicals & Laboratory Supplies	64220	3,799	5,000	5,000	5,000	6,000
Cleaning and Sanitation Supplies	64230	-	-	-	-	-
Safety Supplies	64265	746	5,000	5,000	1,000	4,000
Clothing and Uniforms	64270	16,074	16,000	16,000	13,000	16,000

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

(Fund No.:	GENERAL FUND (01
Function:	CULTURE AND RECREATION
(Department:	PARKS (01-461

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	-	150	150	-	150
Building Repair and Maintenance Supplies	64310	970	12,000	12,000	141	-
Other Repair and Maintenance Supplies	64360	111,731	125,000	125,000	115,000	114,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	1,970	3,000	3,000	3,000	3,000
Minor Equipment	64390	202	300	300	-	300
SUBTOTAL		197,984	256,950	256,950	217,141	223,950
CAPITAL OUTLAYS:	74000					
<i>Land</i>						
Land Acquired	74880	-	-	-	-	-
<i>Buildings</i>						
Building Additions and Renovations	74900	-	31,663	31,663	31,663	-
Irrigation systems	74935	3,526	18,337	8,498	8,498	-
<i>Improvements Other Than Buildings</i>						
Other Structures	74940	510,410	850,053	850,053	1,012,040	-
Machinery and Equipment	74950	93,776	30,947	40,786	39,815	-
SUBTOTAL		607,712	931,000	931,000	1,092,016	-
MISCELLANEOUS	94000					
Dues & Memberships	94700	-	-	-	-	-
Contractual Services not Otherwise Classified	94810	77,305	69,000	69,000	77,000	75,000
Other	94899	188	500	500	500	500
SUBTOTAL		77,493	69,500	69,500	77,500	75,500
TOTALS		\$ 2,610,027	\$ 3,367,215	\$ 3,367,215	\$ 3,190,723	\$ 2,402,430

CITY OF MISSION, TEXAS

DEPARTMENT: RECREATION

FUND: GENERAL

PURPOSE:

This department is used to account for all expenditures related to the various recreation programs offered by the Parks and Recreation for the City. There are three employees in this department; however, during the year, seasonal help is hired for the recreational programs/activities. The Recreation Department has the responsibility of providing Mission citizens opportunities to participate in leisure activities to improve health, well-being, and quality of life.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 209,572	\$ 234,406	\$ 206,112	\$ 206,742
Employee Benefits	50,495	57,463	54,717	56,792
Purchased Services	52,081	60,000	53,825	54,000
Supplies	25,160	19,400	16,000	26,400
Other Services and Charges	295	300	300	300
Operations Subtotal	337,603	371,569	330,954	344,234
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 337,603	\$ 371,569	\$ 330,954	\$ 344,234
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	3	3	2	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	3	2
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20
Flag Football (teams)	18		12	18
Softball	12		12	24
Kickball	0		0	12
High School Volleyball	16		18	20
High School 7ON7	10		10	12
Coed Softball	6		0	12
TAAF Track Participants	90		125	175
TAAF Tennis	75		85	100

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.:	GENERAL FUND (01)
Function:	CULTURE AND RECREATION
Department:	RECREATION (01-463)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	-	-	-	-	-
Salaries of Employees	14030	91,721	109,906	109,906	80,712	82,242
Overtime	14040	8,690	4,500	4,500	5,400	4,500
Extra Help	14050	109,161	120,000	120,000	120,000	120,000
SUBTOTAL		209,572	234,406	234,406	206,112	206,742
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	15,821	17,932	17,932	15,768	15,816
Health Insurance	24070	17,528	20,728	20,728	20,728	21,156
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	8,463	9,843	9,843	9,843	7,502
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	2,511	1,305	1,305	100	3,783
Worker's Compensation Insurance	24110	6,172	7,655	7,655	8,278	8,535
SUBTOTAL		50,495	57,463	57,463	54,717	56,792
PURCHASED PROF. & TECHNICAL SERV.	34000					
Para-Professional Services-Basketball	34491	5,340	7,500	7,500	7,500	7,500
Para-Professional Services-Softball	34492	4,260	3,500	3,500	4,500	4,500
Para-Professional Services-Football	34493	1,800	6,000	6,000	2,000	6,000
Para-Professional Services-Kickball	34494	360	-	-	-	-
Para-Professional Services-Volleyball	34495	2,889	4,000	4,000	3,500	3,500
SUBTOTAL		14,649	21,000	21,000	17,500	21,500
OTHER PURCHASED SERVICES:	54000					
Travel and Training	54500	33,661	28,000	35,000	32,000	28,000
Advertising	54510	3,771	4,000	4,000	4,325	4,500
SUBTOTAL		37,432	32,000	39,000	36,325	32,500
SUPPLIES:	64000					
<i>Operating Supplies:</i>						
Recreation Supplies	64160	24,528	25,000	18,000	15,000	25,000
Merchandise and Consumable Supplies	64170	-	-	-	-	-
Food, Ice, and Water	64250	632	1,200	1,200	800	1,200
Clothing and Uniforms	64270	-	200	200	200	200
SUBTOTAL		25,160	26,400	19,400	16,000	26,400
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	295	300	300	300	300
SUBTOTAL		295	300	300	300	300
TOTALS		\$ 337,603	\$ 371,569	\$ 371,569	\$ 330,954	\$ 344,234

CITY OF MISSION, TEXAS

DEPARTMENT: LIBRARY

FUND: GENERAL

PURPOSE:

The Speer Memorial Library provides informational, educational, cultural and recreational resources to the community. The Library has over 250 Internet accessible computers for public use. We have a Computer Labs and Community Room that is used by the general public and various organizations. Some of the services provided by the Library include: GED and ESL classes, income income tax preparation assistance, a Dial-In Internet Access System, Dial-a Story; an Internet accessible card catalog; summer reading program, public photocopier, and literacy programs. The Library has over 100,000 books and audiovisual materials, a genealogy collection, a bilingual collection, a new book display and much more to offer the Citizens of Mission.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 733,228	\$ 817,009	\$ 710,300	\$ 768,586
Employee Benefits	223,425	264,754	236,143	286,779
Purchased Services	178,841	192,650	145,607	160,870
Supplies	29,235	33,950	29,970	31,450
Other Services and Charges	157,511	88,450	81,440	84,540
Operations Subtotal	1,322,240	1,396,813	1,203,460	1,332,225
Capital Outlay	27,899	-	24,590	-
DEPARTMENTAL TOTAL	\$ 1,350,139	\$ 1,396,813	\$ 1,228,050	\$ 1,332,225
PERSONNEL				
Exempt	9	9	7	7
Non-Exempt	10	10	9	9
Part-Time	11	11	12	12
Civil Service	-	-	-	-
DEPARTMENT TOTAL	30	30	28	28
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Patrons using electronic resources per week	4,388		3,812	4,000
Library Materials (books, audio & video)	130,224		130,828	131,000
Circulation Transactions	205,465		223,962	230,000
Juvenile Program Attendance	12,856		11,233	13,000
Number of Library Visits	333,680		297,842	310,000

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.:	GENERAL FUND (01)
Function:	CULTURE AND RECREATION
Department:	LIBRARY (01-464)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	67,319	67,377	67,377	67,377	67,377
Salaries of Employees	14030	498,160	544,413	544,413	469,271	500,952
Overtime	14040	-	200	200	200	200
Extra Help	14050	167,749	205,019	205,019	173,452	200,057
SUBTOTAL		733,228	817,009	817,009	710,300	768,586
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	54,408	64,648	64,648	54,338	59,197
Health Insurance	24070	89,766	106,566	106,566	106,566	138,784
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	63,424	72,697	72,697	61,654	66,929
Auto Allowance	24090	5,100	5,200	5,200	5,200	5,200
Unemployment Compensation Insurance	24100	4,848	8,352	8,352	500	8,091
Worker's Compensation Insurance	24110	5,879	7,291	7,291	7,885	8,578
SUBTOTAL		223,425	264,754	264,754	236,143	286,779
PURCHASED PROF. & TECHNICAL SERV.	34000					
Architectural & Engineering Services	34420	-	-	-	-	-
Other Professional and Para-Professional Services	34499	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	71,456	90,000	82,670	55,000	60,000
Water	44590	5,627	8,000	7,000	5,500	6,500
<i>Repairs and Maintenance Services</i>						
Building Repair and Maintenance Service	44610	-	-	-	-	-
Machinery and Equipment	44640	8,160	5,000	6,230	6,230	5,000
Rental of Land and Buildings	44650	-	-	-	-	-
Rental of Machinery and Equipment	44660	7,580	7,500	7,725	7,722	8,000
SUBTOTAL		92,823	110,500	103,625	74,452	79,500
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	14,121	16,000	16,000	15,000	15,000
Internet Connection	54480	66,046	61,000	61,000	51,000	61,000
Cable	54485	141	150	155	155	170
Postage	54490	2,198	2,000	2,500	2,500	2,200
Travel and Training	54500	3,512	3,000	3,000	2,500	3,000
SUBTOTAL		86,018	82,150	82,655	71,155	81,370

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.:	GENERAL FUND (01)
Function:	CULTURE AND RECREATION
Department:	LIBRARY (01-464)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	2,467	2,400	2,400	2,400	2,400
Office Supplies	64140	18,147	23,000	23,000	18,000	20,000
<i>Operating Supplies:</i>						
Recreation Supplies	64160	3,972	4,000	4,000	4,000	4,000
Cleaning and Sanitation Supplies	64230	1,095	1,000	1,000	800	1,000
Food, Ice and Bottled Water	64250	1,538	1,500	2,780	2,780	2,000
Safety Supplies	64265	-	-	-	-	-
Clothing and Uniforms	64270	1,893	1,900	1,900	1,840	1,900
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Other Repair and Maintenance Supplies	64360	123	150	150	150	150
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	-	-	-	-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		29,235	33,950	35,230	29,970	31,450
CAPITAL OUTLAYS:	74000					
Building Additions and Renovations	74900	-	-	-	-	-
<i>Improvements Other Than Buildings</i>						
Other Structures	74940	-	-	-	-	-
Machinery and Equipment	74950	27,899	-	24,932	24,590	-
SUBTOTAL		27,899	-	24,932	24,590	-
MISCELLANEOUS	94000					
Memberships and Dues	94700	400	400	430	430	430
Microfilm and Film Development Services	94740	-	400	460	460	460
Newspapers, Periodicals, and Magazines	94770	9,077	9,500	9,500	9,400	9,500
Library Books	94780	139,572	65,000	70,000	62,000	65,000
Contractual Services not Otherwise Classified	94810	8,317	9,000	9,000	9,000	9,000
Other	94899	145	150	150	150	150
SUBTOTAL		157,511	84,450	89,540	81,440	84,540
TOTALS		\$ 1,350,139	\$ 1,392,813	\$ 1,417,745	\$ 1,228,050	\$ 1,332,225

CITY OF MISSION, TEXAS

DEPARTMENT: BANNWORTH POOL

FUND: GENERAL

PURPOSE:

This department accounts for all expenditures related to the Bannworth Swimming Pool. This pool will have one full-time employee and three part-time employees. However, during the summer months the City will hire additional part-time employees to be able to meet the public's needs. This pool is a public pool and will be made available to the public whenever it is not being used for instructional or competition purposes.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 147,287	\$ 133,195	\$ 97,284	\$ 133,164
Employee Benefits	30,268	35,355	29,341	37,277
Purchased Services	52,187	51,750	42,950	47,150
Supplies	10,766	20,050	14,850	19,550
Other Services and Charges	370	450	300	450
Operations Subtotal	240,878	240,800	184,725	237,591
Capital Outlay	5,956	25,000	30,254	-
DEPARTMENTAL TOTAL	\$ 246,834	\$ 265,800	\$ 214,979	\$ 237,591
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	3	3	6	6
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	7	7
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Pools	1		1	1

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.: GENERAL FUND (01)
Function: CULTURE AND RECREATION
Department: BANWORTH POOL (01-465)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	18,200	18,214	18,214	18,214	18,214
Salaries of Employees	14030	19,403	21,570	21,570	21,570	21,840
Overtime	14040	3,329	4,000	4,000	3,500	4,000
Extra Help	14050	106,355	89,411	89,411	54,000	89,110
SUBTOTAL		147,287	133,195	133,195	97,284	133,164
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	11,261	10,189	10,189	7,442	10,187
Health Insurance	24070	6,573	7,773	7,773	7,773	10,578
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	6,802	8,826	8,826	8,826	8,870
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	2,052	4,128	4,128	500	2,036
Worker's Compensation Insurance	24110	3,580	4,439	4,439	4,800	5,606
SUBTOTAL		30,268	35,355	35,355	29,341	37,277
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Service	34499	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	16,653	24,000	24,000	17,000	20,000
Gas	44580	15,180	20,000	20,000	20,000	20,000
Water	44590	1,666	1,800	1,800	1,500	1,800
<i>Repairs and Maintenance Services</i>						
Buildings	44610	-	-	-	-	-
Other Structure & Improv. Repair & Maint.	44630	8,849	3,000	3,000	1,500	3,000
Machinery and Equipment	44640	-	-	-	-	-
SUBTOTAL		42,348	48,800	48,800	40,000	44,800
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	2,298	2,350	2,350	2,350	2,350
Travel and Training	54500	1,551	600	600	600	-
Advertising	54510	-	-	-	-	-
<i>Insurance</i>						
General Liability Insurance	54560	5,990	-	-	-	-
SUBTOTAL		9,839	2,950	2,950	2,950	2,350

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.:	GENERAL FUND (01)
Function:	CULTURE AND RECREATION
Department:	BANWORTH POOL (01-465)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
SUPPLIES:	64000					
<i>Operating Supplies:</i>						
Office Equipment	64120	50	100	100	100	100
Recreation Supplies	64160	2,565	2,500	2,500	2,500	2,500
Merchandise and Consumable Supplies	64170	-	-	-	-	-
Chemicals & Laboratory Supplies	64220	6,359	15,000	15,000	10,000	14,500
Safety Supplies	64265	-	-	-	-	500
Clothing and Uniforms	64270	500	500	500	500	-
<i>Repair and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	1,292	1,700	1,700	1,500	1,700
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	250	250	250	250
SUBTOTAL		10,766	20,050	20,050	14,850	19,550
CAPITAL OUTLAYS:	74000					
Other structures	74940	-	25,000	25,000	30,254	-
Machinery and Equipment	74950	5,956	-	-	-	-
SUBTOTAL		5,956	25,000	25,000	30,254	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	370	300	300	300	300
Other Contractual Services	94810	-	150	150	-	150
Other	94899	-	-	-	-	-
SUBTOTAL		370	450	450	300	450
TOTALS		\$ 246,834	\$ 265,800	\$ 265,800	\$ 214,979	\$ 237,591

CITY OF MISSION, TEXAS

DEPARTMENT: MAYBERRY POOL

FUND: GENERAL

PURPOSE:

This department accounts for all expenditures related to the Mayberry Swimming Pool. This pool will have two full-time employee and six part-time employees. However, during the summer months the City will hire additional part-time employees to be able to meet the public's needs. This pool is a public pool and will be made available to the public whenever it is not being used for instructional or competition purposes.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 99,877	\$ 179,124	\$ 168,784	\$ 178,334
Employee Benefits	27,889	41,829	37,978	45,320
Purchased Services	41,745	51,100	32,900	41,100
Supplies	20,722	27,275	21,550	27,275
Other Services and Charges	275	300	300	300
Operations Subtotal	190,508	299,628	261,512	292,329
Capital Outlay	2,997	-	-	28,000
DEPARTMENTAL TOTAL	\$ 193,505	\$ 299,628	\$ 261,512	\$ 320,329
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	1	1	1	1
Part-Time	6	6	6	6
Civil Service	-	-	-	-
DEPARTMENT TOTAL	8	8	8	8
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Pools	1		1	1

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.: GENERAL FUND (01)
Function: CULTURE AND RECREATION
Department: MAYBERRY POOL (01-467)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	18,200	18,214	18,214	18,214	18,214
Salaries of Employees	14030	16,057	21,570	21,570	21,570	21,840
Overtime	14040	1,473	4,000	4,000	4,000	4,000
Extra Help	14050	64,147	135,340	135,340	125,000	134,280
SUBTOTAL		99,877	179,124	179,124	168,784	178,334
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	7,618	13,703	13,703	13,703	13,644
Health Insurance	24070	6,573	7,773	7,773	7,773	10,578
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	7,117	8,959	8,959	8,959	8,940
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	1,143	4,650	4,650	250	4,650
Worker's Compensation Insurance	24110	5,438	6,744	6,744	7,293	7,508
SUBTOTAL		27,889	41,829	41,829	37,978	45,320
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Services	34499	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	12,546	20,000	20,000	13,000	15,000
Gas	44580	14,779	20,000	20,000	10,000	15,000
Water	44590	4,555	5,500	5,500	5,500	5,500
<i>Repairs and Maintenance Services</i>						
Buildings	44610			-	-	-
Other Structure & Improv. Repair & Maint.	44630	700	2,000	2,000	1,000	2,000
Machinery and Equipment	44640	-	-	-	-	-
SUBTOTAL		32,580	47,500	47,500	29,500	37,500
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	2,794	3,000	3,000	2,800	3,000
Travel and Training	54500	1,371	600	600	600	600
Advertising	54510	-	-	-	-	-
<i>Insurance</i>						
General Liability Insurance	54560	5,000	-	-	-	-
SUBTOTAL		9,165	3,600	3,600	3,400	3,600
SUPPLIES:	64000					
<i>Operating Supplies:</i>						
Office Equipment	64120	9	100	100	100	100
Office Supplies	64140	-	-	-	-	-
Recreation Supplies	64160	2,691	2,000	2,000	2,000	3,000
Merchandise and Consumable Supplies	64170	-	-	-	-	-
Chemicals & Laboratory Supplies	64220	14,351	20,000	20,000	15,000	18,500
Safety Supplies	64265	-	-	-	-	500

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.:	GENERAL FUND (01)
Function:	CULTURE AND RECREATION
Department:	MAYBERRY POOL (01-467)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-19 Original Budget	FY 2018-19 Amended Budget	FY 2018-19 Estimate	FY 2019-2020 City Council Approval
Clothing and Uniforms	64270	910	1,300	1,300	1,300	1,300
<i>Repair and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	2,761	3,500	3,500	3,000	3,500
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	250	250	150	250
Minor Equipment	64390	-	125	125	-	125
SUBTOTAL		20,722	27,275	27,275	21,550	27,275
CAPITAL OUTLAYS:	74000					
Other structures	74940	-	-	-	-	-
Machinery and Equipment	74950	2,997	-	-	-	28,000
SUBTOTAL		2,997	-	-	-	28,000
MISCELLANEOUS	94000					
Dues and Memberships	94700	275	300	300	300	300
Informaiton and Credit Services	94710	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		275	300	300	300	300
TOTALS		\$ 193,505	\$ 299,628	\$ 299,628	\$ 261,512	\$ 320,329

COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Development Block Grant Fund was established to account for federal funds granted to the City for the sole purpose of improving the health and welfare of the community.

**CITY OF MISSION, TEXAS
C.D.B.G. FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

			FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
<u>ESTIMATED REVENUES:</u>							
Drawdown's -B-17	04-300-33608	\$	180,643	\$ -	\$ -	\$ -	\$ -
Drawdown's -B-18	04-300-33609		504,293	960,474	367,904	367,904	-
Project Income	04-300-36000		-	-	960,474	960,474	915,349
Total Estimated Revenues			<u>684,936</u>	<u>960,474</u>	<u>1,328,378</u>	<u>1,328,378</u>	<u>915,349</u>
<u>TRANSFERS IN</u>							
General Fund	04-300-39901		-	-	-	-	-
Total Estimated Revenues & Transfers		\$	<u>684,936</u>	<u>960,474</u>	<u>1,328,378</u>	<u>1,328,378</u>	<u>915,349</u>
<u>APPROPRIATIONS:</u>							
Operating Expenses:							
Housing Administrative	04-472	\$	78,465	\$ 83,000	\$ 83,000	\$ 83,000	\$ 83,001
CDBG Administrative	04-482		130,467	148,473	148,473	148,473	148,473
Projects	04-462		476,004	729,000	1,096,904	1,096,904	683,875
Total Appropriations		\$	<u>684,936</u>	<u>960,473</u>	<u>1,328,377</u>	<u>1,328,377</u>	<u>915,349</u>
<u>EXPENDITURE CATEGORY</u>							
Personnel		\$	146,297	\$ 153,142	\$ 153,142	\$ 153,142	\$ 154,245
Benefits			41,321	51,414	51,414	51,414	49,870
Profess & Tech Services			-	4,500	3,200	3,200	3,200
Purchased Property Services			2,212	2,306	2,306	2,306	2,400
Other Purchased Services			64,430	66,625	66,625	66,625	66,625
Supplies			1,644	1,900	2,200	2,200	2,200
Capital Outlay			-	-	1,300	1,300	1,300
Miscellaneous			429,032	680,586	1,048,190	1,048,190	635,509
Debt Services			-	-	-	-	-
		\$	<u>684,936</u>	<u>960,473</u>	<u>1,328,377</u>	<u>1,328,377</u>	<u>915,349</u>

CITY OF MISSION, TEXAS

DEPARTMENT: HOUSING ADMINISTRATION

FUND: CDBG

PURPOSE:

The Housing Administration division consists of three full time employees and one part time. Two Community Development employees dedicate 50% of their time to administer the Housing Assistance program for the residents of Mission. The program consists of two types of assistance, which are Rehabilitation assistance and Reconstruction assistance. Rehabilitation assistance provides general repairs to the home to meet local and state codes. Reconstruction assistance provides new homes to homeowner's who's homes are dilapidated and beyond repair. Homes are also modified to be ADA compliant. This year, the City received funding to provide rental assistance.

GOALS:

- 1.Reconstruct 8 homes
- 2.Rehabilitate 2 homes

ACCOMPLISHMENTS FOR CURRENT YEAR:

- 1.Thirteen homes were awarded, underway and should be completed during this fiscal year
- 2.Two homes were underway at the end of the prior year and completed this fiscal year

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 52,232	\$ 53,784	\$ 53,784	\$ 53,784
Employee Benefits	16,624	18,742	18,742	16,558
Purchased Services	5,354	7,078	7,078	7,125
Supplies	715	1,000	1,000	1,000
Other Services and Charges	3,540	2,396	2,396	4,534
Operations Subtotal	78,465	83,000	83,000	83,001
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 78,465	\$ 83,000	\$ 83,000	\$ 83,001
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	1	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Rehabilitation Assistance CDBG	2		3	2
Reconstruction Assistance CDBG	12		10	8

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

Fund No.: C.D.B.G. (04)
Function: COMMUNITY DEVELOPMENT
Department: HOUSING ADMINISTRATIVE (04-472)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	-	-	-	-	-
Salaries of Employees	14030	38,165	38,168	38,168	38,168	38,168
Extra Help	14050	14,067	15,616	15,616	15,616	15,616
SUBTOTAL		52,232	53,784	53,784	53,784	53,784
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	3,903	4,115	4,115	4,115	4,115
Health Insurance	24070	7,636	9,236	9,236	9,236	7,052
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	4,524	4,627	4,627	4,627	4,627
Unemployment Compensation Insurance	24100	324	522	522	522	522
Worker's Compensation Insurance	24110	237	242	242	242	242
SUBTOTAL		16,624	18,742	18,742	18,742	16,558
PURCHASED PROF. & TECHNICAL SERV:	34000					
Legal Fees	34430	-	1,500	1,500	1,500	1,500
SUBTOTAL		-	1,500	1,500	1,500	1,500
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						-
Rental of Machinery and Equipment	44660	1,106	1,153	1,153	1,153	1,200
SUBTOTAL		1,106	1,153	1,153	1,153	1,200
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	336	325	325	325	325
Postage	54490	237	300	300	300	300
Travel and Training	54500	597	1,800	1,800	1,800	1,800
Advertising	54510	3,078	2,000	2,000	2,000	2,000
SUBTOTAL		4,248	4,425	4,425	4,425	4,425
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	450	600	600	600	600
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	265	250	250	250	250
Safety Supplies	64265	-	150	150	150	150
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	-	-	-	-	-
SUBTOTAL		715	1,000	1,000	1,000	1,000
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Court Costs and Investigations	94680	1,132	1,500	1,500	1,500	1,000
Notary Bonds	94790	-	-	71	71	-
Other	94899	2,408	896	825	825	3,534
SUBTOTAL		3,540	2,396	2,396	2,396	4,534
TOTALS		\$ 78,465	\$ 83,000	\$ 83,000	\$ 83,000	\$ 83,001

CITY OF MISSION, TEXAS

DEPARTMENT: COMMUNITY DEVELOPMENT ADMINISTRATION

FUND: CDBG

PURPOSE:

The Community Development Department is funded by the US Department of Housing & Urban Development annually through the Community Development Block Grant Program. All funds are utilized to benefit low income residents of Mission for projects such as housing reconstruction, fire protection equipment, park improvements, public services and program administration.

GOALS:

1. Provide funding to various agencies.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Amigos Del Valle \$4000 provided senior activities for 50 seniors
2. Amigos Del Valle \$22000 provided home delivered meals to 24 seniors
3. Area Agency on Aging \$7000 provided assistance to 26 seniors
4. CASA of Hidalgo County \$2000 provided assistance to 5 abused/neglected children
5. Children's Advocacy Center \$9000 provided counseling services to 87 abused and neglected children
6. Easter Seal Society \$4000 provided rehabilitation services for 3 individuals
7. Silver Ribbon \$6000 provided rent and/or utility assistance for 23 elderly/disabled

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 94,065	\$ 99,358	\$ 99,358	\$ 100,461
Employee Benefits	24,697	32,672	32,672	33,312
Purchased Services	8,788	11,053	11,053	11,100
Supplies	929	1,200	1,200	1,200
Other Services and Charges	1,988	2,890	2,890	1,100
Operations Subtotal	130,467	147,173	147,173	147,173
Capital Outlay	-	1,300	1,300	1,300
DEPARTMENTAL TOTAL	\$ 130,467	\$ 148,473	\$ 148,473	\$ 148,473
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Departments	1		1	1
Public Services	8		6	6

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

Fund No.:	C.D.B.G. (04)
Function:	COMMUNITY DEVELOPMENT
Department:	C.D.B.G. ADMINISTRATIVE (04-482)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	73,811	75,168	75,168	75,168	75,168
Salaries of Employees	14030	20,254	24,190	24,190	24,190	25,293
Overtime	14040	-	-	-	-	-
Extra Help	14050	-	-	-	-	-
SUBTOTAL		94,065	99,358	99,358	99,358	100,461
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	6,885	7,601	7,601	7,601	7,601
Health Insurance	24070	8,764	10,364	10,364	10,364	11,004
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	8,266	8,548	8,548	8,548	8,548
Auto Allowance	24090	-	5,200	5,200	5,200	5,200
Unemployment Compensation Insurance	24100	330	522	522	522	522
Worker's Compensation Insurance	24110	452	437	437	437	437
SUBTOTAL		24,697	32,672	32,672	32,672	33,312
PURCHASED PROF. & TECHNICAL SERV:	34000					
Other Professional and para-professional serv	34499	-	3,000	1,700	1,700	1,700
SUBTOTAL		-	3,000	1,700	1,700	1,700
PURCHASED PROPERTY SERVICES:	44000					
Rental of Machinery and Equipment	44660	1,106	1,153	1,153	1,153	1,200
SUBTOTAL		1,106	1,153	1,153	1,153	1,200
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	677	650	650	650	650
Postage	54490	109	150	150	150	150
Travel and Training	54500	3,939	4,400	4,400	4,400	4,400
Advertising	54510	2,957	3,000	3,000	3,000	3,000
Printing and Binding	54520	-	-	-	-	-
SUBTOTAL		7,682	8,200	8,200	8,200	8,200
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	458	500	800	800	800
<i>Operating Supplies:</i>						
Fuel	64180	471	250	250	250	250
Safety Supplies	64265	-	150	150	150	150
SUBTOTAL		929	900	1,200	1,200	1,200
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	1,300	1,300	1,300
SUBTOTAL		-	-	1,300	1,300	1,300
MISCELLANEOUS	94000					
Dues and Memberships	94700	1,021	1,100	1,100	1,100	1,100
Contractual Services not Otherwise Classified	94810	-	-	-	-	-
Other	94899	967	2,090	1,790	1,790	-
SUBTOTAL		1,988	3,190	2,890	2,890	1,100
TOTALS		\$ 130,467	\$ 148,473	\$ 148,473	\$ 148,473	\$ 148,473

CITY OF MISSION, TEXAS

DEPARTMENT: NON-DEPARTMENTAL

FUND: CDBG

PURPOSE:

To account for funds allocated to various sub-recipients of CDBG Funds and account for funds used for housing rehabilitation and reconstruction. The City makes it a goal to reconstruct between 10-15 homes per year as funds are available.

