



MINUTES

PRESENT:

Dr. Armando O'caña, Mayor
Jessica Ortega, Mayor Pro Tem
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Councilwoman
Alberto Vela, Councilman
Gus Martinez, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ALSO PRESENT:

Steve Bazan
Priscilla Mata
Elias Bazan
Diana Lopez
Manuel Lopez, Jr.
Enrique Echenique
Ester Salinas
Lea Juarez
Brenda Enriquez
Jesus A. Salinas
Herman Mendez
Paul Vazaldua
Charlie Garcia III
Judy Vega
Bert Peña
Edgar Chapa
Ismael Reyes

ABSENT:

STAFF PRESENT:

David Flores, Deputy City Manager
Aida Lerma, Deputy City Manager
Angie Vela, Finance Director
Michael Elizalde, Grants Administrator
Susie De Luna, Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management Director
Eduardo Belmarez, Purchasing Director
Roland Rodriguez, I. T. Director
Roxanne Casarez, Public Information Director
Charlie Longoria, Media Relations
Alex Fajardo, Media Relations
Juan Pablo Terrazas, City Engineer
Roberto Salinas, Public Works Director
Jesse Lerma, Civil Service Director
Gilbert Sanchez, Fire Chief
Rene Alvarez, Asst. Fire Chief
Frank Cavazos, Deputy Fire Chief
James Cardoza, Emergency Mngmnt. Coord.
Roberto Dominguez, Chief of Police
Joanne Longoria, CDBG Director
Daniel Silva, CEO, Mission EDC
Mario Flores, Golf Director
Rick Venecia, Interim Boys & Girls Club Director
Brad Bentsen, Parks & Recreation Director
Mayra Rocha, Library Director
Cynthia Lopez, Museum Director
JC Avila, Fleet Maintenance Director
Noel Barrera, Health Dept. Director
Adela Ortega, Food Pantry Manager
Jerry Peña, Veteran's Cemetery Director
Alex Hernandez, Subdivision Coordinator

STAFF PRESENT:

Fatima Garcia, Mission Event Center
Irasema Dimas, Code Enforcement

CALL TO ORDER

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 4:42 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

City Manager Randy Perez led the Invocation and Pledge of Allegiance.

PRESENTATIONS**1. Proclamation - Elias and Delia Bazan**

Councilman Ruben Plata moved to approve Proclamation Elias and Delia Bazan. Motion was seconded by Mayor Pro Tem Jessica Ortega and approved unanimously 5-0.

2. Proclamation - Colorectal Cancer Awareness Month

Councilman Plata moved to approve Proclamation Colorectal Cancer Awareness Month. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

3. Presentation of 20, 25, 30 & 35 Year Service Award Recipients

Deputy City Manager Aida Lerma presented the 20, 25, 30 & 35 Year Service Award Recipients.

4. Report from the Greater Mission Chamber of Commerce

Brenda Enriquez, Mission Chamber of Commerce CEO informed the council on the cancellation of the Winter Texan Drive-In Concert that was to be held on February 25, 2021. A webinar would be held to help the membership with claims resulting from the recent winter storm.

5. Departmental Reports

Councilman Plata moved to approve the departmental reports as presented. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

6. Citizen's Participation

Maria Ester Salinas spoke about discrimination on the handicap to be able to access certain facilities.

PUBLIC HEARING**PLANNING & ZONING RECOMMENDATIONS**

7. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Brick Fire Xpress, 801 N. Bryan Road, Ste. B3, Lot 1, Tamkin Subdivision, I-1, Brick Fire Xpress, LLC, and Adoption of Ordinance # 4991

On February 10, 2021 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located on the SW corner of Bryan Road and Business 83. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Staff recommended approval subject to: 1) CUP to be valid from a period of 2 years at which time the applicant would need to renew their CUP and their TABC license; and 2) Must continue to comply with all Building, Fire, and Health Codes.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilwoman Norie Gonzalez Garza moved to approve CUP and Ordinance 4991 Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Brick Fire Xpress, 801 N. Bryan Road, Ste. B3, Lot 1, Tamkin Subdivision, I-1, Brick Fire Xpress, LLC, as per staff's recommendations. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4991

