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**MINUTES**

**PRESENT:**

Dr. Armando O'caña, Mayor  
Jessica Ortega, Mayor Pro Tem  
Ruben D. Plata, Councilman  
Norie Gonzalez Garza, Councilwoman  
Alberto Vela, Councilman  
Gus Martinez, City Attorney  
Randy Perez, City Manager  
Anna Carrillo, City Secretary

**ALSO PRESENT:**

Pete Lopez, Parks & Rec. Manager  
Abel Bocanegra, Public Works  
Amy Tijerina, Executive Dept.  
Joel Chapa, Police Officer  
Diana Rodriguez  
Rosie Olivarez  
Yesenia Rodriguez  
Moy Iglesias  
Olga Rodriguez  
Brenda Enriquez  
JoAnn Ortiz  
Eder Espinoza  
Edgar Gonzalez  
Jadyn Yvanez  
Rick Salinas  
Chris Felix  
Dr. Robert Zamora  
Oscar Martinez  
Judy Vega  
Lea Juarez  
Dave Hendricks  
Lupita Gomez  
Everardo Gomez  
Josie Sorell  
Alex Leal  
Lenny Garza

**ABSENT:**

**STAFF PRESENT:**

Nellie Hernandez, Asst. City Secretary  
David Flores, Asst. City Manager  
Aida Lerma, Asst. City Manager  
Juan Pablo Terrazas, Asst. City Manager  
Angie Vela, Finance Director  
Michael Elizalde, Grants Administrator  
Susie De Luna, Planning Director  
Alex Hernandez, Asst. Planning Director  
Noemi Munguia, HR Director  
Robert Hinojosa, Risk Management Director  
Peter Geddes, Procurement Director  
Roxanne Casarez, Public Information Director  
Charlie Longoria, Media Relations  
Alex Fajardo, Media Relations  
Abram Ramirez, IT Director  
Roel Mendiola, Sanitation Dept. Director  
Jesse Lerma, Civil Service Director  
Gilbert Sanchez, Fire Chief  
Rene Alvarez, Asst. Fire Chief  
Frank Cavazos, Deputy Fire Chief  
Roberto Dominguez, Chief of Police  
Joanne Longoria, CDBG Director  
Daniel Silva, CEO, Mission EDC  
Mario Flores, Golf Director  
Rick Venecia, Boys & Girls Club Director  
Brad Bentsen, Parks & Recreation Director  
Mayra Rocha, Library Director  
Cynthia Lopez, Museum Director  
JC Avila, Fleet Maintenance Director  
Noel Barrera, Health Dept. Director  
Adela Ortega, Food Pantry Manager

## **CALL TO ORDER**

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 4:30 p.m.

## **INVOCATION AND PLEDGE ALLEGIANCE**

City Manager Randy Perez led the Invocation and Pledge of Allegiance.

## **PRESENTATIONS**

### **1. Proclamation - Ruben Rodriguez**

Councilman Ruben Plata moved to approve the Proclamation - Ruben Rodriguez. Motion was seconded by Mayor Pro Tem Jessica Ortega and approved unanimously 5-0.

### **2. City of Mission Recycling Update**

Roel Mendiola, Sanitation Director reported on the location of the Recycling Center now located at 15<sup>th</sup> Street and Kika de la Garza.

### **3. Report from the Greater Mission Chamber of Commerce**

Brenda Enriquez, Mission Chamber of Commerce CEO reported on recent chamber events. Winter Texan Fiesta is schedule for February 24, 2022.

### **4. Departmental Reports**

Mayor Pro Tem Ortega moved to approve the departmental reports as presented. Motion was seconded by Councilman Plata and approved unanimously 5-0.

### **5. Citizen's Participation - Ocana**

Rosie Olivarez spoke about Texas Senate Bill 5 which goes into effect on January 18, 2022, and includes several rules regarding the unlawful restraint of dogs. The new law aimed to keep dogs from being subjected to pain and suffering while outside. SB 5 prohibits owners from leaving their dogs outside during inclement weather, including extreme heat or cold.

At 4:54 p.m., Mayor O'cana continued on to item #38 of the agenda.

