



**MINUTES**

**PRESENT:**

Dr. Armando O'caña, Mayor  
Jessica Ortega, Mayor Pro Tem  
Ruben D. Plata, Councilman  
Norie Gonzalez Garza, Councilwoman  
Alberto Vela, Councilman  
Gus Martinez, City Attorney  
Randy Perez, City Manager  
Anna Carrillo, City Secretary

**ALSO PRESENT:**

Brenda Enriquez  
Brianna Villanueva  
Rene Barrera  
Karen Ortega  
Pete Lopez  
Carlos Garza

**ABSENT:**

**STAFF PRESENT:**

Aida Lerma, Deputy City Manager  
David Flores, Deputy City Manager  
Angie Vela, Finance Director  
Michael Elizalde, Grants Administrator  
Susie De Luna, Asst. Planning Director  
Alex Hernandez, Subdivision Coord.  
Noemi Munguia, HR Director  
Robert Hinojosa, Risk Management  
Eduardo Belmarez, Purchasing Director  
Roland Rodriguez, I. T. Director  
Roxanne Casarez, Public Information Director  
Charlie Longoria, Media Relations  
Juan Pablo Terrazas, City Engineer  
Roberto Salinas, Public Works Director  
Jesse Lerma, Civil Service Director  
Gilbert Sanchez, Fire Chief  
Frank Cavazos, Deputy Fire Chief  
James Cardoza, Emergency Mngmnt. Coord.  
Roberto Dominguez, Chief of Police  
Joanne Longoria, CDBG Director  
Daniel Silva, CEO, Mission EDC  
Rick Venecia, Interim Boys & Girls Club Director  
Brad Bentsen, Parks & Recreation Director  
Cynthia Lopez, Museum Director  
JC Avila, Fleet Maintenance Director  
Noel Barrera, Health Dept. Director  
Adela Ortega, Food Pantry Manager  
Alex Fajaro, Chief Media Relations Tech  
Mario Flores, Golf Director  
Rey Medrano, Police Office  
Belinda Gonzalez, Utility Manager

**CALL TO ORDER**

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 5:30 p.m.

## **INVOCATION AND PLEDGE ALLEGIANCE**

City Manager Randy Perez led the Invocation and Pledge of Allegiance.

## **PRESENTATIONS**

### **1. Report from the Greater Mission Chamber of Commerce**

Brenda Enriquez, Mission Chamber of Commerce CEO informed about the educational and business development workshops that would be taking place. Ms. Enriquez requested approval to hold the 26<sup>th</sup> Annual Health and Wellness Community Health Fair in December 3<sup>rd</sup> and 4<sup>th</sup> blood work would be by appointment only, other health screenings would also be offered. Approval was also requested for the Winter Texan Drive-In Concert to be held on February 11, 2021. All CDC guidelines would be followed for the events.

Councilman Ruben Plata moved to approve the events as presented. Motion was seconded by Councilman Alberto Vela and approved unanimously 4-0.

### **2. Departmental Reports**

Councilman Plata moved to approve the departmental reports as presented. Motion was seconded by Councilman Vela and approved unanimously 4-0.

### **3. Citizen's Participation**

Mike Rhodes spoke on item 19 of the agenda and requested approval by the City Council.

## **PUBLIC HEARING**

### **PLANNING & ZONING RECOMMENDATIONS**

#### **4. Request to abandon a 20' alley on the South side of Lot 10, Block 157, Mission Original Townsite and on the North side of lot 1, R.O. Subdivision. Approval of Ordinance # 4968**

On November 18, 2020 the Planning and Zoning Commission held a Public Hearing to consider the request. The subject site was located near the SW corner of Perkins and W. Tom Landry. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Vela moved to approve request and to adopt Ordinance # 4968 to abandon a 20' alley on the South side of Lot 10, Block 157, Mission Original Townsite and on the North side of

lot 1, R.O. Subdivision. Motion was seconded by Councilman Plata and approved unanimously 4-0.

