

City of Mission, TX

Annual Budget



Fiscal Year

October 1, 2017 - September 30, 2018





CITY OF MISSION

**ANNUAL BUDGET FOR FISCAL YEAR
OCTOBER 1, 2017 - SEPTEMBER 30, 2018**

**AS ADOPTED BY CITY COUNCIL
ON SEPTEMBER 11, 2017**

Norberto "Beto" Salinas, Mayor

**Norie Gonzalez, Mayor Pro-Tem
Dr. Armando O'cana, Councilman**

**Ruben Plata, Councilman
Jessica Ochoa, Councilwoman**

Martin Garza, Jr., City Manager

Angie Vela, Director of Finance

City of Mission, Texas

2017-2018 Budget

Table of Contents

Transmittal Letter	i
Budget Ordinance	1
Tax Levy Ordinance	2
Texas-City of Mission Map	3
City of Mission Profile	4
City of Mission Fiscal Policy.....	6
Organizational Chart.....	12

COMBINED SECTION

2017-2018 Estimated Fund Balance Analysis-All Funds.....	13
Summary of Major Revenues	14
Graph-Summary of Major Revenues-All Funds.....	15
Summary of Major Expenditures.....	16
Graph-Summary of Major Expenditures-All Funds	17
Personnel Positions-All Funds.....	18
Graph-Personnel Positions.....	20

GENERAL FUND

General Fund-Fund Balance	22
General Fund Revenue by Source	23
Graph-General Fund Estimated Revenues by Source.....	26
Budget Summary by Department.....	27
Graph-General Fund Appropriations by Function and Category	29
General Government Summary	30
Legislative (01-410).....	31
Executive (01-411)	32
Finance (01-412).....	33
Municipal Court (01-413).....	34
Planning (01-414)	35
Facility Maintenance (01-415).....	36

City of Mission, Texas

2017-2018 Budget

Table of Contents Continue

Fleet Maintenance (01-416).....	37
Organizational (01-417).....	38
Purchasing (01-418).....	39
City Secretary (01-419)	40
Risk Management (01-422)	41
Elections (01-423).....	42
Civil Service (01-424)	43
Human Resources (01-425)	44
Information Technology (01-426)	45
Media Relations (01-453)	46
Legal (01-428)	47
Public Safety Summary.....	48
Police Department (01-430).....	49
Fire Department (01-431)	50
Fire Prevention (01-432).....	51
Highways and Streets Summary	52
Streets (01-440).....	53
Health and Welfare Summary.....	54
Health Department (01-443).....	55
Culture and Recreation Summary	56
Museum (01-451).....	57
Parks and Recreation Administration (01-460)	58
Parks (01-461).....	60
Recreation (01-463)	61
Library (01-464)	62
Bannworth Pool (01-465)	63
Mayberry Pool (01-467)	64

SPECIAL REVENUE FUNDS

CDBG

CDBG Budget Summary	66
Housing Administration (04-472).....	67
CDBG Administration (04-482)	68
Non-Departmental (Projects)	69

City of Mission, Texas

2017-2018 Budget

Table of Contents Continue

POLICE DEPARTMENT STATE SHARING FUND

Police Dept. State Sharing Budget Summary	71
Police Dept. State Sharing (10-410)	72

POLICE DEPARTMENT FEDERAL SHARING FUND

Police Dept. Federal Sharing Budget Summary	74
Police Dept. Federal Sharing (11-410)	75

MUNICIPAL COURT TECHNOLOGY FUND

Municipal Court Technology Budget Summary	77
---	----

DESIGNATED PURPOSE FUND

Designated Purpose Budget Summary	79
---	----

DRAINAGE ASSESSMENT FUND

Drainage Assessment Budget Summary	81
--	----

CEMETERY TRUST FUND

Cemetery Trust Budget Summary	83
-------------------------------------	----

RECORDS PRESERVATION FUND

Records Preservation Budget Summary	85
---	----

SPEER MEMORIAL LIBRARY FUND

Speer Memorial Library Budget Summary	87
---	----

HOTEL/MOTEL TAX FUND

Hotel/Motel Budget Summary	89
----------------------------------	----

MUNICIPAL COURT BUILDING SECURITY FUND

M.C. Building Security Budget Summary	91
---	----

City of Mission, Texas

2017-2018 Budget

Table of Contents Continue

PARK DEDICATION FUND

Park Dedication Budget Summary	93
--------------------------------------	----

MUNICIPAL COURT JUVENILE CASE MANAGER FUND

Municipal Court Juvenile Case Manager Budget Summary	95
--	----

CAPITAL ASSET REPLACEMENT FUND

Capital Asset Replacement Budget Summary	97
--	----

PEG CAPITAL FUND

PEG Capital Budget Summary	99
----------------------------------	----

BOYS AND GIRLS CLUB FUND

Boys and Girls Club Fund Budget Summary	101
Expenditure Summary	103
Administration (32-470)	104
Baseball (32-471).....	105
Basketball (32-472).....	106
Football (32-473)	107
Soccer.....	108
Other Programs (32-475)	109

TAX INCREMENT REINVESTMENT ZONE ONE FUND

Tax Increment Reinvestment Zone One Budget Summary	111
--	-----

ENTERPRISE FUNDS

UTILITY FUND

Utility Fund Budget Summary	113
Graph – Utility Fund Revenues by Source	114
Utility Expense Summary	115
Graph – Utility Fund Appropriations by Category and Department	116
Administration (02-410)	117
Water Distribution & Sewer Collection (02-412).....	118
South Water Treatment Plant (02-413).....	119
Wastewater Treatment Plant (02-414).....	120
Industrial Pre-treatment (02-415)	121

City of Mission, Texas

2017-2018 Budget

Table of Contents Continue

Utility Billing and Collecting (02-416)	122
Organizational (02-417).....	123
Meter Readers (02-418)	124
Northside Water Treatment Plant (02-430)	125

GOLF COURSE FUND

Golf Course Budget Summary	127
Graph – Golf Course Estimated Revenues by Source	128
Golf Course Expense Summary	129
Graph – Golf Course Appropriations by Department and Category	130
Club House (03-410)	131
Grounds (03-411).....	132
Restaurant (03-412)	133
Organizational (03-417).....	134

CAPITAL GOLF COURSE FUND

Capital Golf Course Budget Summary	136
--	-----

SOLID WASTE FUND

Solid Waste Budget Summary	138
Solid Waste Expense Summary	139

SANITATION DEPRECIATION FUND

Sanitation Depreciation Budget Summary	141
--	-----

DEBT SERVICE

DEBT SERVICE FUND

Debt Service Fund Budget Summary	143
--	-----

CAPITAL PROJECTS

CAPITAL PROJECTS FUND

Capital Projects Budget Summary	145
---------------------------------------	-----

City of Mission, Texas 2017-2018 Budget

Table of Contents Continue

INTERNAL SERVICE

GROUP HEALTH INSURANCE FUND

Group Health Insurance Fund Budget Summary	147
--	-----

BOND SCHEDULES

GENERAL OBLIGATION BONDS

G.O. Bonds & C.O.'s Annual Debt Service Requirements (All issues)	149
G.O. Bonds & C.O.'s Current Debt Service Requirements (All issues)	150
2009 CO's Schedule of Requirements	151
2009 Refunding Obligation Schedule of Requirements	152
2010 CO's Schedule of Requirements	153
2012 CO's Schedule of Requirements	154
2012 Refunding Obligation Schedule of Requirements	155
2014 Refunding Obligation Schedule of Requirements	156
2016 Refunding Obligation Schedule of Requirements	157
2016 CO's Schedule of Requirements	158

UTILITY REVENUE BONDS

Utility Revenue Bonds & CO's Annual Debt Requirements (All issues)	160
Utility Revenue Bonds & CO's Current Debt Requirements (All issues)	161
2009 Jr. Lien Revenue Bond Schedule of Requirements	162
2014 Jr. Lien Refunding Bond Schedule of Requirements	163
2015 Jr. Lien Refunding Bond Schedule of Requirements	164
2016 Refunding Bond Schedule of Requirements	165

SOLID WASTE REVENUE BONDS

Solid Waste Revenue Bonds & CO's Annual Debt Requirements (All issues)	167
Solid Waste Revenue Bonds & CO's Current Debt Requirements (All issues)	168
2014 PPFCO Schedule of Requirements	169

City of Mission, Texas

2017-2018 Budget

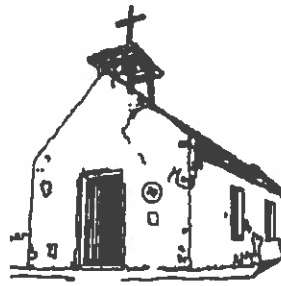
Table of Contents Continue

STATISTICAL SECTION

Assessed Value and Estimated Actual Value of Taxable Property	171
Property Tax Rates and Tax Levies Direct and Overlapping	172
Principal Property Tax Payers	173
Property Tax Levies and Collections	174
Demographic and Economic Statistics	175
Principal Employers	176
Operating Indicators by Function	177
Capital Asset Statistics by Function	178

BUDGET GLOSSARY

Budget Glossary	179
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CITY OF MISSION

"Home of the Grapefruit"

October 1, 2017

Citizens of Mission, Texas
Honorable Mayor and Members of the City Council
City of Mission
1201 E. 8th Street
Mission, Texas 78572

It is my pleasure to present the budget for the fiscal year starting October 1, 2017 through September 30, 2018. This budget has been prepared in compliance with the state laws of Texas, Mission's City Charter, and the standards established by the Governmental Accounting Standards Board. Copies of this budget will be made available for public review in the City Secretary's Office, the Mission Speer Memorial Library, and the Hidalgo County Courthouse after October 1, 2017.

The Annual Budget is more than a projection of revenues and expenditures/expenses for the forthcoming year; it is a financial plan of action which will provide services to the citizens of Mission that are realistic, feasible, and cost-effective. It not only addresses the existing level of services, which our citizens have come to expect and deserve, but also addresses adequate compensation to our employees and capital asset needs. In addition, the annual budget serves as a blueprint for the implementation of plans and programs intended to establish service delivery levels sufficient to meet the City's goals and objectives for the 2017-2018 fiscal year. Furthermore, the budget serves as a guide for financial control and the implementation of policies and procedures mandated by the City Council.

The Operating Budget presents an overview of the revenues, expenditures/expenses, and changes in fund balance for all of the funds budgeted. Each fund includes: a summary presenting its purpose; goals and objectives for fiscal year 2017-2018; accomplishments for fiscal year 2016-2017; significant budget and service level changes; authorized personnel; and performance indicators.

Although all departmental accomplishments are considered significant, the following represent major accomplishments for the City as a whole during fiscal year 2016-2017.

