

**NOTICE OF REGULAR MEETING  
MISSION CITY COUNCIL  
MARCH 09, 2020 5:30 P.M.  
MISSION CITY HALL**

**PRESENT:**

Dr. Armando O'caña, Mayor  
Jessica Ortega-Ochoa, Councilwoman  
Ruben D. Plata, Councilman  
Norie Gonzalez Garza, Mayor Pro Tem  
Gus Martinez, City Attorney  
Anna Carrillo, City Secretary  
Randy Perez, City Manager

**ALSO PRESENT:**

Maxilou Link  
Richard Sanchez  
Nilani Sanchez  
Carla Mayer  
Joe Louis Sanchez  
Gabby Diaz  
Janie Sanchez  
Robert Codina  
Irma F. Lopez

**ABSENT:**

Alberto Vela, Councilman

**STAFF PRESENT:**

Nelia Hernandez, Asst. City Secretary  
Aida Lerma, Deputy City Manager  
David Flores, Deputy City Manager  
Elizabeth Hernandez, Executive Secretary  
Angie Vela, Finance Director  
Jaime Acevedo, Planning Director  
Susie De Luna, Asst. Planning Director  
Noemi Munguia, HR Director  
Robert Hinojosa, Risk Manager  
Eduardo Belmarez, Purchasing Director  
Roland Rodriguez, I. T. Director  
Mario Marentes, System Administrator  
Roxanne Casarez, Public Information Director  
Humberto Garcia, Media Relations  
Juan Pablo Terrazas, City Engineer  
Abelardo Bocanegra, Engineer in training  
Roberto Salinas, Public Works Director  
Jesse Lerma, Civil Service Director  
Rene Alvarez, Asst. Fire Chief  
Frank Cavazos, Deputy Fire Chief  
Robert Dominguez, Chief of Police  
Mario Flores, Golf Course Director  
JJ Guerrero, Boys & Girls Club Director  
Brad Bentsen, Parks & Recreation Director  
Mayra Rocha, Library Director  
Cynthia Lopez, Museum Director  
JC Avila, Fleet Maintenance Director  
Ernie Zapata, Health Dept. Supervisor  
Adela Ortega, Food Pantry Manager  
Joel Chapa, Police Officer

**1. Call to order**

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 5:30 p.m.

**2. Invocation and Pledge Allegiance**

Pastor Bill Duke of First United Methodist Church led the invocation. Pledge of Allegiance was led by, Girl Scouts troops Angelica Cantu, Daisy; Camilla Longoria, Brownie; Valentina Morin, Junior; Italia Flores, Cadette and Gigi Mejia, Senior.

**3. Employee of the Month – December**

Deputy City Manager Aida Lerma and Parks & Recreation Director Brad Bentsen recognized Mr. Rogelio Garcia, Irrigation Technician as the December, 2019 Employee of the Month.

**4. Presentation – Irasema Dimas Code Enforcement Officer of the Year Award**

Code Enforcement Officer Irasema Dimas for the City of Mission was awarded 2019-2020 Code Enforcement Officer of the Year Award at the annual Code Enforcement Conference in Austin, Texas for going over and beyond the call of duty in her position as Code Enforcement Officer.

**5. 2020 Census Announcement**

Joe Louis Sanchez Chairman of the City of Mission Complete Count Committee stressed the importance of the Census and that everyone counts. Mr. Sanchez reviewed the benefits and the importance of everyone being counted. She reminded that Self-response date would be online on March 12, 2020.

**6. Proclamation – Girls Scouts of the USA Week**

City Secretary Anna Carrillo read the Proclamation – Girls Scouts of the USA Week

Girls Scouts Troops were present to receive their proclamation.

Councilman Ruben Plata moved to approve the Proclamation – Girls Scouts of the USA Week. Motion was seconded by Councilwoman Jessica Ortega-Ochoa and approved unanimously 4-0.

**7. Proclamation – Bleeding Disorders Awareness**

City Secretary Carrillo read the Proclamation – Bleeding Disorders Awareness.

