



MINUTES

PRESENT:

Dr. Armando O'caña, Mayor
Jessica Ortega, Mayor Pro Tem
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Councilwoman
Alberto Vela, Councilman
Gus Martinez, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ALSO PRESENT:

Moises Iglesias
Mark Sossi
Mike Silva
Brenda Enriquez

ABSENT:

STAFF PRESENT:

Nellie Hernandez, Asst. City Secretary
David Flores, Asst. City Manager
Aida Lerma, Asst. City Manager
Juan Pablo Terrazas, Asst. City Manager
Angie Vela, Finance Director
Michael Elizalde, Grants Administrator
Susie De Luna, Planning Director
Alex Hernandez, Asst. Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management Director
Peter Geddes, Procurement Director
Joe Enriquez, Utilities Manager
Charlie Longoria, Media Relations
Alex Fajardo, Media Relations
Roel Mendiola, Sanitation Dept. Director
Jesse Lerma, Civil Service Director
Gilbert Sanchez, Fire Chief
Frank Cavazos, Deputy Fire Chief
Roberto Dominguez, Chief of Police
Joanne Longoria, CDBG Director
Daniel Silva, CEO, Mission EDC
Brad Bentsen, Parks & Recreation Director
Mayra Rocha, Library Director
Cynthia Lopez, Museum Director
Adela Ortega, Food Pantry Manager
Joel Chapa, Police Officer
J.C. Avila, Fleet Director
Angel Ramos, Veteran's Cem. Director
Filemon Olvera, Waste Water Supervisor
Abel Bocanegra, P.E., Public Works
Judy Vega, MEDC
Pete Lopez, Parks & Rec. Supervisor

CALL TO ORDER

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 4:30 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

City Manager Randy Perez led the Invocation and Pledge of Allegiance.

PRESENTATIONS

1. Proclamation - Savas Sandoval 100th Birthday

This Proclamation was postponed until the February 28th City Council Meeting.

2. Proclamation - Black History Month - Carrillo

Councilman Ruben Plata moved to approve the Proclamation - Black History Month. Motion was seconded by Mayor Pro Tem Jessica Ortega and approved unanimously 5-0.

3. December Employee of the Month

Noemi Munguia, Human Resources Director presented the employees of the month for December, Catalina Casas and Isacc Alfaro, Record Clerks for the Police Department.

4. Report from the Greater Mission Chamber of Commerce

Brenda Enriquez, Mission Chamber of Commerce CEO reported on recent chamber events as well as upcoming events. An Educational Workshop & webinar, meet & greet, Lunch & Learn and Winter Texan Fiesta were some of the reported events.

5. Status report of in-house city projects

Abel Bocanegra, P.E., reported on the status of water and wastewater projects, sanitary sewer and manhole rehabilitation projects.

6. Departmental Reports

Councilman Plata moved to approve the departmental reports as presented. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

7. Citizen's Participation

None

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

8. Discussion and Action to Amend the Planning and Zoning Board Bylaws

On January 26, 2022 the Planning and Zoning Commission held a Public Hearing to consider Amending the Planning and Zoning Bylaws in regards to voting rights for Alternate Members. Our current bylaws only allow an alternate member to attend and participate in any Planning and Zoning Meetings, however they cannot vote except where there are five (5) active members present. The proposed amended will read as follows: An alternate member shall substitute at any such meeting a regular member who is absent and have full voting privileges during such meeting. The need to establish quorum need not be present for an alternate member to substitute for a regular meeting who is absent. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilwoman Norie Gonzalez Garza moved to approve to amend the Planning and Zoning Board Bylaws. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

9. Consideration to abandon a 20' Street, Alley, and Utility Easement, 821 Marinel Lane, Lot 1, Danmar Subdivision, Trevino Engineering, and Adoption of Ordinance# 5143