**ORDINANCE 4968**

AN ORDINANCE ABANDONING A 20' ALLEY ON THE SOUTH SIDE OF LOT 10, BLOCK 157, MISSION ORIGINAL TOWNSITE AND ON THE NORTH SIDE OF LOT 1, R.O. SUBDIVISION, CITY OF MISSION, HIDALGO, COUNTY TEXAS

**5. Public Hearing Rezoning: 1.374 acre tract of land, more or less, out of the North Five (5) acres of the South 24.08 acres of Lot 30-1, West Addition to Sharyland, 3702 N. Inspiration Road, AO-I (Agricultural Open Interim) to C-3 (General Business), AEC Engineering, LLC, and Adoption of Ordinance # 4969**

On November 18, 2020 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The subject site was located near the northeast corner of Basham Road & Inspiration Road along the east side of Inspiration Road. There was no public opposition during the P&Z Meeting. The proposed zone did not comply with the City's Future Land Use Map, and surrounding land uses, however similar requests had been seen in other areas. The applicant was proposing to construct a Dollar General Store. The Board unanimously recommended approval.

Staff was seeking direction.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve rezoning and adopt Ordinance 4969 to rezone a 1.374 acre tract of land, more or less, out of the North Five (5) acres of the South 24.08 acres of Lot 30-1, West Addition to Sharyland, 3702 N. Inspiration Road. Motion was seconded by Mayor Pro Tem Ochoa and approved unanimously 4-0.

**ORDINANCE NO. 4969**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A REZONING 1.374 ACRE TRACT OF LAND, MORE OR LESS, OUT OF THE  
NORTH FIVE (5) ACRES OF THE SOUTH 24.08 ACRES OF LOT 30-1, WEST ADDITION TO  
SHARYLAND, 3702 N. INSPIRATION ROAD FROM AO-I  
(AGRICULTURAL OPEN INTERIM) TO C-3 (GENERAL BUSINESS)

Councilwoman Norie Garza joined the meeting at 5:46 p.m.

**6. Public Hearing Rezoning: A 7.87 gross acre tract of land, more or less, out of the South 10 acres of Lot 272, John H. Shary Subdivision, 2803 N. Glasscock Road, AO-I (Agricultural Open Interim) to R-1A Large Lot Single Family Residential, RGV Villa Homes, LLC, and Adoption of Ordinance # 4970**

On November 18, 2020 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The subject site was located near the northwest corner of Glasscock Road and E. 28<sup>th</sup> Street along the west side of Glasscock Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve request and adopt Ordinance # 4970 Rezoning: A 7.87 gross acre tract of land, more or less, out of the South 10 acres of Lot 272, John H. Shary Subdivision, 2803 N. Glasscock Road, AO-I (Agricultural Open Interim) to R-1A Large Lot Single Family Residential, RGV Villa Homes, LLC. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

### **ORDINANCE NO. 4970**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING A 7.87 GROSS ACRE TRACT OF LAND, MORE OR LESS, OUT OF THE SOUTH 10 ACRES OF LOT 272, JOHN H. SHARY SUBDIVISION, 2803 N. GLASSCOCK ROAD FROM AO-I (AGRICULTURAL OPEN INTERIM) TO R-1A (LARGE LOT SINGLE FAMILY RESIDENTIAL)

### **7. Public Hearing Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – La Fogata Restaurant at 300 N. Shary Road, Lot 1, El Lugar Subdivision, C-3, El Lugar Cabrito & Steak House, and Adoption of Ordinance # 4971**

On November 18, 2020 the Planning and Zoning Commission held a Public Hearing to consider this Conditional Use Permit Renewal request. The subject site was located 1/3 mile north of Expressway 83 along the east side of Shary Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommended approval subject to: 1) CUP to be valid for a period of 2 years at which time the applicant would need to renew their CUP and their TABC License; 2) Wavier of the 300' separation requirement from the residential homes; and 3) Must continue to comply with all Building, Fire, and Health Codes.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve CUP and adopt Ordinance # 4971 Sale & On-Site Consumption of Alcoholic Beverages – La Fogata Restaurant. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**ORDINANCE NO. 4971**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT FOR SALE & ON-SITE CONSUMPTION OF  
ALCOHOLIC BEVERAGES – LA FOGATA RESTAURANT, 300 N. SHARY ROAD, LOT 1,  
EL LUGAR SUBDIVISION