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION
OF ALCOHOLIC BEVERAGES – BRICK FIRE XPRESS, 801 N. BRYAN ROAD, B3, LOT 1,
TAMKIN SUBDIVISION

8. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages & Drive Thru Service Window – El Ronco Servi-Car, 1728 W. Griffin Parkway, Lot B, Girasol Estates Subdivision, C-3, Ismael Reyes, and Adoption of Ordinance # 4992

On February 10, 2021 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located on the NW corner of Salinas Drive & W. Griffin Parkway. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Approval subject to: 1) CUP to be valid from a period of 2 years at which time the applicant would need to renew their CUP and their TABC license; and 2) Must continue to comply with all Building, Fire, and Health Codes.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve CUP and Ordinance 4992 Conditional Use Permit Sale & On-Site Consumption of Alcoholic Beverages & Drive Thru Service Window – El Ronco Servi-Car, 1728 W. Griffin Parkway, Lot B, Girasol Estates Subdivision, C-3, as per staff's recommendations. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

ORDINANCE NO. 4992

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF
ALCOHOLIC BEVERAGES & DRIVE THRU SERVICE WINDOW – EL RONCO SERVI-CAR,
1728 W. GRIFFIN PARKWAY, LOT B, GIRASOL ESTATES SUBDIVISION

9. 2nd Public Hearing on Proposed Annexation for a 17.95 acre tract of land, more or less, out of Lot 11-1, West Addition to Sharyland Subdivision

The Planning Department received a request and petition from Bruno M. Castillo & Luis R. Castillo from Union Design Developers to voluntary annex a 17.95 acre tract of land, more or less, out of Lot 11-1, West Addition to Sharyland Subdivision. This area used to be known as El Rocio Retreat.

This tract was located approximately ¼ mile north of Military Parkway along the east side of Inspiration Road and immediately south of Meadow Creek Subdivision and across from the Rio Grande Veterans Cemetery.

On annexations, the City Council was required to hold 2 public hearings to acquire public input. The property was adjacent to Mission City Limits and City Water and City Sewer were used and/or were available. The property was under a voluntary annexation request.

The adoption of the annexation ordinance would be considered on February 22, 2021.

No action was required since this was for public hearing only.

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

10. Approval of Minutes –

Regular Meeting – February 8, 2021

11. Acknowledge Receipt of Minutes

Speer Memorial Library Board – February 18, 2020

Parks & Recreation Board – January 12, 2021

Boys & Girls Club of Mission – January 12, 2021

Planning & Zoning Commission – December 16, 2020

12. Approval of Ordinance # 4993 of the City Council of the City of Mission amending Ordinance 4697 revising the name of RAW Water Committee to Mission Water Development Committee

The purpose of this committee was to ensure the city had raw water at all times available to the City. Raw Water was unfiltered, untreated and does not have any of its minerals, ions, particles, bacteria or parasites removed. Raw Water includes but not limited rain water, ground water, water from infiltration wells and water from bodies of lakes and rivers such as the Rio Grande.

ORDINANCE NO. 4993

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION AMENDING
ORDINANCE 4697 REVISING THE NAME OF RAW WATER COMMITTEE TO
MISSION WATER DEVELOPMENT COMMITTEE

13. Authorization to execute First One Year Renewal Option for Hot & Cold Mix Asphalt for the Public Works Department

The City of Mission entered into a Contract with Upper Valley Materials, LLC dba CAPA for the purchase of Hot & Cold Mix Asphalt. The Contract terms were for one year with two one-year renewal options base on 5% increase in price; however, for this renewal CAPA had opted not to increase price. This agreement would extend Bid No. 20-159-02-19 from March 10, 2021 to March 9, 2022.

14. Authorization to execute First One Year Renewal Option for Cold Water Meters for the Public Works Department

The City of Mission entered into a Contract with Zenner Performance Meter, Inc dba Zenner USA, for the purchase of Cold Water Meters. The Contract terms were for one year with one-year renewal options base on 0% increase in price; price would remain the same. This agreement would extend Bid No. 20-141-02-06 from February 27, 2021 to February 26, 2022.

