

**NOTICE OF REGULAR MEETING
MISSION CITY COUNCIL
SEPTEMBER 23, 2019 5:30 P.M.
MISSION CITY HALL**

PRESENT:

Dr. Armando O'caña, Mayor
Jessica Ortega-Ochoa, Councilwoman
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Mayor Pro Tem
Alberto Vela, Councilman
Gus Martinez, City Attorney
Anna Carrillo, City Secretary
Randy Perez, City Manager

ALSO PRESENT:

Jim Barnes
Beth Barnes
Cheryl Pellett
Abraham Padron
Irma Flores Lopez
Javier Pena
Yvonne Perez

ABSENT:

STAFF PRESENT:

Paula Banda, Admin. Assistant
David Flores, Deputy City Manager
Elizabeth Hernandez, Executive Secretary
Angie Vela, Finance Director
Jaime Acevedo, Planning Director
Susana De Luna, City Planner
Noemi Munguia, HR Director
Eduardo Belmarez, Purchasing Director
Roland Rodriguez, I. T. Director
Roxanne Casarez, Public Information Director
Humberto Garcia, Media Relations
Charlie Longoria, Media Relations
Juan Pablo Terrazas, City Engineer
Roberto Salinas, Public Works Director
Gilbert Sanchez, Fire Chief
Rene Alvarez, Asst. Fire Chief
Frank Cavazos, Deputy Fire Chief
James Cardoza, Emergency Mngmnt. Coord.
Robert Dominguez, Chief of Police
Joanne Longoria, CDBG Director
Brad Bentsen, Parks & Recreation Director
Mayra Rocha, Library Director
Cynthia Lopez, Museum Director
Cesar Gutierrez, Sanitation Director
JC Avila, Fleet Maintenance Director
Noel Barrera, Health Dept. Director
Adela Ortega, Food Pantry Manager
Joel Chapa, Police Officer
Juan De La Garza, Storm Water Mngmnt Coord.

1. Call to order

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 5:30 p.m.

2. Invocation and Pledge Allegiance

Pastor Obed Jimenez, El Divino Redentor Church led the invocation. Randy Perez, City Manager led the Pledge of Allegiance.

3. Proclamation – Fire Prevention Week

Frank Cavazos, Deputy Fire Chief presented the Proclamation – Proclamation – Fire Prevention Week

Mayor Pro Tem Norie Gonzalez Gaza moved to approve the Proclamation – Fire Prevention Week. Motion was seconded by Councilman Ruben Plata and approved unanimously 5-0.

4. Proclamation – Heroes in Disguise Month

City Secretary Anna Carrillo presented the Proclamation – Heroes in Disguise Month

Mayor Pro Tem Gaza moved to approve the Proclamation – Heroes in Disguise Month Motion was seconded by Councilman Plata and approved unanimously 5-0.

5. Employee of the Month- July

Noemi Munguia, Human Resource Director introduced the Employee of the Month for July Charles Longoria, Media Relations Technician.

6. Report from the Greater Mission Chamber of Commerce

Brenda Enriquez, President of the Greater Mission Chamber of Commerce reported on past and upcoming events for the chamber. Annual Awards gala will be on October 17.

7. Departmental Reports

Councilman Plata moved to approve the departmental reports as presented. Motion was seconded by Councilwoman Jessica Ortega Ochoa and approved unanimously 5-0.

8. Citizens Participation

Tina Lewis, 1616 Vintage Lane, spoke about Best Friends Animal Society's offer to help the City of Mission Animal Shelter.

Irma Flores Lopez, 1201 Keralum spoke about the AAA funding for the Mission Housing Authority.

Chief Roberto Dominguez, 1200 E. 8th Street thanked the Mayor and Council for their support of Joaquin Espericueta and this during his first football game.

Javier Espericueta, 205 S. 10th spoke about the sign ordinance that was in executive session. He stated that the Constitution had a provision in violation of restricting content based signs.

1.0 Public Hearing

1.1 Planning & Zoning Recommendations

- A. Preliminary and Final Plat Approval: Replat of Lots 3, Block 21, Cimarron Country Club, Phase I, Section IV Being a 0.11 acre tract of land, more or less in part consisting of all of Lot 3, Block 21, Resubdivision of plat of Cimarron Country Club Phase I, PUD
Developer: Maria Lugo de Bernal
Engineer: Salinas Engineering & Associates**

Staff and City Manager recommended approval.

