

**NOTICE OF REGULAR MEETING
MISSION CITY COUNCIL
NOVEMBER 25, 2019 5:30 P.M.
MISSION CITY HALL**

PRESENT:

Dr. Armando O'caña, Mayor
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Mayor Pro Tem
Alberto Vela, Councilman
Gus Martinez, City Attorney
Anna Carrillo, City Secretary
Randy Perez, City Manager

ALSO PRESENT:

Jamie Trevino, Progress Times
Connie Garza
Sandra Valencia
Irma Flores Lopez
Armando Lozano
Eleazar Chavero
Manuel Soberno
Frank Cerda
Joe Luis Sanchez

ABSENT:

Jessica Ortega-Ochoa, Councilwoman

STAFF PRESENT:

Nelia Hernandez, Asst. City Secretary
Paula Banda, Admin. Assistant
Aida Lerma, Deputy City Manager
David Flores, Deputy City Manager
Elizabeth Hernandez, Executive Secretary
Angie Vela, Finance Director
Jaime Acevedo, Planning Director
Susie De Luna, Asst. Planning Director
Noemi Munguia, HR Director
Eduardo Belmarez, Purchasing Director
Roland Rodriguez, I. T. Director
Robert Hinojosa, Risk Manager
Roxanne Casarez, Public Information Director
Humberto Garcia, Media Relations
Charlie Longoria, Media Relations
Juan Pablo Terrazas, City Engineer
Roberto Salinas, Public Works Director
Jesse Lerma, Civil Service Director
Gilbert Sanchez, Fire Chief
Rene Alvarez, Asst. Fire Chief
James Cardoza, Emergency Mngmnt. Coord.
Robert Dominguez, Chief of Police
Joanne Longoria, CDBG Director
JJ Guerrero, Boys & Girls Club Director
Brad Bentsen, Parks & Recreation Director
JC Avila, Fleet Maintenance Director
Noel Barrera, Health Dept. Director
Adela Ortega, Food Pantry Manager
Joel Chapa, Police Officer

1. Call to order

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 5:30 p.m.

2. Invocation and Pledge Allegiance

Pastor Eluid Garcia from Freedom Life Church led the invocation. Pledge of Allegiance was led by City Manager Randy Perez.

3. Employee of the Month- August & September

Noemi Munguia, Human Resource Director introduced the Employee of the Month for August, Mary Cantu, Vital Statistics Deputy and for the month of September, Carlissa Reyna, Firefighter.

4. Report from the Greater Mission Chamber of Commerce

Brenda Enriquez, President of the Greater Mission Chamber of Commerce reported on past and upcoming events for the chamber.

5. Departmental Reports

Councilman Ruben Plata moved to approve the departmental reports as presented. Motion was seconded by Councilman Alberto Vela and approved unanimously 4-0.

6. Citizens Participation

Connie Garza, 923 Bowen, thanked the Mayor and Council for being public servants and dedicating their time to serve the citizens of Mission.

Irma Flores Lopez, 1201 Keralum expressed her thanks for the City's Tree Lighting event which was a fun, affordable and safe event for families. She thanked the Council for keeping the meetings at 5:30 p.m.

1.0 Public Hearing

1.1 Planning & Zoning Recommendations

- A. Rezoning: An 18.730 (Deed: 18.720) acre tract of land out of Lot 20-4, West Addition to Sharyland Subdivision, save and except the North 100' of the West 849.40' and further save and except 2.0 acres conveyed to Mission Shippers, Inc., R-1 & C-2 to R-2, Sandra Valencia,
Adoption of Ordinance # 4862 approving 1.1A**

On November 13, 2019 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The subject site was located on the SW corner of Holland and Business Highway 83. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff and City Manager recommended approval

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Norie Garza moved to approve Ordinance 4862 rezoning an 18.730 (Deed: 18.720) acre tract of land out of Lot 20-4, West Addition to Sharyland Subdivision, save and except the North 100' of the West 849.40' and further save and except 2.0 acres conveyed to Mission Shippers, Inc., R-1 & C-2 to R-2. Motion was seconded by Councilman Plata and approved unanimously 4-0.