FISCAL YEAR 2016 - 2017 ACCOMPLISHMENTS

1. Thirteen new homes were reconstructed and two homes were rehabilitated by the CDBG housing program during the year and eleven were approved towards the end of the fiscal year to be constructed in the FY 2018.
2. Completed a Mission Master Plan on future park development to identify needs that can be translated into grant applications.
3. Installed a scoreboard at Bannworth Pool for use during competitive swim meets.
4. Completed Phase I & commenced Phase II & III of the Taylor Road Expansion Project. This project will be funded through an inter-local agreement with City of Mission, City of McAllen, and Hidalgo County.
5. Commenced the Bentsen Palm Development Lift Station Project.
6. Completed lighting improvements at various parks throughout the city.
7. Completed signage at 6 parks to include “butterfly friendly” gardens throughout the city.
8. Completed the construction of a restroom facility and installation of a playscape at “Tatan” Rodriguez, Jr. Park. Integrate and commence Dog Park areas within existing city parks.
9. Commenced the Wastewater Plant Expansion Project. The estimated cost for the project is \$16 million.
10. Commenced the construction of Mission Events Center.
11. Commenced the construction of a new water tower at the Event Center location.
12. Completed a demo GIS Tracking System in the Fleet Department to evaluate cost savings throughout city departments.
13. Hired and deployed eight (8) new police officers under the COPS Grant Program.
14. Purchased an incinerator for the Solid Waste Department to aid in cost savings for brush services.
15. Completed the design for the La Plazita Downtown Project.
16. Continued the installation of butterfly sculptures from Upper Valley Art League at various locations throughout the city.
17. Commenced the Mission Pawsible outreach program in the Health Department to assist in locating homes for animals recovered by our Animal Control Division.
18. Initiated an Asphalt Overlay Task Force in our Street Department and completed street overlay projects throughout the city.
19. Completed parking lot and walking trail overlays at CWV, Jaycee, Bannworth & Mission Hike & Bike parks.

As previously mentioned the annual budget serves as a blueprint for the implementation of plans and programs intended to establish service delivery levels sufficient to meet the City’s goals and objectives for fiscal year 2017-2018. The main goals and objectives for the City are as follows:

GOALS FOR FISCAL YEAR 2017 – 2018

1. Complete the Mile 2 North expansion project from Conway Avenue to Inspiration Road.
2. Complete the Mile 2 North expansion project from Inspiration Road to Moorfield Road.
3. Continue the Mission Northwest EDAP Project.
4. Complete the Inspiration North Road Project from Hwy 83 to Mile 3.
5. Complete the construction of the Wastewater Treatment Plant Expansion Project.
6. Complete the construction of a water tower at the Event Center location.
7. Demolish the water tower on Lucksinger Road.
8. Continue to work with the Mission Master Plan and grant applications for funding of park development projects.
9. Complete the construction of the Mission Event Center.
10. Complete Phase II & III of the Taylor Road Expansion Project. This project is funded through an inter-local agreement with City of Mission, City of McAllen, and Hidalgo County.
11. Continue applying for federal and state grants that would enable the City to provide additional positions for the Police and Fire Departments.
12. Commence the acquisition of right-of-ways for the Madero International Bridge.
13. Install decorative color streetlights under the overpass on Conway Road and Expressway 83 Intersection.
14. Commence utility adjustments for County Loop FM 494 Project.
15. Complete drainage improvements along Perkins Avenue from 11th St to 15th St.
16. Continue the practice in the CDBG program of focusing solely on providing for the reconstruction of homes and the funding of several public agencies. Thirteen homes are currently budget for reconstruction with CDBG and Habitat for Humanity Funds.
17. Improve workplace safety and reduce the number of injury claims by implementing safety programs aimed at making employees aware of conditions around them and taking pro-active measures to correct problem areas and reduce general liability insurance and worker's compensation claims.

FISCAL YEAR 2017-2018 BUDGET OVERVIEW

Property Tax valuations, for this period, also had a slight increase. Even though the trend reflects a slowing economy, the City anticipates continued future growth, and as such the Fiscal Year 2017-2018 budget reflects a decrease in property tax rate of \$0.4962 per \$100 valuation to \$0.4862 per \$100 valuation.

The General Fund budget includes \$5,058,856 for capital projects and capital equipment. The Utility Fund Budget includes \$4,145,571 for capital expenses; the Solid Waste Budget includes \$521,000 for capital equipment; the Capital Projects Fund includes \$9,636,164 for capital projects; and the Drainage Fund budget includes \$1,050,000 for drainage improvements and equipment.

Eighteen positions were added to the City's workforce, including eight officers in the Police Department with the aid of a grant from the US Department of Justice, two full-time positions in the Health Department Animal Control Division for the creation of our Mission Pawsible outreach program, five full-time positions in our Streets Department for the increase in road improvement projects as funded by our solid waste department, and three full-time positions in our Solid Waste Department to manage a brush incineration procedure newly adopted for cost savings.

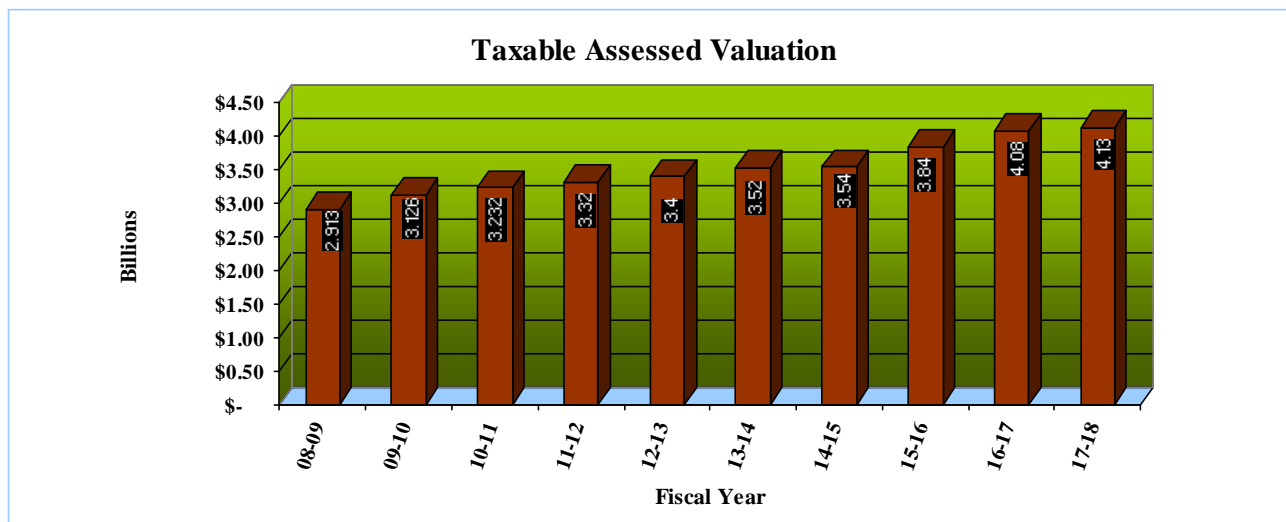
GENERAL FUND

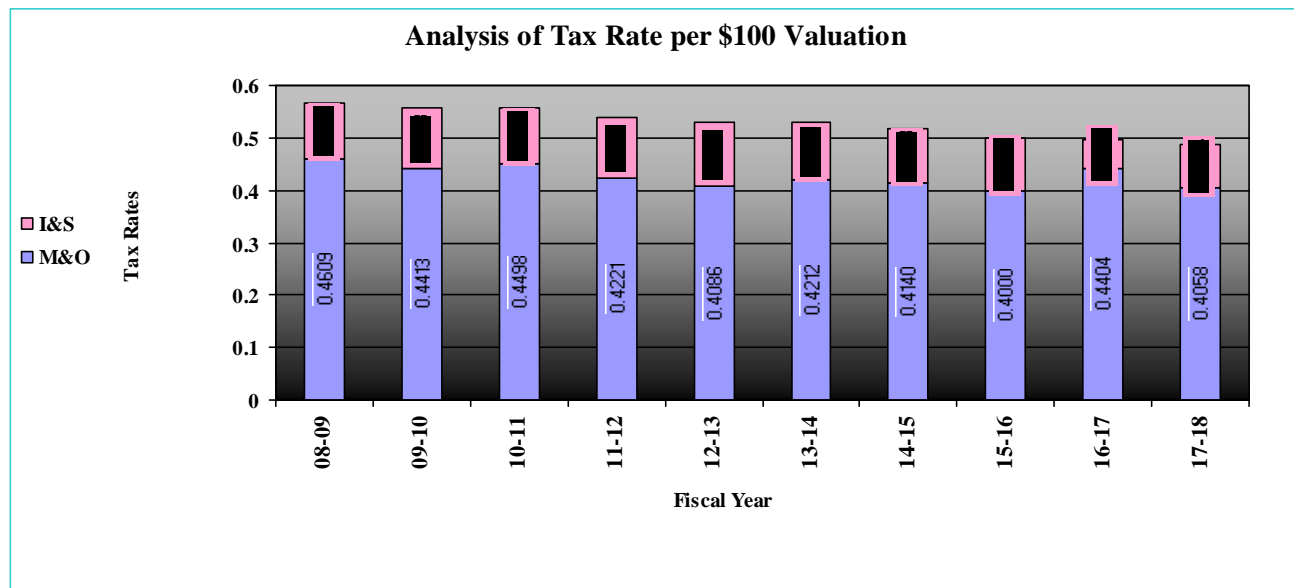
The direction of the City Council has been to try and reduce property taxes, when economically feasible, to help the citizens of Mission and to attract businesses to the City. The City takes pride in the various services it provides to its' citizens at affordable rates; however, the cost to provide these services has increased over the years, therefore, in an effort to continue to provide these services and not increase property tax rates, the City Council approved an operating transfer from the Utility Fund in the amount of \$4.4 million and from the Sanitation Fund in the amount of \$2 million.

Revenues

The Fiscal Year 2017-2018 General Fund budget was prepared using an ad valorem property M&O tax rate of \$0.4058 per \$100 with an assessed taxable value of \$4,134,332,814. The ad valorem property M&O tax rate for the fiscal year 2016-2017 was \$0.4404 per \$100 of assessed taxable value. The assessed taxable value increased by 1.35% over the prior tax year of 2016 (\$4,079,416,450). Property tax is the largest revenue source for the City.

As seen in the following table, assessed valuations reflect a steady increase over the last 10 years. This increase is not only attributed to increases in property valuations but also to the expansion of the City's city limits through several annexations undertaken over the past several years.