15. Authorization to execute First One Year Renewal Option for Meter Connect Supplies for the Public Works Department

The City of Mission entered into a Contract with Core and Main, dba HD Supply Water Works, for the purchase of Meter Connect Supplies. The Contract terms were for one year with one-year renewal options base on 5% increase in price; Vendor had opted to increase contract by 5% as originally stipulated in the Bid Tabulation. This agreement would extend Bid No. 20-142-02-06 from February 27, 2021 to February 26, 2022. Subject to renewal letter and current terms and conditions.

16. Authorization to Re-Solicit for bids for the purchase of Waterline Maintenance Supplies for the Public Works Department

Staff was seeking authorization to re-solicit bids for the purchase of Waterline maintenance Supplies. Waterline Maintenance Supplies were needed by the Public Works Department for the water distribution system daily maintenance operations.

17. Authorization to solicit Requests for Proposals for a Training Program Provider for the Texas Talent Connection Grant, funded by Wagner-Peyser 7(b), administered by Texas Workforce Commission, for Mission Economic Development's Cyber Mission Project

Staff was requesting authorization to solicit Requests for Proposals (RFPs) for a Training Program Provider for the Texas Talent Connection Grant, funded by Wagner-Peyser 7(b), from the Governor's Office, and administered by Texas Workforce Commission for the Cyber Mission Project. The project was managed by the Mission Economic Development Corporation and would provide cyber security training to 130 participants. This would be the third year of funding for the program, which had been very successful.

- MEDC was awarded its 1st Texas Talent Connection Grant, funded by Wagner-Peyser 7(b), from the Governor's Office, and administered by Texas Workforce Commission for the Cyber Mission Project in 2017 in the amount of \$496,120, which was instrumental in the training of intensive, high quality and information security career training and job placement support to 120 students who obtained their certification on cyber security.
- The 2nd Texas Talent Connection grant was awarded in FY 2019 in the amount of \$490,268, which was instrumental in the training of 130 participants.
- This 3rd Texas Talent Connection grant was awarded in 2020 in the amount of \$482,800 and will be used to train 130 participants in obtaining cyber security certifications.

The MEDC Board accepted the 3rd Texas Talent Connection grant at their January 19, 2021 Board meeting

18. Approval of Resolution No. 1717 authorizing the submittal of a grant application for the 2021 State Homeland Security Program (SHSP) to the Office of the Governor (OOG), Criminal Justice Division and authorizing Mayor as the Authorized Representative

The Mission Police Department was seeking approval of resolution authorizing the submittal of a grant application to the OOG for the FY2021 SHSP- Regular Projects Grant and designates the Mayor as the Authorized Representative. The department seeks to purchase necessary SWAT Equipment for its SWAT operations. The project total was \$26,474.32 and the grant does not have a match requirement.

RESOLUTION NO. 1717

AUTHORIZING THE SUBMITTAL OF A GRANT APPLICATION FOR THE 2021 STATE HOMELAND SECURITY PROGRAM (SHSP) TO THE OFFICE OF THE GOVERNOR (OOG), CRIMINAL JUSTICE DIVISION AND AUTHORIZING MAYOR AS THE AUTHORIZED REPRESENTATIVE

19. Authorization to surplus machinery and equipment

The City of Mission list contained items staff had determined was no longer of use to the city. All surplus items would be sold at online auction and those items with no resale value would be disposed. Finance Department was requesting authorization to surplus the list of machinery and equipment.

20. Approval of Cost Proposal from ZDA Architecture for Lighting Enhancements to the Event Center Facility

Staff was seeking approval of cost proposal from ZDA Architecture for Lighting enhancements design to the event center facility. ZDA would produce design development documents which would define in detail, the size and character of the project in the areas of architectural, electrical power and control systems. ZDA Architecture was part of the pool of architects for the city. Cost for the design was \$14,000 plus \$1,500 for Project Management.

