



MINUTES

PRESENT:

Dr. Armando O'caña, Mayor
Jessica Ortega-Ochoa, Councilwoman
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Mayor Pro Tem
Alberto Vela, Councilman
Gus Martinez, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ALSO PRESENT:

ABSENT:

STAFF PRESENT:

Aida Lerma, Deputy City Manager
David Flores, Deputy City Manager
Angie Vela, Finance Director
Michael Elizalde, Grants Administrator
Irasema Dimas, Code Enforcement Supervisor
Alex Hernandez, Subdivision Coord.
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management
Eduardo Belmarez, Purchasing Director
Roland Rodriguez, I. T. Director
Roxanne Casarez, Public Information Director
Charlie Longoria, Media Relations
Alex Fajaro, Media Relations
Juan Pablo Terrazas, City Engineer
Roberto Salinas, Public Works Director
Jesse Lerma, Civil Service Director
Gilbert Sanchez, Fire Chief
Frank Cavazos, Deputy Fire Chief
James Cardoza, Emergency Mngmnt. Coord.
Roberto Dominguez, Chief of Police
Joanne Longoria, CDBG Director
Daniel Silva, CEO, Mission EDC
Rick Venecia, Interim Boys & Girls Club Director
Brad Bentsen, Parks & Recreation Director
Mayra Rocha, Library Director
Cynthia Lopez, Museum Director
JC Avila, Fleet Maintenance Director
Noel Barrera, Health Dept. Director
Adela Ortega, Food Pantry Manager
Joel Chapa, Police Office

CALL TO ORDER

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 5:30 p.m.

Mayor O'cana requested a moment of silence for former Councilman Leo Olivarez.

INVOCATION AND PLEDGE ALLEGIANCE

City Manager Randy Perez led the Invocation and Pledge of Allegiance.

PRESENTATIONS**1. Report from the Greater Mission Chamber of Commerce**

Brenda Enriquez, Mission Chamber of Commerce CEO informed about the educational and business development workshops that would be taking place. She also mentioned the 26th Annual Health and Wellness Community Health Fair would be held on December 3rd and 4th blood work would be by appointment only, other health screenings would also be offered. An impact business survey was also being implemented.

2. Update on Our Mission Forward CARES Grant funding

Daniel Silva, MEDC CEO reported that a total of \$945,500 had been approved for distribution with the CARES Grant funding a total of 286 businesses assisted.

He also mentioned that the Food Park had been a success and that a total of 16 new jobs had been created.

3. Departmental Reports

Councilman Ruben Plata moved to approve the departmental reports as presented. Motion was seconded by Councilwoman Jessica Ortega-Ochoa and approved unanimously 5-0.

4. Citizen's Participation

Ester Salinas mentioned that TCF was not allowed to have Vaquero Cook-off in the City of Mission and moved to the City of Palmview.

Mike Silva, Union Representative with the Fire Fighters Association spoke about on-going issues with Administration and retaliation for his protected First Amendment associational activity and free speech while he was off duty.

PUBLIC HEARING**PLANNING & ZONING RECOMMENDATIONS**

5. Public Hearing Conditional Use Permit: To Expand Suerte Bar & Grill for the Sale & On-Site Consumption of Alcoholic Beverages, 205 N. Shary Road, Ste. A & B, Lot 1, South Shary Commercial Subdivision, C-3, Buzz Entertainment, LLC, and Adoption of Ordinance # 4965

On October 28, 2020 the Planning and Zoning Commission held a Public Hearing to consider this Conditional Use Permit request. The subject site was located near the NW corner of Shary Road and Selena Street (E. 1st Street) along the west side of Shary Road. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommended approval subject to a 2-year re-evaluation at which time the applicant would have to renew his CUP and TABC License, Waiver of the 300' separation requirement from the residential homes, comply with all Fire, Health, and Building Code requirements, and acquire a business license.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilwoman Ortega moved to approve the CUP and to adopt Ordinance # 4965 To Expand Suerte Bar & Grill for the Sale & On-Site Consumption of Alcoholic Beverages, 205 N. Shary Road, Ste. A & B. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

ORDINANCE NO. 4965

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO EXPAND SUERTE BAR & GRILL FOR THE
SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES, 205 N. SHARY ROAD, STE.
A & B, LOT 1, SOUTH SHARY COMMERCIAL SUBDIVISION

6. Public Hearing Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – 100% Antojitos Mexicanos, 2306 E. Expressway 83, Ste. 1 & 2, Lot 1, Cimarron Crossing Phase I Subdivision, C-3, 100% Antojitos Mexicanos, and Adoption of Ordinance # 4966

On October 28, 2020 the Planning and Zoning Commission held a Public Hearing to consider this Conditional Use Permit Renewal request. The subject site was located near the SE corner of J.R. Dr. and Expressway 83 along the Frontage Rd. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommended approval subject to CUP to be valid for a period of 2 years at which time the applicant would need to renew their CUP and their TABC license; and must continue to comply with all Building, Fire, and Health Codes.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the CUP and to adopt Ordinance No. 4966 Sale & On-Site Consumption of Alcoholic Beverages – 100% Antojitos Mexicanos, 2306 E. Expressway 83, Ste. 1 & 2. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 4966

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR SALE & ON-SITE CONSUMPTION
OF ALCOHOLIC BEVERAGES – 100% ANTOJITOS MEXICANOS, 2306 E. EXPRESSWAY 83,
SUITES 1 & 2, LOT 1, CIMARRON CROSSING PHASE I SUBDIVISION

7. Public Hearing Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Spaugy's Ice House, 815 N. Francisco Avenue, The South 109.5' of Lot 2, Block 137, Mission Original Townsite Subdivision & All of Lots 52, John H. Shary Industrial Subdivision, C-3, Spaugy's Ice House, c/o Sonia Mayhugh, and Adoption of Ordinance # _____

On October 28, 2020 the Planning and Zoning Commission held a Public Hearing to consider this Conditional Use Permit Renewal request. The subject site was located at the NW corner of Francisco and 8th Street. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff recommended approval subject to CUP to be valid for a period of 2 years at which time the applicant would need to renew their CUP and their TABC license; and must continue to comply with all Building, Fire, and Health Codes.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

Ester Salinas spoke against the request and stated that she lived in the area and had not received notification of the meeting. Concerns were the loud live music that was heard throughout the neighborhood at all hours of the night.

Sonia Mayhugh, applicant spoke in favor of the request.

Mayor Pro Tem Norie Garza asked if a condition could be placed to have live music on Sunday's until 6 p.m. only.

After much discussion from the council Mayor Pro Tem Garza moved to table the CUP request for Sale & On-Site Consumption of Alcoholic Beverages – Spaugy's Ice House, 815 N. Francisco Avenue. Motion was seconded by Councilman Plata and approved unanimously 5-0.

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

8. Approval of Minutes

- Special Meeting – October 20, 2020
- Regular Meeting – October 26, 2020
- Special Meeting – October 27, 2020
- Special Meeting – November 03, 2020

9. Acknowledge Receipt of Minutes

- Mission Redevelopment Authority – September 22, 2020
- Mission Tax Increment Reinvestment Zone – September 22, 2020
- Drainage Committee – October 07, 2020
- Shary Golf Course Advisory Board – February 11, 2020 and September 16, 2020
- Parks & Recreation Advisory Board – October 13, 2020

10. Authorization to submit a grant application to the Walmart Foundation for the Local Community Grant Program

The Mission Fire Prevention Bureau was requesting authorization for the submission of a grant application for the Local Community Grant Program to the Walmart Foundation. The grant would allow Fire Prevention Division to purchase additional digital cameras for public education events, investigations, and community projects. This grant opportunity had no matching requirement.

11. Authorization to solicit bids for Electrical Repair & Maintenance Services for Water Treatment Plants, Waste Water Treatment Plant, and Water Distribution Divisions

Staff was seeking authorization to solicit bids for Electrical Repair & Maintenance Services for the Public Works Department. The objective was to obtain services of licenses electricians to perform electrical repairs, and maintenance on a “as needed” basis at the Water Treatment Plants, Waste Water Treatment plant, and Water Distribution Divisions for one-year with two one year renewal options. This was being request in an effort to secure fair and reasonable pricing.

12. Approval of Ord. # 4967 granting a wet designation for 1400 W. Griffin Pkwy, Ste 5, Lot 1 Bk A out of Cinco De Mayo Ranch Subdivision, La Madalena Liquor

Staff was requesting the wet zone for the Sale and Off-Premise Consumption of Alcoholic Beverages.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the consent agenda items 8 thru 12. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS

13. Preliminary Plat Approval: Western Oaks Subdivision, A 30.00-acre tract of land, being all of Lots 14, 21, and 26, Block 9, Texan Gardens Subdivision, Rural ETJ, Developer: Everardo & Rigoberto Villarreal, Engineer: Izaguirre Engineering Group, LLC,

On October 28, 2020 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Western Oaks Subdivision. The proposed Subdivision was along the west side of Abram Road between W. Mile 5 Road and W. Mile 6 Road (Mission Rural ETJ).

The Board unanimously recommended approval as per staff's recommendation.

Staff recommended approval subject to meeting the Model Subdivision Rules, complying with the street alignment policy and meeting any comments from the County Planning Department.

City Manager recommended approval.

Councilman Plata moved to approve Preliminary Plat Approval: Western Oaks Subdivision, A 30.00-acre tract of land, being all of Lots 14, 21, and 26, Block 9, Texan Gardens Subdivision, Rural ETJ. Motion was seconded by Councilman Vela and approved unanimously 5-0.

14. Final Plat Approval: Glasscock Hills Subdivision, Being a 19.74 acre tract of land, comprised of the South ½ of Lot 262, John H. Subdivision, and 1.10 acre out of a certain second tract lying adjacent to Lot 262, Being 3.75 acre, R-1, Developer: MJVM, LTD. (c/o Miguel Brito), Engineer: AEC Engineering, LLC

On October 14, 2019 the Mission City Council held a Public Hearing to consider the Preliminary Plat Approval for Glasscock Hills Subdivision. The proposed Subdivision was located approximately ¼ north of Griffin Parkway (F.M. 495) along the west side of Glasscock Road. The Board unanimously recommended approval as per staff's recommendation.

Staff recommended denial of the variance request as it would set precedence and approval of the subdivision plat subject to must pay capital sewer recovery fees (\$200 p/lot = 91 x \$200 = \$18,200); Dedication of water rights; Park Fees (\$500 per lot = 91 x \$500 = \$45,500); must provide a street light plan for review by Staff; 5' sidewalks along Glasscock Road; and Compliance with the Model Subdivision Rules.

City Manager recommended approval.

Councilman Plata moved to approve Final Plat Approval: Glasscock Hills Subdivision, Being a 19.74 acre tract of land, comprised of the South ½ of Lot 262, John H. Subdivision, and 1.10 acre out of a certain second tract lying adjacent to Lot 262, Being 3.75 acre, R-1. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

15. Final Plat Approval: Eduardos Subdivision No. 18, A 19.43-acre tract of land, out of Lot 46-4, West Addition to Sharyland Subdivision, ETJ, Developer: Aniceto Izaguirre, Engineer: Izaguirre Engineering Group, LLC,

On August 27, 2018 the Mission City Council held a Public Hearing to consider the Preliminary Plat Approval for Eduardos Subdivision No. 18. The proposed Subdivision was located near the NW corner of Mile 6 Road and Tropser Road intersection. The Board unanimously recommended approval as per staff's recommendation.

Staff recommended approval subject to must met the Model Subdivision Rules; comply with the street alignment policy; and comply with comments from the County Planning Department.

City Manager recommended approval.

Councilman Plata moved to approve Final Plat Approval: Eduardos Subdivision No. 18, A 19.43-acre tract of land, out of Lot 46-4, West Addition to Sharyland Subdivision. Motion was seconded by Councilman Vela and approved unanimously 5-0.

16. Authorization to Execute Second-One Year Renewal Option with Gulf Coast Paper for cleaning and sanitation supplies for city facilities via State Approval Board Contract #569-18.

The Facilities Department was seeking authorization to continue service with Gulf Coast Paper Company for cleaning and sanitation supplies for City Facilities. The contract terms were for one year with two, one-year renewal options based on 0% increase in price via state approved Buy Board Contract #569-18. Staff was seeking authorization to extend the contract for the second one year renewal. The City had been doing business with Gulf Coast Paper for over 22 years.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to Execute Second-One Year Renewal Option with Gulf Coast Paper for cleaning and sanitation supplies for city facilities via State Approval Board Contract #569-18. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

17. Authorization to purchase beer, wine and liquor for resale at the Mission Event Center and Shary Municipal Golf Course

Staff was requesting to purchase beer, wine & liquor for resale at the Mission Event Center and Shary Municipal Golf Course from the following vendors. Glazer's Beer and Beverage, L&F Distributors, Holiday Wine & Liquor and Feldman's Market Center thru September 30, 2021. As per Texas Local Government Code 252.022(D)(14) General Exemptions, "goods purchased by a municipality for subsequent retail sale by the municipality" the goods acquired by the Mission Event Center and Shary Municipal Golf Course are exempt from the procurement process.

- Mission Event Center budget not to exceed \$42,000
- Shary Municipal Golf Course budget not to exceed \$60,000

Staff and City Manager recommended approval

Councilman Plata moved to authorize the purchase of beer, wine and liquor for resale at the Mission Event Center and Shary Municipal Golf Course. Motion was seconded by Councilman Vela and approved unanimously 5-0.

18. Authorization to purchase structural firefighter bunker gear from NAFECO via Buy Board Contract 603-20

Authorization to purchase nine (9) sets of firefighter bunker gear. This gear would replace sets reaching the mandatory ten (10) year retirement program as set by NFPA1851 requirements. The total cost was \$23,742.00.

Staff and City Manager recommended approval.

Councilman Plata moved to purchase structural firefighter bunker gear from NAFECO via Buy Board Contract 603-20. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

19. Authorization to purchase operational and rescue equipment from Municipal Emergency Services, Via HGAC Contract EE08-19

Authorization to purchase rescue equipment from Municipal Emergency Services. The high-and low-pressure air bags equipment would be part of outfitting the new Pierce apparatus for emergency operations. Purchased cost was in the amount of \$17,099.27, Via HGAC Contract EE08-19.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the purchase of operational and rescue equipment from Municipal Emergency Services, Via HGAC Contract EE08-19. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

20. Seeking approval to purchase Two (2) New Grapple Brush Trucks via TIPS Cooperative Contract #200206

Authorization to purchase two new grapple brush trucks, for the Brush Division under the Sanitation Department. Sanitation department was requesting to buy two new grapples brush trucks, to keep up with the growth and demands of the city's service and for future emergency hurricane or severe weather cleanup response. Staff was recommending to purchase from Freightliner of Austin via TIPS Cooperative Contract # 200206. In an effort to seek the most competitive pricing and meeting or exceeding the form, fit and function of our current fleet specifications, Freightliner of Austin proposed a cost of \$159,595.00 per unit. Rush Truck Center came in @ \$ 176,402.76, and Doggett Freightliner of South Texas, LLC, came \$ 188,297.00.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the purchase of Two (2) New Grapple Brush Trucks via TIPS Cooperative Contract #200206 from Freightliner of Austin. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

21. Authorization to award contract for Bond Counsel

Staff received three (3) proposals for Bond Counsel. Perez Law Firm, PLLC was found nonresponsive in accordance with the Terms & Conditions requirements. Perez Law Firm failed to submit a cost proposal as requested in the Evaluation Criteria. Committee evaluated proposals submitted by Norton Rose Fulbright and Orrick, Herrington, & Sutcliffe LLP and found Norton Rose Fulbright to offer the Best Value.

Staff and City Manager recommended approval.

Councilman Plata stated he would like to give an opportunity to a local vendor. Mayor Pro Tem Garza stated that she would like to allow the committee to re-evaluate the proposal from the Perez Law Firm.

After discussion from the council Mayor Pro Tem Garza moved to table the authorization to award contract for Bond Counsel. Motion was seconded by Councilman Plata and approved unanimously 5-0.

22. Acceptance of monthly property tax report for the month of September 2020

The 2019 total adjusted tax levy for taxes was \$22,847,396.43 and the amount of the collections as of September 30, 2020 was \$22,074,103.99 which represented 96.59% of the total 2019 tax levy.

The total adjusted tax levy for delinquent taxes was \$2,181,845.52 and the amount of collections as of September 30, 2020 was \$480,505.47 which represented 22.02% of the total tax levies from previous years.

Staff and City Manager recommended approval

Councilman Plata moved to accept the monthly property tax report for the month of September 2020. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

23. Authorization to purchase via Sole Source Vendor one (1) Walk Thru Jubilee Christmas Ornament

Approval to purchase one (1) Walk Thru Jubilee Christmas Ornament for continued use during Mayor's Annual Christmas Lighting at Leo Pena Placita Park. Vendor of this ornament was a Sole Source Vendor. This ornament would provide years of enjoyment as seasonal illumination as well as a beautiful family photo opportunity. Delivered cost of this ornament was \$16,244.80.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to purchase via Sole Source Vendor one (1) Walk Thru Jubilee Christmas Ornament. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

24. Approval to Purchase Assorted Lawn and Landscape Maintenance Equipment via State Approved Buy Board Contract # 611-20

Approval to purchase assorted lawn and landscape maintenance equipment from MAE (Mission Auto Electric) via State Approved Buy Board Contract # 611-20. Equipment to purchase included: 1 x Scag Zero-Turn Mower (\$10,923.00), 1 x Scag Fabric Bagger System (\$2,261.22), 5 x Stihl Loop Trimmer (“Weed Eater” 5 @ \$327.99 = \$1,639.95), 1 x Stihl 12” Chain Saw (\$295.19), 1 x Stihl Extend Pole Saw (\$532.99), 1 x Stihl 30” Hedger (\$447.99), 1 x Stihl 24” Hedge Trimmer (\$327.99), 2 x Stihl Back Pack Blower (2 @ \$367.99 = @\$735.98) at a combined total of \$17,164.31. Equipment would be used for the lawn and landscape maintenance of City Parks, Facilities, Weedy Lots and Rights of Way.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to Purchase Assorted Lawn and Landscape Maintenance Equipment via State Approved Buy Board Contract # 611-20. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

25. Authorization to enter into a Standard Software Maintenance Agreement with Tyler Technologies

The Mission Police Department was requesting authorization to enter into a one year Standard Software Maintenance Agreement with Tyler Technologies. As a sole source vendor, Tyler Technologies had been the software provider for all of their records management systems to include: computer aided dispatch, jail, mug shots, bar coding, records management and field reporting. This agreement would include servicing for all of their software modules and upgrades to their current operating system. The total cost of the one year maintenance agreement would be \$97,455.00.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to enter into a Standard Software Maintenance Agreement with Tyler Technologies. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

26. Authorization to Purchase Thirty-Six (36) Watch Guard Body Worn Cameras and Accessories through Buy Board Contract #604-20

The Mission Police Department was requesting authorization to purchase additional body worn cameras along with the accessories required for each camera. These cameras would be utilized to by their police officers to record contacts with the general public while working their designated shifts. The total amount of the purchase was \$37,980.00. The Mission Police Department was awarded \$18,825.00 from the Bureau of Justice Assistance FY-2020 Body-Worn Camera Policy and Implementation Program. The City of Mission was responsible for a cash match of 50% towards the purchase of the body cameras. A difference of \$330.00 would be paid through the Federal Drug Forfeiture Account.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to Purchase Thirty-Six (36) Watch Guard Body Worn Cameras and Accessories through Buy Board Contract #604-20. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

27. Authorization to Purchase a Robotex Avatar III Tactical Robot for the Mission SWAT Equipment Grant Project from a sole source vendor

Mission Police Department was seeking approval to purchase a remote controlled robot for SWAT operations. The robot would enhance the capabilities of the SWAT Team by allowing them to safely inspect locations without placing police officers at risk of injury or death. The total expenditure for this project was \$32,550.00. The robot would be paid for with grant funds that were awarded from the Office of the Governor's Homeland Security Grant Program (HSGP). The total amount of the grant awarded for the purchase of the robot was \$32,550.00.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to Purchase a Robotex Avatar III Tactical Robot for the Mission SWAT Equipment Grant Project from a sole source vendor. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

28. Authorization to Execute First-One Year Renewal Option for Odor Control Chemical for the Public Works Department Waste Water Treatment Plant and Lift Stations

On November 2019, the City of Mission entered into a contract with Momar, Inc. for the purchase of Odor Control Chemical. The Contract terms were for one year with two one year renewal options based on 0% increase in price. Unit Price would remain the same for liquid form (\$277.75/Drum) and Solid Form (\$85/case) as originally stipulated on the bid tabulation documents. Staff was seeking authorization to extend contract for First-One Year Renewal option with Momar, Inc. This agreement would extend Bid No 20-016-10-25 from November 2020 through October 2020.

Staff and City Manager recommended approval.

Councilman Plata moved to Execute First-One Year Renewal Option for Odor Control Chemical for the Public Works Department Waste Water Treatment Plant and Lift Stations. Motion was seconded by Councilman Vela and approved unanimously 5-0.

29. Seeking Authorization to purchase Fire Apparatus Parts and Repairs for City of Mission Fire Department Apparatuses by Siddons Martin Group certified EVT technicians Buy Board # 571-18.

Seeking Authorization to purchase Fire Apparatus Parts and Repairs for City of Mission Fire Department Apparatuses by Siddons Martin Group certified EVT technicians Buy Board # 571-18. Service agreement was in place with Siddons Martin Group and was for Fiscal Year 2020-2021

Staff and City Manager recommend approval.