On January 26, 2022 the Planning and Zoning Commission held a Public Hearing to consider the request from Iden I. Trevino, from Trevino Engineering on behalf of Ricardo D. Martinez for the City's consideration to abandoned a 20' Street, Alley, and Utility Easement. Mr. Trevino stated that reason for this request was that the location of the easement does not benefit the new development since all utilities that service the property run on the east side of the property through a 10' utility easement that runs north and south out of Bundy Subdivision. After a lengthy research it was discovered that this easement was recorded in April 26, 1956 and it was to service the home that was constructed back in the 1970's. In conferring with our Public Works Department and our City Engineer it was determined that the easement was not servicing any active line nor would be needed in the future and it could be abandoned. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve to abandon a 20' Street, Alley, and Utility Easement, 821 Marinel Lane, Lot 1, Danmar Subdivision, Trevino Engineering, and Adoption of Ordinance # 5143. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

ORDINANCE NO. 5143

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION ABANDONING A 20' STREET, ALLEY, AND UTILITY EASMENT IN LOT 1, DANMAR SUBDIVISION, AN ADDITION TO THE CITY OF MISSION, HIDALGO COUNTY, TEXAS

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

10. Approval of Minutes

Regular Meeting – January 24, 2022 and Special Meetings – January 21, 2022, January 26, 2022, February 3, 2022 and February 9, 2022

11. Acknowledge Receipt of Minutes

Mission Tax Increment Reinvestment Zone – October 26, 2021 and Nov. 15, 2021

Mission Redevelopment Authority – October 26, 2021 and November 15, 2021

Mission Economic Development Corporation – December 9, 2021

Boys and Girls Club of Mission – December 7, 2021

Citizen's Advisory Committee – December 14, 2021

12. Authorization to Solicit for bids for Chlorine Gas chemical for the Public Works Department North and South Water Treatment Plants

Staff was seeking authorization to solicit bids for the purchase of Chlorine Gas. Chemical was needed by the Public Works Department as part of the Water Treatment Process. The Contract terms would be for one year with two one-year renewal options.

13. Approval of Interlocal Agreement between Hidalgo County Library System and the City of Mission, Texas

Hidalgo County was requesting approval of the annual interlocal agreement with them. This agreement allowed the County to continue to pay funds on behalf of and disburse funds to Speer Memorial Library for contractual services and library materials.

14. Approval of Resolution No. 1760 authorizing the submittal of a grant application for the FY2023 Criminal Justice Grant Program to the Office of the Governor. Criminal Justice Division and authorizing Mayor as the Authorized Representative

The Mission Police Department was seeking approval of resolution authorizing the submittal of a grant application to the OOG for the FY2023 Criminal Justice Grant Program and designates the Mayor as the Authorized Representative. The department seeks to purchase two (2) light towers for a total request of \$30,000. This grant opportunity does not have a match requirement.

RESOLUTION NO. 1760

AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION FOR THE FY2023 CRIMINAL JUSTICE GRANT PROGRAM TO THE OFFICE OF THE GOVERNOR. CRIMINAL JUSTICE DIVISION AND AUTHORIZING MAYOR AS THE AUTHORIZED REPRESENTATIVE

15. Approval of Resolution No. 1761 authorizing the submittal of a grant application for the 2022 State Homeland Security Program-LETPA Grant Program to the Office of the Governor and authorizing Mayor as the Authorized Representative

The Mission Police Department was seeking approval of resolution authorizing the submittal of a grant application to the OOG for the 2022 SHSP-LETPA Grant Program and designates the Mayor as the Authorized Representative. The department seeks to purchase three (3) license plate reader systems for a total request of \$70,000. This grant opportunity does not have a match requirement.

RESOLUTION NO. 1761

AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION FOR THE 2022 STATE HOMELAND SECURITY PROGRAM-LETPA GRANT PROGRAM TO THE OFFICE OF THE GOVERNOR AND AUTHORIZING MAYOR AS THE AUTHORIZED REPRESENTATIVE

16. Approval of Resolution No. 1762 authorizing the submittal of a grant application for the 2022 State Homeland Security Program to the Office of the Governor and authorizing Mayor as the Authorized Representative

The Mission Police Department was seeking approval of resolution authorizing the submittal of a grant application to the OOG for the 2022 SHSP and designates the Mayor as the Authorized Representative. The department seeks to purchase necessary SWAT equipment for its swat operations. The project total was \$35,480 and the grant does not have a match requirement.