Councilman Plata moved to approve Cost Proposal from ZDA Architecture for Lighting Enhancements to the Event Center Facility. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

21. Approval of All Inclusive Park Phase I Design and authorization to solicit proposals for construction

All Inclusive Park Phase I would consist of an All Inclusive Play Area, Toddler Play Area, Splash Pad, Basketball Court, and other amenities. Phase I had been designed by Charlie Garcia, III, Architect with ARKIIFORM. Staff was seeking approval for Park Phase I and seeking authorization to solicit for competitive proposals. Phase I Design approval subject to design modifications.

Mayor Pro Tem Ortega moved to approve All Inclusive Park Phase I Design and authorization to solicit proposals for construction. Motion was seconded by Councilman Plata and approved unanimously 5-0.

22. Seeking Authorization to add Pre-Negotiated Hourly Labor Rate and Markup for fleet repair with Superior Oil Express

Requesting approval of pre-negotiated agreement for fleet repair hourly labor rate and markup for City Fleet to include vehicles and special heavy-duty equipment vehicles with Superior Oil Express. Repairs would be done on an as needed basis and determined solely by the City. The hourly labor rate of seventy (\$70) dollars per hour for qualified and certified technicians and a thirty (30%) percentage mark up on parts. The City reserved the right to acquire the parts and only seek labor services in an effort to apply cost savings.

Councilwoman Garza moved to authorize to add Pre-Negotiated Hourly Labor Rate and Markup for fleet repair with Superior Oil Express. Motion was seconded by Councilman Plata and approved unanimously 5-0.

23. Approval of Resolution 1718 of the City Council of the City of Mission, Texas, adopting the Texas Department of Transportation Local Government Standards Specifications for Construction and Maintenance of Highways, Streets and Bridges items 1L through 9L and adoption of Quality Assurance Program (QAP as modified by the City and approved by TxDOT

Projects with State or Federal funds, and/or all projects on the State Highway System regardless of funding source, were to adopt the latest TxDOT Standard Specifications, Special Specifications, and required Special Provisions.

Staff was requesting to adopt the Texas Department of Transportation Local Government Standards Specifications for Construction and Maintenance of Highways, Streets and Bridges items 1L through 9L and adoption of Quality Assurance Program (QAP as modified by the City and approved by TxDOT.

Councilman Plata moved to approve Resolution 1718. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

RESOLUTION NO. 1718

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, ADOPTING THE TEXAS DEPARTMENT OF TRANSPORTATION LOCAL GOVERNMENT STANDARDS SPECIFICATIONS FOR CONSTRUCTION AND MAINTENANCE OF HIGHWAYS, STREETS AND BRIDGES ITEMS 1L THROUGH 9L AND ADOPTION OF QUALITY ASSURANCE PROGRAM (QAP) AS MODIFIED BY THE CITY AND APPROVED BY TXDOT

On item 15 – No action was taken.

Items 20 thru 23 were removed from the list and discussed individually.

Councilman Plata moved to approve the consent agenda items 10 thru 14 and 16 thru 19. Motion was seconded by Councilman Vela and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS

24. Adoption of Ordinance # 4994 Annexing a 17.95 acre tract of land, more or less, out of Lot 11-1, West Addition to Sharyland Subdivision

This was the last step of the Annexation cycle. Two public hearings were held to acquire public input. A vicinity map was available depicting the above-described property. The property was adjacent to Mission City Limits and City Water and City Sewer are used and/or were available. The property was under a voluntary annexation request.

This tract was located approximately ¼ mile north of Military Parkway along the east side of Inspiration Road and immediately south of Meadow Creek Subdivision and across from the Rio Grande Veterans Cemetery. This area used to be known as El Rocio Retreat.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Ordinance # 4994 Annexing a 17.95 acre tract of land, more or less, out of Lot 11-1, West Addition to Sharyland Subdivision. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

ORDINANCE NO. 4994

AN ORDINANCE TO ANNEX CERTAIN TERRITORY AND TO INCORPORATE THE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF MISSION, COUNTY OF HIDALGO, STATE OF TEXAS, BEING DESCRIBED AS A 17.95 ACRE TRACT OF LAND, MORE OR LESS, OUT OF LOT 11-1, WEST ADDITION TO SHARYLAND SUBDIVISION

25. Homestead Exemption Variance: 12.280 acre tract of land, save and except 0.59 of an acre of United Irrigation Canal right of way, being out of a 13.78 acre tract out of Lot 30-11, West Addition to Sharyland, AO-I, Belen Tamez

On February 10, 2021 the Planning and Zoning Commission held a Public Hearing to consider the Homestead Exemption Variance. The property was located approximately 2 ½ mile north of Mile 2 Road along the east of Bryan Road. The Board unanimously recommended approval.

Staff Recommendation: approval subject to dedication of 20' of additional ROW along Bryan Road and compliance with all homestead exemption variance requirements (i.e., affidavit, etc.)

City Manager recommended approval.

Councilman Plata moved to approve the Homestead Exemption Variance: 12.280 acre tract of land, save and except 0.59 of an acre of United Irrigation Canal right of way, being out of a 13.78 acre tract out of Lot 30-11, West Addition to Sharyland, AO-I, as per staff's recommendations. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

26. Homestead Exemption Variance: .312 acres of land out of Lot 29-9, West Addition to Sharyland Subdivision, AO-I, Humberto Maldonado III

On February 10, 2021 the Planning and Zoning Commission held a Public Hearing to consider the Homestead Exemption Variance. The property was located approximately ¼ mile east of Mayberry along the north side of Mile 2 Road. The Board unanimously recommended approval.

Staff Recommendation: approval subject to dedication of 10' of additional ROW along Mile 2 Road and compliance with all homestead exemption variance requirements (i.e., affidavit, etc.).

City Manager recommended approval.

Councilwoman Garza moved to approve the Homestead Exemption Variance: .312 acres of land out of Lot 29-9, West Addition to Sharyland Subdivision, AO-I, Humberto Maldonado III, as per staff's recommendations. Motion was seconded by Councilman Plata and approved unanimously 5-0.

27. Approval of Interlocal Agreement between City of Mission and Mission Consolidated Independent School District

Staff was seeking approval of the modified Interlocal Agreement between City of Mission and Mission Consolidated Independent School District to add the cooperative purchase of fuel to our existing Interlocal Agreement. Staff was taking a proactive approach to have MCISD as a backup due to a high demand in fuel at gas stations. MCISD would be allowing for our City vehicles to fuel at their fueling station. Staff presented to council the Interlocal Agreement for their review and consideration.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the Interlocal Agreement between City of Mission and Mission Consolidated Independent School District. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

28. Approval of negotiated cost proposal from S&B Infrastructure, Ltd

S&B would be preparing the Mexico Feasibility Study for proposed international bridge crossing to federal standards to include pedestrian, rail and vehicle crossing. S&B would also be amending the existing US Feasibility study to ensure federal standards, traffic study if required to include rail and provide an environmental assessment (EA) as needed for the international bridge, roads and for the GSA federal facilities. Available was the negotiated cost proposal broken down per task with a total lump sum of \$3,301,990.84.

Staff and City Manager recommended approval.

Councilwoman Garza moved to table the negotiated cost proposal from S&B Infrastructure, Ltd. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

29. Authorization to Execute Waste Disposal Agreement with Republic Services of Rio Grande Valley

The City of Mission was requesting to extend the current contract for Landfill Disposal Services, for which the City of Mission directly delivered all municipal solid waste to Republic Services Landfill. The contract would be for 10 years, all fees shall not exceed a 2% increase on a yearly basis, under the Consumer Price Index.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to Execute Waste Disposal Agreement with Republic Services of Rio Grande Valley. Motion was seconded by Councilman Vela and approved unanimously 5-0.

30. Authorization to purchase duty pistol ammo, duty rifle ammo, training ammo for FY 2020-2021 for the Mission Police Department via a state approved contract (Buy Board Contract 603-20)

The purchase would be through GT Distributors, a state vendor. The purchase would be for duty and training ammunition for pistol and rifle. The order also included cleaning supplies necessary for upkeep of the department utilized firearms. The total cost would be \$15,783.20. Staff was seeking a favorable recommendation.

