

**NOTICE OF REGULAR MEETING
MISSION CITY COUNCIL
JANUARY 13, 2020 5:30 P.M.
MISSION CITY HALL**

PRESENT:

Dr. Armando O'caña, Mayor
Jessica Ortega-Ochoa, Councilwoman
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Mayor Pro Tem
Alberto Vela, Councilman
Gus Martinez, City Attorney
Anna Carrillo, City Secretary
Randy Perez, City Manager

ALSO PRESENT:

Irma Flores Lopez
Connie Garza
Tony Sandoval
Rev. Amelia Beasley
Rene Lizcano
Alan Oakley
Ray Perez
Mike Silva

ABSENT:

STAFF PRESENT:

Nelia Hernandez, Asst. City Secretary
Aida Lerma, Deputy City Manager
David Flores, Deputy City Manager
Angie Vela, Finance Director
Jaime Acevedo, Planning Director
Noemi Munguia, HR Director
Eduardo Belmarez, Purchasing Director
Roland Rodriguez, I. T. Director
Roxanne Casarez, Public Information Director
Humberto Garcia, Media Relations
Charlie Longoria, Media Relations
Juan Pablo Terrazas, City Engineer
Jesse Lerma, Civil Service Director
Gilbert Sanchez, Fire Chief
Rene Alvarez, Asst. Fire Chief
James Cardoza, Emergency Mngmnt. Coord.
Robert Dominguez, Chief of Police
Joanne Longoria, CDBG Director
Mario Flores, Golf Course Director
JJ Guerrero , Boys & Girls Club Director
Brad Bentsen, Parks & Recreation Director
Cynthia Lopez, Museum Director
Cesar Gutierrez, Sanitation Director
JC Avila, Fleet Maintenance Director
Noel Barrera, Health Dept. Director
Adela Ortega, Food Pantry Manager
Joel Chapa, Police Officer

1. Call to order

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 5:30 p.m.

2. Invocation and Pledge Allegiance

Pastor Amelia Elizabeth Beasley from First United Methodist Church led the invocation. Pledge of Allegiance was led by City Manager Randy Perez.

3. Presentation of Award received by City Secretary's Office

Mrs. Anna Carrillo, City Secretary presented the 2019 “5 Star Exemplary Award” to the Mayor and City Council. The award was presented to the City of Mission Vital Statistics Department for meeting the criteria that exemplify excellence in vital registration.

4. Presentation of Certificate of Achievement to Finance Dept.

City Manager Randy Perez advised Mayor and City Council that the City of Mission Finance Department had received the Certificate of Achievement for excellence in financial reporting by the Government Finance Officers Association for the 18th consecutive year.

5. Employee of the Month –November

H.R. Director, Noemi Munguia introduced the Employee of the Month for November, Pete Charles of the Parks & Recreation Department.

6. Census Announcement

CDBG Director, Joanne Longoria stressed the importance of the Census and that everyone counts. There are four ways to respond. Self-response date will be online on March 12, 2020. There are 4,000 employment opportunities available.

7. Presentation by Purchasing Department

Purchasing Director, Eduardo Belmarez reported on the Bently Systems – Procure Ware which was an integrated procurement and Bid Management System. It would be used to streamline procurement operations.

8. Report from the Greater Mission Chamber of Commerce

Brenda Enriquez, President of the Greater Mission Chamber of Commerce reported on past and upcoming events for the chamber. Buenas Tardes Luncheon would be on January 30 and the guest speaker would be Julian Alvarez. Winter Texan Fiesta, Saturday, February 15 would be held at the Mission Event Center.

9. Departmental Reports

Councilman Ruben Plata moved to approve the departmental reports as presented. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

10. Citizens Participation

Alan Oakley of 3209 Melody Lane spoke about the possibility of paving the street in his area.

Ray Perez of 3401 N. Mayberry Road asked for a legislative bill to protect members of the public when vehicles have been towed without consent and unreasonable pricing charged by the wrecker companies.

Connie Garza of 923 Bowen newly appointed Chairman of the Housing Authority introduced Interim Executive Director for the Housing Authority Mr. Tony Sandoval.

Irma Flores Lopez of 1201 Keralum spoke about her new role as the Vice-Chairman for the Housing Authority and stated that she would continue to serve the community

Mike Silva of 2118 E. 27th St. spoke about their disappointment with Hollis Rutledge & Associates for not submitting the grant for the firefighters on a timely basis and resulting in the Fire Department not being awarded the grant.