ORDINANCE NO. 4862

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING AN 18.730 (DEED: 18.720) ACRE TRACT OF LAND OUT OF
LOT 20-4, WEST ADDITION TO SHARYLAND, SAVE AND EXCEPT THE NORTH 100'
OF THE WEST 849.40' AND FURTHER SAVE AND EXCEPT 2.0 ACRES CONVEYED TO
MISSION SHIPPERS, INC., FROM R-1 (SINGLE FAMILY RESIDENTIAL) & C-2
(NEIGHBORHOOD COMMERCIAL) TO R-2
(DUPLEX-FOURPLEX RESIDENTIAL)

B. Rezoning: Lot 12, Block 3, South Bryan Ridge Subdivision, R-1 to C-3, Hector Valenzuela Adoption of Ordinance # 4863 approving 1.1B

On November 13, 2019 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The subject site was located near the NW corner of Bryan Road and E. 1st Street. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff and City Manager recommended approval

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve Ordinance 4863 rezoning Lot 12, Block 3, South Bryan Ridge Subdivision, R-1 to C-3. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 4863

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING LOT 12, BLOCK 3, SOUTH BRYAN RIDGE SUBDIVISION,
FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO C-3 (GENERAL BUSINESS)

C. Conditional Use Permit: To Place a Portable Building– Auto Sales Office Use, 2118 W. Mile 3 Road, being the South 3.86 acres of Lot 22, New Caledonia Subdivision, C-3, Eleazar Chavero Adoption of Ordinance # 4864 approving 1.1C

On November 13, 2019 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located near the NE corner of Moorefield Road and West Mile 3 Road. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff recommended approval subject to 1) a 1 year re-evaluation and 2) acquisition of a business license.

City Manager recommended approval

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve CUP and Ordinance 4864 to place a Portable Building– Auto Sales Office Use, 2118 W. Mile 3 Road. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 4864

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO PLACE A PORTABLE BUILDING – AUTO
SALES OFFICE USE, 2118 W. MILE 3 ROAD, BEING THE SOUTH 3.86 ACRES OF LOT 22,
NEW CALEDONIA SUBDIVISION

**D. Conditional Use Permit: Drive-Thru Service Window 2306 East Expressway 83, Suite 11, being Lot 1 Cimarron Crossing Ph. I, C-3, Rebeca Serna
Adoption of Ordinance # 4865 approving 1.1D**

On November 13, 2019 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located at the SW corner of Expressway 83 Frontage Road and Cecilia Lane along the west side of Cecilia Lane. CUP would require that future operating business apply for their own approval since CUP's are not transferable to others. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff and City Manager recommended approval

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve CUP and Ordinance 4865 Drive-Thru Service Window 2306 East Expressway 83, Suite 11. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 4865

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE
WINDOW, 2306 EAST EXPRESSWAY 83, SUITE 11, BEING LOT 1, CIMARRON CROSSING PH. I

**E. Conditional Use Permit: To Place a Mobile Food Truck – El Sancho BBQ, 1625 N. Conway Avenue, The North ½ of Lot 13 & all of Lot 14, Block 258, Mission Original Townsite Subdivision, C-3, Daniel Sanchez
Adoption of Ordinance # 4866 approving 1.1E**

On November 13, 2019 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located on the 400' north of Kika De La Garza Loop along the west side of Conway Avenue. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff and City Manager recommended approval

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve CUP and Ordinance 4866 To Place a Mobile Food Truck – El Sancho BBQ. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 4866

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO PLACE A MOBILE FOOD TRUCK – EL SANCHO
BBQ, 1625 N. CONWAY AVENUE, THE NORTH ½ OF LOT 13 & ALL OF LTO 14, BLOCK 258,
MISSION ORIGINAL TOWNSITE SUBDIVISION

**F. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Dai Tung Chinese Restaurant #2, 2400 Brock St., Suite 1, Lot 23, Shary Business Center Subdivision, C-3, Dai Tung Corporation
Adoption of Ordinance # 4867 approving 1.1F**

On November 13, 2019 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located within a commercial plaza approximately 420' south of Griffin Parkway along the east side of Shary Road. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff recommended approval subject to: 1) 4 year approval, 2) wavier of 300' separation requirement from residential neighborhoods, and 3) compliance with TABC License.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Councilman Plata asked staff to send an inspector to check on the condition of the parking lot which has not been kept up.