## **PUBLIC HEARING**

### **PLANNING & ZONING RECOMMENDATIONS**

### **6. Rezoning: 1.113 acres out of Lot 16-1, West Addition to Sharyland, PUD(AO-I) Agricultural Open Interim to PUD(R-1) Single Family Residential, Cabe Construction, and Adoption of Ordinance# 5123**

On December 15, 2021 the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 300' south of Mile One South

Road and Scenic Way along the east side of Scenic Way. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval of the PUD(R-1) request. Staff and City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the rezoning and Ordinance 5123 Rezoning: 1.113 acres out of Lot 16-1, West Addition to Sharyland, PUD(AO-I) Agricultural Open Interim to PUD(R-1) Single Family Residential. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

### **ORDINANCE NO. 5123**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A REZONING 1.113 ACRES OUT OF LOT 16-1, WEST ADDITION TO  
SHARYLAND, FROM PUD (AO-I) AGRICULTURAL OPEN INTERIM TO PUD (R-1) SINGLE  
FAMILY RESIDENTIAL

#### **7. Rezoning: 1.65 acres out of Lot 28-2, West Addition to Sharyland, (AO-I) Agricultural Open Interim to (R-1) Single Family Residential, Earth Works Development, Inc., and Adoption of Ordinance# 5124**

On December 15, 2021 the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 450' south of W. Mile 2 Road along the west side of Los Ebanos Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval of the R-1 request.

Staff and City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the rezoning and Ordinance 5124 Rezoning: 1.65 acres out of Lot 28-2, West Addition to Sharyland, (AO-I) Agricultural Open Interim to (R-1) Single Family Residential. Motion was seconded by Councilwoman Norie Gonzalez Garza and approved unanimously 5-0.

### **ORDINANCE NO. 5124**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A REZONING 1.65 ACRES OUT OF LOT 28-2, WEST ADDITION TO  
SHARYLAND, FROM (AO-I) AGRICULTURAL OPEN INTERIM TO (R-1) SINGLE FAMILY  
RESIDENTIAL

**8. Rezoning: A 0.50 of an acre of land out of Lot 29-4, West Addition to Sharyland, (AO-I) Agricultural Open Interim to (R-1) Single Family Residential, Jessica Cerda, and Adoption of Ordinance# 5125**

On December 15, 2021 the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located 173' west of N. Trospen Road along the north side of W. Mile 2 Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval of the R-1 request.

Staff and City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilwoman Garza moved to approve the rezoning and Ordinance 5125 Rezoning: A 0.50 of an acre of land out of Lot 29-4, West Addition to Sharyland, (AO-I) Agricultural Open Interim to (R-1) Single Family Residential. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**ORDINANCE NO. 5125**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A REZONING A 0.50 OF AN ACRE OF LAND OUT OF LOT 29-4, FROM (AO-I)  
AGRICULTURAL OPEN INTERIM TO (R-1) SINGLE FAMILY RESIDENTIAL

**9. Rezoning: Lot 3, Block 35, Original Townsite of Mission, (R-1) Single Family Residential to (C-3) General Commercial, Julio Cesar Wilson, and Adoption of Ordinance# 5126**

On December 15, 2021 the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located 150' north of E. 1<sup>st</sup> Street along the east side of N. Conway Blvd. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval of the C-3 request.

Staff and City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the rezoning and Ordinance 5126 Rezoning: Lot 3, Block 35, Original Townsite of Mission, (R-1) Single Family Residential to (C-3) General Commercial. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

**ORDINANCE NO. 5126**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING LOT 3, BLOCK 35, ORIGINAL TOWNSITE OF MISSION, FROM (R-1) SINGLE FAMILY RESIDENTIAL TO (C-3) GENERAL BUSINESS

**10. Rezoning: Lot 12, Block 81, Mission Original Townsite, (R-1) Single Family Residential to (R-2) Duplex-Fourplex Residential, Juan Manuel Cuellar, and Adoption of Ordinance#**

On December 15, 2021 the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located at the Southwest corner of E. 5<sup>th</sup> Street and Francisco Avenue. There was no public opposition during the P&Z Meeting. The Board unanimously recommended denial. A fourth-fifths (4/5<sup>th</sup>) vote would be required to overturn the denial by the Planning & Zoning Commission.

Staff and City Manager recommended denial.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilwoman Garza moved to deny the Rezoning: Lot 12, Block 81, Mission Original Townsite, (R-1) Single Family Residential to (R-2) Duplex-Fourplex Residential. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**11. Rezoning: Lot 2 & Lot 4, Toellner Subdivision, (R-1) Single Family Residential to (R-1T) Townhouse Residential, Felipe Rodriguez Villalon & Diana Rodriguez, and Adoption of Ordinance# 5127**

On December 15, 2021 the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located 495' north of E. 4<sup>th</sup> Street and San Antonio Avenue along the east side of San Antonio. There was public opposition during the P&Z Meeting the concerns were in regards to increased traffic, too many apartments in the area and flooding. The Board unanimously recommended denial.