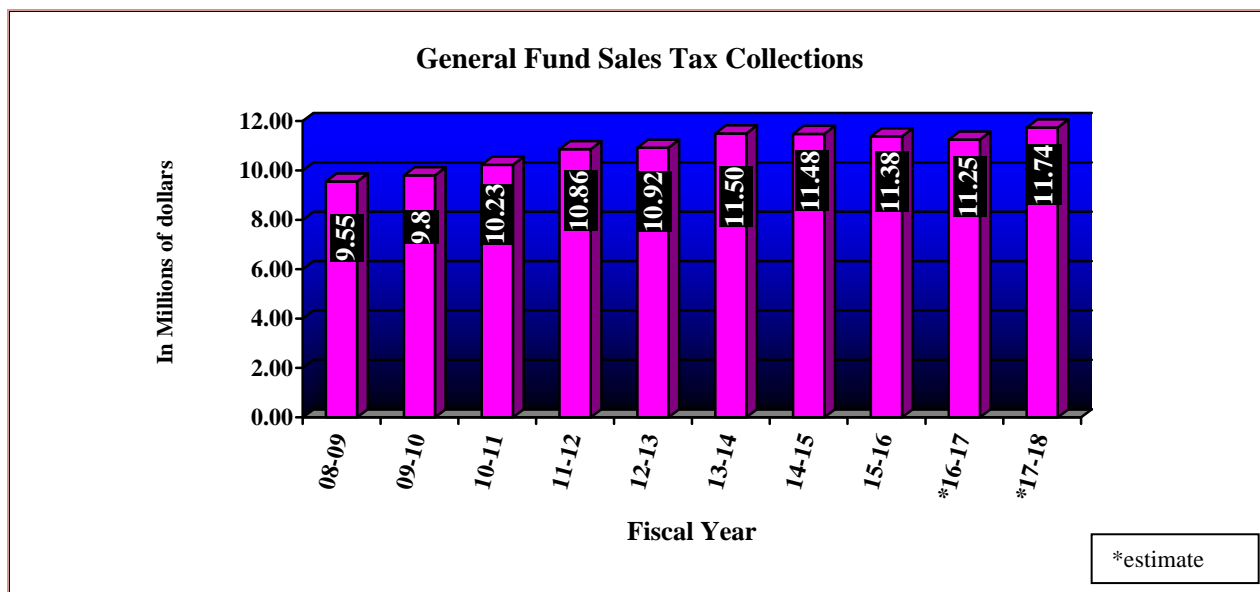


General Fund revenues for fiscal year 2017-2018 are projected at \$45,709,768 representing a decrease of 1.9% from the amended FY 2016-2017 General Fund budget revenues of \$46,606,311. The majority of the decrease is due to the decrease in property tax revenues as a result of an adjustment to the M&O rate.

The majority of General Fund revenues come from taxes. Property and Sales Taxes comprise approximately 63.40% of total General Fund revenues; transfers-in represent 14% of total revenues; and business licenses, permits, and other revenues make up the remaining 22.60% of General Fund revenue.

The City's sales tax rate is made up of two parts. The first part is 6.25% which represents the state sales tax rate and the second part is 2% which represents the City's sales tax rate. Of the 2% city sales tax rate, the City allocates ½ cent to the Mission Economic Development Corporation, MEDC, for economic development and therefore is not included in this budget report. The estimated sales tax revenue reflects no increase compared to FY 2016. The following table reflects the stability in sales tax collection. The city anticipates steady growth in retail and commercial businesses. We will continue to monitor this significant revenue source and make adjustments as necessary.

In an effort to increase revenue sources City staff is currently reviewing all fees, fines, and other charges and will be recommending any adjustments to City Council.



Appropriations

Total appropriations in the General Fund for the fiscal year 2017-2018 are budgeted at \$51,041,653. This figure includes operating transfers-out in the amount of \$4,022,000 made up of the City's share of property tax collections transferred to the City's Tax Increment Reinvestment Zone (TIRZ), in the amount of \$2,167,000. In addition, \$500,000 will be transferred to the Boys and Girls Club Fund; \$80,000 to the Future Asset Replacement Fund for the replacement of police patrol units; \$500,000 to the Designated Purpose Fund for city's matching share on various grants; and \$775,000 to the Debt Service fund.

General Fund operating expenses of \$47,019,653 reflect an increase of 1.2% compared to the amended Fiscal Year 2016-2017 Budget. The majority of this increase is attributed to the increase in road materials for road improvement projects funded by the transfer in from Solid Waste.

General Fund appropriations are categorized as follows: General Government \$10,357,553 (20.29%); Public Safety \$22,056,377 (43.21%); Highways and Streets \$8,327,322 (16.31%); Culture and Recreation \$5,720,340 (11.21%); Health and Welfare \$558,061 (1.09%); and Transfers-out \$4,022,000 (7.88%).

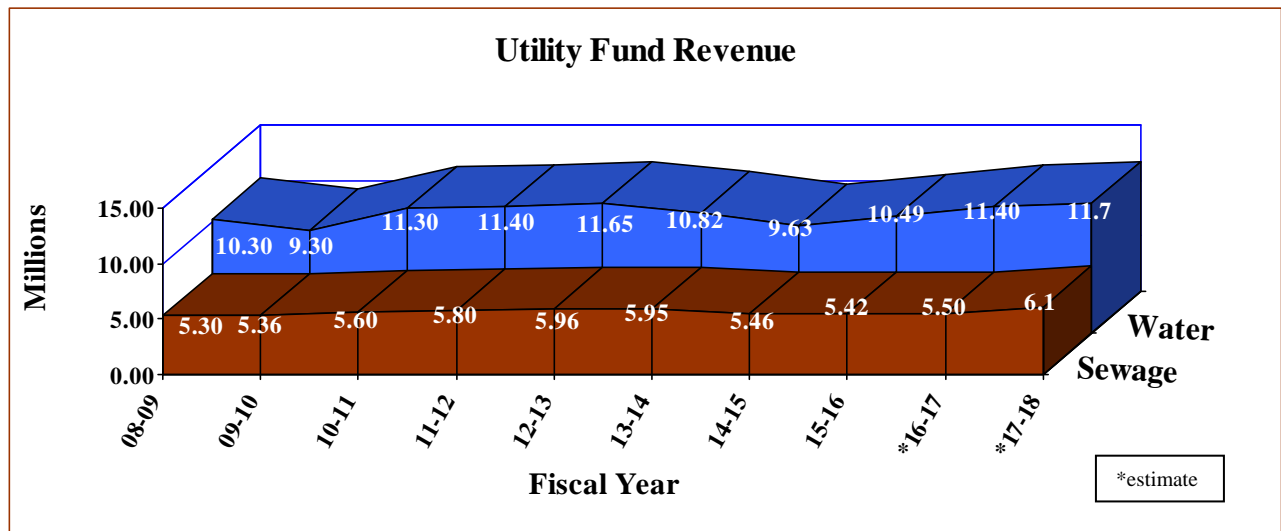
The General Fund unassigned Fund Balance at September 30, 2017 is estimated to be \$7,699,704 and the Unassigned Fund Balance at September 30, 2018 is estimated to be \$2,367,818. The ending fund balance at September 30, 2018 represents 0.60 months of operation. A decrease compared to prior year. The low percentage is the result of several reasons: 1. Continuing reduction of property tax rates; 2. The expenditures for the Taylor Road project; 3. Increase in operating expenditures; 4. Increase transfer to the TIRZ due to the increase in property values in the Zone.

UTILITY FUND

Revenues

For the fiscal year 2017-2018, the Utility Fund estimated revenues are budgeted at \$20,677,664, which represents a decrease of 10.78% from the FY 2016-2017 amended budget. This is due to a decrease in reimbursements from TIRZ for various projects including the Bentsen Palm Lift Station Project and a new Water Tower Construction Project as projects are nearing completion. The Water budget does not reflect any increase in water or sewer rates. City staff is currently reviewing water and sewer rates and will be making a recommendation to Council if any adjustments are needed.

Water sales for FY 2017-2018 reflect no increase from prior year, usage has pretty stable due to infrequent rainy seasons in the City of Mission.



Expenses

Total appropriations for fiscal year 2017-2018 are estimated at \$23,802,999, a decrease of 11% over the amended FY 2016-2017 budget. This fund, which budgets for operations and capital project improvements, includes a \$4.4 million transfer to the General Fund.

The budget includes \$4,145,571 for capital expenses, which includes new water and sewer lines. The budget also includes funds for the water and sewer line projects along Inspiration Road, sewer lines on North Conway, a water tower for South Shary Road, a rehabilitation of the water tower on South Conway, the Bentsen lift station construction project, the commencement of a lift station on Glasscock Rd and Frontage, and the continuation of sludge removal from the lagoons at both water treatment plants.

Total debt service for FY 2017-2018 is \$3,158,553, a decrease of \$473,741 compared to the amended FY 2016-2017 Budget. In FY 2016-2017 the City did not issue any bonds or refundings for the Utility Fund.

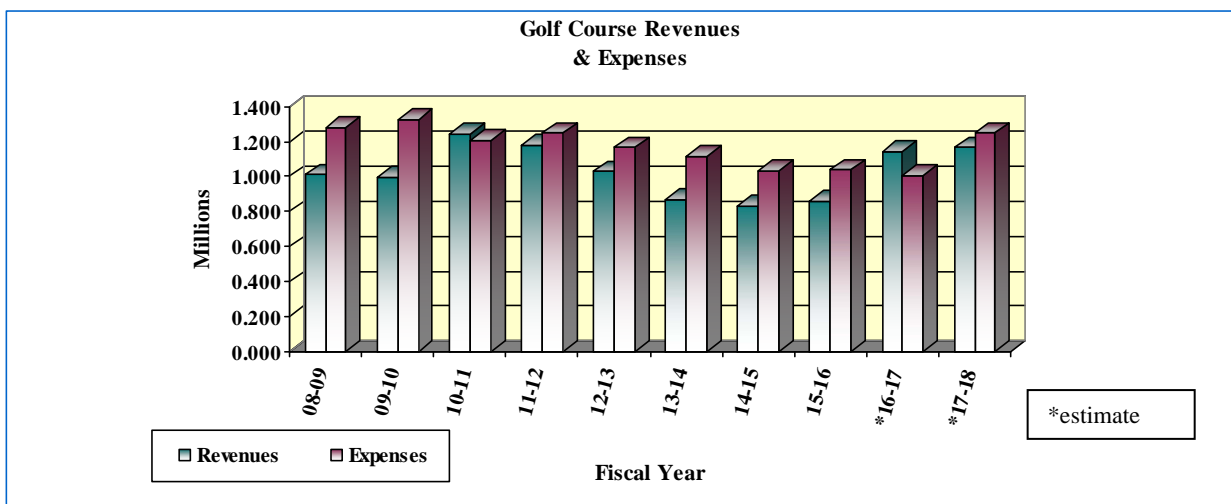
The Utility Fund will have an estimated working capital of \$6,337,084 at September 30, 2017, and an estimated working capital of \$3,211,749 at September 30, 2018. The reduction is due to the transfer to the General Fund of \$4.4 million.

SHARY MUNICIPAL GOLF COURSE FUND

For Fiscal Year 2017-2018, total budgeted revenue for the Shary Municipal Golf Course is \$1,167,000. This figure is a decrease of 16.7% compared to the FY 2016-2017 amended budget. The decrease is due to adjustments in revenue projections due to a drop in revenues for current year. The Golf Course staff will continue to monitor and evaluate all the programs and fees and recommend changes that will generate additional revenue and at the same time attract more golfers and control expenses.

Total appropriations are budgeted at \$1,247,017 for FY 2017-2018, an increase of 7.5% compared to the FY 2016-2017 amended budget.

The following graph represents the comparison between revenues and expenditures for the last ten fiscal years.



Over the past several years the Golf Course Fund has been operating with a negative cash flow and has been operating with borrowed cash from the Utility Fund to meet its daily operations. Management and staff have taken measures to begin a transfer in of funds from the Utility Fund to bring the Golf Course cash flow to a more stable and positive result. This along with changes

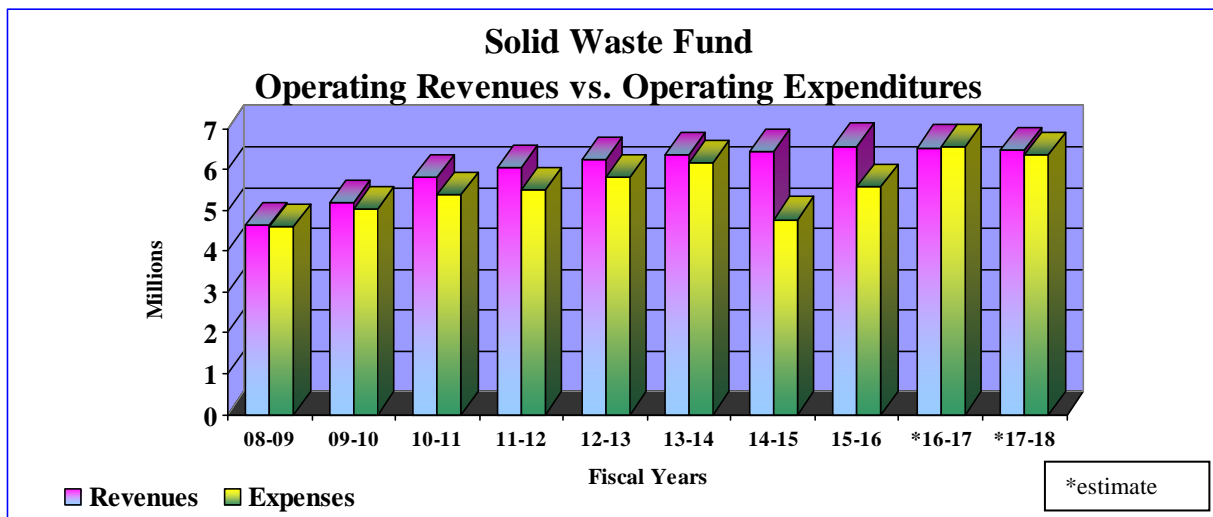
being implemented in operations of the Golf Course will allow it to generate the necessary revenues it needs to operate and eliminate the need to be subsidized by the Utility Fund.

SOLID WASTE FUND

The City of Mission started providing trash, and brush services to its citizens for FY 2014-2015 in-house. Republic Services continues to serve customers that receive dumpster services for the next two years. After the second year, the City will provide dumpster services to the customers. Customers continue to be billed for solid waste services through the City's Utility Billing and Collection Department.

The City continues to haul the trash to La Gloria Landfill, which is owned by Republic Services.

Solid Waste estimated revenues for Fiscal Year 2017-2018 are budgeted at \$6,480,500, and appropriations are budgeted at \$8,755,276. The estimated ending working capital at September 30, 2017 is projected to be \$3,913,955 and at September 30, 2018 it is projected to be \$1,639,179. The decrease in fund balance is due to a transfer out of \$2,000,000 to General Fund which will be used for street improvements. A sanitation depreciation fund has also been created which will cover future replacement of capital in the Solid Waste Fund. At the end of September 30, 2018 the estimated ending working capital in this fund is \$1,165,546.



SPECIAL REVENUE FUNDS

The City currently has 17 Special Revenue funds that are included in the 2017-2018 budget; however, only 14 funds have appropriations for FY 2017-2018. Special Revenue Funds are used to account for revenues and expenditures for specific programs. For example, the Hotel/Motel

Tax Fund accounts for the collection of hotel/motel taxes; and the CDBG Fund accounts for grant proceeds received from the Department of Housing Urban Development (HUD). Other funds created were either required by state law or were created by inter-local agreements.

Special Revenue Funds combined revenues for the Fiscal Year 2017-2018 are budgeted at \$9,052,304 and includes \$3,746,748 in transfers-in. The largest transfer-in of \$2.57 million is reflected in the TIRZ Fund. The General Fund and the Debt Service Fund transfer property taxes collected on the properties located within the TIRZ to the TIRZ Fund.

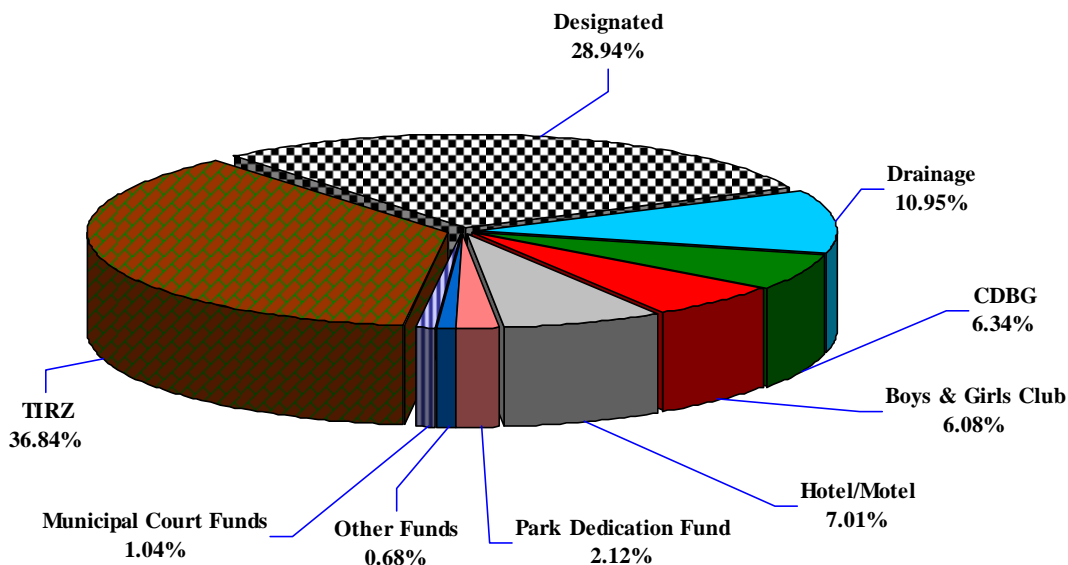
The Tax Increment Fund, which contains the largest appropriation (36.84%) of the Special Revenue Funds, was created when the City created Reinvestment Zone Number One in Fiscal Year 2002. Both the City of Mission and the County of Hidalgo deposit property taxes levied within the Zone into the Tax Increment Fund and these revenues are then distributed to the Mission Redevelopment Authority for redevelopment of residential subdivisions, educational facilities, commercial and park/open space areas within the Mission area.

The second largest Special Revenue Fund is the Designated Purpose Fund with 28.94% of the total appropriations. The Designated Purpose Fund accounts for revenues and expenditures of various grants received by the City of Mission.

The Drainage Fund Budget includes \$1,050,000 in drainage projects, which includes the continuation of Perkins and the commencement of Erma St & Fairway Drainage Project. The Drainage Fund Budget also includes \$150,000 for capital equipment.

Special Revenue combined appropriations for FY 2017-2018 are budgeted at \$13,764,227. The difference between revenues and appropriations is offset by the carried over fund balance of the various funds. Individual appropriations for FY 2017-2018 start on page 31.

Special Revenue Fund Appropriations



DEBT SERVICE FUND

The adopted I&S tax rate for FY 2017-2018 is \$0.0804 on each \$100 of property valuation. The budget was prepared using a 96% collection rate of the tax levy resulting in total revenues projected at \$4,227,000. Debt Service requirements for outstanding General Obligation Bonds for the Fiscal Year 2017-2018 are \$4,114,707.

In FY 2016-2017 the City did not issue any new bonds or approve any refundings. Total expenditures are budgeted at \$4,543,707, which includes a transfer-out to the TIRZ in the amount of \$429,000 as required by the TIRZ Ordinance. The estimated fund balance at the end of FY 2017-2018 is estimated to be \$1,002,462. As per bond covenants, the Debt Service Fund is required to maintain 2% of the original bond amount of outstanding bonds in the Fund Balance at the end of the fiscal year. The amount required as of September 30, 2018 is \$995,400.

CAPITAL PROJECTS FUNDS

The City has commenced a couple of street projects that normally are undertaken by Texas Department of Transportation. The City has let out projects for the Mile 2 North Expansion Project and North Inspiration Road Expansion Project and will be letting out Military & South Inspiration. These three projects will have funding sources from the State, City and Mission Redevelopment Authority. Projects were ongoing in FY 2016-2017 and will continue in FY 2017-2018.

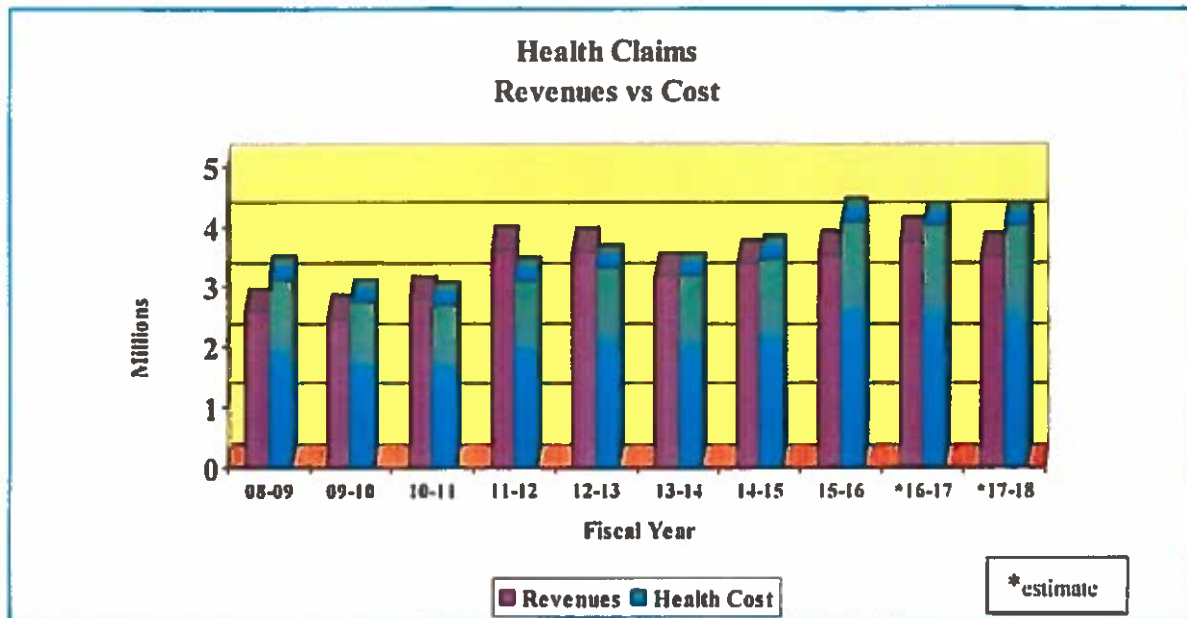
Estimated revenues in the Capital Projects Fund amount to \$9,367,051 and total appropriations amount to \$9,636,164 with an estimated fund balance at September 30, 2018 at \$221,544.

INTERNAL SERVICE FUND

The Group Health Insurance Fund accounts for all premiums paid by the City for employee health insurance as well as premiums paid by City employees for family and dependent health coverage. This fund accounts for all health and dental claims paid for employees in addition to administrative costs paid to the third party administrator and stop-loss carrier. This fund also accounts for all health claims paid for retirees who choose to continue with the City's health plan. Insurance premium rates will remain the same for employees and retirees for FY 2017-2018.

The Group Health Insurance Fund total estimated revenues for FY 2017-2018 are budgeted at \$3,503,076. This figure is an increase of 3.8% compared to the FY 2016-2017 amended budget. This increase is due to new positions and the addition of part-time employees electing insurance coverage as per the new health care law.

Total appropriations for FY 2017-2018 are budgeted at \$4,015,715, which is an increase of 4.4% compared to the FY 2015-2016 amended operating budget. The increase is due to higher claims on prescriptions and higher premiums on stop loss insurance.



SUMMARY

The preparation of the Fiscal Year 2017-2018 City of Mission Budget could not have been accomplished without the efficient and dedicated service of the City Council, City Administration, and Staff. The City of Mission is a progressive community with a promising economy and continuing residential growth. Nevertheless, the demand for services continues to grow and the cost to provide these services continues to increase each year.

The City Council and City Administration are committed to the citizens of Mission to provide property tax relief in the form of property tax reductions when fiscally possible. For this reason, we will continue to work together to closely monitor all projected revenues and comply with expenditure limits with periodic reports to the City Council.

We anticipate that the FY 2017-2018 Budget will meet the City Council's objectives for services to the citizens of Mission. The staff and I look forward to working with the City Council and the community to meet the challenges of the fiscal year.

Respectfully Submitted,

Martin Garza, Jr.
City Manager

ORDINANCE NO. 4546

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF MISSION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017 AND ENDING SEPTEMBER 30, 2018; APPROPRIATING MONEY TO A DEBT SERVICE FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF MISSION FOR THE 2017 – 2018 FISCAL YEAR

WHEREAS, the budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018 was duly filed with the City Secretary and presented to the City Council by the City Manager and a public hearing was caused to be given by the City Council and said notice was published in the *Progress Times* and said public hearing was held according to said notice;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF MISSION, TEXAS THAT:

SECTION 1.

That the appropriations for the fiscal year beginning October 1, 2017 and ending September 30, 2018 for the support of the general government of the City of Mission, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2017–2018 budget;

SECTION 2.

That the submitted budget, is hereby approved in all respects and adopted as the City's budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018.

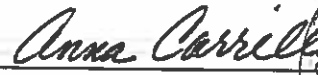
The General Fund Budget is hereby approved in the amount of \$51,041,653; the Utility Fund Budget is hereby approved in the amount of \$23,802,999; the Golf Course Fund Budget is hereby approved in the amount of \$1,247,017; the Solid Waste Fund is hereby approved in the amount of \$8,755,276; the Group Health Insurance Fund is hereby approved in the amount of \$4,015,715. All other funds are approved in the total appropriations of \$28,008,416.

SECTION 3.

That there is hereby appropriated the amount shown in said budget necessary to provide for a Debt Service Fund for the payment of the principal and interest and the retirement of the bonded indebtedness of said City in the amount of \$4,543,707 included within the above stipulated amounts.

PASSED AND APPROVED on this reading, this 11th day of September 2017.

ATTEST:


Anna Carrillo, City Secretary




Norberto Salinas, Mayor

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS LEVYING AN AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MISSION FOR THE FISCAL YEAR 2017-2018; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID; AND PROVIDING FOR EXEMPTIONS FOR THE ELDERLY AND FOR THE DISABLED.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS THAT:

SECTION 1.

That there is hereby levied, and there shall be collected, for the use and support of the municipal government of the City of Mission, Texas, and to provide a Debt Service Fund for the Fiscal Year 2017-2018; upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$0.4862 on each \$100.00 valuation of property, said tax being so levied and apportioned to the specific purposes as follows:

- (1.) For the maintenance and support of the general government (General Fund), \$0.4058 on each \$100.00 valuation of property; and
- (2.) For the interest and sinking fund, \$0.0804 on each \$100.00 valuation of property.

SECTION 2.

That taxes levied under this ordinance shall be due and payable October 1, 2017, and if not paid on or before January 31, 2018 shall immediately become delinquent.

SECTION 3.

All taxes shall become a lien upon the property against which assessed, and the Tax Assessor-Collector of the City of Mission is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and the laws of the State of Texas and ordinances of the City of Mission shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City of Mission. All delinquent taxes shall bear interest and be subject to penalty from the date of delinquency, as prescribed by State law.

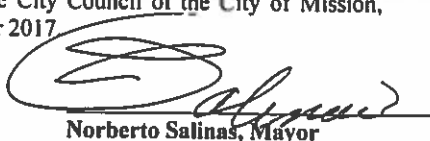
SECTION 4.

This ordinance shall take effect and be in force from and after its passage.

SECTION 5.

- a. There is hereby granted to an individual who is sixty-five (65) years of age or older an exemption from taxation of \$10,000.00 of the appraised value of his residence homestead, as defined in the Texas Property Tax Code. Joint or community owners may not receive the same exemption provided herein for the same residence homestead in the same year. Said exemption is only approved for the 2016 tax year.
- b. There is hereby granted to an individual who is disabled an exemption from taxation of \$10,000.00 of the appraised value of his residence homestead, as defined in the Texas Property Tax Code. Joint or community owners may not receive the same exemption provided herein for the same residence homestead in the same year. Said exemption is only approved for the 2016 tax year.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Mission, Texas in regular meeting this the 11th of September 2017

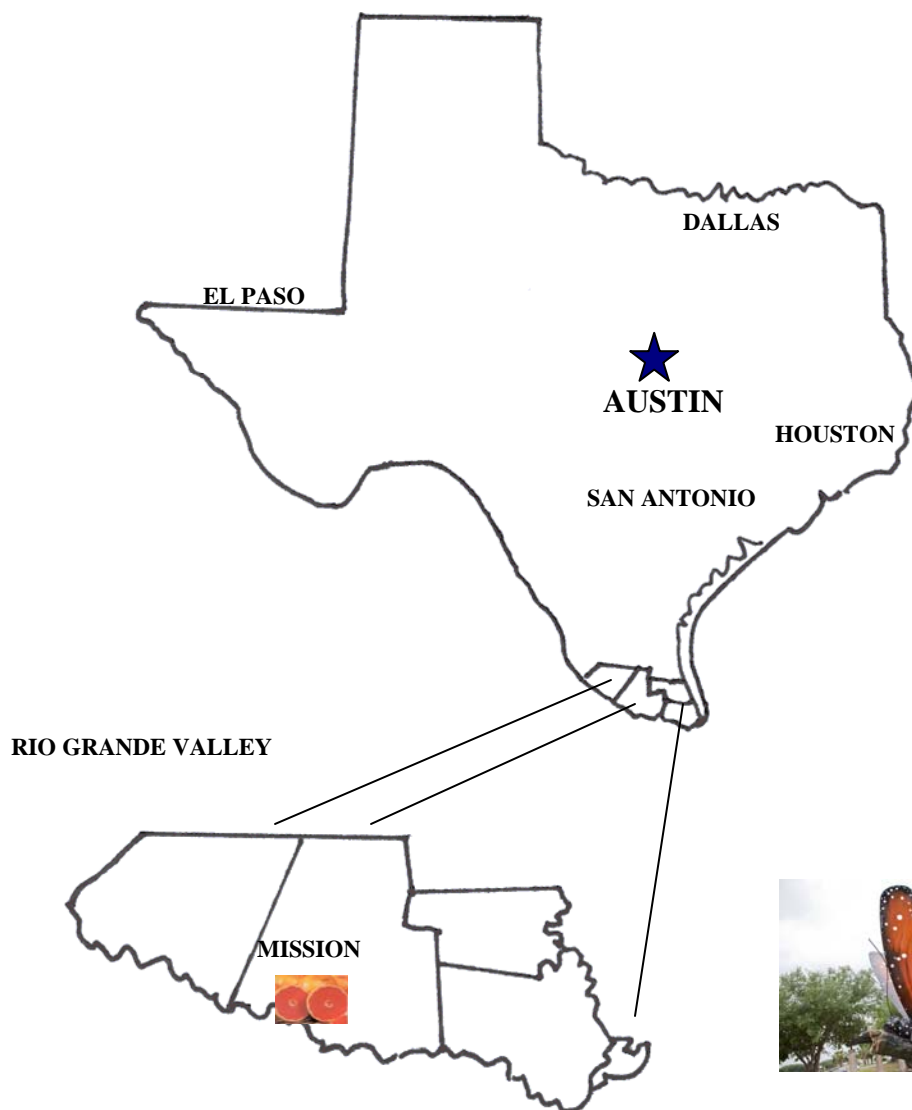

Norberto Salinas, Mayor

ATTEST:


Anna Carrillo, City Secretary



CITY OF MISSION, TEXAS



Located in the Lower Rio Grande Valley, at the southern tip of Texas, Mission retains all the charm of small town southern hospitality while providing all the amenities of a large city. Mission offers the advantages of city living without the congestion, pollution, and noise.

Mission is easily accessible from all parts of Texas, the US, Canada, and Mexico. Its central location makes Mission a leading trade center for the area, providing packing and processing facilities, banks, stores, and allied supporting businesses.

CITY OF MISSION PROFILE, STRUCTURE, AND ECONOMIC CONDITION

PROFILE

The City of Mission was incorporated on March 19, 1910 and is located along the U.S. - Mexico border in South Texas. The City currently occupies a land area of approximately 35.36 square miles. The City's population has grown since the 2000 Census from 45,408 to 77,058 as per the 2010 Census, an increase of 70%. The City is empowered to levy a property tax on both real and personal properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the City Council.

The City of Mission is a political subdivision located in Hidalgo County operating as a home rule city under the City's Home Rule Charter, last amended in May 10, 2008. The City operates under a Council/Manager form of government where the Mayor and four Council members are elected at large to four-year staggered terms. The City Council is responsible, among other things, to enact local legislation, adopt budgets, determine policies and appoint the City Manager and City Attorney. The City Manager is responsible for executing the policies and ordinances of the City Council, for overseeing the day-to-day operations of the City, and for appointing the heads of the City's departments.

SERVICES

The City provides a full range of services, including police and fire protection; the construction and maintenance of streets, and other infrastructure; recreational and cultural events; water, sewer, and sanitation services; and a municipal golf course (27 holes). The City has 157 police officers and 67 firefighters, five fire stations, one central police station and one police substation. The City has a 67 acre community park plus 13 other parks located throughout the city, a hike and bike trail, two swimming pools, a splash pad, 11 tennis courts, and several other recreational activities. The City also operates a Boys and Girls Club Organization and has three locations throughout the City.

ECONOMIC CONDITION

Mission is one of the major cities in McAllen-Edinburg-Mission Metropolitan Statistical Area (MSA). Once an agricultural town, the City of Mission has become one of the fastest growing cities in the Rio Grande Valley with investments in shopping centers, industrial parks, retail developments, residential and commercial developments, and recreational developments. Because of the semi-tropical weather, culture, friendliness, and proximity to Mexico, Mission has become home to "Winter Texans" for four to six months out of the year. Winter Texans are mostly retired citizens from the northern states who visit the Rio Grande Valley to escape the cold winter weather. In addition to the Winter Texan Resident, Mission is also home to many Mexican visitors.

The City of Mission is expecting building permits to continue increasing with the development along the Anzalduas Highway and Bentsen Palm area. The City is currently installing utility infrastructure along the Anzalduas Highway to prepare the area for future development.

The Anzalduas international bridge, which connects City of Mission to Mexico, the Anzalduas highway, the utility infrastructure, and the connection to major Mexican cities are all factors that are expected to have a favorable economic impact not only to the City of Mission, but to the whole region surrounding the City of Mission.

According to the Texas Labor Market Information Tracer Data Link, the City of Mission unemployment rate was 5.4% as of November 2016. The unemployment rate for Hidalgo County for the same period was 7.1%, so the City of Mission has been maintaining a lower unemployment rate compared to Hidalgo County.

CITY OF MISSION FISCAL POLICY

The overall goal of the City's fiscal policy is to provide sound guidelines, which will help maintain effective management of the City's financial resources and ensure long-term financial stability. The City's budget provides such guidelines.

BUDGET

The City Manager, designated as the City's Budget Officer, is primarily responsible for the development of the annual budget to be submitted to the City Council for approval and adoption. The City Manager, between sixty (60) and ninety (90) days prior to the beginning of each fiscal year, must submit a proposed budget, which shall provide a complete financial plan for the fiscal year. The annual budget serves as the foundation for the City's financial planning and control. The appropriated budget is prepared by fund, function, and department. The legal level of budgetary control is in the department level within each fund.

Budget Process

1. The City of Mission Budget is prepared according to the City's Charter requirements and applicable State Laws.
2. The goal each year is to adopt the Budget no later than fifteen (15) days prior to the beginning of the fiscal year, as required by the City's Charter.
3. The budget addresses governmental funds, proprietary funds, and internal service funds. Budgets for the general fund, special revenue funds, and debt service fund are adopted on a basis consistent with generally accepted accounting principles (GAAP). Budgets for proprietary funds exclude depreciation and reflect capital outlay and debt principal payments as budgeted expenses.
4. Provisions are made in the annual budget and in the appropriation ordinance for a contingent appropriation in the amount **not** more than three (3) percent of the total budget, to be used in case of unforeseen emergencies. The contingency is appropriated only in the General Fund and in the Utility Fund.
5. During the month of May, the City Manager requests from each department head to submit, per object item, estimate amounts for the current fiscal year and expected amounts for the following year. The City Manager, with the help from the Finance Department, compiles this information and prepares a proposed budget for City Council to review.
6. The City Manager then files the propose budget and supporting schedules with the City Secretary and the propose budget becomes a public record.

7. After reviewing the proposed budget, the City Council shall fix the time and place of a public hearing on the proposed budget. The time and place of the public hearing must be published in a newspaper of general circulation within the City at least 10 days before the date of such hearing. The public hearing is normally in the last Council Meeting held in August.
8. After the public meetings, the City Council may insert new items or may increase or decrease items from the budget, except items in proposed expenditures fixed by law. However, an increase in total expenditures must be offset by an increase in the total anticipated revenue at least to equal such proposed expenditures.
9. The budget shall be adopted no later than fifteen (15) days prior to the beginning of the fiscal year. If the City Council fails to adopt the budget, then the existing budget along with its tax levying ordinance and its appropriation ordinance shall be deemed adopted for the ensuing fiscal year.
10. Upon adoption of the final budget by a majority of the City Council, copies must be filed with the City Secretary, County Clerk of Hidalgo County, and the State Comptroller of Public Accounts at Austin. Copies of the budget must also be made available to all departments, outside agencies, and to the public.
11. The budget is implemented on October 1st.
12. After October 1st, any change to the original budget, which will exceed the appropriated amount at the department level, requires City Council approval. Any change to the original departmental budget between line items will be processed through a budget reclassification form, which will require the City Manager, Department Head, and Finance Director's approval.

Budget adjustments may not be made between different departments nor can they be used to increase or decrease wages and benefits. Such changes will require City Council approval.
13. The legal level of budgetary control is in the department level within each fund.

Balance Budget

The total estimated expenditures of the general fund and debt service fund shall not exceed the total estimated resources of each fund (prospective income plus cash on hand or beginning fund balance). If a deficit fund balance occurs, the City Manager shall adjust revenues and/or expenditures to eliminate such deficit.

The Basis of Accounting

The City of Mission budget is developed, implemented, and monitored using the modified accrual basis of accounting in accordance with generally accepted accounting principles (GAAP), with the exceptions previously noted.

Guidelines for estimating revenues and expenditures

The City of Mission estimates revenues and expenditures on an objective and reasonable, yet conservative, basis.

Encumbrances and Construction in Progress Projects

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is utilized as an extension of formal budgetary integration in governmental funds. Encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be honored during the subsequent year.

Capital Project Budgets

Capital projects funded through bond proceeds are not included in the annual appropriated budget; however, capital projects funded from other sources may be included in the annual budget. Budgets for capital projects from bond proceeds are adopted at the beginning of a project and carried over each fiscal year until the project is completed. Budgets for the Capital Projects Funds are adopted over the multiple-year term of the projects.

Sinking Funds

Revenue Bond Reserve Accounts

The City shall be in strict compliance with the requirements of the ordinance that created the Revenue Bond Reserve Accounts. The Revenue Reserve Bond is reviewed annually.

Revenue Bond Sinking Accounts

The City shall be in strict compliance with the requirements of the ordinance that created the Revenue Bond Interest and Sinking (I&S) Accounts. Monthly and sometimes yearly payments are made to these accounts from the Maintenance and Operations Fund. An adequate balance must be maintained to meet semi-annual principal and interest bond payments. At year-end at least 50% of next principal payment must be maintained in the I&S account.

General Obligation Bond Sinking Accounts

The City shall be in strict compliance with the requirements of the ordinance that created the General Obligation Bond Sinking Accounts. The Interest and Sinking Fund accounts for property tax revenue restricted for debt repayment. At year-end, at least 2% of the original bond issuance for all outstanding bonds must be maintained in the Interest and Sinking Fund Balance.

Long Term Debt Policy

Capital Improvement Plan

Major capital improvements or assets will normally be funded through the issuance of long-term debt.

Fund Balance Policy

It is essential that the City of Mission maintain adequate levels of fund balance to mitigate risks, provide a back-up plan for revenue shortfalls, and ensure that appropriate amounts are available for emergencies. To implement Statement No. 54 and provide adequate levels of fund balance, the following categories will be established:

- Non-spendable
- Restricted
- Committed
- Assigned
- Unassigned

DEFINITIONS:

Non-spendable – are balances in permanent funds and inventories that are permanently precluded from conversion to cash. This category also applies to:

1. Long-term receivables if the receivable is not restricted, committed or assigned.
2. Inventories are also non-spendable because by their nature, they are not cash or convertible to cash unless sold.
3. Prepaid items
4. Long-term portion of loans receivable
5. Non-financial assets held for resale, such as foreclosure properties
6. The principal of an endowment or the capital of a revolving loan fund.

Restricted – the portion of fund balance that is constrained for a specific purpose by enabling legislation, external parties or constitutional provisions. Restrictions are imposed by :

1. Creditors
2. Grantors
3. Contributors
4. Other governments (through laws and regulations)
5. Ordinances increasing revenues for specific purpose
6. City's Charter
7. Proceeds from sale of restricted assets (Federal Sharing and State Sharing Funds)
8. Rainy day funds or contingency funds
9. Retainage funds

Committed – are those balances with constraints imposed by the highest level of decision-making authority. The City’s highest level of decision-making authority is the City Council. The constraint can only be removed or changed by City Council by taking the same type of action and must be done within the same reporting period (same fiscal year)

An example of a commitment is when a city council decides in an ordinance to spend a certain amount of funds for construction and the council is the highest decision-making authority. Only another ordinance can overturn the original action. Also, the commitment action should occur by the end of a fiscal year.

Assigned – are amounts intended for a specific purpose by a government’s management (department/agency heads and other signatory authorities) and are also appropriations of existing fund balances.

Examples of assigned amounts are the net balances of non-budgeted funds and situations where a manager signs a multi-year contract for a specific purpose.

Unassigned – are amounts available for any purpose. They are not precluded by a management decision, law or constitutional provision in the general fund. Negative unassigned amounts could occur in funds other than the General Fund when assigned, committed, or restricted amounts are too high. If a negative unassigned amount occurs, the assigned, committed, and other amounts should be reduced until the negative is cleared.

DESIGNATED AUTHORITY TO ASSIGN

Portions of fund balance, which are classified as “Assigned” must be so designated by the governing body (City Council) or a designee, such as the City Manager, as authorized to “Assign” fund balance. Any funds set aside as Assigned Fund Balance must be reported to City Council on the next regular Council meeting. Council has the authority to change or remove the assignment of the funds with majority vote. Council has assigned the City Manager as the designee.

CALCULATION OF UNRESTRICTED FUND BALANCE FOR THE GENERAL FUND

	Total Fund Balance
Less:	Non-spendable Fund Balance
Less:	<u>Restricted Fund Balance</u>
	Unrestricted Fund Balance

APPROPRIATE LEVEL OF GENERAL FUND UNRESTRICTED FUND BALANCE

It is essential that the City of Mission maintain adequate levels of fund balance in the General Fund to mitigate risks, provide a back-up plan for revenue shortfalls, and ensure that appropriate amounts are available for emergencies. The General Fund Unrestricted Fund Balance will be no less than two (2) months of operating expenditures.

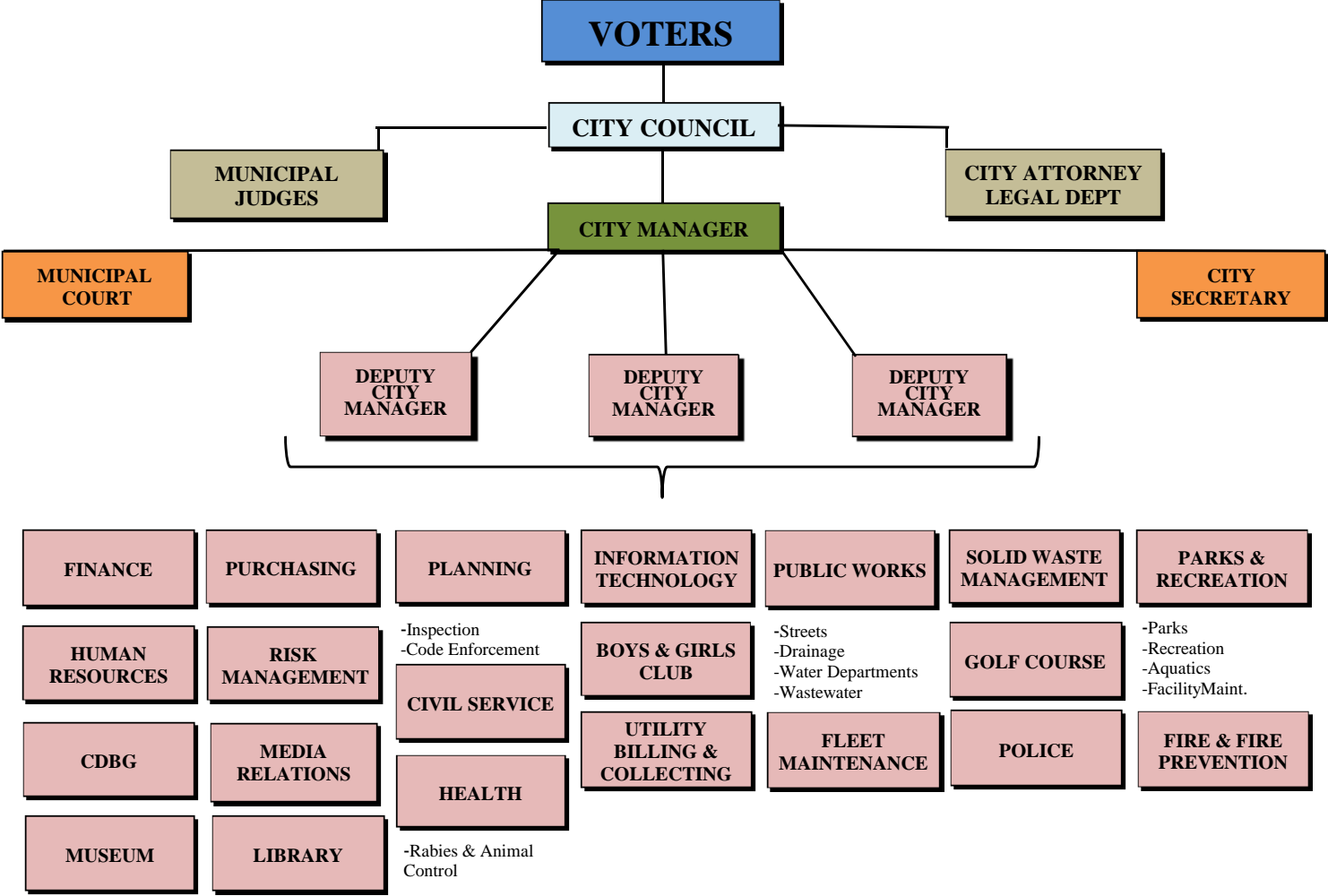
Should the Unrestricted Fund Balance decline to less than two (2) months of operating expenditures, all one-time revenues will be applied to replenish the targeted minimum balance. The targeted fund balance must be replenished within two years. Furthermore, the City's Charter has a provision that must be made in the annual budget and in the appropriation ordinance for a contingent appropriation in an amount no more than three (3) percent of the total budget to be used in case of unforeseen items of expenditure. Unused contingent funds will be used to replenish the targeted minimum unrestricted fund balance.

ORDER OF EXPENDITURE OF FUNDS

When multiple categories of fund balance are available for expenditure, the City will start with the most restricted category and spend those funds first before moving down to the next category of funds available.

Example: A construction project is being funded by a grant, bond funds, committed funds, and unassigned fund balance the City will start with the most restricted before using unassigned funds.

CITY OF MISSION, TEXAS ORGANIZATIONAL CHART



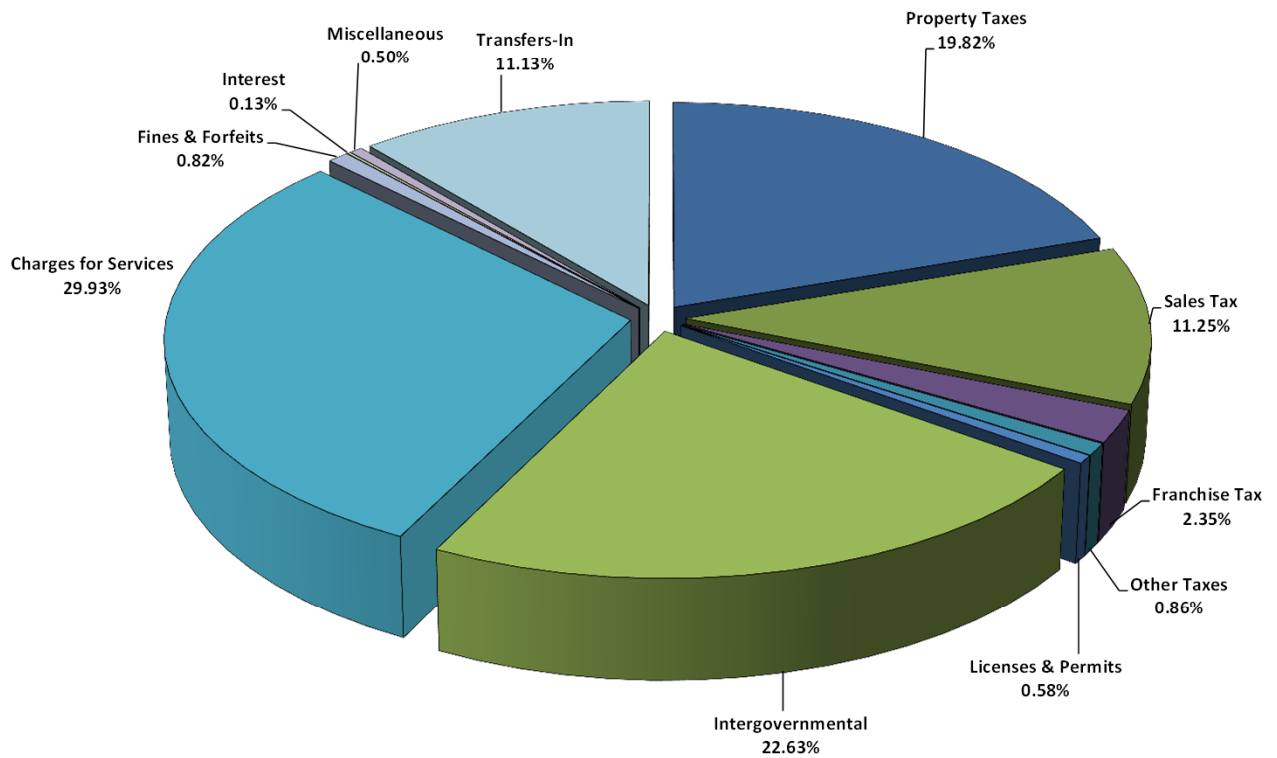
City of Mission, Texas
2017-2018 Estimated Fund Balance Analysis-All Funds