Councilman Plata moved to approve to purchase Fire Apparatus Parts and Repairs for City of Mission Fire Department Apparatuses by Siddons Martin Group certified EVT technicians Buy Board # 571-18. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

30. Change Order No. 1 related to the Emergency Sanitary Sewer Repairs behind Santa Fe Subdivision (By K-Mart Drain Ditch)

Staff was requesting approval of Change Order No. 1 related to the Emergency Sanitary Sewer Repairs by the K-Mart drain ditch in the amount of \$99,801. Due to soil and weather conditions the Contractor provided extra resources such as dewatering, double shifts (day and night), special shoring, materials and extra caution due to being so close to the property fences.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Change Order No. 1 related to the Emergency Sanitary Sewer Repairs behind Santa Fe Subdivision (By K-Mart Drain Ditch). Motion was seconded by Councilman Plata and approved unanimously 5-0.

31. Change order #1 for South Conway Lift Station Sanitary Sewer & Waterline Improvements

The construction of a lift station, water and sewer lines are taking place in order to provide service for potential development west of Conway. A change order in the amount of \$125,581.80 was being requested in order to bore under existing entrances on Conway.

This was the first change order for this project and there were available funds to cover the project.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Change order #1 for South Conway Lift Station Sanitary Sewer & Waterline Improvements. Motion was seconded by Councilman Vela and approved unanimously 5-0.

32. Approval of Budget Amendments – Utility Fund, Sanitation Fund, 2018 CO Fund

Angie Vela, Finance Director presented Budget Amendments BA-21-01- thru BA-21-03 for approval.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Budget Amendments BA-21-01- thru BA-21-03. Motion was seconded by Councilman Plata and approved unanimously 5-0.

33. Election of Mayor Pro-Tem

In accordance with Section 3.05 of the City Charter, the City Council, at its first meeting after election of Councilpersons, shall elect one of its numbers Mayor Pro-Tem and he shall perform all the duties of the Mayor in the absence and disability of the Mayor.

Councilman Vela moved to nominate Councilwoman Ortega as Mayor Pro Tem. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

34. Discussion and possible action on modifying COVID-19 City of Mission guidelines

Restricted access continues for city facilities, providing PPE's to all city employees, park bathroom facilities are sanitized on a daily basis.

No action was taken on this item.

UNFINISHED BUSINESS

None

ROUTINE MATTERS

City Manager Comments – Thanked staff for all of their help in ensuring a successful Veteran's Day event where 1,000 BBQ plates were served to the Veterans. Pinning Ceremony was to be held for the newly hired police officers. Flag placing would be conducted at the Veteran's Cemetery.

Councilman Plata stepped out of the meeting at 6:59 p.m.

Mayor's Comments – Thanked first lady, Maria O'caña, Roy Pena, Eddie Alaniz, Bernie Pena, Aida Lerma and city staff for their help and support on a successful Veteran's Day event. Phase I of the UV-C Research project would be moving forward. A delegation would be in Monterrey, Mexico to sign the official Sister City documents.

City Council Comments – Councilman Vela thanked those in attendance at the swearing-in ceremony. Mayor Pro Tem Ortega thanked everyone who voted in the November General Election.

At 7:10 p.m. Councilman Vela moved to convene into executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Mayor Pro Tem Ortega and approved unanimously 4-0.

EXECUTIVE SESSION pursuant to V.T.C.A. Gov. Code Sec. 55.001

35. Deliberation regarding real property Sec. 551.072

A. 2.462 acres of land, more or less, in fee, excluding subsurface water and mineral rights

B. Mowing Lien on Lot 64, Inspiration Manor Subdivision

The City Council will reconvene in open session to take any actions necessary

At 7:17 p.m. Mayor Pro Tem Ortega moved to reconvene in open session. Motion was seconded by Councilman Vela and approved unanimously 4-0.

On item 35 A- Councilman Vela moved to rescind prior donation agreement and proceed with eminent domain proceedings with the Federal Government. Motion was seconded by Councilwoman Garza and approved unanimously 4-0.

On item 35 B- Councilman Vela moved to extinguish mowing lien on Lot 64, Inspiration Manor Subdivision. Motion was seconded to Mayor Pro Tem Ortega and approved unanimously 4-0.

ADJOURNMENT

At 7:20 p.m. Councilwoman Garza moved for adjournment. Motion was seconded by Councilman Vela and approved unanimously 4-0.

Dr. Armando O'caña, Mayor

ATTEST:

Anna Carrillo, City Secretary