



MINUTES

PRESENT:

Dr. Armando O'caña, Mayor
Jessica Ortega, Mayor Pro Tem
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Councilwoman
Alberto Vela, Councilman
Gus Martinez, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ALSO PRESENT:

Isabel Chaperro
Ricardo Perez
Berenice Garcia
Faith Anderson
Jose Luis Rodriguez
Perri Huntley
Henry de Luna
Yolanda G. Villarreal
Oton Joaquin "Tony" Guerrero
Sonya G. Garza
Dora G. Espinoza
Sara G. Garza
Dolores G. Reyna
Ricardo Reyna
Robert Espinoza

ABSENT:

STAFF PRESENT:

David Flores, Deputy City Manager
Angie Vela, Finance Director
Michael Elizalde, Grants Administrator
Susie De Luna, Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management Director
Eduardo Belmarez, Purchasing Director
Roland Rodriguez, I. T. Director
Roxanne Casarez, Public Information Director
Charlie Longoria, Media Relations
Juan Pablo Terrazas, City Engineer
Roberto Salinas, Public Works Director
Jesse Lerma, Civil Service Director
Gilbert Sanchez, Fire Chief
Rene Alvarez, Asst. Fire Chief
Frank Cavazos, Deputy Fire Chief
James Cardoza, Emergency Mngmnt. Coord.
Roberto Dominguez, Chief of Police
Joanne Longoria, CDBG Director
Daniel Silva, CEO, Mission EDC
Mario Flores, Golf Director
Rick Venecia, Interim Boys & Girls Club Director
Brad Bentsen, Parks & Recreation Director
Mayra Rocha, Library Director
Cynthia Lopez, Museum Director
JC Avila, Fleet Maintenance Director
Noel Barrera, Health Dept. Director
Adela Ortega, Food Pantry Manager
Jerry Peña, Veteran's Cemetery Director
Roel Mendiola, Sanitation Director
Ezeiza Garcia, Asst. Finance Director
Alex Hernandez, Subdivision Coordinator

CALL TO ORDER

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 5:30 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

City Manager Randy Perez led the Invocation and Pledge of Allegiance.

PRESENTATIONS

1. Report from the Greater Mission Chamber of Commerce

Brenda Enriquez, Mission Chamber of Commerce CEO informed the council on the Winter Texan Drive-In Concert to be held on February 25, 2021. All CDC guidelines would be followed for the events. Buenas Tardes Luncheon was scheduled for February 17, 2021. The topic will be Legislative updates. Guest speakers will be Congressman Henry Cuellar and State Representative Sergio Munoz, Jr.

2. Proclamation - Oton "Tony" Guerrero, Jr.

Mayor Pro Tem Jessica Ortega moved to approve Proclamation Oton "Tony" Guerrero, Jr. Motion was seconded by Councilman Ruben Plata and approved unanimously 5-0.

3. Departmental Reports

Councilman Plata moved to approve the departmental reports as presented. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

4. Citizen's Participation

Jesus Mendoza spoke via cell phone and talked about the awareness regarding microwave and cell phone radiation.

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

5. Rezoning: A tract of land containing 0.551 of one acre, being a part or portion of the Gulf Course and Lake Reserve out of Meadow Creek Country Club Phase I-B, 1931 Meadow Way Drive, PUD(AO-P) Permanent Open Space District to PUD(R-1) Single Family Residential, Leonel Cantu, and Adoption of Ordinance

Susie de Luna, Planning Director stated that there was public opposition during the P&Z Meeting and concerns voiced were in regards to storm sewer infrastructure, lift station replacement, potholes, increased traffic, noise, safety, secluded area, etc. Staff was requesting to table items 5, 6 and 7 in order for staff to address some of the concerns.

Councilwoman Garza moved to table items 5, 6 and 7. Motion was seconded by Councilman Plata and approved unanimously 5-0.

6. Rezoning: A tract of land containing 0.612 of one acre, being a part or portion of the Gulf Course and Lake Reserve out of Meadow Creek Country Club Phase I-B, 1931 Meadow Way Drive, PUD(AO-P) Permanent Open Space District to PUD(R-1) Single Family Residential, Leonel Cantu, and Adoption of Ordinance #

Councilwoman Garza moved to table items 5, 6 and 7. Motion was seconded by Councilman Plata and approved unanimously 5-0.