Jesus Mendoza – spoke about training Police Officers as to how to respond to calls when dealing with persons with disabilities.

1.0 Public Hearing

None

2.0 Consent Agenda

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act)

2.1 Approval of Minutes

City Council Meeting – December 16, 2019

2.2 Acknowledge Receipt of Minutes

Mission Redevelopment Authority – October 22, 2019

Mission Tax Increment Reinvestment Zone – October 22, 2019

Boys & Girls Club Advisory – November 13, 2019

Mission Civil Service Commission – November 22, 2019

Zoning Board of Adjustments – November 06, 2019

Panning & Zoning Commission – December 11, 2019

2.3 Authorization to submit the FY 2020-2021 Step Comprehensive Grant application to the Texas Department of Transportation

The 2020 STEP program was designed to provide grant monies to increase seatbelt enforcement, speed enforcement, DWI enforcement, intersection traffic control and distracted driving throughout our community. The grant amount of the \$45,989.00 would be utilized for enforcement purposes. There was a cash match amount of \$11,541.93 which would be paid by the City of Mission.

2.4 Approval of Resolution No. 1633 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the Texas Citrus Fiesta Parade

The Texas Citrus Parade was scheduled for January 25, 2020. The agreement as required by the Texas Department of Transportation for the closure of Texas Highway 107 (Conway Avenue) between the Two and a Half Mile Line and U.S. Expressway 83, the 100 and 200 Block of West Tom Landry and the 100 and 200 Block of West Business Highway 83. The Mission Police Department was responsible for securing the route to ensure the safety of both motorists and pedestrians.

RESOLUTION NO. 1633

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY FOR THE TEXAS CITRUS FIESTA PARADE AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE

2.5 Authorization to purchase Automotive Parts, Fluids, Maintenance equipment and supplies from AutoZone National IPA R170201 for Fleet Department

Authorization to purchase Automotive Parts, Fluids, Maintenance equipment and supplies from AutoZone National IPA R170201 for Fleet Department fiscal year 2019-2020 for repairs on all city vehicles and special equipment. Item was presented and approved on 9/23/19 but was mentioned as buy board not National IPA R170201

2.6 Authorization to purchase Automotive Parts, Fluids, Maintenance equipment and supplies from Napa Auto Parts NJPA Contract #062916-GPC changing ownership to LMG Sales for Fleet Department

Authorization to purchase Automotive Parts, Fluids, Maintenance equipment and supplies from Napa Auto Parts NJPA #062916-GPC agenda item was approved on 9/23/19 but had now changed ownership to LMG Sales. Fleet Department fiscal year 2019-2020 for repairs on all city vehicles and special equipment.

2.7 Authorization to solicit bids for Lease of Copiers for departments: CDBG, MEDC, Museum, Boys & Girls Club, Golf, Sanitation, Facilities/ Fleet

Staff was seeking authorization to solicit bids for lease contract for copiers. Current copiers would be replaced with new more advanced copiers and the number of copies would be increased to avoid paying overages.

2.8 Authorization to Solicit for bids for the purchase of Cold Water Meters for the Public Works Department

Staff was seeking authorization to solicit bids for the purchase of Cold Water Meters. Meters were needed by the Public Works department to replace nonfunctioning meters and for new developments. The contract terms would be for one year with one-year renewal option.

2.9 Authorization to Solicit for bids for the purchase of Meter Connect Supplies for the Public Works Department

Staff was seeking authorization to solicit bids for the purchase of Meter Connect Supplies. Meter Connect supplies were needed by the Public Works department for new water meter connections and repairs. The contract terms would be for one year with one-year renewal option.

2.10 Authorization to Solicit Bids for Civil Service Promotional Exams for Mission Police and Fire Department

We were requesting authorization to solicit bids for promotional exams for the Mission Police and Fire Department. Our current contract expires on April of 2020.

2.11 Authorization to accept donation of firefighting equipment from the City of Laguna Vista and convey to our sister city program to donate to our sister cities

Chief Sanchez and Assistant Chief Alvarez had submitted a request through the RGV Chief's Association for any surplus equipment for our sister city program from Laguna Vista. Equipment donated included: bunker gear, face mask gear, helmets, SCBA gear, hoses, fire extinguishers, and other misc items

2.12 Authorization to convey surplus police equipment to our sister city program and donate to our sister cities

The Mission Police Department surplused these items on November 25, 2019. Equipment surplused included: protective vests, holsters, belts, flashlights and chargers.

