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**MINUTES**

**PRESENT:**

Dr. Armando O'caña, Mayor  
Jessica Ortega, Mayor Pro Tem  
Ruben D. Plata, Councilman  
Norie Gonzalez Garza, Councilwoman  
Alberto Vela, Councilman  
Gus Martinez, City Attorney  
Randy Perez, City Manager  
Anna Carrillo, City Secretary

**ALSO PRESENT:**

Joel Chapa, Police Officer  
Omar Cantu, Water Distribution Supervisor  
Gabriel Diaz, Traffic Control Supervisor  
Jesse Mares, Facilities Director  
Ezeiza Garcia, Asst. Finance Director  
Dave Hendricks, Progress Times  
Brenda Enriquez  
Rosie Olivarez

**ABSENT:**

**STAFF PRESENT:**

Nellie Hernandez, Asst. City Secretary  
David Flores, Asst. City Manager  
Aida Lerma, Asst. City Manager  
Juan Pablo Terrazas, Asst. City Manager  
Angie Vela, Finance Director  
Michael Elizalde, Grants Administrator  
Susie De Luna, Planning Director  
Alex Hernandez, Asst. Planning Director  
Noemi Munguia, HR Director  
Robert Hinojosa, Risk Management Director  
Peter Geddes, Procurement Director  
Joe Enriquez, Utilities Manager  
Roxanne Casarez, Public Information Director  
Charlie Longoria, Media Relations  
Alex Fajardo, Media Relations  
Roel Mendiola, Sanitation Dept. Director  
Jesse Lerma, Civil Service Director  
Gilbert Sanchez, Fire Chief  
Rene Alvarez, Asst. Fire Chief  
Frank Cavazos, Deputy Fire Chief  
Roberto Dominguez, Chief of Police  
Joanne Longoria, CDBG Director  
Daniel Silva, CEO, Mission EDC  
Mario Flores, Golf Director  
Rick Venecia, Boys & Girls Club Director  
Brad Bentsen, Parks & Recreation Director  
Mayra Rocha, Library Director  
Cynthia Lopez, Museum Director  
JC Avila, Fleet Maintenance Director  
Noel Barrera, Health Dept. Director  
Adela Ortega, Food Pantry Manager  
Angel Ramos, Veteran's Cemetery Director  
Filemon Olvera, Water & Wastewater Superv.

## CALL TO ORDER

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 4:30 p.m.

## INVOCATION AND PLEDGE ALLEGIANCE

City Manager Randy Perez led the Invocation and Pledge of Allegiance.

## PRESENTATIONS

### 1. August & September Employee of the Month

Noemi Munguia, Human Resource Director presented the employee of the month for August Alex Fajardo, Chief Media Relations Technician at the Media Relations Department. The September employee of the month was Mary Ann Mariscal, Programs Coordinator for the Mission Historical Museum.

### 2. Report from the Greater Mission Chamber of Commerce

Brenda Enriquez, Mission Chamber of Commerce CEO reported on chamber events that had taken place and will be taking place. The 2021 Annual Health & Wellness Fair will be held on December 9 and 10, 2021.

### 3. Departmental Reports

Councilman Ruben Plata moved to approve the departmental reports as presented. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

### 4. RGV Paws Huellitas del Valle

Rosie Olivarez spoke about Senate Bill 5 relating to the unlawful restraint of a dog. Senate Bill 5 was signed into law by the Governor Greg Abbott.

### 5. Citizen's Participation

None

## PUBLIC HEARING

## PLANNING & ZONING RECOMMENDATIONS

### 6. Rezoning: A 22.04 acre tract of land out of Lot 28-5, West Addition to Sharyland, AO-I (Agricultural Open Interim) to R-1 (Single Family Residential), Robert Calvillo, and Adoption of Ordinance # 5099

On October 13, 2021 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The subject site was located at the SE corner of Holland and W. Mile 2 Road along the south side of Mile 2 Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the rezoning and Ordinance 5099 Rezoning: A 22.04 acre tract of land out of Lot 28-5, West Addition to Sharyland, AO-I (Agricultural Open Interim) to R-1 (Single Family Residential). Motion was seconded by Councilman Vela and approved unanimously 5-0.