City Manager recommended approval.

Councilwoman Garza moved to authorize to purchase duty pistol ammo, duty rifle ammo, training ammo for FY 2020-2021 for the Mission Police Department via a state approved contract (Buy Board Contract 603-20). Motion was seconded by Councilman Plata and approved unanimously 5-0.

31. Approval of Budget Amendments: General Fund, 2018 CO Fund

Angie Vela, Finance Director presented Budget Amendments BA-21-17- thru BA-21-18 for approval.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Budget Amendments BA-21-17 - thru BA-21-18 for approval. Motion was seconded by Councilman Vela and approved unanimously 5-0.

32. Discussion and possible action on modifying COVID-19 City of Mission guidelines

Request was to begin to issue Garage Sale Permits. Staff will be monitoring the garage sales to verify compliance with CDC guidelines.

Councilman Plata moved to approve the recommendations as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

33. Discussion and possible action on General Services Agreement with Vazaldua and Associates

(City Attorney may ask City Council to go into executive session on this item under the “Consultation with Attorney” exception before considering this matter in open session)

Scope of work:

TASK I - Performance and Management Review

Conduct a performance and management review of all city departments to determine the effectiveness and efficiency. Conduct a SWOT analysis (strengths, weaknesses, opportunities, and threats).

TASK II – Training and Development – Executive and Department Heads

Cost of the SWOT and training and development will be \$29,000.00

Staff and City Manager were seeking council's direction.

Mayor O'caña stated that it was in the best interest of the City of Mission to advertise and not be in conflict with any Purchasing policies.

Councilman Plata moved to approve the General Services Agreement with Vazaldua and Associates, as presented on the revised scope of work. Motion was seconded by Councilman Vela and approved 4-1, with Mayor O'caña voting against.

Councilman Plata moved to remove from table item 34. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

UNFINISHED BUSINESS

34. TABLED 02/08/2021 - Approval of Purchasing Department Procurement Manual outlining policies and procedures for the City of Mission acquisitions

The manual was revised to include an increase to the dollar threshold to seek competitive bids, proposals and quotes. The dollar threshold for Capital Items would increase from \$250 to \$1,000. The policies and procedures outlined in the manual will ensure that City Departments comply with Federal, State and Local statutes regulating competitive sealed bids, competitive sealed proposals, professional services, high technology purchases, cooperative purchases, emergency and sole source purchases.

Staff & City Manager recommended approval.

Councilman Plata moved to approve the Purchasing Department Procurement Manual outlining policies and procedures for the City of Mission acquisitions. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ROUTINE MATTERS

City Manager Perez reported on the Second vaccination clinic that would be held on Thursday, February 25. The Re-opening plan would be presented at the next council meeting for the Boys & Girls Club. He advised of a water break and therefore some parts of the city were experiencing low water pressure.

Mayor O'caña informed that a meeting would be held on March 9 at 4:00 p.m. to receive presentation from Rigo Villarreal. He thanked the first responders and those who helped with the shelter. He also thanked the vendors who donated food and meals.

At 6:03 p.m., Councilman Plata moved to convene in executive session for items 28, 33 and 35-A, pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

EXECUTIVE SESSION pursuant to V.T.C.A. Gov. Code Sec. 551.001

35. Consultation with Attorney, Sec. 551.071

A. Potential Litigation from former employee Horacio Pena, Jr.

The City Council will reconvene in open session to take any actions necessary

At 6:56 p.m., Councilman Plata moved to reconvene in open session. Motion was seconded by Councilman Vela and approved unanimously 5-0.

On item 35-A, Mayor Pro Tem Ortega moved to approve option three (3) as discussed in executive session. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ADJOURNMENT

At 7:06 p.m., Mayor Pro Tem Ortega moved for adjournment. Motion was seconded by Councilman Plata and approved unanimously 5-0.

Dr. Armando O'caña, Mayor

ATTEST:

Anna Carrillo, City Secretary