2.13 Authorization to accept donation of firefighting equipment from USFW and convey to our sister city program and donate to our sister cities

The USFW had these items available to donate when transferring their operations from the City of Palmview to our community. These items could be used by our sister cities. Equipment donated includes: digging equipment, boots, bags and other misc items.

2.14 Resolution # 1634 of the City Council of the City of Mission Texas, accepting a Bid for the purchase of 1.672 Acres out of South ½ Lot 262, John H. Shary Subdivision, an addition to the City of Mission, Hidalgo County, Texas, and authorizing the execution of a Special Warranty Deed of said property to the bidder

On August 26, 2019 the City Council authorized the City Manager and Mayor to enter into negotiations to convey a 1.672 acres tract of land along the western edge of Glasscock Hills Subdivision. The City of Mission, received a bid in the amount of \$18,810.00 from MJVM, LTD for the purchase of the property the Resolution authorizes its City Manager, Randy Perez, to execute a Special Warranty Deed.

RESOLUTION NO. 1634

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, ACCEPTING A BID FOR THE PURCHASE OF 1.672 ACRES OUT OF SOUTH ½ LOT 262, JOHN H. SHARY SUBDIVISION, AN ADDITION TO THE CITY OF MISSION, HIDALGO COUNTY, TEXAS, AND AUTHORIZING THE EXECUTION OF A SPECIAL WARRANTY DEED OF SAID PROPERTY TO THE BIDDER

Councilman Plata moved to approve the consent agenda items 2.1 thru 2.13. Motion was seconded by Councilwoman Jessica Ortega Ochoa and approved unanimously 5-0.

Mayor Pro Tem Norie Gonzalez Garza requested a more information from staff in reference to item 2.14.

Mayor Pro Tem Garza moved to approve consent agenda item 2.14. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.0 Approvals and Authorizations

3.1 Approval of Ordinance # 4877 of the City Council of the City of Mission, Texas, Amending Chapter Two Administration, Article III Boards, Committees & Commissions, Division 5 Youth Advocacy Advisory Board, Section 2-151 Created; Composition of the City of Mission Code of Ordinances

This Ordinance would increase the number of members of the Youth Advocacy Advisory Board from nine to eleven.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Ordinance No. 4877 of the City Council of the City of Mission, Texas, Amending Chapter Two Administration, Article III Boards, Committees & Commissions, Division 5 Youth Advocacy Advisory Board, Section 2-151 Created; Composition of the City of Mission Code of Ordinances. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 4877

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS,
AMENDING CHAPTER TWO ADMINISTRATION, ARTICLE III BOARDS, COMMITTEES &
COMMISSIONS, DIVISION 5 YOUTH ADVOCACY ADVISORY BOARD, SECTION 2-151
CREATED; COMPOSITION OF THE CITY OF MISSION CODE OF ORDINANCES

3.2 Board Appointments: Youth Advocacy Advisory Board & Tax Increment Reinvestment Zone (TIRZ)

Mayor O'caña was recommending the following appointments:

Youth Advocacy Advisory Board: Appoint Estella Saenz and Cipriano Saenz to the two newly created board positions.

Tax Increment Reinvestment Zone (TIRZ): Appoint Al Beltran to replace Estella Saenz who resigned.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve the Board Appointments: Youth Advocacy Advisory Board & Tax Increment Reinvestment Zone (TIRZ). Motion was seconded by Councilman Vela and approved unanimously 5-0.

At 6:23 p.m., Councilwoman Ochoa stepped out of the meeting.

3.3 Approval of Ordinance # 4878 of the City Council of the City of Mission, Texas Amending Ordinance 4011 regarding electioneering within certain areas to include Mission City Hall and Mission Boys and Girls Club Gym Classrooms at Bannworth Park

The placement of one political sign, no larger than four feet by eight feet (4ft x 8ft) two four feet by four feet (4ft x 4ft) and no more than 3 yard signs on designated City owned property during Early Voting and Election day period.

Tractors, trailers, banners, use of loudspeakers, microphones, megaphone, amplified devices, or any other activity would not be allowed on City owned property at any time before, during, or after the Early Voting Period and the Voting Period.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza asked if staff could look into changing the polling location for future elections to the Parks and Recreation Department location.