Mayor Pro Tem Garza moved to approve CUP and Ordinance 4867 Sale & On-Site Consumption of Alcoholic Beverages – Dai Tung Chinese Restaurant #2. Motion was seconded by Councilman Plata and approved unanimously 4-0.

ORDINANCE NO. 4867

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR SALE & ON-SITE CONSUMPTION OF
ALCOHOLIC BEVERAGES- DAI TUNG CHINESE RESTAURANT #2, 2400 BROCK
ST., SUITE 1, LOT 23, SHARY BUSINESS CENTER SUBDIVISION

**G. Conditional Use Permit Renewal: Sale and On-Site Consumption of Alcoholic Beverages – IncrediBowl, 2140 E. Business Highway 83, Lots 1 & 2, Grapefruit Bowl, Inc. Subdivision, C-4, Spare Time Concessions, LLC
Adoption of Ordinance # 4868 approving 1.1G**

On November 13, 2019 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located approximately 400' east of Ragland Road on the South side of Business Highway 83. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff recommended approval subject to: 1) 4 year approval, 2) wavier of 300' separation requirement from residential neighborhoods, and 3) compliance with TABC License.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

Felipe Cavazos spoke in favor of the request and stated that the business closed at midnight every night and that there was no bar component.

Councilman Plata moved to approve CUP and Ordinance 4868 Sale and On-Site Consumption of Alcoholic Beverages – IncrediBowl. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 4-0.

ORDINANCE NO. 4868

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL SALE AND ON-SITE CONSUMPTION OF
ALCOHOLIC BEVERAGES – INCREDIBOWL, 2140 E. BUSINESS HIGHWAY 83, LOTS 1 & 2,
GRAPEFRUIT BOWL, INC. SUBDIVISION

- H. Conditional Use Permit Renewal: Sale and On-Site Consumption of Alcoholic Beverages – Buffalo Wings & Rings, 907 S. Shary Road, Lot 2A, Colorado Subdivision, C-3, MS & PS, LLC
Adoption of Ordinance # 4869 approving 1.1H**

On November 13, 2019 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located on the NE corner of Shary Road and Colorado Street. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff recommended approval subject to: 1) 4 year approval, 2) wavier of 300' separation requirement from residential neighborhoods, and 3) compliance with TABC License.

City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

Councilman Plata moved to approve CUP and Ordinance 4869 Sale and On-Site Consumption of Alcoholic Beverages – Buffalo Wings & Rings. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 4869

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL SALE AND ON-SITE CONSUMPTION
OF ALCOHOLIC BEVERAGES – BUFFALO WINGS & RINGS, 907 S. SHARY ROAD, LOT 2A,
COLOARDO SUBDIVISION

- I. Discussion and Action on Proposed Zoning Ordinance Amendment to Delete Section 1.36(3)(N) form the AO-I (Interim Agricultural Use District), and Section 1.361(3)(M) from the AO-P (Permanent Open Space District)
Adoption of Ordinance # 4870 approving 1.1I**

On November 13, 2019 the Planning and Zoning Commission held a Public Hearing to consider this proposed Zoning Ordinance Amendment. This particular section of the code was intended for farming, ranching, related activities, and other uses not contrary to the purposes established for this district such as home occupations, mobile homes or portable buildings, guest houses, separate servant quarters, nurseries and facilities for raising animals. Lately this section had been used for anything that was not currently listed under a conditional use permit. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff and City Manager recommended approval

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Garza moved to approve Zoning Ordinance Amendment No. 4870 to Delete Section 1.36(3)(N) from the AO-I (Interim Agricultural Use District), and Section 1.361(3)(M) from the AO-P (Permanent Open Space District). Motion was seconded by Councilman Plata and approved unanimously 4-0.

ORDINANCE NO. 4870

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION TO DELETE SECTION 1.36(3)(N) FROM THE AO-I (INTERIM AGRICULTURAL USE DISTRICT), AND SECTION 1.361(3)(M) FOR THE AO-P (PERMANENT OPEN SPACE DISTRICT); AND ALLOWING FOR PUBLICATION OF SAME

2.0 Consent Agenda

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act)

2.1 Approval of Minutes

**City Council Meeting – November 12, 2019
& Special Meeting – November 18, 2019**

2.2 Acknowledge Receipt of Minutes

**Boys & Girls Club – October 8, 2019
Zoning Board of Adjustments – August, 21, 2019
and September 18, 2019
Planning & Zoning Commission – October 23, 2019**

2.3 Authorization for Mayor to submit Rio Grande Valley Walk of Fame Nominee

The City of Hidalgo was requesting for the City of Mission to submit a name from our community leaders to be inducted to the Rio Grande Valley Walk of Fame.

The induction ceremony was to take place during the BorderFest Festivities which is March 6-8, 2020

2.4 Authorize the lease of Postage Meter from Pitney Bowes via Buy Board Contract #576-18

Staff was seeking authorization to enter into a lease contract for a postage meter with Pitney Bowes for city departments by way of Buy Board contract number 576-18. The current postage meter contract was expiring. The lease contract would be \$622.67 per month with upgraded equipment and technology. The total cost of the 60 month lease was \$37,360.02 which would be paid on a monthly basis.

2.5 Approval of Resolution No. 1630 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the Chick-fil-A Half Marathon

The agreement was required by the Texas Department of Transportation for the closure of the right lane of travel of FM 494 (Shary Road) to FM 495 (Griffin Parkway), west to Bryan Road, southbound to U.S. Business Highway 83, west on U.S. Business Highway 83 to Conway Ave., northbound Conway Ave. to 2 Mile Line Road, east to FM 494 and south on FM 494 to the Mission Event Center. The Mission Police Department would be responsible for securing the route.

RESOLUTION NO. 1630

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY OF THE NORTHBOUND LANE (RIGHT LANE) OF FM 494 (SHARY ROAD) FROM VICTORIA STREET TO FM 495 (GRIFFEN PARKWAY), WEST ON FM 495 (RIGHT LANE) TO FM 396 (BRYAN ROAD), SOUTHBOUND ON FM 396 (RIGHT LANE) TO U.S. BUSINESS HIGHWAY 83, WEST ON U.S. BUSINESS HIGHWAY 83 (RIGHT LANE) TO TEXAS HIGHWAY 107 (CONWAY AVE.), NORTHBOUND ON TEXAS HIGHWAY 107 (RIGHT LANE) TO MILE 2 ROAD, EAST ON MILE 2 ROAD (RIGHT LANE) TO FM 494 (SHARY ROAD) AND SOUTHBOUND ON FM 494 (RIGHT LANE) ENDING AT 200 NORTH SHARY ROAD FOR THE CHICK-FIL-A HALF MARATHON EVENT AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE

Mayor Pro Tem Garza moved to approve the consent agenda items 2.1 thru 2.5. Motion was seconded by Councilman Plata and approved 4-0.

3.0 Approvals and Authorizations

3.1 Authorization to Award Bid for Land Surveying Services

The City of Mission accepted and opened eleven (11) bid responses for Land Surveying Services. Staff recommended awarding bid to CVQ Land Surveyors, LLC lowest responsible bidder meeting all specifications. Surveys would be on an “as needed” basis to include topographic, boundary, platting preliminary, and all other necessary land surveying tasks, as specified by the City.

Staff and City Manager recommended approval

Mayor Pro Tem Garza moved to authorize to award bid for Land Surveying Services to CVQ Land Surveyors, LLC. Motion was seconded by Councilman Plata and approved unanimously 4-0.

3.2 Authorization to Award Bid for Property Appraisal Services

The City of Mission accepted and opened two (2) bid responses for Property Appraisal Services. Staff recommended awarding to Leonel Garza Jr. & Associates, LLC lowest responsible bidder meeting all specifications. Appraisal services would be on an “as needed” basis and were required for the purpose of determining fair market values associated with land purchases, for temporary or permanent easement acquisition for the construction of improvements, and for right-of-way for road construction.

Staff and City Manager recommended approval

Mayor Pro Tem Garza moved to authorize to award bid for Property Appraisal Services to Leonel Garza Jr. & Associates, LLC. Motion was seconded by Councilman Plata and approved unanimously 4-0.

3.3 Cancel 2nd December regular City Council meeting scheduled for December 23, 2019 and reschedule December 9, 2019 City Council meeting to December 16, 2019

The office of the City Manager was requesting the cancellation of the second regular City Council meeting scheduled for December 23, 2019 due to Christmas and to reschedule the meeting of December 9, 2019 to December 16, 2019.

Staff and City Manager recommended approval

Mayor Pro Tem Garza moved to Cancel 2nd December regular City Council meeting scheduled for December 23, 2019 and reschedule December 9, 2019 City Council meeting to December 16, 2019. Motion was seconded by Councilman Plata and approved unanimously 4-0.

3.4 Authorization to purchase thirteen (13) ticket writers via a sole source vendor, Tyler Technologies

The Tyler Technologies platform was the only platform that allowed users to utilize all aspects of their electronic citation solution through a web-based interface. Mission Police Officers were utilizing the Tyler Technologies electronic ticket writers. The ticket writers would be purchased at a cost of \$29,364.00 utilizing the City of Mission Municipal Court Technology fund.

Staff and City Manager recommend approval.

Councilman Plata moved to authorize the purchase thirteen (13) ticket writers via a sole source vendor, Tyler Technologies. Motion was seconded by Councilman Vela and approved unanimously 4-0.

3.5 Approval of the Certified 2019 Tax Roll Totals

Approval of the Certified 2019 Tax Roll for the City of Mission as per section 26.09(e) of the Texas Property Code.

Total Taxable Value: \$4,258,407,349
Distribution of Levy:
M&O: \$18,945,688.85
I&S: \$ 4,002,238.25
TOTAL TAX LEVY \$22,947,927.10

Staff and City Manager recommend approval.

Councilman Plata moved to approve the Certified 2019 Tax Roll Totals. Motion was seconded by Councilman Vela and approved unanimously 4-0.

3.6 Tax Collections Report- October, 2019

Acceptance of monthly property tax report for the month of October 2019. The 2019 total adjusted tax levy was \$22,935,649.91 and the amount of the collections as of October 31, 2019 was \$449,784.68 which represented 1.96% of the total tax levy.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the Tax Collections Report – October, 2019. Motion was seconded by Councilman Vela and approved unanimously 4-0.

3.7 Acceptance of Quarterly Report of Investments for the Quarter ending September 30, 2019 and Interest Earned for Twelve Months Ending September 30, 2019

Acceptance of quarterly report required by the Public Funds Investment Act Section 2256.023 of the Texas Government Code on the total investments for the quarter ending September 30, 2019. The total increases to investment balances for the period were \$31,901.60 and total decreases were \$1,646,000.00, leaving a total of \$12,856,300.52 in outstanding investments for the quarter ending September 30, 2019. The total interest earned on all funds year to date was \$333,399.33.

Staff and City Manager recommend approval.

Councilman Plata moved to accept the Quarterly Report of Investments for the Quarter ending September 30, 2019 and Interest Earned for Twelve Months Ending September 30, 2019. Motion was seconded by Councilman Vela and approved unanimously 4-0.

