



MINUTES

PRESENT:

Dr. Armando O'caña, Mayor
Jessica Ortega, Mayor Pro Tem
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Councilwoman
Alberto Vela, Councilman
Gus Martinez, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ALSO PRESENT:

Rosie Olivarez
Silvia Tapia
Dave Hendricks
Leo Longoria
Carlos Guzman
David de los Santos
Kelly Heller Vela
David Santoy
Veronica Ontiveros
Renato Stojanovic
Brenda Enriquez
David Flores, Atty.
John Escamilla
Lydia Flores
Roberto Salinas
Edgar Gonzalez
Gustavo Brito

ABSENT:

STAFF PRESENT:

Nellie Hernandez, Asst. City Secretary
David Flores, Asst. City Manager
Aida Lerma, Asst. City Manager
Juan Pablo Terrazas, Asst. City Manager
Angie Vela, Finance Director
Michael Elizalde, Grants Administrator
Susie De Luna, Planning Director
Alex Hernandez, Asst. Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management Director
Peter Geddes, Procurement Director
Joe Enriquez, Utilities Manager
Roxanne Casarez, Public Information Director
Charlie Longoria, Media Relations
Alex Fajardo, Media Relations
Roel Mendiola, Sanitation Dept. Director
Gilbert Sanchez, Fire Chief
Rene Alvarez, Asst. Fire Chief
Frank Cavazos, Deputy Fire Chief
Roberto Dominguez, Chief of Police
Daniel Silva, CEO, Mission EDC
Mario Flores, Golf Director
Rick Venecia, Boys & Girls Club Director
Brad Bentsen, Parks & Recreation Director
Mayra Rocha, Library Director
Cynthia Lopez, Museum Director
JC Avila, Fleet Maintenance Director
Noel Barrera, Health Dept. Director
Adela Ortega, Food Pantry Manager
Angel Ramos, Veteran's Cemetery Director
Filemon Olvera, Water & Wastewater Superv.
Omar Cantu, Water Distribution Superv.
Gabriel Diaz, Traffic Control Superv.
Abel Bocanegra, Engineer in Training
Joel Chapa, Police Officer

CALL TO ORDER

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 4:33 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

City Manager Randy Perez led the Invocation and Pledge of Allegiance.

PRESENTATIONS

1. Proclamation - Margarito "Carlos" Guzman

Councilman Ruben Plata moved to approve Proclamation - Margarito "Carlos" Guzman. Motion was seconded by Councilman Alberto Vela and approved unanimously 4-0.

2. Proclamation - National Animal Safety and Prevention Month

Councilman Plata moved to approve Proclamation - National Animal Safety and Prevention Month. Motion was seconded by Councilwoman Norie Gonzalez Garza and approved unanimously 4-0.

At 4:43 p.m., Mayor Pro Tem Jessica Ortega joined the meeting.

3. June & July Employee of the Month

Noemi Munguia, Human Resource Director presented the employee of the month for June Victor Sanchez, Program Staff at the Boys & Girls Club. The July employee of the month was Maximiliano Escamilla, Maintenance Specialist at the Veterans Cemetery.

4. Presentation by L&G Engineering on Projects

Armando Sandoval, P.E. reported on the Taylor Road Project 100% of the plans have been completed for the first section, from I2 to Business 83 and have been submitted to TxDOT. The design plans for section 2 from Business 83 to Mile 2 are 85% complete and the 90% submittal is expected in November, 2021. ROW Acquisition on section 1 – 31 parcels have been acquired and six are pending. Of the six parcels, five are expected to go through eminent domain proceedings. Section 2 – 28 parcels have been acquired and 42 are pending. Of the forth two four are expected to go through eminent domain proceedings. Total project cost is estimated at \$25.5M. Section 1 has a letting date of May 2022 and Section 2 is scheduled to be let in August 2023. Inspiration Road Military Parkway Loop 30% of the plans will be submitted by November 2021 a total of 54 parcels will need to be acquired. Project is scheduled for letting in 2027. Staff is in the process of requesting a change to FY 2024. This would allow the project to be let anytime between September 2023 and August 2024. Total project cost is estimated at \$33.3M. The city's share is estimated to be about \$7.22M.