Mayor O'caña asked if there were any comments for or against the request.

There were no comments.

Staff Recommendation: Approval subject to complying with all typical format findings.

City Manager recommended approval.

Councilman Plata moved to approve the Preliminary & Final Plat Approval: Replat of Lots 3, Block 21, Cimarron Country Club, Phase I, Section IV, Being a 0.11 acre tract of land, more or less in part consisting of all of Lot 3, Block 21, Resubdivision of plat of Cimarron Country Club Phase I, PUD, Developer: Maria Lugo de Bernal, Engineer: Salinas Engineering & Associates, as staff's recommendation. Motion was seconded by Mayor Pro Tem Gaza and approved 5-0.

2.0 Consent Agenda

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act)

2.1 Approval of Minutes

City Council Special Meeting – September 16, 2019

2.2 Acknowledge Receipt of Minutes

Shary Municipal Golf Course – June 4, 2019

Traffic Safety Committee Special Meeting – August 20, 2019

Speer Memorial Library Board – August 20, 2019

2.3 Authorization to solicit bids for Storm Drainage Inlets, Manholes and Reinforce Concrete Pipe

Staff was seeking authorization to solicit bids for storm drainage inlets, manholes and Reinforce Concrete Pipe (RCP) for maintenance, upgrades and new construction of drainage systems throughout the City of Mission.

2.4 Authorization to surplus unusable inventory and sell via online auction or dispose

The City of Mission Finance Department was requesting authorization to surplus of inventory from our Fleet Department, contains items staff had determined was no longer of use to the city. All surplus items would be sold at online auction and those items with no resale value would be disposed.

2.5 Approval of Resolution No. 1614 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the Mission Veterans Memorial High School Homecoming Parade

The parade would be on October 10, 2019 and commence at the 2800 block of north Conway Avenue. It would proceed northbound on Conway Avenue, turn east onto west Mile Two (2) Line Road and end at the Veterans Memorial High School Parking lot. The Mission Police Department would be responsible for securing the Veterans Memorial High School Homecoming Parade route to ensure the safety of both motorists and pedestrians alike.

RESOLUTION NO. 1614

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY OF

CONWAY AVENUE (BOTH NORTHBOUND LANES OF TRAVEL) BETWEEN East 28th Street AND MILE TWO (2) LINE ROAD, PROCEEDING EAST ON MILE TWO (2) LINE ROAD (BOTH EASTBOUND LANES OF TRAVEL) BETWEEN CONWAY AVENUE AND MAYBERRY STREET FOR THE VETERANS MEMORIAL HIGH SCHOOL HOMECOMING PARADE AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE.

2.6 Approval of Resolution No. 1615 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the Sharyland High School Homecoming Parade

The parade was scheduled for October 31 2019. It would commence at the 100 block S. Shary Road and occupy both northbound lanes of travel. It would continue by crossing U.S. Business Highway 83 and proceed northbound to the 1200 block of Shary Road. The Mission Police Department would be responsible for securing the Sharyland High School Homecoming Parade route to ensure the safety of both motorists and pedestrians alike.

RESOLUTION NO. 1615

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY OF SHARY ROAD (BOTH NORTHBOUND LANES OF TRAVEL) BETWEEN THE 100 BLOCK OF SOUTH SHARY ROAD AND THE 1200 BLOCK OF NORTH SHARY ROAD FOR THE SHARYLAND HIGH SCHOOL HOMECOMING PARADE AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE;

2.7 Approval of Resolution # 1616 of the City Council for the City of Mission amending Resolution No. 1567 adopting the Public Funds Investment Policy and Strategy

As per Chapter 2256 of the Texas Government Code, known as “Public Funds Investment Act,” the City was required to adopt the investment policy and strategy on an annual basis through resolution.

No changes were made to the Policy.

