



MINUTES

PRESENT:

Dr. Armando O'caña, Mayor
Jessica Ortega, Mayor Pro Tem
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Councilwoman
Alberto Vela, Councilman
Gus Martinez, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ALSO PRESENT:

Taylor Allen
Mary Munoz
Alejandro Barrera
Tomas Sinisterra
Rene Barrera
JoAnne Ortiz
Sam Garza
Eric Longoria
Isela March
Amy Tijerina
Karina L. Loera
Lisa Rivera
Eric Martinez
Carlos Ramirez
German Loera
Marie Garcia
Virginia Singleterry
Villanueva
Hiram Cisneros
Oscar Martinez
Brenda Enriquez
Kristina Silva
Mary Munoz
Victor Trevino
Julio Cerda
Lea Juarez
Carlos Garcia
Juan Carion
Elijah Casas

ABSENT:

STAFF PRESENT:

David Flores, Deputy City Manager
Aida Lerma, Deputy City Manager
Angie Vela, Finance Director
Michael Elizalde, Grants Administrator
Susie De Luna, Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management Director
Eduardo Belmarez, Purchasing Director
Roland Rodriguez, I. T. Director
Roxanne Casarez, Public Information Director
Charlie Longoria, Media Relations
Alex Fajaro, Media Relations
Juan Pablo Terrazas, City Engineer
Roberto Salinas, Public Works Director
Jesse Lerma, Civil Service Director
Gilbert Sanchez, Fire Chief
Rene Alvarez, Asst. Fire Chief
Frank Cavazos, Deputy Fire Chief
James Cardoza, Emergency Mngmnt. Coord.
Roberto Dominguez, Chief of Police
Joanne Longoria, CDBG Director
Daniel Silva, CEO, Mission EDC
Mario Flores, Golf Director
Rick Venecia, Interim Boys & Girls Club Director
Brad Bentsen, Parks & Recreation Director
Mayra Rocha, Library Director
Cynthia Lopez, Museum Director
JC Avila, Fleet Maintenance Director
Noel Barrera, Health Dept. Director
Adela Ortega, Food Pantry Manager
Jerry Peña, Veteran's Cemetery Director
Alex Hernandez, Subdivision Coordinator

CALL TO ORDER

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 4:32 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

City Manager Randy Perez led the Invocation and Pledge of Allegiance.

PRESENTATIONS

1. Proclamation - Crime Victims' Rights Week

Councilwoman Norie Gonzalez Garza moved to approve Proclamation - Crime Victims' Rights Week. Motion was seconded by Mayor Pro Tem Jessica Ortega and approved unanimously 5-0.

2. Proclamation – Public Safety Telecommunicators Week

Mayor Pro Tem Ortega moved to approve Proclamation – Public Safety Telecommunicators Week. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

3. Report from the Greater Mission Chamber of Commerce

Brenda Enriquez, Mission Chamber of Commerce CEO reported on a successful Winter Texan Appreciation Market Days held on March 31 and advised the council of the second Market Days to be held on April 14. A Golf Tournament would be held on May 7 at the Shary Municipal Golf Course to benefit Mission CISD Education Foundation.

4. Departmental Reports

Mayor Pro Tem Jessica Ortega moved to approve the departmental reports as presented. Motion was seconded by Councilwoman Garza and approved unanimously 4-0.

5. Citizen's Participation

Jesus Mendoza spoke about the awareness regarding microwave and cell phone radiation.

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

6. Rezoning: A 39.27 acre tract of land out of Lot 41, John H. Shary Subdivision, (AO-I) Agricultural Open Interim to (I-1) Light Industrial, Cascade Real Estate Operating, LP, and Adoption of Ordinance# 5005

On March 24, 2021 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The subject site was located south east corner of Mile 4 South and Anzalduas Hwy. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilwoman Garza moved to approve the rezoning and Ordinance No. 5005 Rezoning: A 39.27 acre tract of land out of Lot 41, John H. Shary Subdivision, (AO-I) Agricultural Open Interim to (I-1) Light Industrial. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

ORDINANCE NO. 5005

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING FOR A 39.27 ACRE TRACT OF LAND OUT OF LOT 41, JOHN H. SHARY SUBDIVISION, FROM AO-I (AGRICULTURAL OPEN INTERIM) TO I-1 (LIGHT INDUSTRIAL)

7. Rezoning: Being a 9.82 acre tract of land, more or less, out of Lot 16-5, West Addition to Sharyland, (AO-I) Agricultural Open Interim to (I-1) Light Industrial, Alejandro Barrera, and Adoption of Ordinance # 5006

On March 24, 2021 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The subject site was located on the south east corner of Mile One South and Abelino Farias Street. There was public opposition during the P&Z meeting the concerns voiced were in regards to property values, noise, and type of business and buffer being proposed. The Board unanimously recommended approval.