Mayor Pro Tem Garza moved to approve the Board Appointments: Youth Advocacy Advisory Board & Tax Increment Reinvestment Zone (TIRZ). Motion was seconded by Councilman Plata and approved unanimously 4-0.

ORDINANCE NO. 4878

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS AMENDING ORDINANCE 4011 REGARDING ELECTIONEERING WITHIN CERTAIN AREAS TO INCLUDE MISSION CITY HALL AND MISSION BOYS AND GIRLS CLUB GYM CLASSROOMS AT BANNWORTH PARK AND PROVIDING FOR COMPLIANCE AND SETTING A FINE FOR VIOLATION THEREOF

At 6:27 p.m., Councilwoman Ochoa rejoined the meeting.

3.4 Authorization to purchase parts with Heil of Texas via Buyboard contract 551-17 for Sanitation Department

Sanitation department was seeking authorization to purchase parts with Heil of Texas, via Buyboard contract 551-17. These parts would be used for side loaders, front loaders, and brush trucks for the Sanitation Department. Contract will be from January 1, 2020 to September 30, 2020.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to purchase parts with Heil of Texas via Buyboard contract 551-17 for Sanitation Department. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.5 Authorization to purchase parts with Rush Truck Centers of Texas L.P, via Buyboard contract 601-19

Sanitation department was seeking authorization to purchase parts with Rush Truck Centers of Texas L.P. via Buyboard contract 601.-19. These parts would be used for side loaders, front loaders, and brush trucks for the Sanitation Department. Contract would be from January 1, 2020 to September 30, 2020.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to purchase parts with Rush Truck Centers of Texas L.P, via Buyboard contract 601-19. Motion was seconded by Councilman Vela and approved unanimously 5-0.

3.6 Authorization to purchase NFPA 1582 Physicals and NFPA 1583 Wellness Fitness Evaluations from Life Scan Wellness Centers a Sole Source Provider

The Mission Fire Department was seeking authorization to purchase NFPA 1582 Physicals and NFPA 1583 Wellness Fitness Evaluations from Life Scan Wellness Centers. The NFPA Physicals and Wellness Fitness Evaluations were broken down in seven (7) categories; Comprehensive Firefighter Physical, Behavioral Health Assessments, Blood Analysis and Laboratory Tests, Cancer-Heart-Vascular-and Disease Screenings, Cardiopulmonary Assessment, Fitness Evaluation, and Medical Clearances. The testing would be for seventy seven (77) full-time firefighters in the amount of \$45,430.00. The City of Mission was taking a proactive approach in the well-being of our firefighters.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to purchase NFPA 1582 Physicals and NFPA 1583 Wellness Fitness Evaluations from Life Scan Wellness Centers a Sole Source Provider. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.7 Authorization to lease the purchase of fire apparatus from Siddons-Martin Emergency Group, LLC via Buy Board Contract 571-18 utilizing leasing agreement between PNC Equipment Group LLC a third party leasing company

On December 16, 2019, the City Council approved the Resolution No. 1632 to enter into a master lease purchase agreement with PNC Equipment for the purchase of fire apparatus. The Mission Fire Department was seeking authorization to purchase fire apparatus from Siddons-Martin Emergency Group, LLC utilizing leasing agreement of a Pierce, Enforcer Pumper Rescue

Apparatus. The total purchase cost was \$763,511.31, via Buy Board Contract 571-18. The first lease payment would be made in fiscal year 2020-2021 in the amount of \$77,907.52.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to lease the purchase of fire apparatus from Siddons-Martin Emergency Group, LLC via Buy Board Contract 571-18 utilizing leasing agreement between PNC Equipment Group LLC a third party leasing company. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

3.8 Approve updated City of Mission Local Civil Service Rules

The Civil Service Commission met and approved the updated City of Mission Local Civil Service Rules on December 13, 2019. These rules implement all the changes that had been made since last update in 2015. The Commissioners met with staff, administration, legal counsel, and union members through workshops and meetings to make sure that everyone interested was given the opportunity to comment.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the updated City of Mission Local Civil Service Rules. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

3.9 Acceptance of Local Community Walmart Grant

Staff was seeking approval to accept \$5,000.00 Grant awarded by Walmart via Community Grant Fund. Monies received would be used for park improvements.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve the Local Community Walmart Grant. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.10 Authorization for emergency payment for repairs on Fire Department apparatus Ladder 1 done at Stewart & Stevenson by certified EVT technicians

Authorization for emergency payment of \$17,177.62 for repairs on Fire Department apparatus done at Stewart & Stevenson by certified EVT technicians replacement of Allison transmission on Ladder 1.

Technicians working on fire apparatuses were required to be certified Emergency Vehicle Technician (EVT) to minimize costs and liability. The request was in accordance with Texas Local Government Code "General Exemptions," Paragraph 252.022(a)(2), "a procurement necessary to preserve or protect the public health or safety of the municipality's residents."

Staff and City Manager recommended approval.

Councilman Plata moved to authorize for emergency payment for repairs on Fire Department apparatus Ladder 1 done at Stewart & Stevenson by certified EVT technicians. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Councilwoman Ochoa asked Mr. Belmarez if this was a comparable amount for the repairs. Mr. Belmarez indicated that based on their research this was comparable amount. The reason why they had taken it to Stewart & Stevenson was because they had the certification to do the work on the unit. Mr. Belmarez explained that comparison was done to make sure that the city was paying a fair and reasonable price for the service.

Mayor Pro Tem Garza asked staff what the current budget percentage for repairs was for the Fire Department. City Manager Perez answered that the city was at 26% of the repair budget within all departments. Mayor Pro Tem Garza said she wanted the percentage specifically for the Fire Department. Staff would provide Mayor Pro Tem Garza an assessment of the current fleet and all repairs that have been done up to now.

3.11 Authorization for emergency payment for repairs on Fire Department apparatuses done at Siddons Martin Emergency group by certified EVT technicians

Seeking authorization for emergency payment of \$59,675.62 for repairs on Fire Department apparatuses done at Siddons Martin Emergency group by certified EVT technicians.

Technicians working on fire apparatuses were required to be certified Emergency Vehicle Technician (EVT) to minimize costs and liability. The request was in accordance with Texas Local Government Code “General Exemptions,” Paragraph 252.022(a)(2), “a procurement necessary to preserve or protect the public health or safety of the municipality’s residents.”

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize for emergency payment for repairs on Fire Department apparatuses done at Siddons Martin Emergency group by certified EVT technicians. Motion was seconded by Councilman Plata and approved unanimously 5-0.

Councilwoman Ochoa requested staff to provide a timeline of the time it took to get back the vehicles from Siddon Martin Emergency group.

3.12 November 2019 Financial Statements

Finance Director Angie Vela presented the November 2019 Financial Statements to the City Council for approval.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the November 2019 Financial Statements. Motion was seconded by Councilman Vela and approved unanimously 5-0.

3.13 Tax Collections Report – November, 2019

Finance Director Vela presented the Tax Collections Report – November, 2019 to the City Council for approval.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the Tax Collections Report – November, 2019. Motion was seconded by Councilman Ochoa and approved unanimously 5-0.

3.14 Authorization to Execute First and Final One year renewal option for the purchase of Waterline Maintenance Supplies for the Public Works Department

On February 2018, the City of Mission entered into a contract with Ferguson Waterworks for the purchase of waterline maintenance supplies. The contract terms were for one year with one-year renewal option based on 5% increase in price. Staff was seeking authorization to extend contract for the first and final one-year renewal option. This agreement would extend Bid No. 19-132-02-07 from February 26, 2020 thru February 25, 2021.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to Execute First and Final One year renewal option for the purchase of Waterline Maintenance Supplies for the Public Works Department. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.15 Authorization to purchase six (6) SWAT Rifles via Buy Board Contract # 524-17

The Mission Police Department was in need of replacing our SWAT Rifles. Currently, there were a total of twelve (12) Rifles assigned to our SWAT Team and this would be the first purchase to start the replacement of our rifles. The rifles would be purchased through our Federal Drug Forfeiture Account. The total expenditure for this project was \$12,367.98.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to authorize to purchase six (6) SWAT Rifles via Buy Board Contract # 524-17. Motion was seconded by Councilman Vela and approved unanimously 5-0.