**ORDINANCE NO. 5099**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A REZONING A 22.04 ACRE TRACT OF LAND OUT OF LOT 28-5, WEST  
ADDITION TO SHARYLAND, FROM AO-I (AGRICULTURAL OPEN INTERIM) TO R-1  
(SINGLE FAMILY RESIDENTIAL)

**7. Rezoning: All of Lot 2, Block 114, Original Townsite of Mission, R-1 (Single Family Residential) to R-2 (Duplex-Fourplex Residential), Iradier Hernandez and Adoption of Ordinance #**

On October 13, 2021 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The subject site was located near the SE corner of E. 8<sup>th</sup> Street and St. Marie Avenue along the east side of St. Marie Avenue. There was no public opposition during the P&Z Meeting. The Board unanimously recommended denial.

Staff and City Manager recommended denial.

Mayor O'caña asked if there were any comments for or against the request.

Iradier Hernandez spoke in favor of the request.

Councilwoman Norie Gonzalez Garza moved to deny the Rezoning: A 22.04 acre tract of land out of Lot 28-5, West Addition to Sharyland, AO-I (Agricultural Open Interim) to R-1 (Single Family Residential). Motion was seconded by Mayor Pro Tem Jessica Ortega and denied 3-2, with Councilman Plata and Mayor O'caña voting against the denial.

**8. Rezoning: Lots 1 & 2, Shary Village Subdivision, R-1A (Large Lots Single Family Residential) to C-2 (Neighborhood Commercial) and Adoption of Ordinance #**

On October 13, 2021 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The subject site was located at the NW corner of Village Drive and Shary Road along the north side of Village Drive. There was public opposition during the P&Z Meeting the concerns voiced were in regards to violating HOA restrictions, neighborhood totally against rezoning, increased traffic to dead end street, property does not have frontage to shary. A petition against the rezoning was submitted. The Board unanimously recommended denial of C-2.

Staff and City Manager recommended denial.

Mayor O'caña asked if there were any comments for or against the request.

Pate De La Garza, Michael Davis, Daniel Adame and other neighbors spoke against the request. There was a deed restriction regarding land use and building type which stated that no lot should be used except for residential purposes and no lots should be subdivided to create a lot smaller than adjacent lots or corner lots. The deed restrictions further stated that no professional, business or commercial activity or whatsoever nature to which the general public is invited, shall be conducted on any lot, or completed structure on any lot, for whatever purpose. There was also a concern regarding traffic on a street that had only one way in and out.

Jorge Velasco representing the applicant spoke in favor of the request.

Mayor Pro Tem Ortega moved to deny the Rezoning: Lots 1 & 2, Shary Village Subdivision, R-1A (Large Lots Single Family Residential) to C-2 (Neighborhood Commercial). Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

**9. Conditional Use Permit: To place a 20' x 8' Storage Container (POD) for Temporary Office Use – Chairel Company, LLC, 608 Trinity Road, Lot 2B, AN-VAR Subdivision, I-1, Chairel Company, LLC, and Adoption of Ordinance # 5100**

On October 13, 2021 the Planning and Zoning commission held a Public Hearing to consider this conditional use permit request. The subject site was located near the SW corner of Mayberry and Trinity Road along the south side of Trinity Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommends approval subject to: 1) 1-year re-evaluation to assess this new operation; 2) Compliance with the Building, Fire and Signs Codes; and 3) Acquisition of a Business License.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Ortega moved to approve the CUP and Ordinance 5100 Conditional Use Permit: To place a 20' x 8' Storage Container (POD) for Temporary Office Use – Chairel Company, LLC, 608 Trinity Road, Lot 2B, AN-VAR Subdivision, I-1, Chairel Company, LLC, subject to staff's recommendations. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