Staff and City Manager recommended denial of I-1 and approval of C-4.

Mayor O'caña asked if there were any comments for or against the request.

Virginia Singleterry of 607 S. Mile Rd was against the request.

Councilman Ruben Plata moved to approve the rezoning and Ordinance No. 5006 Rezoning: Being a 9.82 acre tract of land, more or less, out of Lot 16-5, West Addition to Sharyland, (AO-I) Agricultural Open Interim to (C-4) Heavy Commercial. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5006

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING A 9.82 ACRE TRACT OF LAND, MORE OR LESS, OUT OF LOT 16-5, WEST ADDITION TO SHARYLAND, FROM AO-I (AGRICULTURAL OPEN INTERIM) TO C-4 (HEAVY COMMERCIAL)

- 8. Rezoning: Tract 1: Being a 2.00 acre tract of land, more or less out of Lot 20-4, West Addition to Sharyland (R-4) Mobile & Modular Homes to (R-3) Multi-Family Residential, Tract 2: Being the South 525' of the East 525' of Lot 20-3, West Addition to Sharyland, (I-1) Light Industrial to (R-3) Multi-Family Residential, Tract 3: Being the East 988' of the North ½ of Lot 19-3, West Addition to Sharyland (AO-I) Agricultural Open Interim to (R-3) Multi-Family Residential, Flag Polk, LLC and Adoption of Ordinance# - 5007**

On March 24, 2021 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The subject site was located on the south west corner of Business Hwy and Walsh Street. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the rezoning and Ordinance No. 5007 Rezoning: Tract 1: Being a 2.00 acre tract of land, more or less out of Lot 20-4, West Addition to Sharyland (R-4) Mobile & Modular Homes to (R-3) Multi-Family Residential, Tract 2: Being the South 525' of the East 525' of Lot 20-3, West Addition to Sharyland, (I-1) Light Industrial to (R-3) Multi-Family Residential, Tract 3: Being the East 988' of the North ½ of Lot 19-3, West Addition to Sharyland (AO-I) Agricultural Open Interim to (R-3) Multi-Family Residential. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

ORDINANCE NO. 5007

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING TRACT 1: A 2.00 ACRE TRACT OF LAND, MORE OR LESS OUT OF LOT 20-4, WEST ADDITION TO SHARYLAND, FROM (R-4) MOBILE & MODULAR HOMES TO (R-3) MULTI-FAMILY RESIDENTIAL, TRACT 2: BEING THE SOUTH 525' OF THE EAST 525' OF LOT 20-3, WEST ADDITION TO SHARYLAND, FROM (I-1) LIGHT INDUSTRIAL TO (R-3) MULTI-FAMILY RESIDENTIAL, TRACT 3: BEING THE EAST 988' OF THE NORTH ½ OF LOT 19-3, WEST ADDITION TO SHARYLAND, FROM (AO-I) AGRICULTURAL OPEN INTERIM TO (R-3) MULTI-FAMILY RESIDENTIAL

- 9. Conditional Use Permit: To keep a Portable Building for Office Use – Rio Grande Trailer Sales, LLC, 2400 N. Conway Avenue, Lot 1, Berger Subdivision, C-3, Michael Adams, and Adoption of Ordinance # 5008**

On March 24, 2021 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located on the NE corner of Conway & Rose Marie. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Staff recommended approval subject to: 1) 1-year re-evaluation to assess his new operation; 2) Compliance with the Building, Fire, and Sign Codes; and 3) Acquisition of a Business License.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilwoman Garza moved to approve the cup and Ordinance No. 5008 Conditional Use Permit: To keep a Portable Building for Office Use – Rio Grande Trailer Sales, LLC, 2400 N. Conway Avenue, Lot 1, Berger Subdivision, as per staff's recommendation. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5008

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO KEEP A PORTABLE BUILDING FOR OFFICE
USE – RIO GRANDE TRAILER SALES, LLC, 2400 N. CONWAY AVENUE, LOT 1, BERGER
SUBDIVISION