3.16 Authorization to enter into a maintenance agreement with Tyler Technologies, a sole source vendor for maintenance of all police department software modules to include our interface with Mission Municipal Court for FY 2019 – 2020

The Mission Police Department was requesting authorization to enter into a maintenance agreement with Tyler Technologies for maintenance of all police department software modules to include our interface with Mission Municipal Court. All software maintenance issues had been addressed by Tyler Technologies/New World since 1991 for our organization. The total amount of the maintenance contract was \$90,000.00.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to enter into a maintenance agreement with Tyler Technologies, a sole source vendor for maintenance of all police department software modules to include our interface with Mission Municipal Court for FY 2019 – 2020. Motion was seconded by Councilman Vela and approved unanimously 5-0.

3.17 Approval of Ordinance # 4879 calling a General Election in Mission, Texas providing for the election of Councilmembers for Places Two and Four; providing for polling places and other matters relating to said election.

Aprobación de la Ordenanza No. 4879 convocatoria para llamar a votaciones generels en la Ciudad de Mission, Texas para la elección de los miembros del Concilio para los puestos dos y cuatro; sitios de votación y otras cuestiones relativas a esa elección

This ordinance which provided for the city's General Election to be held on Saturday, May 2, 2020 as authorized by the Texas Election Code. Positions up for election were Councilmembers for places Two and Four.

Early voting by personal appearance was being requested to be conducted at Mission City Hall, 1201 E. 8th St. and Mission Boys & Girls Club Gym Classroom at Bannworth Park, 1822 N. Shary Road

Monday, April 20, 2020 – 7 a.m. – 7 p.m.
Tuesday, April 21, 2020 – 7 a.m. – 7 p.m.
Wednesday, April 22, 2020 – 7 a.m. – 7 p.m.
Thursday, April 23, 2020 – 7 a.m. – 7 p.m.
Friday, April 24, 2020 – 7 a.m. – 7 p.m.
Saturday, April 25, 2020 – 7 a.m. – 7 p.m.
Monday, April 27, 2020 – 7 a.m. – 7 p.m.
Tuesday, April 28, 2020 – 7 a.m. 7 p.m.

Election Day polling locations were to be held at Mission High School, Castro Elementary, Pearson Elementary, Bryan Elementary and Mission Boys and Girls Club Gym Classroom at Bannworth Park from 7 a.m. – 7 p.m.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve Ordinance No. 4879 calling a General Election in Mission, Texas providing for the election of Councilmembers for Places Two and Four; providing for polling places and other matters relating to said election. Aprobación de la Ordenanza No. 4879 convocatoria para llamar a votaciones generels en la Ciudad de Mission, Texas para la elección de los miembros del Concilio para los puestos dos y cuatro; sitios de votación y otras cuestiones relativas a esa elección. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4879

AN ORDINANCE CALLING A GENERAL ELECTION IN MISSION, TEXAS PROVIDING FOR THE ELECTION OF COUNCILMEMBERS FOR PLACES TWO AND FOUR; PROVIDING FOR POLLING PLACES AND OTHER MATTERS RELATING TO SAID ELECTION

ORDENANZA NO. 4879

UNA ORDENANZA QUE CONVOCA A UNA ELECCIÓN GENERAL EN MISSION, TEXAS PROPORCIONA LA ELECCIÓN DE LOS MIEMBROS DEL CONSEJO PARA LOS LUGARES DOS Y CUATRO; PROPORCIONANDO LUGARES DE VOTACIÓN Y OTROS ASUNTOS RELACIONADOS CON DICHA ELECCIÓN

3.18 Authorization for purchase of one pool heater for Bannworth Natatorium via Buy Board Contract # 533-17

Staff was seeking authorization for the purchase and installation of a new Lockinvar CPN2072, 2.070

million BTU natural gas heater (which replaces the current CPN2071) for Bannworth Natatorium. Purchase to include all required safety flow/pressure devices and heat unit attachments, new flue and gas piping. Purchase of unit and attachments will be made via Buy Board Contract # 533-17.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize for purchase of one pool heater for Bannworth Natatorium via Buy Board Contract # 533-17. Motion was seconded by Councilman Vela and approved unanimously 5-0.

3.19 Authorization to engage Architect for preliminary park design for Lions Park

Staff was requesting to engage Architect from the City Council approved architectural pool.

Services to include inclusive playground design, overall park re-design, recycling satellite center and re-design of the Mission Community Center.

Staff and City Manager were seeking Council's direction.

Mayor O'caña asked the council members to give their recommendation of the firm they wanted before voting.

Mayor Pro Tem Garza mentioned that she was interested in knowing who designed the recently opened parks that had the inclusive design. She said that there might be some cost savings if the City used their inclusive playscapes designs.