Some of the Agencies that will receive and/or have recieved CDBG Funds include:

Area Agency on Aging
Amigos Del Valle
Dentists Who Care

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	52,500	54,000	54,000	54,000
Supplies	-	-	-	-
Miscellaneous	-	-	-	-
Operations Subtotal	52,500	54,000	54,000	54,000
Capital Outlay	423,504	1,042,904	1,042,904	629,875
DEPARTMENTAL TOTAL	\$ 476,004	\$ 1,096,904	\$ 1,096,904	\$ 683,875
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

Fund No.:	C.D.B.G. 2009
Function:	COMMUNITY DEVELOPMENT
Department:	C.D.B.G. (04-462)

Account Description	Account Object	FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
OTHER PURCHASED SERVICES:	56000					
Amigos Del Valle	56562	26,000	26,000	26,000	26,000	20,000
CASA of Hidalgo County	56563	2,000	2,000	2,000	2,000	2,000
Heroes Haven	56564	500	-	-	-	-
Easter Seal	56565	4,000	4,000	4,000	4,000	5,000
Salvation Army	56566	2,000	-	-	-	-
Silver Ribbon	56567	4,000	6,000	6,000	6,000	5,000
Area Agency on Aging	56569	7,000	7,000	7,000	7,000	7,000
Children's Advocacy	56570	7,000	9,000	9,000	9,000	15,000
Dentist Who Care	56573	-	-	-	-	-
Mission Crime Stoppers	56580	-	-	-	-	-
SUBTOTAL		52,500	54,000	54,000	54,000	54,000
PROJECTS	79000					
Housing Rehabilitation	79200	650	75,000	127,334	89,675	50,000
Housing Reconstruction	79202	422,854	600,000	915,570	953,229	579,875
Habitat for Humanity	79205	-	-	-	-	-
SUBTOTAL		423,504	675,000	1,042,904	1,042,904	629,875
TOTALS		\$ 476,004	\$ 729,000	\$ 1,096,904	\$ 1,096,904	\$ 683,875

POLICE DEPT. STATE SHARING FUND

The Police Department State Sharing Fund accounts for all revenues received from the Texas Department of Justice for the City's share of state and local forfeited property. All expenditures incurred by the City for participating in the Justice Forfeiture Program are also accounted for in this fund.

**CITY OF MISSION, TEXAS
POLICE DEPARTMENT STATE SHARING FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
RESTRICTED FUND BALANCE		\$ 76,175	\$ 18,713	\$ 53,407	\$ 53,407	\$ 6,867
<u>ESTIMATED REVENUES:</u>						
State Seizures	10-300-33500	18,469	-	-	7,108	-
Interest-Investments	10-300-36050	3,546	-	-	464	-
Interest-Demand Dep.	10-300-36100	-	-	-	-	-
Misc. Income	10-300-36150	-	-	-	-	-
Miscellaneous-Insurance	10-300-36160	5,785	-	-	-	-
Sale of City Equipment	10-300-39000	22,888	-	-	1,247	-
Total Revenues		50,688	-	-	8,819	-
Operating Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		50,688	-	-	8,819	-
TOTAL RESOURCES AVAILABLE		<u>\$ 126,863</u>	<u>\$ 18,713</u>	<u>\$ 53,407</u>	<u>\$ 62,226</u>	<u>\$ 6,867</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Police Dept. Special Fund	10-410	\$ 73,456	\$ -	\$ 26,716	\$ 26,716	\$ -
Total Operations		73,456	-	26,716	26,716	-
Transfers Out		-	-	28,643	28,643	-
Total Appropriations		73,456	-	55,359	55,359	-
RESTRICTED FUND BALANCE		<u>\$ 53,407</u>	<u>\$ 18,713</u>	<u>\$ (1,952)</u>	<u>\$ 6,867</u>	<u>\$ 6,867</u>

CITY OF MISSION, TEXAS

DEPARTMENT:POLICE

FUND: PD STATE SHARING FUND

PURPOSE:

The Police Department State Sharing Fund accounts for all state forfeitures allocated to the Mission Police Department for its participation in various seizures.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	55,074	-	-	-
Supplies	9,980	2,875	2,875	-
Other Services and Charges	1,835	-	-	-
Operations Subtotal	66,889	2,875	2,875	-
Capital Outlay	6,567	23,841	23,841	-
DEPARTMENTAL TOTAL	\$ 73,456	\$ 26,716	\$ 26,716	\$ -
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	POLICE STATE SHARING FUND(10)
Function:	PUBLIC SAFETY
Department:	POLICE DEPT. SPECIAL (10-410)

Account Description	Account Object	Adjusted 1164879 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
PURCHASED PROF. & TECHNICAL SERV.	34000					
Legal Services	34430	-	-	-	-	-
Other Professional and Para-Professional Serv.	34499	30,000	-	-	-	-
SUBTOTAL		30,000	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Repair & Maintenance-Buildings	44610	-	-	-	-	-
Other Structures and Improvements	44630	-	-	-	-	-
Machinery and Equipment	44640	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
OTHER PURCHASED SERVICES:	54000					
Internet	54480	25,074	-	-	-	-
Cable-TX	54485	-	-	-	-	-
Travel and Training	54500	-	-	-	-	-
Advertising	54510	-	-	-	-	-
SUBTOTAL		25,074	-	-	-	-
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	-	-	-	-	-
<i>Operating Supplies:</i>						
Clothing and Uniforms	64270	-	-	-	-	-
Police Supplies	64280	9,980	-	2,875	2,875	-
<i>Repairs and Maintenance Supplies</i>						
Building Repair & Maintenance	64310	-	-	-	-	-
Road Materials	64370	-	-	-	-	-
SUBTOTAL		9,980	-	2,875	2,875	-

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: POLICE STATE SHARING FUND(10)
Function: PUBLIC SAFETY
Department: POLICE DEPT. SPECIAL (10-410)

Account Description	Account Object	Adjusted 1164879 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
CAPITAL OUTLAYS:	74000					
Land Acquired	74880	-	-	-	-	-
Building Additions and Renovations	74900	-	-	-	-	-
Other Structures & Improvements	74940	101	-	-	-	-
Machinery and Equipment	74950	6,466	-	23,841	23,841	-
SUBTOTAL		6,567	-	23,841	23,841	-
MISCELLANEOUS	94000					
Aid to Others	94675	-	-	-	-	-
Dues & Memberships	94700	-	-	-	-	-
Depository Charges	94715	-	-	-	-	-
Other	94899	1,835	-	-	-	-
Contingency	94950	-	-	-	-	-
SUBTOTAL		1,835	-	-	-	-
	TOTALS	\$ 73,456	\$ -	\$ 26,716	\$ 26,716	\$ -

POLICE DEPT. FEDERAL SHARING FUND

The Police Department Federal Sharing Fund accounts for all revenues received from the Department of Justice for the City's share of federally forfeited property. All expenditures incurred by the City for participating in the Justice Forfeiture Program are also accounted for in this fund.

**CITY OF MISSION, TEXAS
POLICE DEPARTMENT FEDERAL SHARING-US FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
RESTRICTED FUND BALANCE		\$ 580,559	\$ 478,973	\$ 303,776	\$ 303,776	\$ 5,388
<u>ESTIMATED REVENUES:</u>						
Federal Sharing U.S. Treasury	11-300-35300	88,998	-	24,708	38,908	-
Federal Sharing ICE	11-300-35301	10,765	-	-	2,671	-
Interest-Investments	11-300-36050	1,918	-	-	586	-
Interest-Demand Dep.	11-300-36100	345	-	-	-	-
Miscellaneous	11-300-37000	-	-	-	-	-
Sale of City Equipment	11-300-39000	-	-	-	-	-
Total Revenues		102,026	-	24,708	42,165	-
Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		102,026	-	24,708	42,165	-
TOTAL RESOURCES AVAILABLE		<u>\$ 682,585</u>	<u>\$ 478,973</u>	<u>\$ 328,484</u>	<u>\$ 345,941</u>	<u>\$ 5,388</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Police Dept. Federal Sharing	11-410	\$ 251,161	\$ -	\$ 305,556	\$ 316,816	\$ -
Police Dept. Ice	11-411	-	-	-	-	-
Total Operations		251,161	-	305,556	316,816	-
Transfers Out		127,648	-	-	23,737	-
Total Appropriations		378,809	-	305,556	340,553	-
RESTRICTED FUND BALANCE		<u>\$ 303,776</u>	<u>\$ 478,973</u>	<u>\$ 22,928</u>	<u>\$ 5,388</u>	<u>\$ 5,388</u>

CITY OF MISSION, TEXAS

DEPARTMENT:POLICE DEPARTMENT	FUND: PD FEDERAL SHARING FUND
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FUND: PD FEDERAL SHARING FUND

PURPOSE:

The Police Department Federal Sharing Fund accounts for all state forfeitures allocated to the Mission Police Department for its participation in various seizures.

BUDGET	
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	Actual	Budget	Estimate	Budget
EXPENDITURES	17-18	18-19	18-19	19-20
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	6,408	21,246	21,246	-
Supplies	5,517	13,000	13,000	-
Other Services and Charges	2,499	268,310	279,570	-
Operations Subtotal	14,424	302,556	313,816	-
Capital Outlay	236,737	3,000	3,000	-
DEPARTMENTAL TOTAL	\$ 251,161	\$ 305,556	\$ 316,816	\$ -
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: POLICE SPECIAL FUND (11)
Function: PUBLIC SAFETY
Department: POLICE FEDERAL SHARING-US (11-410)

Account Description	Account Object	Adjusted 1164879 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Serv.	34499	-	-	12,538	12,538	-
SUBTOTAL		-	-	12,538	12,538	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Buildings	44610	947	-	-	-	-
Vehicle	44645	1,907	-	-	-	-
SUBTOTAL		2,854	-	-	-	-
OTHER PURCHASED SERVICES:	54000					
Internet	54480	2,280	-	-	-	-
Cable	54485	-	-	-	-	-
Travel and Training	54500	1,274	-	8,708	8,708	-
SUBTOTAL		3,554	-	8,708	8,708	-
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	4,572	-	6,000	6,000	-
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	-	-	-	-	-
Food, Ice, Bottled Water	64250	-	-	-	-	-
Clothing and Uniforms	64270	-	-	-	-	-
Police Supplies	64280	-	-	7,000	7,000	-
SUBTOTAL		5,517	-	13,000	13,000	-
CAPITAL OUTLAYS:	74000					
Other Structures & Improvements	74940	1,500	-	-	-	-
Machinery and Equipment	74950	235,237	-	3,000	3,000	-
SUBTOTAL		236,737	-	3,000	3,000	-
DEBT SERVICE	74000					
Other Principal	84800	-	-	210,328	210,328	-
Other Interest	84820	-	-	57,982	69,242	-
SUBTOTAL		-	-	268,310	279,570	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	429	-	-	-	-
Depository Charges	94715	315	-	-	-	-
Community Promotions	94800	-	-	-	-	-
Other	94899	1,755	-	-	-	-
Contingency	94950	-	-	-	-	-
SUBTOTAL		2,499	-	-	-	-
TOTALS		\$ 251,161	\$ -	\$ 305,556	\$ 316,816	\$ -

MUNICIPAL COURT TECHNOLOGY FUND

The Municipal Court Technology Fund was created in FY 2000 and is used to account for court technology fees used to finance hardware and software for the Municipal Court.

**CITY OF MISSION, TEXAS
MUNICIPAL COURT TECHNOLOGY FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

			Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
RESOURCES							
RESTRICTED FUND BALANCE			\$ 175,249	\$ 146,046	\$ 182,571	\$ 182,571	\$ 145,665
<u>Estimated Revenues</u>							
Court Technology Fee	14-300-34110		25,161	35,000	35,000	27,000	25,000
Interest on Investments	14-300-36050		477	400	400	500	400
Interest on Demand	14-300-36100		183	150	150	-	-
Total Estimated Revenues			25,821	35,550	35,550	27,500	25,400
TOTAL AVAILABLE RESOURCES			<u>\$ 201,070</u>	<u>\$ 181,596</u>	<u>\$ 218,121</u>	<u>\$ 210,071</u>	<u>\$ 171,065</u>
APPROPRIATIONS:							
<u>Operating Expenses:</u>							
Municipal Court Technology	14-413		\$ 18,499	\$ 64,981	\$ 64,981	\$ 64,406	\$ 64,981
Total Operations			18,499	64,981	64,981	64,406	64,981
Transfers Out	14-499-56901		-	-	-	-	-
TOTAL APPROPRIATIONS			<u>18,499</u>	<u>64,981</u>	<u>64,981</u>	<u>64,406</u>	<u>64,981</u>
RESTRICTED FUND BALANCE			<u>\$ 182,571</u>	<u>\$ 116,615</u>	<u>\$ 153,140</u>	<u>\$ 145,665</u>	<u>\$ 106,084</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: MUNICIPAL COURT TECH FUND (14)
Function: GENERAL
Department: MUNICIPAL COURT (14-413)

Account Description	Account Object	Adjusted 1164879 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Building Repair and Maintenance	44610	-	-	-	-	-
Machinery and Equipment	44640	-	-	-	-	-
Rental of Machinery and Equipment	44660	2,172	2,306	2,306	1,906	2,306
SUBTOTAL		2,172	2,306	2,306	1,906	2,306
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	1,222	1,000	1,000	1,000	1,000
Office Supplies	64140	-	500	500	500	500
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		1,222	1,500	1,500	1,500	1,500
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	14,097	60,000	60,000	60,000	60,000
SUBTOTAL		14,097	60,000	60,000	60,000	60,000
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
Depository Charges	94715	180	175	175	-	175
Contractual Services not Otherwise Classified	94810	828	1,000	1,000	1,000	1,000
Other	94899	-	-	-	-	-
SUBTOTAL		1,008	1,175	1,175	1,000	1,175
TOTALS		\$ 18,499	\$ 64,981	\$ 64,981	\$ 64,406	\$ 64,981

**CITY OF MISSION, TEXAS
DRAINAGE ASSESSMENT FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
RESTRICTED FUND BALANCE		\$ 1,682,091	\$ 1,843,924	\$ 1,895,640	\$ 1,895,640	\$ 888,176
<u>ESTIMATED REVENUES:</u>						
Drainage-Granjeno	16-300-31025	2,891	2,800	2,800	2,800	2,800
Drainage Assessment Fee	16-300-36000	940,671	870,000	870,000	952,000	925,000
Drainage Reimb.-Subdividers	16-300-36020	3,306	-	-	-	-
Interest - Investments	16-300-36050	14,557	-	-	9,622	1,000
Miscellaneous Income	16-300-36150	177	-	-	128	-
Interest - Demand Dep.	16-300-36300	910	1,000	1,000	-	-
Total Estimated Revenues		<u>962,512</u>	<u>873,800</u>	<u>873,800</u>	<u>964,550</u>	<u>928,800</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 2,644,603</u>	<u>\$ 2,717,724</u>	<u>\$ 2,769,440</u>	<u>\$ 2,860,190</u>	<u>\$ 1,816,976</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Drainage Assessment Fund	16-410	<u>\$ 748,963</u>	<u>\$ 2,255,412</u>	<u>\$ 2,255,412</u>	<u>\$ 1,972,014</u>	<u>\$ 1,571,625</u>
Total Operations		<u>748,963</u>	<u>2,255,412</u>	<u>2,255,412</u>	<u>1,972,014</u>	<u>1,571,625</u>
Transfers Out	16-499-56901	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Appropriations		<u>748,963</u>	<u>2,255,412</u>	<u>2,255,412</u>	<u>1,972,014</u>	<u>1,571,625</u>
RESTRICTED FUND BALANCE		<u>\$ 1,895,640</u>	<u>\$ 462,312</u>	<u>\$ 514,028</u>	<u>\$ 888,176</u>	<u>\$ 245,351</u>

**CITY OF MISSION, TEXAS
DESIGNATED GRANT FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
UNRESERVED, UNDESIGNATED						
FUND BALANCE		\$ -	\$ -	\$ -	\$ -	\$ -
<u>ESTIMATED REVENUES:</u>						
Various Grants	15-300	902,215	2,471,087	2,874,162	2,549,162	3,157,874
TIRZ Reimbursements	15-300	-	-	-	-	-
Total Revenues		902,215	2,471,087	2,874,162	2,549,162	3,157,874
Transfers In		150,261	262,436	281,799	281,799	633,658
Total Estimated Revenues and Transfers		<u>1,052,476</u>	<u>2,733,523</u>	<u>3,155,961</u>	<u>2,830,961</u>	<u>3,791,532</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 1,052,476</u>	<u>\$ 2,733,523</u>	<u>\$ 3,155,961</u>	<u>\$ 2,830,961</u>	<u>\$ 3,791,532</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Public Safety		\$ 941,533	\$ 1,713,503	\$ 2,135,941	\$ 1,810,941	\$ 2,288,379
Health & Welfare		-	-	-	-	-
Community Development		-	-	-	-	-
Streets		-	-	-	-	1,500,000
Culture and Recreation		110,943	1,020,020	1,020,020	1,020,020	3,153
Total Operations		<u>1,052,476</u>	<u>2,733,523</u>	<u>3,155,961</u>	<u>2,830,961</u>	<u>3,791,532</u>
Transfers Out - General Fund		-	-	-	-	-
Total Appropriations		<u>1,052,476</u>	<u>2,733,523</u>	<u>3,155,961</u>	<u>2,830,961</u>	<u>3,791,532</u>
UNRESERVED, UNDESIGNATED						
FUND BALANCE		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DRAINAGE ASSESSMENT FUND

The Drainage Assessment Fund is used to account for major drainage project expenditures. User charge fees are used to finance this Fund.

**CITY OF MISSION, TEXAS
DRAINAGE ASSESSMENT FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
RESTRICTED FUND BALANCE		\$ 1,682,091	\$ 1,843,924	\$ 1,895,640	\$ 1,895,640	\$ 888,176
<u>ESTIMATED REVENUES:</u>						
Drainage-Granjeno	16-300-31025	2,891	2,800	2,800	2,800	2,800
Drainage Assessment Fee	16-300-36000	940,671	870,000	870,000	952,000	925,000
Drainage Reimb.-Subdividers	16-300-36020	3,306	-	-	-	-
Interest - Investments	16-300-36050	14,557	-	-	9,622	1,000
Miscellaneous Income	16-300-36150	177	-	-	128	-
Interest - Demand Dep.	16-300-36300	910	1,000	1,000	-	-
Total Estimated Revenues		962,512	873,800	873,800	964,550	928,800
TOTAL AVAILABLE RESOURCES		<u>\$ 2,644,603</u>	<u>\$ 2,717,724</u>	<u>\$ 2,769,440</u>	<u>\$ 2,860,190</u>	<u>\$ 1,816,976</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Drainage Assessment Fund	16-410	<u>\$ 748,963</u>	<u>\$ 2,255,412</u>	<u>\$ 2,255,412</u>	<u>\$ 1,972,014</u>	<u>\$ 1,571,625</u>
Total Operations		<u>748,963</u>	<u>2,255,412</u>	<u>2,255,412</u>	<u>1,972,014</u>	<u>1,571,625</u>
Transfers Out	16-499-56901	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Appropriations		<u>748,963</u>	<u>2,255,412</u>	<u>2,255,412</u>	<u>1,972,014</u>	<u>1,571,625</u>
RESTRICTED FUND BALANCE		<u>\$ 1,895,640</u>	<u>\$ 462,312</u>	<u>\$ 514,028</u>	<u>\$ 888,176</u>	<u>\$ 245,351</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: DRAINAGE ASSESSMENT FUND (16)
Function: HIGHWAYS & STREETS
Department: DRAINAGE ASSESSMENT (16-410)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Employees	14030	71,200	75,504	75,504	75,504	78,498
Overtime	14040	6,856	5,000	5,000	5,000	10,000
SUBTOTAL		78,056	80,504	80,504	80,504	88,498
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	5,920	6,159	6,159	6,159	6,769
Health Insurance	24070	13,146	15,546	15,546	15,546	21,156
Employee Retirement	24080	6,761	6,925	6,925	6,925	7,654
Unemployment Compensation Insurance	24100	486	783	783	22	783
Worker's Compensation Insurance	24110	3,071	4,455	4,455	4,818	4,653
SUBTOTAL		29,384	33,868	33,868	33,470	41,015
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering and Architectural Services	34420	16,850	570,000	570,000	413,000	550,000
SUBTOTAL		16,850	570,000	570,000	413,000	550,000
PURCHASED PROPERTY SERVICES:	44000					
Road and Bridge Repair and Maintenance	44620	3,934	-	-	-	45,000
Other Structures and Improvements	44630	-	5,000	5,000	-	5,000
Machinery and Equipment	44640	-	10,000	10,000	2,500	15,000
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		3,934	15,000	15,000	2,500	65,000
OTHER PURCHASED SERVICES:	54000					
Bad Debts-Drainage	56670	1,148	-	-	-	-
SUBTOTAL		1,148	-	-	-	-
SUPPLIES:	64000					
<i>Operating Supplies</i>						
Clothing and Uniforms	64270	-	2,000	2,000	500	4,000
<i>Repairs and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	-	115,000	115,000	100,000	50,000
SUBTOTAL		-	117,000	117,000	100,500	54,000

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: DRAINAGE ASSESSMENT FUND (16)
Function: HIGHWAYS & STREETS
Department: DRAINAGE ASSESSMENT (16-410)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
CAPITAL OUTLAYS:	74000					
<i>Improvements Other Than Buildings</i>						
R.O.W. Acquired	74870	-	150,000	150,000	80,000	200,000
Roads	74910	-	25,000	25,000	-	25,000
Drainage Ditches and Structures	74930	446,448	872,040	872,040	872,040	-
Machinery and Equipment	74950	172,202	390,000	390,000	390,000	493,000
SUBTOTAL		618,650	1,437,040	1,437,040	1,342,040	718,000
DEBT SERVICE:	84000					
Other Principal	84800	-	-	-	-	-
Other Debt Interest	84820	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Depository Charges	94715	941	2,000	2,000	-	500
Contractual Services Nototherwise Classified	94810	-	-	-	-	-
Other	94899	-	-	-	-	-
Contingency	94950	-	-	-	-	-
Bad Debt	56670	-	-	-	-	-
SUBTOTAL		941	2,000	2,000	-	500
TOTALS		\$ 748,963	\$ 2,255,412	\$ 2,255,412	\$ 1,972,014	\$ 1,517,013

CEMETERY FUND

The Cemetery Fund is a Special Revenue Fund, established for accounting of perpetual care fees charged to the cemetery plot buyers at the time of sell. All cemetery plots have been sold and this fee is no longer charged. The funds will now be used for the sole purpose of maintaining the Laurel Hills Cemetery.

**CITY OF MISSION, TEXAS
CEMETERY FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$36,374	\$14,834	\$ 39,203	\$ 39,203	\$ 33,661
<u>Estimated Revenues</u>						
Interest on Investments	17-300-36050	-	-	-	-	-
Interest on Demand Account	17-300-36100	46	-	-	-	-
Perpetual Care	17-300-36110	9,900	9,000	9,000	9,000	9,000
Total Estimated Revenues		9,946	9,000	9,000	9,000	9,000
OTHER FINANCING RESOURCES						
Capital Leases	17-300-39050	-	-	-	-	-
Total Other Financing Resources		-	-	-	-	-
TOTAL AVAILABLE RESOURCES		<u>\$ 46,320</u>	<u>\$ 23,834</u>	<u>\$ 48,203</u>	<u>\$ 48,203</u>	<u>\$ 42,661</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Cemetery	17-410	\$ 7,117	\$ 16,050	\$ 16,050	\$ 14,542	\$ 16,000
TOTAL APPROPRIATIONS		<u>7,117</u>	<u>16,050</u>	<u>16,050</u>	<u>14,542</u>	<u>16,000</u>
RESTRICTED FUND BALANCE		<u>\$ 39,203</u>	<u>\$ 7,784</u>	<u>\$ 32,153</u>	<u>\$ 33,661</u>	<u>\$ 26,661</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: CEMETERY TRUST FUND (17)
Function: GENERAL
Department: CEMETERY (17-410)

Account Description	Account Object	Adjusted FY2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
SUPPLIES:	64000					
<i>Repair and Maintenance Supplies</i>						-
Landscaping Supplies	64210	-	3,750	3,750	3,750	3,750
Cemetery Supplies	64215	-	-	-	-	-
Chemical & Laboratory Supplies	64220	1,105	1,250	1,250	1,250	1,250
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Other Repair and Maintenance Supplies	64360	457	950	950	950	950
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		1,562	5,950	5,950	5,950	5,950
CAPITAL OUTLAYS:	74000					
Irrigation	74935	1,919	10,000	6,400	5,000	10,000
Other Structures and Improvements	74940	-	-	-	-	-
Machinery and Equipment	74950	3,592	-	3,600	3,592	-
SUBTOTAL		5,511	10,000	10,000	8,592	10,000
DEBT SERVICE:	84000					
Other Principal	84800	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
Depository Charges	94715	44	100	100	-	50
Contractual Services not Otherwise Classified	94810	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		44	100	100	-	50
TOTALS		\$ 7,117	\$ 16,050	\$ 16,050	\$ 14,542	\$ 16,000

RECORDS PRESERVATION FUND

The Records Preservation Fund is a Special Revenue Fund, established for accounting of fees charged by the Vital Statistics Department when issuing birth certificates. This fee is to be used for the sole purpose of preserving permanent records.