**10. Conditional Use Permit Renewal: Drive- Thru Service Window – Xquinkles
Snackland Inspiration, 3009 N. Inspiration Road, Ste. A, Lot C1-A, Taurus Estates #3
Subdivision, C-3, Rosa Maria Uribe, and Adoption of Ordinance # 5009**

On March 24, 2021 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located at the NW corner of Inspiration Road and Giselle Street. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Staff recommended approval for 3 years to continue monitoring the operation.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the cup and Ordinance No. 5009 Conditional Use Permit: Drive- Thru Service Window – Xquinkles Snackland Inspiration, 3009 N. Inspiration Road, Ste. A, Lot C1-A, Taurus Estates #3 Subdivision, C-3, as per staff's recommendation. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

ORDINANCE NO. 5009

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR DRIVE THRU SERVICE WINDOW –
XQUINKLES SNACKLAND INSPIRATION, 3009 N. INSPIRATION, STE. A, LOT C1-A,
TAURUS ESTATES #3 SUBDIVISION

11. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Balli’s Terrace Event Center, 1509 Industrial Way, Lot 5, Mission Business Park Subdivision, I-1, Belinda Balli Catering, LLC, and Adoption of Ordinance # 5010

On March 24, 2021 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site is located near the International Boulevard and Industrial Way. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Staff recommends approval of this CUP for a period of 2 years at which time the applicant will have to renew their TABC license and CUP

City Manager recommended approval.

Mayor O’caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the cup and Ordinance No. 5010 Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Balli’s Terrace Event Center, 1509 Industrial Way, Lot 5, Mission Business Park Subdivision, I-1, as per staff’s recommendation. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

ORDINANCE NO. 5010

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR SALE & ON-SITE CONSUMPTION OF
ALCOHOLIC BEVERAGES – BALLI’S TERRACE EVENT CENTER, 1509 INDUSTRIAL WAY,
LOT 5, MISSION BUSINESS PARK SUBDIVISION

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

12. Approval of Minutes**Special & Regular Meeting– March 22, 2021****Special Meeting – April 5, 2021****13. Acknowledge Receipt of Minutes****Tax Increment Reinvestment Zone – February 23, 2021****Mission Redevelopment Authority – February 23, 2021****Mission Economic Development Corp. – February 25, 2021 & March 9, 2021****14. Approval of Resolution No. 1724 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the Texas Citrus Fiesta Parade**

The Texas Citrus Parade was scheduled for May 15, 2021. The agreement was required by the Texas Department of Transportation for the closure of Texas Highway 107 (Conway Avenue) between the Two and a Half Mile Line and U.S. Expressway 83, the 100 and 200 Block of West Tom Landry and the 100 and 200 Block of West Business Highway 83. The Mission Police Department was responsible for securing the route to ensure the safety of both motorists and pedestrians.

RESOLUTION NO. 1724

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY FOR THE TEXAS CITRUS FIESTA PARADE AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE:

15. Authorization to accept and convey 25 protective vests to Sister City – Cadereyta, Jimenez, Nuevo Leon

Sheriff Nate Dreckman, Grant County Sheriff's Department from Lancaster, Wisconsin had donated 25 protective vests to the City of Mission's Sister City Program. This donation had been requested by the Secretaria de Seguridad Publica of Cadereyta, Nuevo Leon for their safety and operational use.

16. Approval of Resolution No. 1725 supporting the submission of a grant application to the Office of the Attorney General's Crime Victim Services Division for the FY 2022-2023 Other Victims Assistance Grant (OVAG)

The Mission Police Department was seeking approval of resolution authorizing the submittal of a grant application to the OAG-Crime Victim Services Division for the 2022-2023 OVAG Program and designates the Mayor as the Authorized Representative. This funding opportunity was a two-year grant and would allow the Mission Police Department to continue the services provided by our Crime Victim Liaison program. The total amount of the grant request was \$84,000.00 and did not require a match

RESOLUTION NO. 1725

SUPPORTING THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE ATTORNEY GENERAL'S CRIME VICTIM SERVICES DIVISION FOR THE FY 2022-2023 OTHER VICTIMS ASSISTANCE GRANT (OVAG)

17. Authorize the City of Mission to enter into a Memorandum of Understanding with CLEAResult, Inc. to extend the Participation of the 2021 AEP Texas CORE/CitySmart Program

AEP Texas developed programs to reduce the amount of annual electricity load growth through energy-efficiency programs; thus AEP Texas created the SCORE/CitySmart Program, which was designed to help participating municipalities identify energy-efficiency opportunities in existing and new building and provide monetary incentives to implement these opportunities. The Program was funded by AEP Texas and there was no cost to the City, the City had been participating in the program since 2007. AEP Texas had contracted CLEAResult Consulting for this service. Staff was seeking to authorize the City Manager to execute the documents to enter into the MOU for the participation in the 2021 AEP Texas SCORE/CitySmart Program.