RESOLUTION NO. 1762

AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION FOR THE 2022 STATE HOMELAND SECURITY PROGRAM TO THE OFFICE OF THE GOVERNOR AND AUTHORIZING MAYOR AS THE AUTHORIZED REPRESENTATIVE

17. Approval of Resolution No. 1763 authorizing the submittal of a grant application for the FY22-23 Regional Solid Waste Grant Program to the LRGVDC and authorizing Mayor as the Authorized Representative

The Mission Sanitation Department was seeking approval of resolution authorizing the submittal of a grant application for the FY2022-2023 Regional Solid Waste Grant Program to the Lower Rio Grande Valley Development Council and authorizing Mayor as the Authorized Representative. The department's total project request was \$25,000 and would allow the expansion of the city's waste management and recycling operations. The grant recommends a match for competitive purposes, which the department will support in-kind matching.

RESOLUTION NO. 1763

RESOLUTION OF LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL (LRGVDC) AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL FOR A REGIONAL SOLID WASTE GRANTS PROGRAM GRANT; AUTHORIZING DR. ARMANDO O'CANA, MAYOR TO ACT ON BEHALF OF THE CITY OF MISSION IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE CITY OF MISSION WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE LOWER RIO GRANDE VALLEY DEVELOPMENT COUNCIL, THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY AND THE STATE OF TEXAS

18. Authorization to surplus vehicles and to convey to our sister city program for donations or disposal

Staff was requesting authorization to surplus vehicles and to convey to our sister city program for donations or disposal. These vehicles would be very beneficial to our sister cities and the donations would be appreciated. If after sixty (60) days, items have not been removed they will be disposed accordingly.

19. Authorization to execute second and final one-year renewal option with URE Consulting Group

On March 23, 2020, the City of Mission entered into an agreement with URE Consulting Group for Civil Service promotional examinations. The contract terms were for one-year with two one-year options with no increase in rates. There will be no increase in rates for this renewal, Staff was seeking authorization to extend contract for the second and final one-year renewal option. This agreement will extend contract from March 23, 2022 to March 23, 2022

Councilman Plata moved to approve consent agenda items 10 thru 19. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS**20. Authorize Mayor to execute a Fourth Amendment to Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone Number One and the City of Mission related to Bentsen Palm Development Lift Station Project**

Authorize Mayor to execute a Fourth Amendment to Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone No. One, and the City of Mission. This fourth amendment agreement was related to the Bentsen Palm Development Lift Station Project Phase III. The Fourth Amendment to Reimbursement Agreement was approved by the MRA/TIRZ #1 Board of Directors at the January 25th board meeting in an amount not to exceed \$1,887,995.

Staff and City Manager recommended approval.

Councilwoman Garza moved to authorize Mayor to execute a Fourth Amendment to Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone Number One and the City of Mission related to Bentsen Palm Development Lift Station Project. Motion was seconded by Councilman Plata and approved unanimously 5-0.

21. Authorize Mayor to execute a Fourth Amendment to Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone Number One and the City of Mission related to the South Conway Lift Station Project

Authorize Mayor to execute a Fourth Amendment to Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone No. One, and the City of Mission. This fourth amendment agreement was related to the South Conway Lift Station Project. The Fourth Amendment to Reimbursement Agreement was approved by the MRA/TIRZ#1 Board of Directors at the January 25th board meeting in an amount not to exceed \$2,838,639.15.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize Mayor to execute a Fourth Amendment to Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone Number One and the City of Mission related to the South Conway Lift Station Project. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

22. Authorization to allow the purchase of a firearm to Honorably Retired Peace Officer Gilbert Dillard, a Mission Police Officer in accordance with Texas Government Code, Section 614.051

Honorably Retired Peace Officer Gilbert Dillard had requested to purchase his Glock 17/Generation 4, 9mm service weapon, serial # BACG-557 from the Mission Police Department. In accordance with Government Code, Section 614.051 being that he had retired honorably from our organization; this section of the law allows him to purchase his service weapon. The total purchase price will be \$200.00.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to allow the purchase of a firearm to Honorably Retired Peace Officer Gilbert Dillard, a Mission Police Officer in accordance with Texas Government Code, Section 614.051. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

23. Authorization to allow the purchase of a firearm to Honorably Retired Peace Officer Lieutenant Javier Ramon, a Mission Police Officer in accordance with Texas Government Code, Section 614.051

Honorably Retired Peace Lieutenant Javier Ramon had requested to purchase his Glock 17/Generation 4, 9mm service weapon, serial # BACG-550 from the Mission Police Department. In accordance with Government Code, Section 614.051 being that he had retired honorably from our organization; this section of the law allows him to purchase his service weapon. The total purchase price will be \$200.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to authorize to allow the purchase of a firearm to Honorably Retired Peace Officer Lieutenant Javier Ramon, a Mission Police Officer in accordance with Texas Government Code, Section 614.051. Motion was seconded by Councilman Plata and approved unanimously 5-0.