**8. Public Hearing Conditional Use Permit Renewal: Mobile Food Truck – El Sancho BBQ, at 1625 N. Conway Avenue, the north ½ of Lot 13 & all of Lot 14, Block 258, Mission Original Townsite Subdivision, C-3, Daniel Sanchez and Adoption of Ordinance # 4972**

On November 18, 2020 the Planning and Zoning Commission held a Public Hearing to consider this Conditional Use Permit Renewal request. The subject site was located on the 400' north of Kika De La Garza Loop along the west side of Conway Avenue. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommended approval subject to: 1) CUP to be valid for a period of 2 years; and 2) Must continue to comply with all Fire, and Health Requirements.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve CUP and adopt Ordinance # 4972 Mobile Food Truck – El Sancho BBQ, at 1625 N. Conway Avenue. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**ORDINANCE NO. 4972**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT FOR MOBILE FOOD TRUCK - EL SANCHO BBQ,  
1625 N. CONWAY AVENUE, THE NORTH ½ OF LOT 13 & ALL OF LOT 14, BLOCK 258,  
MISSION ORIGINAL TOWNSITE SUBDIVISION

**CONSENT AGENDA**

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

**9. Approval of Minutes**

Swearing In Ceremony – November 09, 2020  
Regular Meeting – November 09, 2020  
Special Meeting – November 10, 2020  
Special Meeting – November 17, 2020

**10. Acknowledge Receipt of Minutes**

Boys & Girls Club Regular Meeting – October 13, 2020

Boys & Girls Club Special Meeting – October 28, 2020

Civil Service Commission – September 03, 2020

Traffic Safety Committee – January 21, 2020

**11. Authorization to Execute Payment to Rio Valley Switching Company to replace a 54' Railroad Crossing at Canal Street**

Authorization was being request to execute payment to Rio Valley Switching Company to replace 54 Linear feet of Railroad Crossing at Miller St. Rio Valley Switching Company would do the Construction for this project to include Labor and Materials. Payment would be executed once project was complete

**12. Authorization to Execute Payment to Rio Valley Switching Company to replace a 54' Railroad Crossing at Lucksinger Street**

Authorization was being request to execute payment to Rio Valley Switching Company to replace 54 Linear feet of Railroad Crossing at Lucksinger St. Rio Valley Switching Company would do the Construction for this project to include Labor and Materials. Payment would be executed once project was complete.

**13. Contract Renewal with SPMR, a Sole Source Vendor, for the City's– Smart Phone Meter Reading Software**

Staff was requesting authorization to engage SPMR, a sole source vendor, for a one-year renewal of an existing contract issued on 11/01/2019 for the meter reading software used to download meter reads for our billing process. The renewal fee was \$15,246.00 for the year to cover October 1, 2020 thru September 30, 2021.

**14. Authorization to purchase Apple MacPro desktop editing computer, and Ipad for the Media Relations Department**

The Media Relations Department needed an editing computer to produce high quality video and graphics. The Apple computer will replace one that is more than 5 years old. The department was also seeking authorization to purchase an iPad to handle live stream capability on the field. The broadcast equipment would be purchased through the PEG fund. Staff reviewed proposed specifications from different vendors and after careful review, it was recommended to purchase directly from Apple in the amount of \$17,858.99 via proposal #2104536999

**15. Authorization to submit a grant application to FEMA for the FY2020 Building Resilient Infrastructure and Communities program**

The City of Mission was seeking authorization for the submission of a grant application for the FY2020 Building Resilient Infrastructure and Communities program with FEMA. The grant was administered by the Texas Department of Emergency Management and supported flood mitigation projects that effectively increase resilience and public safety while reducing loss of life and property damage. The city was seeking to submit the application with a comprehensive report on our master drainage projects. This grant required a 25% match.