18. Authorization to solicit bids for the purchase of Ready Mix Concrete for the Public Works and Parks & Recreation Departments

Staff was seeking authorization to solicit bids for the purchase of Ready Mix Concrete for Public Works and Parks & Recreation Departments. Ready Mix Concrete would be used for daily operations to include the repair and construction of sidewalks, curb, gutters, inlets, manholes and special projects located throughout various locations within the City of Mission. Contract terms would be for one year with one-year renewal option

19. Authorization to purchase fire service equipment and supplies from Municipal Emergency Services, and Metro Fire Apparatus Specialists, Inc.

Authorization to purchase fire service equipment and supplies from Municipal Emergency Services, and Metro Fire Apparatus Specialists, Inc via Buyboard 603-20. The department had exceeded the threshold of 25,000.00 dollars as per city policy with purchases made in outfling two new fire apparatuses. Need authorization to purchase additional fire equipment and supplies for daily operations if needed for the remainder of the fiscal year

20. Board Appointment: Mission Historical Preservation Commission, Veteran's Committee and Beautification Committee

Mission Historic Preservation Commission – Mayors recommendation appoint Veronica "Ronnie" Ontiveros to the vacant position term to expire 12/31/2021.

Veteran's Committee – Mayor's recommendation appoint Ronald C. Briley to replace Guadalupe Ozuna term to expire 12/31/2022.

Beautification Committee – Mayor’s recommendation appoint Nataly Padilla Brusini to the vacant position term to expire 12/31/2022.

Councilman Plata moved to approve the consent agenda items 12 thru 20. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS

21. Preliminary Plat Approval: Carrizales II Subdivision, Being a 30.44-acre tract 30 and 31, Texan Gardens Subdivision, Rural ETJ, Developer: Norberto Salinas, Engineer: South Texas Infrastructure Group, LLC

On March 24, 2021 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary Plat Approval for Carrizales II Subdivision. The subject site was located 1/4 of a mile North of W. 6 Mile Road along the east side of Western Road. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Staff recommended approval subject to meeting the model Subdivision Rules, complying with the street alignment policy and meeting any comments from the County Planning Department.

City Manager recommended approval.

Councilman Plata moved to approve the Preliminary Plat Approval: Carrizales II Subdivision, Being a 30.44-acre tract 30 and 31, Texan Gardens Subdivision, Rural ETJ, Developer: Norberto Salinas, Engineer: South Texas Infrastructure Group, LLC, as per staff’s recommendations. Motion was seconded by Councilman Vela and approved unanimously 5-0.

22. Preliminary Plat Approval: El Crucero Phase II Subdivision, Being all of Lot 1, Block 10, Texan Gardens Subdivision, Rural ETJ, Developer: Pena Chapa Development, Engineer: South Texas Infrastructure Group, LLC

On March 24, 2021 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for El Crucero Phase II Subdivision. The subject site was located in the Intersection of W. 5 Mile Road and Texan Road. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Staff recommended approval subject to meeting the Model Subdivision Rules, complying with the street alignment policy and meeting any comments from the County Planning Department.

City Manager recommended approval.

Councilwoman Garza moved to approve the Preliminary Plat Approval: El Crucero Phase II Subdivision, Being all of Lot 1, Block 10, Texan Gardens Subdivision, Rural ETJ, Developer: Pena Chapa Development, Engineer: South Texas Infrastructure Group, LLC, as per staff’s recommendations. Motion was seconded by Councilman Plata and approved unanimously 5-0.

23. Preliminary Plat Approval: Magnolia Park Subdivision, Being a 7.87 gross Acre Tract of land out of the South 10 acres of Lot 272, John H. Shary Subdivision, R-1A, Developer: R.G.V. Villa Homes, LLC, Engineer: B.I.G. Engineering

On March 24, 2021 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary Plat Approval for Magnolia Park Subdivision. The subject site was located ½ mile North of E. Griffin Parkway F.M. 495 along the West side of Glasscock Road. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Staff recommended approval subject to 1) Payment of Capital Sewer Recovery Fee's; 2) Provide Water District Exclusion; 3) Comply with all other format findings.