**ORDINANCE NO. 5100**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT TO PLACE A 20' X 8' STORAGE CONTAINER  
(POD) FOR TEMPORARY OFFICE USE– CHAIREL COMPANY, LLC, 608 TRINITY ROAD,  
LOT 2B, AN-VAR SUBDIVISION

**10. Conditional Use Permit Renewal: Daycare Center in a Residential Zone, 311 W. Leo Najo, Apts. A & B, Being the West ½ of Lots 1 & 2, Block 103, Mission Original Townsite Subdivision, R-1, Jose M. De La Garza, and Adoption of Ordinance # 5101**

On October 13, 2021 the Planning and Zoning commission held a Public Hearing to consider this conditional use permit request renewal. The subject site was located at the SE corner of Cummings and Leo Najo Street along the south side of Leo Najo. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommends approval for 3-years subject to: 1) Must comply with a minimum of 90% support from the mail out radius; 2) Must comply with DHS Certification; and 3) Must comply with Sect. 1.56-1 of the Zoning Ordinance.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Ortega moved to approve the CUP and Ordinance 5101 Conditional Use Permit Renewal: Daycare Center in a Residential Zone, 311 W. Leo Najo, Apts. A & B, Being the West ½ of Lots 1 & 2, Block 103, Mission Original Townsite Subdivision, R-1, subject to staff's recommendations. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**ORDINANCE NO. 5101**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR A DAYCARE CENTER IN A  
RESIDENTIAL ZONE AT 311 W. LEO NAJO, APTS. A & B, BEING THE WEST ½ OF LOTS 1  
& 2, BLOCK 103, MISSION ORIGINAL TOWNSITE SUBDIVISION

**11. Preliminary & Final Plat Approval: Re-Plat of Plaza Cantera, Being 3.057 acres of land, and being all of Lots 101-118, Replat of Lots 3 and 4, Stewart Plaza Subdivision, C-3, Developer: Cantera Enterprises, Engineer: VG Vanguard Engineering, LLC**

On October 13, 2021 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Replat of Plaza Cantera Subdivision. The subject site was located on the southwest corner of US Expwy 83 and S Stewart Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommends approval subject to complying with all typical format findings and recording of Restrictions.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the Preliminary Plat Approval: Re-Plat of Plaza Cantera, Being 3.057 acres of land, and being all of Lots 101-118, Replat of Lots 3 and 4, Stewart Plaza Subdivision, C-3, subject to staff's recommendations. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**12. Preliminary & Final Plat Approval: Replat of Sharyland Plantation Village Antigua Phase II Subdivision, A Resubdivision of Lots 8 & 9, Sharyland Plantation Village Antigua Phase II Subdivision, PUD, Developer: Radcliffe Killman, Engineer: Seca Engineering**

On October 13, 2021 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Replat of Sharyland Plantation Village Antigua Phase II Subdivision. The subject site was located within Sharyland Plantation Village Subdivision at the NE corner of Glasscock Road and Antigua Drive. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommends approval subject to meeting complying with all typical format findings and recording of Restrictions.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Ortega moved to approve the Preliminary Plat Approval Replat of Sharyland Plantation Village Antigua Phase II Subdivision, A Resubdivision of Lots 8 & 9, Sharyland Plantation Village Antigua Phase II Subdivision, PUD, Developer: Radcliffe Killman, Engineer: Seca Engineering subject to staff's recommendations. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

**CONSENT AGENDA**

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

**13. Approval of Minutes**

**Regular Meeting – October 11, 2021**

**14. Acknowledge Receipt of Minutes**

**Mission Tax Increment Reinvestment Zone – August 24, 2021**

**Mission Redevelopment Authority – August 24, 2021**

**Mission Civil Service Commission – September 09, 2021**

**Youth Advocacy Advisory Board – September 14, 2021**



**15. Approval of Resolution No. 1745 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the Sharyland High School Homecoming Parade**

The parade was scheduled for November 3, 2021. It would commence at the 100 block S. Shary Road and occupy both northbound lanes of travel. It would continue by crossing U.S. Business Highway 83 and proceed northbound to the 1200 block of Shary Road. The Mission Police Department would be responsible for securing the Sharyland High School Homecoming Parade route to ensure the safety of both motorists and pedestrians alike.