**16. Authorization to submit a grant application to FEMA for the FY2020 Flood Mitigation Assistance**

The City of Mission was seeking authorization for the submission of a grant application for the FY2020 Flood Mitigation Assistance with FEMA. The grant was administered by the Texas Water Development Board and supported projects that mitigate flood damage from severe repetitive loss. The city was seeking to submit the application with a comprehensive report on our master drainage projects. This grant required a 25% match.

Councilman Plata moved to approve the consent agenda items 9 thru 16. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**APPROVALS AND AUTHORIZATIONS****17. Preliminary Plat Approval: La Homa Crossing Subdivision Phase II, A 32.73 acre tract of land being portions out of Lots 75, 76, 77, 78, and 79, Block 2, La Homa Ranch Citrus Groves Unit No. 1 Subdivision, ETJ, Developer: Red Rock Real Estates Development Group, LTD, Engineer: Quintanilla, Headley and Associates, Inc.**

On November 18, 2020 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for La Homa Crossing. The proposed Subdivision is located at the NE Corner of La Homa Road and West 7 Mile Road (Mission Rural ETJ). The Board unanimously recommended approval as per staff's recommendation.

Staff recommended approval subject to meeting the Model Subdivision Rules, complying with the street alignment policy and meeting any comments from the County Planning Department.

City Manager recommended approval.

Councilman Plata moved to approve Preliminary Plat Approval: La Homa Crossing Subdivision Phase II, A 32.73 acre tract of land being portions out of Lots 75, 76, 77, 78, and 79, Block 2, La Homa Ranch Citrus Groves Unit No. 1 Subdivision. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**18. Final Plat Approval: Hillcrest Valley Subdivision (aka Davila Estate), Being a 6.299 acre tract of land out of Lot 5, Miller Bros. Nursery Re-Subdivision, R-1, Developer: Nora Davila, Engineer: Rodriguez Engineering**

On November 18, 2020 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Hillcrest Valley Subdivision (aka Davila Estate). The proposed Subdivision is located near the West 2 Mile Road/Hillcrest Drive intersection. The Board unanimously recommended approval as per staff's recommendation.

Staff recommended approval subject to: 1) Must meet the Model Subdivision Rules; 2) Comply with the street alignment policy; and 3) Must pay the capital sewer recovery fees.

City Manager recommended approval

Councilman Plata moved to approve Final Plat Approval: Hillcrest Valley Subdivision (aka Davila Estate), Being a 6.299 acre tract of land out of Lot 5, Miller Bros. Nursery Re-Subdivision. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

**19. Request by Melden & Hunt, Inc. to Authorize City Manager to Issue Building Permits Prior to Subdivision Recordation being Rio Plata Subdivision, being a Resubdivision of 25.259 acres of land out of the South End of Porcion 52**

On behalf of their client and developer, Rhodes Development, Inc., Melden & Hunt, Inc. was requesting that the City authorize the City Manager's office to issue building permits to start construction as soon as possible prior to the subdivision being recorded. The proposed subdivision was located near the NE corner of South Inspiration Road and Mile 1 South along the north side of Mile 1 South. All utilities and paved public access were substantially evident, the plat had been administratively approved via prevailing ordinances.

Staff had no objection subject to no occupancy until subdivision plat had been recorded.

City Manager recommended approval.

Councilman Vela moved to approve request by Melden & Hunt Inc. to Authorize City Manager to Issue Building Permits Prior to Subdivision Recordation being Rio Plata Subdivision. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**20. Consideration to close City of Mission offices on Wednesday, November 25, 2020 due to the Thanksgiving Holiday**

City of Mission offices would be closed beginning at 12 noon on Wednesday, November 25, 2020. Consideration was being requested to close City Hall offices all day.