City Manager recommended approval.

Councilwoman Garza moved to approve the Preliminary Plat Approval: Magnolia Park Subdivision, Being a 7.87 gross Acre Tract of land out of the South 10 acres of Lot 272, John H. Shary Subdivision, R-1A, Developer: R.G.V. Villa Homes, LLC, Engineer: B.I.G. Engineering, subject to a minimum of 8,500 sq. feet per lot and as per staff's recommendations. Motion was seconded by Councilman Vela and approved unanimously 5-0.

24. Authorization to purchase OpenGov Budgeting and Planning Software by Carahsoft Technology Corp via DIR Contract

Requesting authorization to purchase OpenGov Budgeting and Planning Software that was a modern, full-featured cloud budgeting solution designed to meet the unique needs of public sector planning and analysis. OpenGov had developed unique software designed to improve the budgeting process and increase public accountability. The software would eliminate manual processes, improve budget development time, create time savings, allow for online submission, electronic review and remote approval. It would also reduce manual reporting and formatting by providing on-demand access to dynamic, interactive reports and dashboards. Finance would be able to access the platform to perform analysis, making it easier to discover trends.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to purchase OpenGov Budgeting and Planning Software by Carahsoft Technology Corp via DIR Contract. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

25. February 2021 Tax Collection Report

Finance Director Angie Vela presented the February 2021 Tax Collection Report for approval.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the February 2021 Tax Collection Report. Motion was seconded by Councilman Vela and approved unanimously 5-0.

26. Approval of February 2021 Financial Statements

Finance Director Vela presented the February 2021 Financial Statements for approval.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the February 2021 Financial Statements. Motion was seconded by Councilman Vela and approved unanimously 5-0.

27. Authorization to enter into a Donation Agreement between the Brooks County Sheriff's Office and the City of Mission Police Department

Authorize the donation of one (1) 2010 Volvo Tractor Truck, Vin# 4V4NC9EJ8AN290869; and one (1) 2014 Utility Semitrailer (Reefer), Vin# 1UYVS2534EU760125 having acquired by Court Order No. 20-09-18357-CV, Brook County, Texas based on a drug seizure. The Mission Police Department would benefit from the donation offered by the Brooks County Sheriff's Office and will accept all responsibility for the care and maintenance and the safe keeping of both vehicles. Our organization will be responsible for providing liability insurance for the vehicles and its drivers during the course of the donation. Both vehicles will be release to the City of Mission Police Department with all vehicle registration transfer documents.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to enter into a Donation Agreement between the Brooks County Sheriff's Office and the City of Mission Police Department. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

28. Authorization to Lease Purchase Equipment from Austin Turf & Tractor for Golf Course via Buy Board Contract # 611-20

Authorization to Lease Purchase from Austin Turf & Tractor a TDR Roller Mower, 3 ZTrak Mowers, 2 Greens Mowers , 2653B Trim Mower, Deck Mower, Bunker Rake and utility tractor via Buy Board Contract # 611-20

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to Lease Purchase Equipment from Austin Turf & Tractor for Golf Course via Buy Board Contract # 611-20. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

29. Approval of Point of Sale Software, Internet Marketing and Tee Time Reservation Agreement with GOLFNOW and Shary Municipal Golf Course

Approval of Point of Sale Software, Internet Marketing and Tee Time Reservation Agreement with GOLFNOW and Shary Municipal Golf Course. Shary Golf Course would receive G1 Tee Sheet and Point of Sale System, Smart Play, Platform (GolfNow.com), 5.0 Split Fee Booking Engine, GolfNow Standard Marketing, Installation Fee Hardware and GolfNow Payments. Shary Golf Course would give 2 tee times per day in trade between 10 am and 11 am

Staff and City Manager recommended approval.