Itzel Lopez received the proclamation and thanked the council.

Councilman Plata moved to approve the Proclamation – Bleeding Disorders Awareness. Motion was seconded by Councilwoman Ochoa and approved unanimously 4-0.

**8. Presentation by Executive Department**

David Flores, Deputy City Manager reported on the new positions that were created to include HVAC Journeyman Certified for Facilities Department, Fire Department Dispatcher and a Grant Writer.

**9. Report from the Greater Mission Chamber of Commerce**

Brenda Enriquez, President of the Greater Mission Chamber of Commerce reported on past and upcoming events. Fundraising for the annual Golf Tournament, proceeds would be used for the MCISD Back to School Bash. Mission Event Center promotional video would be released this week to promote the Event Center.

**10. Departmental Reports**

Councilman Plata moved to approve the departmental reports as presented. Motion was seconded by Councilwoman Ochoa and approved unanimously 4-0.

## 11. Citizens Participation

Adela Ortega, Social Service Director announced a City Wide Rummage Sale held in conjunction with the Mission Food Pantry and the Lions Club at the Market Square located at 202 W. Tom Landry. The event was held on the second Saturday of the month.

### 1.0 Public Hearing

#### 1.1 Planning & Zoning Recommendations

- A. **Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Bar-B-Cutie Smokehouse, 2211 E. Griffin Parkway, Suite 100, Elizondo 495 Plaza Subdivision, C-3, O & C Bar-B-Cue, LLC,  
Adoption of Ordinance # 4901 approving 1.1A  
Adoption of Ordinance # 4902 approving wet zone**

On February 26, 2020 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located 300' west of Citrus along the north side of Griffin Parkway (F.M. 495). There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval subject to a waiver of the 300' separation requirement from the residential neighborhood and that the CUP be approved for 2 years at which time the applicant would have to renew their TABC license and Conditional Use Permit.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the cup and to adopt Ordinance No. 4901 Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Bar-B-Cutie Smokehouse, 2211 E. Griffin Parkway, Suite 100, Elizondo 495 Plaza Subdivision, as per staff's recommendations. Motion was seconded by Mayor Pro Tem Norie Gonzalez-Garza and approved unanimously 4-0.

#### **ORDINANCE NO. 4901**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A  
CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF  
ALCOHOLIC BEVERAGES – BAR-B-CUTIE SMOKEHOUSE, 2211 E. GRIFFIN PARKWAY,  
SUITE 100, ELIZONDO 495 PLAZA SUBDIVISION

Councilman Plata moved to approve Ordinance No. 4902 granting a wet designation for the sale and on-site consumption of alcoholic beverages – Bar-B-Cutie Smokehouse, 2211 E. Griffin Parkway, Suite 100, Elizondo 495 Plaza Subdivision. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 4-0.

#### **ORDINANCE NO. 4902**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS AMENDING  
ORDINANCE NO.780 DESIGNATING PLACES WHERE BEER AND OTHER ALCOHOLIC  
BEVERAGES MAY BE SOLD WITHIN THE CORPORATE LIMITS OF THE CITY OF MISSION  
TO INCLUDE THE PREMISES LOCATED AT 2211 E. GRIFFIN PARKWAY, SUITE 100,  
ELIZONDO 495 PLAZA SUBDIVISION, BAR-B-CUTIE SMOKEHOUSE

**B. Conditional Use Permit: Drive-Thru Service Window - Bar-B-Cutie Smokehouse, 2211 E. Griffin Parkway, Suite 100, Elizondo 495 Plaza Subdivision, C-3, O & C Bar B Cue, LLC, Adoption of Ordinance # 4903 approving 1.1B**

On February 26, 2020 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located 300' west of Citrus along the north side of Griffin Parkway (F.M. 495). There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval subject to 2 years to access this new operation and the CUP not being transferable to others.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Garza moved to approve the cup and to adopt Ordinance No. 4903 Conditional Use Permit: Drive-Thru Service Window - Bar-B-Cutie Smokehouse, 2211 E. Griffin Parkway, Suite 100, Elizondo 495 Plaza Subdivision, as per staff's recommendations. Motion was seconded by Councilman Plata and approved unanimously 4-0.