3.8 Authorization to award bid for Storm Drainage Inlets, Manholes and Reinforce Concrete Pipe for Streets & Drainage Departments

The City of Mission accepted and opened three (3) bid responses for Storm Drainage Inlets, manholes and reinforce concrete pipe for Streets & Drainage Department. Staff recommended to award bid to Core & Main LP, who was the lowest responsible bidder meeting all specifications. Recommendation was based solely on estimated quantities and orders would be placed on an as needed basis throughout the one year base term.

Staff and City Manager recommended approval.

Councilman Plata moved to award bid for Storm Drainage Inlets, Manholes and Reinforce Concrete Pipe for Streets & Drainage Departments to Core & Main LP. Motion was seconded by Councilman Vela and approved unanimously 4-0.

3.9 Authorization to award Lease of Copiers contract to Kyocera Document Solutions Southwest, LLC

Staff received ten (10) bids for Lease of Copiers. Staff recommended to award bid to Kyocera Document Solutions Southwest, LLC. who was the lowest responsible and responsive bidder meeting all specifications at a total cost of \$56,687.40 for the five year lease term.

Staff and City Manager recommended approval.

Councilman Plata moved to award Lease of Copiers contract to Kyocera Document Solutions Southwest, LLC. Motion was seconded by Councilman Vela and approved unanimously 4-0.

3.10 Authorization to declare Fire Apparatus 1990 E-One Pumper as surplus and convey to our Sister City

Staff was seeking approval to declare Fire Apparatus 1990 E-One Pumper VIN# 46JPBAA86K1002906 as surplus. Fire Apparatus was acquired by the Fire Department and has served its purpose. Staff was additionally seeking authorization to convey said item to our sister city Fortín de las Flores, Veracruz in conformance with the Sister Cities Program. The purpose of said conveyance was to carry out the objectives of the Sister Cities program.

Staff and City Manager recommended approval.

Councilman Plata moved to declare Fire Apparatus 1990 E-One Pumper as surplus and convey to our Sister City Fortín de las Flores, Veracruz. Motion was seconded by Councilman Vela and approved unanimously 4-0.

3.11 Approval of Professional Services Contract for Mark Sossi, P.C.

Approval was being requested for professional services to be provided by Mark Sossi, Attorney at Law. Attorney shall represent the City on all matters pertaining to Civil Service involving Fire and Police and as needed by the City.

Staff and City Manager recommended approval.

Councilman Plata moved to Approve of Professional Services Contract for Mark Sossi, P.C. Motion was seconded by Councilman Vela and approved unanimously 4-0.

3.12 Authorization to enter into a 2nd amendment with Tyler Technologies, a sole source vendor for an upgrade to our Standard Software License and Services Agreement

The City of Mission Police Department and New World Software, known as Tyler Technologies had been in partnership since December of 1991 they are the main software vendor for all departmental modules utilized by the entire Mission Police Department staff. Our organization was requesting authorization to enter into a 2nd amendment to our agreement as was presented to City Council on October 14, 2019. The amendment to the agreement was needed for clarification of the Professional Services agreement of yearly payments, instead of monthly or after the conclusion of a particular service. In addition, the maintenance of the system was addressed and clarified. The total purchase price for the updated software and services agreement would remain the same at \$611,745.00.

Staff and City Manager recommended approval.

Councilman Vela moved to authorize to enter into a 2nd amendment with Tyler Technologies, a sole source vendor for an upgrade to our Standard Software License and Services Agreement. Motion was seconded by Councilman Plata and approved unanimously 4-0.

3.13 Authorize Staff to Execute Contract to PBK Architects, for Design and Construction Management of Police Target Range and Fire Department Training Facility

Staff was seeking authorization to execute contract with PBK Architects, for comprehensive architectural and engineering services, including required schematic and design development documentation services, construction documentation and construction administration for Police Target Range and Fire Training Facility in accordance with the Texas Professional Services Procurement Act (V.T.C.A., Government Code Section 2254.001).