Councilman Plata moved to approve the Point of Sale Software, Internet Marketing and Tee Time Reservation Agreement with GOLFNOW and Shary Municipal Golf Course. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

30. Award Bid for Housing Assistance Program Phase 20-I

On March 8, 2021 City Council authorized staff to solicit bids for seven homes. The City of Mission had accepted and opened three (3) bid responses. Staff recommended to award these projects to the lowest responsive and responsible bidder for each home as shown below:

Tabeza Holdings - \$386,000

Reconstruction:

3641 Garza St – \$75,600 (2/2, 970 sq ft)

1614 Blake St – \$77,200 (2/2, 970 sq ft)

214 Carolina Ave – \$80,600 (3/2 1100 sq ft)

317 Bertha Ave – \$77,000 (2/2 970 sq ft)

110 E Victory St – \$75,600 (2/2, 970 sq ft) *Hardship case - Loss due to fire on July 7, 2020

Andrew Salinas dba A-One Insulation – \$48,490

Rehabilitation:

2801 David St – \$23,500

100 Citriana Dr – \$24,990

Tabeza Holdings and Andrew Salinas dba A-One Insulation met all the Terms & Conditions and Specifications and came within budget of each project. CAC met on March 30, 2021 and approved staff's recommendation to award multiple projects to the lowest responsive and responsible bidder

Staff and City Manager recommended approval.

Councilwoman Garza moved to approve to Award Bid for Housing Assistance Program Phase 20-I. Motion was seconded by Councilman Plata and approved unanimously 5-0.

31. Authorization to award bids for the purchase of Meter Connect Supplies for the Public Works Department

The City of Mission had accepted and opened four (4) Bid responses for Meter Connect Supplies. Staff recommended awarding to Core and Main LP, who was the lowest responsible bidder meeting all specifications. Recommendation was based solely on estimated quantities and orders would be placed on an as needed basis throughout the one year base term. The contract terms would be for one year with one-year renewal option.

Staff recommended award to Core & Main LP. - (dba-HD Supply Water Works)

City Manager recommended approval.

Councilman Plata moved to authorize to award bids for the purchase of Meter Connect Supplies for the Public Works Department to Core & Main LP, dba-HD Supply Water Works. Motion was seconded by Councilman Vela and approved unanimously 5-0.

32. Authorization to award bids for the purchase of Waterline Maintenance Supplies for the Public Works Department

The City of Mission has accepted and opened two (2) Bid responses for waterline maintenance supplies. Staff recommends awarding to Core and Main LP, who is the lowest responsible bidder meeting all specifications. Recommendation is based solely on estimated quantities and orders will be placed on an as needed basis throughout the one year base term. The contract terms will be for one year with two-year renewal options.

Staff recommended award to Core & Main LP.- (dba-HD Supply Water Works)

City Manager recommended approval.

Councilman Plata moved to authorize to award bids for the purchase of Waterline Maintenance Supplies for the Public Works Department to Core & Main LP, dba-HD Supply Water Works. Motion was seconded by Councilman Vela and approved unanimously 5-0.

33. Approval of Third Amendment to the CARES Act Interlocal Cooperation Agreement between the County of Hidalgo, Texas, and the City of Mission, Texas

On Tuesday, March 16th, Hidalgo County's Commissioners Court approved a third amendment to the CARES Act Interlocal Cooperation Agreement as follows:

1. Section 3.2 of the Agreement was amended to allow additional time for Cities to expend designated funds by April 30, 2021.
2. Section 3.7 of the Agreement was amended to allow additional time for Cities to submit revised budgets for review and approval by County, as noted.
3. As County had agreed to extend the performance period for the Agreement as stated in §3.2., Section 6.2 was therefore amended to allow for the submission of final Cost Reimbursement Forms and supporting documentation by May 31, 2021.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to approve the Third Amendment to the CARES Act Interlocal Cooperation Agreement between the County of Hidalgo, Texas, and the City of Mission, Texas. Motion was seconded by Councilman Plata and approved unanimously 5-0.

34. Discussion and possible action on modifying COVID-19 City of Mission guidelines

This was the opportunity for the City Council to make any modifications to the City's existing guidelines.

Staff and City Manager were seeking Council direction.

Council's direction for the opening plan was as follows:

- Allow entrance to building for Vital Statistics
- TAFF Summer program would be held with limited participants, travel would be the participants responsibility there would be no group travel.
- Parks & Recreation hosting summer league play with limited participation
- Splash pad would be open, signage would be placed.
- Hosting runs 15 participants at a time in 15-minute intervals
- Employees who were fully vaccinated did not need to quarantine if traveling, if not vaccinated quarantine for 10 days able to test in 5 days if negative result can return to work.
- There would be no Gus and Goldie program this summer.