24. Authorization to purchase bunker gear with gear accessories from NAFECO via Buy Board Contract 603-20

Seeking authorization to purchase twelve (12) sets of firefighter bunker gear. This gear would replace bunker sets that were reaching the mandatory ten (10) year retirement program as set by NFPA 1851 requirements. The total cost for the personal protective equipment was \$38,376.00, via buy board contract 603-20.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to purchase bunker gear with gear accessories from NAFECO via Buy Board Contract 603-20. Motion was seconded by Councilman Vela and approved unanimously 5-0.

25. Authorization to purchase NFPA 1582 Physicals and NFPA 1583 Wellness Fitness Evaluations from Sole Source Provider

The Mission Fire Department was seeking authorization to purchase NFPA 1582 Physicals and NFPA 1583 Wellness Fitness Evaluations from Life Scan Wellness Centers. The NFPA Physicals and Wellness Fitness Evaluations were broken down in six (6) categories; Annual Public Safety Exam, Cardiopulmonary Assessment, Ultrasound Screening, Blood and Laboratory Tests, Fitness Evaluation, and Medical Clearances. The testing would be for seventy-eight (78) full-time firefighters in the amount of \$49,296.00, via sole source provider. The City of Mission was taking a proactive approach in the well-being of our firefighters.

Staff and City Manager recommended approval.

Councilwoman Garza moved to authorize to purchase NFPA 1582 Physicals and NFPA 1583 Wellness Fitness Evaluations from Life Scan Wellness Centers a Sole Source Provider. Motion was seconded by Councilman Plata and approved unanimously 5-0.

26. Authorization to purchase a new, Mack Granite GR64FR Roll-Off Unit through VED Heritage properties, LTD via BuyBoard Contract#601-19

Authorization to purchase a new, Mack Granite GR64FR Roll-Off Unit through VED Heritage Properties, LTD via BuyBoard Contract #601-19. This unit would be used to provide service to our roll-off containers at various locations. It would also serve as a spare unit for the department in case the unit we currently have goes down for service.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to purchase a new, Mack Granite GR64FR Roll-Off Unit through VED Heritage properties, LTD via BuyBoard Contract#601-19. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

27. Authorization to purchase two (2) Mack Granite with Pack Mor HLR side loaders from VED Heritage Properties, LTD via BuyBoard contract #601-19

Authorization to purchase two (2) Mack Granite with Pack Mor HLR side loaders from VED Heritage Properties, LTD via BuyBoard contract #601-19. The purchase of these side loaders would help alleviate our residential routes. These would also allow for us to provide more efficient service to our citizens.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to purchase two (2) Mack Granite with Pack Mor HLR side loaders from VED Heritage Properties, LTD via BuyBoard contract #601-19. Motion was seconded by Councilman Plata and approved unanimously 5-0.

28. Approval of Budget Amendment: CDBG Fund, 2018 CO Fund, & 2021 CO Fund

Finance Director Angie Vela presented Budget Amendments BA-22-01 thru BA-22-03 for approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to approve Budget Amendments BA-22-01 thru BA-22-03. Motion was seconded by Councilman Vela and approved unanimously 5-0.

29. Approval of October 2021 Financial Statements

Finance Director Vela presented the October 2021 Financial Statements.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the October 2021 Financial Statements. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

30. December 2021 Tax Collection Report

Acceptance of monthly property tax report for the month of December 2021.

The 2021 total adjusted tax levy for taxes was \$26,079,922.48 and the amount of the collections as of December 31, 2021 is \$13,671,430.61 which represents 52.42% of the total 2021 tax levy.