After negotiations with PBK Architects, in accordance with Texas Government Code Sec. 2254.004 (a) (2) "Contract for Professional Services of Architect, Engineer, or Surveyor," a fair and reasonable fixed percentage rate of 7.5% of the Total Construction Cost has been negotiated and proposed. Staff had negotiated Phase I at no charge to the city and Phase II Design and Construction Administration contingent upon city securing funding.

Staff and City Manager recommended approval.

Councilman Plata moved to Authorize Staff to Execute Contract to PBK Architects, for Design and Construction Management of Police Target Range and Fire Department Training Facility. Motion was seconded by Councilman Vela and approved unanimously 4-0.

4.0 Unfinished Business
None

5.0 Routine Matters

5.1 City Manager's Comments

Thank the community for attending the Christmas Lighting two day event and thanked all the departments involved. Extended an invitation to the Birdwell Park Tennis Center - Ribbon Cutting Tuesday, November 26, 2019 at 6:00 p.m. Wished the community a Happy Thanksgiving and advised

that the City of Mission offices will be closed for the Thanksgiving Holiday Wednesday, November 27, 2019 half a day and Thursday – Friday, November 28-29, 2019. Boys & Girls Club Bannworth Unit is not open for school programs. Fabrica de Santa Theater Production is on Saturday, December 7 at the Mission Event Center cost is \$10.00 for general admission.

5.2 Mayor's Comments

Wished the Community a happy and safe Thanksgiving. Thanked city staff for all of the events that have taken place in the City. Announced the Wreath Laying Ceremony will be held on Saturday, November 30 at 10 a.m. at the Veteran's Cemetery. Steve Trevino Comedian will be at the Mission Event Center on Wednesday, November 27, all proceeds will benefit the Speed Memorial Foundation.

5.3 City Council Comments

Councilman Vela thanked staff for the successful Tree Lighting Ceremony and wished everyone a Happy Thanksgiving. Mayor Pro Tem Garza wished everyone a blessed Thanksgiving. Councilman Plata wished everyone a Happy Thanksgiving and thanked State Representative Bobby Guerra for being present at the meeting.

Mayor O'caña asked council to go into Executive Session.

At 6:40 p.m. Councilman Plata moved to convene into executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Councilman Vela and approved unanimously 4-0.

6.0 Executive Session pursuant to V.T.C.A. Gov. Code Sec. 551.001

6.1 Consultation with Attorney Sec. 551.071

Litigation Update

A. Lawsuits against City of Mission handled by Texas Municipal League

6.2 Deliberations about Real Property Sec. 551.072

A. Re-Consideration of Bids for Tax Resale for the following property:

T-1039-09-A – All of Lot 7, Nell Tolle Subdivision

6.3 Consultation with Attorney Sec. 551.071

A. Regarding Reconsideration of A 7.557 acre tract, Periquitos Subdivision

6.4 The City Council will reconvene in open session to take any actions necessary

At 7:56 p.m. Councilman Plata moved to reconvene in open session. Motion was seconded by Councilman Vela and approved unanimously 4-0.

On item 6.1 A – No action was taken

On item 6.2 A – Councilman Plata moved to reconsider Bid for Tax Resale for All of Lot 7, Nell Tolle Subdivision. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 4-0.

Councilman Plata moved to approve the higher bid for Tax Resale and Resolution No. 1631 for the following property T-1039-09-A – All of Lot 7, Nell Tolle Subdivision. Motion was seconded by Councilman Vela and approved unanimously 4-0.

On item 6.3 A- Councilman Plata moved for reconsideration of previous council action of A 7.557 acre tract, Periquitos Subdivision. Motion was seconded by Councilman Vela and approved 3-1 with Mayor Pro Tem Garza voting against.

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Councilman Plata moved to approve 26' interior streets instead of 32' as required by code for Periquitos Subdivision. Motion was seconded by Councilman Vela and approved 3-1 with Mayor Pro Tem Garza voting against.

7.0 Adjournment

At 8:02 p.m. Councilman Plata moved for adjournment. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ATTEST:

Dr. Armando O'caña, Mayor

Anna Carrillo, City Secretary