City Manager recommended approval.

Councilman Plata moved to approve to close City of Mission offices on Wednesday, November 25, 2020. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**21. Authorization to purchase Phazzer holsters and related equipment via a sole source vendor**

The City of Mission Police Department was requesting authorization to purchase 90 additional Phazzer holsters, Phazzer dart cartridges, and cartridge pouches to deploy to our patrol officers. Since implementing the use of Phazzers Mission Police has curtailed the number of physical contacts with defendants. This purchase of Phazzer related equipment would further expand the use of the devices and increase the safety of our officers. The total amount for this purchase was \$16,919.82.

Staff and City Manager recommended approval.

Councilwoman Garza moved to authorize the purchase of Phazzer holsters and related equipment. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**22. Approval of Ordinance No. 4973 providing for a Four-Way Stop intersection at Los Indios Road and Santa Teresa Street by Ruben Hinojosa Elementary**



The Mission Police Department received a request for approval of an ordinance establishing a Four-Way Stop Intersection at Los Indios Road and Santa Teresa Street by Ruben Hinojosa Elementary. There had been numerous complaints by faculty concerning student safety at the pedestrian crosswalk at the intersection. On November 17, 2020 the Traffic Safety Committee reviewed the concerns and voted to recommend the placing of a four-way stop intersection.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Ordinance No. 4973 providing for a Four-Way Stop intersection at Los Indios Road and Santa Teresa Street by Ruben Hinojosa Elementary. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

### **ORDINANCE NO. 4973**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, PROVIDING FOR A TRAFFIC CONTROL DEVICE BEING A FOUR-WAY STOP INTERSECTION AT LOS INDIOS ROAD AND SANTA TERESA; PROVIDING FOR INSTALLATION OF SAID TRAFFIC CONTROL DEVICES BEING STOP SIGNS AND PROPER SIGNAGE THEREOF AND MAKING PROVISIONS OF THE STATE TRANSPORTATION CODE AND TRAFFIC ORDINANCE OF THE CITY OF MISSION IN REGARDS TO PENALTY FOR VIOLATION APPLICABLE THERETO:

#### **23. Approval of Ordinance No. 4974 providing for a No Parking Zone at any time on the east and west side of the 200 to 500 block of South Horner Road commencing at IH 2 Frontage road and proceeding north for six hundred and forty-five feet (645')**

The City of Mission Police Department received a request for approval of an Ordinance providing for a no parking zone at any time on the east and west side of the 200 to 500 block of South Horner Street beginning at IH 2 Frontage road and proceeding north for 645 feet. On November 17, 2020, the Traffic Safety Committee met and discussed the No Parking zone at the aforementioned location. It was the recommendation of the Traffic Safety Committee to adopt this ordinance.

Staff and City Manager recommend approval.

Councilman Plata moved to approve Ordinance 4974 providing for a No Parking Zone at any time on the east and west side of the 200 to 500 block of South Horner Road. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 5-0.

### **ORDINANCE NO. 4974**

AN ORDINANCE PROHIBITING PARKING ON THE EAST AND WEST SIDE OF SOUTH HORNER ROAD BETWEEN THE 200 AND 500 BLOCK OF HORNER ROAD COMMENCING AT IH 2 FRONTAGE ROAD AND PROCEEDING NORTH FOR SIX HUNDRED AND FORTY FIVE FEET; PROVIDING FOR INSTALLATION OF SAID TRAFFIC CONTROL DEVICES BEING NO PARKING SIGNS AND MAKING PROVISIONS OF THE STATE TRANSPORTATION CODE AND TRAFFIC ORDINANCES OF THE CITY OF MISSION IN REGARD TO PENALTY FOR VIOLATION APPLICABLE THERETO;

**24. Approval of Resolution # 1700 authorizing for Professional Services with Texas Coalition for Affordable Power, Inc. (TCAP) to negotiate an extension to the current Electric Supply Contract**

The City of Mission was a member of Texas Coalition for Affordable Power, Inc. (TCAP). The City's current contract for power with TCAP expired December 31, 2022.