The total adjusted tax levy for delinquent taxes was \$2,419,977.39 and the amount of collections as of December 31, 2021 is \$144,862.81 which represents 5.99% of the total tax levies from previous years.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the December 2021 Tax Collection Report. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

31. Discussion and possible action on modifying COVID-19 City of Mission guidelines

This was the opportunity for the City Council to make any modifications to the City's existing guidelines.

Staff and City Manager were seeking council's direction.

City Manager Randy Perez advised council of including the 4th dose to the thrive incentive program.

Councilwoman Garza moved to approve the recommendations from staff to include the 4th dose to the thrive incentive program. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

Mayor Pro Tem Ortega moved to remove from table item 32. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

UNFINISHED BUSINESS

32. TABLED 01/24/2022: Board Appointments – Citizen Advisory Committee, Tax Increment Reinvestment Zone, Zoning Board of Adjustments and Mission Education Development Corporation

Citizens Advisory Committee - Raul S. Flores, Jr.; Tax Increment Reinvestment Board (TIRZ) - Steven Alaniz; Zoning Board Of Adjustments - Dolly Elizondo; Mission Education Development Council – Terms to Expire 12/31/2022; Appoint Veronica Pena to replace David Deanda; Appoint Jessica Garcia to replace Pete Jaramillo; Appoint Jorge A. Garza to replace Aissa Garza; Appoint Hector Gonzalez, Jr. to replace Sonia Trevino
Staff and City Manager were seeking council direction.

Mayor Pro Tem Ortega moved to approve Board Appointments – Citizen Advisory Committee, Tax Increment Reinvestment Zone, Zoning Board of Adjustments and Mission Education Development Corporation. Motion was seconded by Councilman Vela and approved unanimously 4-1, with Councilman Plata voting against.

33. TABLED 01/24/2022: Authorization to enter into agreement with La Universidad Autonoma de Nuevo Leon, Mexico (UANL)

Item was not removed from the table therefore was not considered.

ROUTINE MATTERS

City Manager Comments: Update series is being streamed on the Mission Cable Channel to keep the citizens updated on current drainage projects. A series will also be done on the individual city departments.

Mayor's Comments: Congratulated the Parks & Recreation Department on a successful Music in the Park event.

City Council Comments: Councilman Plata asked for the IT department to ensure that zoom is working correctly due to issues that occurred during the February 11 meeting. Councilwoman Garza wished everyone a Happy Valentine's Day.

At 5:27 p.m., Councilwoman Garza moved to convene in executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

EXECUTIVE SESSION pursuant to V.T.C.A. Gov. Code Sec. 551.001

34. Personnel matters. Texas Gov't Code §551.074

A. Deliberation and possible action regarding employment agreement with Associate Municipal Court Judge (Mauro Reyna)

35. Consultation with Attorney, Sec. 551.071

A. Mission Fire Fighters Association, Local 3906 Meet and Confer Petition

B. Documents pertaining to Regional Forum, Reynosa, Tamaulipas

The City Council will reconvene in open session to take any actions necessary

At 6:45 p.m., Councilman Plata moved to reconvene in open session. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

On item 34 A - Councilman Plata moved to approve renew contract for two years' salary to be determined along with presiding judge. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

On item 35 A - Councilwoman Garza moved to approve petition as presented. Motion was seconded by Councilman Plata and approved unanimously 5-0.

On item 35 B - Councilman Plata moved to allow Mayor to speak on non-bridge related local economic development as discussed in executive session. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

**ADDENDUM TO THE AGENDA
MISSION CITY COUNCIL MEETING
FEBRUARY 14, 2022 4:30 P.M.**

In addition to the previously posted agenda for the February 14, 2022 Regular Meeting, the following item was added:

EXECUTIVE SESSION pursuant to V.T.C.A. Gov. Code Sec. 551.001

1. Consultation with Attorney, Sec. 551.071

A. Update on Cause No. C- 3074-21-G, Norberto Salinas v City of Mission and Armando O'cana, in his official capacity

On item 1 A – No action

At 6:47 p.m., Councilwoman Garza moved for adjournment. Motion was seconded by Councilman Plata and approved unanimously 5-0.

Dr. Armando O'caña, Mayor

ATTEST:

Anna Carrillo, City Secretary