7. Rezoning: Lots 6, 7, 8, and 9, Block 3, Meadow Creek Country Club, Phase 2A, PUD(R-1T) Townhouse Residential to PUD(R-3) Multi-Family Residential, Leonel Cantu, and Adoption of Ordinance #

Councilwoman Garza moved to table items 5, 6 and 7. Motion was seconded by Councilman Plata and approved unanimously 5-0.

8. Rezoning: A 1.16 acre gross, tract of land out of Lot 27-7, West Addition to Sharyland Subdivision, AO-I (Agricultural Open Interim) to C-3 (General Business), Jose L. Rodriguez, and Adoption of Ordinance # 4981

On January 13, 2021 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The subject site was located on the southeast corner of E. 30th Street and Conway Blvd. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve Rezoning and Ordinance 4981 Rezoning: A 1.16 acre gross, tract of land out of Lot 27-7, West Addition to Sharyland Subdivision, AO-I (Agricultural Open Interim) to C-3 (General Business). Motion was seconded by Councilwoman Norie Garza and approved unanimously 5-0.

ORDINANCE NO. 4981

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING A 1.16 ACRE GROSS, TRACT OF LAND OUT OF LOT 27-7, WEST ADDITION TO SHARYLAND SUBDIVISION, FROM (AO-I) AGRICULTURAL OPEN INTERIM TO (C-3) GENERAL BUSINESS

9. Conditional Use Permit: Home Occupation – Isa's Fashion, 1607 E. 30th Street, Lot 4, Ashton Estates, R-1A, Jose Miguel Lopez, and Adoption of Ordinance #

On January 13, 2021 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site is located near the E. 30th Street and Stewart Road intersection along the north side of E. 30th Street. There was public opposition during the P&Z Meeting and the concerns voiced were in regards to increase traffic, noise, safety for children, area not suitable for a business. The Board unanimously recommended denial.

Staff and City Manager recommended denial.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Ortega moved to deny Conditional Use Permit: Home Occupation – Isa's Fashion. Motion was seconded by Councilman Plata and approved unanimously 5-0.

10. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – LA Crawfish, 2423 E. Expressway 83, Ste. 100, Lot 2, Block A, Shary-Taylor Commercial, C-4, Henry De Luna, and Adoption of Ordinance # 4982

On January 13, 2021 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located approximately ¼ mile east of Shary Road along the northside of the Frontage Road along Expressway 83, just east of Chili's. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilwoman Ortega moved to approve CUP and Ordinance 4982 Sale & On-Site Consumption of Alcoholic Beverages – LA Crawfish, 2423 E. Expressway 83. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4982

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – LA CRAWFISH, 2423 E. EXPRESSWAY 83, STE. 100, BEING LOT 2, BLOCK A, SHARY-TAYLOR EXPRESSWAY COMMERCIAL

11. Conditional Use Permit: Drive-Thru Service Window – Alondra's Bakery, LLC, 708 N. Inspiration Road, Ste. 2, Lot 1, Rivalsebas Subdivision, C-3, Jesus C. Martinez, and Adoption of Ordinance # 4982

On January 13, 2021 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was 400' south of Business 83 along the east side of Inspiration Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval. Staff and City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve CUP and Ordinance 4983 Drive-Thru Service Window – Alondra's Bakery, LLC, 708 N. Inspiration Road, Ste. 2, Lot 1. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

ORDINANCE NO. 4983

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE WINDOW – ALONDRA'S BAKERY, LLC, 708 N. INSPIRATION ROAD, LOT 1, RIVALSEBAS SUBDIVISION

12. Conditional Use Permit: Keep a Portable Building for Office Use, 1519 E. Expressway 83, Lot 4, Henry Saenz Subdivision, C-4, AMPM Roadside & Recovery, and Adoption of Ordinance # 4984

On January 13, 2021 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located 600' west of Stewart Road along the north side of the Expressway 83 Frontage Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Councilman Plata asked if the landscaping proposal had been submitted. Staff advised that the landscaping proposal is submitted when the business license is acquired. Councilman Plata recommend for staff to request the landscaping proposal during the application process.

Mayor O'caña asked if there were any comments for or against the request.

Keith Mora, applicant stated that he would be adding landscaping to the area.

Councilman Plata moved to approve CUP and Ordinance 4984 to keep a Portable Building for Office Use, 1519 E. Expressway 83. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

ORDINANCE NO. 4984

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO KEEP A PORTABLE BUILDING FOR OFFICE USE, 1519 E. EXPRESSWAY 83, LOT 4, HENRY SAENZ SUBDIVISION

13. Conditional Use Permit: Carnival from January 16 to January 30, 2021 & Fun Fair on January 30, 2021, 200 W. Griffin Parkway, Being approximately 18.16 acres out of Lot 25-6, West Addition to Sharyland & Lot 1, North Star Plaza Phase I, AO-I & C-3, Texas Citrus Fiesta, and Adoption of Ordinance #

No action was taken on this item.

14. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Jall’s Sports Bar & Grill, 1810 W. Griffin Parkway, Suites B, C, & D, Lots 7 & 8, Inspiration Point Subdivision Ph. I, C-3, J.A.L.L.’S Sports Bar & Grill, and Adoption of Ordinance # 4985

On January 13, 2021 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located 300’ from the NW corner of Inspiration Road and Griffin Parkway. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor O’caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve CUP Renewal and Ordinance 4985 Sale & On-Site Consumption of Alcoholic Beverages – Jall’s Sports Bar & Grill, 1810 W. Griffin Parkway, Suites B, C, & D. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

ORDINANCE NO. 4985

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – JALL’S SPORTS BAR & GRILL,
1810 W. GRIFFIN PARKWAY, SUITES B, C, & D, LOTS 7 & 8,
INSPIRATION POINT SUBDIVISION PH. I

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

15. Approval of Minutes

Special Meeting – January 6, 2021
Regular Meeting – January 11, 2021
Special Meeting – January 18, 2021

16. Acknowledge Receipt of Minutes

Parks & Recreation Board – December 8, 2020
Citizen’s Advisory Committee – December 8, 2020
Civil Service – November 19, 2020

17. Authorization to purchase Automotive parts, fluids, maintenance equipment and supplies from O’Reilly’s Auto Parts Sourcewell contract #062916-ORA

The item was taken to council and approved 9/28/20. O’Reilly’s was no longer under buy board contract and now under Sourcewell contract 062916-ORA. Fleet department was making that change to open Purchase Order under Sourcewell. This would be for remainder of fiscal year 2020-2021 for in house fleet shop.

18. Board Appointments: 2050 Committee

2050 Committee – Mayor’s recommendation appoint Oscar Arturo Garza to the vacant position.

19. Approval of Ord. # 4986 granting a wet designation for 2308 E. Business Hwy 83, Mirabelle Subd. Lot 1C, Circle K # 2704484

Staff was requesting the above-mentioned property be wet zoned for Wine and Beer Retailers Off-Premise Permit

ORDINANCE NO. 4986

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS AMENDING ORDINANCE NO.780 DESIGNATING PLACES WHERE BEER AND OTHER ALCOHOLIC BEVERAGES MAY BE SOLD WITHIN THE CORPORATE LIMITS OF THE CITY OF MISSION TO INCLUDE THE PREMISES LOCATED AT 2308 E. BUSINESS HWY 83, MIRABELLE SUBD. LOT 1C, CIRCLE K#2704484

20. Authorization to solicit bids for construction of a master control media room

The City of Mission Media Relations Department needed a master control room to accommodate the incoming PEG channel. Storage and coffee room would be remodeled into a master control media room. The walls would be relocated to fit media broadcast equipment and personnel in the room. Staff was seeking authorization to solicit bids for the construction project. The remodeling project would be carried out through the PEG fund.

21. Authorization to submit a grant application to the Texas Parks and Wildlife Department for the Recreational Trails Program

The City of Mission was seeking authorization for the submission of a grant application for the Recreational Trails Program to the Texas Parks and Wildlife Department. A request of a \$200,000 grant would be submitted and the project entails 5.349-acres of land acquisition for the purpose of future trail development located between US-Highway 83 and 5th Street, Mission, Texas. The grant required a 20% match.

22. Approval of Resolution No. 1709 authorizing the City Manager to execute and submit contract for the CDBG-CV, TERAP and TEDP program to the Texas Department of Housing and Community Affairs

The City of Mission's Community Development Department was requesting approval of resolution to have the City Manager execute and submit a contract to TDHCA as a subrecipient for CDBG-CV funding under the Texas Emergency Rental Assistance Program and the Texas Eviction Diversion Program. The agreement was required by TDHCA to accept the allocated funds in the amount of \$255,349.18 and would be a one-year contract agreement.

RESOLUTION NO. 1709

**TEXAS EMERGENCY RENTAL ASSISTANCE PROGRAM AND
TEXAS EVICTION DIVERSION PROGRAM**

23. Authorize Staff to re-solicit for qualifications to pre-qualified Contractors on Utility, Streets, Drainage, Water Plants, Wastewater Plants, Industrial Pre-treatment Plant Emergencies

All qualification proposals would be referred to an evaluation committee appointed to review and evaluate on the basis of demonstrated competence, experience, Bonding Capacity, references and qualifications to perform emergency repairs based on areas of specialization. The Evaluation Committee would comprise of the City Engineer, Purchasing Director, Public Works Director, Finance Director, and Deputy City Manager.

24. Approval of Resolution No. 1710 supporting the acceptance of the 2020 Operation Stonegarden Program Grant from the Office of the Governor (OOG# 3172906)

The grant would allow Mission Police Officers the opportunity to work overtime to increase patrol presence throughout the City of Mission, especially in and around the U.S./Mexican border. Additionally, the grant would allow us the opportunity to purchase a Sky Cop Tower to add to our fleet of surveillance/crime deterrent tools. The total amount of the grant awarded was \$325,000.00. There was no cash match required from the City of Mission.

RESOLUTION # 1710

MISSION POLICE DEPARTMENT FY 2020 OPERATION STONEGARDEN

25. Authorization to rescind Ordinance No. 3642 and Chapter 110 of the Code of Ordinances of the City of Mission, Texas Prohibit the Certain Use of Wireless Communications Devices While Operating a Motor Vehicle

The Mission Police Department is requesting authorization to rescind Ordinance No. 3642 and Chapter 110 of the Code of Ordinances of the City of Mission, Texas prohibiting the use of wireless communications devices while operating a motor vehicle and composing an electronic message. The city ordinance prohibits the use of the wireless device to compose a message while a vehicle is stopped, in contradiction to current state law. Therefore, the request to rescind the ordinance. Mission Police Officers will still enforce state law that prohibits the use

of a wireless device while operating a motor vehicle for the purpose of composing an electronic message and where the use of the wireless device is prohibited (school zones).

26. Approval of Budget Amendments: Designated Purpose Fund and MEDC Fund

Angie Vela, Finance Director presented Budget Amendments BA-21-09- thru BA-21-16 for approval.

27. Approval of request by State Representative Sergio Munoz for Lease Agreement at 121 East Tom Landry

Texas House of Representatives' district office had provided the City of Mission with the contract that the Committee on House Administration approved for office leases. State Representative Sergio Munoz was requesting to continue to lease the office located at 121 East Tom Landry. The lease agreement was for two years beginning on January 11, 2021 and expiring on January 11, 2023 at a cost of \$250.00 per month. Lease of facility is in the public interest of the City of Mission.

Mayor Pro Tem Ortega moved to approve the consent agenda items 15 thru 27. Motion was seconded by Councilman Plata and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS

28. Approval of October 2020 Financial Statements

Finance Director Vela presented the October 2020 Financial Statements to the City Council for approval.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the October 2020 Financial Statements. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

29. Acceptance of monthly property tax report for the month of December 2020

The 2020 total adjusted tax levy for taxes was \$24,346,209.24 and the amount of the collections as of December 31, 2020 is \$11,603,189.58 which represented 47.66% of the total 2020 tax levy.

The total adjusted tax levy for delinquent taxes was \$2,456,505.56 and the amount of collections as of December 31, 2020 is \$170,707.15 which represented 6.95% of the total tax levies from previous years.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the acceptance of monthly property tax report for the month of December 2020. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

30. Authorization to purchase five (5) Watchguard In-Car Camera Systems through Buyboard Contract # 568-18

The Mission Police Department needed to purchase an additional five (5) in-car camera systems for patrol vehicles that were added to the fleet. The total amount of the five camera systems was \$31,625.00. The purchase price would include cameras, related hardware, software, and technical services.

Staff and City Manager recommended approval.

Councilwoman Garza moved to approve to purchase five (5) Watchguard In-Car Camera Systems through Buyboard Contract # 568-18. Motion was seconded by Councilman Plata and approved unanimously 5-0.

31. Authorization to pay radio subscription invoice to the Rio Grande Valley Communication Group for FY 2020-2021

The Mission Police Department was requesting authorization to pay the full time radio subscription for three hundred and eighty seven (387) police and fire radio units to the Rio Grande Valley Communications Group. This would also include five (5) radio consoles for the Communications Center. This was a one (1) year subscription to the Regional Communications System for a total cost of \$51,084.00.

Staff and City Manager recommend approval.

Mayor Pro Tem Ortega moved to authorization to pay radio subscription invoice to the Rio Grande Valley Communication Group for FY 2020-2021. Motion was seconded by Councilman Plata and approved unanimously 5-0.

32. Authorization to enter into a Recognition Agreement with the Texas Police Chiefs Association Foundation

The Mission Police Department was requesting authorization to enter into a Recognition Agreement with the Texas Police Chiefs Association Foundation for the purpose of seeking accreditation for the Mission Police Department. Professional accreditation was vital for the organization as they continue to grow and respond to the needs of the community. In addition, accreditation was also now being required for many federal grant programs. There was a \$2,000.00 fee for the accreditation program. The Mission Police Department had applied to Texas Municipal League Intergovernmental Risk Pool, our insurance carrier, to pay for the first year fee.

Staff and City Manager recommend approval.

Councilwoman Garza moved to authorize to enter into a Recognition Agreement with the Texas Police Chiefs Association Foundation. Motion was seconded by Councilman Plata and approved unanimously 5-0.

33. Authorization to award bid for air condition filter monthly service for city facilities

The City of Mission had accepted and opened five (5) bid responses for monthly air conditioner filter service. Staff recommendation was to award bid to Texas Air Service, LLC., who was the lowest responsible bidder meeting all specifications. The contract terms were for one year with two, one year renewal options based on a 0% increase in price.

Staff and City Manager recommend approval.

Councilman Plata moved to authorize to award bid for air condition filter monthly service to Texas Air Service, LLC for city facilities. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

34. Authorization to Award bid for Electrical Repair & Maintenance Services for Water Treatment Plants, Wastewater Treatment Plant and Water Distribution Divisions

The City of Mission had accepted and opened four (4) bid responses for Electrical Repair and Maintenance Services. For Regular Electrical Maintenance; Staff recommendation was to award bid to J&R Lift Station Service Inc at a rate of \$28.00/ Master Electrician and \$14.00/Assistant Electrician. For Emergency Repairs; staff recommendation was to award to Hill-teex Electric at a rate of \$29.00/Master Electrician and \$13.00/Assistant Electrician.

Recommendation was based solely on estimated quantities and orders would be placed on an as needed basis throughout the one-year base term.

Staff and City Manager recommended approval.

Mayor Pro Tem Ortega moved to award bid for Electrical Repair & Maintenance Services for Water Treatment Plants, Wastewater Treatment Plant and Water Distribution Divisions. Motion was seconded by Councilman Plata and approved unanimously 5-0.

35. Rescind approval to engage Javier Hinojosa Engineering relating to Work Authorization #14

On January 11, 2021 City Council approved Work Authorization No. 14 with Javier Hinojosa Engineering. Staff was seeking authorization to rescind the approval to engage.

City Manager recommended approval to rescind.

Mayor O'caña stated that he wanted a Street Master Plan Improvement Plan. Councilwoman Garza stated that the \$200,000.00 that was going to be used could go towards the 60 streets that are already on the list for reconstruction or overlay.

Mayor Pro Tem Ortega moved for approval to rescind to engage Javier Hinojosa Engineering relating to Work Authorization #14. Motion was seconded by Councilman Vela and approved 4-1 with Mayor O'caña voting against.

36. Consider and approve Resolution # 1711 authorizing publication of Notice of Intention to Issue Certificates of Obligation, Series 2021, for the design, acquisition, construction and improvement of certain public works, and authorizing certain other matters relating thereto

Consider and approve a resolution authorizing publication of Notice of Intention to Issue Certificates of Obligation, Series 2021, for the design, acquisition, construction and improvement of certain public works, and authorizing certain other matters relating thereto.

This is the first step on the issuance of certificates of obligations. Notice will be published as required by law. In an amount not to exceed \$22,000,000 the bond proceeds will be used for street and drainage improvements, utility system improvements, parks improvements, facilities improvements, and land acquisition.

Staff and City Manager recommend approval.

Mayor Pro Tem Ortega moved to approve Resolution # 1711 authorizing publication of Notice of Intention to Issue Certificates of Obligation, Series 2021, for the design, acquisition, construction and improvement of certain public works, and authorizing certain other matters relating thereto. Motion was seconded by Councilman Plata and approved unanimously 5-0.

37. Discussion and possible action on modifying COVID-19 City of Mission guidelines

No modifications were made.