Previous models were to enter into 3-5 year agreements with power providers. New model was an annual agreement to take advantage of the nimble fluctuating markets. Current contract price for energy was \$38.83/MWh. Proposed contract price from January 1, 2023 through December 31, 2023 was estimated \$35/MWh or lower; actual contract price will be locked in near the end of CY2021. If the market changed that it was no longer advantageous for TCAP members, TCAP would be converting back to a fixed contract.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Resolution 1700 authorizing for Professional Services with Texas Coalition for Affordable Power, Inc. (TCAP) to negotiate an extension to the current Electric Supply Contract. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**RESOLUTION NO. 1700**

RESOLUTION OF THE CITY OF MISSION TEXAS ADOPTING TCAP'S PROFESSIONAL SERVICES AGREEMENT AND GEXA ENERGY'S COMMERCIAL ELECTRIC SERVICE AGREEMENT FOR POWER TO BE PROVIDED ON AND AFTER JANUARY 1, 2023

**25. Resolution No. 1701 Adopting and Implementing a Partial Amnesty Program to Waive Interest, Penalty Fees and Administrative Costs on Outstanding Mowing Charges**

The City of Mission had administered a mowing, program to secure compliance with State Statutes and City Ordinances. Property owners who failed to comply with this program were assessed a fee and were subject to penalties, interest and administrative costs. Ordinarily, the collection of such charged fees occurred when property owners were billed or a title of property changes ownership. The lien was released in accordance with policy once paid in full. When a taxpayer did not pay these fees, liens had been utilized as a financing mechanism to recoup the City's expenditures incurred to clean and mow weedy lots.

Staff was recommending waiver of interest, penalty fees and administrative costs on all outstanding mowing charges paid in full to City during the period commencing on December 1st, 2020 and ending on May 31st, 2021. It was staff's belief that such waiver would be an incentive for the payment of such delinquent accounts. The collection of these accounts would be beneficial to and in the public interest of the City of Mission.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Resolution No. 1701 Adopting and Implementing a Partial Amnesty Program to Waive Interest, Penalty Fees and Administrative Costs on Outstanding Mowing Charges. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

**26. Discussion and possible action on modifying COVID-19 City of Mission guidelines**

This was the opportunity for the City Council to make any modifications to the City's existing guidelines.

Randy Perez, City Manager discussed a request received regarding a market type venue. The request was for every weekend from November thru January, 2021. The property was not zoned commercial. The intent was to rent spaces for individuals to come out in a market type setting. After discussion the council recommended for the owner to submit a site plan, rental spaces area, and an idea for parking and strategy for limiting attendees before approval was considered.

Recommendation was to cancel all events, parks and City gyms are to remain closed, bathrooms are open as well as the Tennis Park. Mandatory face covering is still in effect. A city-wide curfew will be in place from 12 a.m. to 5:30 p.m. Garage Sale permits will also be suspended beginning December 1<sup>st</sup>. New guidelines will be in effect until discussed at the first regular city council meeting to be held on January 11, 2021.

Councilman Plata moved to approve the recommendations as presented. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

**27. Authorization to purchase 1,300 Residential Refuse carts, via HGAC Buy Board Contract # RC01-18**

Staff was seeking to purchase 1,300 residential refuse carts, for the Residential Division under the Sanitation Department. Sanitation department was requesting the refuse carts to keep up with the growth and demand of the city's service. Staff was recommending to purchase from Cascade Engineering, Inc., via HGAC Buy Board Contract # RC01-18, in an effort to seek the most competitive pricing and meeting or exceeding the form fit and function of our current residential carts. Cascade Engineering, Inc. cost of \$ 59,065.00.

Staff and City Manager recommend approval.