Mayor Pro Tem Ortega moved to approve the recommendations as presented. Motion was seconded by Councilman Plata and approved unanimously 5-0.

35. Approval of Budget Amendments: General Fund, Utility Fund, Golf Course Fund & Golf Capital Fund

Finance Director Vela presented Budget Amendments BA-21-25 thru BA -21-28 for approval.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Budget Amendments BA-21-25 thru BA -21-28, General Fund budget amendment for Texas Citrus Fiesta approved subject to receiving their financial statements. Motion was seconded by Councilman Vela and approved unanimously 5-0.

36. Approval of Resolution # 1726 authorizing City Manager to execute Master Interlocal Cooperative Agreement between the City of Mission and Hidalgo County Regional Mobility Authority for Right of Way Acquisition Services (City Attorney may ask City Council to go into executive session on this item under the "Consultation with Attorney" exception before considering this matter in open session)

The City of Mission has been awarded a Presidential Permit to construct the proposed Mission/Madero-Reynosa International Bridge Rail Crossing Project. This project will require right-of-way acquisitions through several northern counties. The HCRMA has the authority to conduct these services thus this Interlocal moves to facilitate these ROW acquisitions by partnering with the Hidalgo County Regional Mobility Authority.

The City agrees to contract and fund costs of the Acquisition Services. The City will provide the Authority any and all maps, parcel sketches, title reports, appraisals, deeds, and title commitments required by the Authority and relating to the right-of-way acquisitions. The City will approve all final offers to acquire right-of-way, within its jurisdiction, as specified herein and prepare all closing documents. Among other responsibilities.

Staff and City Manager were seeking council's direction..

Councilman Plata moved to approve Resolution # 1726 authorizing City Manager to execute Master Interlocal Cooperative Agreement between the City of Mission and Hidalgo County Regional Mobility Authority for Right of Way Acquisition Services, subject to no funding from the City of Mission. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

RESOLUTION NO. 1726

APPROVAL OF A MASTER INTERLOCAL COOPERATIVE AGREEMENT
BETWEEN THE HIDALGO COUNTY REGIONAL MOBILITY AUTHORITY AND THE CITY
OF MISSION TO PROVIDE RIGHT OF WAY ACQUISITION SERVICES TO THE CITY OF
MISSION

UNFINISHED BUSINESS

37. TABLED 03/22/2021: Discussion and Action to Amend Inspections and Planning Fees, and Adoption of Ordinance #

On March 10, 2021 the Planning and Zoning Commission held a Public Hearing to consider amending the Inspections and Planning Fees. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

No action was taken on this item.

ROUTINE MATTERS

City Manager Comments – City Manager Perez advised of a second dose vaccination clinic that would be held on Wednesday, April 14 and a first dose vaccination clinic on Thursday, April 15. He Invited the public to the Crime Victims Ceremony to be held on April 22.

Mayor's Comments – Mayor O'caña mentioned that the city would be joining LRGVDC for a Regional Tire Collection project on Saturday, May 8, 2021. Texas Citrus Fiesta participated in the Poteet Strawberry Festival this past weekend.

City Council Comments

None

At 6:05 p.m., Councilman Plata moved to convene in executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Councilman Vela and approved unanimously 5-0.

EXECUTIVE SESSION pursuant to V.T.C.A. Gov. Code Sec. 551.001

38. Consultation with Attorney, Sec. 551.001

- A. Consultation regarding explanation of City Charter provisions
- B. Status and Methodology of Performance and Management Review analysis by Vazaldua & Associates
- C. Municipal Court vehicle damage claim
- D. IOC Company, L.L.C vs City of Mission
- E. Mission Fire Fighters Association

The City Council will reconvene in open session to take any actions necessary

At 9:10 p.m., Councilman Plata moved to reconvene in open session. Motion was seconded by Councilman Vela and approved unanimously 5-0.

On item 38 A-No action

On item 38 B-No action

On item 38 C- Councilwoman Garza moved authorize to settle the claim as discussed in executive session. Motion was seconded by Councilman Plata and approved unanimously 5-0.

On item 38 D- Councilwoman Garza moved authorize to settle the lawsuit as discussed in executive session. Motion was seconded by Councilman Plata and approved unanimously 5-0.

On item 38 E-No action

ADJOURNMENT

At 9:12 p.m., Councilman Plata moved for adjournment. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Dr. Armando O'caña, Mayor

ATTEST:

Anna Carrillo, City Secretary