**ORDINANCE NO. 4903**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE WINDOW – BAR-B-CUTIE SMOKEHOUSE, 2211 E. GRIFFIN PARKWAY, SUITE 100, ELIZONDO 495 PLAZA  
SUBDIVISION

**C. Conditional Use Permit Renewal: The Complimentary Offering of Alcoholic Beverages for On-Site Consumption for Social and/or Cultural Events, 921 E. 12<sup>th</sup> Street, Lot 1, Mission Library Subdivision, R-2, Upper Valley Art League, Adoption of Ordinance # 4904 approving 1.1C**

On February 26, 2020 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located on the NE corner of Kika De La Garza and 12<sup>th</sup> street. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval for a period of 4 years.

City Manager recommended approval.

**ORDINANCE NO. 4904**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE COMPLIMENTARY OFFERING OF ALCOHOLIC BEVERAGES FOR ON-SITE CONSUMPTION FOR SOCIAL AND/OR CULTURAL EVENTS, 921 E. 12<sup>TH</sup> STREET, LOT 1, MISSION LIBRARY SUBDIVISION

**2.0 Consent Agenda**

*(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act)*

**2.1 Approval of Minutes**

**City Council Meeting – February 24, 2020**

**2.2 Acknowledge Receipt of Minutes**

**Boys & Girls Club – January 7, 2020 & January 21, 2020**

**Mission Civil Service Commission – February 10, 2020**

**Zoning Board of Adjustments – December 04, 2019**

**Planning & Zoning Commission – January 22, 2020 and February 12, 2020**

**2.3 Approval of Resolution # 1648 for FY 2020 Homeland Security Grant Program for the Office of Emergency Management thru E-Grants**

The Office of Emergency Management was seeking authorization to submit a grant resolution for FY 2020 Homeland Security Grant Program for the City of Mission for sustainment of the Regional Response Teams for equipment to be replaced and repaired on the response trailer, to include a diesel generator, hydraulic stabilizer's and suspension components. This was a regional grant; this grant required no matching funds.

**RESOLUTION NO. 1648**

FOR FY 2020 HOMELAND SECURITY GRANT PROGRAM FOR THE OFFICE OF  
EMERGENCY MANAGEMENT THRU E-GRANTS

**2.4 Approval of Resolution # 1649 declaring the adoption of the Municipality of Monterrey, State of Nuevo Leon, Mexico as Mission's Sister City**

Approval to declare the adoption of the Monterrey, Nuevo Leon, Mexico as a Sister City and authorizing Mayor O'cana to act as the official representative of Mission to carry out this program. Honorable Mayor Adrian Emilio de la Garza Santos was requesting to become Sister Cities with Mission.

The Sister City Concept was inaugurated by the President of the United States in 1956 to establish greater friendship and understanding between the people of the United States and other nations through the medium of direct personal contact. That the Council on behalf of the people of Mission accepts the people of Monterrey, Nuevo Leon, Mexico participate with Mission as its Sister City for the purpose of creating greater mutual understanding between the peoples of our two great cities and nations.

**RESOLUTION NO. 1649**

THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS DECLARES THE ADOPTION OF THE  
MUNICIPALITY OF MONTERREY, NUEVO LEON, MEXICO AS A SISTER CITY.

**2.5 Authorize City Manager to negotiate and execute an interlocal agreement with Hidalgo County Irrigation District No. 6 to approve the request to utilize the City's long range excavator**

Hidalgo County Irrigation District No. 6 had requested to utilize the City's long range excavator to conduct maintenance operations at District's facilities. We were requesting authorization for the City Manager to negotiate and execute an interlocal agreement with HCID #6.

**2.6 Approval of Resolution # 1650 supporting the submission of a grant application to the Office of the Governor (OOG) for the 2021 Local Border Security Program Grant (LBSP-21-2992606)**

The grant would allow the Mission Police Department to increase patrol presence throughout the City of Mission, especially in and around the U.S./Mexican border. The increased police presence would assist in deterring crime in our community to include border crime. The total amount of the grant request was \$275,000.00. There was no cash match required from the City of Mission. Staff was requesting a favorable recommendation for the purpose of submitting the grant application.

**RESOLUTION NO. 1650**

**SUPPORTING THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR (OOG) FOR THE 2021 LOCAL BORDER SECURITY PROGRAM GRANT (LBSP-21-2992606)**

Councilman Plata moved to approve the consent agenda items 2.1 thru 2.6. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 4-0.

**3.0 Approvals and Authorizations**

**3.1 Homestead Exemption Variance: The East 100' of the West 400' of the South 105' of the South 210' of the East 630' of Lot 30-12, West Addition to Sharyland Subdivision, AO-I, Carla Mayer**

On February 26, 2020 the Planning and Zoning Commission held a Public Hearing to consider this homestead exemption variance request. This property was located 300' east of Stewart Road along the north side of Bluerock Road. There was no public input at P&Z's meeting. The P&Z Board unanimously recommended approval subject to compliance with all homestead exemption variance requirements (i.e., affidavit, etc.).

Staff Recommendation: Approval subject to compliance with all homestead exemption variance requirements (i.e., affidavit, etc.).

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve Homestead Exemption Variance: The East 100' of the West 400' of the South 105' of the South 210' of the East 630' of Lot 30-12, West Addition to Sharyland Subdivision. Motion was seconded by Councilman Plata and approved unanimously 4-0.

**3.2 Preliminary Plat Approval: Oak Forest Subdivision, Being 2.00 acres out of the North 10 acres of the south 20 acres of Lot 183, John H. Shary Subdivision, (R-1T proposed),  
Developer: Black Diamond Developers,  
Engineer: M Garcia Engineering, LLC**

On February 26, 2020 the City Council held a Public Hearing to consider this Pre-Final Plat Approval for Oak Forest Subdivision. The proposed subdivision was located along the east side of Glasscock Road ½ Mile north of Expressway 83. The Board unanimously recommended approval as per Staff's recommendation

Staff Recommendation: Approval subject to: 1) Must meet the Model Subdivision Rules; 2) Comply with the street alignment policy; 3) Must pay the capital sewer recovery fees; 4) Must pay street widening fees; and 5) Lots currently in flood zone must be removed from flood zone prior to final plat approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve the Preliminary Plat Approval: Oak Forest Subdivision, Being 2.00 acres out of the North 10 acres of the south 20 acres of Lot 183, John H. Shary Subdivision, (R-1T proposed), Developer: Black Diamond Developers, Engineer: M Garcia Engineering, LLC. Motion was seconded by Councilman Plata and approved unanimously 4-0.

**3.3 Authorization to Purchase a 1 year CodePal Toolkit Subscription from a Sole Source Vendor to be used by the Code Enforcement & Building Inspections Divisions in the Planning Department**

Staff was seeking authorization to purchase a yearly subscription from CodePal Toolkit, a sole source vendor. This software would include Business Analysis, Conversion, Database Creation, Maintenance, Configuration Systems Training, and Documentation.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to Purchase a 1 year CodePal Toolkit Subscription from a Sole Source Vendor to be used by the Code Enforcement & Building Inspections Divisions in the Planning Department. Motion was seconded by Councilwoman Ochoa and approved unanimously 4-0.

**3.4 Authorization to award bids for the purchase of Hot & Cold Mix Asphalt for the Public Works Department**

The City of Mission had accepted and opened three (3) Bid responses for Hot and Cold Mix Asphalt. Staff recommended awarding bid to Upper Valley Materials, who was the lowest responsible bidder meeting all specifications. Recommendation was based solely on estimated quantities and orders would be placed on an as needed basis throughout the one year base term. The contract terms would be for one year with Two-One year renewal options.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to award bids for the purchase of Hot & Cold Mix Asphalt for the Public Works Department to Upper Valley Materials, as recommended by staff. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 4-0.