**RESOLUTION NO. 1745**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY OF SHARY ROAD (BOTH NORTHBOUND LANES OF TRAVEL) BETWEEN THE 100 BLOCK OF SOUTH SHARY ROAD AND THE 1200 BLOCK OF NORTH SHARY ROAD FOR THE SHARYLAND HIGH SCHOOL HOMECOMING PARADE AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE

**16. Authorization to accept the 2021 Community Policing Development Accreditation Grant**

The Mission Police Department had been awarded a total of \$21,116.00. These monies would be utilized to provide funds to Mission Police Department to assist in the Mission Police Accreditation Project.

**17. Authorization to submit a grant application to NADB for the Border 2025 U.S.-Mexico Environmental Program**

The Mission Fire Department was seeking authorization for the submission of a grant application to the North American Development Bank (NADB) for the Border 2025 U.S.-Mexico Environmental Program. The grant would allow the department to improve joint preparedness for and response to hazardous environmental emergencies. The Mission Fire Department would request funding assistance for the purchase of cargo tank models, training props, and simulators. The grant allows project submissions up to \$100,000 and recommends a 10% cash match for the purpose of competitive ranking.

**18. Authorization to enter into a Memorandum of Understanding with County of Hidalgo Community Service Agency, Americorp Seniors**

Boys and Girls Club would enter into agreement with County of Hidalgo Community Service Agency, Americorp Seniors. Americorp Seniors/Foster Grandparents would provide afterschool guidance to BGCM members via homework assistance and BGCM programming BGCM would provide materials and classroom.

## **19. Authorization to solicit proposals for the construction of the new City of Mission Public Safety Facility**

Requesting authorization to solicit proposals for the construction of the City of Mission Public Safety Facility which would include a police and fire substation # 6 located at Military Parkway and Breyfogle Rd. The Warren Group had completed the plans for the solicitation. Reimbursement through TIRZ had been approved. Staff was seeking Council authorization to solicit for proposals.

Councilman Plata asked to removed item 19 from the list and discuss individually.

Councilman Plata moved to approve consent agenda items 13 thru 18. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

After much deliberation from the council, they requested to schedule a workshop to further discuss the plans for this project. Mayor Pro Tem Ortega moved to table item 19. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

### **APPROVALS AND AUTHORIZATIONS**

#### **20. Homestead Exemption Variance: A 0.86 acre tract of land out of Lot 28-9, West Addition to Sharyland Subdivision, AO-I, Efrailan Marin**

On October 13, 2021 the Planning and Zoning commission held a Public Hearing to consider this Homestead Exemption. The subject site was located along the south side of East 2 Mile Line Road between Mayberry and Bryan Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommends approval subject to compliance with all homestead exemption variance requirements.

City Manager recommended approval.

Councilman Plata moved to approve the Homestead Exemption Variance: A 0.86 acre tract of land out of Lot 28-9, West Addition to Sharyland Subdivision, AO-I, subject to staff's recommendations. Motion was seconded by Councilman Vela and approved unanimously 5-0.

#### **21. Preliminary Plat Approval: Buena Suerte One Subdivision, A Resubdivision of a 14.726 acre tract, Being all of Lot 18, Block 9, Texan Gardens Subdivision, ETJ, Developer: CL3 Properties, LLC, Engineer: Melden & Hunt, Inc.**

On October 13, 2021 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Buena Suerte One Subdivision. The subject site was located at the SW corner of Abram and Mile 6 Road (Mission Suburban ETJ) There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval

Staff recommended approval subject to meeting the Model Subdivision Rules complying with the street alignment policy and meeting any comments from the County Planning Department.

City Manager recommended approval.



