

**NOTICE OF REGULAR MEETING
MISSION CITY COUNCIL
JANUARY 14, 2019 5:30 P.M.
MISSION CITY HALL**

PRESENT:

Dr. Armando O'caña, Mayor
Jessica Ortega-Ochoa, Councilwoman
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Mayor Pro Tem
Gus Martinez, Councilman
Bob Galligan, Interim City Attorney
Anna Carrillo, City Secretary
Randy Perez, Interim City Manager

ALSO PRESENT:

Jaime Treviño, Progress Times
Jim & Beth Barnes
Amy Vela
Michael Vela
Audrey Marie Vela
Andrew Vela
Jeanie Gran
Abel Rdgz.
Maria E. Sulemana
Aisha Gonzalez
Armando Pompa
Alejandro Ibarra
Mario Rodriguez
Saulo Mora
Jessica Puente
Irma F. Lopez
Judy Mayes
Randy Sanchez
Mirna Sanchez
Mario & Cynthia Moreno
Mary Cantu, City Sec. Dept.
Paula Banda, City Sec. Dept.
Connie Garza
Father Roy Snipes

ABSENT:

STAFF PRESENT:

Nelia Hernandez, Asst. City Secretary
Aida Lerma, Deputy City Manager
Elizabeth Hernandez, Executive Secretary
Angie Vela, Finance Director
Ezeiza Garcia, Asst. Finance Director
Jaime Acevedo, Planning Director
Virgil Gonzalez, Asst. Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Manager
Eduardo Belmarez, Purchasing Director
Roland Rodriguez, I. T. Director
Humberto Garcia, Media Relations
Charlie Longoria, Media Relations
Juan Pablo Terrazas, City Engineer
Roberto Salinas, Public Works Director
Jesse Lerma, Civil Service Director
Gilbert Sanchez, Fire Chief
Rene Alvarez, Asst. Fire Chief
Frank Cavazos, Deputy Fire Chief
James Cardoza, Emergency Mngmnt. Coord.
Robert Dominguez, Chief of Police
Jonathan Wehrmeister, Judge
Joanne Longoria, CDBG Director
Mario Flores, Golf Course Director
Juan Arevalo, Boys & Girls Club Director
Brad Bentsen, Parks & Recreation Director
Mayra Rocha, Library Director
Cynthia Lopez, Museum Director
Cesar Gutierrez, Sanitation Director
Daniel Silva, MEDC Chief Exec. Officer
JC Avila, Fleet Maintenance Director
Noel Barrera, Health Dept. Director
Adela Ortega, Food Pantry Manager
Joel Chapa, Jr., Police Officer

1. Call to order

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 5:30 p.m.

2. Invocation and Pledge Allegiance

Father Roy Snipes of Our Lady of Guadalupe Catholic Church gave the invocation and Interim City Manager Randy Perez led the meeting with the pledge of allegiance.

3. Presentation of Award received by City Secretary's Office

Mrs. Anna Carrillo, City Secretary presented the 2018 "5 Star Exemplary Award" to the Mayor and City Council. The award was presented to the City of Mission Vital Statistics Department for meeting the criteria that exemplify excellence in vital registration.

4. Proclamation – "Esperanza Vasquez 101st Birthday"

City Secretary Carrillo read the Proclamation – "Esperanza Vasquez 101st Birthday".

Relatives of Mrs. Vasquez received the proclamation and thanked the council.

Councilman Ruben Plata moved to approve the Proclamation – "Esperanza Vasquez 101st Birthday". Motion was seconded by Councilwoman Jessica Ortega-Ochoa and approved unanimously 5-0.

5. Proclamation – "Maria Estella Guerra Salinas"

City Secretary Carrillo read the Proclamation – "Maria Estella Guerra Salinas".

Relatives of Mrs. Guerra Salinas received the proclamation and thanked the council.

Councilman Plata moved to approve the Proclamation – "Maria Estella Guerra Salinas". Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

6. Proclamation – MCISD School Board Recognition Month

City Secretary Carrillo read the Proclamation – MCISD School Board Recognition Month.

Mission CISD School Board representatives received the proclamation and thanked the Council.

Councilman Gus Martinez moved to approve the Proclamation – MCISD School Board Recognition Month. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

7. Proclamation – LJISD School Board Recognition Month

City Secretary Carrillo presented the Proclamation – LJISD School Board Recognition Month.

Councilman Plata moved to approve the Proclamation – LJISD School Board Recognition Month. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

8. Proclamation – SISD School Board Recognition Month

City Secretary Carrillo presented the Proclamation – SISD School Board Recognition Month.

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Mayor Pro Tem Norie Gonzalez Garza moved to approve the Proclamation – SISD School Board Recognition Month. Motion was seconded by Councilman Plata and approved unanimously 5-0.

9. Report from the Greater Mission Chamber of Commerce

Brenda Enriquez President and CEO of the Mission Chamber of Commerce reported on past and upcoming events for the chamber. She reported on a successful 24th Annual Community Health Fair. Mission Day at the Capitol will be held on February 12.

10. Presentation by TEDSI on Comprehensive Storm Drainage Project

Jason Adams gave a status on Phase I of the Storm Drainage Project; all contracts had been signed by sub consultants and were ready to proceed with Phase I. Schedule completion of this study was at the end of October 2019.

11. Departmental Reports

Councilman Martinez moved to approve the departmental reports as presented. Motion was seconded by Councilman Plata and approved unanimously 5-0.

12. Citizens Participation

Blanca Ibarra of 941 Chester Street spoke about her recent demotion from the city for no just cause.

1.0 Public Hearing

1.1 Planning & Zoning Recommendations

- A. Proposed Annexation for the following areas: Tract A: 24.83 acres out of Lots 27 and 28, New Caledonia Unit No. 1, Tract B: Being 6.911 acres consisting of 6.885 acres out of Lot 26, The Goodwin Track Subdivision Unit No. 3, and 0.026 of one acre out of the previously known Hidalgo County Irrigation District No. 6 Canal Right-of-Way lying adjacent to the East of said Lot 26, Hidalgo County, Texas**

On annexations, the City Council was required to hold 2 public hearings to acquire public input. Staff provided the council a vicinity map depicting the above-described properties. The properties were adjacent to Mission City Limits and City Water and City Sewer were used and/or were available. Tracts A & B were under voluntary annexation requests.

The 2nd public hearing would be on January 28th, 2019.

Mayor O'caña asked if there were any comments for or against this public hearing.

There were no comments.

No action was needed since this was only for public hearing.

2.0 Consent Agenda

(All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act)

2.1 Approval of Minutes

City Council Meeting – December 17, 2018

City Council Special Meeting – December 27, 2018

2.2 Acknowledge Receipt of Minutes

Mission Historical Museum – August 20, 2018

Mission Economic Development Authority – August 21, 2018

Citizen’s Advisory Committee – October 09, 2018 and October 16, 2018

**Mission Economic Development Corporation - October 23, 2018
and November 13, 2018**

Mission Redevelopment Authority – October 23, 2018

Mission Tax Increment Reinvestment Zone – October 23, 2018

Mission Rail Bridge Advisory Board – November 13, 2018

Mission Civil Service Commission – November 14, 2018

Speer Memorial Library Board – November 14, 2018

Boys & Girls Club of Mission – December 4, 2018

Zoning Board of Adjustments – November 14, 2018

2.3 Approval of Ordinance # 4745 amending Ordinance 4683 changing the name of

Mission Rail Bridge Advisory Committee to Mission Rail Bridge Action Committee

The primary function of the committee was to research and develop methods by which to facilitate the creation of a rail bridge within the City of Mission. The committee shall discuss and formulate recommendations for the planning, design and construction of the rail bridge within the parameters set by the International Bridge Act of 1972. Research shall include discussions with the government of Mexico, a Mexican state, or a subdivision thereof, the Department of State, or private professionals, such as engineers, contractors or other professionals with relevant knowledge, for the purpose of making recommendations to the city council, therefore the name will be revised to Mission Rail Bridge Action Committee.

ORDINANCE # 4745

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION AMENDING
ORDINANCE 4683 AMENDING THE NAME OF MISSION RAIL BRIDGE ADVISORY
COMMITTEE TO MISSION RAIL BRIDGE ACTION COMMITTEE

2.4 Approval of Ord. # 4746 granting a wet designation for 608 N. Shary Rd. Unit 6, Alba Plaza, Carniceria San Angel

Staff was requesting the above mentioned property be wet zoned for the Sale and Off – Site Consumption of Alcoholic Beverages.

ORDINANCE NO. 4746

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
AMENDING ORDINANCE NO.780 DESIGNATING PLACES WHERE BEER
AND OTHER ALCOHOLIC BEVERAGES MAY BE SOLD WITHIN THE
CORPORATE LIMITS OF THE CITY OF MISSION TO INCLUDE THE
PREMISES LOCATED AT 608 N. SHARY RD. UNIT 6, ALBA PLAZA, CARNICERIA SAN
ANGEL

2.5 Authorization to accept the 2018 Wal-Mart Corporation Grant

On December 24, 2018 the Mission Fire Department received approval to submit an application for the 2018 Grant Funds through Wal-Mart Corporation. The Mission Fire Department was

seeking approval to accept the Wal-Mart Corporation Grant for the amount of \$2,000.00. The funding would be utilized to the purchase a Stop the Bleeding training kit and first care provider care kits.

2.6 Authorization to declare machinery and equipment as surplus

The City of Mission Finance Department was requesting authorization to surplus a list of machinery and equipment. The list contained one item determined to be no longer of use to the city. This vehicle was deemed to be totaled and would be collected by our insurance company, TML.

2.7 Approval of Resolution No. 1583 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the Texas Citrus Fiesta Parade

The Texas Citrus Parade was scheduled for January 26, 2019. The agreement was required by the Texas Department of Transportation for the closure of Texas Highway 107 (Conway Avenue) between the Two and a Half Mile Line and U.S. Expressway 83, the 100 and 200 Block of West Tom Landry and the 100 and 200 Block of West Business Highway 83. The Mission Police Department was responsible for securing the route to ensure the safety of both motorists and pedestrians.

RESOLUTION NO. 1583

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS,
AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF
TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT
FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY FOR THE TEXAS
CITRUS FIESTA PARADE AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT
THEREFORE:

2.8 Authorization to submit the FY 2019-2020 Step Comprehensive Grant application to the Texas Department of Transportation

The 2019 STEP program was designed to provide grant monies to increase seatbelt enforcement, speed enforcement, DWI enforcement, intersection traffic control and distracted driving throughout our community. The grant amount of the \$64,985.53 would be utilized for enforcement purposes. There was a cash match amount of \$13,000.53 which would be paid by the City of Mission.

Councilman Plata moved to approve the consent agenda items 2.1 thru 2.8. Motion was seconded by Councilwoman Ochoa and approved 5-0.

3.0 Approvals and Authorizations

3.1 Authorization to Award Bid for GIS Project & Data Maintenance

The City of Mission had accepted and opened four (4) bid responses for GIS (Geographical Information System) Project & Data Maintenance. Staff recommended awarding the bid to B2Z Engineering, LLC, who was the lowest responsible bidder meeting all specifications. This project would entail the gathering and maintenance of database as well as the development and

deployment of the City-wide GIS System. The contract terms would be for one year base term with two one-year renewal options.

Staff Recommendation: Award bid to B2Z Engineering, LLC.

City Manager recommended approval.

Councilman Martinez moved to table this item. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

3.2 Homestead Exemption Variance: A tract containing 0.12 acres, also known as Lot 17-A, out of Lot 7-8, West Addition to Sharyland Subdivision, & A tract containing 0.11 acres, also known as Lot 17-B, out of Lot 7-8, West Addition to Sharyland Subdivision, AO-I, Maria De Jesus Saucedo

On January 9, 2019 the Planning and Zoning Commission held a Public Hearing to consider this homestead exemption variance request. This property was located along the south side of San Esteban Road about 400' east of Military (F.M. 1016). There was no public input at P&Z's meeting. The P&Z Board unanimously recommended approval subject to compliance with all homestead exemption variance requirements (i.e., affidavit, etc.).

Staff Recommendation: Approval subject to compliance with all homestead exemption variance requirements (i.e., affidavit, etc.).

City Manager recommended approval.

Councilman Plata moved to approve Homestead Exemption Variance: A tract containing 0.12 acres, also known as Lot 17-A, out of Lot 7-8, West Addition to Sharyland Subdivision, & A tract containing 0.11 acres, also known as Lot 17-B, out of Lot 7-8, West Addition to Sharyland Subdivision, AO-I, subject to staff's recommendations. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

**3.3 Preliminary Plat Approval: Eduardo's Subdivision No. 23, A 9.866 acre tract of land, out of Tract 1, Block 2, Citrus Groves Unit No. 1, ETJ
Developer: Diana Laura Izaguirre
Engineer: Izaguirre Engineering Group, LLC**

On January 9, 2019 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Eduardo's #23 Subdivision. The proposed subdivision was located on La Homa Road approximately 6,660' north of Mile 3 Road (4 ¼ Mile) along the east side of La Homa Road. The Board unanimously recommended approval as per Staff's recommendation.

Staff Recommendation: Approval subject to: 1) must meet the Model Subdivision Rules, 2) Comply with the street alignment policy, 3) must pay the capital sewer recovery fee, and 4) Comply with comments from the County Planning Department.

City Manager recommended approval.

Councilman Martinez moved to approve the Preliminary Plat Approval: Eduardo's Subdivision No. 23, A 9.866 acre tract of land, out of Tract 1, Block 2, Citrus Groves Unit No. 1, ETJ Developer: Diana Laura Izaguirre Engineer: Izaguirre Engineering Group, LLC, subject to staff's recommendations and opening the road to Shuerbach Rd. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**3.4 Final Plat Approval: Sunset Meadows Subdivision (Private Subdivision), The North 4.0 acres of Lot 172, John H. Shary Subdivision, R-1T
Developer: Mario Rodriguez,
Engineer: Delcon Logistics**

No action was taken on this item, as per staff's recommendation.

**3.5 Final Plat Approval: Crystal Estates Phase III, 12.51 acres out of Lot 27-2, West Addition to Sharyland Subdivision, R-1
Developer: DG & GG Investments, LLC,
Engineer: Spoor Engineering Consultants, Inc**

On July 9, 2018 the Mission City Council held a Public Hearing to consider the Preliminary Plat Approval for Crystal Estates Phase III. The proposed subdivision was the third phase of Crystal Estates locate at the Northeast corner of Los Ebanos Road and Rebecca Street. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval as per Staff's recommendation.

Staff Recommendation: Approval subject to: 1) Payment of park fees and sewer capital recovery fees, 2) Water district exclusion, and 3) Comply with all other format findings.

City Manager recommended approval.

Councilman Plata moved to approve the Final Plat Approval: Crystal Estates Phase III, 12.51 acres out of Lot 27-2, West Addition to Sharyland Subdivision, R-1 Developer: DG & GG Investments, LLC, Engineer: Spoor Engineering Consultants, Inc., subject to staff's recommendations. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

3.6 Authorization request by State Representative Sergio Munoz for Lease Agreement at 121 East Tom Landry

Texas House of Representatives' district office had provided the City of Mission with the contract that the Committee on House Administration approved for office leases.

State Representative Sergio Munoz was requesting to continue to lease the office located at 121 East Tom Landry. The lease agreement was for two years beginning on January 9, 2019 and expiring on January 12, 2021 at a cost of \$250.00 per month.

If you are inclined to approve, please include in your motion a finding that such a lease is in the public interest of the City of Mission.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize the request by State Representative Sergio Munoz for Lease Agreement at 121 East Tom Landry, finding that such a lease is in the public interest of the City of Mission. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

3.7 Authorization request by Congressman Henry Cuellar or District Office Lease Agreement at 117 E. Tom Landry

U.S. House of Representatives district office had provided the City of Mission with a District Office Lease Agreement as approved by the Regulations of the Committee on House Administration.

Congressman Henry Cuellar was leasing the office located at 117 East Tom Landry. The lease agreement extension ends on January 2, 2021 at a cost of \$250.00 per month.

If you are inclined to approve, please include in your motion a finding that such a lease is in the public interest of the City of Mission.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize the request by Congressman Henry Cuellar or District Office Lease Agreement at 117 E. Tom Landry, finding that such a lease is in the public interest of the City of Mission. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

3.8 Authorization to Execute First-One Year Renewal Option for Cold Water Meters for the Public Works Department

On February 2018, the City of Mission entered into a Contract with Core & Main, LP for the purchase of Cold Water meters. The contract terms were for one year with one-year renewal option based on 5% increase in price, however, for this renewal Core & Main, LP had opted not to increase price. Staff was seeking authorization to extend contract for the first one-year renewal option. This agreement would extend Bid No 18-108-01-11 from February 14, 2019 to February 14, 2020.

Staff Recommendation: Authorization to extend contract for First-year renewal option with Core & Main, LP.

City Manager recommended approval.

Councilman Plata moved to authorize to Execute First-One Year Renewal Option for Cold Water Meters for the Public Works Department, with Core & Main, LP, as recommended by staff. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

3.9 Authorization to Solicit for bids for the purchase of Waterline Maintenance Supplies for the Public Works Department

Staff was seeking authorization to solicit bids for the purchase of Waterline Maintenance Supplies. Waterline Maintenance Supplies were needed by the Public Works Department for the water distribution system daily maintenance operations.

Staff and City Manager recommended approval.

Councilman Martinez moved to authorize to solicit for bids for the purchase of Waterline Maintenance Supplies for the Public Works Department. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.10 Authorization to Execute First-One Year Renewal Option for Meter Connect Supplies for the Public Works Department

On March 2018, the City of Mission entered into a Contract with Ferguson Waterworks for the purchase of Meter Connect Supplies. The contract terms were for one year with one-year renewal option based on 5% increase in price. Staff is seeking authorization to extend contract for the first one-year renewal option based on 5% Increase in price. This agreement would extend Bid No 18-150-03-15 from March 29, 2019 to March 29, 2020.

Staff Recommendation: Authorization to extend contract for First-year renewal option with Ferguson Waterworks.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to Execute First-One Year Renewal Option for Meter Connect Supplies for the Public Works Department, with Ferguson Waterworks, as recommended by staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

3.11 Authorize the purchase of commercial dumpsters via BuyBoard contract number 516-16 for the City's Sanitation Department

Sanitation Department was requesting to purchase commercial dumpsters via Buyboard contract number 516-16 from Wastequip. The dumpsters would be used for commercial accounts.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize the purchase of commercial dumpsters via BuyBoard contract number 516-16 from Wastequip for the City's Sanitation Department, as recommended by staff. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.12 Authorization to purchase services and equipment from Insight Public Sector in excess of the \$10,000 allowed per vendor, per fiscal year through U.S. Communities Contract #4400006644

The Mission Police Department was requesting authorization to purchase a Netmotion Wireless service and support agreement for our mobile field reporting devices as well as various office supplies and equipment that were needed by our IT department to upgrade and repair our current systems. The purchase would exceed the \$10,000 threshold allowed to be purchased per vendor, outside of a contract or awarded bid, per fiscal year. Our department would continue to do business with this vendor through U.S. Communities Contract #4400006644, as needed, throughout the remainder of the fiscal year. As per the procurement process, such excess acquisitions must be approved by City Council.

Staff Recommendation: Staff was respectfully requesting authorization to purchase items through Insight Public Sector in excess of the \$10,000 allowed per vendor, per fiscal year.

City Manager recommended approval.

Councilman Martinez moved to authorize to purchase services and equipment from Insight Public Sector in excess of the \$10,000 allowed per vendor, per fiscal year through U.S. Communities Contract #4400006644. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

3.13 Authorization to purchase a wireless security/duress system for Mission Municipal Court and main Police Station via Buy Board Contract #523-17

The wireless security/duress system was needed to fortify current security measures that were already in place for the protection of our Municipal Court Judges and staff along with Mission Police staff. The system would allow staff to press duress buttons in order to get immediate assistance in case of a security breach. The total of amount of the project expenditure was \$16,370.00.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to purchase a wireless security/duress system for Mission Municipal Court and main Police Station via Buy Board Contract #523-17. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

3.14 Authorization to solicit competitive proposals for the lease of city vehicles

Staff was seeking authorization to solicit proposals for the lease of city vehicles. The City would seek proposals to lower the average age of the City fleet, reduce operating costs, and achieve long term sustainability. Quarterly reviews and annual assessments would be conducted to ensure programs efficiency.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to solicit competitive proposals for the lease of city vehicles. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

3.15 Approval of Professional Services Contract for Mark Sossi, P.C.

Approval was being requested for professional services to be provided by Mark Sossi, Attorney at Law. Attorney shall represent the City on all matters pertaining to Civil Service involving Fire and Police and as needed by the City.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the Professional Services Contract for Mark Sossi, P.C. Motion was seconded by Councilman Martinez and approved unanimously 5-0.

3.16 October 2018 Financial Statements

Finance Director Angie Vela presented the October 2018 Financial Statements for approval.

Staff and City Manager recommended approval.

Councilman Martinez moved to approve the October 2018 Financial Statements as presented. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 4-0.

3.17 Tax Collections Report – November, 2018

Finance Director Vela presented the Tax Collections Report – November, 2018 for approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve the Tax Collections Report – November, 2018 as presented. Motion was seconded by Councilwoman Ochoa and approved unanimously 4-0.

3.18 Budget Amendments: General Fund, Designated Fund and Municipal Court Building Security Fund

Finance Director Vela presented budget amendments BA-19-13 thru BA-19-15 to the City Council for approval.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to approve the budget amendments BA-19-13 thru BA-19-15. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

3.19 Authorize Interim City Manager to grant extension on utility accounts to Federal Government Employees affected by the Government Shutdown

This extension would avoid disconnection and would be granted without penalty for employees of the Federal Government who were not receiving pay due to the Government Shutdown. Satisfactory proof of employment with the Federal Government would need to be presented in order for the extension to be granted. After the end of the Government Shutdown customers would have 30 days to bring their account current.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize Interim City Manager to grant extension on utility accounts to Federal Government Employees affected by the Government Shutdown. Motion was seconded by Councilman Martinez and approved unanimously 5-0.

3.20 Approval of First Amendment to lease agreement with Mission Food Pantry, Inc., in regards to leasing of the Mission Social and Support Center

The City of Mission entered into a lease agreement on March 14, 2016 for a portion of the Mission Social and Support Center, located at 115 S. Mayberry, Mission, Texas 78572.

The community's demand had increased for the services provided by Mission Food Pantry, Inc. and additional space was necessary to meet this demand.

The City of Mission wished to continue to promote the public purpose of the Mission Food Pantry, Inc. by expanding the leased premises, to include all square footage of the building, so as

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to meet the increased demand. The property to be leased was the entire building known as the Mission Social and Support Center, located at 115 S. Mayberry.

All other terms and conditions of the lease agreement dated March 14, 2016, shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

Landlord shall be responsible for all utilities and services in connection with the Leased Premises.

Staff and City Manager recommended approval.

Councilman Martinez moved to approve First Amendment to lease agreement with Mission Food Pantry, Inc., in regards to leasing of the Mission Social and Support Center. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

3.21 Authorization to Execute First-One Year Renewal Option for Right-of-Way Mowing & Maintenance Services

On February 12, 2017, the City of Mission entered into a contract for mowing, litter/debris removal and maintenance services on City Easements and Rights of Way. Staff was seeking authorization to continue service with TDL Properties LLC. The contract terms were for one, one year primary with two, one-year renewal options based on 1% increase in price. Staff was seeking authorization to extend ROW Contract A & B, along with the added newly adopted ROW areas of Mile 2 West of Conway and that of Inspiration Road between Interstate 2 and Mile 3 West. TDL Properties was also committing to perform any additional ROW Mowing areas that may be added at the same base price with the reflection of the 1% price escalation. Contract year was from 2/20/19 thru 02/19/20.

Staff Recommendation: Authorization to execute first one year renewal option with TDL Properties.

City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to Execute First-One Year Renewal Option for Right-of-Way Mowing & Maintenance Services with TDL Properties LLC, as recommended by staff. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.0 Unfinished Business

None

5.0 Routine Matters

5.1 Interim City Manager's Comments

Interim City Manager Perez mentioned that he had met with Drainage District regarding improvements in the expansion of the Mission Lateral; an engineer had been hired for the design which should be ready between 60-90 days. Bids were expected to be received in July with construction to begin in August. Project was to take 2 years to complete. Leash Cutting Ceremony for the Dog Park at Bannworth Park would be on Saturday, January 19 at 10 a.m. There would be a meet and greet on Saturday, January 26 at 11:30 a.m. at the Mission Event Center with Merced Solis, Texas Citrus Fiesta Parade Marshal.

5.2 Mayor's Comments

Mayor O'caña thanked staff for their prompt response to the sink hole that occurred on Mayberry Road on Saturday. He also mentioned that the Anzalduas Bridge Board had completed the Madero Bridge Feasibility Study and it had been determined that it was feasible to build the Bridge.

5.3 City Council Comments

Councilman Plata asked to review the policies of the Finance Department in submitting information to auditors in a timely manner.

Councilwoman Ochoa attended the Recycling Advisory Board meeting and was very impressed with the ideas of the board.

Mayor O'caña asked council to go into Executive Session.

At 7:03 p.m., Councilman Martinez moved to convene into executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Councilman Plata and approved unanimously 5-0.

At 8:41 p.m., Councilman Martinez stepped out of the meeting.

6.0 Executive Session pursuant to V.T.C.A. Gov. Code Sec. 551.001

6.1 Consultation with attorney Sec. 551.071

A. Deliberation regarding legality of Interlocal Agreement with Hidalgo County Drainage District #1

6.2 Personnel matters Sec. 551.074

A. Deliberation regarding duties and other employment matters of the Presiding Judge of the Municipal Court.

B. Deliberation regarding the appointment, employment, duties of City Manager position, and matters incident thereto

6.3 The City Council will reconvene in open session to take any actions necessary

At 8:46 p.m., Councilman Plata moved to reconvene in open session. Motion was seconded by Councilwoman Ochoa and approved unanimously 4-0.

At 8:47 p.m., Councilman Martinez rejoined the meeting.

On item 6.1-A, Councilwoman Ochoa moved to approve to have Interim City Manager get with legal and Drainage District to review legal agreement. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

On item 6.2-A, there was no action.

On item 6.2-B, Councilman Martinez moved to approve to increase by \$28,333.00 plus vehicle. Motion was seconded by Councilman Plata and approved unanimously 5-0.

7.0 Adjournment

At 8:49 p.m., Councilman Martinez moved for adjournment. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

ATTEST:

Dr. Armando O'caña, Mayor

Anna Carrillo, City Secretary