RESOLUTION NO. 1616

A RESOLUTION OF THE MISSION CITY COUNCIL AMENDING RESOLUTION No. 1567 AMENDING THE PUBLIC FUNDS INVESTMENT POLICY AND STRATEGY

2.8 Contract Renewal with Tyler Technologies, a Sole Source Vendor, for the City’s on-line Payment Software for Utility Billing Payments

Staff was requesting authorization to engage Tyler Technologies, a sole source vendor, for a one-year Renewal of an existing contract issued since 03/10/10 for the on-line payment software linked through

the City’s website to facilitate the payment of utility bills. The renewal fee would be \$11,040.00 for the year to cover from October 1, 2019 thru September 30, 2020.

Mayor Pro Tem Gaza moved to approve the consent agenda items 2.1-2.8. Motion was seconded by Councilman Plata and approved 5-0.

3.0 Approvals and Authorizations

3.1 Homestead Exemption Variance: A 0.88 acre tract out of Lot 246, John H. Shary Subdivision, R-3, Javier Rios

On September 11, 2019 the Planning and Zoning Commission held a Public Hearing to consider this homestead exemption variance request. This tract was located along the west side of Taylor Road between Summer Breeze Ave. and East 20th Street. The Board unanimously recommended approval subject to compliance with all homestead exemption variance requirements.

Staff Recommendation: Approval subject to compliance with all homestead exemption variance requirements.

City Manager recommended approval.

Councilman Plata moved to approve the Homestead Exemption Variance: A 0.88 acre tract out of Lot 246, John H. Shary Subdivision, R-3, Javier Rios, as per Staff recommendation. Motion was seconded by Councilman Alberto Vela and approved 5-0.

At 6:08 p.m. Councilwoman Ochoa stepped out of the meeting

3.2 Ordinance # 4835 Adopting the Tax Rate

The Tax Rate for the fiscal year 2019-2020 was \$0.5212 per \$100 property value. In addition to establishing the tax rate, this ordinance provides a \$10,000 exemption for the elderly and a \$10,000 exemption for the disabled. The City would also continue the tax freeze established in 2005 for the elderly and disabled, ensuring the total amount of ad valorem taxes paid would not increase.

Interest & Sinking Rate (I&S)	\$0.0909
Maintenance & Operation (M&O)	<u>\$0.4303</u>
Total Tax Rate	\$0.5212

Staff and City Manager recommend approval

Councilman Vela moved to adopt Ordinance No. 4835 Adopting the Tax Rate .Motion was seconded by Councilman Plata and approved 4-0.

ORDINANCE NO. 4835

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS LEVYING AN AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MISSION FOR THE FISCAL YEAR 2019-2020; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID; AND PROVIDING FOR EXEMPTIONS FOR THE ELDERLY AND FOR THE DISABLED.

At 6:11 p.m. Councilwoman Ochoa stepped back to the meeting.

3.3 Approval of Publicity and Tourism Agreement with the Greater Mission Chamber of Commerce, Inc.

Approval of Publicity and Tourism Agreement with the Greater Mission Chamber of Commerce, Inc. for Fiscal Year 2019-20. These were funds that were received from the Hotel Motel Occupancy Tax under VATS Tax Code, Section 351.101 to use hotel occupancy tax funds for attracting and promoting tourism and the convention and hotel industry.

2019-2020 agreement to be effective October 1, 2019 through September 30, 2020 in the amount of \$370,000.00.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the Publicity and Tourism Agreement with the Greater Mission Chamber of Commerce, Inc. for Fiscal Year 2019-20. Motion was seconded by Councilman Ochoa and approved 5-0.

3.4 Board Appointment: Juvenile Justice Delinquency and Prevention Advisory Board

Mayor O'caña was recommending the following appointment:

Juvenile Justice Board – Appoint Beth Barnes, term to expire December 31, 2021 to replace Charles Austin who has been appointed to the Speer Memorial Library Board.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the Board Appointments: Juvenile Justice Delinquency and Prevention Advisory Board, as recommended by Mayor O'caña. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

3.5 Authorization to execute sixth year renewal services disposal agreement with Allied Waste

On September 30, 2014, the City of Mission entered into a contract with Allied Waste in reference to waste disposal services. The contract terms were for 7 years. Staff was seeking authorization to extend contract for the six year agreement with Allied Waste. This service disposal agreement would be extended from October 1, 2019 to September 30, 2020.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to execute sixth year renewal services disposal agreement with Allied Waste. Motion was seconded by Councilman Vela and approved unanimously 5-0.