Councilman Plata moved to approve the Preliminary Plat Approval: Buena Suerte One Subdivision, A Resubdivision of a 14.726 acre tract, Being all of Lot 18, Block 9, Texan Gardens Subdivision, ETJ, Developer: CL3 Properties, LLC, subject to staff's recommendations. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

**22. Preliminary Plat Approval: Tanglewood at Bentsen Palm Phase IV, Being a Resubdivision of 13.326 acres located in the south end of porciones 48, 49, 50, 51, and 52, out of Lot 14, Del Monte Irrigation & Construction Co., PUD, Developer: Mike Rhodes, Engineer: Melden & Hunt, Inc.**

On October 13, 2021 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Tanglewood at Bentsen Palm Phase IV. The subject site was located approx. 450 feet north of Schuerbach Road and Military Parkway, east of Tanglewood Ph III with a continuation of Oriole Drive. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommended approval subject to: 1) Payment of Capital Sewer Recovery Fees; 2) Provide Water District Exclusion; and 3) Comply with all other format findings.

City Manager recommended approval.

Councilman Plata moved to approve the Preliminary Plat Approval: Tanglewood at Bentsen Palm Phase IV, Being a Resubdivision of 13.326 acres located in the south end of porciones 48, 49, 50, 51, and 52, out of Lot 14, Del Monte Irrigation & Construction Co., PUD, Developer: Mike Rhodes, Engineer: Melden & Hunt, Inc., subject to staff's recommendations. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

**23. Preliminary Plat Approval: Lantana Landing Subdivision, Being 14.00 acre tract of land, same being out of and forming part or portion of Lot 31-3, West Addition to Sharyland, Porciones 53 & 57, and 20.00 acres tract of land out of Lots 45 & 46, of Bellwoods Company Subdivision "D" Being a Resubdivision of Lot 31-4, West Addition to Sharyland, R-1, Developer: Fortis Land Company, LLC, Engineer: Rio Delta Engineering**

On October 13, 2021 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Lantana Landing Subdivision. The subject site was located on the west side of Trospen Blvd ¼ of a mile south of Mile 3 Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended denial.

Staff and City Manager recommended denial.

No action was taken on this item at the request of the developer.

**24. Final Plat Approval: Western Oaks Subdivision, A 30.00 acre tract of land, being all of Lots 14, 21, and 26, Block 9, Texan Gardens Subdivision, ETJ, Developer: Everardo & Rigoberto Villarreal, Engineer: Izaguirre Engineering Group, LLC.**

On November 9, 2020 the Mission City Council held a Public Hearing to consider the Preliminary Plat Approval for Western Oaks Subdivision. The subject site was located along the west side

of Abram Road between W. Mile 5 Road and W. Mile 6 Road (Mission Rural ETJ). There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommended approval subject to 1) Meeting the Model Subdivision Rules; 2) Complying with the street alignment policy; and 3) Meeting any comments from the County Planning Department

City Manager recommended approval.

Councilman Plata moved to approve the Final Plat Approval: Western Oaks Subdivision, A 30.00 acre tract of land, being all of Lots 14, 21, and 26, Block 9, Texan Gardens Subdivision, ETJ, Developer: Everardo & Rigoberto Villarreal, Engineer: Izaguirre Engineering Group, LLC., subject to staff's recommendations. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**25. Approval of Resolution # 1746 adopting and approving the Texas Term Sheet for the repayment of opioid-related expenditures and payment to abate opioid related harms in the City of Mission**

The purpose of the Texas Term Sheet was to permit collaboration between the State of Texas and Political Subdivisions to explore and potentially effectuate resolution of the Opioid Litigation against Pharmaceutical Supply Chain Participants. And to create an effective means of distributing any potential settlement funds obtained under this Texas Term Sheet between the State of Texas and Political Subdivisions in a manner and means that would promote an effective and meaningful use of the funds in abating the opioid epidemic in this County and throughout Texas. The City of Mission would be receiving \$124,768.00.

Staff and City Manager recommended approval.

