



---

**MINUTES**

**PRESENT:**

Dr. Armando O'caña, Mayor  
Jessica Ortega, Mayor Pro Tem  
Ruben D. Plata, Councilman  
Norie Gonzalez Garza, Councilwoman  
Alberto Vela, Councilman  
Gus Martinez, City Attorney  
Randy Perez, City Manager  
Anna Carrillo, City Secretary

**ALSO PRESENT:**

Juan Arevalo  
Cynthia Torres  
Maxi Lou Link  
John Pankratz  
JJ Pena  
Kathy Brown  
Tim Brown

**ABSENT:**

**STAFF PRESENT:**

David Flores, Deputy City Manager  
Ezeiza Garcia, Asst. Finance Director  
Michael Elizalde, Grants Administrator  
Susie De Luna, Planning Director  
Noemi Munguia, HR Director  
Robert Hinojosa, Risk Management Director  
Eduardo Belmarez, Purchasing Director  
Roland Rodriguez, I. T. Director  
Roxanne Casarez, Public Information Director  
Alex Fajaro, Media Relations  
Juan Pablo Terrazas, City Engineer  
Gilbert Sanchez, Fire Chief  
Rene Alvarez, Asst. Fire Chief  
Frank Cavazos, Deputy Fire Chief  
James Cardoza, Emergency Mngmnt. Coord.  
Roberto Dominguez, Chief of Police  
Joanne Longoria, CDBG Director  
Daniel Silva, CEO, Mission EDC  
Mario Flores, Golf Director  
Rick Venecia, Boys & Girls Club Director  
Brad Bentsen, Parks & Recreation Director  
Mayra Rocha, Library Director  
Cynthia Lopez, Museum Director  
JC Avila, Fleet Maintenance Director  
Noel Barrera, Health Dept. Director  
Adela Ortega, Food Pantry Manager  
Jonathan Hargrove, Interim Veteran's Cemetery Director  
Alex Hernandez, Subdivision Coordinator  
Roel Mendiola, Sanitation Director

**CALL TO ORDER**

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 4:30 p.m.

## **INVOCATION AND PLEDGE ALLEGIANCE**

City Manager Randy Perez led the Invocation and Pledge of Allegiance.

## **PRESENTATIONS**

### **1. Proclamation - Honoring Tim Brown**

Mayor Pro Tem Jessica Ortega moved to approve Proclamation - Honoring Tim Brown. Motion was seconded by Councilwoman Norie Gonzalez Garza and approved unanimously 5-0.

### **2. Proclamation - Honoring Maxi Lou Link**

Councilwoman Garza moved to approve Proclamation - Honoring Maxi Lou Link. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

### **3. Proclamation - Homeownership Month**

Mayor Pro Tem Ortega moved to approve Proclamation - Homeownership Month. Motion was seconded Councilwoman Garza and approved unanimously 5-0.

### **4. Report from the Greater Mission Chamber of Commerce**

Brenda Enriquez, Mission Chamber of Commerce CEO reported on chamber events that had taken place and will be taking place to include reviewing applicants for scholarships, ground breakings, mastermind series, membership challenge and updating map.

### **5. Departmental Reports**

Councilwoman Garza to approve the departmental reports as presented. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

### **6. Citizen's Participation**

Juan Arevalo of 4004 San Clemente spoke about item #23 of the agenda. He had concerns regarding the increase in price of gym rentals.

Karen Prewitt recognized City of Mission workers in Lakeview Road for doing an excellent job.

## **PUBLIC HEARING**

### **PLANNING & ZONING RECOMMENDATIONS**

#### **7. Discussion and Action to Amend the Noise Ordinance, and Adoption of Ordinance # \_\_\_\_\_**

On February 12, 2020 the Planning and Zoning Commission held a Public Hearing to consider amending the Noise Ordinance. Staff had reviewed the "Noise" Ordinance and recommended that it be amended as outlined in the Ordinance. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Councilwoman Garza moved to table to Amend the Noise Ordinance, and Adoption of Ordinance. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

## **8. Proposed Annual Action Plan FY 2021-22**

The U.S. Department of Housing and Urban Development (HUD) required local jurisdictions to prepare and submit an Annual Action Plan in order to receive federal funds through the Community Development Block Grant Program (CDBG). The Annual Action Plan described the activities that would be undertaken with CDBG funds in furtherance of the objectives set forth in the CPS 2018-2022. The draft of this document was available at the Community Development Office and the City's official website.