5. Report from the Greater Mission Chamber of Commerce

Brenda Enriquez, Mission Chamber of Commerce CEO reported on chamber events that had taken place and will be taking place. She also informed the council on upcoming chamber events to include the Annual Awards to be held on October 21, 2021.

6. Departmental Reports

Councilman Plata moved to approve the departmental reports as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

7. Citizen's Participation

Police Chief Roberto Dominguez introduced the Mental Health Unit for the Mission Police Department. He also introduced Nikki Pena, the clinician from Tropical Texas who has been assigned to the Mission Police Department.

Aida Lerma, Assistant City Manager advised the council of two awards that were received at the TML Annual Conference last week. The City of Mission earned two 2021 Municipal Excellence Awards in City Spirit and Communication Programs for cities over 25,000 in population. The awards recognized the City for its Discover Historic Mission virtual interactive map and the “On a Mission to Save Lives” bilingual video series.

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

8. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – The Grove at Sharyland Bar & Grill, 2402 Brock Street, Unit 2, Lots 21 & 22, Shary Business Center (aka Shary Business Center Condos Unit 3), C-3, Grove at Sharyland (c/o Mauricio Hernandez), and Adoption of Ordinance# 5095

On September 22, 2021 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located within a commercial plaza approximately 420' south of Griffin Parkway along the east side of Shary Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommends approval subject to: 1) CUP to be valid for a period of 2 years at which time the applicant will need to renew his CUP and TABC license; and 2) Waiver of the 300' separation requirement from residential neighborhoods.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the CUP and Ordinance 5095 Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – The Grove at Sharyland Bar & Grill, 2402 Brock Street, Unit 2, Lots 21 & 22, Shary Business Center (aka Shary Business Center Condos Unit 3), C-3, Grove at Sharyland, as per staff's recommendations. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

ORDINANCE NO. 5095

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF
ALCOHOLIC BEVERAGES – THE GROVE AT SHARYLAND BAR & GRILL, 2402 BROCK
STREET, UNIT 2, BEING LOTS 21 & 22, SHARY BUSINESS CENTER (AKA SHARY
BUSINESS CENTER CONDOS UNIT 3)

9. Conditional Use Permit Renewal: Drive-Thru Service Window – Kayala Coffee Company, LLC, 2138 E. Griffin Parkway, Lot 20, Block 2, Springfield Subdivision Ph. 1, C-3, Kayala Coffee Company, LLC (c/o Cristian A. Ventura), and Adoption of Ordinance# 5096

On September 22, 2021 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit renewal request. The subject site was located on the southwest corner of Helen Avenue and E. Griffin Parkway along the south side of Griffin Parkway. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommends approval subject to: 1) 3-year re-evaluation to continue to assess business, and 2) Must continue to comply with all Fire, Health, Building, and Sign Code requirements.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the CUP and Ordinance 5096 Conditional Use Permit Renewal: Drive-Thru Service Window – Kayala Coffee Company, LLC, 2138 E. Griffin Parkway, Lot 20, Block 2, Springfield Subdivision Ph. 1, C-3, Kayala Coffee Company, LLC, as per staff's recommendations. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

ORDINANCE NO. 5096

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE DRIVE-THRU SERVICE
WINDOW – KAYALA COFFEE COMPANY, LLC, 2138 E. GRIFFIN PARKWAY, BEING LOT 20,
BLOCK 2, SPRINGFIELD SUBDIVISION PH. 1

10. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Extreme Pizza 608 N. Shary Road, Units 4 & 5, Lot 1, Alba Plaza Subdivision, C-3, Argos Foods, LLC, and Adoption of Ordinance# 5097

On September 22, 2021 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit renewal request. The subject site was located ¼ mile south of East Business Highway 83 within a commercial plaza along the east side of Shary Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommends approval subject to: 1) CUP to be valid for a period of 2 years at which time the applicant will need to renew his CUP and TABC license, and 2) Waiver of the 300' separation requirement from residential neighborhoods.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the CUP and Ordinance 5097 Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Extreme Pizza 608 N. Shary Road, Units 4 & 5, Lot 1, Alba Plaza Subdivision, C-3, Argos Foods, LLC, as per staff's recommendations. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