Councilwoman Ochoa asked if ARKiiFORM, LLC would be able to take on the park design since he had already been hired as the architect for the roofing project.

Councilman Vela, Councilwoman Ochoa and Councilman Plata recommended ARKiiFORM, LLC. Mayor Pro-Tem Garza and Mayor O'caña recommended EGV Architects.

Councilwoman Ochoa moved to authorize to engage Architect ARKiiiform, LLC for preliminary park design for Lions Park. Motion was seconded by Councilman Plata and approved unanimously 5-0.

Councilwoman Ochoa mentioned that she voted for ARKiiFORM because they were the only architect present at the meeting and also that he was from Mission.

Mayor O'caña asked Mr. Charlie Garcia if they would be able to take on the additional project and start immediately. Mr. Garcia replied that they would because they had the staff and ability to do so.

3.20 Authorization to award contract to American Contracting U.S.A for Roof Replacement for Speer Memorial Library and Mission Historical Museum

Staff received four (4) proposals for the Roof Replacement for Speer Memorial Library and Mission Historical Museum. Proposals were referred to a committee for their evaluation on the basis of the criteria that was adopted for this procurement. Staff was seeking authorization to award contract to American Contracting USA, Inc. for Roof Replacement of both Speer Memorial Library and Mission Historical Museum in the total amount of \$1,086,000.

Staff Recommendation: Authorization to award contract to American Contracting U.S.A., Inc.

Councilwoman Ochoa moved to authorize to award contract to American Contracting U.S.A for Roof Replacement for Speer Memorial Library and Mission Historical Museum. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.0 Unfinished Business

4.1 Interlocal Agreement between City of Mission and Hidalgo County Regional Mobility Authority (HCRMA) for the Mission/Madero-Reynosa International Bridge

Councilman Vela moved to remove this item from table. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

The City of Mission had requested the HCRMA to provide Program Management Support for environmental clearance of the Mission/Madero International Border Crossing. the HCRMA had the professional and technical expertise necessary to prosecute the development of the projects segments, and pursue the extension of Presidential Permit for the proposed development of the Madero International Crossing and, including preparation of environmental studies and reports, permits, surveys, route studies, schematic designs, and further negotiate project development work (the “Advance Project Development Work”) contingent the City shall have the financial resources necessary to provide advanced funding to the HCRMA for such work in full for their contributions

The City agreed to contract and fund the costs of the work and necessary services, for acquiring the subject extension of the Presidential Permit as provided in this Agreement. The payments shall include all reasonable and direct expenses associated with Advance Project Development Work.

At 7:18 p.m. Mayor Pro Tem Garza moved to convene into executive session for items 4.1 and 6.1-A thru 6.1-D pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Councilman Plata and approved unanimously 5-0.

Councilman Vela moved to table this item. Motion was seconded by Councilwoman Ochoa and approved unanimously 4-0.

Mayor O’caña advised Mr. Navarro that this item had been tabled and that they would be addressing it again in a special meeting that would take place the following week.

5.0 Routine Matters

5.1 City Manager’s Comments

None

5.2 Mayor’s Comments

None

5.3 City Council Comments

None

6.0 Executive Session pursuant to V.T.C.A. Gov. Code Sec. 55.001

6.1 Consultation with Attorney Sec. 551.071

- A. Review of Superior Oil vendor contract
- B. Review with intent to uniform employment contracts for Assistant Municipal Court judges
- C. Update on TCEQ Docket No. 2019-1707-MLM-E; Enforcement Case No. 58626
- D. Review of Grant Consultant Contract (errors & omissions)

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6.2 The City Council will reconvene in open session to take any actions necessary

Councilman Plata stepped out of the meeting.

At 8:00 p.m. Mayor Pro Tem Garza moved to reconvene in open session. Motion was seconded by Councilman Vela and approved unanimously 4-0.

Mayor O'caña continued onto item 4.1 of the agenda.

Councilwoman Ochoa moved to take no action on these items – Items were to be discussed on Wednesday, January 22 at 4 p.m. at a Special Meeting. Motion was seconded by Councilman Vela and approved unanimously 4-0.

7.0 Adjournment

At 8:05 p.m. Councilwoman Ochoa moved for adjournment. Motion was seconded by Councilman Vela and approved unanimously 4-0.

Dr. Armando O'caña, Mayor

ATTEST:

Anna Carrillo, City Secretary