38. Authorize staff to engage highest qualified firm found acceptable for Infrastructure Studies and authorize City Manager to execute contract incident thereto

City Council authorized staff to solicit Request for Proposals (RFP's) for Infrastructure Studies. Staff received two (2) proposals from TEDSI Infrastructure Group, Inc. and Building Transportation Infrastructure, Inc. dba BTI, Inc. Proposals received were referred to an evaluation committee appointed to review and evaluate. Both Firms were deemed acceptable and qualified to perform the services based on the set criteria outlined in the solicitation.

Staff and City Manager were seeking council direction.

Mayor Pro Tem Ortega moved to engage Building Transportation Infrastructure, Inc. dba BTI, Inc. Motion was seconded by Councilman Vela.

Mayor O'caña stated that this study would give a second look at the TEDSI Report and to work together with TxDOT on existing and future recommendations. Councilwoman Garza asked if this company was going to oversee the TEDSI Report. Scope of work was to study the underpasses and crossing and to do some studies and modeling.

After much discussion from the council Mayor Pro Tem Ortega and Councilman Vela rescinded their motion and asked to meet with City Manager and City Engineer regarding this item.

Mayor Pro Tem Ortega moved to table to authorize staff to engage highest qualified firm found acceptable for Infrastructure Studies. Motion was seconded by Councilman Vela and approved unanimously 5-0.

39. Authorization to engage Melden & Hunt, Inc. to provide Topographical Survey and Civil Design for the development of the proposed Public Safety Building site / Sub-Station 6

Staff was seeking authorization to engage Melden & Hunt, Inc. to provide Topographical Survey and Civil Design for the development of the proposed Public Safety Building Site/ Sub-Station #6. Topographical Survey of tract which would include locating the boundary along with onsite utilities, elevations, and any onsite improvements for a fee of \$1,200.00 plus tax. The survey would be utilized for the site civil design. MHI would provide the On-Site Civil Design Engineering for Lot 1 for the private improvements that are needed as part of the on-site construction including water lines and appurtenances, sanitary sewer, paving of drives and parking lots, drainage, and dimensional control and assist with Construction Administration for a fee of \$20,000.00 plus reimbursables, including printing and mileage.

Staff and City Manager recommend approval.

Councilman Plata moved to engage Melden & Hunt, Inc. to provide Topographical Survey and Civil Design for the development of the proposed Public Safety Building site / Sub-Station 6. Motion was seconded by Councilman Vela and approved unanimously 5-0.

40. Discussion and possible action on General Services Agreement with Vazaldua and Associates

(City Attorney may ask City Council to go into executive session on this item under the "Consultation with Attorney" exception before considering this matter in open session)

Scope of work was as follows TASK I - Performance and Management Review
Conduct a performance and management review of all city departments to determine the effectiveness and efficiency. Conduct a SWOT analysis (strengths, weaknesses, opportunities, and threats). TASK II – Training and Development – All City Employees. TASK III – Training and Development – Executive and Department Heads.

Cost of the SWOT and training and development would be \$59,000.00.

At 6:48 p.m. Mayor Pro Tem Ortega moved to convene into executive session regarding item 40 and also executive session items 41 and 42 pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Councilman Vela and approved unanimously 5-0.

No action was taken on this item.

UNFINISHED BUSINESS

None

ROUTINE MATTERS

City Manager Comments - None

Mayor's Comments - None

City Council Comments - None

EXECUTIVE SESSION pursuant to V.T.C.A. Gov. Code Sec. 551.001

41. Consultation with Attorney Sec. 551.071

A. Municipal Court Collection Programs and other matters incident thereto

42. Deliberation Regarding Economic Development Matters Sec. 551.087

A. Area included in Parcels 591592, 20408540, 655780, 316584

The City Council will reconvene in open session to take any actions necessary

At 8:24 p.m. Councilman Plata moved to reconvene in open session. Motion was seconded by Councilman Vela and approved unanimously 5-0.

On item 41 A- Mayor Pro Tem Ortega moved to make implementations to municipal court as discussed in executive session. Motion was seconded by Councilman Plata and approved unanimously 5-0.

On item 42 A – Mayor Pro Tem Ortega moved to authorize MEDC to continue negotiations regarding parcels discussed in executive session. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ADJOURNMENT

At 8:26 p.m. Councilman Plata moved for adjournment. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

Dr. Armando O'caña, Mayor

ATTEST:

Anna Carrillo, City Secretary