ORDINANCE NO. 5097

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – EXTREME PIZZA, 608 N. SHARY ROAD,
BEING LOT 1, ALBA PLAZA SUBDIVISION

11. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Cristobal's Bar & Grill 515 N. Conway Avenue, Lot 10, Block 92, Mission Original Townsite, C-3, Cristobal's Bar & Grill (c/o John Escamilla), and Adoption of Ordinance# 5098

On September 22, 2021 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit renewal request. The subject site was located along the west side of Conway between 5th and 6th Street. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommends approval subject to: 1) CUP to be valid for a period of 2 years at which time the applicant will need to renew his CUP and TABC license, and 2) Waiver of the 300' separation requirement from residential neighborhoods.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the CUP and Ordinance 5098 Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Cristobal's Bar & Grill 515 N. Conway Avenue, Lot 10, Block 92, Mission Original Townsite, C-3, Cristobal's Bar & Grill, as per staff's recommendations. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5098

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – CRISTOBAL'S BAR & GRILL, 515 N.
CONWAY AVENUE, BEING LOT 10, BLOCK 92, MISSION ORIGINAL TOWNSITE

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

12. Approval of Minutes

Regular Meeting – September 27, 2021 and Special Meeting – October 4, 2021

13. Acknowledge Receipt of Minutes

Citizen's Advisory Committee – August 24, 2021

14. Reclassify Utility Accounts for Fiscal Year 2018 and 2019

For your review and approval was a summary of the Utility account receivable to be reclassified for the amount of \$155,877 to Bac Debt (Uncollectible). These amounts were for the fiscal year 2018 and 2019.

15. Authorization to apply to the Office of the Governor - Homeland Security Grant Division – 2022 Border Zone Fire Departments (BZFD) for the Mission Fire Department

The Mission Fire Department was seeking authorization to submit eGrants to the Office of the Governor - Homeland Security Grant Division – 2022 Border Zone Fire Departments (BZFD). The purpose was to provide grants to professional fire departments along the Texas-Mexico Border region for specialized equipment, medical equipment to support emergency services associated with the execution of border activities. Funding levels were for a minimum \$2,500 to a maximum of \$250,000. This grant required no matching funds.

16. Authorization to solicit bids for Boys and Girls Club Athletic League Uniforms

Staff was seeking authorization to solicit bids for the purchase and delivery of Athletic League Uniforms for the Boys and Girls Club. Uniforms were needed by the Boys and Girls Club for seasonal athletic leagues. This would be done in an effort to secure fair and reasonable pricing for one-year base with two-one-year renewal options.

17. Authorization to Solicit for bids for Liquid Ammonium Sulfate for the Public Works Department North and South Water Treatment Plants

Staff was seeking authorization to solicit bids for the purchase of Liquid Ammonium Sulfate. Chemical was needed by the Public Works Department as part of the Water Treatment Process. The Contract terms would be for one year with two one-year renewal options.

18. Authorization to Solicit for bids for Liquid Aluminum Sulfate for the Public Works Department North and South Water Treatment Plants

Staff was seeking authorization to solicit bids for the purchase of Liquid Aluminum Sulfate. Chemical was needed by the Public Works Department as part of the Water Treatment Process. The Contract terms would be for one year with two one-year renewal options.

19. Authorization to seek proposals from local real estate brokers/firms to sell excess land located at the Mission Event Center owned by Mission EDC

Staff was requesting authorization to seek proposals from local real estate brokers/firms to sell excess land located at the Mission Event Center owned by Mission EDC for marketing and sales purposes. The Mission EDC Board authorized staff to solicit proposals at their August 31, 2021 Board meeting.

Councilman Plata asked to removed item 14 from the list an discuss individually.

Mayor Pro Tem Ortega asked to removed item 19 from the list an discuss individually.

Councilman Plata moved to approve all consent agenda items except 14 & 19. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

Councilman Plata moved to approve item 14. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

Councilman Plata moved to approve item 19. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS

- 20. Final Plat Approval: New Quest Gateway Subdivision, Being a 11.379 acre tract being all of Lot 1, Mission K Mart Subdivision, C-3, Developer: Jay K. Sears, Manager, Engineer: Melden and Hunt Inc.**

On September 13, 2021 the Mission City Council held a Public Hearing to consider this Preliminary Plat Approval for New Quest Gateway Subdivision. The subject site was at the northeast corner of E. Expressway 83 and S. Bryan Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommends approval subject to: 1) Comply with all other format findings.

City Manager recommended approval.

Councilman Plata moved to approve Final Plat Approval: New Quest Gateway Subdivision, Being a 11.379 acre tract being all of Lot 1, Mission K Mart Subdivision, C-3, Developer: Jay K. Sears, Manager, Engineer: Melden and Hunt Inc., as per staff's recommendations. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

21. Authorization to implement COVID-19 vaccination incentive program

The City of Mission City Council budgeted \$500,000 for individual citizen assistance from the American Rescue Plan Act State & Local Fiscal Recovery Funds (FRF). The purpose of these allocations were in direct response to the negative economic impacts of COVID-19 within our community. Under the Interim Final Rule, recipients may use FRF to respond to the COVID-19 public health emergency, including expenses related to COVID-19 vaccinations. The incentive effort would reasonably expect an increase in the number of citizens vaccinated and ultimately serve to mitigate the spread of the virus.

Requirements:

- Mission Residence Only
- Proof of City Residency (Utility Bill/Photo ID)
- Verification of vaccine card
- 12 years and older
- One incentive gift card per individual receiving on-site vaccination

Staff and City Manager recommended approval.

Staff recommended \$50.00 on the first dose and \$100.00 for the second dose and booster. The recipients would need to be a Mission resident and 12 years and older. For second dose and booster vaccine card would also need to be presented. Staff was recommending the first purchase to be \$250,000 from HEB.

Mayor O'caña recommended \$100.00 on the first dose and \$50.00 for the second dose and booster. The recipients would need to be a Mission resident and 12 years and older. For second dose and booster vaccine card would also need to be presented. The council approved to purchase Cards from Factor Four to be used at participating local businesses and to use the entire \$1M for the vaccination incentive program.

After much deliberation from the council, Councilman Plata moved to authorize to implement COVID-19 vaccination incentive program with changes and recommendations made by council. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

22. Authorization to Surplus and Convey Twenty-Five (25) Ballistic Vests from the Mission Police Department to our Sister City Mazatlan, Sinaloa

Staff was requesting authorization to convey surplus equipment to our sister cities. This equipment had been declared surplus and would be very beneficial to our sister cities. The equipment could not be utilized by our department and have very little if any good use left for our officers. Our sister cities would be able to put this equipment to work and the donation would be appreciated.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to Surplus and Convey Twenty-Five (25) Ballistic Vests from the Mission Police Department to our Sister City Mazatlan, Sinaloa. Motion was seconded by Councilman Vela and approved unanimously 5-0.

23. Authorization to purchase Automotive Parts, Fluids, Maintenance equipment and supplies from LMG Sales Inc Buy Board Contract 629-20, O'Reillys Auto Parts Sourcewell Contract 032521-ORA and AutoZone National IPAs R170201 for Fleet Department Preventative Maintenance

Authorization to purchase Automotive Parts, Fluids, Maintenance equipment and supplies from LMG Sales Buy Board Contract 629-20, O'Reillys Auto Parts Sourcewell Contract 032521-ORA and AutoZone National IPA R170201 for Fleet Department fiscal year 2021-2022 for preventative maintenance on all city vehicles and special equipment.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to authorize to purchase Automotive Parts, Fluids, Maintenance equipment and supplies from LMG Sales Inc Buy Board Contract 629-20, O'Reillys Auto Parts Sourcewell Contract 032521-ORA and AutoZone National IPAs R170201 for Fleet Department Preventative Maintenance. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

24. Authorization to purchase tires from Hesselbein Tire Southwest Smart Buy Contract 636-21 via Tire Centers for City Fleet for fiscal year 2021-2022

Authorization to purchase tires from Hesselbein Tire Southwest Smart Buy Contract 636-21 via Tire Centers for Fleet for all vehicles and special equipment for fiscal year 2021-2022.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to authorize to purchase tires from Hesselbein Tire Southwest Smart Buy Contract 636-21 via Tire Centers for City Fleet for fiscal year 2021-2022. Motion was seconded by Councilman Vela and approved unanimously 5-0.

25. Authorization to purchase ambulance equipment from Stryker a sole source vendor

Staff was seeking authorization to purchase ambulance equipment with a seven (7) year ProCare Prevent Service package from Stryker utilizing ARPA funds. The equipment would outfit

the Mission Fire Department EMS ambulance. Purchase cost in the amount of \$100,906.50. Stryker was a sole source vendor of the products.

Staff and City Manager recommended approval.

Mayor O'cana questioned if a solicitation had been requested? Staff was recommending for the purchase to be made via a sole source vendor with the proper documentation attached.

After much deliberation from the Council, Councilwoman Garza moved to authorize to purchase ambulance equipment from Stryker a sole source vendor. Motion was seconded by Councilman Vela and approved unanimously 5-0.

26. Authorization to award Contract for Ambulance Services

City received one (1) Competitive proposal on July 15, 2021 for Ambulance Services from Med-Care EMS. The committee evaluated the proposal acceptability. Med-Care EMS proposal was deemed acceptable in accordance with scope of service and evaluation criteria.

Proposal received were referred to an evaluation committee appointed to review and evaluate proposals on the basis of technical qualifications factors and cost/fees to perform the services. Evaluation committee comprised of the Chief of Police, Fire Chief and Emergency Management Coordinator reviewed and evaluated proposal submitted on set criteria outlined in the Request for Proposals and found Med-Care EMS meet all requirements with scope of services. After review and, Evaluation Committee and Ambulance Board recommend award to Med-Care EMS. Staff Recommendation to award contract to Med Care EMS.

City Manager recommended approval.

After much deliberation from the council, Councilman Plata requested this item be discussed in executive session.

Councilman Plata moved to authorize to award contract for Ambulance Services to Med-Care EMS for three years with two one-year renewal options with a response time of 10 minutes and with MOU's to be signed with the Cities of Palmview and Pharr for backup EMS services with the provision that once the City of Mission Fire Based EMS is in place will be responding before the backup EMS service. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

27. Authorization to purchase daily uniform items through co-op vendor from GT Distributors, Inc.

The Mission Fire Department was requesting authorization to purchase through co-op vendor GT Distributors, Inc., Buy Board contract # 603-20 to purchase daily uniform items for fire personnel. The amount not to exceed \$ 27,000.00 at the end of the fiscal year.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to authorize to purchase daily uniform items through co-op vendor from GT Distributors, Inc. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

28. Authorization to purchase 500 Residential Refuse Carts from Toter via HGAC Contract #RC21A110

Authorization to purchase 500 residential refuse carts our Residential Division. Due to the city's rapid growth, the Sanitation Department was requesting these refuse carts to keep up with the demand and the city's current services. Carts would be purchased from Toter via HGAC contract #RC21A110

Staff and City Manager recommended approval.

Councilwoman Garza moved to authorize to purchase 500 Residential Refuse Carts from Toter via HGAC Contract #RC21A110. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

29. Award Bids for Housing Assistance Program (HAP) Phase 20-II

On September 13, 2021 City Council authorized staff to solicit bids for four homes. The City of Mission had accepted and opened five (5) bid responses. Staff recommends to award these projects to the lowest responsive and responsible bidder for each home as shown below:

Tabeza Holdings - \$90,600

Reconstruction:

1313 E. 2nd Street – \$90,600 (3/2 1100 sq. ft) *Hardship case - Loss due to structure fire on December 16, 2020

Andrew Salinas dba A-One Insulation – \$246,500

Reconstruction:

109 N. St. Marie Street – \$82,000 (2/2 970 sq ft)

603 Pedro Avenue – \$81,500 (2/2 970 sq ft)

1627 Blake Street – \$83,000 (2/2 970 sq ft)

Tabeza Holdings and Andrew Salinas dba A-One Insulation met all the Terms & Conditions and Specifications and came within budget of each project. CAC met on October 5, 2021 and approved staff's recommendation to award multiple projects to the lowest responsive and responsible bidder.

Staff and City Manager recommended approval.

Councilwoman Garza moved to approve to Award Bids for Housing Assistance Program (HAP) Phase 20-II. Motion was seconded by Councilman Plata and approved unanimously 5-0.

30. Authorization to purchase via State Approved Contract from Baker & Taylor for Library Material (books & media)

Speer Memorial Library was seeking authorization to purchase via State approved contract library material (books and media) from Baker & Taylor. Staff estimates doing an acquisition for \$43,000 from Baker & Taylor for this fiscal year on an as needed basis. Library materials would be made available to all patrons to use and check out for educational and cultural purposes.

This material would be purchased from the Library's General Fund. Baker & Taylor was on the State Co Op's 715-M2 Publications, Audiovisual Materials, Books and Cataloging Services contract.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to purchase via State Approved Contract from Baker & Taylor for Library Material (books & media). Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

31. Discussion and possible action on modifying COVID-19 City of Mission guidelines

This was the opportunity for the City Council to make any modifications to the City's existing guidelines.

Staff and City Manager were seeking council's direction.

No action was taken since guidelines were to remain the same.

32. Approval of August 2021 Financial Statements

Finance Director Angie Vela presented the August 2021 Financial Statements for approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to approve the August 2021 Financial Statements. Motion was seconded by Councilman Plata and approved unanimously 5-0.

33. August 2021 Tax Collection Report

Finance Director Vela presented the August 2021 Tax Collection Report for approval.

Staff and City Manager recommended approval.

Councilwoman Garza moved to approve the August 2021 Tax Collection Report. Motion was seconded by Councilman Plata and approved unanimously 5-0.

34. Approval for the purchase and delivery of 1 Trimax Mower attachment from Trimax Mowing Systems Inc. via Buy Board Contract 611-20

Authorization for purchase and delivery of one (1) Trimax Mower attachment for the mowing of ballfields and larger open park areas. This unit would effectively reduce mowing time while delivering a fine finished cut. Delivered cost of this mowing attachment was \$38,337.16, via Buy Board Contract # 611-20.

Staff and City Manager recommended approval.

Councilwoman Garza moved to approve the purchase and delivery of 1 Trimax Mower attachment from Trimax Mowing Systems Inc. via Buy Board Contract 611-20. Motion was seconded by Councilman Plata and approved unanimously 5-0.

35. Authorization to purchase Kubota Tractor via Buy Board Contract 611-20

Approval for purchase of Kubota MX5400 Tractor for the Trimax Mower attachment for the mowing of the ballfields and larger open park areas. This unit will effectively reduce the mowing time while alleviating the use of ZERO Turn Mowers and man power needed to provide same amount of area mowed. This tractor can also be used for other landscape needs. Delivered cost of this tractor Kubota Tractor Corporation, Grapevine, Texas via State Approved Buy Board Contract # 611-20 is \$32,542.53.

Staff and City Manager recommended approval.

Councilwoman Garza moved to authorize to purchase Kubota Tractor via Buy Board Contract 611-20. Motion was seconded by Councilman Plata and approved unanimously 5-0.

36. Authorization to renew radio subscription invoice to the Rio Grande Valley Communication Group for FY 2021-2022

The Mission Police Department was requesting authorization to renew the full-time radio subscription for four hundred and fifteen (415) police and fire radio units to the Rio Grande Valley Communications Group. This would also include five (5) consoles for our Communications Center. This was a one (1) year renewal of the existing interlocal agreement for the subscription to the Regional Communications System for a total cost of \$59,760.00.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to renew radio subscription invoice to the Rio Grande Valley Communication Group for FY 2021-2022. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

37. Authorization to award contract for Security Guard Services

On August 23, 2021 the City of Mission City Council authorized staff to solicit for proposals for Security Guard Services for buildings/events throughout the city on an as needed basis. The City of Mission had accepted and opened one (1) proposal for security guard services. Staff recommends awarding bid to MLG Protection Services who submitted a proposal meeting the scope of services being requested.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to award contract for Security Guard Services to MLG Protection Services as recommended by staff. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

38. Approval to purchase Micro-Solve for Sanitary Sewer Lift Stations from a sole source vendor

Staff was recommending the purchase of Micro-Solve from Evergreen Southwest, a sole source vendor. Pursuant to Texas Local Government Code Section 252.022 General Exemptions (7) a procurement of items that were available from only one source, including: (A) items that were available from only one source because of patents, copyrights, secret processes, or natural monopolies and (D) captive replacement parts or components for equipment; Chemicals would be used for Sanitary Sewer Lift Stations and Wastewater Plant Main Lift Station throughout the City. A sole source letter from the manufacturer, Bio-Tech Industries Inc., granting the rights for distribution by Evergreen Southwest to sell and market the products and an official quote for the acquisition for both chemicals was available for review. The product acts on grease by liquefying the solids into a condition that prevents the grease from building up on the walls, thus improving the overall efficiency of the waste flow. It's a non-water-soluble-based solution containing a proven combination of de-mulsifiers, corrosion inhibitors, and organic compounds.

Staff and City Manager recommended approval.

Councilman Plata moved to approve to purchase Micro-Solve for Sanitary Sewer Lift Stations from Evergreen Southwest a sole source vendor, as per staff's recommendation. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

39. Authorize City Manager to execute an Interlocal Agreement with Hidalgo County Irrigation District No. 6 to approve the request to utilize the City's long-range excavator

Hidalgo County Irrigation District No. 6 had requested to utilize the City's long-range excavator to conduct maintenance operations at District's facilities for approximately two weeks.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize City Manager to execute an Interlocal Agreement with Hidalgo County Irrigation District No. 6 to approve the request to utilize the City's long-range excavator. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

40. Approval of Budget Amendment: General Fund

Finance Director Vela presented Budget Amendment BA-22-01 for approval.

Staff and City Manager recommended approval.

Councilman Vela moved to approve Budget Amendment BA-22-01. Motion was seconded by Councilman Plata and approved unanimously 5-0.

UNFINISHED BUSINESS

None

ROUTINE MATTERS**City Manager Comments**

City Manager Perez congratulated staff on receiving the TML Awards. City of Mission was designated a Better Cities for Pets. Recognition for fallen officers Jose Luis “Speedy” Espericueta and Jorge Cabrera will be held in Washington, DC. Sister City Signing with Mazatlan, Sinaloa will be held this week.

Mayor's Comments

Mayor O’caña congratulated staff on receiving the TML Awards. City of Mission was designated a Better Cities for Pets. Sister City Signing with Mazatlan, Sinaloa will be held this week.

City Council Comments

None

At 7:05 p.m., Councilman Plata moved to convene in executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001 for items 26, 41-A, 41-B, 41-C, 41-D, 42-A, 42-B, 42-C, and 43-A. Motion was seconded by Councilwoman Garza and approved unanimously 4-0.

EXECUTIVE SESSION pursuant to V.T.C.A. Gov. Code Sec. 551.001

41. Consultation with Attorney, Sec. 551.071
 - A. Status on Mission/Madero Multimodal Bridge as it relates to Environmental Study and staff participation
 - B. Discussion on selection of firm for Police Department Report #2021-26610
 - C. House Bill 2840 Public Comment
 - D. Update on Cause No. C- 3074-21-G, Norberto Salinas v City of Mission and Armando O’cana, in his official capacity
42. Personnel matters Sec. 551.074
 - A. Update on Chief of Police
 - B. Update on City Attorney
 - C. Request of vacation and sick leave hours of former Public Works Director
43. Deliberation regarding economic development negotiations, Sec.551.087
 - A. Presentation on MEDC Projects and status on land sale for MEDC Subdivision Lot 8 and a portion of Lot 9

The City Council will reconvene in open session to take any actions necessary

At 10:45 p.m., Councilman Plata moved to reconvene in open session. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

On item 41 A, No Action was taken.

On item 41 B, Councilman Plata moved to approve to engage Bickerstaff Heath Delgado Acosta LLP. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

On item 41 C, Mayor Pro Tem Ortega moved to approve to limit public comments to 2 minutes. Motion was seconded by Councilman Plata and approved unanimously 5-0.

On item 41 D, No Action was taken.

On item 42 A, No action was taken.

On item 42 B, Councilman Plata moved to approve to advertise for Deputy City Attorney. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

On item 42 C, Mayor Pro Tem Ortega moved to approve to follow personnel policy regarding this matter. Motion was seconded by Councilman Vela and approved unanimously 5-0.

On item 43 A – No Action

ADJOURNMENT

At 10:48 p.m., Councilman Plata moved for adjournment. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

Dr. Armando O'caña, Mayor

ATTEST:

Anna Carrillo, City Secretary