Councilwoman Garza moved to approve the Resolution # 1746 adopting and approving the Texas Term Sheet for the repayment of opioid-related expenditures and payment to abate opioid related harms in the City of Mission. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**RESOLUTION NO. 1746**

**ADOPTING AND APPROVING THE TEXAS TERM SHEET FOR THE REPAYMENT OF OPIOID-RELATED EXPENDITURES AND PAYMENT TO ABATE OPIOID RELATED HARMS IN THE CITY OF MISSION**

**26. Authorization to purchase janitorial supplies for the 2021-2022 fiscal year from Gulf Coast Paper Company via BuyBoard Contract #649-21- Mares**

Authorization to purchase janitorial supplies and equipment from Gulf Coast Paper Company for the 2021-2022 fiscal year via Buy Board Contract 649-21. Janitorial supplies would be utilized by the various departments within the city to properly upkeep and maintain their facilities.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to authorize to purchase janitorial supplies for the 2021-2022 fiscal year from Gulf Coast Paper Company via BuyBoard Contract #649-21. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

**27. Authorization to award bids for Chlorine Gas for the Public Works Department North and South Water Treatment Plants.**

The City of Mission had accepted and opened one bid response for Chlorine Gas Chemical. Staff recommendation was to award bid to DPC Industries, Inc., who was the lowest responsible bidder meeting all specification. Recommendation was based solely on estimated quantities and orders would be placed on an as needed basis for 6-Months. (\$1,625.00/ton container)

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to award bid to DPC Industries, Inc for Chlorine Gas for the Public Works Department North and South Water Treatment Plants. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

**28. Authorization to award bids for Liquid Polymer Chemical for the Public Works Department North and South Water Treatment Plants.**

The City of Mission had accepted and opened 2 bid responses for Liquid Polymer Chemical. Staff recommendation was to award bid to Polydyne, Inc., who was the lowest responsible bidder meeting all specifications. Recommendation was based on estimated quantities and orders would be placed on an as needed basis throughout the one year base term. (\$ 0.600/lb)

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to award bid to Polydyne, Inc. for Liquid Polymer Chemical for the Public Works Department North and South Water Treatment Plants. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

**29. Authorization to award bids for Liquid Emulsion Polymer Chemical for the Public Works Department Wastewater Treatment Plants.**

The City of Mission had accepted and opened 2 bid responses for Liquid Emulsion Polymer Chemical. Staff recommendation was to award bid to Polydyne, Inc., who was the lowest responsible bidder meeting all specifications. Recommendation was based on estimated quantities and orders would be placed on an as needed basis throughout the one year base term. (\$ 12.814/gallon)

Staff and City Manager recommended approval.

Councilman Plata moved to approve to award Polydyne Inc, for Liquid Emulsion Polymer Chemical for the Public Works Department Wastewater Treatment Plants. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

**30. Authorization to purchase via sole source from Aqua Metric Sales Company for digital water meters**

Staff was requesting authorization to purchase via sole source from Aqua Metric Sales Company for digital water meters. For the installation of new water services throughout the City of Mission which consist of residential and commercial water meters.

Staff and City Manager recommended approval.

After much deliberation from the council, Mayor Pro Tem Ortega mentioned that she had some legal questions and requested to have this item discussed in executive session.

Mayor Pro Tem Ortega moved to table this item. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

**31. Authorization to enter into Interlocal Cooperation Agreement between the City of Mission, Hidalgo County and Hidalgo County Drainage District No. 1**

The entities desire to undertake certain drainage improvements to the Tierra Dorada Drain along portions of Shuerbach Road and Moorefield Road. The improvements would assist in addressing flood control measures for the benefit of the residents of the Mission, Hidalgo County and the those serviced by the District. The City wishes to participate in the Improvements by monetarily contributing One-Third (1/3) of the costs which amounts to \$127,861.60.

Hidalgo County Drainage District would participate in the Improvements by providing engineering services (plans and design), construction management services, overseeing procurement of a construction contractor monetarily, with its financial contribution to equal One-Third the cost of the Improvements;

Hidalgo County, through Precinct 3, would participate in the Improvements by a combination of monetary contribution and/or in-kind services, to equal One-Third the cost of the Improvements.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to authorize to enter into Interlocal Cooperation Agreement between the City of Mission, Hidalgo County and Hidalgo County Drainage District No. 1. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**32. Approval of Resolution # 1747 adopting Standard Manual Section VI – Drainage Policy of the City of Mission recognizing the importance of drainage facilities and policies.**

The City Engineer had in accordance with the Mission Code of Ordinances Section 98-141 Code Section Adopting Standard Manual Section VI – Drainage Policy for the City of Mission for the purpose of governing the planning, design, construction and operation of storm drainage facilities within the City and its extraterritorial jurisdiction as may be reasonably amended by the City Engineer in its reasonable discretion.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Resolution No. 1747 adopting Standard Manual Section VI – Drainage Policy of the City of Mission recognizing the importance of drainage facilities and policies. Motion was seconded by Councilman Vela and approved unanimously 5-0.

### **RESOLUTION NO. 1747**

A RESOLUTION OF THE CITY OF MISSION CITY COUNCIL, ADOPTING SECTION VI- DRAINAGE POLICY OF THE STANDARDS MANUAL RECOGNIZING THE IMPORTANCE OF DRAINAGE FACILITIES AND POLICIES

#### **33. Authorization to award bid for construction of the Animal Shelter Office and Warehouse/Storage**

On September 27, 2021 City council authorized staff to solicit bids for the construction of the Animal Shelter Office and Warehouse/Storage. The City of Mission had accepted and opened ten (10) bid responses Staff recommendation was to award bid to A-One Insulation the lowest responsible bidder meeting all terms and specifications at a cost of \$201,500.

Staff and City Manager recommended approval.

After much deliberation from the council, they requested to schedule a workshop to further discuss the plans for this project. Mayor Pro Tem Ortega moved to table this item. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

#### **34. Award Depository Bank Contract**

Proposals were received on September 15, 2021 for Depository Bank Services. The City received four bank proposals, which included Lone Star National Bank, Texas National Bank, Texas Regional Bank and Plains Capital Bank.

The term of the contract would be for the period of December 1, 2021 through November 30, 2025.

A committee evaluated the four proposals for acceptability. All four were deemed to be acceptable. Proposals were rated based on evaluation criteria in four categories: qualification of key personnel, experience, service approach and cost of service. Texas National Bank, ranked first in the committee evaluations.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Award Depository Bank Contract to Texas National Bank. Motion was seconded by Councilman Vela and approved unanimously 5-0.

#### **35. September 2021 Tax Collection Report**

Finance Director Angie Vela presented the September 2021 Tax Collection Report for approval.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the September 2021 Tax Collection Report. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

**36. Authorization to enter into an Interlocal Agreement between the City of Mission and the City of Palmview regarding Backup Emergency Medical Services.**

The Mission Fire Department was seeking authorization for the City of Mission and the City of Palmview to enter into an Interlocal Agreement for the purposes to serve as a backup Emergency Medical Service provider to the City of Mission. The requesting city shall not be required to reimburse the Responding City for the cost providing the services set forth in this Agreement for mutual aid services.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to enter into an Interlocal Agreement between the City of Mission and the City of Palmview regarding Backup Emergency Medical Services. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

**37. Authorization to purchase medical supplies and training props from Bound Tree, via Buy Board Contract 610-20.**

Staff was seeking authorization to purchase medical supplies and training props from Bound Tree utilizing ARPA funds. The medical supplies would be utilized for the Mission Fire Department Emergency Medical Services Division, and the training medical props and equipment would be utilized to enhanced EMT personnel skills. Purchase cost in the amount of \$45,975.52, via Buy Board Contract 610-20.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to purchase medical supplies and training props from Bound Tree, via Buy Board Contract 610-20. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

**38. Authorization to award bid for roof replacement for Mission Fire Department, Substation #4.**

On September 27, 2021 City Council approved authorization to solicit for bids for the roof replacement for Mission Fire Department, Substation #4 with the specification for asphalt shingles with an alternate of seam metal roof panels. Seven bids were received with the lowest bid for asphalt shingles at \$27,700.00, seeking authorization to award base bid to RG Enterprises, LLC., dba G&G Contractors.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to award bid for roof replacement for Mission Fire Department, Substation #4 to RG Enterprises, LLC., dba G&G Contractors, subject to allocating the remaining funds available from the insurance reimbursement to be used at Substation #4. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.



**39. Authorization to accept the 2022 Local Border Security Program grant from the Office of the Governor Homeland Security Grant Division for FY-2022 grant year (LBSP-22-2992607) – Dominguez**

The Mission Police Department had been awarded a total of \$190,000.00. These monies would be utilized to provide overtime funds to Mission Police Officers. The grant would be in effect from September 01, 2021 through August 31, 2022.

Staff and City Manager recommended approval.

Councilwoman Garza moved to authorize to accept the 2022 Local Border Security Program grant from the Office of the Governor Homeland Security Grant Division for FY-2022 grant year (LBSP-22-2992607). Motion was seconded by Councilman Plata and approved unanimously 5-0.

**40. Authorization to submit payment to Tyler Technologies for the Enterprise System Project Contract – Dominguez**

Authorization to submit payment to Tyler Technologies for the annual fees and end of Enterprise System Project. Payment of \$118,757.24 would come from the Officer of The Governors NIBRS grant.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to authorize to submit payment to Tyler Technologies for the annual fees and end of Enterprise System Project. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**41. Authorization to pay yearly Maintenance to Tyler Technologies for FY 2021-2022.**

The Mission Police Department was requesting to pay yearly maintenance. As a sole source vendor, Tyler Technologies had been the software provider for all of our records management systems to include: computer aided dispatch, jail, mug shots, bar coding, records management and field reporting. This would include servicing for all of our software modules and upgrades to our current operating system. The total cost for the year was \$115,010.28.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to authorize to pay yearly Maintenance to Tyler Technologies for FY 2021-2022. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**42. Discussion and possible action on modifying COVID-19 City of Mission guidelines.**

This was the opportunity for the City Council to make any modifications to the City's existing guidelines.

Staff and City Manager were seeking Council Direction.

Councilwoman Garza moved to approve to implementation of THRIVE vaccine incentive program. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

## **UNFINISHED BUSINESS**

None

## **ROUTINE MATTERS**

City Manager Comments: City Manager Perez invited citizens to the City of Mission Trunk or Treat event that would be taking place on October 29, 2021 at the Mission Event Center. He also introduced Abram Ramirez, IT Director.

Mayor's Comments: Mayor O'caña thanked everyone who helped with ground-breaking ceremony for Lion's Park All Inclusive Park. He also congratulated Lauren Ochoa on becoming Duchess of Honeydew and Angela Perez on becoming Duchess of Grapefruit.

City Council Comments: Mayor Pro Tem Ortega and Councilman Plata congratulated the Chamber of Commerce on a successful Annual Awards Gala and the local businesses who received the awards.

At 6:23 p.m., Councilman Plata moved to convene in executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001 for items 30 and 43-A. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

**EXECUTIVE SESSION** pursuant to V.T.C.A. Gov. Code Sec. 551.001

### **43. Consultation with Attorney, Sec. 551.071**

#### **A. Update on Cause No. C-3074-21-G, Norberto Salinas v City of Mission and Armando O'cana, in his official capacity**

**The City Council will reconvene in open session to take any actions necessary**

At 7:45 p.m., Mayor Pro Tem Ortega moved to reconvene in open session. Motion was seconded by Councilwoman Garza and approved unanimously 4-0.

On item 43 A - Mayor Pro Tem Ortega moved to approve the directives given in executive session. Motion was seconded by Councilwoman Garza and approved unanimously 4-0.

## **ADJOURNMENT**

At 7:46 p.m., Councilwoman Garza moved for adjournment. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 4-0.

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Dr. Armando O'caña, Mayor

ATTEST:

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Anna Carrillo, City Secretary