Staff and City Manager recommended denial.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the rezoning and Ordinance # 5127 Rezoning: Lot 2 & Lot 4, Toellner Subdivision, (R-1) Single Family Residential to (R-1T) Townhouse Residential. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

**ORDINANCE NO. 5127**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING LOT 2 & LOT 4, TOELLNER SUBDIVISION, FROM (R-1) SINGLE FAMILY RESIDENTIAL TO (R-1T) TOWNHOUSE RESIDENTIAL

**12. Rezoning: A 22.04 acre tract of land out of Lot 28-5, West Addition to Sharyland, (R-1) Single Family Residential to (R-1T) Townhouse Residential, Robert Calvillo, and Adoption of Ordinance# 5128**

On December 15, 2021 the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located at the SE corner of Holland and W. Mile 2 Road along the south side of Mile 2 Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended denial.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilwoman Garza moved to approve the rezoning and Ordinance # 5128 Rezoning: A 22.04 acre tract of land out of Lot 28-5, West Addition to Sharyland, (R-1) Single Family Residential to (R-1T) Townhouse Residential. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**ORDINANCE NO. 5128**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING A 22.04 ACRE TRACT OF LAND OUT OF LOT 28-5, WEST ADDITION TO SHARYLAND FROM (R-1) SINGLE FAMILY RESIDENTIAL TO (R-1T) TOWNHOUSE RESIDENTIAL

**13. Rezoning: A tract of land being the North 15.0 gross acres of land, more or less out of Lot 27-1, West Addition to Sharyland, (AO-I) Agricultural Open Interim to (R-3) Multi-Family Residential, Glenda Gaona, and Adoption of Ordinance#**

On December 15, 2021 the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located ¼ Mile South of W. Mile 2 Road and N. Inspiration along the east side of N. Inspiration Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended denial. A fourth-fifths (4/5<sup>th</sup>) vote would be required to overturn the denial by the Planning & Zoning Commission.

Staff and City Manager recommended denial.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the Rezoning: A tract of land being the North 15.0 gross acres of land, more or less out of Lot 27-1, West Addition to Sharyland, (AO-I) Agricultural Open Interim to (R-3) Multi-Family Residential. Motion was seconded by Councilman Vela and approved 3-2, with Councilwoman Garza and Mayor Pro Tem Ortega voting against.

The rezoning request was denied due to needing a fourth-fifths (4/5<sup>th</sup>) vote to overturn the P& Z recommendation.

**14. Conditional Use Permit: To Place Hibachi Fire Express Mobile Food Truck, 704 E. Griffin Parkway, Being a 1.25 acre out of Lot 24-8, West Addition to Sharyland, C-3, Hibachi Fire Express (c/o Steven Alaniz), and Adoption to Ordinance# 5129**

On December 15, 2021 the Planning and Zoning Commission held a Public Hearing to consider the conditional use permit request. The subject site was located approximately 400' west of the intersection of E. Griffin Parkway (FM 495) and Mayberry Road along the south side of E. Griffin Parkway (FM 495). The Board unanimously recommended approval.

Staff recommends approval subject to: 1) Re-stripping the parking lot, and 2) Must provide a written permission from the neighboring businesses giving permission to use at least 4 parking spaces.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the cup and Ordinance 5129 Conditional Use Permit: To Place Hibachi Fire Express Mobile Food Truck, 704 E. Griffin Parkway, Being a 1.25 acre out of Lot 24-8, West Addition to Sharyland, C-3, subject to staff's recommendations. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

**ORDINANCE NO. 5129**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT TO PLACE HIBACHI FIRE EXPRESS MOBILE  
FOOD TRUCK AT 704 E. GRIFFIN PARKWAY, BEING A 1.25 ACRE OUT OF LOT 24-8, WEST  
ADDITION TO SHARYLAND

**15. Discussion and Possible action to Designate Honorary Street Name**

On December 15, 2021 the Planning and Zoning Commission held a Public Hearing for the Discussion and Possible Action to Designate Honorary Street Name. Staff received a written request to have the name of their family member, Ruben Rodriguez as an honorary street name from Conway to Mayberry on E. 1<sup>st</sup> Street. Mr. Rodriguez was born on July 22, 1957 in McAllen, Texas to Leonel & Isabel Rodriguez. Along with his parents and his 9 brothers and sisters they migrated to different cities in Texas, Oklahoma and California where they worked in agriculture.

Mr. Rodriguez was a father of 8 children. He was a retired contractor but never retired from his love for wood working. You could often find him at his workshop making rocking horses, cribs, cradles, beds or simply teaching his boys the tricks of the trade. Mr. Rodriguez enjoyed making hand held crosses to give away and would say “these are not meant for you to keep if you know of someone with a bigger stress than yours let them have it and come get more”. Making crosses and kneelers were his biggest passion.

Mr. Rodriguez was a Board Members for the City of Mission Parks & Recreation, band booster member and president for many years. He was a selfless man of God who lived a life of service, spreading God’s merciful love for us through work and action. He also served in many different church ministries. In 2014, Mr. Rodriguez was recognized for his contributions to the community by being named “Mr. Mission” by the Progress Times. He was also recognized posthumously by the State of Texas in a House Resolution for his contributions to his community.

His family respectfully request that an honorary street name be approved on this ¼ mile stretch of East 1<sup>st</sup> Street where it intersects with 8 streets (inclusive of Conway through Mayberry Road).

An honorary street name will have No change in address for anyone. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor O’caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve to Designate Honorary Street Name. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

## **CONSENT AGENDA**

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

### **16. Approval of Minutes**

**Regular Meeting – December 13, 2021**

### **17. Acknowledge Receipt of Minutes**

**Speer Memorial Library Board – August 17, 2021**

**Citizens Advisory Committee – November 9, 2021**

**Drainage Committee – November 17, 2021**

### **18. Approval of Resolution No. 1754 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the Texas Citrus Fiesta Parade**



The Texas Citrus Parade was scheduled for January 29, 2022. The agreement was required by the Texas Department of Transportation for the closure of Texas Highway 107 (Conway Avenue) between the Two and a Half Mile Line and Interstate 2, the 100 and 200 Block of West Tom Landry and the 100 and 200 Block of West Business Highway 83.

### **RESOLUTION NO. 1754**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY FOR THE TEXAS CITRUS FIESTA PARADE AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE

#### **19. Approval of Resolution # 1755 declaring the adoption of the Municipality of De Santiago, Nuevo Leon, Mexico as Mission's Sister City**

Approval to declare the adoption of de Santiago, Nuevo Leon, Mexico as a Sister City and authorizing Mayor O'cana to act as the official representative of Mission to carry out this program. Honorable Mayor David de la Peña Marroquin was requesting to become Sister Cities with Mission.

The Sister City Concept was inaugurated by the President of the United States in 1956 to establish greater friendship and understanding between the people of the United States and other nations through the medium of direct personal contact. That the Council on behalf of the people of Mission accepts the people De Santiago, Nuevo Leon, Mexico participate with Mission as its Sister City for the purpose of creating greater mutual understanding between the peoples of our two great cities and nations.

### **RESOLUTION NO. 1755**

THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS DECLARES THE ADOPTION OF THE MUNICIPALITY OF DE SANTIAGO, NUEVO LEON, MEXICO AS A SISTER CITY

#### **20. Approval of Resolution # 1756 declaring the adoption of the Municipality of General Treviño, Nuevo Leon, Mexico as Mission's Sister City**

Approval to declare the adoption of General Treviño, Nuevo Leon, Mexico as a Sister City and authorizing Mayor O'cana to act as the official representative of Mission to carry out this program. Honorable Mayor C. Maribel Hinojosa Garcia is requesting to become Sister Cities with Mission.

The Sister City Concept was inaugurated by the President of the United States in 1956 to establish greater friendship and understanding between the people of the United States and other nations through the medium of direct personal contact. That the Council on behalf of the people of Mission accepts the people General Treviño, Nuevo Leon, Mexico participate with Mission as its Sister City for the purpose of creating greater mutual understanding between the peoples of our two great cities and nations.

**RESOLUTION NO. 1756**

THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS DECLARES THE ADOPTION OF THE MUNICIPALITY OF GENERAL TREVINO, NUEVO LEON, MEXICO AS A SISTER CITY.

**21. Authorization to Execute First One Year renewal option for Electrical Repair & Maintenance Services for Water Treatment Plants, Wastewater Treatment Plant, Industrial Pre-Treatment Plant, and Water Distribution Division**

Staff was seeking authorization to extend the First Year Renewal Option for Electrical Repair & Maintenance Services with J&E Lift Station Services and Hill-Tex Electric. J&E Lift Station Services provides the regular repairs and Hill-Tex Electric the emergency repairs. The renewal contract terms would be for one year with no increases to rates. The performance of electrical repairs and maintenance will be on a “as needed” basis for emergency services for the remaining one-year renewal option.

**22. Authorization to apply for the 2021 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program**

The Mission Fire Department was seeking authorization to apply for the 2021 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program. The department would apply for twelve (12) firefighters. There was no cost share or match or position cost limit for the FY 2020 SAFER Program.

**23. Authorization to purchase tires from Hesselbein via Buy Board Contract 636-21 for the Fleet Department for fiscal year 2021-2022**

This item was taken to council and approved on 10/11/2021; however, an error was made on the contract name. The fleet department was requesting to update the contract to Buy Board contract #636-21.

Councilman Plata moved to approve all consent agenda items 16 thru 23. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**APPROVALS AND AUTHORIZATIONS****24. Homestead Exemption Variance: A 0.50 of an acre of land out of Lot 29-4, West Addition to Sharyland, AO-I (R-1 Proposed), Jessica Cerda**

At 5:39 p.m., Councilman Plata stepped out of the meeting.

On December 15, 2021 the Planning and Zoning commission held a Public Hearing to consider this Homestead Exemption Variance request. The subject site was located 173' West of N. Trospen Road, along the north side of W. Mile 2 Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommends approval subject to dedication of 10' of additional ROW along Mile 2 Road and compliance with all homestead exemption variance requirements.

City Manager recommended approval.

Councilwoman Garza moved to approve the Homestead Exemption Variance: A 0.50 of an acre of land out of Lot 29-4, West Addition to Sharyland, AO-I (R-1 Proposed), as per staff's recommendations. Motion was seconded by Councilman Vela and approved unanimously 4-0. At 5:40 p.m., Councilman Plata rejoined the meeting.

**25. Preliminary Plat Approval: Maluz Subdivision, Being all of Lot 33 and 34, Block 14, Texan Gardens Subdivision, Suburban ETJ, Developer: Julio Cerda Development, Engineer: South Texas Infrastructure Group, LLC**

On December 15, 2021 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Maluz Subdivision. The subject site was located on the Northwest corner of W. Mile 6 Road and Texan Road (Mission Suburban ETJ). There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Staff recommends approval subject to meeting the Model Subdivision Rules and meeting any comments from the County Planning Department.

City Manager recommended approval.

Councilwoman Garza moved to approve the Preliminary Plat Approval: Maluz Subdivision, Being all of Lot 33 and 34, Block 14, Texan Gardens Subdivision, Suburban ETJ, Developer: Julio Cerda Development, Engineer: South Texas Infrastructure Group, LLC, as per staff's recommendations. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

**26. Preliminary Plat Approval: Sendero Phase II Subdivision, Being a resubdivision of 17.942 acres of land out of the south end of Porcion 52, PUD, Developer: Rhodes Development, Inc., Engineer: Melden & Hunt, Inc.**

On December 15, 2021 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Sendero Phase II Subdivision. The subject site was located approximately 1,800' east of Schuerbach Road on the south side of Mile 1 South Road. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Staff recommends approval subject to: 1) Payment of Capital Sewer Recovery Fee's; 2) Provide Water District Exclusion; and 3) Comply with all other format findings.

City Manager recommended approval.

Councilman Plata moved to approve the Preliminary Plat Approval: Sendero Phase II Subdivision, Being a resubdivision of 17.942 acres of land out of the south end of Porcion 52, PUD, Developer: Rhodes Development, Inc., Engineer: Melden & Hunt, Inc., as per staff's recommendations. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**27. Preliminary Plat Approval: Las Esperanzas Subdivision, A Tract of land containing 27.22 acres of land, being part or portion of Lot 183, John H. Shary Subdivision, R-2, Developer: Eat Dragonfly 6265, LLC, Engineer: Javier Hinojosa Engineering**

On December 15, 2021 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Las Esperanzas Subdivision. The subject site was located along the east side of Glasscock Road, approximately 1,550' north of E. U.S. Expressway 83. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Staff recommends approval subject to: 1) Payment of Capital Sewer Recovery Fee's and Park Fee's; 2) Provide Water District Exclusion; and 3) Comply with all other format findings.

City Manager recommended approval.

Councilman Plata moved to approve the Preliminary Plat Approval: Las Esperanzas Subdivision, A Tract of land containing 27.22 acres of land, being part or portion of Lot 183, John H. Shary Subdivision, R-2, Developer: Eat Dragonfly 6265, LLC, Engineer: Javier Hinojosa Engineering, as per staff's recommendations. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

**28. Preliminary Plat Approval: Ebanos Estates Subdivision, A tract of land containing 17.26 acres of land, being part or portion of Lot 28-2, West Addition to Sharyland, R-1 & AO-I (R-1 proposed), Developer: Earth Works Development, Inc., Engineer: Javier Hinojosa Engineering**

On December 15, 2021 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Ebanos Estates Subdivision. The subject site was located 500' South from the Intersection of W. Mile 2 Road and Los Ebanos Road. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Staff recommends approval subject to: 1) Payment of Capital Sewer Recovery Fee's and Park Fee's; 2) Provide Water District Exclusion; and 3) Comply with all other format findings.

City Manager recommended approval.

Councilwoman Garza moved to approve the Preliminary Plat Approval: Ebanos Estates Subdivision, A tract of land containing 17.26 acres of land, being part or portion of Lot 28-2, West Addition to Sharyland, R-1 & AO-I (R-1 proposed), Developer: Earth Works Development, Inc., Engineer: Javier Hinojosa Engineering, as per staff's recommendations. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**29. Authorization to Execute 2nd and final renewal option with CVQ Land Surveyors, LLC for Land Surveying Services**

On November 25, 2019, the City of Mission entered into a contractual agreement with CVQ Land Surveyors, LLC for Land Surveying Services. Surveys would be on "as needed basis" to include topographic, boundary, platting preliminary and all other necessary land surveying tasks. The

term of this contract was for one year with two one-year options renewal options. Per attached renewal letter, there would be no changes to the original proposal for CVQ Land Surveyors, LLC. Staff was seeking authorization to extend contract for the 2<sup>nd</sup> and final renewal option with CVQ Land Surveyors, LLC.

Staff and City Manager recommended approval.

Councilwoman Garza moved to authorize to Execute 2nd and final renewal option with CVQ Land Surveyors, LLC for Land Surveying Services. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**30. Authorization to Execute 2nd and Final Renewal Option with Leonel Garza Jr. & Associates, LLC for Appraisal Services**

On November 25, 2019, the City of Mission entered into a contractual agreement with Leonel Garza Jr. & Associates, LLC for Appraisal Services. The appraisals would be on “as needed basis” and would be required for the purpose of determining fair market values with land purchases, for temporary or permanent easement acquisition for the construction of improvements, and for right-of-way for road construction. The term of this contract was for one year with two one-year renewal options. Per attached renewal letter, there would be no changes to the original proposal for Leonel Garza Jr. & Associates, LLC. Staff was seeking authorization to extend contract for the 2<sup>nd</sup> and final renewal option with Leonel Garza Jr. & Associates, LLC.

Staff and City Manager recommended approval.

Councilwoman Garza moved to authorize to Execute 2nd and Final Renewal Option with Leonel Garza Jr. & Associates, LLC for Appraisal Services. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**31. Authorization to execute contract with the Warren Group for the construction design of the Public Safety Building #6**

Based on the latest design from the Workshop on November 30. The floor plan was presented to City Council on December 13, 2021. This contract is in accordance with Texas Government Code Sec. 2254.004(a)(2) "Contract for Professional Services of Architect, Engineer, or Surveyor". The contract amount is \$82,500.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to authorize to execute contract with the Warren Group for the construction design of the Public Safety Building #6. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**32. Authorization to surplus machinery, vehicles, and equipment and to convey items to our sister city program for donations or disposal**

We are requesting authorization to surplus machinery, vehicles and equipment as listed and to convey to our sister city program for donations or disposal. Some of this equipment would be

very beneficial to our sister cities. Our sister cities would be able to put this equipment to work and the donation would be appreciated. Mayor Ocana has received some requests for consideration (letters attached) that will be addressed accordingly. If after sixty (60) days, items donated have not been removed they will be disposed accordingly.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to surplus machinery, vehicles, and equipment and to convey items to our sister city program for donations or disposal. Motion was seconded by Councilman Vela and approved unanimously 5-0.

### **33. Authorization to implement employee COVID-19 vaccination incentive program**

The City of Mission Council budgeted \$1,000,000 for individual and business assistance from the American Rescue Plan Act State & Local Fiscal Recovery Funds. The city implemented the THRIVE gift card incentive program to award residents who have obtained their COVID-19 vaccinations. We are now seeking to extend the incentive program to all City of Mission employees with a \$100 THRIVE gift card who meet the following requirements:

- Must be an active employee
- Must present proof of COVID-19 vaccine(s) obtained

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to authorize to implement employee COVID-19 vaccination incentive program. Motion was seconded by Councilman Plata and approved unanimously 5-0.

### **34. Authorization to purchase tires from Southern Tire Mart via Buy Board Contract 636-21 for the Sanitation Department for fiscal year 2021-2022**

Authorization to purchase tires from Southern Tire Mart via Buy Board Contract 636-21 for the Sanitation Department's fleet and special equipment for fiscal year 2021-2022.

Staff and City Manager recommended approval.

Councilwoman Garza moved to authorize to purchase tires from Southern Tire Mart via Buy Board Contract 636-21 for the Sanitation Department for fiscal year 2021-2022. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

### **35. Discussion and possible action on modifying COVID-19 City of Mission guidelines**

This was the opportunity for the City Council to make any modifications to the City's existing guidelines.

Staff was seeking Council Direction.

City Manager Perez informed council that employees were recommended to wear masks, departments were sanitized daily and that employees were sent to get tested if they were experiencing any symptoms.

Councilman Plata moved to approve COVID-19 City of Mission guidelines. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

### **36. Authorization to award bid for Basham Fire Protection and Drainage Improvements**

The City of Mission opened and accepted six (6) bid responses for the Basham fire protection and drainage improvements on Cheril, Basham and Thompson. On the vicinity of Inspiration road between Mile 2 and Mile 3. Staff recommendation was to award to The 5125 Company who was the lowest responsive and responsible bidder meeting all specifications and conditions in the amount of \$1,444,444.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to award bid for Basham Fire Protection and Drainage Improvements. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

### **37. Authorization to Execute Payment for Emergency Sanitary Sewer Repairs at FM 495 (Griffin Pkwy) and Glasscock**

In accordance with Local Government Code, General Exceptions, Paragraph 252.022 (a)(1)(2) “a procurement made because of a public calamity that required the immediate appropriation of money to relieve the necessity of the municipality’s residents or to preserve the property of the municipality” and “a procurement necessary to preserve or protect the public health or safety of the municipality’s residents”, hence staff was seeking authorization as an “Emergency Purchase” for sanitary sewer repairs on FM 495(Griffin Prwy) and Glasscock due to a collapsing sanitary sewer line at Westbound lane on FM 495 the potential risk vehicular traffic accident and sanitary sewer backup to resident’s homes.

Request to execute payment for completed repairs by The 5125 Company, Inc for \$128,350.00

Staff and City Manager recommended approval.

Councilwoman Garza moved to authorize to Execute Payment for Emergency Sanitary Sewer Repairs at FM 495 (Griffin Pkwy) and Glasscock. Motion was seconded by Councilman Plata and approved unanimously 5-0.

### **38. Discussion and action regarding Texas Citrus Fiesta Events as they relate to COVID-19**

Discussion regarding the following events: Gala, Coronation, Parade, Fun Fair, Carnival, and Mayor’s International Brunch.

Staff was seeking Council Direction.

Assistant City Manager Lerma informed the council of the different Texas Citrus Fiesta dates and events that would be taking place in the upcoming weeks.

Councilman Plata moved to approve the Texas Citrus Fiesta Events as they relate to COVID-19. Motion was seconded by Councilman Vela and approved unanimously 5-0.

At 5:14 p.m., Mayor O'caña continued on to item #6 of the agenda.

Councilman Plata moved to remove from table item # 39. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

## **UNFINISHED BUSINESS**

**39. TABLED 12/10/2021: Board Appointments – 2050 Committee, All Inclusive Committee, Animal Rescue Adoption Advisory Board, Ambulance Board, Beautification Committee, Cemetery Board, Citizen Advisory Committee, Civil Service Commission, Downtown Revitalization Committee, Drainage Committee, Insurance Committee, Juvenile Justice Advisory Board, Mission Historic Preservation Commission, Millennium Committee, Mission Rail Bridge Action Committee, Mission Water Development Board, Parks and Recreation Board, Planning and Zoning Commission, Recycling Board, Shary Golf Course Advisory Board, Speer Memorial Library Board, Tax Increment Reinvestment Zone, Traffic Safety Committee, Youth Advocacy Advisory Board, Veteran's Committee, and Zoning Board of Adjustments, Mission Economic Development Authority, Mission Economic Development Corporation, Mission Education Development Corporation**

The list of Board and Committee Appointments along with the recommendations by Mayor Armando O'caña was available for council's review.

Staff and City Manager recommended approval.

Councilwoman Garza moved to approve Board Appointments – 2050 Committee, All Inclusive Committee, Animal Rescue Adoption Advisory Board, Ambulance Board, Beautification Committee, Cemetery Board, Citizen Advisory Committee, Civil Service Commission, Downtown Revitalization Committee, Drainage Committee, Insurance Committee, Juvenile Justice Advisory Board, Mission Historic Preservation Commission, Millennium Committee, Mission Rail Bridge Action Committee, Mission Water Development Board, Parks and Recreation Board, Planning and Zoning Commission, Recycling Board, Shary Golf Course Advisory Board, Speer Memorial Library Board, Tax Increment Reinvestment Zone, Traffic Safety Committee, Youth Advocacy Advisory Board, Veteran's Committee, and Zoning Board of Adjustments, Mission Economic Development Authority, Mission Economic Development Corporation, Mission Education Development Corporation, except for the vacancies. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**2050 COMMITTEE – Re-appoint Gustavo Brito, Jr and Oscar Garza, Appoint Alberto Vela to the council position**

**ALL INCLUSIVE COMMITTEE – Re-appoint Jorge Joel Flores, Zoe Jeremy Alaniz and appoint Melissa Reyna**



ANIMAL RESCUE ADOPTION ADVISORY BOARD – Re-appoint Homer Garza, Yvonne Perez and Angela de la Cruz. Appoint Scandia Barrera and Lizandro Salinas

AMBULANCE BOARD – Re-appoint Dr. Oscar Tijerina, Alvin Patina, and Tim Brown. Appoint Dr. Ivan Melendez

BEAUTIFICATION COMMITTEE – Re-appoint Maria Ester Salinas, Juan R. Perez and Marina Abdullah

CEMETERY BOARD – Re-appoint Edna Flores and Gloria Martinez

CITIZENS ADVISORY COMMITTEE – Re-appoint Virginia A. Cardenas and appoint Santiago Pena and Alex Guerra – 1 Vacant Position

CIVIL SERVICE COMMISSION – Re-appoint Cynthia Pacheco

DOWNTOWN REVITALIZATION COMMITTEE – Re-appoint Margarita de la Fuente and appoint Robert Villarreal and Aurora Lopez

DRAINAGE COMMITTEE – Re-appoint Ned Sheats and Brenda Wilson

INSURANCE COMMITTEE – Appoint Asst. Chief Jody Tittle as the Police Department representative

JUVENILE JUSTICE ADVISORY BOARD – Re-appoint Janie Connelly and Beth Barnes and appoint Mauro Reyna to Municipal Judge Position and appoint Sharyland ISD Superintendent and La Joya ISD Superintendent or their designee

MISSION HISTORIC PRESERVATION COMMISSION – Re-appoint Julie Saenz, Veronica Ontiveros, Norma Linda Vega and Ariel King

MILLENNIUM COMMITTEE – Re-appoint Jesus Solis and appoint Jaime Martinez

MISSION RAIL BRIDGE ACTION COMMITTEE – Re-appoint Jesus Guerra and Rolando Pena

MISSION WATER DEVELOPMENT COMMITTEE – Re-appoint Brandon Thompson

PARKS AND RECREATION BOARD – Re-appoint Tony Guerrero and Xavier Longoria

PLANNING & ZONING COMMISSION – Re-appoint Javier Barrera and Diana Izaguirre and appoint Connie Garza to the alternate position

RECYCLING BOARD – Appoint Luis Ortega, Jr., Yvonne Ayala and Natividad Sosa

SHARY GOLF COURSE ADVISORY BOARD – Re-appoint Martin Flores and Tony O'cana

SPEER MEMORIAL LIBRARY BOARD – Re-appoint Lina Cantu Cruz and Linda Fraser.  
Appoint Vanessa Suarez and Kathy Brown

TAX INCREMENT REINVESTMENT BOARD (TIRZ) – Mayor’s Recommendation: Re-appoint  
Amanda O’caña, Yirla Rubi Gonzalez Nolan and Al Beltran

TRAFFIC SAFETY COMMITTEE – Re-appoint Francisco Rivera and appoint Humberto Garza,  
III and German Reyna

YOUTH ADVOCACY ADVISORY BOARD – BOYS & GIRLS CLUB – Re-appoint Jennifer  
Venecia, April Renee Chapa, Sergio Cruz, Henry Rodriguez, Jose Angel Garcia and appoint  
Rebecca Rey Lopez and Rolando Reyna, III

VETERAN’S COMMITTEE – Re-appoint, Robert Garza, Mario Reyna, Roel (Roy) Pena, Efrain  
Reyna, Jr., Ofelia Perez

ZONING BOARD OF ADJUSTMENTS – Reappoint, Jose “Pepe” Garcia, Kevin Michael  
Sanchez, and Andrew C. Riddle

MISSION ECONOMIC DEVELOPMENT AUTHORITY – Mayor’s Recommendation: Appoint  
Albert Chapa to replace Jose G. Vargas term to expire 12/31/2022

MISSION ECONOMIC DEVELOPMENT CORPORATION – Mayor’s Recommendation:  
Appoint Jose G. Vargas to replace Mario Garza term to expire 12/31/2022

## **ROUTINE MATTERS**

City Manager Comments: Mr. Perez informed of the continuation with vaccination clinics.  
Lighting and automatic doors have been installed at the Mission Event Center. Planning  
employee vaccination distribution.

Mayor's Comments: Mayor O’caña mentioned that the Mayor of Monterrey, Nuevo Leon will be  
ratifying their Sister City Agreement on Friday, January 14, 2022.

City Council Comments – none

At 6:14 p.m., Councilman Plata moved to convene in executive session pursuant to V.T.C.A.  
Gov. Code Sec. 551.001. Motion was seconded by Councilwoman Garza and approved  
unanimously 5-0.

**EXECUTIVE SESSION** pursuant to V.T.C.A. Gov. Code Sec. 551.001

**40. Consultation with Attorney, Sec. 551.071**

**A. Update on Cause No. C- 3074-21-G, Norberto Salinas v City of Mission and  
Armando O'cana, in his official capacity**

**B. Update on Officer Report # 2021-26610**

**41. Personnel matters Sec. 551.074**

**A. Chief of Police position**

**The City Council will reconvene in open session to take any actions necessary**

At 7:42 p.m., Councilman Plata moved to reconvene in open session. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

On item 40 A - No action.

On item 40 B - No action.

On item 41 A - No action.

**ADJOURNMENT**

At 7:43 p.m., Councilman Plata moved for adjournment. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

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Dr. Armando O'caña, Mayor

ATTEST:

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Anna Carrillo, City Secretary