**3.5 Authorization to award bid for the Construction of a pre-engineered metal building for the Public Works Drainage Department**

The City of Mission had accepted and opened sixteen (16) Bid responses for the construction of a 80'x 40' pre-engineered metal building. Staff recommended awarding bid to JAX Construction who was the lowest responsible bidder meeting all specifications. Construction Cost Base Bid plus Alternate Bid would be of \$119,400.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to award bid for the Construction of a pre-engineered metal building for the Public Works Drainage Department to JAX Construction, as recommended by staff. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 4-0.

**3.6 Authorization to award Lease of Copiers contract to Kyocera Document Solutions Southwest, LLC**

Staff received eight (8) bids for Lease of Copiers. Staff recommendation was to award bid to Kyocera Document Solutions Southwest, LLC, who was the lowest responsible and responsive bidder meeting all specifications at a total cost of \$71,415 for the five year lease term. Bid price included maintenance and repairs.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to award Lease of Copiers contract to Kyocera Document Solutions Southwest, LLC, as recommended by staff. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 4-0.

**3.7 Seeking Authorization for emergency payment for parts ordered for repairs in house and six service repairs done at Siddons Martin Emergency group by certified EVT technicians**

Seeking Authorization for emergency payment for repairs on Fire Department apparatuses done at Siddons Martin Emergency group by certified EVT technicians and parts ordered for in house repairs.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize emergency payment for parts ordered for repairs in house and six service repairs done at Siddons Martin Emergency group by certified EVT technicians. Motion was seconded by Councilman Plata and approved unanimously 4-0.

**3.8 Seeking Authorization for approval on service agreement with Siddons Martin Emergency Group to work on City of Mission Fire Department apparatuses**

Seeking Authorization for approval on service agreement with Siddons Martin Emergency Group to work on City of Mission Fire Department apparatuses when needed.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize approval on service agreement with Siddons Martin Emergency Group to work on City of Mission Fire Department apparatuses. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 4-0.

**3.9 Approval of Change Order No. 1 for the fire apparatus from Siddons-Martin Emergency Group, LLC via Buy Board Contract 571-18 utilizing leasing agreement between PNC Equipment Group LLC a third party leasing company**

Change Order No. 1 entails additional project cost for the fire apparatus. The change order additions were safety features for fire personnel and proactive measures to prevent damage to the fire apparatus. The additions include: collision avoidance control system, three (3) foldable steps by the pump panel, and mirror on the upper outer corner to view extended bumper. Total cost \$ 6,077.30. Additional costs to change order are poly tray moldings to properly secure equipment in compartments, and engine



compartment mid console panel. These items would be fabricated in the Rio Grande Valley. Allowance of \$4,000. Note other apparatus specifications were altered to minimize the increase cost of project, or other options for the improvement of apparatus design.

Change Order No.1 would increase cost by \$10,077.30 (included \$4,000 allowance), increasing purchase price from \$1,000,936.96 to \$1,011,014.26. Change order was under the 25% threshold, at 1% increase from the original purchase amount, set by the Texas Government Code.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve Change Order No. 1 for the fire apparatus from Siddons-Martin Emergency Group, LLC via Buy Board Contract 571-18 utilizing leasing agreement between PNC Equipment Group LLC a third party leasing company. Motion was seconded by Councilman Plata and approved unanimously 4-0.

**3.10 Discussion and Action to consider the granting of a Variance Request to Code Ordinance Section 66-3 Shooting Off, Discharging, Exploding Guns, Firecrackers, or Other Explosive Matter, Bonfires, Prohibited**

The variance would authorize the Mission Fire Department under the supervision of the Fire Marshal's Office to oversee control fireworks display on July 4, 2020 at approximately 8:30 p.m. at the Shary Municipal Golf Course.