Councilman Plata moved to authorize the purchase 1,300 Residential Refuse carts, via HGAC Buy Board Contract # RC01-18. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

**28. Seeking authorization to execute agreement with CINTAS for Rental of City of Mission Employee Uniforms via US Communities (OMNIA Partners) Cooperative Contract #R-BB-19002**

Staff was seeking authorization to enter into a rental agreement with Cintas for employee uniforms by way of US Communities (OMNIA Partners) Cooperative Contract #R-BB-19002 for Parks & Recreation, Meter Readers, Sanitation, Public Works, Facilities, Veterans Cemetery and Golf Course. Uniforms, replacement and wash service would be provided under the contract. Rental of uniforms will be on an as needed basis.

Staff and City Manager recommend approval.

Councilman Plata moved to approve the execution of agreement with CINTAS for Rental of City of Mission Employee Uniforms via US Communities (OMNIA Partners) Cooperative Contract #R-BB-19002. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**29. Seeking authorization to award contract for Grant Administration Services**

Daniel Silva, MEDC CEO requested no action be taken on this item pending further information from EDA.

**30. Seeking authorization to engage the most qualified engineering firm for Shary Village Industrial Park Roadway and Drainage Improvements Mission Infrastructure Project**

Daniel Silva, MEDC CEO requested no action be taken on this item pending further information from EDA.

Councilman Plata moved to remove item 31 from the table. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

**UNFINISHED BUSINESS****31. Tabled 11/09/2020 Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Spaugy’s Ice House, 815 N. Francisco Avenue, The South 109.5’ of Lot 2, Block 137, Mission Original Townsite Subdivision & All of Lots 52, John H. Shary Industrial Subdivision, C-3, Spaugy’s Ice House, c/o Sonia Mayhugh, and Adoption of Ordinance # \_\_\_\_\_**

Due to notices not being send out Councilman Plata moved to table item 31. Motion was seconded by Councilman Vela and approved unanimously 5-0

Councilman Plata moved to remove item 32 from the table. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**32. Tabled 11/09/2020 Authorization to award contract for Bond Counsel**

After discussion from the council Councilwoman Garza moved to table item 32. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**ROUTINE MATTERS**

City Manager Comments - Thanked the City Council for authorizing the additional Thanksgiving holiday. Mission Fire Department received the new fire apparatuses this week. Wished everyone a safe and Happy Thanksgiving.

Mayor's Comments – Wished everyone a safe and Happy Thanksgiving.

City Council Comments – Wished the staff and citizens a safe and Happy Thanksgiving.

At 6:31 p.m. Councilman Plata moved to convene into executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**EXECUTIVE SESSION** pursuant to V.T.C.A. Gov. Code Sec. 551.001**33. Consultation with Attorney, Sec. 551.071**

A. Deliberation regarding settlement of claim in reference to Laurel Hill Cemetery Lot 7, Block 14, Section I

B. Deliberation regarding letter received from General Counsel for the International Association of Fire Fighters

C. Discussion and possible action on acquisition of water rights on Property ID 316466; 316498; 316492; 316447; 316450; 316425; West Addition to Sharyland. Nevarez Investment Family Limited Partnership

**The City Council will reconvene in open session to take any actions necessary**

At 7:29 p.m. Councilman Vela moved to reconvene in open session. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

On item 33 A- Councilwoman Garza moved to authorize City Manager to accept settlement and grant an available cemetery plot at Laurel Hill Cemetery to Vicenta Hernandez as discussed in executive session. Motion was seconded by Councilman Ruben Plata and approved unanimously 5-0.

On item 33 B- Councilman Ruben Plata moved to delay adoption of Fire Department SOP pending final review and consultation with the City Attorney's office and formation of non-council collaborative committee as discussed in executive session. Motion was seconded by Councilman Vela and approved unanimously 5-0.

On item 33 C- Councilman Plata moved to authorize Mayor and City Manager to research availability and possible purchase of water rights as discussed in executive session. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**ADJOURNMENT**

At 7:32 p.m. Councilman Plata moved for adjournment. Motion was seconded by Councilwoman Garza and approved unanimously 5-0.

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Dr. Armando O'caña, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary