

**NOTICE OF SPECIAL MEETING
MISSION CITY COUNCIL
SEPTEMBER 14, 2018 4:30 P.M.
MISSION CITY HALL**

PRESENT:

Dr. Armando O'caña, Mayor
Jessica Ortega-Ochoa, Councilwoman
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Mayor Pro Tem
Gus Martinez, Councilman
Abiel Flores, City Attorney
Anna Carrillo, City Secretary
Martin Garza, Jr., City Manager

ALSO PRESENT:

Jim Barnes
Beth Barnes
Frank San Martin
Mario Lizcano
Dr. Mona Parras
Hollis Rutledge
Dr. Carlos Ortegón

ABSENT:

STAFF PRESENT:

Aida Lerma, Deputy City Manager
Randy Perez, Deputy City Manager
Angie Vela, Finance Director
Jaime Acevedo, Planning Director
Virgil Gonzalez, Asst. Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Manager
Eduardo Belmarez, Purchasing Director
Charlie Longoria, Media Relations
Jesse Lerma, Civil Service Director
Gilbert Sanchez, Fire Chief
Jonathan Wehrmeister, Judge
Joanne Longoria, CDBG Director
Mario Flores, Golf Course Director
Juan Arevalo, Boys & Girls Club Director
Mayra Rocha, Library Director
Cynthia Lopez, Museum Director
JC Avila, Fleet Maintenance Director
Adela Ortega, Food Pantry Manager
Jesus Solis, Police Officer

1. Call to order

With a quorum being present, Mayor Dr. Armando O'caña called the meeting to order at 4:34 p.m.

2. Approval of Resolution # 1573 in support of strengthening the Texas Trauma Network

Approximately 25% of Texans live in a county not accessible to a Level I trauma facility, and the nearest Level I Comprehensive Trauma Facility to Region V of the Texas Trauma Network is located over 240 miles away. The City of Mission believed that no Texan should ever go without timely access to the highest level of care when they needed it, therefore, the City of Mission hereby supported legislative efforts to make funding available to strengthen the Texas Trauma Network and ensured the residents of the Rio Grande Valley have timely access to the highest level of care when facing a severe traumatic incident.

Staff and City Manager recommend approval.

Councilman Ruben Plata moved to approve Resolution 1573 in support of strengthening the Texas Trauma Network. Motion was seconded by Councilwoman Jessica Ortega Ochoa and approved 4-0.

RESOLUTION # 1573
IN SUPPORT OF STRENGTHENING THE TEXAS TRAUMA NETWORK

3. Authorization to accept the FY 2017 Staffing for Adequate Fire and Emergency Response (SAFER) Grant from the U.S. Department of Homeland Security

The Mission Fire Department had been awarded a \$1,022,828 grant to hire nine (9) firefighters. The goal of SAFER Grant was to assist local fire departments with staffing and deployment capabilities in order to respond to emergencies, and assure that communities have adequate protection from fire and fire-related hazards. The grant paid for the annual salary and benefits of the nine (9) firefighters. In the first two years the federal/city share was 75/25 or \$414,660/\$138,219; the third year was 35/65 or \$359,371/\$193,508; and in the fourth year 0/100.

Mayor Pro Tem Norie Gonzalez Garza joined the meeting at 4:38 p.m.

Staff and City Manager recommend approval.

Councilwoman Ochoa moved to accept the FY 2017 Staffing for Adequate Fire and Emergency Response (SAFER) Grant from the U.S. Department of Homeland Security. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4. Ordinance # 4692 Adopting the Tax Rate

The Tax Rate for the fiscal year 2018-2019 was \$0.4862 per \$100 property value. In addition to establishing the tax rate, this ordinance provided a \$10,000 exemption for the elderly and a \$10,000 exemption for the disabled. The City also continued the tax freeze established in 2005 for the elderly and disabled, ensuring the total amount of ad valorem taxes paid would not increase.

Interest & Sinking Rate (I&S)	\$0.0796
Maintenance & Operation (M&O)	<u>\$0.4066</u>
Total Tax Rate	\$0.4862

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve Ordinance No. 4692 adopting the Fiscal Year 2018-2019 Annual Budget. Motion was seconded by Councilman Plata and approved unanimously 5-0.

There was a unanimous record vote of 5-0 from the council to approve the adoption of the 2018-2019 Annual Budget.

ORDINANCE # 4692

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
LEVYING AN AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL
GOVERNMENT OF THE CITY OF MISSION FOR THE FISCAL YEAR 2018-2019
PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES;
PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME
DELINQUENT IF NOT PAID; AND PROVIDING FOR EXEMPTIONS FOR THE ELDERLY
AND FOR THE DISABLED.

5. Approval of Ordinance # 4693 adopting the Fiscal Year 2018-2019 Annual Budget

The attached ordinance formally adopts the FY 2018-2019 City Budget.

General Fund Budget	\$	46,720,175
Utility Fund Budget		23,655,948
Golf Course Fund Budget		1,317,107
Capital Golf Course Fund		49,414
Solid Waste Fund Budget		9,075,861
Special Revenue Funds Budgets		14,169,894
Capital Projects Fund Budget		5,851,474
Group Health Fund Budget		4,370,775
Debt Service Fund Budget		4,543,235
	\$	<u>109,753,883</u>

Staff and City Manager recommended approval.

Councilman Ochoa moved to approve Ordinance No. 4693 adopting the Fiscal Year 2018-2019 Annual Budget. Motion was seconded by Councilman Plata and approved unanimously 5-0.

There was a unanimous record vote of 5-0 from the council to approve the adoption of the 2018-2019 Annual Budget.

ORDINANCE NO. 4693

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF MISSION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; APPROPRIATING MONEY TO A DEBT SERVICE FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF MISSION FOR THE 2018 – 2019 FISCAL YEAR

6. Approval of Publicity and Tourism Agreement with the Greater Mission Chamber of Commerce, Inc.

Approval of Publicity and Tourism Agreement with the Greater Mission Chamber of Commerce, Inc. for Fiscal Year 2018-19. These were funds that are received from the Hotel Motel Occupancy Tax under VATS Tax Code, Section 351.101 to use hotel occupancy tax funds for attracting and promoting tourism and the convention and hotel industry.

The 2018-2019 agreement was to be effective October 1, 2018 through September 30, 2019 in the amount of \$370,000.00.

Staff and City Manager recommended approval.

Councilman Martinez moved to approve the Publicity and Tourism Agreement with the Greater Mission Chamber of Commerce Inc. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

7. Ordinance # 4694 Approval of Classified Positions for the Mission Fire Department for FY 2018-19

As per Chapter 143 of the Texas Local Government Code, classified positions have to be approved for every FY. Ordinance would expire on September 30, 2019.

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Classified positions effective October 1, 2018 were as follows:

Deputy Chief-4; Captain-6; Lieutenant-17; Engineers-15; Firefighters-33; Total 75
Assistant Fire Chief – 1; Fire Chief – 1; Grand total 77

Staff Recommendation: Approve the classified positions as recommended by Chief Gilbert Sanchez and approved by the Civil Service Commission.

City Manager recommended approval.

Councilman Plata moved to approve Ordinance No. 4694 for Classified Positions for the Mission Fire Department for FY 2018-19. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4694

AN ORDINANCE ESTABLISHING THE CLASSIFICATIONS FOR THE MISSION FIRE DEPARTMENT FOR THE FISCAL YEAR 2018-2019

8. Ordinance # 4695 Approval of Base salaries and incentive package for the Mission Fire Department FY 2018-19

As Required by Chapter 143 of the Texas Local Government Code. Base salaries and incentive pay package must be approved by governing body on a yearly basis. Ordinance expires on September 30, 2019.

Base Salary and Incentive pay package effective October 1, 2018 were as follows:

Salary: Fire fighter Cadet, \$25,000; Entry Level Fire Fighter, \$37,000; Fire Fighter after probation, \$42,048; Engineer, \$43,902; Lieutenant, \$46,380; Captain, \$51,197; Deputy Fire Chief, \$57,220

Incentive Pay includes: Longevity Pay, Seniority Pay, Certification Pay, Education Pay and Assignment Pay

Staff Recommendation: Approve ordinance as recommended and approved by Civil Service Commission, Fire Chief, and City Manager's Office.

Councilman Plata moved to approve Ordinance No. 4695 for Base salaries and incentive package for the Mission Fire Department FY 2018-19. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4695

AN ORDINANCE PROVIDING FOR THE BASE SALARIES FOR CIVIL SERVICE EMPLOYEES OF THE MISSION FIRE DEPARTMENT; PROVIDING FOR EMPLOYEE INCENTIVE PAY FOR MEMBERS OF THE MISSION FIRE DEPARTMENT SUCH INCENTIVE PAY BEING LONGEVITY PAY, SENIORITY PAY, CERTIFICATION PAY, EDUCATIONAL PAY, AND ASSIGNMENT PAY; ESTABLISHING THE RATE OF PAY FOR SUCH INCENTIVE PAYS, ESTABLISHING THE CRITERIA FOR QUALIFICATIONS FOR SUCH PAY; PROVIDING FOR PUBLICATION; PROVIDING FOR SEVERABILITY, AND ORDAINING OTHER PROVISIONS RELATING TO THE SUBJECT MATTER THEREFORE

9. Ordinance # 4696 Approval of Classified positions for the Mission Police Department for FY 2018-19

As required by Chapter 143 of the Texas Local Government Code, classified positions have to be approved by governing body on a yearly basis. Ordinance will expire on September 30, 2019. Classified positions effective October 1, 2018 were as follows:

Lieutenant, 5; Sergeant, 8; Corporal, 9; Patrolman 132; Total 154
Assistant Chief of Police, 2; Police Chief, 1 Grand total 157

Staff Recommendation: Approve ordinance as recommended and approved by Civil Service Commission, Police Chief, and City Manager's Office.

Councilwoman Ochoa moved to approve Ordinance No. 4696 for Classified Positions for the Mission Police Department for FY 2018-19. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE 4696

AN ORDINANCE ADOPTING THE CLASSIFICATIONS FOR THE MISSION POLICE DEPARTMENT FOR FISCAL YEAR 2018-2019.

10. Ordinance # 4697 Approval of Base salaries and incentive package for the Mission Police Department FY-2018-19

As Required by Chapter 143 of the Texas Local Government Code. Base salaries and incentive pay package must be approved by governing body on a yearly basis. Ordinance expires on September 30, 2019.

Base Salary and Incentive pay package effective October 1, 2018 were as follows:
Police Cadet, \$25,000; Entry Level Police Officer, \$40,000; Police Officer after probation, \$45,458; Police Corporal, \$55,458; Police Sergeant, \$59,435; Police Lieutenant, \$63,413
Incentive Pay includes: Longevity Pay, Seniority Pay, Certification Pay, Education Pay, Assignment Pay and Clothing Allowance

Staff Recommendation: Approve ordinance as recommended and approved by Civil Service Commission, Police Chief and City Manager's Office.

Councilman Plata moved to approve Ordinance No. 4697 for Base salaries and Incentive package for the Mission Police Department FY 2018-19. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4697

AN ORDINANCE PROVIDING FOR THE BASE SALARIES FOR CIVIL SERVICE EMPLOYEES OF THE MISSION POLICE DEPARTMENT; PROVIDING FOR EMPLOYEE INCENTIVE PAY FOR MEMBERS OF THE MISSION POLICE DEPARTMENT SUCH INCENTIVE PAY BEING LONGEVITY PAY, SENIORITY PAY, CERTIFICATION PAY, EDUCATIONAL PAY, ASSIGNMENT PAY, AND CLOTHING ALLOWANCE; ESTABLISHING THE RATE OF PAY FOR SUCH INCENTIVE PAYS, ESTABLISHING THE CRITERIA FOR QUALIFICATIONS FOR SUCH PAY; PROVIDING FOR PUBLICATION; PROVIDING FOR SEVERABILITY, AND ORDAINING OTHER PROVISIONS RELATING TO THE SUBJECT MATTER THEREFORE.

11. Adjournment

At 4:51 p.m., Councilman Martinez moved for adjournment. Motion was seconded by Councilman Plata and approved unanimously 5-0

ATTEST:

Dr. Armando O'caña, Mayor

Anna Carrillo, City Secretary