

**NOTICE OF SPECIAL MEETING
MISSION CITY COUNCIL
MAY 20, 2019 5:30 P.M.
MISSION CITY HALL**

PRESENT:

Dr. Armando O'caña, Mayor
Jessica Ortega-Ochoa, Councilwoman
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Mayor Pro Tem
Gus Martinez, Councilman
Bob Galligan, Interim City Attorney
Anna Carrillo, City Secretary
Randy Perez, City Manager

ALSO PRESENT:

Dave Hendricks, Progress Times
Berenice Garcia, The Monitor
Eddie Magallan
Sylvia Magallan
Irma Flores
Ester Salinas
Jim Barnes
Beth Barnes
David Lozano, Attorney
Jaime Ayala, Mission Housing Authority
Raymond Longoria

ABSENT:

STAFF PRESENT:

Nelia Hernandez, Asst. City Secretary
Aida Lerma, Deputy City Manager
David Flores, Deputy City Manager
Elizabeth Hernandez, Executive Secretary
Ezeiza Garcia, Asst. Finance Director
Jaime Acevedo, Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Manager
Eduardo Belmarez, Purchasing Director
Roland Rodriguez, I. T. Director
Roxanne Casarez, Public Information Director
Humberto Garcia, Media Relations
Charlie Longoria, Media Relations
Juan Pablo Terrazas, City Engineer
Jesse Lerma, Civil Service Director
Gilbert Sanchez, Fire Chief
Rene Alvarez, Asst. Fire Chief
Frank Cavazos, Deputy Fire Chief
Robert Dominguez, Chief of Police
Joanne Longoria, CDBG Director
Mario Flores, Golf Course Director
Juan Arevalo, Boys & Girls Club Director
Brad Bentsen, Parks & Recreation Director
Belinda Garza, Library Supervisor
Cynthia Lopez, Museum Director
Cesar Gutierrez, Sanitation Director
JC Avila, Fleet Maintenance Director
Adela Ortega, Food Pantry Manager
Belinda Gonzalez, Utility Supervisor
Joel Chapa, Police Officer

1. Call to order

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 5:30 p.m.

2. Discussion and action regarding the resignation of Councilman Gus Martinez, City Councilman Place 4

Councilman Gus Martinez had submitted his resignation of City Council Place 4.

Councilwoman Jessica Ortega Ochoa moved to accept the resignation of Councilman Gus Martinez, City Councilman Place 4 effective immediately. Motion was seconded by Councilman Ruben Plata and approved unanimously 4-0.

Councilman Gus Martinez will continue to serve as a holdover until his successor is qualified.

3. Discussion and possible action regarding appointment for City Council, Place 4.

Section 3.06. – Vacancies of the City of Mission Charter states:

When a vacancy occurs, in the City Council, the remaining members thereof must, within ten days, appoint a qualified person to fill the unexpired term of such vacancy; The unexpired term for Place 4 was May 2, 2020.

Councilman Plata recommended the appointment of Alberto Vela to take the position of City Council, Place 4 vacancy. Motion was seconded by Councilwoman Ochoa and approved unanimously 4-1. Councilman Gus Martinez abstained.

4. Approval of Resolution # 1599 of the City of Mission, Texas Establishing A Policy Guideline For Utility Fund Transfers To The General Fund

The following policy guidelines regarding operating transfers for administrative fees from the Utility Fund were hereby adopted:

The City should budget annually an Administrative Fee from the Utility Fund that represented payment for the services provided to the Utility Department and funded out of the City's General Fund. The Administrative Fee should be in an amount equal to 10% of the General Fund budget and should be paid out of Utility Fund revenue, excluding any funds received by the Utility Department from the Economically Distressed Areas Program. The Administrative Fee should be reported as a transfer out of the Utility Fund and as a transfer into the General Fund.

Staff and City Manager recommend approval.

Councilman Plata moved to approve Resolution # 1599 of the City of Mission, Texas Establishing A Policy Guideline For Utility Fund Transfers To The General Fund. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

RESOLUTION # 1599

CITY OF MISSION, TEXAS RESOLUTION ESTABLISHING A POLICY GUIDELINE FOR UTILITY FUND TRANSFERS TO THE GENERAL FUND

5. Authorization to purchase LED light fixtures with aluminum poles for City Hall Parking Lot from Dealers Electrical Supply

Staff was seeking authorization to purchase seven (7) aluminum light poles and thirteen (13) LED light fixtures from Dealers Electrical Supply via State Approved Buy board Contract # 577-18 in the amount of \$21,350.00. These would replace the current fixtures and metal poles in the parking lot.

Staff and City Manager recommend approval.

Minutes 5/20/19, Pg. 3

Mayor Pro Tem Norie Gonzalez Garza moved to authorization to purchase LED light fixtures with aluminum poles for City Hall Parking Lot from Dealers Electrical Supply. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

6. Approval of request by the Mission Housing Authority, designating the naming of “Noe Magallan Street” on private property in Anacua Village

Mission Housing Authority has requested the re-naming of San Juan Street (private property) located at Anacua Village to be named “Noe Magallan Street”. The dedication would be held on Monday, May 27, 2019 subject to approval by the Mission Housing Authority Board on May 22, 2019.

Staff and City Manager recommend approval.

Mayor Pro Tem Garza moved to approve request by the Mission Housing Authority, designating the naming of “Noe Magallan Street” on private property in Anacua Village. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

7. Adjournment

At 5:45 p.m., Councilman Martinez moved for adjournment. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ATTEST:

Dr. Armando O’caña, Mayor

Anna Carrillo, City Secretary