

**NOTICE OF SPECIAL MEETING  
MISSION CITY COUNCIL  
MAY 27, 2020      4:00 P.M.  
MISSION CITY HALL**

**PRESENT:**

Dr. Armando O'caña, Mayor  
Jessica Ortega-Ochoa, Councilwoman  
Norie Gonzalez Garza, Mayor Pro Tem  
Alberto Vela, Councilman  
Anna Carrillo, City Secretary  
Randy Perez, City Manager

**ALSO PRESENT:**

Jamie Trevino, Progress Times

**ABSENT:**

Ruben D. Plata, Councilman  
Gus Martinez, City Attorney

**STAFF PRESENT:**

Aida Lerma, Deputy City Manager  
David Flores, Deputy City Manager  
Ezeiza Garcia, Asst. Finance Director  
Michael Elizalde, Grants Administrator  
Susie De Luna, Asst. Planning Director  
Noemi Munguia, HR Director  
Roland Rodriguez, I. T. Director  
Roxanne Casarez, Public Information Director  
Charlie Longoria, Media Relations  
Rolando Rodriguez, I.T. Director  
Juan Pablo Terrazas, City Engineer  
Roberto Salinas, Public Works Director  
Jesse Lerma, Civil Service Director  
Gilbert Sanchez, Fire Chief  
Rene Alvarez, Asst. Fire Chief  
Frank Cavazos, Deputy Fire Chief  
James Cardoza, Emergency Mngmnt. Coord.  
Roberto Dominguez, Chief of Police  
Joanne Longoria, CDBG Director  
Daniel Silva, CEO, Mission EDC  
JJ Guerrero, Boys & Girls Club Director  
Brad Bentsen, Parks & Recreation Director  
Mayra Rocha, Library Director  
Cynthia Lopez, Museum Director  
Cesar Gutierrez, Sanitation Director  
JC Avila, Fleet Maintenance Director  
Adela Ortega, Food Pantry Manager  
Joel Chapa, Police Officer

**1. Call to order**

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 4:02 p.m.

**2. Discussion and action regarding CARES Act Funding**

The CARES Aid, Relief and Economic Security (CARES) Act was passed into law on March 27, 2020.

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The CARES Act provides that payments from the Fund may only be used to cover costs that are necessary expenditures incurred due to the public health emergency with respect to COVID-19 or were not accounted for in the budget most recently approved as of March 27, 2020 or were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

Eligible expenditures for recommended city projects could be used for expenses to improve telework capabilities for public employees. Expenses for food delivery to residents, Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

Economic support in connection with COVID-19 public health emergency to include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruptions caused by required closures.

Public health for expenses for disinfection of public areas and other facilities, expenses for technical assistance to local authorities or other entities on mitigation of COVID-19 related threats to public health and safety. Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment.

Upgrade was being requested to expand the drive thru in the Utility Department with two additional lanes the addition of these lanes would enable the use of the drive thru facility for vital statistics office for the issuance of birth and death records. Purchase of equipment to sanitize the facilities and city vehicles. Purchase of PPE, for staff and first responders. Purchase of Equipment and software to be able to work remotely should city hall have to be closed down. Also being considered is the remodeling of the Head Start Building for an extension of the Food Pantry or to be used as a testing site.

Economic Stimulus Package by MEDC is at \$4M these monies could be used to include small business grants, percentage of lost revenues, percentage of payroll for personnel, training programs for businesses to transition to be able to sell electronically, health care needs for businesses and building needs at the CEED Building.

Brenda Enriquez, president of the The Greater Mission Chamber of Commerce proposed to provide business recovery and resiliency services to its members through the funding of three temporary Business Recovery Coordinators who will assist the GMCC with day-to-day contacts with businesses, organization and management of professional development seminars, and assistance in promotion of businesses and the various sectors of Mission's business community, including through "grand re-openings" and similar events. GMCC also proposes to provide a complimentary Premium GMCC memberships to 400 local businesses, and match current members on a case-by-case basis to facilitate their membership renewals amid the current economic downturn. Funds are also budgeted to cover the cost of business development and coaching services to be provided via contractors to GMCC members, and the cost of enhanced promotion of area businesses and business sectors.

The proposed budget of \$428,000 also includes a request for various administrative costs for the GMCC related to COVID-19. This portion of the budget includes provision of safety supplies for visitors to the GMCC offices, enhanced cleaning and sanitation supplies, staff development and safety training, and technology investments to ensure that the GMCC is ready for future similar crises.

Mayor O'cana stated that the budget that the city has is currently at \$14.2M, if the formula would have been used by the County of Hidalgo that was used by the Federal Government which was \$175 per

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capita we would have received the amount of money that was needed by the city instead of the \$9.3M based on \$110 per capita.

**3. Adjournment**

At 4:48 p.m. Mayor Pro Tem Garza moved for adjournment. Motion was seconded by Councilman Alberto Vela and approved unanimously 4-0.

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Dr. Armando O'caña, Mayor

ATTEST:

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Anna Carrillo, City Secretary