This variance would allow the display of controlled fireworks for the July 4<sup>th</sup> city celebration.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to approve granting of a Variance Request to Code Ordinance Section 66-3 Shooting Off, Discharging, Exploding Guns, Firecrackers, or Other Explosive Matter, Bonfires, Prohibited. Motion was seconded by Councilman Plata and approved unanimously 4-0.

**3.11 Authorization to purchase via sole source from Recorded Books for Electronic Services and Library Material**

Staff was asking for authorization to purchase electronic library material from Recorded Books to continue adding current items to our Electronic Library that would make electronic magazines, books, audiobooks available for checkout from a computer or electronic device as long as they have a library card from one of the public libraries in Hidalgo County. Recorded Books developed a wholly owned, proprietary platform named RBdigital Gateway to host eAudiobooks, eBooks and digital magazines for use by libraries. Recorded Books was the sole source supplier of RBdigital Gateway to public libraries, and RBdigital Gateway was only available from Recorded Books. The goal of this project was to improve literacy rates which was a very real issue in the RGV and this initiative could make a real difference. The County of Hidalgo would be funding \$75,000 for this project. Staff had an Interlocal in place between the County of Hidalgo and the City of Mission that was approved by City Council on February 10, 2020. This agreement allowed the County to continue to pay funds on behalf of and disburse funds to Speer Memorial Library for contractual services and library materials.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to authorize to purchase via sole source from Recorded Books for Electronic Services and Library Material. Motion was seconded by Councilman Plata and approved unanimously 4-0.

### **3.12 Tax Collections Report – January, 2020**

Finance Director Angie Vela presented the Tax Collections Report – January, 2020 to the City Council for approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve the Tax Collections Report – January, 2020. Motion was seconded by Councilman Plata and approved unanimously 4-0.

### **3.13 January 2020 Financial Statements**

Finance Director Vela presented the January 2020 Financial Statements to the City Council for approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve the January 2020 Financial Statements. Motion was seconded by Councilman Plata and approved unanimously 4-0.

### **3.14 Budget Amendments: General Fund-Fire, General Fund-Health, and General Fund-Library**

Finance Director Vela presented the Budget Amendments BA-20-16 thru BA-20-18 to the City Council for approval.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the Budget Amendments BA-20-16 thru BA-20-18. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 4-0.

### **3.15 Final Plat Approval: Mayfair Residence Subdivision (Private), Being a 21.59 acre tract of land out of Lots 7 & 8 and the East 2.00 acres of Lot 6, Rees Subdivision, R-1, Developer: Union Design Developers, Engineer: South Texas Infrastructure Group**

On January 22, 2018 the City Council held a Public Hearing to consider the Preliminary Plat Approval for Mayfair Residence Subdivision. The proposed subdivision was located at the NW corner of Stewart Road and Trinity Road. The Board unanimously recommended approval as per Staff's recommendation.

Staff Recommendation: Approval subject to: 1) No objection to variance, subject to meeting private street policy, 2) Must meet the Model Subdivision Rules, 3) Comply with the street alignment policy, and 4) Must pay the capital sewer recovery fees.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the Final Plat Approval: Mayfair Residence Subdivision (Private), Being a 21.59 acre tract of land out of Lots 7 & 8 and the East 2.00 acres of Lot 6, Rees Subdivision, R-1, Developer: Union Design Developers, Engineer: South Texas Infrastructure Group, as per staff's recommendations. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 4-0.

### **3.16 Authorization to purchase twenty (20) Phazzer tasers and related equipment via a sole source vendor**

The City of Mission Police Department was requesting authorization to purchase twenty Phazzer tasers to deploy to our patrol officers. Our organization found it necessary to implement the use of tasers in order to curtail the number of physical contacts with defendants. The use of a taser by many police jurisdictions had assisted in lowering the number of police related injuries. In addition, the utilization of the taser worked as a deterrent to actual physical confrontation and thus a reduction in the number of workman's compensation related injuries. The total amount for this purchase was \$38,772.75. The purchase of the tasers would be from both our general and drug fund machinery and equipment accounts.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to purchase twenty (20) Phazzer tasers and related equipment via a sole source vendor. Motion was seconded by Councilman Plata and approved unanimously 4-0.