3.6 Approve New Sanitation Rates to be charged to the City of Mission by Republic Services for solid waste accounts

Current contract provisions between the City and Republic Services stipulate that Republic was allowed to increase the rates they charge the City for solid waste trash collection services on a yearly basis based on the increase in the Consumer Price Index (CPI) for the previous twelve (12) month period. The City was in receipt of correspondence from Republic whereby they were providing notice on the CPI for 2020 based on the preceding twelve (12) month period. The CPI increased by an adjusted 3.57% which was well under the contract's CPI maximum of 4%. Based on the information provided by Republic and reviewed by staff, it was recommended that the City approve the new rates.

These rates would be for the remaining contract period with Republic Services.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the New Sanitation Rates to be charged to the City of Mission by Republic Services for solid waste accounts. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

3.7 Authorization to enter into agreement with Best Friends Animal Society

Best Friends Animal Society would work to conduct a programmatic assessment of the Mission Animal Control Animal Shelter at no cost to the city.

BFAS would provide the following free of charge:

- Appropriate staff for a minimum of two full days on site to conduct the assessment
- Provide a summary of assessment to Director of the findings and recommendations
- Provide ongoing coaching, counseling and material resources to Director and staff as appropriate to ensure successful transitions and implementation of best practices that would enhance the operations of the shelter.

City would provide statistics and information prior to visit as requested; provide meeting space for BFAS to operate in the facility and participate in follow-up discussions.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza wanted to have a workshop to discuss the item more in full detail.

Councilman Plata moved to table the item. Motion was seconded by Councilwoman Ochoa and approved 5-0

3.8 Amendment to Work Authorization No. 8 with Melden & Hunt, Inc. related to the City of Mission Waste Water Treatment Plant Improvement Project for Engineering and Construction Administration Services

Amendment to Work Authorization No. 8 entails eight additional improvement items mainly for the existing 2006 - 9.0 MGD WWTP Plant Section that includes: VFD Motor drives, New Metal Pavilion, Increment on Reclaim water baffles, upgrade to UV Bank Open Channels, upgrade of existing stainless steel rotors, jockey pump for reclaim water, Rehabilitation of South Decan Clarifier mixing well and TCEQ Type I municipal authorization permit. A more descriptive Scope of Service was highlighted on Attachment "A" of Work Authorization. Total cost of Amendment to Work Authorization No. 8 would be of \$106,000.00

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to Amend the Work Authorization No. 8 with Melden & Hunt, Inc. related to the City of Mission Waste Water Treatment Plant Improvement Project for Engineering and Construction Administration Services. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

3.9 Approval of Ordinance # 4836 of The City Council of The City Of Mission, Texas, Amending Section 114-222, Styled Drought Contingency and Water Conservation Plan, of its Code Of Ordinances to incorporate the changes Satisfying the Revised Requirements of Chapter 288 of Title 30 of The Texas Administrative Code (TAC)

The Texas Commission on Environmental Quality (TCEQ) mandates municipal water suppliers to meet all the minimum requirements under TCEQ rules, Title 30 Texas Administrative Code (TAC) Chapter 288; specific; a revision to the Drought Contingency and Water Conservation Plan every five years. The

revision includes updates in current data such as current water plant capacities, public outreach, drought stage updates, and set water loss goals. Quadrangle division line would remain the same at Bryan Rd. and Bus 83 when a criteria for initiation of drought response Stage was triggered. The basic goal of the plan was to ensure an uninterrupted supply of available water into an amount sufficient to satisfy essential human needs.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to adopt Ordinance No. 4836 of The City Council of The City Of Mission, Texas, Amending Section 114-222, Styled Drought Contingency and Water Conservation Plan, of its Code Of Ordinances to incorporate the changes Satisfying the Revised Requirements of Chapter 288 of Title 30 of The Texas Administrative Code (TAC). Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0

ORDINANCE NO. 4836

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AMENDING SECTION 114-222, STYLED DROUGHT CONTINGENCY AND WATER CONSERVATION PLAN, OF ITS CODE OF ORDINANCES TO INCORPORATE THE CHANGES SATISFYING THE REVISED REQUIREMENTS OF CHAPTER 288 OF TITLE 30 OF THE TEXAS ADMINISITRATIVE CODE (TAC); ESTABLISHING CRITERIA FOR THE INITIATION AND TERMINATION OF DROUGHT RESPONSE STAGES; ESTABLISHING RESTRICTIONS ON CERTAIN WATER USES; ESTABLISHING PENALTIES FOR THE VIOLATION OF AND PROVISIONS FOR ENFORCEMENT OF THESE RESTRICTIONS; ESTABLISHING PROCEDURES FOR GRANTING VARIANCES; AND PROVIDING A SEVERABILITY CLAUSE AND AN EFFECTIVE DA

3.10 Approval of Ordinance # 4837 of the City Council of the City Of Mission, Texas, to regulate and reduce pollution that enters the surface waters in the State of Texas and waters of the United States from discharges into the city’s municipal separate storm sewer system, by providing for the detection and elimination of illicit connections to the storm sewer system and requiring erosion control and pollution prevention at construction sites and to establish penalties and an effective date satisfying Requirements of Chapter 281.25(a) of Title 30 of The Texas Administrative Code (TAC)

Persuant to the Clean Water Act and Texas Pollution Discharge Elimination System General Permit TXR040000, the City of Mission was required to develop, implement and enforce a storm water management program designed to reduce the discharge of pollutant into the City’s Streets, gutters, ditches, storm drains, to the surface Water in the state, to the waters of the United States and to the maximum extent practicable. Such requirement would be implemented to the City of Mission Code of Ordinances and titled Pollution Prevention in Stormwater.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to adopt Ordinance No. 4837 of the City Council of the City Of Mission, Texas, to regulate and reduce pollution that enters the surface waters in the State of Texas and waters of the United States from discharges into the city’s municipal separate storm sewer system, by providing for the detection and elimination of illicit connections to the storm sewer system and requiring erosion control and pollution prevention at construction sites and to establish penalties and an effective date satisfying Requirements of Chapter 281.25(a) of Title 30 of The Texas Administrative Code (TAC). Motion was seconded by Councilman Plata and approved unanimously 5-0

ORDINANCE 4837

AN ORDINANCE OF THE CITY OF MISSION TO REGULATE AND REDUCE POLLUTION THAT ENTERS THE SURFACE WATER IN THE STATE OF TEXAS AND WATERS OF THE UNITED STATES FROM DISCHARGES INTO THE CITY'S MUNICIPAL SEPARATE STORM SEWER SYSTEM, BY PROVIDING FOR THE DETECTION AND ELIMINATION OF ILLICIT CONNECTIONS TO THE STORM SEWER SYSTEM AND REQUIRING EROSION CONTROL AND POLLUTION PREVENTION AT CONSTRUCTION SITES, AND TO ESTABLISH PENALTIES AND AN EFFECTIVE DATE

3.11 Authorization to Award Contract for Pre-Employment Screening Services

On August 12, 2019, City Council authorized staff to solicit bids for Pre-Employment Screening services. The City of Mission had accepted and opened four (4) bid responses for this solicitation. Staff recommends awarding contract for Pre-Employment Screenings to Lemus Drug Testing, LLC.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to Award Contract for Pre-Employment Screening Services to Lemus Drug Testing, LLC. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

3.12 Ordinance #4838 Amending Personnel Policy Manual for Employees of the City of Mission

In reviewing the City's Personnel Policy Manual, staff had proposed a number of revisions/updates in accordance with legal recommendation. The proposed ordinance would amend and restate the PPM effective 10/01/2019. Staff reviewed said revisions, and concurs with the recommendation to approve said policy revisions.

Staff and City Manager recommended approval.