**CITY OF MISSION, TEXAS
RECORDS PRESERVATION FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 9,157	\$ 8,432	\$ 8,344	\$ 8,344	\$ 7,444
<u>Estimated Revenues</u>						
Vital Statistics Preservation Fee	20-300-34575	5,908	6,000	6,000	6,000	6,000
Interest on Investments	20-300-36050	-	-	-	-	-
Interest on Demand	20-300-36100	8	-	-	-	-
Total Estimated Revenues		5,916	6,000	6,000	6,000	6,000
TOTAL AVAILABLE RESOURCES		<u>\$ 15,073</u>	<u>\$ 14,432</u>	<u>\$ 14,344</u>	<u>\$ 14,344</u>	<u>\$ 13,444</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Records Preservation	20-419	\$ 6,729	\$ 7,100	\$ 7,100	\$ 6,900	\$ 8,350
TOTAL APPROPRIATIONS		<u>6,729</u>	<u>7,100</u>	<u>7,100</u>	<u>6,900</u>	<u>8,350</u>
RESTRICTED FUND BALANCE		<u>\$ 8,344</u>	<u>\$ 7,332</u>	<u>\$ 7,244</u>	<u>\$ 7,444</u>	<u>\$ 5,094</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: RECORDS PRESERVATION FUND (20)
Function: GENERAL
Department: RECORDS PRESERVATION (20-419)

Account Description	Account Object	Adjusted 1164879 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						-
Other Structures & Improvements	44630	-	-	-	-	-
Machinery and Equipment	44640	1,000	1,000	1,000	1,000	1,000
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		1,000	1,000	1,000	1,000	1,000
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	-	-	-	-
Internet Connection	54480	-	-	-	-	-
Postage	54490	-	-	-	-	-
Travel and Training	54500	1,810	1,900	1,900	1,900	1,900
Advertising	54510	-	-	-	-	-
SUBTOTAL		1,810	1,900	1,900	1,900	1,900
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	3,910	4,100	4,100	4,000	4,100
<i>Repair and Maintenance Supplies</i>						-
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		3,910	4,100	4,100	4,000	4,100
CAPITAL OUTLAYS:	74000					-
Machinery and Equipment	74950	-	-	-	-	1,300
SUBTOTAL		-	-	-	-	1,300
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
Depository Charges	94715	9	100	100	-	50
Contractual Services not Otherwise Classified	94810	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		9	100	100	-	50
	TOTALS	\$ 6,729	\$ 7,100	\$ 7,100	\$ 6,900	\$ 8,350

SPEER MEMORIAL LIBRARY FUND

The Speer Memorial Library Fund is a Special Revenue Fund, which is used to account for contributions from private sources restricted to the provision of scholarships and library books.

**CITY OF MISSION, TEXAS
SPEER MEMORIAL LIBRARY FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$25,972	\$26,155	\$ 26,290	\$ 26,290	\$ 26,618
<u>Estimated Revenues</u>						
Interest on Investments	22-300-36050	318	-	-	328	200
Interest on Demand Deposits	22-300-36100	-	-	-	-	-
Total Estimated Revenues		318	-	-	328	200
TOTAL AVAILABLE RESOURCES		<u>\$ 26,290</u>	<u>\$ 26,155</u>	<u>\$ 26,290</u>	<u>\$ 26,618</u>	<u>\$ 26,818</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Speer Memorial Department	22-410	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS		-	-	-	-	-
RESTRICTED FUND BALANCE		<u>\$ 26,290</u>	<u>\$ 26,155</u>	<u>\$ 26,290</u>	<u>\$ 26,618</u>	<u>\$ 26,818</u>

HOTEL/MOTEL TAX FUND

The Hotel/Motel Tax Fund was established to account for revenues generated from Hotel/Motel tax. These funds will be distributed to various organizations to promote tourism for the City of Mission.

**CITY OF MISSION, TEXAS
EVENT CENTER FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ -	\$ -	\$ -	\$ -	\$ -
<u>Estimated Revenues</u>						
Rent - Event Center	23-300-34350	-	-	-	-	250,000
Interest on Investments	23-300-36050	-	-	-	-	100
Interest on Demand	23-300-36100	-	-	-	-	500
Miscellaneous Income	23-300-36150	-	-	-	-	-
Beverage Sales	23-300-39000	-	-	-	-	60,000
Total Estimated Revenues		-	-	-	-	310,600
<u>Transfers In</u>						
General Fund	23-399-39901	-	-	-	-	230,000
Hotel Motel Fund	23-399-39924	-	-	-	-	185,000
Total Transfers-In		-	-	-	-	415,000
TOTAL AVAILABLE RESOURCES		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 725,600</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Event Center	23-410	-	-	-	-	725,317
Total Operations		-	-	-	-	725,317
Total Transfers-out		-	-	-	-	-
TOTAL APPROPRIATIONS		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>725,317</u>
RESTRICTED FUND BALANCE		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 283</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: EVENT CENTER FUND (23)
Function: GENERAL
Department: EVENT CENTER (23-452)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	31,788	57,000	57,000	57,000	57,000
Salaries of Employees	14030	68,399	144,341	144,341	131,795	154,520
Overtime	14040	310	-	-	-	-
SUBTOTAL		100,497	201,341	201,341	188,795	211,520
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	7,638	15,404	15,404	14,443	16,183
Health Insurance	24070	17,528	30,292	30,292	30,292	42,312
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	8,723	17,322	17,322	16,387	18,295
Unemployment Compensation Insurance	24100	814	1,566	1,566	135	1,566
Worker's Compensation Insurance	24110	-	3,966	3,966	-	4,276
SUBTOTAL		34,703	68,550	68,550	61,257	82,632
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	87,377	95,000	95,000	116,000	105,000
Gas	44580	792	5,000	5,000	1,100	2,500
Water	44590	14,507	20,000	20,000	26,000	30,000
<i>Repairs and Maintenance Services</i>						
Buildings	44620	2,148	30,000	58,000	44,200	50,000
Machinery and Equipment	44640	1,744	17,632	12,400	3,000	7,500
Rental of Machinery and Equipment	44660	1,423	3,000	8,232	8,000	8,000
SUBTOTAL		107,991	170,632	198,632	198,300	203,000
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	5,282	5,000	5,000	5,300	6,300
Internet Connection	54480	7,324	12,000	12,000	16,000	20,000
Cable	54485	-	-	-	-	-
Postage	54490	-	100	100	100	100
Travel and Training	54500	2,299	5,000	5,000	3,795	3,500
Advertising	54510	12,759	18,000	18,000	10,000	10,000
General Liability Insurance	54560	-	-	-	27,878	37,000
Over/Short	56190	141	-	-	-	-
SUBTOTAL		27,805	40,100	40,100	63,073	76,900
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	2,019	3,000	3,000	3,168	3,000
Office Supplies	64140	3,328	5,000	5,000	3,000	4,000
<i>Operating Supplies:</i>						-

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: EVENT CENTER FUND (23)
Function: GENERAL
Department: EVENT CENTER (23-452)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
Merchandise & Consumable	64170	8,538	55,000	55,000	30,000	37,000
Motor Vehicle Fuel	64180	-	500	500	500	500
Cleaning and Sanitation Supplies	64230	2,043	15,000	15,000	6,500	8,500
Food, Ice, and Bottled Water	64250	468	1,000	1,000	500	500
Clothing and Uniforms	64270	32	1,000	1,000	1,000	1,500
Minor Equipment	64390	163,878	-	-	-	1,000
SUBTOTAL		180,306	80,500	80,500	44,668	56,000
CAPITAL OUTLAYS:	74000					
Building Additions & Renovations	74900	-	30,000	30,000	-	30,000
Machinery and Equipment	74950	-	145,000	145,000	10,437	-
SUBTOTAL		-	175,000	175,000	10,437	30,000
MISCELLANEOUS	94000					
Dues and Memberships	94700	215	325	325	337	1,265
Special Events	94805	11,126	65,000	65,000	200	30,000
Contractual Services not Other	94810	6,616	60,000	60,000	25,000	29,000
Other	94899	50	5,000	5,000	5,000	5,000
SUBTOTAL		18,007	130,325	130,325	30,537	65,265
TOTALS		469,309	866,448	894,448	597,067	725,317

**CITY OF MISSION, TEXAS
HOTEL/MOTEL TAX FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 1,163,835	\$ 710,958	\$ 799,173	\$ 799,173	\$ 358,590
<u>Estimated Revenues</u>						
Hotel/Motel Occupancy Tax	24-300-31800	408,547	500,000	500,000	300,000	350,000
Penalty & Interest-Hotel Tax	24-300-31810	3,500	-	-	-	-
Rent - Event Center	24-300-34350	114,479	200,000	200,000	216,000	-
Interest on Investments	24-300-36050	4,512	100	100	3,801	100
Interest on Demand	24-300-36100	647	500	500	-	-
Miscellaneous Income	24-300-36150	-	-	-	920	-
Beverage Sales	24-300-39000	21,768	-	-	63,000	-
Total Estimated Revenues		<u>553,453</u>	<u>700,600</u>	<u>700,600</u>	<u>583,721</u>	<u>350,100</u>
<u>Transfers In</u>						
General Fund	24-399-39901	-	260,000	260,000	-	-
Total Transfers-In		<u>-</u>	<u>260,000</u>	<u>260,000</u>	<u>-</u>	<u>-</u>
TOTAL AVAILABLE RESOURCES		<u><u>\$ 1,717,288</u></u>	<u><u>\$ 1,671,558</u></u>	<u><u>\$ 1,759,773</u></u>	<u><u>\$ 1,382,894</u></u>	<u><u>\$ 708,690</u></u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Tourist Promo & Advertising	24-450	\$ 448,806	\$ 466,500	\$ 466,500	\$ 427,237	\$ 463,550
Historical Org & Sites	24-451	-	-	-	-	-
Event Center	24-452	469,309	866,448	894,448	597,067	-
Total Operations		<u>918,115</u>	<u>1,332,948</u>	<u>1,360,948</u>	<u>1,024,304</u>	<u>463,550</u>
<u>Transfers Out</u>						
Event Center Fund	24-499-56923	-	-	-	-	185,000
TOTAL APPROPRIATIONS		<u>918,115</u>	<u>1,332,948</u>	<u>1,360,948</u>	<u>1,024,304</u>	<u>648,550</u>
RESTRICTED FUND BALANCE		<u><u>\$ 799,173</u></u>	<u><u>\$ 338,610</u></u>	<u><u>\$ 398,825</u></u>	<u><u>\$ 358,590</u></u>	<u><u>\$ 60,140</u></u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: HOTEL/MOTEL FUND (24)
Function: GENERAL
Department: TOURIST PROMO & ADVERTISING (24-450)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						-
Other Structures & Improvements	44630	-	-	-	-	-
Machinery and Equipment	44640	-	-	-	-	-
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	-	-	-	-
Internet Connection	54480	-	-	-	-	-
Postage	54490	-	-	-	-	-
Travel and Training	54500	-	-	-	-	-
Advertising	54510	23,174	20,000	20,000	22,105	20,000
SUBTOTAL		23,174	20,000	20,000	22,105	20,000
CAPITAL OUTLAYS:	74000					-
Other Structures	74940	24,000	-	-	-	-
SUBTOTAL		24,000	-	-	-	-
MISCELLANEOUS	94000					
Aid To Others	94675	400,000	407,500	407,500	405,000	415,000
Depository Charges	94715	637	500	500	-	50
Assitant Payments for Charity & Others	94800	-	-	-	-	-
Promotion Events	94805	995	2,500	2,500	132	2,500
Other	94899	-	36,000	36,000	-	26,000
SUBTOTAL		401,632	446,500	446,500	405,132	443,550
TOTALS		\$ 448,806	\$ 466,500	\$ 466,500	\$ 427,237	\$ 463,550

MUNICIPAL COURT BUILDING SECURITY FUND

The Municipal Court Building Security Fund was established to account for revenues generated to provide security to the Municipal Court Building.

**CITY OF MISSION, TEXAS
MUNICIPAL COURT BUILDING SECURITY FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 81,047	\$ 95,543	\$ 91,977	\$ 91,977	\$ 82,560
<u>Estimated Revenues</u>						
Security Fee	25-300-34110	18,772	25,000	25,000	20,000	20,000
Interest on Investments	25-300-36050	642	-	-	407	-
Interest on Demand	25-300-36100	65	-	-	-	-
Total Estimated Revenues		19,479	25,000	25,000	20,407	20,000
TOTAL AVAILABLE RESOURCES		<u>\$ 100,526</u>	<u>\$ 120,543</u>	<u>\$ 116,977</u>	<u>\$ 112,384</u>	<u>\$ 102,560</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Building Security	25-413	8,549	30,100	50,100	29,824	50,100
Total Operations		8,549	30,100	50,100	29,824	50,100
Transfers Out		-	-	-	-	-
TOTAL APPROPRIATIONS		<u>\$ 8,549</u>	<u>\$ 30,100</u>	<u>\$ 50,100</u>	<u>\$ 29,824</u>	<u>\$ 50,100</u>
RESTRICTED FUND BALANCE		<u>\$ 91,977</u>	<u>\$ 90,443</u>	<u>\$ 66,877</u>	<u>\$ 82,560</u>	<u>\$ 52,460</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: MUNI COURT BUILDING SECURITY FUND (25)
Function: GENERAL
Department: MUNICIPAL COURT (25-413)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
PURCHASED PROPERTY SERVICES:	44000	-				
<i>Repairs and Maintenance Services</i>						-
Other Structures & Improvements	44630	-	-	-	-	-
Machinery and Equipment	44640	428	5,000	5,000	1,000	5,000
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		428	5,000	5,000	1,000	5,000
OTHER PURCHASED SERVICES:	54000					
Travel and Training	54500	8,057	15,000	15,000	10,000	15,000
Advertising	54510	-	-	-	-	-
SUBTOTAL		8,057	15,000	15,000	10,000	15,000
SUPPLIES:	64000					
<i>Repair and Maintenance Supplies</i>						-
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
CAPITAL OUTLAYS:	74000					-
Machinery and Equipment	74950	-	10,000	30,000	18,824	30,000
SUBTOTAL		-	10,000	30,000	18,824	30,000
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
Depository Charges	94715	64	100	100	-	100
Contractual Services not Otherwise Classified	94810	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		64	100	100	-	100
TOTALS		\$ 8,549	\$ 30,100	\$ 50,100	\$ 29,824	\$ 50,100

PARK DEDICATION FUND

The Park Dedication Fund is a Special Revenue Fund, established to account for fees assessed on new development for the sole purpose of providing recreational areas in the various city zones. The City is divided into five zones.

**CITY OF MISSION, TEXAS
PARK DEDICATION FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
RESTRICTED FUND BALANCE		\$ -	\$ -	\$ -	\$ -	\$ -
<u>ESTIMATED REVENUES:</u>						
Zone 1-NW	27-300-33282	-	-	-	-	-
Zone 1-NW	27-300-36351	-	244,438	244,438	-	277,138
Zone 2-NE	27-300-36352	-	7,240	7,240	2,900	4,340
Zone 3-SW	27-300-36353	-	5,532	5,532	4,915	21,318
Zone 4-SE	27-300-36354	-	68,286	68,286	-	127,387
Zone 5-Central	27-300-36355	-	-	-	-	-
Total Revenues		-	325,496	325,496	7,815	430,183
Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		-	325,496	325,496	7,815	430,183
TOTAL RESOURCES AVAILABLE		<u>\$ -</u>	<u>\$ 325,496</u>	<u>\$ 325,496</u>	<u>\$ 7,815</u>	<u>\$ 430,183</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Zone 1-NW	27-451	\$ -	\$ 244,438	\$ 244,438	\$ -	\$ 277,138
Zone 2-NE	27-452	-	7,240	7,240	2,900	4,340
Zone 3-SW	27-453	-	5,532	5,532	4,915	21,318
Zone 4-SE	27-454	-	68,286	68,286	-	127,387
Zone 5-Central	27-455	-	-	-	-	-
Total Operations		-	325,496	325,496	7,815	430,183
Transfers Out		-	-	-	-	-
Total Appropriations		-	325,496	325,496	7,815	430,183
RESTRICTED FUND BALANCE		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: PARK DEDICATION FUND (27)
Function: CULTURE & RECREATION
Department: ZONE 1-NW (27-451)

Account Description	Account Object	Adjusted 1164879 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
CAPITAL OUTLAYS:	74000					
Right-Of-Way Acquired	74870	-	-	-	-	-
Land Acquired	74880	-	-	-	-	-
Draingage Ditches and Structures	74930	-	-	-	-	-
Other Structures	74940	-	244,438	244,438	-	277,138
Machinery and Equipment	74950	-	-	-	-	-
	TOTALS	\$ -	\$ 244,438	\$ 244,438	\$ -	\$ 277,138

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: PARK DEDICATION FUND (27)
Function: CULTURE & RECREATION
Department: ZONE 2-NE (27-452)

Account Description	Account Object	Adjusted 1164879 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
CAPITAL OUTLAYS:	74000					
Right-Of-Way Acquired	74870	-	-	-	-	-
Land Acquired	74880	-	-	-	-	-
Draingage Ditches and Structures	74930	-	-	-	-	-
Other Structures	74940	-	7,240	7,240	2,900	4,340
Machinery and Equipment	74950	-	-	-	-	-
	TOTALS	\$ -	\$ 7,240	\$ 7,240	\$ 2,900	\$ 4,340

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: PARK DEDICATION FUND (27)
Function: CULTURE & RECREATION
Department: ZONE 3-SW (27-453)

Account Description	Account Object	Adjusted 1164879 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
CAPITAL OUTLAYS:	74000					
Right-Of-Way Acquired	74870	-	-	-	-	-
Land Acquired	74880	-	-	-	-	-
Draingage Ditches and Structures	74930	-	-	-	-	-
Other Structures	74940	-	5,532	5,532	4,915	21,318
Machinery and Equipment	74950	-	-	-		-
	TOTALS	\$ -	\$ 5,532	\$ 5,532	\$ 4,915	\$ 21,318

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: PARK DEDICATION FUND (27)
Function: CULTURE & RECREATION
Department: ZONE 4-SE (27-454)

Account Description	Account Object	Adjusted 1164879 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
CAPITAL OUTLAYS:	74000					
Right-Of-Way Acquired	74870	-	-	-	-	-
Land Acquired	74880	-	-	-	-	-
Drainage Ditches and Structures	74930	-	-	-	-	-
Other Structures	74940	-	68,286	68,286	-	127,387
Machinery and Equipment	74950	-	-	-	-	-
	TOTALS	\$ -	\$ 68,286	\$ 68,286	\$ -	\$ 127,387

MUNICIPAL COURT JUVENILE CASE MANAGER FUND

The Municipal Court Juvenile Case Manager Fund is a Special Revenue Fund, established for accounting of fees charged by the Municipal Court Department when a defendant is convicted of a fine-only misdemeanor offense. This fee can't exceed \$5.00 and must be used only to finance the salary and benefits of a juvenile case manager.

**CITY OF MISSION, TEXAS
MUNICIPAL COURT JUVENILE CASE MANAGER FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 160,153	\$ 169,455	\$ 159,506	\$ 159,506	\$ 153,875
<u>Estimated Revenues</u>						
Juvenile Case Manager Fee	28-300-35015	29,856	40,000	40,000	30,000	30,000
Interest on Investments	28-300-36050	600	150	150	370	150
Interest on Demand	28-300-36100	129	200	200	-	-
Total Estimated Revenues		30,585	40,350	40,350	30,370	30,150
TOTAL AVAILABLE RESOURCES		<u>\$ 190,738</u>	<u>\$ 209,805</u>	<u>\$ 199,856</u>	<u>\$ 189,876</u>	<u>\$ 184,025</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Juvenile Case Manager Dept.	28-413	\$ 31,232	\$ 38,492	\$ 38,492	\$ 36,001	\$ 38,983
TOTAL APPROPRIATIONS		<u>31,232</u>	<u>38,492</u>	<u>38,492</u>	<u>36,001</u>	<u>38,983</u>
RESTRICTED FUND BALANCE		<u>\$ 159,506</u>	<u>\$ 171,313</u>	<u>\$ 161,364</u>	<u>\$ 153,875</u>	<u>\$ 145,042</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: MUN. COURT JUVENILE CASE MANGER
Function: GENERAL
Department: JUVENILE CASE MANAGER (28-413)

Account Description	Account Object	Adjusted 1164879 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Employees	14030	20,907	23,005	23,005	23,005	21,944
Overtime	14040	-	-	-	-	-
SUBTOTAL		20,907	23,005	23,005	23,005	21,944
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	1,592	1,760	1,760	1,760	1,679
Health Insurance	24070	4,382	5,182	5,182	5,182	7,052
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	1,811	1,980	1,980	1,989	1,898
Unemployment Compensation Insurance	24100	-	261	261	261	261
Worker's Compensation Insurance	24110	96	104	104	104	99
SUBTOTAL		7,881	9,287	9,287	9,296	10,989
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	-	-	-	-
Internet Connection	54480	-	-	-	-	-
Postage	54490	-	1,000	1,000	1,000	1,000
Travel and Training	54500	1,276	2,000	2,000	-	2,000
Advertising	54510	-	-	-	-	-
SUBTOTAL		1,276	3,000	3,000	1,000	3,000
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	1,041	1,500	1,500	1,200	1,500
<i>Repair and Maintenance Supplies</i>						-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		1,041	1,500	1,500	1,200	1,500
CAPITAL OUTLAYS:	74000					-
Machinery and Equipment	74950	-	1,500	1,500	1,500	1,500
SUBTOTAL		-	1,500	1,500	1,500	1,500
MISCELLANEOUS	94000					
Depository Charges	94715	127	200	200	-	50
SUBTOTAL		127	200	200	-	50
TOTALS		\$ 31,232	\$ 38,492	\$ 38,492	\$ 36,001	\$ 38,983

CAPITAL ASSET REPLACEMENT FUND

The Capital Asset Replacement Fund is a Special Revenue Fund, established for accounting of funds that will be used for future replacement of capital assets for the Governmental Funds. The General Fund will transfer on an annual basis $\frac{1}{2}$ of the annual vehicle depreciation cost to this fund.

**CITY OF MISSION, TEXAS
CAPITAL ASSET REPLACEMENT FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
RESOURCES						
ASSIGNED FUND BALANCE		\$ 68,331	\$ 67,740	\$ 66,232	\$ 66,232	\$ 145,349
<u>Estimated Revenues</u>						
Interest on Investments	29-300-36050	600	-	-	370	100
Interest on Demand	29-300-36100	12	-	-	-	-
Miscellaneous	29-300-36160	23,545	-	-	-	-
Total Estimated Revenues		24,157	-	-	370	100
<u>Transfers In</u>						
General Fund	29-399-39901	80,000	80,000	80,000	80,000	80,000
Total Transfers In		80,000	80,000	80,000	80,000	80,000
Total Revenues and Transfers In		104,157	80,000	80,000	80,370	80,100
TOTAL AVAILABLE RESOURCES		<u>\$ 172,488</u>	<u>\$ 147,740</u>	<u>\$ 146,232</u>	<u>\$ 146,602</u>	<u>\$ 225,449</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Capital Asset Replacement	29-410	\$ 106,256	\$ 145,000	\$ 145,000	\$ 1,253	225,449
TOTAL APPROPRIATIONS		<u>106,256</u>	<u>145,000</u>	<u>145,000</u>	<u>1,253</u>	<u>225,449</u>
ASSIGNED FUND BALANCE		<u>\$ 66,232</u>	<u>\$ 2,740</u>	<u>\$ 1,232</u>	<u>\$ 145,349</u>	<u>\$ -</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: CAPITAL ASSET REPL. FUND (29)
Function: GENERAL
Department: ASSET REPLACEMENT (29-410)

Account Description	Account Object	Adjusted FY 2017-2018 1164879	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						-
Other Structures & Improvements	44630	-	-	-	-	-
Machinery and Equipment	44640	-	-	-	-	-
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	-	-	-	-
Internet Connection	54480	-	-	-	-	-
Postage	54490	-	-	-	-	-
Travel and Training	54500	-	-	-	-	-
Advertising	54510	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	-	-	-	-	-
<i>Repair and Maintenance Supplies</i>						-
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
CAPITAL OUTLAYS:	74000					-
Machinery and Equipment	74950	106,243	145,000	145,000	1,253	-
SUBTOTAL		106,243	145,000	145,000	1,253	-
DEBT SERVICE:	84000					
Other Principal	84800	-	-	-	-	-
Other Debt Interest	84820	-	-	-	-	225,449
SUBTOTAL		-	-	-	-	225,449
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
Depository Charges	94715	13	-	-	-	-
Contractual Services not Otherwise Classified	94810	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		13	-	-	-	-
	TOTALS	\$ 106,256	\$ 145,000	\$ 145,000	\$ 1,253	\$ 225,449

PEG CAPITAL FUND

The PEG Capital Fund is a Special Revenue Fund, which is used to account for revenues generated from PEG Capital Fees. These funds, by federal legislation, can only be used for capital costs incurred for PEG access facilities.

**CITY OF MISSION, TEXAS
PEG CAPITAL FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 515,004	\$ 618,135	\$ 625,265	\$ 625,265	\$ 720,539
<u>Estimated Revenues</u>						
PEG Capital Fee	30-300-31505	103,998	90,000	90,000	90,000	90,000
Interest on Investments	30-300-36050	6,285	100	100	5,274	100
Interest on Demand Deposits	30-300-36100	227	-	-	-	-
Total Estimated Revenues		110,510	90,100	90,100	95,274	90,100
TOTAL AVAILABLE RESOURCES		<u>\$ 625,514</u>	<u>\$ 708,235</u>	<u>\$ 715,365</u>	<u>\$ 720,539</u>	<u>\$ 810,639</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
PEG Capital	30-410	\$ 249	\$ 500	\$ 500	\$ -	\$ 808,505
TOTAL APPROPRIATIONS		<u>249</u>	<u>500</u>	<u>500</u>	<u>-</u>	<u>808,505</u>
RESTRICTED FUND BALANCE		<u>\$ 625,265</u>	<u>\$ 707,735</u>	<u>\$ 714,865</u>	<u>\$ 720,539</u>	<u>\$ 2,134</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: PEG CAPITAL FUND (30)
Function: GENERAL
Department: PEG CAPITAL (30-410)

Account Description	Account Object	Adjusted FY 2017-2018 1164879	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						-
Other Structures & Improvements	44630	-	-	-	-	-
Machinery and Equipment	44640	-	-	-	-	-
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	-	-	-	-
Internet Connection	54480	-	-	-	-	-
Postage	54490	-	-	-	-	-
Travel and Training	54500	-	-	-	-	-
Advertising	54510	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	-	-	-	-	-
<i>Repair and Maintenance Supplies</i>						-
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
CAPITAL OUTLAYS:	74000					-
Building Additions & Renovations	74900	-	-	-	-	700,000
Machinery and Equipment	74950	-	-	-	-	108,455
SUBTOTAL		-	-	-	-	808,455
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
Depository Charges	94715	249	500	500	-	50
Contractual Services not Otherwise Classified	94810	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		249	500	500	-	50
	TOTALS	\$ 249	\$ 500	\$ 500	\$ -	\$ 808,505

BOYS AND GIRLS CLUB FUND

Boys and Girls Club Fund is a Special Revenue fund established to account for all program revenues and expenditures related to activities being offered to boys and girls with ages ranging from 5 to 12 years old. The City of Mission has undertaken the Boys and Girls Club of Mission and has converted it to a department of the City.