In accordance with the Citizen Participation Plan, the Citizens Advisory Committee made their recommendations for the Action Plan during a meeting held on May 11, 2021. A notice of public hearing was published in the Progress Times on May 14, 2021 to announce two ZOOM teleconference/hybrid public hearings and thirty-day comment period to solicit input on the proposed projects for the Annual Action Plan 2021-22. The 2021 CDBG Allocation was \$1,007,357. The purpose of this public hearing was to solicit public comment on the recommended funding allocations. The department would accept comments through the end of the comment period June 14, 2021.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

There was no action since this was only a Public hearing item.

## **CONSENT AGENDA**

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

### **9. Approval of Minutes**

**Regular Meeting– May 10, 2021**

### **10. Acknowledge Receipt of Minutes**

**Boys and Girls Club – March 9, 2021**

**Parks & Recreation Board Meeting – April 13, 2021**

**Traffic Safety Committee – April 20, 2021**

**Mission Economic Development Corporation – April 20, 2021**

**Mission Education Development Council – March 9, 2021**

**Mission Economic Development Authority – February 25 and April 29, 2021**

- 11. Approval of Resolution No. 1733 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the Speedy 5k Run**

The agreement was required by the Texas Department of Transportation for the closure of the right lane of travel of FM 494 (Shary Road) from Victoria Drive to U.S. Business 83, and the right lane of travel of U.S. Business 83 from FM 494 to Taylor Road. The Mission Police Department would be responsible for securing the route.

**RESOLUTION NO. 1733**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY OF THE NORTHBOUND LANE (RIGHT LANE) OF FM 494 (SHARY ROAD) FROM VICTORIA DRIVE TO U.S. BUSINESS 83, EAST ON BUSINESS 83 (RIGHT LANE) FROM FM 494 TO TAYLOR ROAD FOR THE SPEEDY 5K EVENT AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE;

- 12. Authorization to enter into a State Plan of Operation between the State of Texas and the City of Mission Police Department regarding excess Department of Defense (DOD) property**

A State Plan of Operation was requested by the State of Texas based on the MRAP vehicle (SWAT) in possession of our department. This was an annual plan required in order to track said property that was provided to the City of Mission by the Department of Defense.

- 13. Authorization to submit for the FY 2021 Bulletproof Vest Partnership Grant from the U.S. Department of Justice, Bureau of Justice Assistance**

The Mission Police Department was requesting authorization to submit for the FY 2021 Bulletproof Vest Partnership Grant from the U.S. Department of Justice, Bureau of Justice Assistance. The grant would allow our organization the opportunity to purchase bulletproof vests for our police officers. The Bureau of Justice Assistance would provide \$10,612.50 for the purchase of the vests through the grant and the City of Mission Police Department would provide a cash match of another \$10,612.50. The total amount of \$10,612.50 would allow us the opportunity to purchase at total of thirty-five (25) bulletproof vests.

- 14. Approval of Resolution No. 1734 authorizing the submittal of the FY21 COPS Hiring Program Grant application to the U.S. Department of Justice Office of Community Oriented Policing Services**

The City of Mission Police Department was requesting approval of resolution authorizing the submittal of the FY21 COPS Hiring Program Grant application to the U.S. Department of Justice – Office of Community Oriented Policing Services and authorizing Mayor as the Authorized Representative. The program allowed the hiring of police officers where the program pays 75%

of the officers' salary and was matched by the city at 25% through the tenure of the three-year grant. The City of Mission was requesting twenty (20) officers from this grant. If awarded, the City of Mission would be required to maintain the positions for one additional year at 100% expense to the city.