**3.17 Authorization to accept the 2020 Law Enforcement Officer Standards and Education (LEOSE) funds from the Texas Comptroller of Public Accounts**

The City of Mission Police Department was requesting authorization to accept the LEOSE funds from the Texas Comptroller of Public Accounts. The funds, totaling \$9,352.35 were to ensure the continuing education (training) of persons licensed under Chapter 1701 of the Occupation Code as peace officer.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to accept the 2020 Law Enforcement Officer Standards and Education (LEOSE) funds from the Texas Comptroller of Public Accounts. Motion was seconded by Councilwoman Ochoa and approved unanimously 4-0.

**3.18 Authorization to submit a request for funding to the LRGVDC Public Safety Emergency Communications PSAP Funding Program**

The City of Mission Police Department was requesting authorization to submit a request for funding to the LRGVDC Public Safety Emergency Communications PSAP Funding Program. Funds were available for the enhancement of 9-1-1 Operations in several categories. Telecommunicator salaries, telecommunicator/PSAP training, and 9-1-1 Operations software requests would have priority. The City of Mission Police Department would be competing for a share of the \$800,000 in available funds through the LRGVDC.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to authorize to submit a request for funding to the LRGVDC Public Safety Emergency Communications PSAP Funding Program. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 4-0.

**3.19 Approval to accept donation of tennis court signs from Community Tennis Association**

Staff was seeking approval to accept aluminum signs identifying tennis court identification numbers from Community Tennis Association. Approximate cost of signs was \$500.00.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to approve to accept donation of tennis court signs from Community Tennis Association. Motion was seconded by Councilman Plata and approved unanimously 4-0.

At 6:50 p.m. Mayor O'caña asked council to go into executive session for item 3.20.

Mayor Pro Tem Garza moved to convene into executive session for item 3.20 pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Councilwoman Ochoa and approved unanimously 4-0.

At 7:37 p.m. Councilman Plata moved to reconvene in open session. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 4-0.

**3.20 Seeking direction for Presidential Permit Renewal Consulting Services proposal received  
(City Attorney may ask City Council to go into executive session on this item under the  
“Consultation with Attorney” exception before considering this matter in open session)**

Staff received one (1) proposal for the renewal of the Presidential Permit consulting services from Rigoberto Villarreal/Acting as Consulting Firm. Mr. Villarreal would provide federal representation in the pursuit of extending the Presidential Permit. No timeline had been set for the completion of the renewal presidential permit. Mr. Villarreal proposed a cost of \$7,500 per month for the duration of the contract and reimbursement for all travel expenses when applicable while conducting duties.

Staff and City Manager were seeking council's direction.

Councilman Plata moved authorize Mayor and City Manager to enter into negotiations with the sole bidder Rigoberto Villarreal within the parameters discussed in Executive Session. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 4-0.

**4.0 Unfinished Business**

None

**5.0 Routine Matters**

**5.1 City Manager's Comments**

City Manager Perez announced that the Veteran's Traveling Wall that would be displayed from March 12-March 15 at the Mission Event Center. Boys & Girls Club would be open all day next week for Spring Break. He also mentioned that the Sanitation Department would be conducting bulky item collection next week.

**5.2 Mayor's Comments**

Mayor O'caña said that he had attended a meeting at the County of Hidalgo for the Coronavirus update. He informed that there were no confirmed cases, no investigated cases and no cases under review in the County of Hidalgo. He said that preparation and planning is important.

**5.3 City Council Comments**

Councilwoman Ochoa congratulated City Manager Perez for being honored with the Hidalgo County Walk of Fame.

**6.0 Adjournment**

At 7:45 p.m. Councilman Plata moved for adjournment. Motion was seconded by Councilwoman Ochoa and approved unanimously 4-0.

---

Dr. Armando O'caña, Mayor

ATTEST:

---

Anna Carrillo, City Secretary