**CITY OF MISSION, TEXAS
BOYS & GIRLS CLUB FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
RESOURCES:						
UNASSIGNED FUND BALANCE		\$ (49,272)	\$ (256,259)	\$ (308,515)	\$ (308,515)	\$ (447,250)
<u>CHARGES FOR SERVICES</u>						
Recreation:						
Basketball Fees	32-300-32001	12,835	13,000	13,000	12,835	13,000
Baseball Fees	32-300-32002	43,989	30,000	30,000	44,049	30,000
Soccer Fees	32-300-32003	9,180	6,000	6,000	8,840	6,000
Flag Football	32-300-32004	11,545	7,000	7,000	8,000	7,000
Volleyball	32-300-32005	11,980	7,000	9,000	11,000	7,000
Summer Program	32-300-32008	43,445	35,000	35,000	43,445	35,000
Contact Football	32-300-32009	-	-	-	60	-
Dance Program	32-300-32010	120	-	-	120	-
Membership Fees	32-300-32011	11,660	12,000	12,000	10,850	12,000
After School Program	32-300-32012	21,455	15,000	15,000	18,855	15,000
Camps	32-300-32013	300	-	-	300	-
TOTAL CHARGES FOR SERVICES		166,509	125,000	127,000	158,354	125,000
<u>INTERGOVERNMENTAL</u>						
United Way	32-300-33001	-	68,000	68,000	66,487	68,000
TOTAL INTERGOVERNMENTAL		-	68,000	68,000	66,487	68,000
<u>CONTRIBUTIONS AND DONATIONS</u>						
Corporate	32-300-34003	-	500	500	2,500	500
Other Contributions	32-300-34004	-	40,000	40,000	55,547	40,000
5% Credit Card Fee	32-300-34801	1,928	100	100	1,000	-
TOTAL CONTRIBUTIONS & DONATIONS		1,928	40,600	40,600	59,047	40,500
<u>FUNDRAISING & SPONSORSHIPS</u>						
Gala	32-300-34100	-	40,000	40,000	-	40,000
Other Fundraising	32-300-34150	-	15,500	15,500	-	15,500
Sponsorships:						
Basketball	32-300-34201	-	500	500	385	500
Baseball	32-300-34202	-	500	500	2,910	500
Soccer	32-300-34203	-	500	500	-	500
Flag Football	32-300-34204	-	500	500	-	500
Volleyball	32-300-34205	-	500	500	300	500
TOTAL FUNDRAISING & SPONSORSHIPS		-	58,000	58,000	3,595	58,000

**CITY OF MISSION, TEXAS
BOYS & GIRLS CLUB FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
<u>INTEREST</u>						
Interest-Investments	32-300-36050	-	-	-	-	-
Interest-Demand	32-300-36100	-	-	-	6	-
TOTAL INTEREST		-	-	-	6	-
<u>MISCELLANEOUS</u>						
Miscellaneous	32-300-36150	-	1,000	1,000	2,279	1,000
Concessions	32-300-36200	18,018	-	-	18,018	12,000
Tournaments	32-300-36250	4,071	20,000	20,000	4,071	24,375
Scholarships (out)	32-300-36275	-	-	-	-	-
Reimbursements-B&G Club	32-300-36300	-	-	-	-	-
TOTAL MISCELLANEOUS		22,089	21,000	21,000	24,368	37,375
Total Revenues		190,526	312,600	314,600	311,857	328,875
Transfers In-General	32-300-39901	300,000	300,000	300,000	300,000	300,000
Total Estimated Revenues and Transfers		490,526	612,600	614,600	611,857	628,875
TOTAL RESOURCES AVAILABLE		<u>\$ 441,254</u>	<u>\$ 356,341</u>	<u>\$ 306,085</u>	<u>\$ 303,342</u>	<u>\$ 181,625</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Administration	32-470	\$ 635,590	\$ 843,568	\$ 843,568	\$ 659,957	\$ 733,724
Baseball	32-471	45,419	45,100	45,100	40,607	43,800
Basketball	32-472	15,763	19,000	19,000	14,530	18,000
Football	32-473	16,450	15,300	15,300	10,905	13,200
Soccer	32-474	10,052	6,500	6,500	7,058	7,000
Other	32-475	26,494	23,300	25,300	17,535	19,600
Tournament	32-476	-	-	-	-	14,555
Total Operations		749,769	952,768	954,768	750,592	849,879
Total Appropriations		<u>\$ 749,769</u>	<u>\$ 952,768</u>	<u>\$ 954,768</u>	<u>\$ 750,592</u>	<u>\$ 849,879</u>
UNASSIGNED FUND BALANCE		<u>\$ (308,515)</u>	<u>\$ (596,427)</u>	<u>\$ (648,683)</u>	<u>\$ (447,250)</u>	<u>\$ (668,254)</u>

**CITY OF MISSION, TEXAS
BOYS & GIRLS CLUB FUND
EXPENDITURE SUMMARY**

Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
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Operating Appropriations By Category:

Personnel	363,819	439,412	439,412	408,964	445,226
Employee Benefits	105,155	142,056	142,056	130,528	159,548
Prof & Technical Services	41,921	43,900	45,150	30,695	40,180
Purchase Property Service	85,623	108,100	106,075	59,100	84,075
Other Purchase Property	19,562	27,000	27,000	24,381	24,700
Supplies	118,010	117,300	120,075	81,649	78,700
Capital Outlay	4,311	5,600	5,600	4,000	5,600
Miscellaneous	11,368	69,400	69,400	11,275	11,850
Debt	-	-	-	-	-
	<u>\$ 749,769</u>	<u>\$ 952,768</u>	<u>\$ 954,768</u>	<u>\$ 750,592</u>	<u>\$ 849,879</u>

CITY OF MISSION, TEXAS

DEPARTMENT: ADMINISTRATION

FUND: BOYS AND GIRLS CLUB

PURPOSE:

The Boys & Girls Club retains their 501C-3 Non-Profit Organization status; however, the City has brought in the Club's balance sheet (assets and liabilities) in the City's books. The Club's employees are City of Mission employees and are entitled to all benefits provided by the City. The 501C-3 Organization will account for grants received by the Club. City staff will provide accounting services to the Organization. The Boy's and Girls Club provides a safe and caring environment for children living in Mission and surrounding vicinities. Along with the City's Park and Recreation Department, the Club provides diversified activities designed to promote the development of boys and girls sense of competence, usefulness, belonging and enjoyment of their childhood. Members range from ages 5 to 13 years old. Besides the athletic programs, the Organization offers five instructional programs:

- 1) Power Hour, which provides tutoring and homework help;
- 2) Health Habits, which teaches about the benefits of health habits such as eating right and being physically active;
- 3) Arts & Crafts, which encourages artistic expression among Club members;
- 4) Smart Moves, which teaches the young people about resisting drug, alcohol, and tobacco use;
- 5) Sports and Recreation, which develops fitness, positive use of leisure time, appreciation for the environment, social skills.

GOALS:

1. Increase overall membership by 15%.
2. Continue support and participation with the Blind Tennis tournament in America.
3. Combine departmental efforts and participation with Fire Dept. for program logistics, fire & safety training for all employees at the Boys & Girls Club.
4. Host pony baseball all-star tournaments.
5. Have two season tournaments for baseball & basketball.
6. Increase revenues.
7. Have two seasons of basketball, baseball & volleyball.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Held training classes for over 20 officials.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	17-18	18-19	18-19	19-20
Personnel Services				
Salaries and Wages	\$ 363,819	\$ 439,412	\$ 408,964	\$ 445,226
Employee Benefits	105,155	142,056	130,528	159,548
Purchased Services	102,596	130,700	80,314	105,575
Supplies	60,333	67,600	36,451	18,125
Other Services and Charges	3,687	62,200	3,700	3,650
Debt Service	-	-	-	-
Operations Subtotal	635,590	841,968	659,957	732,124
Capital Outlay	-	1,600	-	1,600
DEPARTMENTAL TOTAL	\$ 635,590	\$ 843,568	\$ 659,957	\$ 733,724
PERSONNEL				
Exempt	3	3	4	4
Non-Exempt	1	1	1	2
Part-Time	24	24	23	21
Civil Service	-	-	-	-
DEPARTMENT TOTAL	28	28	28	27
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20
Number of members	1,860		2,385	3,000

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: BOYS & GIRLS FUND
Function: CULTURE & RECREATION
Department: BOYS & GIRLS ADMINISTRATION (32-470)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	54,415	54,800	54,800	54,800	54,800
Salaries of Employees	14030	136,600	142,665	142,665	152,490	166,003
Overtime	14040	202	1,000	1,000	1,000	1,000
Extra Help	14050	172,601	240,947	240,947	200,674	223,423
SUBTOTAL		363,819	439,412	439,412	408,964	445,226
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	26,823	34,014	34,014	31,286	34,460
Health Insurance	24070	29,546	44,382	44,382	44,382	60,470
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	32,533	38,251	38,251	35,498	38,960
Auto Allowance	24090	4,200	5,200	5,200	5,200	5,200
Unemployment Compensation Insurance	24100	3,765	7,047	7,047	1,000	7,047
Worker's Compensation Insurance	24110	8,289	13,162	13,162	13,162	13,411
SUBTOTAL		105,155	142,056	142,056	130,528	159,548
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	73,141	80,000	80,000	43,000	60,000
Water	44590	10,932	12,000	12,000	14,000	10,000
<i>Repairs and Maintenance Services</i>						
Buildings	44610	-	13,000	10,975	-	10,975
Other Structures and Improvements	44630	-	1,000	1,000	-	1,000
Machinery and Equipment	44640	-	500	500	500	500
Rental of Machinery & Equipment	44660	1,550	1,600	1,600	1,600	1,600
SUBTOTAL		85,623	108,100	106,075	59,100	84,075
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	8,974	11,000	11,000	9,000	10,000
Cable	54485	-	-	-	-	-
Postage	54490	114	100	100	-	-
Travel and Training	54500	2,979	3,000	3,000	4,550	3,000
Advertising	54510	1,273	1,500	1,500	1,500	1,500
Insurance:						
Building Insurance	54540	-	-	-	-	-
Automobiles, Trucks, and Equipment Ins.	54550	-	-	-	-	-
General Liability Insurance	54560	3,654	7,000	7,000	6,164	7,000
Fidelity Insurance	54570	-	-	-	-	-
Cash Over/Short	56190	(20)	-	-	-	-
SUBTOTAL		16,973	22,600	22,600	21,214	21,500

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: BOYS & GIRLS FUND
Function: CULTURE & RECREATION
Department: BOYS & GIRLS ADMINISTRATION (32-470)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	500	500	-	500
Office Supplies	64140	5,286	4,000	4,000	3,500	4,000
<i>Operating Supplies:</i>					-	
Recreation Supplies	64160	-	-	-	-	-
Merchandise and Consumables	64170	-	-	-	-	-
Fuel	64180	1,421	1,500	1,500	1,500	1,500
Cleaning and Sanitation Supplies	64230	4,069	5,000	5,000	5,000	5,000
Food, Ice, and Bottle Water	64250	49,057	52,000	52,000	22,751	1,000
Clothing and Uniforms	64270	500	4,000	4,000	3,500	3,500
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	-	600	2,625	200	2,625
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	-	-	-	-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		60,333	67,600	69,625	36,451	18,125
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	1,600	1,600	-	1,600
SUBTOTAL		-	1,600	1,600	-	1,600
DEBT SERVICE:	84000					
Other Principal	84800	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Aid to Others	94675	-	-	-	-	-
Dues and Memberships	94700	649	5,000	5,000	2,000	2,000
Information and Credit Services	94710	1,429	1,200	1,200	1,700	1,200
Depository Charges	94715	6	100	100	-	50
Newspapers, Periodicals, and Magazines	94770	-	-	-	-	-
Contractual Services not Otherwise Classified	94810	-	250	250	-	250
Fundraising cost (GALA)	94896	-	40,000	40,000	-	-
Fundraising cost (Trash Bash)	94897	-	-	-	-	-
Fundraising cost (5K)	94898	1,548	15,500	15,500	-	-
Other	94899	55	150	150	-	150
SUBTOTAL		3,687	62,200	62,200	3,700	3,650
TOTALS		\$ 635,590	\$ 843,568	\$ 843,568	\$ 659,957	\$ 733,724

CITY OF MISSION, TEXAS

DEPARTMENT: BASEBALL

FUND: BOYS AND GIRLS CLUB

MISSION:

To promote, develop, supervise, and voluntarily assist in all lawful ways, the interest of those who will participate in the Baseball and Softball Program. Through proper guidance and exemplary leadership, the Baseball Program assists youth in developing the qualities of citizenship, discipline, teamwork and physical well-being. By exposing the virtues of character, courage, and loyalty, the Baseball and Softball Program is designed to develop superior citizens rather than superior athletes.

GOALS:

1. Increase number of participation to 60 teams.
2. Continue hosting clinics for coaches, umpires & scorekeepers.
3. Increase sponsorships.
4. Implement a summer league.
5. Implement a 3 & 4 year division.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Eight teams participated in all-star tournaments.
2. Twelve teams participated in the 2017 South Texas All-Staff conference.
3. The 14 and under softball team made it to the World Series.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	16,344	16,900	11,661	13,600
Supplies	21,394	21,000	21,371	22,000
Other Services and Charges	7,681	7,200	7,575	8,200
Operations Subtotal	45,419	45,100	40,607	43,800
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 45,419	\$ 45,100	\$ 40,607	\$ 43,800
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Number of teams	35		50	60
Number of members participating	525		750	900

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	BOYS & GIRLS FUND
Function:	CULTURE & RECREATION
Department:	BASEBALL (32-471)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Serv.	34499	15,790	16,000	16,000	11,094	13,000
SUBTOTAL		15,790	16,000	16,000	11,094	13,000
OTHER PURCHASED SERVICES:	54000					
Travel and Training	54500	-	-	-	-	-
Advertising	54510	-	-	-	-	-
Fidelity Insurance	54570	555	900	900	567	600
SUBTOTAL		555	900	900	567	600
SUPPLIES:	64000					
<i>Operating Supplies:</i>						
Recreation Supplies	64160	3,600	3,000	3,000	3,000	3,000
Merchandise & Consumables for Resale	64170	2,657	-	-	-	-
Clothing and Uniforms	64270	10,182	13,000	13,000	13,371	13,000
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	4,955	5,000	5,000	5,000	6,000
SUBTOTAL		21,394	21,000	21,000	21,371	22,000
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	7,640	7,000	7,000	7,575	8,000
Other	94899	41	200	200	-	200
SUBTOTAL		7,681	7,200	7,200	7,575	8,200
TOTALS		\$ 45,419	\$ 45,100	\$ 45,100	\$ 40,607	\$ 43,800

CITY OF MISSION, TEXAS

DEPARTMENT: BASKETBALL

FUND: BOYS AND GIRLS CLUB

PURPOSE:

The Basketball Program enables children to participate in team sports and activities in a safe and structured environment. This Program teaches fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in basketball; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

GOALS:

1. Increase number of participation to 50 teams.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Increased basketball team participation.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	8,439	10,000	8,024	9,000
Supplies	7,324	9,000	6,506	9,000
Other Services and Charges	-	-	-	-
Operations Subtotal	15,763	19,000	14,530	18,000
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 15,763	\$ 19,000	\$ 14,530	\$ 18,000
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Number of teams	45		50	50
Number of members participating	540		600	600

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	BOYS & GIRLS FUND
Function:	CULTURE & RECREATION
Department:	BASKETBALL (32-472)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Serv.	34499	8,439	10,000	10,000	8,024	9,000
SUBTOTAL		8,439	10,000	10,000	8,024	9,000
OTHER PURCHASED SERVICES:	54000					
Travel and Training	54500	-	-	-	-	-
Advertising	54510	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
SUPPLIES:	64000					
<i>Operating Supplies:</i>						
Recreation Supplies	64160	1,500	1,500	1,500	1,047	1,500
Merchandise & Consumables for Resale	64170	-	-	-	-	-
Clothing and Uniforms	64270	3,327	5,000	5,000	2,959	5,000
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	2,497	2,500	2,500	2,500	2,500
SUBTOTAL		7,324	9,000	9,000	6,506	9,000
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
TOTALS		\$ 15,763	\$ 19,000	\$ 19,000	\$ 14,530	\$ 18,000

CITY OF MISSION, TEXAS

DEPARTMENT: FOOTBALL

FUND: BOYS AND GIRLS CLUB

PURPOSE:

The Football Program enables children to participate in team sports and activities in a safe and structured environment. This Program teaches fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in football; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

GOALS:

1. Increase number of participation to 50 teams.
2. Increase sponsorships.
3. Increase sport divisions for better participation and safety.
4. Implement play 60.

ACCOMPLISHMENTS IN CURRENT YEAR:

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	7,681	8,600	5,105	6,500
Supplies	8,769	6,700	5,800	6,700
Other Services and Charges	-	-	-	-
Operations Subtotal	16,450	15,300	10,905	13,200
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 16,450	\$ 15,300	\$ 10,905	\$ 13,200
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Number of teams	30		45	50
Number of members participating	660		990	1,100

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	BOYS & GIRLS FUND
Function:	CULTURE & RECREATION
Department:	FOOTBALL (32-473)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Serv.	34499	7,197	7,200	7,200	4,605	6,000
SUBTOTAL		7,197	7,200	7,200	4,605	6,000
OTHER PURCHASED SERVICES:	54000					
Advertising	54510	-	-	-	-	-
Fidelity Insurance	54570	484	1,400	1,400	500	500
SUBTOTAL		484	1,400	1,400	500	500
SUPPLIES:	64000					
<i>Operating Supplies:</i>						
Recreation Supplies	64160	2,189	1,700	1,700	1,520	1,700
Merchandise & Consumables for Resale	64170	-	-	-	-	-
Clothing and Uniforms	64270	3,582	2,000	2,000	1,280	2,000
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	2,999	3,000	3,000	3,000	3,000
SUBTOTAL		8,769	6,700	6,700	5,800	6,700
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
TOTALS		\$ 16,450	\$ 15,300	\$ 15,300	\$ 10,905	\$ 13,200

CITY OF MISSION, TEXAS

DEPARTMENT: SOCCER

FUND: BOYS AND GIRLS CLUB

PURPOSE:

The Soccer Program enables children to participate in team sports and activities in a safe and structured environment. This Program teaches fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in soccer; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

GOALS:

1. Increase number of participation to 35 teams.

ACCOMPLISHMENTS IN CURRENT YEAR:

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	1,852	2,500	3,194	3,000
Supplies	8,200	4,000	3,864	4,000
Other Services and Charges	-	-	-	-
Operations Subtotal	10,052	6,500	7,058	7,000
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 10,052	\$ 6,500	\$ 7,058	\$ 7,000
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Number of teams	28		20	35
Number of members participating	280		200	350

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	BOYS & GIRLS FUND
Function:	CULTURE & RECREATION
Department:	SOCCER (32-474)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Serv.	34499	1,852	2,500	2,500	3,194	3,000
SUBTOTAL		1,852	2,500	2,500	3,194	3,000
OTHER PURCHASED SERVICES:	54000					
Advertising	54510	-	-	-	-	-
Fidelity Insurance	54570	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
SUPPLIES:	64000					
<i>Operating Supplies:</i>						
Recreation Supplies	64160	1,286	1,000	1,000	1,000	1,000
Merchandise & Consumables for Resale	64170	-	-	-	-	-
Clothing and Uniforms	64270	5,915	2,000	2,000	1,872	2,000
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	1,000	1,000	1,000	992	1,000
SUBTOTAL		8,200	4,000	4,000	3,864	4,000
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
TOTALS		\$ 10,052	\$ 6,500	\$ 6,500	\$ 7,058	\$ 7,000

CITY OF MISSION, TEXAS

DEPARTMENT: OTHER PROGRAMS

FUND: BOYS AND GIRLS CLUB

PURPOSE: Other programs include Volleyball, Cheerleading, Dance, Arts and Crafts, Field Trips, and Health & Life Skills. These Programs enable children to participate in team sports and activities in a safe and structured environment. These Programs teach fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule". Our objective is to: 1) encourage and increase youth participation in the programs; 2) ensure a safe and positive playing environment for all participants; 3) instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4) keep our program inexpensive as compared to other programs in surrounding cities.

GOALS:

1. Improve and increase the education programs offered such as Sylvan Learning, STEM & Palmer Drug Abuse Intervention.
2. Continue with individual sport skills camp (summer camps) and educational programs.
3. Increase team participation in volleyball to 40 teams.
4. Increase the number of Teens attending during the year and launch The Club Teens Center Career.
5. Implement robotics program with Mission CISD robotics.
6. Implement Money Matter for teens during the school year & summer.
7. Implement Music Makers during the school year & summer.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	10,193	10,300	5,878	6,100
Supplies	11,989	9,000	7,657	9,500
Other Services and Charges	-	-	-	-
Operations Subtotal	22,182	19,300	13,535	15,600
Capital Outlay	4,311	4,000	4,000	4,000
DEPARTMENTAL TOTAL	\$ 26,494	\$ 23,300	\$ 17,535	\$ 19,600
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Number of volleyball teams	30		25	40
Number of members participating	240		200	320

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	BOYS & GIRLS FUND
Function:	CULTURE & RECREATION
Department:	OTHER PROGRAMS (32-475)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Serv.	34499	8,644	8,200	9,450	3,778	4,000
SUBTOTAL		8,644	8,200	9,450	3,778	4,000
OTHER PURCHASED SERVICES:	54000					
Travel and Training	54500	1,550	2,100	2,100	2,100	2,100
Advertising	54510	-	-	-	-	-
SUBTOTAL		1,550	2,100	2,100	2,100	2,100
SUPPLIES:	64000					
<i>Operating Supplies:</i>						
Recreation Supplies	64160	3,587	3,500	3,500	3,500	3,500
Merchandise & Consumables for Resale	64170	3,988	-	-	-	-
Clothing and Uniforms	64270	3,229	3,000	3,750	2,096	3,500
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	1,185	2,500	2,500	2,061	2,500
SUBTOTAL		11,989	9,000	9,750	7,657	9,500
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	4,311	4,000	4,000	4,000	4,000
SUBTOTAL		4,311	4,000	4,000	4,000	4,000
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
TOTALS		\$ 26,494	\$ 23,300	\$ 25,300	\$ 17,535	\$ 19,600

TAX INCREMENT REINVESTMENT ZONE ONE

The Tax Increment Reinvestment Zone One (TIRZ) is a Special Revenue Fund, which is used to account for a portion of property taxes levied by the City and Hidalgo County to facilitate the provision of public works or improvements.

**CITY OF MISSION, TEXAS
TAX INCREMENT FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 3,562	\$ 3,467	\$ 3,555	\$ 3,555	\$ 3,555
<u>Estimated Revenues</u>						
Current Ad Valerom	81-300-31000	-	-	-	-	-
Hidalgo County	81-300-33901	2,711,868	2,650,000	2,650,000	2,736,752	2,960,000
Interest on Investments	81-300-36050	-	-	-	-	-
Interest on Demand	81-300-36100	88	-	-	-	-
		<u>2,711,956</u>	<u>2,650,000</u>	<u>2,650,000</u>	<u>2,736,752</u>	<u>2,960,000</u>
Total Estimated Revenues						
<u>Transfers In</u>						
General Fund	81-399-33801	2,119,975	2,200,000	2,200,000	2,200,000	2,475,000
I&S Fund	81-399-33808	420,547	430,000	430,000	430,000	520,000
		<u>2,540,522</u>	<u>2,630,000</u>	<u>2,630,000</u>	<u>2,630,000</u>	<u>2,995,000</u>
Total Transfers-In						
Total Revenues and Transfers In		<u>5,252,478</u>	<u>5,280,000</u>	<u>5,280,000</u>	<u>5,366,752</u>	<u>5,955,000</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 5,256,040</u>	<u>\$ 5,283,467</u>	<u>\$ 5,283,555</u>	<u>\$ 5,370,307</u>	<u>\$ 5,958,555</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
TIRZ	81-465	5,252,485	5,280,050	5,280,050	5,366,752	5,955,050
TOTAL APPROPRIATIONS		<u>5,252,485</u>	<u>5,280,050</u>	<u>5,280,050</u>	<u>5,366,752</u>	<u>5,955,050</u>
RESTRICTED FUND BALANCE		<u>\$ 3,555</u>	<u>\$ 3,417</u>	<u>\$ 3,505</u>	<u>\$ 3,555</u>	<u>\$ 3,505</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: TIRZ (81)
Function: GENERAL
Department: Non-Departmental (81-465)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	-	-	-	-	-
<i>Repair and Maintenance Supplies</i>						-
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
CAPITAL OUTLAYS:	74000					-
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Aid To Others	94675	5,252,390	5,280,000	5,280,000	5,366,752	5,955,000
Depository Charges	94715	95	50	50	-	50
Other	94899	-	-	-	-	-
SUBTOTAL		5,252,485	5,280,050	5,280,050	5,366,752	5,955,050
TOTALS		\$ 5,252,485	\$ 5,280,050	\$ 5,280,050	\$ 5,366,752	\$ 5,955,050

UTILITY FUND

The Utility Fund is used to account for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund.

**CITY OF MISSION, TEXAS
UTILITY FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

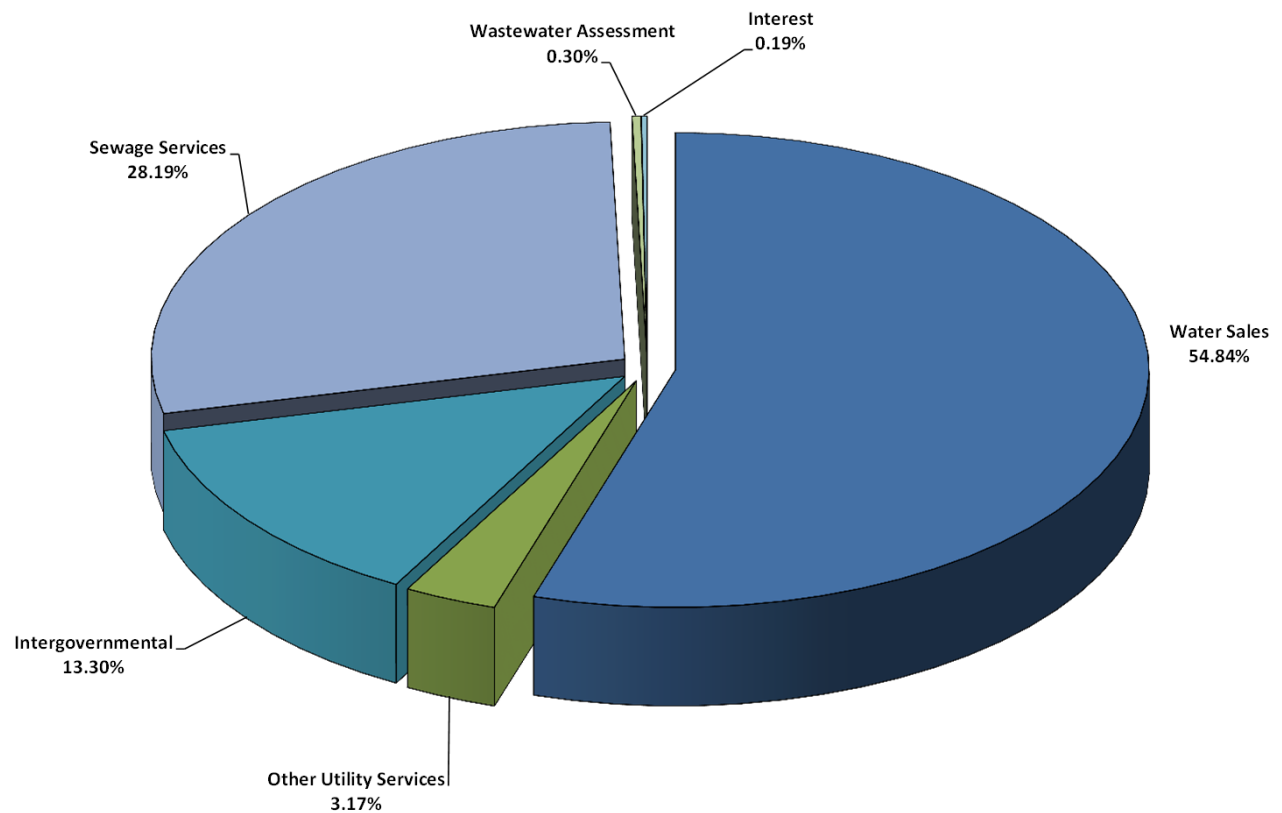
		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
RESOURCES						
BEGINNING WORKING CAPITAL		\$ 3,031,861	\$ 1,407,115	\$ 1,353,553	\$ 1,353,553	\$ 1,614,898
<u>Estimated Revenues:</u>						
Water Sales	02-300-31000	11,056,815	12,700,000	12,700,000	11,750,000	12,700,000
Water Sales - Granjeno	02-300-31025	25,651	25,000	25,000	27,000	25,000
Connection Fees	02-300-31100	115,776	120,000	120,000	120,000	120,000
Reconnect Fees	02-300-31200	103,980	100,000	100,000	110,000	110,000
Sewage Service	02-300-31300	5,810,468	6,290,000	6,290,000	6,290,000	6,300,000
Sewage Service - Sharyland Water	02-300-31305	-	-	-	200,000	200,000
Sewage Service - AGUA SUD	02-300-31310	-	-	-	27,000	27,000
Sewage Service - Granjeno	02-300-31325	15,452	15,000	15,000	18,000	15,000
Industrial Sewer Surcharge	02-300-31350	21,963	37,000	37,000	50,000	50,000
W/W Syst. Cap. Recovery Fee	02-300-31380	23,587	-	-	77,075	-
Wastewater Assessment	02-300-31400	71,620	75,000	75,000	70,000	70,000
Service Charge	02-300-31500	59,333	60,000	60,000	60,000	60,000
Miscellaneous Income	02-300-33000	11,950	30,000	30,000	16,766	20,000
Waterline & Sewer Reimb.	02-300-33050	24,436	1,100	31,509	2,000	2,000
RMA Reimbursement	02-300-33280	-	370,000	370,000	40,548	370,000
TIRZ Reimbursement	02-300-33282	4,356,589	2,450,000	2,480,409	1,417,318	2,717,033
5% Credit Card Fee	02-300-34801	31,995	30,000	30,000	33,000	30,000
Interest on Investments	02-300-36050	97,593	45,000	45,000	60,000	45,000
Interest on Demand Dep.	02-300-36100	10,678	12,000	12,000	-	-
Sale of City Equipment	02-300-39000	25	-	-	-	94,564
Capital Asset Contribution	02-300-39701	176,592	250,000	250,000	175,000	250,000
Total Estimated Revenues		22,014,503	22,610,100	22,670,918	20,543,707	23,205,597
TOTAL AVAILABLE RESOURCES		<u>\$ 25,046,364</u>	<u>\$ 24,017,215</u>	<u>\$ 24,024,471</u>	<u>\$ 21,897,260</u>	<u>\$ 24,820,495</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Water Administration	02-410	\$ 981,649	\$ 828,933	\$ 828,933	\$ 824,834	\$ 979,981
Water Distrib/Sewer Collections	02-412	7,165,344	6,772,038	7,771,579	4,726,565	6,065,755
South Water Treatment Plant	02-413	2,126,941	2,056,708	2,056,708	1,730,908	1,819,221
Wastewater Treatment	02-414	2,118,539	1,821,290	3,599,500	1,734,342	3,652,419
Industrial Pre-Treatment	02-415	273,932	351,843	351,843	405,564	274,636
Utility Billing & Collecting	02-416	507,295	541,527	541,527	522,196	559,904
Organizational Expenses	02-417	3,292,590	3,956,403	3,956,403	3,631,617	4,065,832
Meter Readers	02-418	427,280	500,285	500,285	471,074	490,807
Northside Water Treatment Plant	02-430	2,099,239	2,226,921	2,226,921	2,129,384	2,358,743
Total Operations		18,992,810	19,055,948	21,833,699	16,176,484	20,267,298
<u>Transfers-Out</u>						
General Fund	02-499-56900	4,400,000	4,600,000	4,600,000	4,105,878	4,363,452
Golf Course Fund	02-499-56904	300,000	-	-	-	-
Total Transfers-Out		4,700,000	4,600,000	4,600,000	4,105,878	4,363,452
TOTAL APPROPRIATIONS		<u>23,692,810</u>	<u>23,655,948</u>	<u>26,433,699</u>	<u>20,282,362</u>	<u>24,630,750</u>
ENDING WORKING CAPITAL		<u>\$ 1,353,553</u>	<u>\$ 361,267</u>	<u>\$ (2,409,228)</u>	<u>\$ 1,614,898</u>	<u>\$ 189,745</u>

City of Mission

Utility Fund Revenues

By Source

\$23,205,597



**CITY OF MISSION, TEXAS
UTILITY FUND
EXPENSE SUMMARY**

Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
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APPROPRIATIONS:

Operating Expenses:

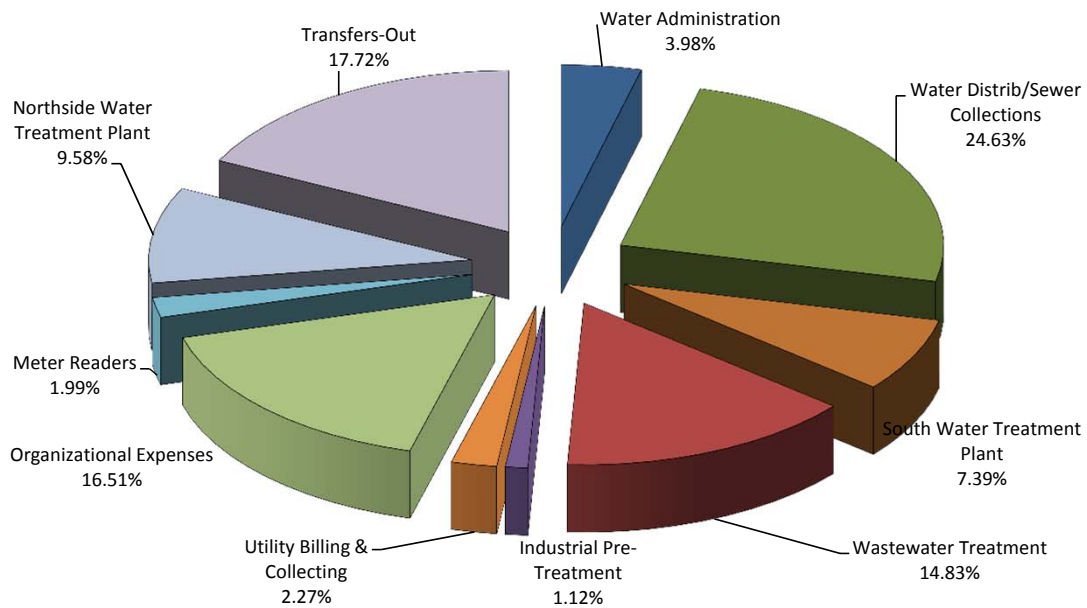
Water Administration	410	\$ 981,649	\$ 828,933	\$ 828,933	\$ 824,834	\$ 979,981
Water Distrib/Sewer Collections	412	7,165,344	6,772,038	7,771,579	4,726,565	6,065,755
South Water Treatment Plant	413	2,126,941	2,056,708	2,056,708	1,730,908	1,819,221
Wastewater Treatment	414	2,118,539	1,821,290	3,599,500	1,734,342	3,652,419
Industrial Pre-Treatment	415	273,932	351,843	351,843	405,564	274,636
Utility Billing & Collecting	416	507,295	541,527	541,527	522,196	559,904
Organizational Expenses	417	3,292,590	3,956,403	3,956,403	3,631,617	4,065,832
Meter Readers	418	427,280	500,285	500,285	471,074	490,807
Northside Water Treatment Plant	430	2,099,239	2,226,921	2,226,921	2,129,384	2,358,743
		<u>18,992,810</u>	<u>19,055,948</u>	<u>21,833,699</u>	<u>16,176,484</u>	<u>20,267,298</u>
Total Operations		<u>18,992,810</u>	<u>19,055,948</u>	<u>21,833,699</u>	<u>16,176,484</u>	<u>20,267,298</u>
Transfers-Out		<u>4,700,000</u>	<u>4,600,000</u>	<u>4,600,000</u>	<u>4,105,878</u>	<u>4,363,452</u>
TOTAL APPROPRIATIONS		<u><u>\$ 23,692,810</u></u>	<u><u>\$ 23,655,948</u></u>	<u><u>\$ 26,433,699</u></u>	<u><u>\$ 20,282,362</u></u>	<u><u>\$ 24,630,750</u></u>

Operating Appropriation By Category:

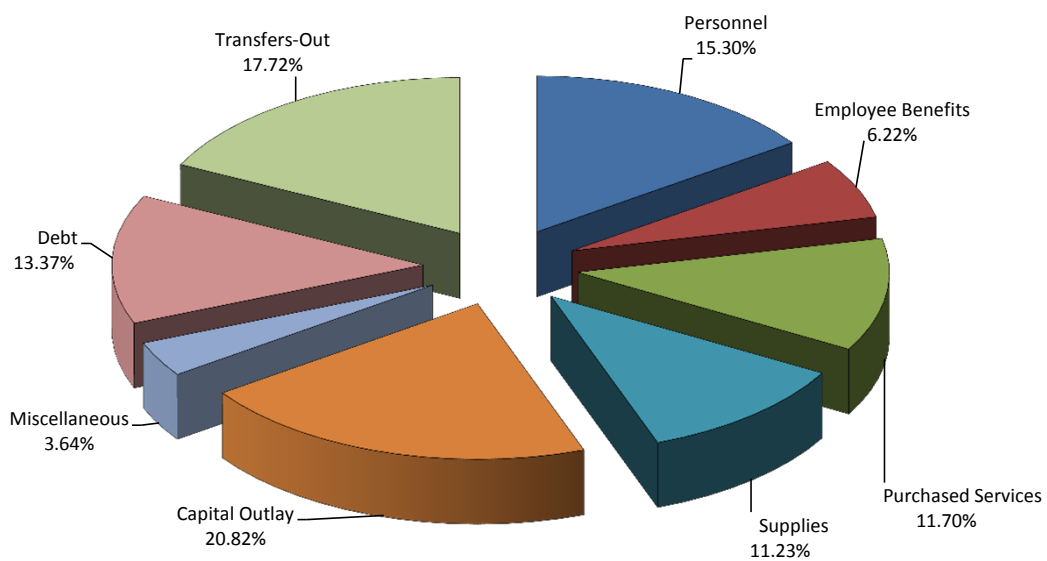
Personnel	\$ 3,385,705	\$ 3,622,468	\$ 3,622,468	\$ 3,504,250	\$ 3,769,010
Benefits	1,176,819	1,296,251	1,296,251	1,267,682	1,531,203
Profess & Tech Services	212,434	406,000	406,000	227,367	290,000
Purchased Property Services	2,093,535	2,363,150	2,160,050	1,982,825	2,134,950
Other Purchased Services	321,165	417,400	419,900	402,364	457,970
Supplies	2,720,948	2,972,550	2,972,750	2,702,260	2,765,550
Capital Outlay	5,563,741	4,321,651	7,099,402	2,293,386	5,127,033
Miscellaneous	601,116	497,275	697,675	637,147	897,450
Debt Service	2,917,347	3,159,203	3,159,203	3,159,203	3,294,132
	<u><u>\$ 18,992,810</u></u>	<u><u>\$ 19,055,948</u></u>	<u><u>\$ 21,833,699</u></u>	<u><u>\$ 16,176,484</u></u>	<u><u>\$ 20,267,298</u></u>

City of Mission

Utility Fund Appropriations by Department \$24,630,750



Utility Fund Appropriations by Category \$24,630,750



CITY OF MISSION, TEXAS

DEPARTMENT: ADMINISTRATION

FUND: UTILITY

PURPOSE:

The Administration provides direct management to the Water Plants, Wastewater Treatment Plants, and Industrial Treatment Plant. Our office is represented in the Community through various outreach programs such as, Citrus Fiesta, Health Fairs and specialty water conservation and awareness programs at local schools.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 735,489	\$ 614,902	\$ 617,262	\$ 715,312
Employee Benefits	205,665	169,831	166,550	218,399
Purchased Services	34,426	37,300	35,341	39,370
Supplies	5,674	6,400	5,230	6,400
Other Services and Charges	395	500	451	500
Operations Subtotal	981,649	828,933	824,834	979,981
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 981,649	\$ 828,933	\$ 824,834	\$ 979,981
PERSONNEL				
Exempt	8	8	8	8
Non-Exempt	3	3	3	3
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	11	11	11	11
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: UTILITIES (02)
Function: PUBLIC WORKS
Department: ADMINISTRATION (02-410)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	135,380	135,379	135,379	135,379	135,379
Salaries of Employees	14030	597,530	476,523	476,523	478,883	576,933
Overtime	14040	2,578	3,000	3,000	3,000	3,000
Extra Help	14050	-	-	-	-	-
SUBTOTAL		735,489	614,902	614,902	617,262	715,312
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	56,042	48,235	48,235	47,221	55,917
Health Insurance	24070	48,235	46,638	46,638	46,638	77,572
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	76,779	54,241	54,241	53,578	63,219
Auto Allowance	24090	20,800	15,600	15,600	15,600	15,600
Unemployment Compensation Insurance	24100	1,300	2,349	2,349	500	2,871
Worker's Compensation Insurance	24110	2,509	2,768	2,768	3,013	3,220
SUBTOTAL		205,665	169,831	169,831	166,550	218,399
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	16,343	16,500	16,500	16,200	16,500
Water	44590	3,000	2,300	2,300	2,300	2,300
Building Repair and Maintenance	44610	-	-	-	-	-
Rental of Machinery and Equipment	44660	3,302	3,500	3,500	3,400	3,500
SUBTOTAL		22,645	22,300	22,300	21,900	22,300
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	9,724	9,500	9,500	8,500	9,500
Internet Connection	54480	-	-	-	-	-
Cable TV	54485	1,380	1,400	1,400	1,400	1,400
Postage	54490	14	100	100	25	100
Travel and Training	54500	663	4,000	4,000	3,516	6,070
Advertising	54510	-	-	-	-	-
Printing and Binding	54520	-	-	-	-	-
SUBTOTAL		11,781	15,000	15,000	13,441	17,070
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	400	400	230	400
Office Supplies	64140	5,674	6,000	6,000	5,000	6,000

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: UTILITIES (02)
Function: PUBLIC WORKS
Department: ADMINISTRATION (02-410)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		5,674	6,400	6,400	5,230	6,400
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	351	400	400	351	400
Other	94899	44	100	100	100	100
SUBTOTAL		395	500	500	451	500
	TOTALS	\$ 981,649	\$ 828,933	\$ 828,933	\$ 824,834	\$ 979,981

CITY OF MISSION, TEXAS

DEPARTMENT: WATER DISTRIBUTION/SEWER COLLECTION

FUND: UTILITY

PURPOSE:

This department accounts for all expenses related to the distribution of water to the City's residents, businesses, and industries. With a current staff 37 employees, the Water Distribution Department has been able to provide the most reliable, safe, and efficient services to each of its customers. The water distribution and wastewater collections duties include the daily operations and maintenance of 38 liftstations, over 250 miles of waterlines, 325 miles of sewerlines and over 2,500 hydrants.

GOALS:

1. Basham Subdivisions Nos. 6 & 7 Fire Protection Project.
2. South Conway Sanitary Sewer Lift Station Construction Project.
3. Extend fire protection line from Frontage road to Moorefield along Interstate 2.
4. Continue with the manhole rehabilitation program.
5. Maintain and deodorize all 42 Lift Stations daily.
6. Continue improvements on water loss prevention program.
7. Bentsen Development Sanitary Sewer Gravity Line Construction Project.
8. Begin Water & Sanitary Sewer Utility Adjustments for Taylor Road Project.
9. Aging Infrastructure (Water & Sanitary Sewer Line) Replacement Plan.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Responded to over 177 water breaks.
2. Installed over 3,350 linear feet of water line.
3. Replaced and repaired 21 fire hydrants.
4. Installed over 1,381 linear feet of sewer line.
5. Installed over 459 new meter service connections.
6. Responded to 3,874 line locate requests.
7. Rehab Lift Station 35 located at Glasscock and Expressway (Design Complete/Construction in Progress).
8. Completed City of Mission Tennis Center Utility Line Project.
9. Completed the Fire Projection Loop Project on Shary Road and Mulberry.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 967,377	\$ 1,183,793	\$ 1,094,053	\$ 1,177,019
Employee Benefits	377,637	455,695	440,028	522,063
Purchased Services	631,141	498,500	569,449	549,600
Supplies	457,152	630,750	547,583	556,750
Other Services and Charges	8,971	13,300	9,700	11,500
Operations Subtotal	2,442,277	2,782,038	2,660,813	2,816,932
Capital Outlay	4,723,067	3,990,000	2,065,752	3,248,823
DEPARTMENTAL TOTAL	\$ 7,165,344	\$ 6,772,038	\$ 4,726,565	\$ 6,065,755
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	33	33	33	33
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	36	36	36	36
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20
Installed new water lines (L.F.)	2,719		3,350	3,685
Installed new sewer mains (L.F.)	3,894		1,381	1,519
New water meter taps	410		459	504
Fire Hydrants maintained (E.A.)	14		21	20
Completed service orders	5,642		6,049	6,149
Water breaks repaired (E.A.)	144		177	180
Line locating of water and sewer	4,044		3,874	4,261

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: UTILITIES (02)
Function: PUBLIC WORKS
Department: WATER DISTRIBUTION & SEWER
COLLECTIONS (02-412)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	142,514	159,053	159,053	159,053	159,053
Salaries of Employees	14030	697,240	919,740	919,740	830,000	912,966
Overtime	14040	127,624	105,000	105,000	105,000	105,000
SUBTOTAL		967,377	1,183,793	1,183,793	1,094,053	1,177,019
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	71,567	90,563	90,563	83,695	90,042
Health Insurance	24070	157,861	186,552	186,552	186,552	253,872
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	98,752	101,849	101,849	94,964	101,804
Unemployment Compensation Insurance	24100	5,979	9,396	9,396	2,000	9,396
Worker's Compensation Insurance	24110	43,478	67,335	67,335	72,817	66,949
SUBTOTAL		377,637	455,695	455,695	440,028	522,063
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	286,982	260,000	260,000	260,000	265,000
Water	44590	54,748	32,000	32,000	29,000	32,000
<i>Repairs and Maintenance Services</i>						
Buildings	44610	-	1,000	1,000	-	1,000
Water Towers	44622	8,250	15,000	15,000	10,725	15,000
Lift Stations	44625	252,587	145,000	145,000	230,000	200,000
Machinery and Equipment	44640	1,497	12,000	22,000	13,500	10,000
Rental of Land & Building	44650	723	1,500	1,500	-	500
SUBTOTAL		604,786	466,500	476,500	543,225	523,500
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	21,741	28,000	28,000	18,000	20,000
Travel and Training	54500	2,010	4,000	4,000	5,624	3,500
Advertising	54510	2,603	-	-	2,600	2,600
SUBTOTAL		26,354	32,000	32,000	26,224	26,100

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: UTILITIES (02)
Function: PUBLIC WORKS
Department: WATER DISTRIBUTION & SEWER
COLLECTIONS (02-412)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
SUPPLIES:	64000					
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	89,131	80,000	80,000	80,000	80,000
Agricultural and Landscaping Supplies	64210	-	250	250	162	250
Chemicals, and Laboratory Supplies	64220	53,098	90,000	90,000	85,000	85,000
Cleaning and Sanitation Supplies	64230	2,474	2,500	2,500	2,500	2,500
Food, Ice, and Bottled Water	64250	1,241	1,000	1,000	1,000	1,000
Safety Supplies	64265	6,274	10,000	19,000	9,000	8,500
Clothing and Uniforms	64270	19,081	20,000	20,000	19,500	20,000
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	6,457	18,000	18,000	12,000	12,000
Water Lines	64325	108,591	150,000	150,000	135,000	150,000
Lift Stations	64335	38,029	40,000	40,000	38,000	40,000
Sewer Lines	64340	11,498	40,000	40,000	21,000	25,000
Water Meters	64350	84,407	90,000	90,000	84,578	75,000
Road Material	64370	31,794	80,000	61,000	53,843	50,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	2,348	6,000	6,000	5,500	6,000
Minor Equipment	64390	2,729	3,000	3,000	500	1,500
SUBTOTAL		457,152	630,750	620,750	547,583	556,750
CAPITAL OUTLAYS:	74000					
<i>Improvements Other Than Buildings</i>						
Water Lines	74934	1,549,322	1,400,000	1,400,000	829,873	1,420,000
Sewer Lines	74936	1,355,802	2,150,000	3,149,541	660,279	1,505,823
Other Structures	74940	133,750	370,000	370,000	370,000	323,000
Water Towers	74945	1,655,417	20,000	20,000	200,000	-
Machinery and Equipment	74950	28,776	50,000	50,000	5,600	-
SUBTOTAL		4,723,067	3,990,000	4,989,541	2,065,752	3,248,823
MISCELLANEOUS	94000					
Dues and Memberships	94700	853	2,100	2,100	1,000	1,500
Contractual Services Not otherwise Classified	94810	5,703	7,000	7,000	4,500	6,000
Other	94899	2,414	4,200	4,200	4,200	4,000
SUBTOTAL		8,971	13,300	13,300	9,700	11,500
	TOTALS	\$ 7,165,344	\$ 6,772,038	\$ 7,771,579	\$ 4,726,565	\$ 6,065,755

CITY OF MISSION, TEXAS

DEPARTMENT: SOUTH WATER TREATMENT PLANT

FUND: UTILITY

PURPOSE:

This department accounts for the expenses related to the south water plant. The plant is responsible for the water treatment and purification of surface water. The City of Mission is one of the few systems that have the designation of "Superior" water ratings.

GOALS:

1. Comply with State and Federal drinking water regulations.
2. Implement new Drought Contingency Plan.
3. Comply with all laboratory analysis under state and federal rules and regulations.
4. Maintain pumps, motors and related appurtenances in working order.
5. Continue to produce and deliver the best quality of drinking water.
6. Continue to respond to all water quality customer inquiries.
7. Conduct at least two water quality outreach events.
8. Complete water quality web based report.
9. Procured One Treated Water Pump
10. Dredge sludge from one holding pond.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Completed TX Water Development Board survey and reported an 11% water loss.
2. Operated water treatment plant in general compliance with all State and Federal guidelines.
3. Completed EPA Unregulated Compliance Water sampling.
4. Conducted a public meeting allowing customers to inquire about drinking water.
5. Procured one Treated Water Pump.
6. Increased awareness of water conservation through water quality web based report.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 399,617	\$ 433,775	\$ 419,148	\$ 450,395
Employee Benefits	139,989	157,783	155,234	182,926
Purchased Services	378,332	456,550	284,197	331,950
Supplies	803,004	904,000	784,763	802,250
Other Services and Charges	51,746	31,900	32,028	51,700
Operations Subtotal	1,772,686	1,984,008	1,675,370	1,819,221
Capital Outlay	354,255	72,700	55,000	-
DEPARTMENTAL TOTAL	\$ 2,126,941	\$ 2,056,708	\$ 1,730,370	\$ 1,819,221
PERSONNEL				
Exempt	1	1	2	2
Non-Exempt	11	11	10	10
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	12	12	12	12
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Treated Water (South Plant) Gallons	1,447,182,000		1,449,000,000	1,520,495,550
Monthly Average	120,598,500		120,750,000	126,707,963
Daily Average (MGD)	3.96		3.97	4.73
High Peak (MGD)	6.42		6.50	6.78

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: UTILITIES (02)
Function: PUBLIC WORKS
Department: SOUTH WATER TREATMENT PLANT (02-413)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	45,032	43,000	43,000	43,000	44,200
Salaries of Employees	14030	329,687	365,775	365,775	338,148	376,195
Overtime	14040	24,898	25,000	25,000	38,000	30,000
SUBTOTAL		399,617	433,775	433,775	419,148	450,395
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	29,201	33,185	33,185	32,065	34,457
Health Insurance	24070	50,428	59,593	59,593	59,593	81,098
Employee Retirement	24080	40,388	37,319	37,319	36,382	38,956
Unemployment Compensation Insurance	24100	2,162	3,002	3,002	500	3,002
Worker's Compensation Insurance	24110	17,809	24,684	24,684	26,694	25,413
SUBTOTAL		139,989	157,783	157,783	155,234	182,926
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Serv.	34499	99,838	110,000	110,000	90,000	100,000
SUBTOTAL		99,838	110,000	110,000	90,000	100,000
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	205,385	290,000	289,800	150,000	175,000
Water	44590	1,441	1,500	1,500	2,500	1,500
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	62,209	45,000	45,000	32,000	45,000
SUBTOTAL		269,035	336,500	336,300	184,500	221,500
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	2,771	2,500	2,500	2,700	2,700
Postage	54490	167	250	250	200	250
Travel and Training	54500	6,522	7,500	7,500	7,335	7,500
Printing and Binding	54520	-	-	-	-	-
SUBTOTAL		9,459	10,250	10,250	10,235	10,450

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: UTILITIES (02)
Function: PUBLIC WORKS
Department: SOUTH WATER TREATMENT PLANT (02-413)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	300	300	-	300
Office Supplies	64140	379	400	400	400	400
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	19,851	20,000	20,000	20,000	20,000
Lubricants (Oil, Grease, Etc.)	64190	-	1,000	1,000	-	500
Chemicals, and Laboratory Supplies	64220	450,031	430,000	430,000	425,000	430,000
Cleaning and Sanitation Supplies	64230	398	500	500	213	500
Raw Water	64242	288,249	400,000	400,000	290,000	300,000
Food, Ice, and Bottled Water	64250	-	-	-	-	-
Safety Supplies	64265	736	1,400	1,400	750	1,000
Clothing and Uniforms	64270	9,481	8,400	8,400	8,400	8,400
<i>Repair and Maintenance Supplies</i>						
Water Plant	64315	32,784	40,000	40,000	40,000	40,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	200	800	800	-	400
Minor Equipment	64390	896	1,200	1,200	-	750
SUBTOTAL		803,004	904,000	904,000	784,763	802,250
CAPITAL OUTLAYS:	74000					
Other Structures	74940	325,000	-	-	-	-
Machinery and Equipment	74950	29,255	72,700	72,700	55,000	-
SUBTOTAL		354,255	72,700	72,700	55,000	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	941	1,000	1,000	1,000	1,000
Other Waste Disposal Services	94807	50,000	30,000	30,000	30,128	50,000
Other	94899	805	700	900	900	700
SUBTOTAL		51,746	31,700	31,900	32,028	51,700
TOTALS		\$ 2,126,941	\$ 2,056,708	\$ 2,056,708	\$ 1,730,908	\$ 1,819,221

CITY OF MISSION, TEXAS

DEPARTMENT: WASTEWATER TREATMENT PLANT

FUND: UTILITY

PURPOSE:

The Wastewater Treatment Plant is responsible for the treatment of the City's wastewater. Daily operations consist of laboratory analysis, sludge management and operations and maintenance. All these activities must meet rigorous standards established by the various regulatory agencies. The wastewater plant is staffed 24/7 and employs 10-operators, 1-laborer, 1 Clerk and 1-Supervisor.

GOALS:

1. Operate in compliance with all state and federal regulations.
2. Reduce electricity consumption within the new plant through new and efficient equipment.
3. Secure TEEX training for reclaim water reuse.
4. Comply with Biomonitoring quarterly monitoring to secure TCEQ sampling reduction waiver.
5. Continue to work on public relations to include plant tours and classroom presentations.
6. Construct overhead structure for new UV Channel facilitate cleaning.
7. Continue maintaining wastewater treatment plant in compliance with TCEQ

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Kept wastewater treatment plant in compliance.
2. Began operating under WWTP expansion from 9.0 MGD to new 13.5 MGD capacity.
3. Began conducting daily wastewater permit samples.
4. Secured new 3 year Wastewater permit from TCEQ.
5. Began using the new reclaim water system and application of post disinfection.
6. Maintained pumps, motors, and equipment operational.
7. Continued with laboratory quality control and assurance at optimal levels.
8. Refurbished one UV system chamber.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	17-18	18-19	18-19	19-20
Personnel Services				
Salaries and Wages	\$ 426,843	\$ 455,918	\$ 451,677	\$ 491,350
Employee Benefits	142,041	158,372	156,585	196,259
Purchased Services	714,204	992,400	799,525	887,100
Supplies	215,468	151,100	136,629	146,000
Other Services and Charges	227,138	3,500	130,335	153,500
Operations Subtotal	1,725,694	1,761,290	1,674,751	1,874,209
Capital Outlay	392,845	60,000	59,591	1,778,210
DEPARTMENTAL TOTAL	\$ 2,118,539	\$ 1,821,290	\$ 1,734,342	\$ 3,652,419
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	12	12	12	12
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	13	13	13	13
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20
Wastewater Treated (gallons)	2,720,711,000		2,856,747,000	2,999,584,000
Sludge Disposed (cubic yards)	9,540		10,017	12,020
Sludge Disposed in Liquid Haul (gallons)	-		-	-

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: UTILITIES (02)
Function: PUBLIC WORKS
Department: WASTEWATER TREATMENT (02-414)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	43,517	43,000	43,000	43,000	44,200
Salaries of Employees	14030	351,745	380,918	380,918	373,677	415,150
Overtime	14040	31,581	32,000	32,000	35,000	32,000
SUBTOTAL		426,843	455,918	455,918	451,677	491,350
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	31,113	34,878	34,878	34,553	37,590
Health Insurance	24070	54,813	64,775	64,775	64,775	95,202
Employee Retirement	24080	42,850	39,226	39,226	39,206	42,498
Unemployment Compensation Insurance	24100	2,031	3,263	3,263	500	3,524
Worker's Compensation Insurance	24110	11,234	16,230	16,230	17,551	17,445
SUBTOTAL		142,041	158,372	158,372	156,585	196,259
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Serv.	34499	78,853	55,000	55,000	87,000	85,000
SUBTOTAL		78,853	55,000	55,000	87,000	85,000
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	443,334	735,000	535,000	546,000	600,000
Water	44590	6,144	3,800	3,800	2,708	3,800
<i>Repairs and Maintenance Services</i>						
Buildings	44610	-	800	800	792	500
Wastewater Plant	44624	9,575	8,000	8,000	1,500	8,000
Other Structures and Improvements	44630	-	250	250	-	250
Machinery and Equipment	44640	168,499	180,000	165,000	150,000	180,000
SUBTOTAL		627,552	927,850	712,850	701,000	792,550
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	4,702	4,500	4,500	4,500	4,500
Postage	54490	8	50	50	25	50
Travel and Training	54500	3,088	5,000	7,500	7,000	5,000

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: UTILITIES (02)
Function: PUBLIC WORKS
Department: WASTEWATER TREATMENT (02-414)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
SUBTOTAL		7,798	9,550	12,050	11,525	9,550
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	198	700	700	600	700
Office Supplies	64140	463	800	800	800	800
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	8,280	18,000	18,000	9,880	10,000
Lubricants (Oil, Grease, Etc.)	64190	6,639	3,500	3,500	3,466	6,000
Tires and Tubes	64200	-	300	300	-	300
Agricultural and Landscaping Supplies	64210	-	-	-	-	-
Chemicals, and Laboratory Supplies	64220	66,301	80,000	95,000	95,000	80,000
Cleaning and Sanitation Supplies	64230	993	1,500	1,500	1,500	1,500
Food, Ice, and Bottled Water	64250	988	500	500	900	900
Safety Supplies	64265	2,936	2,500	2,500	2,500	2,500
Clothing and Uniforms	64270	5,828	6,000	6,000	6,000	6,000
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	145	1,000	1,000	-	1,000
Wastewater Plant	64330	122,438	35,000	32,500	15,783	35,000
Other Repair and Maintenance Supplies	64360	-	300	300	-	300
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	259	800	800	-	800
Minor Equipment	64390	-	200	200	200	200
SUBTOTAL		215,468	151,100	163,600	136,629	146,000
CAPITAL OUTLAYS:	74000					
<i>Improvements Other Than Buildings</i>						
Lift Stations	74937	266,005	-	1,778,210	-	1,778,210
Other Structures	74940	-	-	-	-	-
Machinery and Equipment	74950	126,840	60,000	60,000	59,591	-
SUBTOTAL		392,845	60,000	1,838,210	59,591	1,778,210
MISCELLANEOUS	94000					
Dues and Memberships	94700	136	500	500	585	500
Other Waste Disposal Service	94807	224,931	-	200,000	127,130	150,000
Other	94899	2,071	3,000	3,000	2,620	3,000
SUBTOTAL		227,138	3,500	203,500	130,335	153,500
TOTALS		\$ 2,118,539	\$ 1,821,290	\$ 3,599,500	\$ 1,734,342	\$ 3,652,419

CITY OF MISSION, TEXAS

DEPARTMENT: INDUSTRIAL PRE-TREATMENT

FUND: UTILITY

PURPOSE:

This department treats industrial waste for various industrial plants located within the City. Industrial waste is usually high in Bio-chemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) along with other issues which can greatly influence the performance on the domestic plant. Current flows vary depending on the time of year. This plant is similar to a domestic plant both in the treatment and testing requirements.

GOALS:

1. Procure aerator unit for pretreatment pond.
2. Install new washwater line for pretreatment clarifier.
3. Continue using one pretreatment pond to reduce electricity.
4. Increase use of reclaim water to pre-treatment section.
5. Operate pretreatment within compliance of state parameters.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Maintained pretreatment plant in compliance.
2. Lowered cost of electricity by utilizing only pond.
3. Maintained east pond active with three industrial discharges (TCX, MPI, LoneStar).
4. Kept all equipment operating efficiently.
5. Maintained transport log and pump equipment for unloading of industrial ponds.
6. Began operating and maintaining new sludge transporter dewatering beds.
7. Upgrade intruder resistant perimeter fencing around the south section of the pretreatment ponds.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 46,494	\$ 49,408	\$ 49,408	\$ 49,408
Employee Benefits	15,287	16,285	16,301	18,178
Purchased Services	117,425	165,600	106,725	130,600
Supplies	5,167	10,450	6,400	6,450
Other Services and Charges	47,658	70,000	200,000	70,000
Operations Subtotal	232,031	311,743	378,834	274,636
Capital Outlay	41,902	40,100	26,730	-
DEPARTMENTAL TOTAL	\$ 273,932	\$ 351,843	\$ 405,564	\$ 274,636
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20
Pretreatment Waste (gallons)	103,619		139,000	146,098
Sludge (cubic yards)	2,730		2,862	4,100

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

(02) Fund No.: UTILITIES
Function: PUBLIC WORKS
(02-415) .Department: INDUSTRIAL PRE-TREAT

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Employees	14030	41,600	44,408	44,408	44,408	44,408
Overtime	14040	4,893	5,000	5,000	5,000	5,000
SUBTOTAL		46,494	49,408	49,408	49,408	49,408
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	3,741	3,780	3,780	3,780	3,780
Health Insurance	24070	4,385	5,182	5,182	5,182	7,052
Employee Retirement	24080	4,980	4,250	4,250	4,289	4,273
Unemployment Compensation Insurance	24100	162	261	261	9	261
Worker's Compensation Insurance	24110	2,019	2,812	2,812	3,041	2,812
SUBTOTAL		15,287	16,285	16,285	16,301	18,178
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	102,698	130,000	130,000	100,000	115,000
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	14,727	35,000	35,000	5,500	15,000
SUBTOTAL		117,425	165,000	165,000	105,500	130,000
OTHER PURCHASED SERVICES:	54000					
Travel and Training	54500	-	600	600	1,225	600
SUBTOTAL		-	600	600	1,225	600
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	300	300	-	300
Office Supplies	64140	-	150	150	-	150
<i>Operating Supplies:</i>						
Lubricants (Oil, Grease, Etc.)	64190	1,967	1,600	1,600	1,600	1,600
Chemicals, and Laboratory Supplies	64220	2,251	3,000	3,000	3,600	3,000
Safety Supplies	64265	-	200	200	200	200
<i>Repair and Maintenance Supplies</i>						
Wastewater Plant	64330	950	5,000	5,000	1,000	1,000
Other Repair and Maintenance Supplies	64360	-	200	200	-	200
SUBTOTAL		5,167	10,450	10,450	6,400	6,450
CAPITAL OUTLAYS:	74000					
<i>Improvements Other Than Buildings</i>						
Other Structures	74940	3,190	5,000	5,000	3,300	-
Machinery and Equipment	74950	38,712	35,100	35,100	23,430	-
SUBTOTAL		41,902	40,100	40,100	26,730	-
MISCELLANEOUS	94000					
Other Waste Disposal Services	94807	47,658	70,000	70,000	200,000	70,000
SUBTOTAL		47,658	70,000	70,000	200,000	70,000
TOTALS		\$ 273,932	\$ 351,843	\$ 351,843	\$ 405,564	\$ 274,636

CITY OF MISSION, TEXAS

DEPARTMENT: UTILITY BILLING

FUND: UTILITY

PURPOSE:

This department accounts for all expenses related to the billing of water, sewer, sanitation and state taxes. This departments processes statements to customers, collects on billings, disconnects on delinquent accounts and makes necessary adjustments on wrong readings. The Utility Billing Department also processes cash collections from other City Departments, who do not have a cash collection system. The department has daily contact with the public.

GOALS:

1. Update the billing system to a more efficient manner.
2. Transition billing reports from green bar paper to regular copy paper or electronic.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Transitioned the cashiers from printing reports on green bar paper to regular copy paper.
2. Added an additional cashier to better assist customers.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 228,952	\$ 256,944	\$ 242,075	\$ 251,766
Employee Benefits	84,815	91,908	87,521	107,988
Purchased Services	172,160	171,300	173,800	177,800
Supplies	18,466	16,500	15,000	18,500
Other Services and Charges	2,902	4,875	3,800	3,850
Operations Subtotal	507,295	541,527	522,196	559,904
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 507,295	\$ 541,527	\$ 522,196	\$ 559,904
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	6	6	6	6
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	9	9	9	9
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Water bills mailed out -Annually	324,801		214,894	325,000
Past Due bills mailed out -Annually	91,536		61,816	7,000

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

(02) **Fund No.:** UTILITIES
Function: PUBLIC WORKS
(02-416) **Department:** UTILITY BILLING & COLLECTION

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	22,161	-	-	-	-
Salaries of Employees	14030	206,089	255,944	255,944	242,075	250,766
Overtime	14040	702	1,000	1,000	-	1,000
SUBTOTAL		228,952	256,944	256,944	242,075	251,766
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	17,489	19,656	19,656	18,519	19,260
Health Insurance	24070	39,510	46,638	46,638	46,638	63,468
Employee Retirement	24080	25,522	22,107	22,107	21,012	21,777
Unemployment Compensation Insurance	24100	1,461	2,349	2,349	100	2,349
Worker's Compensation Insurance	24110	833	1,158	1,158	1,252	1,134
SUBTOTAL		84,815	91,908	91,908	87,521	107,988
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	14,263	16,000	16,000	17,000	15,000
Rental of Machinery and Equipment	44660	2,530	2,800	2,800	2,400	8,400
SUBTOTAL		16,793	18,800	18,800	19,400	23,400
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	4,549	3,500	3,500	4,400	4,400
Postage	54490	150,699	149,000	149,000	150,000	150,000
Travel and Training	54500	-	-	-	-	-
Over & Short	56190	119	-	-	-	-
SUBTOTAL		155,367	152,500	152,500	154,400	154,400
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	434	500	500	500	500
Office Supplies	64140	18,032	16,000	15,750	14,500	18,000
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	-	-	250	-	-
SUBTOTAL		18,466	16,500	16,500	15,000	18,500
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Contractual Services not Otherwise Classified	94810	2,902	4,875	4,875	3,800	3,850
SUBTOTAL		2,902	4,875	4,875	3,800	3,850
TOTALS		\$ 507,295	\$ 541,527	\$ 541,527	\$ 522,196	\$ 559,904

CITY OF MISSION, TEXAS

DEPARTMENT: ORGANIZATIONAL

FUND: UTILITY

PURPOSE:

This department is used to account for all expenses not otherwise classified in other departments. For example, bond principal and interest expenses are recorded in this department as well as general liability insurance and overhead expense.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	17-18	18-19	18-19	19-20
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	113,954	405,000	212,781	316,500
Supplies	-	-	-	-
Other Services and Charges	261,289	372,200	259,633	355,200
Operations Subtotal	375,243	777,200	472,414	671,700
Capital Outlay	-	20,000	-	100,000
Debt Service	2,917,347	3,159,203	3,159,203	3,294,132
DEPARTMENTAL TOTAL	\$ 3,292,590	\$ 3,956,403	\$ 3,631,617	\$ 4,065,832
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: UTILITIES (02)
Function: PUBLIC WORKS
Department: ORGANIZATIONAL (02-417)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering and Architectural Services	34420	-	100,000	100,000	29,867	50,000
Legal Services	34430	-	25,000	25,000	-	15,000
Other Professional and Para-Professional Services	34499	11,787	91,000	91,000	5,200	20,000
SUBTOTAL		11,787	216,000	216,000	35,067	85,000
PURCHASED PROPERTY SERVICES:	44000					
Building Repair & Maintenance	44610	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
OTHER PURCHASED SERVICES:	54000					
Postage	54490	-	5,000	5,000	100	500
Printing & Binding	54520	2,836	3,000	3,000	2,750	3,000
<i>Insurance</i>						
General Liability Insurance	54560	99,331	175,000	175,000	174,864	225,000
Retiree Health Insurance	54590	-	6,000	6,000	-	3,000
SUBTOTAL		102,167	189,000	189,000	177,714	231,500
CAPITAL OUTLAYS:	74000					
Right-of-Way	74870	-	20,000	20,000	-	100,000
SUBTOTAL		-	20,000	20,000	-	100,000
DEBT SERVICE:	84000					
Bond Principal	84790	2,325,000	2,370,000	2,370,000	2,370,000	2,430,000
Other Principal	84800	-	-	-	-	135,264
Bond Interest	84810	588,497	784,803	784,803	784,803	724,468
Fiscal Agents Fees	84840	3,850	4,400	4,400	4,400	4,400
SUBTOTAL		2,917,347	3,159,203	3,159,203	3,159,203	3,294,132
MISCELLANEOUS	94000					
Dues and Memberships	94700	14,000	18,000	18,000	18,090	18,000
Information and Credit Services	94710	111,427	90,000	90,000	120,000	110,000
Depository Charges	94715	5,451	12,000	12,000	-	-
Taxes	94720	1,721	1,600	1,600	1,443	1,600
Contractual Services not Otherwise Classified	94810	128,690	150,000	150,000	120,000	125,000
Other	94899	-	600	600	100	600
Contingency	94950	-	100,000	100,000	-	100,000
Bad Debt	56950	-	-	-	-	-
SUBTOTAL		261,289	372,200	372,200	259,633	355,200
TOTALS		\$ 3,292,590	\$ 3,956,403	\$ 3,956,403	\$ 3,631,617	\$ 4,065,832

CITY OF MISSION, TEXAS

DEPARTMENT: METER READERS

FUND: UTILITY

PURPOSE:

Department is responsible for the reading of the City's 27,000 water meters over three monthly cycles. Employees of this department make repairs to meters, change out stopped meters, and handle customer inquiries regarding meter reads. Working with the Utility Billing Department, this department provides the necessary data for the calculation of monthly water bills.

GOALS:

1. Continue swapping old/bad/damaged water meters, not to lose any water consumption
- 2.- Continue replacing damaged/broken meter boxes as work orders are been done
- 3.- Continue reading all cycles on time, 5 days per cycle
- 4.- Continue with safety and regular meetings with safety coordinator and Supervisor.
5. To provide customer service training to all staff in meter reader dept.
6. Upgrade Route Star Datamatic with SPMR(smart phone meter reading)

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Damaged/faulty water meters swapped
2. Provide good customer service to Mission Residents
3. Damaged broken/lids replaced
4. Damaged and old Meter Boxes replaced

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 250,172	\$ 265,141	\$ 267,067	\$ 265,141
Employee Benefits	98,174	112,144	111,739	130,966
Purchased Services	15,950	17,700	19,800	24,500
Supplies	62,489	75,100	70,455	69,500
Other Services and Charges	495	700	700	700
Operations Subtotal	427,280	470,785	469,761	490,807
Capital Outlay	-	29,500	1,313	-
DEPARTMENTAL TOTAL	\$ 427,280	\$ 500,285	\$ 471,074	\$ 490,807
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	9	9	9	9
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	10	10	10	10
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
Days needed to complete reading cycle	5		5	5
Accounts read per cycle	9,000		10,000	10,500
Re-reads per month	30		25	25
Meters changed out	700		700	700

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: UTILITIES (02)
Function: PUBLIC WORKS
Department: METER READERS (02-418)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	32,146	32,146	32,146	32,146	32,146
Salaries of Employees	14030	205,770	223,995	223,995	220,921	223,995
Overtime	14040	12,256	9,000	9,000	14,000	9,000
SUBTOTAL		250,172	265,141	265,141	267,067	265,141
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	18,239	20,286	20,286	20,431	20,286
Health Insurance	24070	43,850	51,820	51,820	51,820	70,520
Employee Retirement	24080	24,690	22,811	22,811	23,181	22,933
Unemployment Compensation Insurance	24100	1,632	2,610	2,610	500	2,610
Worker's Compensation Insurance	24110	9,763	14,617	14,617	15,807	14,617
SUBTOTAL		98,174	112,144	112,144	111,739	130,966
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	11,913	13,500	16,000	16,000	19,000
SUBTOTAL		11,913	13,500	16,000	16,000	19,000
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	4,037	3,800	3,800	3,800	5,500
Travel and Training	54500	-	400	400	-	-
SUBTOTAL		4,037	4,200	4,200	3,800	5,500
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	200	200	200	160	200
Office Supplies	64140	400	400	400	400	400
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	22,526	23,000	23,000	22,000	22,000
Cleaning Supplies	64230	49	100	100	100	100
Safety Supplies	64265	-	400	400	400	400
Clothing and Uniforms	64270	4,781	4,300	4,700	4,300	4,700
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	-	500	500	-	500
Water Meters	64350	33,342	45,000	42,100	42,100	40,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	1,191	1,200	1,200	995	1,200
SUBTOTAL		62,489	75,100	72,600	70,455	69,500
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	29,500	29,500	1,313	-
SUBTOTAL		-	29,500	29,500	1,313	-
MISCELLANEOUS	94000					
Contractual Services not Otherwise Classified	94810	495	700	700	700	700
SUBTOTAL		495	700	700	700	700
TOTALS		\$ 427,280	\$ 500,285	\$ 500,285	\$ 471,074	\$ 490,807

CITY OF MISSION, TEXAS

DEPARTMENT: NORTHSIDE WATER TREATMENT PLANT

FUND: UTILITY

PURPOSE:

This department accounts for the expenses related to the north water plant. The plant is responsible for the water treatment and purification of surface water. It must provide safe potable water for public consumption approved by the Texas Commission on Environmental Control (TCEQ) and Environmental Protection Agency (EPA).

GOALS:

1. Comply with state and federal drinking water regulations.
2. Assist with updating drought contingency and water conservation plan.
3. Comply with all laboratory analysis under state and federal rules and regulations.
4. Maintain pumps, motors and related appurtenances in working order.
5. Continue to produce and deliver the best quality of drinking water.
6. Continue to respond to all water quality customer inquiries.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Update the EPA risk management plan.
2. Complied with all state and federal guidelines.
3. Operated water treatment plant in general compliance with state regulation per TCEQ inspection.
4. Participated at two public school career day events to promote the city's drinking water.
5. Maintained all meters and equipment calibrated.
6. Increased awareness of water quality report via new web based reporting.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	17-18	18-19	18-19	19-20
Personnel Services				
Salaries and Wages	\$ 330,762	\$ 362,587	\$ 363,560	\$ 368,619
Employee Benefits	113,211	134,233	133,724	154,424
Purchased Services	449,543	442,000	410,400	425,500
Supplies	1,153,529	1,178,250	1,136,200	1,159,700
Other Services and Charges	522	500	500	250,500
Operations Subtotal	2,047,567	2,117,570	2,044,384	2,358,743
Capital Outlay	51,672	109,351	85,000	-
DEPARTMENTAL TOTAL	\$ 2,099,239	\$ 2,226,921	\$ 2,129,384	\$ 2,358,743
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	9	9	10	10
Part-Time	1	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	10	10	11	11
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20
Treated Water (North Plant) Gallons	3,279,326,000		3,491,250,000	3,554,552,400
Monthly Average	273,277,167		290,937,500	296,212,700
Daily Average (MGD)	8.98		9.56	9.74
High Peak (MGD)	12.58		13.10	13.48

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	UTILITIES (02)
Function:	PUBLIC WORKS
430Department:	NORTHSIDE WATER TREAT (02-430)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Employees	14030	287,330	321,717	321,717	304,690	328,269
Overtime	14040	30,236	25,000	25,000	43,000	25,000
Extra Help	14050	13,196	15,870	15,870	15,870	15,350
SUBTOTAL		330,762	362,587	362,587	363,560	368,619
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	24,169	27,739	27,739	27,812	28,200
Health Insurance	24070	43,850	51,820	51,820	51,820	70,520
Employee Retirement	24080	33,544	31,196	31,196	31,557	31,883
Unemployment Compensation Insurance	24100	1,904	2,871	2,871	250	2,871
Worker's Compensation Insurance	24110	9,744	20,607	20,607	22,285	20,950
SUBTOTAL		113,211	134,233	134,233	133,724	154,424
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Serv.	34499	21,956	25,000	25,000	15,300	20,000
SUBTOTAL		21,956	25,000	25,000	15,300	20,000
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	307,525	310,000	309,600	289,200	300,000
Water	44590	3,371	2,700	2,700	2,100	2,700
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	112,489	100,000	100,000	100,000	100,000
SUBTOTAL		423,385	412,700	412,300	391,300	402,700
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	972	800	800	800	800
Travel and Training	54500	3,230	3,500	3,500	3,000	2,000
SUBTOTAL		4,202	4,300	4,300	3,800	2,800

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	UTILITIES (02)
Function:	PUBLIC WORKS
430Department:	NORTHSIDE WATER TREAT (02-430)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	1,222	1,600	1,600	1,600	1,600
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	-	250	250	-	250
Lubricants (Oil, Grease, Etc.)	64190	-	500	500	-	500
Chemicals, and Laboratory Supplies	64220	523,623	500,000	500,000	485,000	500,000
Cleaning and Sanitation Supplies	64230	382	800	800	600	800
Raw Water	64242	616,656	650,000	650,000	625,000	635,000
Safety Supplies	64265	574	1,000	1,000	500	750
Clothing and Uniforms	64270	-	-	200	-	-
<i>Repair and Maintenance Supplies</i>						
Water Plant	64315	10,549	23,000	23,000	23,000	20,000
Other Repair and Maintenance Supplies	64360	-	300	300	-	300
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	300	300	-	-
Minor Equipment	64390	523	500	500	500	500
SUBTOTAL		1,153,529	1,178,250	1,178,450	1,136,200	1,159,700
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	51,672	109,351	109,351	85,000	-
SUBTOTAL		51,672	109,351	109,351	85,000	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	222	300	300	100	300
Waste Disposal Service and Other Professional	94807	-	-	-	-	250,000
Other	94899	300	200	400	400	200
SUBTOTAL		522	500	700	500	250,500
	TOTALS	\$ 2,099,239	\$ 2,226,921	\$ 2,226,921	\$ 2,129,384	\$ 2,358,743

SHARY GOLF COURSE

The Shary Golf Course Fund is used to account for the revenues and expenses of operating a complete 27-hole municipal golf course. User fees and charges finance this fund.

**CITY OF MISSION, TEXAS
GOLF COURSE FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

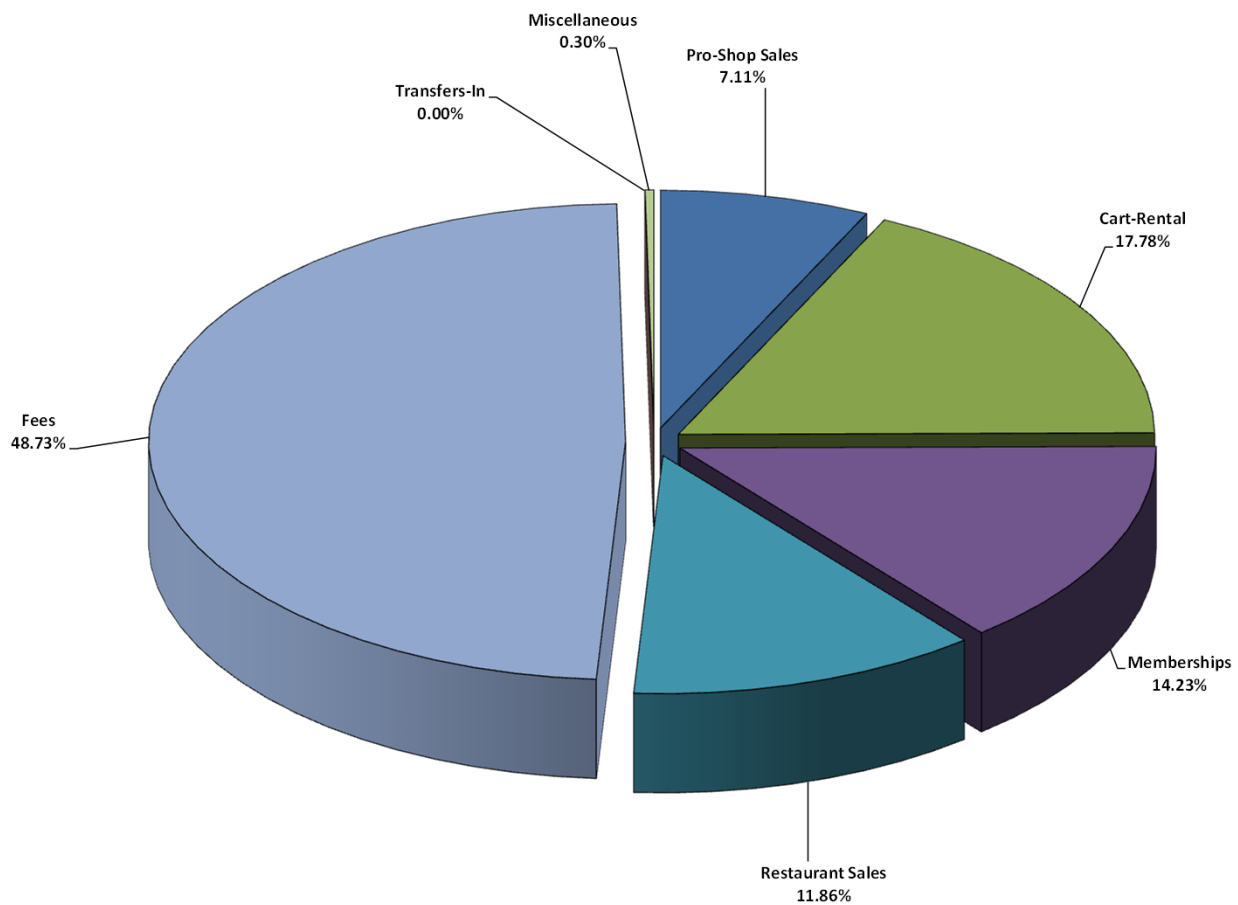
		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
BEGINNING WORKING CAPITAL		\$ -	\$ -	\$ -	\$ -	\$ -
<u>ESTIMATED REVENUES:</u>						
Pro-Shop Sales	03-300-31000	60,630	60,000	60,000	50,000	60,000
Cart Rental	03-300-31100	152,359	150,000	150,000	150,000	150,000
Food and Beverage Sales	03-300-31200	92,483	100,000	100,000	100,000	100,000
Daily Green Fees	03-300-31300	306,260	320,000	320,000	300,000	310,000
Driving Range	03-300-31320	28,573	40,000	40,000	30,000	30,000
Prepaid Members	03-300-31400	98,455	120,000	120,000	120,000	120,000
Pull Carts & Club Rentals	03-300-31500	975	1,000	1,000	1,000	1,000
JR's Fees	03-300-31520	35,562	30,000	30,000	35,000	35,000
Trail Fees	03-300-31600	34,474	45,000	45,000	35,000	35,000
Miscellaneous Income	03-300-31700	2,518	1,000	1,000	2,500	2,500
Interest on Demand Dep	03-300-36100	34	-	-	-	-
Capital Contributions	03-300-39701	-	-	-	-	-
Total Revenues		<u>812,323</u>	<u>867,000</u>	<u>867,000</u>	<u>823,500</u>	<u>843,500</u>
Transfers In		<u>300,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Estimated Revenues and Transfers		<u>1,112,323</u>	<u>867,000</u>	<u>867,000</u>	<u>823,500</u>	<u>843,500</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 1,112,323</u>	<u>\$ 867,000</u>	<u>\$ 867,000</u>	<u>\$ 823,500</u>	<u>\$ 843,500</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Club House	03-410	\$ 472,380	\$ 588,651	\$ 585,251	\$ 516,382	\$ 579,385
Grounds	03-411	444,972	598,361	598,361	584,325	654,773
Restaurant	03-412	93,149	99,095	102,495	97,359	107,914
Organizational Expenses	03-417	<u>26,285</u>	<u>31,000</u>	<u>31,000</u>	<u>33,781</u>	<u>35,000</u>
Total Operations		<u>1,036,786</u>	<u>1,317,107</u>	<u>1,317,107</u>	<u>1,231,847</u>	<u>1,377,072</u>
Total Appropriations		<u>1,036,786</u>	<u>1,317,107</u>	<u>1,317,107</u>	<u>1,231,847</u>	<u>1,377,072</u>
ENDING WORKING CAPITAL		<u>\$ 75,537</u>	<u>\$ (450,107)</u>	<u>\$ (450,107)</u>	<u>\$ (408,347)</u>	<u>\$ (533,572)</u>

CITY OF MISSION

Golf Course Fund Revenues

By Source

\$843,500



**CITY OF MISSION, TEXAS
GOLF COURSE FUND
EXPENSE SUMMARY**

Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
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APPROPRIATIONS:

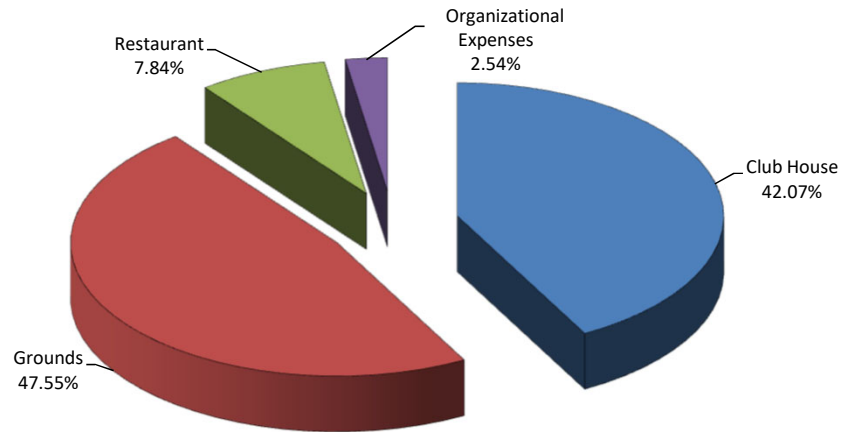
Operating Expenses:											
Club House	03-410	\$	472,380	\$	588,651	\$	585,251	\$	516,382	\$	579,385
Grounds	03-411		444,972		598,361		598,361		584,325		654,773
Restaurant	03-412		93,149		99,095		102,495		97,359		107,914
Organizational Expenses	03-417		<u>26,285</u>		<u>31,000</u>		<u>31,000</u>		<u>33,781</u>		<u>35,000</u>
Total Operations			1,036,786		1,317,107		1,317,107		1,231,847		1,377,072
Transfers Out - General Fund			<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>		<u>-</u>
Total Appropriations			<u>\$ 1,036,786</u>		<u>\$ 1,317,107</u>		<u>\$ 1,317,107</u>		<u>\$ 1,231,847</u>		<u>\$ 1,377,072</u>

Operating Appropriations by Category:

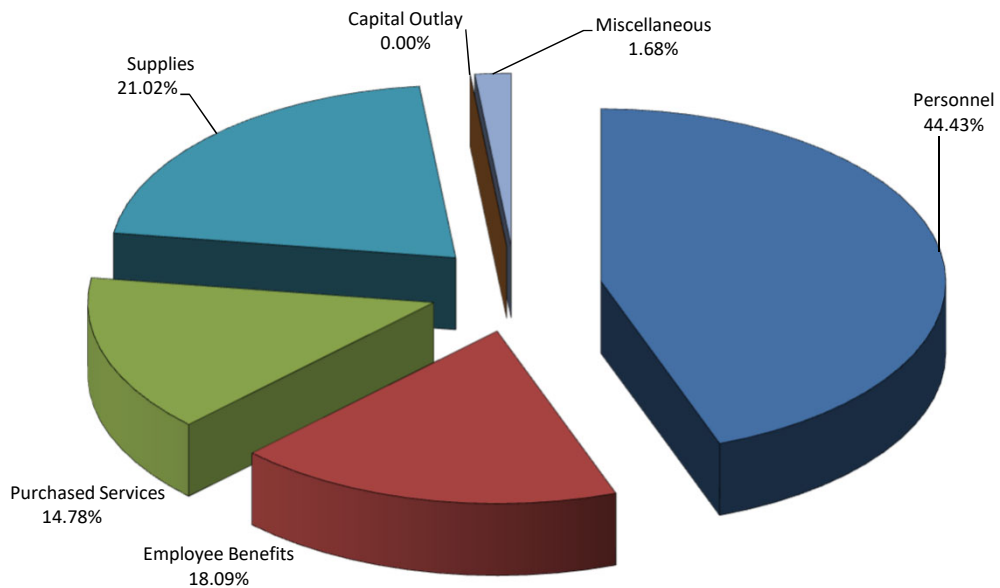
Personnel	500,042	632,360	632,360	578,088	611,767
Employee Benefits	188,071	229,097	229,097	219,992	249,055
Prof & Technical Services	15,681	1,500	1,500	1,500	1,500
Purchase Property Service	125,420	153,400	185,400	169,256	179,000
Other Purchase Property	17,564	20,650	20,650	22,115	23,050
Supplies	171,463	260,100	229,800	217,030	289,500
Capital Outlay	260	1,600	5,000	1,600	-
Miscellaneous	18,285	18,400	18,400	22,266	23,200
Debt	-	-	5,100	-	-
Total Operating Appropriations	\$ 1,036,786	\$ 1,317,107	\$ 1,327,307	\$ 1,231,847	\$ 1,377,072

CITY OF MISSION

Golf Course Fund Appropriations by Department \$1,317,107



Golf Course Fund Appropriations by Category \$1,317,107



CITY OF MISSION, TEXAS

DEPARTMENT: CLUB HOUSE

FUND: GOLF COURSE

PURPOSE:

The Club House Department provides administrative services to the other Golf Course departments. This department also accounts for all expenses for the pro-shop. The Club House coordinates various golf tournaments, provides golf lessons, and sells merchandise. The department also puts together a marketing and advertising plan for the year. Throughout the year, the department surveys the customers in order to develop a needs assessment for the club house, as well as the other sections of the Golf Course. In addition to reporting to the City Council, the Golf Course responds to the Shary Municipal Golf Board.

GOALS:

1. Add more RV Park play during winter texan season
2. Start 3 day city championship
3. Increase rentals of meeting room and dining areas.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Added more RV Park play during winter texan season
2. Increased rentals of meeting room and dining areas
3. Shary Sundowner was added to the schedule.
4. Office space added to clubhouse area.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 223,427	\$ 280,074	\$ 244,676	\$ 265,431
Employee Benefits	74,779	94,427	88,970	94,904
Purchased Services	113,207	139,550	126,006	144,050
Supplies	60,808	74,400	56,530	74,800
Other Services and Charges	159	200	200	200
Operations Subtotal	472,380	588,651	516,382	579,385
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 472,380	\$ 588,651	\$ 516,382	\$ 579,385
PERSONNEL				
Exempt	3	3	2	2
Non-Exempt	7	7	7	7
Part-Time	3	3	4	4
Civil Service	-	-	-	-
DEPARTMENT TOTAL	13	13	13	13
	Actual 17-18		Estimate 18-19	Budget 19-20
PERFORMANCE INDICATORS				
9 Hole Rounds	16,709		21,630	22,000
18 Hole Rounds	27,365		20,613	21,000

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.:	GOLF COURSE FUND (03)
Function:	CULTURE & RECREATION
Department:	CLUB HOUSE (03-410)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	59,886	60,000	60,000	60,000	60,000
Salaries of Employees	14030	72,239	94,461	94,461	89,676	81,628
Overtime	14040	-	500	500	-	500
Extra Help	14050	91,302	125,113	125,113	95,000	123,303
SUBTOTAL		223,427	280,074	280,074	244,676	265,431
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	17,193	21,428	21,428	18,718	20,307
Health Insurance	24070	24,053	32,890	32,890	32,890	36,316
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	23,054	23,234	23,234	21,238	22,096
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	1,775	3,654	3,654	1,827	3,654
Worker's Compensation Insurance	24110	8,704	13,221	13,221	14,297	12,531
SUBTOTAL		74,779	94,427	94,427	88,970	94,904
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	37,359	50,000	50,000	40,000	50,000
Water	44590	7,009	6,800	6,800	7,000	7,000
<i>Repairs and Maintenance Services</i>			-	-	-	
Buildings	44610	1,078	1,300	1,300	1,756	2,000
Other Structures and Improvements	44630	-	-	-	-	-
Machinery and Equipment	44640	1,919	1,800	1,800	-	3,000
Rental of Machinery & Equipment	44660	57,331	72,000	72,000	67,000	72,000
SUBTOTAL		104,696	131,900	131,900	115,756	134,000
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	3,201	3,200	3,200	3,200	5,200
Cable	54485	2,087	2,300	2,300	2,500	2,700
Postage	54490	38	150	150	50	150
Travel and Training	54500	-	-	-	-	-
Advertising	54510	3,185	2,000	2,000	4,500	2,000
Over & Short	56190	-	-	-	-	-
SUBTOTAL		8,511	7,650	7,650	10,250	10,050

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.:	GOLF COURSE FUND (03)
Function:	CULTURE & RECREATION
Department:	CLUB HOUSE (03-410)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	400
Office Supplies	64140	913	1,000	1,000	1,000	1,000
<i>Operating Supplies:</i>			-	-	-	
Recreation Supplies	64160	2,414	8,500	5,100	3,500	8,500
Merchandise & Consumables for Resale	64170	56,665	60,000	60,000	50,000	60,000
Food, Ice, and Bottled Water	64250	-	-	-	-	-
Clothing and Uniforms	64270	-	700	700	-	700
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	266	-	-	-	-
Other Repair and Maintenance Supplies	64360	452	4,000	4,000	2,000	4,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	-	-	-	-
Minor Equipment	64390	98	200	200	30	200
SUBTOTAL		60,808	74,400	71,000	56,530	74,800
CAPITAL OUTLAYS:	74000					
<i>Buildings</i>						
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	159	200	200	200	200
Contractual Services not Otherwise Classified	94810	-	-	-	-	-
SUBTOTAL		159	200	200	200	200
TOTALS		\$ 472,380	\$ 588,651	\$ 585,251	\$ 516,382	\$ 579,385

CITY OF MISSION, TEXAS

DEPARTMENT: GROUNDS

FUND: GOLF COURSE

PURPOSE:

The Grounds Department maintains and improves all grounds that are considered to be part of the Golf Course. Within the grounds scope are fairways, greens, roughs, and hazards that are maintained, irrigated and groomed for our customers. Throughout the year, we implement an irrigation, fertilization, over seeding program that helps maintain and improve our turf.

GOALS:

1. Complete renovation of sand traps on holes 1-18.
2. Continue adding landscaping to golf course and clubhouse areas.
3. Create a lake on hole #12.
4. Improve fairways 1-18.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Added landscaping to the golf course and clubhouse areas.
2. Improved the tee boxes on all 27 holes.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 242,941	\$ 314,440	\$ 302,362	\$ 308,490
Employee Benefits	106,360	125,821	123,863	145,283
Purchased Services	36,405	23,000	55,000	46,500
Supplies	59,006	133,500	101,500	154,500
Other Services and Charges	-	-	-	-
Operations Subtotal	444,712	596,761	582,725	654,773
Capital Outlay	260	1,600	1,600	-
DEPARTMENTAL TOTAL	\$ 444,972	\$ 598,361	\$ 584,325	\$ 654,773
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	10	10	10	10
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	11	11	11	11
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20
Maintain TIF Dwarf Greens	21		21	21
Maintain 328 Greens	10		10	10

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: GOLF COURSE FUND (03)
Function: CULTURE & RECREATION
Department: GROUNDS (03-411)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	60,138	60,138	60,138	60,138	60,138
Salaries of Employees	14030	182,758	253,802	253,802	241,724	247,852
Overtime	14040	45	500	500	500	500
Extra Help	14050	-	-	-	-	-
SUBTOTAL		242,941	314,440	314,440	302,362	308,490
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	19,457	24,053	24,053	23,131	23,598
Health Insurance	24070	48,235	57,002	57,002	57,002	77,572
Employee Retirement	24080	26,897	27,054	27,054	26,245	26,681
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	1,736	2,871	2,871	1,436	2,871
Worker's Compensation Insurance	24110	10,035	14,841	14,841	16,049	14,561
SUBTOTAL		106,360	125,821	125,821	123,863	145,283
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Serv.	34499	15,681	1,500	1,500	1,500	1,500
SUBTOTAL		15,681	1,500	1,500	1,500	1,500
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	20,724	20,000	20,000	20,000	20,000
<i>Repairs and Maintenance Services</i>			-	-	-	
Machinery and Equipment	44640	-	1,500	33,500	33,500	25,000
SUBTOTAL		20,724	21,500	53,500	53,500	45,000
SUPPLIES:	64000					
<i>Operating Supplies:</i>						
Recreation Supplies	64160	-	-	-	-	-
Motor Vehicle Fuel	64180	10,913	16,000	16,000	16,000	16,000
Lubricants (Oil, Grease, Etc.)	64190	-	-	-	-	-
Agricultural and Landscaping	64210	7,057	60,000	26,000	28,000	60,000
Chemicals	64220	10,698	21,000	17,000	21,000	32,000
Raw Water	64242	7,776	10,000	10,000	10,000	10,000
Clothing and Uniforms	64270	4,909	4,500	4,500	4,500	4,500
<i>Repair and Maintenance Supplies</i>			-	-	-	-
Other Repair and Maintenance Supplies	64360	17,653	22,000	28,000	22,000	32,000
SUBTOTAL		59,006	133,500	101,500	101,500	154,500
CAPITAL OUTLAYS:	74000					
<i>Improvements Other Than Buildings</i>						
Machinery and Equipment	74950	260	1,600	1,600	1,600	-
SUBTOTAL		260	1,600	1,600	1,600	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
TOTALS		\$ 444,972	\$ 598,361	\$ 598,361	\$ 584,325	\$ 654,773

CITY OF MISSION, TEXAS

DEPARTMENT: RESTAURANT

FUND: GOLF COURSE

PURPOSE:

The Restaurant Department provides our customers with delicious food and beverages while they are in our premises. In addition to the restaurant, this department provides a beverage cart that carries snacks and beverage throughout the course daily for the convenience of our customers. The department also promotes services with tournaments, golf leagues, other organizations, such as the Ladies Golf League and Border Golf Association.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 33,674	\$ 37,846	\$ 31,050	\$ 37,846
Employee Benefits	6,932	8,849	7,159	8,868
Purchased Services	-	-	-	-
Supplies	51,649	52,200	59,000	60,200
Other Services and Charges	894	200	150	1,000
Operations Subtotal	93,149	99,095	97,359	107,914
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 93,149	\$ 99,095	\$ 97,359	\$ 107,914
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	3	3	3	3
Civil Service	-	-	-	-
DEPARTMENT TOTAL	3	3	3	3
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020

Fund No.: GOLF COURSE FUND (03)
Function: CULTURE & RECREATION
Department: RESTAURANT (03-412)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	-	-	-	-	-
Salaries of Employees	14030	-	-	-	-	-
Overtime	14040	-	-	-	-	-
Extra Help	14050	33,674	37,846	37,846	31,050	37,846
SUBTOTAL		33,674	37,846	37,846	31,050	37,846
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	2,513	2,896	2,896	2,375	2,896
Health Insurance	24070	-	-	-	-	-
Employee Retirement	24080	2,718	3,255	3,255	2,695	3,274
Unemployment Compensation Insurance	24100	403	783	783	18	783
Worker's Compensation Insurance	24110	1,298	1,915	1,915	2,071	1,915
SUBTOTAL		6,932	8,849	8,849	7,159	8,868
SUPPLIES:	64000					
<i>Operating Supplies:</i>						
Merchandise & Consumables for Resale	64170	51,637	52,000	52,000	59,000	60,000
Clothing and Uniforms	64270	-	200	200	-	200
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	12	-	-	-	-
SUBTOTAL		51,649	52,200	52,200	59,000	60,200
CAPITAL OUTLAYS:	74000					
<i>Improvements Other Than Buildings</i>						
Other Structures	74940	-	-	-	-	-
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Other	94899	894	200	200	150	1,000
SUBTOTAL		894	200	200	150	1,000
TOTALS		\$ 93,149	\$ 99,095	\$ 99,095	\$ 97,359	\$ 107,914

CITY OF MISSION, TEXAS

DEPARTMENT: ORGANIZATION

FUND: GOLF COURSE

PURPOSE:

The Organization Department accounts for all expenses not otherwise classified in the other departments. Such expenses include, debt principal and interest payments, general liability insurance, credit card service fees, overhead expense, and bank depository fees.

BUDGET

	Actual 17-18	Budget 18-19	Estimate 18-19	Budget 19-20
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	9,053	13,000	11,865	13,000
Supplies	-	-	-	-
Other Services and Charges	17,232	18,000	21,916	22,000
Operations Subtotal	26,285	31,000	33,781	35,000
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
DEPARTMENTAL TOTAL	\$ 26,285	\$ 31,000	\$ 33,781	\$ 35,000
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	17-18		18-19	19-20

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	GOLF COURSE FUND (03)
Function:	CULTURE & RECREATION
Department:	ORGANIZATIONAL (03-417))

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
OTHER PURCHASED SERVICES:	54000					
<i>Insurance</i>						
General Liability Insurance	54560	9,053	13,000	13,000	11,865	13,000
Other Insurance	54580	-	-	-	-	-
SUBTOTAL		9,053	13,000	13,000	11,865	13,000
DEBT SERVICE:	84000					
Other Principal	84800	-	-	-	-	-
Other Debt Interest	84820	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Information and Credit Services	94710	15,196	15,000	15,000	15,000	15,000
Depository Charges	94715	33	-	-	-	-
Taxes	94720	2,003	3,000	3,000	6,916	7,000
SUBTOTAL		17,232	18,000	18,000	21,916	22,000
	TOTALS	\$ 26,285	\$ 31,000	\$ 31,000	\$ 33,781	\$ 35,000

CAPITAL GOLF COURSE FUND

The Capital Golf Course Fund is used to account for specific revenues that will be used for the enhancement of Shary Municipal Golf Course, and from which capital purchases and improvements shall be expensed for such enhancements.

**CITY OF MISSION, TEXAS
GOLF CAPITAL FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
BEGINNING WORKING CAPITAL		\$ 55,995	\$ 21,251	\$ 42,469	\$ 42,469	\$ 32,055
<u>ESTIMATED REVENUES:</u>						
Daily Green Fees	53-300-31300	32,728	33,000	33,000	33,000	33,000
Prepaid Members	53-300-31400	6,200	10,000	10,000	6,000	6,000
Total Revenues		38,928	43,000	43,000	39,000	39,000
Operating Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		38,928	43,000	43,000	39,000	39,000
TOTAL AVAILABLE RESOURCES		<u>\$ 94,923</u>	<u>\$ 64,251</u>	<u>\$ 85,469</u>	<u>\$ 81,469</u>	<u>\$ 71,055</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Club House	53-410	52,454	49,414	49,414	49,414	49,414
Total Operations		52,454	49,414	49,414	49,414	49,414
Transfers Out - Golf Course Fund		-	-	-	-	-
Total Appropriations		52,454	49,414	49,414	49,414	49,414
ENDING WORKING CAPITAL		<u>\$ 42,469</u>	<u>\$ 14,837</u>	<u>\$ 36,055</u>	<u>\$ 32,055</u>	<u>\$ 21,641</u>

SOLID WASTE FUND

The Solid Waste Fund is used to account for revenues and expenses associated with the collection of residential and industrial solid waste. The fund is financed by user charges.

**CITY OF MISSION, TEXAS
SOLID WASTE FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2019-2020 City Council Approved
BEGINNING WORKING CAPITAL		\$ 6,023,145	\$ 2,213,623	\$ 3,809,099	\$ 2,864,776
<u>ESTIMATED REVENUES:</u>					
Garbage Fees	05-300-30000	3,863,762	4,270,000	4,270,000	4,300,000
Commercial Fees	05-300-30010	2,063,958	2,000,000	2,000,000	2,100,000
Brush Fees	05-300-30020	675,377	660,000	660,000	700,000
Roll-off Fees	05-300-30040	12,681	5,000	5,000	15,000
Garbage Fees-Granjeno	05-300-31025	16,844	15,000	15,000	15,000
Brush Fees-Granjeno	05-300-31125	3,329	2,500	2,500	2,500
Franchise Fee	05-300-31500	147,383	60,000	60,000	-
Miscellaneous Income	05-300-33000	3,252	3,000	3,000	3,000
Interest-Investments	05-300-36050	27,262	5,000	5,000	5,000
Interest-Demand Dep.	05-300-36100	2,844	2,000	2,000	-
Total Revenues		<u>6,816,692</u>	<u>7,022,500</u>	<u>7,022,500</u>	<u>7,140,500</u>
Transfers In		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Estimated Revenues and Transfers		<u>6,816,692</u>	<u>7,022,500</u>	<u>7,022,500</u>	<u>7,140,500</u>
TOTAL AVAILABLE RESOURCES		<u><u>\$ 12,839,837</u></u>	<u><u>\$ 9,236,123</u></u>	<u><u>\$ 10,831,599</u></u>	<u><u>\$ 10,005,276</u></u>
<u>APPROPRIATIONS:</u>					
Operating Expenses:					
Solid Waste	05-410	\$ 3,756,044	\$ 4,092,021	\$ 4,092,021	\$ 5,348,512
Organizational	05-417	<u>2,874,694</u>	<u>1,783,640</u>	<u>1,783,640</u>	<u>823,820</u>
Total Operations		<u>6,630,738</u>	<u>5,875,661</u>	<u>5,875,661</u>	<u>6,172,332</u>
Other Financing Use					
Transfers out-General Fund		2,000,000	2,800,000	2,800,000	3,200,000
Transfers out-Debt Service Fund		-	-	-	450,000
Transfers out-Depreciation Fund		<u>400,000</u>	<u>400,000</u>	<u>400,000</u>	<u>-</u>
Transfers Out		<u>2,400,000</u>	<u>3,200,000</u>	<u>3,200,000</u>	<u>3,650,000</u>
Total Appropriations		<u>9,030,738</u>	<u>9,075,661</u>	<u>9,075,661</u>	<u>9,822,332</u>
ENDING WORKING CAPITAL		<u><u>\$ 3,809,099</u></u>	<u><u>\$ 160,462</u></u>	<u><u>\$ 1,755,938</u></u>	<u><u>\$ 182,944</u></u>

**CITY OF MISSION, TEXAS
SOLID WASTE FUND
BUDGET SUMMARY BY DEPARTMENT**

	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
<u>BY CATEGORY:</u>					
Personnel	\$ 947,506	\$ 1,244,805	\$ 1,244,805	\$ 1,235,000	\$ 1,260,055
Employee Benefits	287,965	407,208	407,208	401,984	466,679
Professional and Tech. Services	-	-	-	-	-
Purchased Property Services	363,312	325,348	807,035	863,950	685,348
Other Purchased Services	50,590	58,500	61,200	57,502	68,270
Supplies	522,228	768,660	622,473	629,860	781,660
Capital Outlay	622,482	-	-	-	348,000
Miscellaneous	3,014,275	2,247,500	1,909,300	2,167,049	1,738,500
Debt Service	822,380	823,640	823,640	823,640	823,820
TOTAL OPERATING APPROPRIATIONS	\$ 6,630,738	\$ 5,875,661	\$ 5,875,661	\$ 6,178,985	\$ 6,172,332