### **RESOLUTION NO. 1734**

AUTHORIZING THE SUBMITTAL OF THE FY21 COPS HIRING PROGRAM GRANT APPLICATION TO THE U.S. DEPARTMENT OF JUSTICE OFFICE OF COMMUNITY ORIENTED POLICING SERVICES

#### **15. Board Appointment: Youth Advocacy Advisory Board (Boys & Girls Club)**

Youth Advocacy Advisory Board – Mayors recommendation appoint George Pulido to replace Cipriano Saenz who resigned term to expire 12/31/2022.

#### **16. Authorization to solicit bids for the purchase of Flexbase-Commercial Caliche for the Public Works**

Staff was seeking authorization to solicit bids for the purchase of Flexbase-Commercial Caliche for Public Works Department. Flexbase material would be used for daily maintenance operations to include shaping, grading roadbeds, preparing alleys and streets, filling and repairing street failures. Contract terms would be for one year with one-year renewal option.

#### **17. Authorization to solicit bids for the purchase Copper Sulfate Chemical for the North and South Water Treatment Plant**

Staff was seeking authorization to solicit bids for the purchase of Copper Sulfate Chemical for North and South Water Treatment Plant. Chemical was needed by the Water Plants as part of the Water Treatment Process. The Contract terms would be for one year with two one-year renewal options. (400,000 lbs)

Mayor Pro Tem Ortega moved to approve the consent agenda items 9 thru 17. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

### **APPROVALS AND AUTHORIZATIONS**

#### **18. Approval of Ordinance No. 5025 providing for a Four-Way Stop intersection at Lucksinger Road and School Lane**

The Mission Police Department received a request for approval of an ordinance establishing a Four-Way Stop Intersection at Lucksinger Road and School Lane. There had been numerous complaints concerning northbound and southbound traffic on Lucksinger. A Four-Way Stop intersection would increase traffic safety in the area for motorists and pedestrians. On May 18, 2021 the Traffic Safety Committee reviewed the concerns and voted to recommend the placing of a four-way stop intersection.

Staff and City Manager recommended approval.

Councilwoman Garza moved to approve Ordinance No. 5025 providing for a Four-Way Stop intersection at Lucksinger Road and School Lane. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

### **ORDINANCE NO. 5025**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, PROVIDING FOR A TRAFFIC CONTROL DEVICE BEING A FOUR-WAY STOP INTERSECTION AT LUCKSINGER ROAD AND SCHOOL LANE; PROVIDING FOR INSTALLATION OF SAID TRAFFIC CONTROL DEVICES BEING STOP SIGNS AND PROPER SIGNAGE THEREOF AND MAKING PROVISIONS OF THE STATE TRANSPORTATION CODE AND TRAFFIC ORDINANCE OF THE CITY OF MISSION IN REGARDS TO PENALTY FOR VIOLATION APPLICABLE THERETO:

#### **19. Authorization to award contract for Strickland Roof Repairs via Choice Partners Cooperative Contract # 17/038CG-02**

The City of Mission received a bid via Choice Partners Cooperative Contract # 17/038CG-02 from American Contracting U.S.A. in the amount of \$35,000 for the Strickland Building Roof Repair.

Staff and City Manager recommended approval.

Councilwoman Garza moved to authorize to award contract for Strickland Roof Repairs via Choice Partners Cooperative Contract # 17/038CG-02. Motion was seconded by Councilman Ruben Plata and approved unanimously 5-0.

#### **20. Authorization to Execute First One-Year Renewal Option for Third Party Administrator**

In 2020, the City of Mission entered into a contractual agreement with BlueCross BlueShield of Texas for Third Party Administrator, PPO Network and Pharmacy Benefit Management (PBM). The terms for this contract were for one year with two one-year renewal options.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to authorize to Execute First One-Year Renewal Option for Third Party Administrator. Motion was seconded by Councilman Vela and approved unanimously 5-0.

#### **21. Authorization to award bids for the purchase of Ready-Mix Concrete for the Public Works and Parks & Recreation Departments**

The City of Mission had accepted and opened one (1) Bid response for the purchase of Ready-Mix Concrete. Staff recommended awarding bid to CAPA/Magic Valley Concrete, who was the sole responsible bidder, meeting all specifications with a bid at \$110.00/CY. Orders would be placed on an as needed basis throughout the one-year base term.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to authorize to award bids for the purchase of Ready-Mix Concrete for the Public Works and Parks & Recreation Departments. Motion was seconded by Councilman Plata and approved unanimously 5-0.

## **22. Approval of Budget Amendments: MEDC Fund**

Finance Director Angie Vela presented budget amendments BA-21-39 thru BA-21-40 for approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to approved budget amendments BA-21-39 thru BA-21-40 as presented. Motion was seconded by Councilman Plata and approved unanimously 5-0.

## **23. Approval of updated Indoor Facility Rental Agreement**

Staff was Seeking approval of updated facility rental agreement

- \$700 per day/2 courts - \$500 per day/1 court
- Rental Period – 8 am to 8 pm
- Facility rental for tournament play only, no league play
- Facility rental limited to weekends
- One rental per month per organization
- Organization must have proof of liability insurance
- 

Covid 19 Guidelines would be strictly followed or contract was subject to immediate termination.

Staff and City Manager recommended approval.

Councilman Plata moved to approve no rentals for Boys & Girls Club until Dec. 31, 2021 and council will revisit item in 2022. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

## **24. Approval of Updated Tennis Court Rental Rates**

Staff was seeking approval of updated Tennis Court Rental Rates

- As per Parks Advisory Board Meeting March 9<sup>th</sup>, 2021
- For Instructional Use All Courts
  - \$20.00 /court ½ day
  - \$10.00/ additional court ½ day
  - Instructor must provide proof of liability insurance
- Mission Tennis Center at Birdwell Park
  - \$500.00 / weekend - 16 courts \$250.00 / weekend – 8 courts
  - CTA \$300.00 / weekend for 16 courts with agreement of Elementary Level clinics and Camps

Proof of liability insurance required

Mayor Pro Tem Ortega moved to approve Updated Tennis Court Rental Rates. Motion was seconded by Councilman Vela and approved unanimously 5-0.

## **25. Discussion and possible action on modifying COVID-19 City of Mission guidelines**

This was the opportunity for the City Council to make any modifications to the City's existing guidelines

Staff was seeking Council's Direction.

Randy Perez, City Manager reviewed the Governor's Executive Order issued May 18, 2021 which prohibited Governmental entities and officials from mandating face coverings or restricting activities in response to COVID-19. The order stated that no governmental entity, including a county, city, school district, and public health authority, and no governmental official may require any person to wear a face covering or to mandate that another person wear a face covering. Failure to comply was an offense and punishable by a fine up to \$1,000.

Use of face coverings will be encouraged especially for those who are not vaccinated morning screenings at City Facilities will be suspended.

Allow volunteers/Community Service in city facilities with a maximum number per department as follows: Outdoor departments/work areas – Golf, Parks, Veterans Cemetery, Streets = maximum of 10 volunteers. Large indoor departments/facilities – Library, Museum = maximum of 5 volunteers. Individual departments – City Hall departments, Food Pantry, Municipal Court = maximum of 1 per department.

Guidelines for current City Facilities, Parks / Ballfields, Basketball, Tennis, Swim were reviewed and approved as presented.

Mayor Pro Tem Ortega moved to approve recommendations as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Items 26 thru 29 were not removed from table therefore, no action was taken.

## **UNFINISHED BUSINESS**

- 26. TABLED: Rezoning: A tract of land containing 0.613 of one acre, being a part or portion of the Gulf Course and Lake Reserve out of Meadow Creek Country Club Phase I-B, PUD(AO-P) Permanent Open Space District to PUD(R-1) Single Family Residential, Leonel Cantu, and Adoption of Ordinance# \_\_\_\_\_**
- 27. TABLED: Rezoning: A tract of land containing 0.612 of one acre, being a part or portion of the Gulf Course and Lake Reserve out of Meadow Creek Country Club Phase I-B, PUD(AO-P) Permanent Open Space District to PUD(R-1) Single Family Residential, Leonel Cantu, and Adoption of Ordinance# \_\_\_\_\_**
- 28. TABLED: Rezoning: A tract of land containing 0.551 of one acre, being a part or portion of the Gulf Course and Lake Reserve out of Meadow Creek Country Club Phase I-B, PUD(AO-P) Permanent Open Space District to (PUD(R-1) Single Family Residential, Leonel Cantu, and Adoption of Ordinance# \_\_\_\_\_**



**29. TABLED: Rezoning: Lots 6, 7, 8, and 9, Block 3, Meadow Creek Country Club, Phase 2A, PUD(R-1T) Townhouse Residential to PUD(R-3) Multi-Family Residential, Leonel Cantu, and Adoption of Ordinance# \_\_\_\_\_**

**ROUTINE MATTERS**

City Manager's Comments – Mr. Perez mentioned the Memorial Day Events that were going to be taking place: May 31<sup>st</sup> at 8:00 a.m. – RGV Cemetery, ACE Club at 6:00 p.m. at Leo Pena Placita Park. He also advised that City Hall would be closed Monday due to Memorial Day Holiday.

Mayor's Comments – Mayor O'caña thanked staff for their assistance during the recent storms.

At 5:50 p.m., Councilwoman Garza moved to convene in executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

**EXECUTIVE SESSION** pursuant to V.T.C.A. Gov. Code Sec. 551.001

30. Deliberation regarding real property Sec. 551.072

A. Consideration of the use of eminent domain, on behalf of the State of Texas, to acquire being a 313 square foot or 0.0072 of an acre tract of land situated in the City of Mission, Hidalgo County, Texas, out of Lot 1, Marble Falls Subdivision as recorded in Volume 42, Page 116, of the Map Records, Hidalgo County, Texas, said Lot 1 conveyed by Special Warranty Deed with Vendor's Lien, dated July 25, 2005, from Del Sol Construction, L.L.C., a Texas limited liability company, to Daisy Lopez, as described in Document Number 1502836, of the Official Records, Hidalgo County, Texas, for the public purpose of construction or improvement of Taylor Road, Phase II from Brentwood Drive to Mile 2 and to resolve or acquire any necessary right of ways related to this project (Parcel 18). Approval of Resolution # 1735.

**The City Council will reconvene in open session to take any actions necessary**

At 6:07 p.m., Councilwoman Garza moved to reconvene in open session. Motion was seconded by Councilman Vela and approved unanimously 5-0.

On item 30 A- Mayor Pro Tem Ortega moved to approve Resolution 1735 authorizing condemnation proceedings on Parcel 18, Taylor Road Phase II. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**RESOLUTION NO. 1735**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS DETERMINING THE PUBLIC NECESSITY FOR AND AUTHORIZING THE CITY MANAGER, CITY ATTORNEY AND ANY DESIGNEE, THE USE OF EMINENT DOMAIN, INCLUDING APPOINTING AN APPRAISER AND NEGOTIATOR; DETERMINING JUST COMPENSATION; AND INSTITUTING CONDEMNATION PROCEEDINGS, TO ACQUIRE FOR THE PUBLIC PURPOSE OF COMPLETING TAYLOR ROAD PHASE II FROM BRENTWOOD DRIVE TO 2 MILE LINE IMPROVEMENT PROJECT THROUGH THE PROPERTY DESCRIBED IN EXHIBIT "A" (PARCEL 18)

## ADJOURNMENT

At 6:07 p.m., Councilwoman Garza moved for adjournment. Motion was seconded by Councilman Plata and approved unanimously 5-0.

\_\_\_\_\_  
Dr. Armando O'caña, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary