

**NOTICE OF SPECIAL MEETING
MISSION CITY COUNCIL
AUGUST 19, 2019 12:00 P.M.
MISSION CITY HALL**

PRESENT:

Dr. Armando O'caña, Mayor
Jessica Ortega-Ochoa, Councilwoman
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Mayor Pro Tem
Alberto Vela, Councilman
Gus Martinez, City Attorney
Anna Carrillo, City Secretary
Randy Perez, City Manager

ABSENT:

ALSO PRESENT:

Jamie Treviño, Progress Times
Jim & Beth Barnes
Ricky Longoria

STAFF PRESENT:

Aida Lerma, Deputy City Manager
David Flores, Deputy City Manager
Angie Vela, Finance Director
Ezeiza Garcia, Asst. Finance Director
Eduardo Belmarez, Purchasing Director
Roxanne Casarez, Public Information Director
Charlie Longoria, Media Relations
Brad Bentsen, Parks & Recreation Director
Juan Mercado, Police Office
Joe Salazar, Accountant

1. Call to order

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 12:06 p.m.

2. Discussion and evaluation of proposals submitted by Auditing Firms deemed acceptable to perform auditing services for the City

Staff received seven (7) proposals on July 26, 2019. All proposals were evaluated on set criteria outlined in the RFP.

After careful evaluation, assessment, and interviews the Evaluation Committee deemed six (6) of the seven (7) firms acceptable and qualified to perform auditing services.

- BKD, LLP, 10001 Reunion Place, Suite 400, San Antonio, Texas
- Oscar R. Gonzalez, CPA & Associates, PLLC, 208 W. Ferguson, Unit #1 Pharr, Texas
- Carr, Riggs & Ingram, LLC, 4100 N. 23rd St., McAllen, TX 78504
- Garza/Gonzalez & Associates, 207 Arden Grove, San Antonio, TX 78215
- ABIP, PC, 7330 San Pedro Ave., Ste 901, San Antonio, TX 78276
- Burton McCumber & Longoria, LLP – 205 Pecan Blvd., McAllen, TX 78501
- Luis C. Orozco, CPA – 808 Del Oro Ln., Pharr, Texas 78577 – *(did not meet standards)*

Councilwoman Jessica Ochoa joined the meeting at 12:13 p.m.

Angie Vela, Finance Director reviewed the individual firm locations, profile, history, staff and experience, references and the peer review and processes. All firms are licensed with the State of Texas. Mayor Pro Tem Norie Gonzalez Garza asked if the pass with deficiencies would be a concern to staff.

Minutes 8/19/19, Pg. 2

Councilwoman Ortega asked the committee for their top three firms based on their evaluations.

Angie Vela, Finance ranked her top three firms as BKD, LLP, ABIP, PC and CRI, LLC.

David Flores, Deputy City Manager ranked his top three as BKD, LLP, CRI, LLC and ABIP, PC.

Ezeiza Garcia, Assistant Finance Director ranked her top two as BKD, LLP, and CRI, LLC.

Mayor Pro-Tem Garza was concerned with an acceptable rating that ABIP, PC. received in one area of the evaluation.

3. Authorize Staff to Engage Highest Qualified Firm found Acceptable in negotiations for Auditing Services and Authorize City Manager to execute contract incident thereto

Councilman Plata moved to authorize City Manager to negotiate and execute contract for Auditing Services with BML, motion died due to lack of a second.

Councilwoman Ochoa and Councilman Vela recommended BKD, LLP, as the first choice and CRI, LLC as the second choice if unable to negotiate with the first choice.

Councilman Plata recommended BML, LLP as the first choice and CRI, LLC as the second choice.

Mayor Pro Tem Garza recommended BKD, LLP, as the first choice, CRI, LLC as the second choice and BML, LLP as the third choice.

Councilwoman Ochoa moved to authorize City Manager to negotiate and execute contract with BKD as the first choice and CRI as the second choice and BML as the third choice. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

At 12:32 p.m. Mayor O'caña asked council to go into Executive Session.

Councilman Plata moved to convene into executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001 for item 4 of the Agenda. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4. Executive Session pursuant to V.T.C.A. Gov. Code Sec. 551.001

Personnel matters Sec. 551.074

A. City Manager evaluation

The City Council will reconvene in open session to take any actions necessary

At 1:25 p.m. Councilman Plata moved to reconvene in open session. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

Councilman Plata moved to end the probationary period of City Manager Randy Perez and to move forward with Randy Perez as permanent City Manger with a three year contract. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

Randy Perez, City Manager thanked the council for the opportunity and is very excited to continue to work hard for the great City of Mission.

5. Adjournment

Minutes 8/19/19, Pg. 3

At 1:25 p.m. Plata moved for adjournment. Motion was seconded by Ochoa and approved unanimously 5-0.

Dr. Armando O'caña, Mayor

ATTEST:

Anna Carrillo, City Secretary