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	SOLID WASTE FUND (05)
Function:	SANITATION
Department:	SOLID WASTE (05-410)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads & Foreman	14020	69,775	70,000	70,000	70,000	70,000
Salaries of Employees	14030	577,857	874,805	874,805	770,000	890,055
Overtime	14040	299,874	300,000	300,000	395,000	300,000
SUBTOTAL		947,506	1,244,805	1,244,805	1,235,000	1,260,055
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	70,085	95,630	95,630	94,478	96,794
Health Insurance	24070	100,856	150,278	150,278	150,278	204,508
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	95,222	107,538	107,538	107,198	109,438
Auto Allowance	24090	-	5,200	5,200	5,200	5,200
Unemployment Compensation Insurance	24100	3,908	7,569	7,569	500	7,569
Worker's Compensation Insurance	24110	17,894	40,993	40,993	44,330	43,170
SUBTOTAL		287,965	407,208	407,208	401,984	466,679
PURCHASED PROPERTY SERVICES:	44000					
Electricity	44570	2,994	3,100	3,100	2,700	3,100
Water	44590	836	1,000	1,000	1,200	1,000
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment Maintenance	44640	-	-	-	-	-
Vehicle Repair and Maintenance	44645	311,816	240,000	721,687	800,000	600,000
Rental of Machinery and Equipment	44660	47,666	81,248	81,248	60,050	81,248
SUBTOTAL		363,312	325,348	807,035	863,950	685,348
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	4,863	4,500	4,500	5,020	6,200
Travel and Training	54500	2,852	2,500	5,200	5,000	9,570
Advertising	54510	4,795	6,500	6,500	6,500	6,500
General Liability Insurance	54560	38,080	45,000	45,000	40,982	46,000
SUBTOTAL		50,590	58,500	61,200	57,502	68,270
<i>Operating Supplies:</i>	64000					
Office Supplies	64140	843	1,000	1,000	1,000	1,000

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	SOLID WASTE FUND (05)
Function:	SANITATION
Department:	SOLID WASTE (05-410)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
Fuel	64180	321,103	420,000	325,000	375,000	400,000
Lubricants (Oil, Grease, Etc.)	64190	17,263	30,000	30,000	15,000	20,000
Tires and Tubes	64200	95,201	180,000	125,000	120,000	150,000
Cleaning & Sanitation Supplies	64230	687	1,000	1,000	-	1,000
Garbage Cans	64235	38,328	62,000	62,000	62,000	62,000
Commerical Garbage Cans	64240	-	-	-	-	80,000
Food, Ice and Bottled Water	64250	1,778	1,500	3,000	3,000	2,000
Safety Supplies	64265	2,906	5,000	10,000	10,000	10,000
Clothing & Uniforms	64270	8,634	11,860	11,860	11,860	11,860
<i>Repair & Maintenance Supplies:</i>						
Other Repair & Maintenance Supplies	64360	31,492	50,000	50,000	32,000	40,000
<i>Small Tools & Minor Equipment:</i>						
Small Tools	64380	2,212	5,000	2,313	-	2,500
Minor Equipment	64390	1,781	1,300	1,300	-	1,300
SUBTOTAL		522,228	768,660	622,473	629,860	781,660
CAPITAL OUTLAY:	74000					
New Buildings	74890	-	-	-	-	-
Other Structures	74940	149,934	-	-	-	-
Machinery and Equipment	74950	472,548	-	-	-	348,000
SUBTOTAL		622,482	-	-	-	348,000
MISCELLANEOUS	94000					
Depository Charges	94715	2,946	6,000	3,300	-	6,000
Solid Waste Disposal Service	94805	108,272	125,000	69,700	105,000	456,000
Other Waste Disposal Service	94807	668,443	700,000	700,000	815,000	800,000
Brush Waste Disposal Service	94808	176,925	150,000	150,000	126,000	150,000
Ash Waste Disposal Service	94809	-	-	16,000	16,000	16,000
Contractual Services Not Other Wise Classified	94810	-	-	300	-	-
Other	94899	5,375	6,500	10,000	9,000	10,500
Contingency	94850	-	300,000	-	-	300,000
SUBTOTAL		961,961	1,287,500	949,300	1,071,000	1,738,500
TOTALS		\$ 3,756,044	\$ 4,092,021	\$ 4,092,021	\$ 4,259,296	\$ 5,348,512

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	SOLID WASTE FUND (05)
Function:	SANITATION
Department:	ORGANIZATIONAL (05-417)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	-	-	-	-
Travel and Training	54500	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
DEBT SERVICE:	84000					
Bond Principal	84790	770,000	785,000	785,000	785,000	800,000
Bond Interest	84810	52,080	37,540	37,540	37,540	22,720
Fiscal Agent Fees	84840	300	1,100	1,100	1,100	1,100
SUBTOTAL		822,380	823,640	823,640	823,640	823,820
MISCELLANEOUS	94000					
Depository Charges	94715	-	-	-	-	-
Solid Waste Disposal Service	94805	2,043,314	960,000	960,000	1,096,049	-
Other Waste Disposal Service	94807	-	-	-	-	-
Contractual Services Not Other Wise Classified	94810	-	-	-	-	-
Other	94899	9,000	-	-	-	-
Contingency	94850	-	-	-	-	-
SUBTOTAL		2,052,314	960,000	960,000	1,096,049	-
	TOTALS	\$ 2,874,694	\$ 1,783,640	\$ 1,783,640	\$ 1,919,689	\$ 823,820

SANITATION DEPRECIATION FUND

The Sanitation Depreciation Fund is used to account for invested funds that will be used for the future replacement of capital in the Solid Waste Fund.

**CITY OF MISSION, TEXAS
SANITATION DEPRECIATION FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
BEGINNING WORKING CAPITAL		\$ 765,203	\$ 1,168,326	\$ 1,171,062	\$ 1,171,062	\$ -
<u>ESTIMATED REVENUES:</u>						
Interest-Investments	55-300-36050	5,851	2,000	2,000	3,000	-
Interest-Demand Dep.	55-300-36100	511	100	100	100	-
Total Revenues		6,362	2,100	2,100	3,100	-
Transfers In		400,000	400,000	400,000	-	-
Total Estimated Revenues and Transfers		406,362	402,100	402,100	3,100	-
TOTAL AVAILABLE RESOURCES		<u>\$ 1,171,565</u>	<u>\$ 1,570,426</u>	<u>\$ 1,573,162</u>	<u>\$ 1,174,162</u>	<u>\$ -</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Organizational	55-410	503	200	200	-	-
Total Operations		503	200	200	-	-
Other Financing Use						
Transfers out-Solid Waste Fund		-	-	-	1,174,162	-
Transfers Out		-	-	-	1,174,162	-
Total Appropriations		503	200	200	1,174,162	-
ENDING WORKING CAPITAL		<u>\$ 1,171,062</u>	<u>\$ 1,570,226</u>	<u>\$ 1,572,962</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT SERVICE

The Debt Service Fund is used to account for the accumulation of resources and payment of general obligations bond principal and interest from governmental resources.

**CITY OF MISSION, TEXAS
DEBT SERVICE FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 1,293,342	\$ 998,062	\$ 969,313	\$ 969,313	\$ 981,970
<u>Estimated Revenues</u>						
Current Property Taxes	08-300-31000	3,211,545	3,245,000	3,245,000	3,300,000	3,980,000
Delinquent Property Taxes	08-300-31200	98,654	110,000	110,000	110,000	110,000
Penalty and Interest	08-300-31300	71,481	75,000	75,000	75,000	75,000
Reimbursement - MEDC	08-300-33281	-	1,000,000	1,000,000	1,000,000	1,000,000
Reimbursement - MRA	08-300-33282	-	500,000	500,000	500,000	500,000
Interest - Investments	08-300-36050	9,244	2,000	2,000	7,500	7,500
Interest - Demand Dep.	08-300-36100	727	-	-	-	-
Total Revenues		<u>3,391,651</u>	<u>4,932,000</u>	<u>4,932,000</u>	<u>4,992,500</u>	<u>5,672,500</u>
Total Transfers In		<u>800,106</u>	<u>-</u>	<u>-</u>	<u>450,942</u>	<u>450,000</u>
Total Estimated Revenues and Transfers		<u>4,191,757</u>	<u>4,932,000</u>	<u>4,932,000</u>	<u>5,443,442</u>	<u>6,122,500</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 5,485,099</u>	<u>\$ 5,930,062</u>	<u>\$ 5,901,313</u>	<u>\$ 6,412,755</u>	<u>\$ 7,104,470</u>
APPROPRIATIONS:						
<u>Operating Expenditures</u>						
Principal		2,635,000	2,720,000	2,720,000	3,210,000	3,290,000
Interest		1,454,207	1,382,535	1,382,535	1,791,485	1,806,507
Fiscal Fees		5,350	8,200	8,200	9,300	9,300
Depository Charges		<u>681</u>	<u>2,500</u>	<u>2,500</u>	<u>-</u>	<u>-</u>
Total Expenditures		<u>4,095,238</u>	<u>4,113,235</u>	<u>4,113,235</u>	<u>5,010,785</u>	<u>5,105,807</u>
Transfers Out						
General Fund	08-499-56901	-	-	-	-	250,000
TIRZ	08-499-56981	<u>420,548</u>	<u>430,000</u>	<u>430,000</u>	<u>420,000</u>	<u>520,000</u>
Total Appropriations		<u>4,515,786</u>	<u>4,543,235</u>	<u>4,543,235</u>	<u>5,430,785</u>	<u>5,875,807</u>
RESTRICTED FUND BALANCE		<u>\$ 969,313</u>	<u>\$ 1,386,827</u>	<u>\$ 1,358,078</u>	<u>\$ 981,970</u>	<u>\$ 1,228,663</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	DEBT SERVICE FUND (08)
Function:	DEBT SERVICE
Department:	ADMINISTRATIVE (08-410)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
MISCELLANEOUS:	94000					
Depository Charges	94715	681	2,500	2,500	-	-
SUBTOTAL		681	2,500	2,500	-	-
	TOTALS	\$ 681	\$ 2,500	\$ 2,500	\$ -	\$ -

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	DEBT SERVICE FUND (08)
Function:	DEBT SERVICE
Department:	CO's-2009 (08-426)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
DEBT SERVICE:	84000					
Bond Principal	84790	250,000	260,000	260,000	260,000	270,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	83,693	73,492	73,492	73,492	62,892
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	750	1,100	1,100	1,100	1,100
Issuance Cost	84850	-	-	-	-	-
SUBTOTAL		334,443	334,592	334,592	334,592	333,992
	TOTALS	\$ 334,443	\$ 334,592	\$ 334,592	\$ 334,592	\$ 333,992

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	DEBT SERVICE FUND (08)
Function:	DEBT SERVICE
Department:	2009 REFUNDING (08-427)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
DEBT SERVICE:	84000					
Bond Principal	84790	460,000	480,000	480,000	480,000	495,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	108,303	89,502	89,502	89,502	70,002
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	750	1,100	1,100	1,100	1,100
Issuance Cost	84850	-	-	-	-	-
SUBTOTAL		569,053	570,602	570,602	570,602	566,102
	TOTALS	\$ 569,053	\$ 570,602	\$ 570,602	\$ 570,602	\$ 566,102

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: DEBT SERVICE FUND (08)
Function: DEBT SERVICE
Department: C.O.'s - 2010 (08-428)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
DEBT SERVICE:	84000					
Bond Principal	84790	75,000	80,000	80,000	80,000	80,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	11,175	21,150	21,150	21,150	18,750
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	1,050	1,100	1,100	1,100	1,100
Issuance Cost	84850	-	-	-	-	-
SUBTOTAL		87,225	102,250	102,250	102,250	99,850
TOTALS		\$ 87,225	\$ 102,250	\$ 102,250	\$ 102,250	\$ 99,850

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	DEBT SERVICE FUND (08)
Function:	DEBT SERVICE
Department:	C.O.'s - 2012 (08-429)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
DEBT SERVICE:	84000					
Bond Principal	84790	110,000	110,000	110,000	110,000	115,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	67,774	65,576	65,576	65,576	63,182
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	500	1,100	1,100	1,100	1,100
Issuance Cost	84850	-	-	-	-	-
SUBTOTAL		178,274	176,676	176,676	176,676	179,282
TOTALS		\$ 178,274	\$ 176,676	\$ 176,676	\$ 176,676	\$ 179,282

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	DEBT SERVICE FUND (08)
Function:	DEBT SERVICE
Department:	2012 REFUNDING (08-430)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
DEBT SERVICE:	84000					
Bond Principal	84790	200,000	205,000	205,000	205,000	205,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	74,012	69,962	69,962	69,962	65,606
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	500	1,100	1,100	1,100	1,100
Issuance Cost	84850	-	-	-	-	-
SUBTOTAL		274,512	276,062	276,062	276,062	271,706
	TOTALS	\$ 274,512	\$ 276,062	\$ 276,062	\$ 276,062	\$ 271,706

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	DEBT SERVICE FUND (08)
Function:	DEBT SERVICE
Department:	2014 REFUNDING (08-431)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
DEBT SERVICE:	84000					
Bond Principal	84790	190,000	190,000	190,000	190,000	200,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	42,475	37,478	37,478	37,478	32,350
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	300	500	500	500	500
Issuance Cost	84850	-	-	-	-	-
SUBTOTAL		232,775	227,978	227,978	227,978	232,850
	TOTALS	\$ 232,775	\$ 227,978	\$ 227,978	\$ 227,978	\$ 232,850

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	DEBT SERVICE FUND (08)
Function:	DEBT SERVICE
Department:	2016 REFUNDING (08-432)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
DEBT SERVICE:	84000					
Bond Principal	84790	465,000	480,000	480,000	480,000	505,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	346,650	332,400	332,400	332,400	312,700
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	750	1,100	1,100	1,100	1,100
Issuance Cost	84850	-	-	-	-	-
SUBTOTAL		812,400	813,500	813,500	813,500	818,800
TOTALS		\$ 812,400	\$ 813,500	\$ 813,500	\$ 813,500	\$ 818,800

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: DEBT SERVICE FUND (08)
Function: DEBT SERVICE
Department: 2016 CO (08-433)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
DEBT SERVICE:	84000					
Bond Principal	84790	-	-	-	-	-
Other Principal	84800	885,000	915,000	915,000	915,000	950,000
Bond Interest	84810	720,125	692,975	692,975	692,975	655,675
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	750	1,100	1,100	1,100	1,100
Issuance Cost	84850	-	-	-	-	-
SUBTOTAL		1,605,875	1,609,075	1,609,075	1,609,075	1,606,775
TOTALS		\$ 1,605,875	\$ 1,609,075	\$ 1,609,075	\$ 1,609,075	\$ 1,606,775

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.:	DEBT SERVICE FUND (08)
Function:	DEBT SERVICE
Department:	CO's-2018 (08-434)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
DEBT SERVICE:	84000					
Bond Principal	84790	-	-	-	490,000	470,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	-	-	-	408,950	525,350
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	-	-	-	1,100	1,100
Issuance Cost	84850	-	-	-	-	-
SUBTOTAL		-	-	-	900,050	996,450
	TOTALS	\$ -	\$ -	\$ -	\$ 900,050	\$ 996,450

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2019-2020**

Fund No.: DEBT SERVICE FUND (08)
Function: DEBT SERVICE
Department: CO's-2018 (08-434)

Account Description	Account Object	Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
DEBT SERVICE:	84000					
Bond Principal	84790	-	-	-	490,000	470,000
Other Principal	84800	-	-	-	-	-
Bond Interest	84810	-	-	-	408,950	525,350
Other Debt Interest	84820	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
Fiscal Agents Fees	84840	-	-	-	1,100	1,100
Issuance Cost	84850	-	-	-	-	-
SUBTOTAL		-	-	-	900,050	996,450
	TOTALS	\$ -	\$ -	\$ -	\$ 900,050	\$ 996,450

CAPITAL PROJECTS FUND

The Capital Projects Fund is used to account for new and ongoing capital projects being funded from other sources.

**CITY OF MISSION, TEXAS
CAPITAL PROJECTS FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approved
BEGINNING NET ASSETS		\$ (644,191)	\$ 207,081	\$ -	\$ -	\$ 30,694
<u>ESTIMATED REVENUES:</u>						
TXDOT Reimbursement						
Mile 2	09-300-33146	256,769	-	-	-	-
North Inspiration	09-300-33146	2,736,279	-	-	65,878	-
Taylor Road ROW	09-300-33146	-	-	-	140,000	240,000
Street Light Improvements	09-300-33146	-	-	765,040	-	765,040
Hidalgo County Taylor Rd	09-300-33177	-	409,402	409,402	333,428	515,488
City McAllen Taylor Rd	09-300-33178	-	707,080	707,080	193,056	1,059,049
Other Local Governments	09-300-33179	-	-	170,040		170,040
MRA Reimbursement						
Other Projects - Hoerner St.	09-300-33282	-	327,911	327,911	-	327,911
Fire/PD Substation	09-300-33282	-	3,700,000	3,700,000	-	3,700,000
Military & So. Inspiration	09-300-33282	368,619	-	-	277,819	193,630
Total Revenues		3,361,667	5,144,393	6,079,473	1,010,181	6,971,158
Transfers In- General Fund	09-399-39901	354,788	500,000	521,220	466,147	451,770
Total Estimated Revenues and Transfers		3,716,455	5,644,393	6,600,693	1,476,328	7,422,928
TOTAL AVAILABLE RESOURCES		<u>\$ 3,072,264</u>	<u>\$ 5,851,474</u>	<u>\$ 6,600,693</u>	<u>\$ 1,476,328</u>	<u>\$ 7,453,622</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Mile 2 Project	09-410	\$ 47,782	\$ -	\$ -	\$ -	\$ -
North Inspiration Road	09-411	2,655,863	-	-	88,167	-
Taylor Road Project	09-413	-	1,823,563	1,823,563	1,079,648	2,275,781
Military & So. Inspiration	09-414	368,619	-	-	277,819	193,630
Other Projects	09-417	-	4,027,911	4,984,211	-	4,984,211
Total Operations		3,072,264	5,851,474	6,807,774	1,445,634	7,453,622
Transfers Out		-	-	-	-	-
Total Appropriations		3,072,264	5,851,474	6,807,774	1,445,634	7,453,622
ENDING WORKING CAPITAL		<u>\$ -</u>	<u>\$ -</u>	<u>\$ (207,081)</u>	<u>\$ 30,694</u>	<u>\$ -</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	CAPITAL PROJECT FUND (09)
Function:	CAPITAL PROJECT
Department:	MILE 2 NORTH PROJECT (09-410)

Account Description	Account Object	Adjusted FY 2016-2017 Actual	FY 2017-2018 Original Budget	FY 2017-2018 Amended Budget	FY 2017-2018 Estimate	FY 2018-2019 City Council Approved
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering and Architectural Services	34420	-	-	-	-	-
Other Professional and Para-Professional Serv.	34499	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
CAPITAL OUTLAY	74000					
<i>Land</i>		-	-	-	-	-
Right-of-Way Acquired	74870	-	-	-	-	-
Land Acquired	74880	-	-	-	-	-
<i>Buildings</i>						
Building Additions and Renovations	74900	-	-	-	-	-
<i>Improvements Other Than Buildings</i>						
Roads	74910	47,782	-	-	-	-
Bridges	74920	-	-	-	-	-
Other Structures	74940	-	-	-	-	-
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		47,782	-	-	-	-
MISCELLANEOUS	94000					
Depository Charges	94715	-	-	-	-	-
Contingency	94850	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
	TOTALS	\$ 47,782	\$ -	\$ -	\$ -	\$ -

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	CAPITAL PROJECT FUND (09)
Function:	CAPITAL PROJECT
Department:	NORTH INSPIRATION RD PROJECT (09-411)

Account Description	Account Object	Adjusted FY 2016-2017 Actual	FY 2017-2018 Original Budget	FY 2017-2018 Amended Budget	FY 2017-2018 Estimate	FY 2018-2019 City Council Approved
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering and Architectural Services	34420	94,143	-	-	20,428	-
Other Professional and Para-Professional Serv.	34499	-	-	-	-	-
SUBTOTAL		94,143	-	-	20,428	-
CAPITAL OUTLAY	74000					
<i>Land</i>		-	-	-	-	-
Right-of-Way Acquired	74870	25,333	-	-	241	-
Land Acquired	74880	-	-	-	-	-
<i>Improvements Other Than Buildings</i>						
Roads	74910	2,536,387	-	-	67,498	-
Bridges	74920	-	-	-	-	-
Other Structures	74940	-	-	-	-	-
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		2,561,720	-	-	67,739	-
MISCELLANEOUS	94000					
Depository Charges	94715	-	-	-	-	-
Contingency	94850	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
TOTALS		\$ 2,655,863	\$ -	\$ -	\$ 88,167	\$ -

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	CAPITAL PROJECT FUND (09)
Function:	CAPITAL PROJECT
Department:	TAYLOR ROAD PROJECT (09-413)

Account Description	Account Object	Adjusted FY 2016-2017 Actual	FY 2017-2018 Original Budget	FY 2017-2018 Amended Budget	FY 2017-2018 Estimate	FY 2018-2019 City Council Approved
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering and Architectural Services	34420	-	-	-	-	-
Other Professional and Para-Professional Serv.	34499	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
Building Repair and Maintenance	44610	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
CAPITAL OUTLAY	74000					
<i>Land</i>		-	-	-	-	-
Right-of-Way Acquired	74870	-	-	-	175,000	300,000
Land Acquired	74880	-	-	-	-	-
<i>Buildings</i>						
New Buildings	74890	-	-	-	-	-
Building Additions and Renovations	74900	-	-	-	-	-
<i>Improvements Other Than Buildings</i>						
Roads	74910	-	1,823,563	1,823,563	904,648	1,975,781
Bridges	74920	-	-	-	-	-
Other Structures	74940	-	-	-	-	-
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	1,823,563	1,823,563	1,079,648	2,275,781
MISCELLANEOUS	94000					
Depository Charges	94715	-	-	-	-	-
Contingency	94850	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
	TOTALS	\$ -	\$ 1,823,563	\$ 1,823,563	\$ 1,079,648	\$ 2,275,781

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	CAPITAL PROJECT FUND (09)
Function:	CAPITAL PROJECT
Department:	MILITARY & S. INSPIRATION ROAD (09-414)

Account Description	Account Object	Adjusted FY 2016-2017 Actual	FY 2017-2018 Original Budget	FY 2017-2018 Amended Budget	FY 2017-2018 Estimate	FY 2018-2019 City Council Approved
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering and Architectural Services	34420	-	-	-	-	-
Other Professional and Para-Professional Serv.	34499	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
CAPITAL OUTLAY	74000					
<i>Land</i>		-	-	-	-	-
Right-of-Way Acquired	74870	-	-	-	-	-
Land Acquired	74880	-	-	-	-	-
<i>Improvements Other Than Buildings</i>						
Roads	74910	368,619	-	-	277,819	193,630
Bridges	74920	-	-	-	-	-
Other Structures	74940	-	-	-	-	-
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		368,619	-	-	277,819	193,630
MISCELLANEOUS	94000					
Depository Charges	94715	-	-	-	-	-
Contingency	94850	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
TOTALS		\$ 368,619	\$ -	\$ -	\$ 277,819	\$ 193,630

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	CAPITAL PROJECT FUND (09)
Function:	CAPITAL PROJECT
Department:	OTHER PROJECTS (09-417)

Account Description	Account Object	Adjusted FY 2016-2017 Actual	FY 2017-2018 Original Budget	FY 2017-2018 Amended Budget	FY 2017-2018 Estimate	FY 2018-2019 City Council Approved
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering and Architectural Services	34420	-	700,000	700,000	-	700,000
Other Professional and Para-Professional Serv.	34499	-	-	-	-	-
SUBTOTAL		-	700,000	700,000	-	700,000
PURCHASED PROPERTY SERVICES:	44000					
Building Repair and Maintenance	44610	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
SUPPLIES:	64000					
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
CAPITAL OUTLAY	74000					
<i>Land</i>		-	-	-	-	-
Right-of-Way Acquired	74870	-	-	-	-	-
Land Acquired	74880	-	-	-	-	-
<i>Buildings</i>						
New Buildings	74890	-	3,000,000	3,000,000	-	3,000,000
Building Additions and Renovations	74900	-	-	-	-	-
<i>Improvements Other Than Buildings</i>						
Roads	74910	-	327,911	327,911	-	327,911
Bridges	74920	-	-	-	-	-
Other Structures	74940	-	-	956,300	-	956,300
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	3,327,911	4,284,211	-	4,284,211
MISCELLANEOUS	94000					
Depository Charges	94715	-	-	-	-	-
Contingency	94850	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
TOTALS		\$ -	\$ 4,027,911	\$ 4,984,211	\$ -	\$ 4,984,211

GROUP HEALTH INSURANCE FUND

The Group Health Insurance Fund is an Internal Service Fund, which is used to account health insurance premiums collected from employees and various City Departments. All medical, dental claims plus administrative fees are also accounted in this fund.

**CITY OF MISSION, TEXAS
GROUP HEALTH INSURANCE FUND
FISCAL YEAR 2019-2020 BUDGET SUMMARY**

		Adjusted FY 2017-2018 Actual	FY 2018-2019 Original Budget	FY 2018-2019 Amended Budget	FY 2018-2019 Estimate	FY 2019-2020 City Council Approval
RESOURCES						
NET ASSETS		\$ 1,555,574	\$ 287,656	\$ 158,058	\$ 158,058	\$ (662,727)
<u>Estimated Revenues:</u>						
Insurance Premiums	19-300-31200	2,940,516	3,537,500	3,537,500	3,537,500	4,814,109
Employee Direct Payment	19-300-31250	672,746	575,000	575,000	707,852	787,180
COBRA Insurance Premium	19-300-31300	16,834	-	-	20,000	20,000
Retiree Insurance Premium	19-300-31350	276,881	36,000	36,000	60,000	62,000
Reimb-Stop Loss Insurance	19-300-31400	127,074	25,000	25,000	472,717	50,000
Insurance Rebates	19-300-31410	93,736	50,000	50,000	120,000	75,000
Interest on Investments	19-300-36050	13,563	13,000	13,000	7,800	5,000
Interest on Demand	19-300-36100	369	-	-	-	-
Miscellaneous	19-300-36150	-	100	100	-	100
Total Estimated Revenues		<u>4,141,719</u>	<u>4,236,600</u>	<u>4,236,600</u>	<u>4,925,869</u>	<u>5,813,389</u>
Total Estimated Revenues		<u>4,141,719</u>	<u>4,236,600</u>	<u>4,236,600</u>	<u>4,925,869</u>	<u>5,813,389</u>
TOTAL AVAILABLE RESOURCES		<u><u>\$ 5,697,293</u></u>	<u><u>\$ 4,524,256</u></u>	<u><u>\$ 4,394,658</u></u>	<u><u>\$ 5,083,927</u></u>	<u><u>\$ 5,150,662</u></u>
APPROPRIATIONS						
<u>Operating Expenses:</u>						
Group Health	19-410	<u>\$ 5,539,235</u>	<u>\$ 4,370,775</u>	<u>\$ 4,370,775</u>	<u>\$ 5,746,654</u>	<u>\$ 5,124,706</u>
Total Operating Expenses		<u>5,539,235</u>	<u>4,370,775</u>	<u>4,370,775</u>	<u>5,746,654</u>	<u>5,124,706</u>
TOTAL APPROPRIATIONS		<u><u>5,539,235</u></u>	<u><u>4,370,775</u></u>	<u><u>4,370,775</u></u>	<u><u>5,746,654</u></u>	<u><u>5,124,706</u></u>
NET ASSETS		<u><u>\$ 158,058</u></u>	<u><u>\$ 153,481</u></u>	<u><u>\$ 23,883</u></u>	<u><u>\$ (662,727)</u></u>	<u><u>\$ 25,956</u></u>