Councilman Vela moved to approve Ordinance No. 4838 Amending Personnel Policy Manual for Employees of the City of Mission. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

ORDINANCE NO. 4838

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AMENDING ORDINANCE NO. 4735 TO AMEND AND RESTATE THE PERSONNEL POLICY MANUAL FOR EMPLOYEES OF THE CITY OF MISSION, TEXAS; PROVIDING FOR A PUBLICATION CLAUSE AND AN EFFECTIVE DATE

3.13 Authorization to purchase pool chemicals for two city swimming pools & splash pad and the fountain at Mission Event Center via state approved contract # 533-17

Staff was seeking authorization to purchase assorted pool chemicals for two city swimming pools, splash pad and the fountain at Mission Event Center from Aquatic Commercial Solutions, Inc. via Buy Board # 533-17 in the amount of \$45,000. Along with the purchase of said chemicals; the Acid Feeder Systems, and the Integrated Electronic Systems (IES) to monitor and control the ph level and chlorine concentrations were provided at no additional charge.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to purchase pool chemicals for two city swimming pools & splash pad and the fountain at Mission Event Center via state approved contract # 533-17. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.14 Authorization to purchase tires from Hesselbein Tire Southwest Smart Buy Contract 553-18 via Tire Centers for City Fleet and Sanitation Department

Seeking authorization to purchase tires from Hesselbein Tire Southwest Smart Buy Contract 553-18 via Tire Centers for Fleet and Sanitation Department for all vehicles and special equipment for fiscal year 2019-2020.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to authorize to purchase tires from Hesselbein Tire Southwest Smart Buy Contract 553-18 via Tire Centers for City Fleet and Sanitation Department. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.15 Authorization to solicit bids for Lease of Copiers for departments: CDBG, MEDC, Museum, Boys & Girls Club, Golf, Sanitation, Facilities/ Fleet

Staff was seeking authorization to solicit bids for lease contract for copiers. Current copiers would be replaced with new more advanced copiers and the number of copies would be increased to avoid paying overages.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to solicit bids for Lease of Copiers for departments: CDBG, MEDC, Museum, Boys & Girls Club, Golf, Sanitation, Facilities/ Fleet. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.16 Authorization to purchase Automotive Parts, Fluids, Maintenance equipment and supplies from Napa Auto Parts NJPA Contract # 062916-GPC, O'Reilly Auto Parts via Buy Board Contract 551-17 and AutoZone via Buy Board Contract R170201 for Fleet Department

Seeking Authorization to purchase Automotive Parts, Fluids, Maintenance equipment and supplies from

Napa Auto Parts NJPA Contract# 062916-GPC, O'Reilly Auto Parts Buy Contract 551-17 and AutoZone Buy Contract R170201 for Fleet Department fiscal year 2019-2020 for repairs on all city vehicles and special equipment.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to purchase Automotive Parts, Fluids, Maintenance equipment and supplies from Napa Auto Parts NJPA Contract # 062916-GPC, O'Reilly Auto Parts via Buy Board Contract 551-17 and AutoZone via Buy Board Contract R170201 for Fleet Department. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.17 Authorization to accept donation of ten Ellipsis 10" tablets

The City of Mission Finance Department was requesting authorization to accept the donation of ten Ellipsis 10" tablets from a Boys & Girls Club of America Conference drawing. The estimated value of each tablet was \$150.00.

Minutes, 09/23/19 pg. 11

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to accept donation of ten Ellipsis 10” tablets. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.18 July 2019 Financial Statements

Finance Director Angie Vela presented the July 2019 Financial Statements to the City Council for approval.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the July 2019 Financial Statements. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

3.19 Tax Collections Report – August, 2019

Finance Director Vela presented the Tax Collections Report – August 2019 for approval.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to approve the Tax Collections Report – August 2019 as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

3.20 Approval of Budget Amendments – MEDC & MEDA

Finance Director Vela presented budget amendments BA–19-34 thru BA–19-35 to the City Council for approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve the budget amendments BA–19-34 thru BA-19-35. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.21 Authorization to accept a grant from the Office of the Governor Criminal Justice Division (OOG) for the Mission Police Department NIBRS Project Grant

The grant would allow the Mission Police Department to purchase software for our records management system. The NIBRS software moduel would allow the Mission Police Department to convert from a Uniform Crime Reporting System to an Incident Based Reporting System. This program would enhance our current reporting features. There was no cash match required from the City of Mission and the grant total to be accepted it \$338,757.24. Staff was requesting a favorable recommendation for the purpose of accepting the grant.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to accept a grant from the Office of the Governor Criminal Justice Division (OOG) for the Mission Police Department NIBRS Project Grant. Motion was seconded by Councilman Vela and approved unanimously 5-0.

3.22 Approval of Resolution No. 1617 authorizing the dedication of the 1200 & 1300 Block of East 8th Street as Corporal Speedy Drive in remembrance of Corporal Jose Luis “Speedy” Espericuta Jr.

The Mission Traffic Safety Committee met on Tuesday, September 17, 2019 and approved the dedication of the 1200 & 1300 Block of East 8th Street as Corporal Speedy Drive. Corporal Jose Luis “Speedy” Espericueta Jr. was killed in the line of duty on June 20, 2019.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve Resolution No. 1617 authorizing the dedication of the 1200 & 1300 Block of East 8th Street as Corporal Speedy Drive in remembrance of Corporal Jose Luis “Speedy” Espericueta Jr. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

RESOLUTION NO. 1617

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS DEDICATING A PORTION OF EAST 8TH STREET IN REMEMBRANCE OF MISSION POLICE CORPORAL JOSE LUIS “SPEEDY” ESPERICUETA JR.;

3.23 Approval of Professional Services Agreement with Hollis Rutledge & Associates

Approval was being requested to enter into Professional Services Agreement with Hollis Rutledge & Associates. Consultant is to provide consultation services regarding state and federal relations relating to the City of Mission and economic development activities, including but not limited to researching, developing, writing, obtaining, and administering grants on behalf of the City of Mission Police and Fire Departments.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the Professional Services Agreement with Hollis Rutledge & Associates. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

3.24 Authorization to Execute First-One Year Renewal Option via state approved contract for cleaning and sanitation supplies for city facilities via State Approved Buy Board Contract #569-18

The Facilities Department was seeking authorization to continue service with Gulf Coast Paper Company for cleaning and sanitation supplies for City Facilities. The contract terms were for one year primary with two, one-year renewal options based on 0% increase in price via state approved Buy Board Contract #569-18. Staff was seeking authorization to extend the contract for the first one year renewal option taking into consideration that the City has been doing business with Gulf Coast Paper for over 21 years.

Staff and City Manager recommend approval

Mayor Pro Tem Garza moved to authorize to Execute First-One Year Renewal Option via state approved contract for cleaning and sanitation supplies for city facilities via State Approved Buy Board Contract #569-18. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.25 Authorization to Execute Second-One Year Renewal Option via state approved contract for air condition filter service for city facilities/buildings

Staff was seeking authorization to continue service with Joe W. Fly Co. Inc. (JF Filtration, Inc.). The contract terms were for one year with two, one-year renewal options based on 0% increase in price. Staff

was seeking authorization to extend contract, with this being the second-one year renewal option via state approved Buy Board Contract #552-17. The Parks Department had been doing business with JF Filtration

for the past 14 years and would like to extend these services.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to Execute Second-One Year Renewal Option via state approved contract for air condition filter service for city facilities/buildings. Motion was seconded by Councilman Vela and approved unanimously 5-0.

3.26 Approval of Resolution No. 1618 Amending Resolution No.1597 pertaining to the adoption and implementation of a Weedy Lot Amnesty Program

On April 23rd, 2019 the City of Mission approved a resolution recommending waiver of interest, penalty fees and administrative costs on all mowing liens filed in the office of the office of the County Clerk of Hidalgo County, Texas, before April 24th, 2019, and paid in full to City during the period commencing on April 24th, 2019 and ending on September 30th, 2019. Staff was seeking approval to amend the resolution allowing the period of collection to be extended until December 31, 2019.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to approve Resolution No. 1618 Amending Resolution No.1597 pertaining to the adoption and implementation of a Weedy Lot Amnesty Program. Motion was seconded by Councilman Plata and approved unanimously 5-0.

RESOLUTION NO. 1618

A RESOLUTION OF THE MISSION CITY COUNCIL AMENDING RESOLUTION NO. 1597
PERTAINING TO A PARTIAL AMNESTY PROGRAM TO WAIVE INTEREST, PENALTY FEES
AND ADMINISTRATIVE COSTS DUE ON OUTSTANDING MOWING LIENS

3.27 Authorize Mayor to enter into a Memorandum of Understanding with the Patronato de Nuevo Leon

Patronato de Nuevo Leon a non-profit organization was requesting to enter into an MOU with the City of Mission to offer free and volunteering basis services to address multiple types of emergencies such as fires, natural disasters, chemical spill incidents, car traffic accidents, confined space and water rescues and several other incidents in the state of Nuevo Leon, Mexico.

A request was being made to invite the City of Mission to become a fellow partner with the objective to be mutually benefited with knowledge, techniques and equipment which should result in better expertise and personnel development to address emergencies.

Staff Recommendation: Seeking direction

City Manager recommended approval.

Councilman Vela moved to authorize Mayor O’Cana to enter into a Sister City Agreement or a Memo of Understanding with the Patronato de Nuevo Leon. Motion was seconded by Councilman Plata and approved unanimously 4-0. Mayor Pro Tem Garza voting against it she requested more detailed information on the item.

3.28 Authorization to approve and execute Real Estate Conveyance and Donation Agreement between City of Mission, ML Rhodes, LTD and Amigos del Valle (execution subsequent to approval by Amigos del Valle)

Rhodes, LTD, was donating numerous acres to Amigos del Valle for the construction of affordable housing development and ancillary community building. Request had been made for the city of Mission to construct sewer lines for said development.

Amigos del Valle would be meeting on September 24 to discuss the item.

If approved execution was subsequent to approval by Amigos del Valle.

Staff Recommendation: Seeking direction.

City Manager recommended approval.

Councilman Plata moved to authorize Authorization to approve and execute Real Estate Conveyance and Donation Agreement between City of Mission, ML Rhodes, LTD and Amigos del Valle (execution subsequent to approval by Amigos del Valle). Motion was seconded by Councilman Vela and approved unanimously 4-0, with Mayor Pro Tem Garza abstaining from voting.

3.29 Final Plat Approval: Eduardo's Subdivision No. 23, A 9.866 acre tract of land, out of Tract 1, Block 2, Citrus Groves Unit No. 1, ETJ, Developer: Diana Laura Izaguirre, Engineer: Izaguirre Engineering Group, LLC

On January 14, 2019 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary Plat Approval for Eduardo's #23 Subdivision. The proposed subdivision was located on La Homa Road approximately 6,660' north of Mile 3 Road (4 ¼ Mile) along the east side of La Homa Road. The Board unanimously recommended approval as per Staff's recommendation.

Staff Recommendation: Approval subject to: 1) Must meet the Model Subdivision Rules, 2) Comply with the street alignment policy, 3) Must pay the capital sewer recovery fee, and 4) Comply with comments from the County Planning Department.

City Manager recommended approval.

Mayor Pro Tem Garza moved to approve the Final Plat Approval: Eduardo's Subdivision No. 23, A 9.866 acre tract of land, out of Tract 1, Block 2, Citrus Groves Unit No. 1, ETJ, Developer: Diana Laura Izaguirre, Engineer: Izaguirre Engineering Group, LLC as per Staff's recommendation. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.0 Unfinished Business

None

5.0 Routine Matters

5.1 City Manager's Comments

Mr. Perez invited the community to attend the Glow Gold Walk on September 25 at Bannworth Park. Congratulated Deputy City Manager David Flores on his retirement from the United States Army after 37 years of service.

5.2 Mayor's Comments

Mayor O'cana advised the public of an event that was held at the Mission Event Center whereby 5000 people attended. Mayor Jim Darling of McAllen and Mayor O'cana would be meeting every two weeks to discuss topics of interest to both cities.

5.3 City Council Comments

Councilman Vela - no comment

Mayor Pro Tem Garza – no comment

Councilwoman Ochoa commended the Police Department with honoring the the Espericueta Family, and, thanked Cynthia Lopez, Museum Director for a wonderful Museum Gala.

At 7:00 p.m. Councilman Plata moved to convene into executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

6.0 Executive Session pursuant to V.T.C.A. Gov. Code Sec. 551.001

6.1 Consultation with Attorney Sec. 551.071

A. Legal implementation of temporary sign ordinance

6.2 The City Council will reconvene in open session to take any actions necessary

At 8:28 p.m. Councilman Plata moved to reconvene in open session. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

On item 6.1 A- No Action was taken.

At 8:30 p.m. Councilman Plata moved for adjournment. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

Dr. Armando O'caña, Mayor

ATTEST:

Anna Carrillo, City Secretary