

**NOTICE OF REGULAR MEETING
MISSION CITY COUNCIL
NOVEMBER 12, 2019 5:30 P.M.
MISSION CITY HALL**

PRESENT:

Dr. Armando O'caña, Mayor
Jessica Ortega-Ochoa, Councilwoman
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Mayor Pro Tem
Alberto Vela, Councilman
Gus Martinez, City Attorney
Anna Carrillo, City Secretary
Randy Perez, City Manager

ALSO PRESENT:

Joe Cano
Jorge Flores

ABSENT:

STAFF PRESENT:

Nelia Hernandez, Asst. City Secretary
Aida Lerma, Deputy City Manager
David Flores, Deputy City Manager
Elizabeth Hernandez, Executive Secretary
Angie Vela, Finance Director
Jaime Acevedo, Planning Director
Susie De Luna, Planning Dept.
Noemi Munguia, HR Director
Eduardo Belmarez, Purchasing Director
Roland Rodriguez, I. T. Director
Roxanne Casarez, Public Information Director
Charlie Longoria, Media Relations
Juan Pablo Terrazas, City Engineer
Roberto Salinas, Public Works Director
Jesse Lerma, Civil Service Director
Gilbert Sanchez, Fire Chief
Rene Alvarez, Asst. Fire Chief
Frank Cavazos, Deputy Fire Chief
Robert Dominguez, Chief of Police
Joanne Longoria, CDBG Director
Mario Flores, Golf Course Director
JJ Guerrero, Boys & Girls Club Director
Brad Bentsen, Parks & Recreation Director
Mayra Rocha, Library Director
Cynthia Lopez, Museum Director
Cesar Gutierrez, Sanitation Director
JC Avila, Fleet Maintenance Director
Adela Ortega, Food Pantry Manager
Joel Chapa, Police Officer

1. Call to order

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 5:30 p.m.

2. Invocation and Pledge Allegiance

The invocation was led by Pastor Israel Rodriguez from First Baptist Church. Pledge of allegiance was led by City Manager Randy Perez.

3. Introduction of Assistant Chief of Police Ted Rodriguez

Police Chief Roberto Dominguez introduced newly appointed Assistant Chief of Police Ted Rodriguez. Asst. Chief Ted Rodriguez thanked the Mayor and Council for the opportunity to serve the citizens and the officers of the City of Mission.

4. TML Municipal Excellence Award Presentation

The City of Mission was awarded the TML Municipal Excellence Award at the 2019 TML Annual Conference. The award was received due to the success of Ruby Red Ventures a small business fund that was created by the Mission Economic Development Corporation in collaboration with the City of Mission. Since its formation, Ruby Red Ventures has funded 47 small businesses in the City, totaling more than \$625,000 in grants.

5. Presentation by Mission Fire Department

Chief Gilbert Sanchez reported on the 2020 Pierce Enforcer Aerial Quint that will be leased. Three department support vehicles will be leased for one for the command unit, one transport vehicle and one Command staff vehicle. Facilities include Fire & Police Substation # 6 to be located in the northwest corner of Military Rd & Schuerbach Rd. Central Fire Station expansion to the east of the station will provide additional storage of equipment and a garage area to house department technical trailers and an area for cross fit workout area.

6. Report from the Greater Mission Chamber of Commerce

Brenda Enriquez, President of the Greater Mission Chamber of Commerce reported on past and upcoming events for the chamber.

7. Departmental Reports

Councilman Ruben Plata moved to approve the departmental reports as presented. Motion was seconded by Councilwoman Jessica Ochoa and approved unanimously 5-0.

8. Citizens Participation

Joe Cano was present to speak in favor of item 1.1D.

At 5:47 p.m. Mayor O'caña requested to consider item 1.1D.

1.0 Public Hearing

1.1 Planning & Zoning Recommendations

- A. Rezoning: Lot 12, Block 81, Mission Original Townsite, from (R-1) Single Family Residential to (R-2) Duplex-Fourplex, Roberto Gonzalez
Adoption of Ordinance # _____ approving 1.1A**

On October 23, 2019 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The subject site was located at the SW corner of East 5th Street and Francisco Avenue. The Future Land Use Map reflected Low Density (LD) Residential; reflecting that R-1 remained the best compatible use for the neighborhood. Rezoning the site R-2 would have gone against the mass rezoning that was done by the Planning and Zoning and Council for the Old Townsite area in 2008. An alternative that was available was a Conditional Use Permit for a duplex on property zoned R-1. This was something that would be allowed in the area which would keep the property R-1 but allowed for a duplex to be considered under certain conditions.

There was public opposition during the P&Z Mtg. The Board unanimously recommended denial.

Staff and City Manager recommended denial.

Mayor O'caña asked if there were any comments for or against the request.

Roberto Gonzalez, 1714 N. Bryan Road spoke in favor of the request and asked to consider a triplex instead of a fourplex.

Mayor Pro Tem Garza stated that the council could not conditionally approve a rezoning; once the property was rezoned anything from a Duplex-Fourplex would be allowed. If the property would remain R-1 the applicant could apply for a conditional use permit to build a duplex.

A four-fifths (4/5th) vote would be required to overturn the denial by the Planning and Zoning Commission.

Mayor Pro Tem Garza moved to deny the Rezoning request. Motion died due to lack of a second.

Councilman Plata moved to approve Rezoning: Lot 12, Block 81, Mission Original Townsite, from (R-1) Single Family Residential to (R-2) Duplex-Fourplex, Roberto Gonzalez. Motion was seconded by Councilman Vela. Vote was 3-2 with Mayor Pro Tem Garza and Councilwoman Ochoa voting against.

The rezoning request was denied due to needing a 4/5 vote to overturn the P&Z recommendation.

**B. Conditional Use Permit: Drive-Thru Service Window – Delia's Tamales, 602 W. Griffin Parkway, Lot 1, West View V Subdivision, C-3, Lubin Properties, LLC
Adoption of Ordinance # 4858 approving 1.1B**

On October 23, 2019 the Planning and Zoning Commission held a Public Hearing to consider the conditional use permit request. The subject site was located approximately 800' east of Holland Road along the north side of W. Griffin Parkway (F.M. 495). There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff and City Manger recommended approval for life of use and not transferable to others.

Mayor O'caña asked if there were any comments for or against the request.

Luis Trevino spoke in favor of the request.

Councilman Plata moved to approve CUP and Ordinance No. 4858 Drive-Thru Service Window – Delia's Tamales, 602 W. Griffin Parkway, Lot 1, West View V Subdivision, C-3, Lubin Properties, LLC. Motion was seconded by Mayor Pro Tem Norie Garza and approved unanimously 5-0.

ORDINANCE NO. 4858

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR DRIVE-THRU SERVICE WINDOW – DELIA'S
TAMALES, 602 W. GRIFFIN PARKWAY, LOT 1, WEST VIEW V SUBDIVISION

**C. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages –
Villa Del Mar Restaurant #1, 207 E. Interstate Highway 2, Lot 33, El Pueblo Ph. II
Subdivision, C-3, VIGA Restaurant Inc
Adoption of Ordinance # 4859 approving 1.1C**

On October 23, 2019 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located within a plaza approximately 600' east of Conway Ave. along the north side of the Frontage Road of Expressway 83. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

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Staff recommended approval of the CUP subject to: 1) Waiver of 300' separation requirement from residential neighborhoods, and 2) CUP to be valid for a period of 2 years at which time the applicant will have to renew their TABC license and Conditional Use Permit

City Manager recommended approval

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Garza moved to approve CUP and Ordinance No. 4859 Sale & On-Site Consumption of Alcoholic Beverages – Villa Del Mar Restaurant #1, 207 E. Interstate Highway 2, Lot 33, El Pueblo Ph. II Subdivision, C-3, VIGA Restaurant Inc. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4859

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES- VILLA DEL MAR RESTAURANT #1, 207 E. INTERSTATE HIGHWAY 2, LOT 3, EL PUEBLO PH II SUBDIVISION

- D. Conditional Use Permit Renewal: Sale and On-Site Consumption of Alcoholic Beverages – Pizza Hut #33904, 311 E. Interstate Highway 2, Lot 6-E, El Pueblo Subdivision Ph. I, C-3, MUY Pizza Tejas, LLC
Adoption of Ordinance # 4857 approving 1.1D**

On October 23, 2019 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was along the north side of U.S. Expressway 83 between Mayberry and Conway. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff recommended approval subject to a waiver of the 300's separation requirement from the residential neighborhood and the CUP be approved for 2 years at which time the applicant will have to renew their TABC license and Conditional Use Permit.

City Manager recommended approval

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Garza moved to approve CUP and Ordinance No. 4857 Sale and On-Site Consumption of Alcoholic Beverages – Pizza Hut #33904, 311 E. Interstate Highway 2, Lot 6-E, El Pueblo Subdivision Ph. I, C-3, MUY Pizza Tejas, LLC. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4857

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RENEWAL SALE AND ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – PIZZA HUT #33904, 311 E. INTERSTATE HIGHWAY 2, LOT 6-E, EL PUEBLO SUBDIVISION, PH I

2.0 Consent Agenda

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act)

2.1 Approval of Minutes

City Council Meeting – October 28, 2019

2.2 Acknowledge Receipt of Minutes

Juvenile Justice & Delinquency Prevention Advisory Board

Special Meeting – January 17, 2019

Mission Economic Development Corporation –

September 17, 2019

Mission Civil Service Commission – September 20, 2019

Mission Redevelopment Authority Board – September 24, 2019

Mission Tax Increment Reinvestment Zone – September 24, 2019

Planning & Zoning Commission – September 25, 2019 & October 9, 2019

2.3 Authorize Staff to solicit qualifications for Auditing of Utility Bill Accounts

Staff was seeking authorization to solicit qualifications from firms to conduct an audit on all utility accounts for the City of Mission to determine accurate rates and collections of Sewer, Drainage, Garbage, and Water Rate Tables.

Mayor O'cana requested to remove item 2.4 from Consent Agenda.

Councilman Plata moved to approve the consent agenda items 2.1 thru 2.3. Motion was seconded by Councilman Vela and approved 5-0.

2.4 Approval of Resolution # 1629 declaring the adoption of the Municipality of Fortin, Veracruz as Mission's Sister City

Approval was requested to declare the adoption of the Fortin, Veracruz as a Sister City and authorized Mayor O'cana to act as the official representative of Mission to carry out the program. Honorable Mayor Antonio Mansur Oviedo was requesting to become Sister Cities with Mission.

The Sister City Concept was inaugurated by the President of the United States in 1956 to establish greater friendship and understanding between the people of the United States and other nations through the medium of direct personal contact. That the Council on behalf of the people of Mission accepted the people of Fortin, Veracruz to participate with Mission as its Sister City for the purpose of creating greater mutual understanding between the peoples of our two great cities and nations.

Councilwoman Ochoa moved to approve Resolution # 1629 declaring the adoption of the Municipality of Fortin, Veracruz as Mission's Sister City. Motion was seconded by Councilman Plata and approved unanimously 5-0.

RESOLUTION NO. 1629

THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS DECLARES THE ADOPTION OF THE MUNICIPALITY OF FORTIN, VERACRUZ AS A SISTER CITY.

3.0 Approvals and Authorizations

3.1 Final Plat Approval: Villa IL Centenario Subdivision Being a Resubdivision of 8.853 acres out of Lot 161, John H. Shary Subd, and Lot 1 Praxedis Garza Subdivision R-1

Developer: Socrates Garrigos

Engineer: Melden & Hunt, Inc.

On November 27, 2017 the Mission City Council held a Public Hearing to consider the Preliminary Plat Approval for Villa IL Centenario Subdivision. The proposed subdivision was located along the east side of Stewart Road 1000' north of Trinity Road. The Board unanimously recommended approval as per Staff's recommendation.

Staff recommend approval subject to: 1) Must meet the Model Subdivision Rules, 2) Comply with the street alignment policy, 3) Must pay the capital sewer recovery fees and Park fees, and 4) Must pay street widening fees.

City Manager recommended approval.

Mayor Pro Tem Garza moved to approve the Final Plat Approval: Villa IL Centenario Subdivision Being a Resubdivision of 8.853 acres out of Lot 161, John H. Shary Subd, and Lot 1 Praxedis Garza Subdivision R-1. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.2 Approval of Ordinance #4860 of The City Of Mission, Texas Creating the Insurance Committee and appointment of members

The purpose of the committee was to guide, review and recommend to the City Council at least 90 days before approval the following: Risk Management Insurance Errors and Omissions, Workers Compensation Underwriter. Write proposals with scope of work for the following services, Voluntary/Ancillary insurances or products, Medical cost management, Vision and Dental Management Services, General and specialized liability and purpose Management services, Property and Causality Insurance, Financial Services and Annuities, TMRS services and retirements, and any other insurances currently serving our employees and city.

Committee was composed of seven (7) members to include Noemi Munguia, Human Resource Director; Robert Hinojosa, Risk Manager; City Manager or his designee; Tony Trevino, Fire Department; Anais Chapa, Police Department; Councilwoman Jessica Ochoa and Raymond Longoria to the citizen position.

Staff and City Manager recommend approval.

Mayor Pro Tem Garza requested to appoint Councilman Vela as a member of the committee. Mayor O'cana stated that he would agree to a 9 member board to also include Eduardo Belmarez, Assistant Deputy as the ninth member.

Mayor Pro Tem Garza moved to approve Ordinance #4860 of The City of Mission, Texas Creating the Insurance Committee and appointment of nine members. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4860

AN ORDINANCE CREATING AN INSURANCE COMMITTEE; SPECIFYING THE TERMS OF OFFICE; SPECIFYING THE QUALIFICATIONS FOR MEMBERSHIP; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER THEREOF

3.3 Authorization to enter into a Regional Equipment Transfer MOU between the City of Mission and the Lower Rio Grande Development Council

The City of Mission Office of Emergency Management was requesting to enter into an MOU between the City of Mission and the Lower Rio Grande Development Council. The purpose of the Memorandum was to set forth the terms, conditions and understanding between the Lower Rio Grande Development Council and the City of Mission in regards to transferring and receiving equipment purchased with FY 2017 Homeland Security Grant Program (HSGP) through the State Homeland Security Program (SHSP). The equipment had a total value of \$ 53,130.40 and would be used for our Regional Hazardous Materials Team within the Mission Fire Department.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to enter into a Regional Equipment Transfer MOU between the City of Mission and the Lower Rio Grande Development Council. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.4 Authorization to lease the purchase of fire apparatus from Siddons-Martin Emergency Group, LLC via Buy Board Contract 571-18 utilizing leasing agreement between PNC Equipment Group LLC a third party leasing company

On October 28, 2019, the City Council approved Resolution No. 1627 to enter into a master lease purchase agreement with PNC Equipment for the purchase of fire apparatus. The Mission Fire Department was seeking authorization to purchase fire apparatus from Siddons-Martin Emergency Group, LLC utilizing leasing agreement of a Pierce, Enforcer 75' Aerial Quint. The total purchase cost was \$1,000,936.96, via Buy Board Contract 571-18. The first lease payment would be made in fiscal year 2020-2021 in the amount of \$98,987.54.

Staff and City Manger recommend approval.

Councilman Plata moved to authorize to lease the purchase of fire apparatus from Siddons-Martin Emergency Group, LLC via Buy Board Contract 571-18 utilizing leasing agreement between PNC Equipment Group LLC a third party leasing company. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

3.5 Authorization for the City of Mission to enter into a Memorandum of Understanding with U.S. Fish and Wildlife Service, South Texas Refuge Complex, South Texas Fire Management Zone

The Mission Fire Department was seeking authorization for the City of Mission and the U.S. Fish and Wildlife Service to enter into a Memorandum of Understanding for the purpose to establish a joint wildland fire protection for unplanned or unwanted wildland fires occurring on private lands or on U.S. Fish and Wildlife Service lands. The City of Mission would permit the U.S. Fish and Wildlife Service to use the Mission Fire Station #5 located at 4500 S. Glasscock Rd., Suite "B" to park one U.S. Fish and Wildlife Service wildland fire engine in a station bay and utilize one office.

Staff and City Manager recommend approval.

Councilwoman Ochoa moved to authorize the City of Mission to enter into a Memorandum of Understanding with U.S. Fish and Wildlife Service, South Texas Refuge Complex, South Texas Fire Management Zone. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.6 Authorization to award bid for Odor Control Chemical for the Public Works Department Waste Water Treatment Plant and Lift Stations

The City of Mission accepted and opened five (5) bid responses for Odor Control Chemical. Staff's recommendation was to award bid to Momar, Inc who was the lowest responsible and Responsive bidder meeting all specifications. Recommendation was based solely on estimated quantities and orders would be placed on an as needed basis throughout the one year base term at a cost of \$277.75/Drum & \$85.00/Cases.

Staff and City Manager recommended approval.

Councilman Plata moved to award bid for Odor Control Chemical for the Public Works Department Waste Water Treatment Plant and Lift Stations. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

3.7 Authorization to purchase a total of sixty-four (64) Rifle Resistant Body Armor vests through Galls Buy Board contract # 587-19

The purchase would allow the Mission Police Department to purchase a total of sixty-four (64) Rifle Resistant Bulletproof vests. The Rifle Resistant Bulletproof vests would be worn over the police uniform in times of critical shooting incidents. The vest would be purchased utilizing grant funds from the Office of the Governors' 2019 City of Mission Rifle Resistant Body Armor Grant Program. The total amount of the purchase was \$25,536.00. There was no cash match required from the City of Mission.

Staff and City Manager recommend approval.

Mayor Pro Tem Garza moved to authorize the purchase a total of sixty-four (64) Rifle Resistant Body Armor vests through Galls Buy Board contract # 587-19. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.8 Authorization to purchase tactical vests for the Mission Police SWAT team through Galls Buy Board contract # 587-19

The Mission Police Department was requesting authorization to purchase a total of ten (10) tactical vests for the Mission SWAT team through the FY 2019 Bullet Proof Vest Partnership Grant from the Office of Justice Programs, Bureau of Justice Assistance. The grant would allow our organization the opportunity to purchase new SWAT vests for the Mission SWAT team at half of the sale price. The Bureau of Justice Assistance would provide \$9,833.30 in grant funds for the purchase of the vests and the City of Mission Police Department would provide a cash match of another \$9,833.30. The total amount of this expenditure was \$19,666.30.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize the purchase of tactical vests for the Mission Police SWAT team through Galls Buy Board contract # 587-19. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

3.9 Authorize the purchase of summer uniforms for the Mission Police Department via a state approved contract, Galls Buy Board Contract 587-19

The purchase would allow the Mission Police Department to purchase a total of 136 summer uniforms. The summer uniforms would be issued to Patrol officers, Bridge officers, and Traffic officers. The total amount of the expenditure was \$17,712.00.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize the purchase of summer uniforms for the Mission Police Department via a state approved contract, Galls Buy Board Contract 587-19. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

3.10 Authorization to purchase twelve (12) Watchguard Body Worn Cameras and accessories through Buy Board Contract # 568-18

The Mission Police Department was requesting authorization to purchase additional body worn cameras along with the accessories required for each camera. These cameras would be utilized to record officer contacts with the general public while working their designated shifts. The total amount of the purchase was \$12,660.00.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize the purchase twelve (12) Watchguard Body Worn Cameras and accessories through Buy Board Contract # 568-18. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

3.11 Authorization to purchase sixty (60) Panasonic Toughbook laptop computers and related equipment from Insight Public Sector via Omnia Partners IT Products & Services Contract # 4400006644

The Mission Police Department was requesting authorization to purchase sixty (60) Panasonic Toughbook laptop computers and related equipment. The purchase would allow our organization the opportunity to replace our current lap tops that have been in service. The total amount of the purchase was \$249,671.23.

Staff and City Manager recommend approval.

Councilman Plata moved to authorize the purchase sixty (60) Panasonic Toughbook laptop computers and related equipment from Insight Public Sector via Omnia Partners IT Products & Services Contract # 4400006644. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

3.12 Authorization to Contract with SPMR a Sole Source Vendor for the SmartPhone Meter Reading software

Staff was requesting authorization to engage Data Matic SPMR (Smart Phone Meter Reading), a sole source vendor, for cost of software implementation and maintenance fee to facilitate meter readings through a system upgrade. The fee would be \$13,860.00 annually from October 1, 2019 thru September 30, 2020 and a onetime fee of \$2100.00 for set-up and training. Pursuant to Texas Local Government Code Section 252.002 General Exemptions (7) a procurement of items that are available from only one source, including (A) items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies and (D) captive replacement parts or components.

Smart Phone Meter Reading (SPMR) was an upgrade to the current system. The new technology had the following capabilities: meter readers would use Smart Phones, by allowing them to search for account name, address, account number, or meter ID on their phones. Meter readers would also have the capability to download meter reads more efficiently. The updated system would also allow meter readers to take pictures of meters that register a high or low reading, saving time and avoiding sending meter reader to verify reading is correct.

System would be beneficial for our billing process and customer calls or concerns by allowing staff to bring up accounts and verify readings were correct. System would also give staff the opportunity to send customer a link to their email address so they could verify reading was correct upon request.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to Contract with SPMR a Sole Source Vendor for the SmartPhone Meter Reading software. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

3.13 Authorization to purchase 400 - 96 Gallon Garbage carts from Toter Via HGAC Contract Number RC01-18 for the City's Sanitation Department for the remainder of fiscal year 2019-2020

Sanitation department was requesting to purchase approximately 400 - 96 Gallon Garbage carts from Toter Via HGAC Contract Number RC01-18. The carts would be used for inventory for future city growth.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize the purchase of 400 - 96 Gallon Garbage carts from Toter Via HGAC Contract Number RC01-18 for the City's Sanitation Department for the remainder of fiscal year 2019-2020. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.14 Authorize the purchase of commercial dumpsters on an as needed basis via BuyBoard contract number 516-16 for the City's Sanitation Department for the remainder of fiscal year 2019-2020

Sanitation Department was requesting to purchase commercial dumpsters via Buyboard contract number 516-16 from Wastequip. The dumpsters would be used for commercial accounts.

Councilman Plata moved to authorize the purchase of commercial dumpsters on an as needed basis via BuyBoard contract number 516-16 for the City's Sanitation Department for the remainder of fiscal year 2019-2020. Motion was seconded by Councilman Vela and approved unanimously 5-0.

3.15 Ordinance # 4861 Amending Personnel Policy Manual Policy No. 300.17 Social Networking

In reviewing the City's Personnel Policy Manual, staff had proposed a revision/update to the Social Network policy. The proposed ordinance would amend and restate the PPM effective 11/13/19. Staff reviewed said revision, and concurred with the recommendation to approve said policy revision.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Ordinance # 4861 Amending Personnel Policy Manual Policy No. 300.17 Social Networking. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

Councilman Plata moved to remove from table item 4.1. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.0 Unfinished Business

4.1 Authorization to solicit for competitive proposals for roof replacement for Speer Memorial Library and Mission Historical Museum

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Staff was seeking authorization to solicit competitive proposals for the roof replacement of both the Speer Memorial Library and Mission Historical Museum. Competitive proposals would be requested to obtain best value for the replacement of each roof and apply value engineering for cost savings to stay within budget. Projects consisted of complete tear off and replacement.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to solicit for competitive proposals for roof replacement for Speer Memorial Library and Mission Historical Museum. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

5.0 Routine Matters

5.1 City Manager's Comments

Thanked the community, veterans and departments that were part of a successful Veterans Parade and weekend activities. Extended an invitation to the community to the following City Events: Boys and Girls Club New Addition Ribbon Cutting, Thursday, November 14, 2019 at 11:00 a.m., Bannworth Gym – 1822 N. Shary Road, Christmas Tree Lighting Ceremony - 2 Day Program Friday, November 22, 2019 at 6:00 – 9:00 p.m. and Saturday, November 23, 2019 for entertainment from 3:00 – 9:00 p.m. at Leo Pena Placita Park. Staff will be participating in the Day of Sharing – Thanksgiving Basket for Community Friday, November 22, 2019 at 10:00 am. Introduced JJ Guerrero, Boys & Girls Club Director. The Tennis Center Ribbon Cutting Ceremony will be held on November 26, 2019 at 6 p.m.

5.2 Mayor's Comments

Thanked Aida and Jesse Lerma for all of their hard work in ensuring the success of the Veteran's Day Parade and activities. Thanked The Media Relations staff for their hard work during the weekend festivities.

5.3 City Council Comments

Councilwoman Ochoa thanked staff and the committee for their hard work during the Veteran's Day festivities.

Mayor O'caña asked council to go into Executive Session.

At 7:22 p.m. Mayor Pro Tem Garza moved to convene into executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

6.0 Executive Session pursuant to V.T.C.A. Gov. Code Sec. 551.001

6.1 Consultation with Attorney Sec. 551.071

Litigation Update

- A. Cause No.: C-1915-19-F, IOC Company v City of Mission
- B. Cause No.: C-074-19-C, Snowball Express LLC v City of Mission
- C. State of Texas v Seized Armory

6.2 Personnel matters Sec. 551.074

- A. Mission Fire Department

6.3 The City Council will reconvene in open session to take any actions necessary

At 8:35 p.m. Councilman Plata moved to reconvene in open session. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

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On item 6.1 A, 6.1 B, and 6.1 C, Councilwoman Ochoa moved to authorize Jones, Galligan, Key & Lozano to settle and file the appropriate paperwork in the above mentioned cases. Motion was seconded by Councilman Plata and approved unanimously 5-0.

On item 6.2 A, no action was taken, workshop will be scheduled

7.0 Adjournment

At 8:37 p.m. Councilman Plata moved for adjournment. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

Dr. Armando O'caña, Mayor

ATTEST:

Anna Carrillo, City Secretary