	Estimated Beginning Fund Balance 10/1/2017	Projected Revenues	Transfers In	Total Estimated Resources	Appropriations	Transfers Out	Total Appropriations	Ending Fund Balance 9/30/2018
General Fund								
General Fund	\$ 7,699,704	\$ 39,309,768	\$ 6,400,000	\$ 53,409,472	\$ 47,019,653	\$ 4,022,000	\$ 51,041,653	\$ 2,367,818
Total General Fund	<u>7,699,704</u>	<u>39,309,768</u>	<u>6,400,000</u>	<u>53,409,472</u>	<u>47,019,653</u>	<u>4,022,000</u>	<u>51,041,653</u>	<u>2,367,818</u>
Special Revenue Funds								
CDBG	-	872,197	-	872,197	872,197	-	872,197	-
Police Dept. State Sharing FD	46,206	-	-	46,206	-	-	-	46,206
Police Dept. Federal Sharing FD	234,047	-	-	234,047	-	-	-	234,047
Municipal Court Technology FD	164,676	35,550	-	200,226	78,400	-	78,400	121,826
Designated Purpose Fund	-	3,386,984	596,623	3,983,607	3,983,607	-	3,983,607	-
Drainage Assessment Fund	1,460,631	874,500	-	2,335,131	1,507,268	-	1,507,268	827,863
Cemetery Fund	35,360	9,000	-	44,360	25,000	-	25,000	19,360
Records Preservation Fund	6,373	6,000	-	12,373	7,100	-	7,100	5,273
Speer Memorial Library Fund	25,936	-	-	25,936	-	-	-	25,936
Hotel/Motel Tax Fund	1,235,943	650,600	-	1,886,543	965,087	-	965,087	921,456
Municipal Court Building Security	74,819	25,200	-	100,019	30,460	-	30,460	69,559
Park Dedication Fund	-	291,198	-	291,198	291,198	-	291,198	-
Municipal Court Juvenile Case Mrg	158,137	40,350	-	198,487	34,970	-	34,970	163,517
Capital Assets Replacement Fund	67,740	-	80,000	147,740	61,135	-	61,135	86,605
PEG Capital Fee	508,976	88,000	-	596,976	500	-	500	596,476
Boys and Girls Club Fund	(95,306)	272,725	500,000	677,419	837,130	-	837,130	(159,711)
Tax Increment Redevelopment FD	3,543	2,500,000	2,570,125	5,073,668	5,070,175	-	5,070,175	3,493
Total Special Funds	<u>3,927,081</u>	<u>9,052,304</u>	<u>3,746,748</u>	<u>16,726,133</u>	<u>13,764,227</u>	<u>-</u>	<u>13,764,227</u>	<u>2,961,906</u>
Enterprise Funds								
Utility Fund	6,337,084	20,677,664	-	27,014,748	19,102,999	4,700,000	23,802,999	3,211,749
Golf Course Fund	-	867,000	300,000	1,167,000	1,247,017	-	1,247,017	(80,017)
Capital Golf Course Fund	22,486	43,000	-	65,486	64,118	-	64,118	1,368
Solid Waste Fund	3,913,955	6,480,500	-	10,394,455	6,355,276	2,400,000	8,755,276	1,639,179
Sanitation Depreciation Fund	763,646	2,100	400,000	1,165,746	200	-	200	1,165,546
Total Enterprise Funds	<u>11,037,171</u>	<u>28,070,264</u>	<u>700,000</u>	<u>39,807,435</u>	<u>26,769,610</u>	<u>7,100,000</u>	<u>33,869,610</u>	<u>5,937,825</u>
Debt Service								
Debt Service Fund	1,319,169	3,452,000	775,000	5,546,169	4,114,707	429,000	4,543,707	1,002,462
Total Debt Service Fund	<u>1,319,169</u>	<u>3,452,000</u>	<u>775,000</u>	<u>5,546,169</u>	<u>4,114,707</u>	<u>429,000</u>	<u>4,543,707</u>	<u>1,002,462</u>
Capital Projects Fund								
Capital Projects	490,657	9,367,051	-	9,857,708	9,636,164	-	9,636,164	221,544
Total Capital Projects Fund	<u>490,657</u>	<u>9,367,051</u>	<u>-</u>	<u>9,857,708</u>	<u>9,636,164</u>	<u>-</u>	<u>9,636,164</u>	<u>221,544</u>
Internal Service Fund								
Group Health Insurance Fund	2,310,442	3,503,076	-	5,813,518	4,015,715	-	4,015,715	1,797,803
Total Trust Fund	<u>2,310,442</u>	<u>3,503,076</u>	<u>-</u>	<u>5,813,518</u>	<u>4,015,715</u>	<u>-</u>	<u>4,015,715</u>	<u>1,797,803</u>
TOTALS	<u>\$ 26,784,224</u>	<u>\$ 92,754,463</u>	<u>\$ 11,621,748</u>	<u>\$ 131,160,435</u>	<u>\$ 105,320,076</u>	<u>\$ 11,551,000</u>	<u>\$ 116,871,076</u>	<u>\$ 14,289,358</u>

**CITY OF MISSION
SUMMARY OF MAJOR REVENUES
ALL FUNDS**

	General Fund	Special Revenue Funds	ENTERPRISE FUNDS					Debt Service Fund	Capital Projects Fund	Group Health Ins. Fund	Total
			Water	Golf Course	Capital Golf Course	Solid Waste	Sanitation Depreciation				
Property Taxes	\$ 17,243,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,445,000	\$ -	\$ -	\$ 20,688,000
Sales Tax	11,737,500	-	-	-	-	-	-	-	-	-	11,737,500
Franchise Tax	2,450,000	-	-	-	-	-	-	-	-	-	2,450,000
Other Taxes	247,000	650,000	-	-	-	-	-	-	-	-	897,000
Licenses and Permits	607,000	-	-	-	-	-	-	-	-	-	607,000
Intergovernmental	5,091,193	6,827,181	2,339,564	-	-	-	-	-	9,367,051	-	23,624,989
Charges for Services	826,135	1,484,898	18,095,000	866,000	43,000	6,470,500	-	-	-	3,457,076	31,242,609
Fines and Forfeits	855,000	-	-	-	-	-	-	-	-	-	855,000
Interest	45,000	3,375	57,000	-	-	7,000	2,100	7,000	-	13,900	135,375
Miscellaneous	207,940	86,850	186,100	1,000	-	3,000	-	-	-	32,100	516,990
Total Operating Revenues	39,309,768	9,052,304	20,677,664	867,000	43,000	6,480,500	2,100	3,452,000	9,367,051	3,503,076	92,754,463
Transfers In	6,400,000	3,746,748	-	300,000	-	-	400,000	775,000	-	-	11,621,748
Total Operating Revenues and Transfers Out	<u>\$ 45,709,768</u>	<u>\$ 12,799,052</u>	<u>\$ 20,677,664</u>	<u>\$ 1,167,000</u>	<u>\$ 43,000</u>	<u>\$ 6,480,500</u>	<u>\$ 402,100</u>	<u>\$ 4,227,000</u>	<u>\$ 9,367,051</u>	<u>\$ 3,503,076</u>	<u>\$ 104,376,211</u>

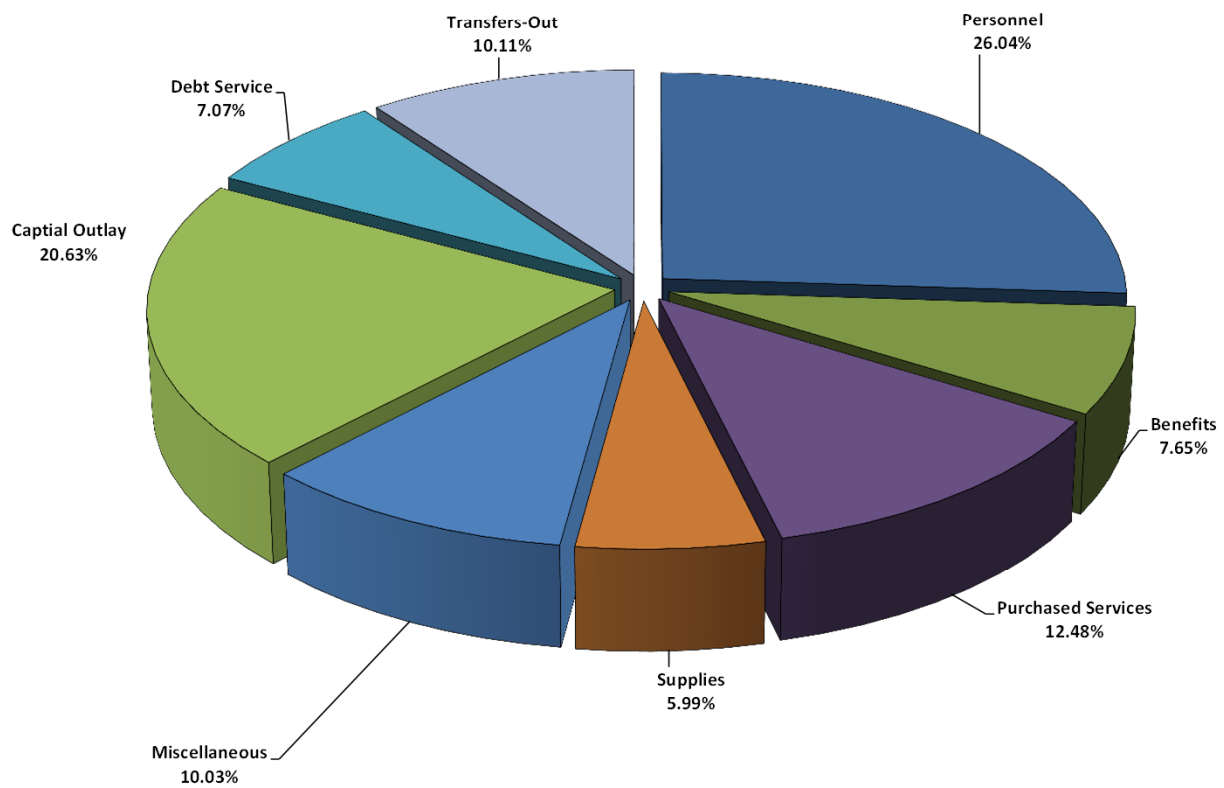
CITY OF MISSION, TEXAS
SUMMARY OF MAJOR REVENUES-ALL FUNDS
\$104,376,211



CITY OF MISSION
SUMMARY OF MAJOR EXPENDITURES
ALL FUNDS

	General Fund	Special Revenue Funds	ENTERPRISE FUNDS					Debt Service Fund	Capital Projects Fund	Group Health Ins. Fund	Total
			Water	Golf Course	Capital Golf Course	Solid Waste	Sanitation Depreciation				
Personnel	\$ 23,784,299	\$ 1,549,826	\$ 3,629,406	\$ 591,432	\$ -	\$ 955,042	\$ -	\$ -	\$ -	\$ -	\$ 30,510,005
Benefits	6,878,325	428,691	1,181,225	194,985	-	280,054	-	-	-	-	8,963,280
Professional & Tech. Services	2,252,100	50,900	345,000	1,500	-	-	-	-	-	-	2,649,500
Purchased Property Services	3,295,958	294,405	2,292,450	152,600	-	182,500	-	-	-	-	6,217,913
Other Purchased Services	1,182,000	180,650	346,800	15,950	-	49,900	-	-	-	3,977,615	5,752,915
Supplies	2,865,810	201,650	3,070,500	270,200	8,000	605,100	-	-	-	-	7,021,260
Capital Outlay	5,058,865	4,797,653	4,145,571	1,600	6,704	521,000	-	-	9,636,164	-	24,167,557
Miscellaneous	1,557,894	6,260,452	929,094	18,750	-	2,938,500	200	5,000	-	38,100	11,747,990
Debt Service	144,402	-	3,162,953	-	49,414	823,180	-	4,109,707	-	-	8,289,656
Total Expenditures/Expenses	47,019,653	13,764,227	19,102,999	1,247,017	64,118	6,355,276	200	4,114,707	9,636,164	4,015,715	105,320,076
Transfers Out	4,022,000	-	4,700,000	300,000	-	2,400,000	-	429,000	-	-	11,851,000
Total Expenditures/Expense and Transfers Out	<u>\$ 51,041,653</u>	<u>\$ 13,764,227</u>	<u>\$ 23,802,999</u>	<u>\$ 1,547,017</u>	<u>\$ 64,118</u>	<u>\$ 8,755,276</u>	<u>\$ 200</u>	<u>\$ 4,543,707</u>	<u>\$ 9,636,164</u>	<u>\$ 4,015,715</u>	<u>\$ 117,171,076</u>

CITY OF MISSION, TEXAS
SUMMARY OF MAJOR EXPENDITURES-ALL FUNDS
\$117,175,576



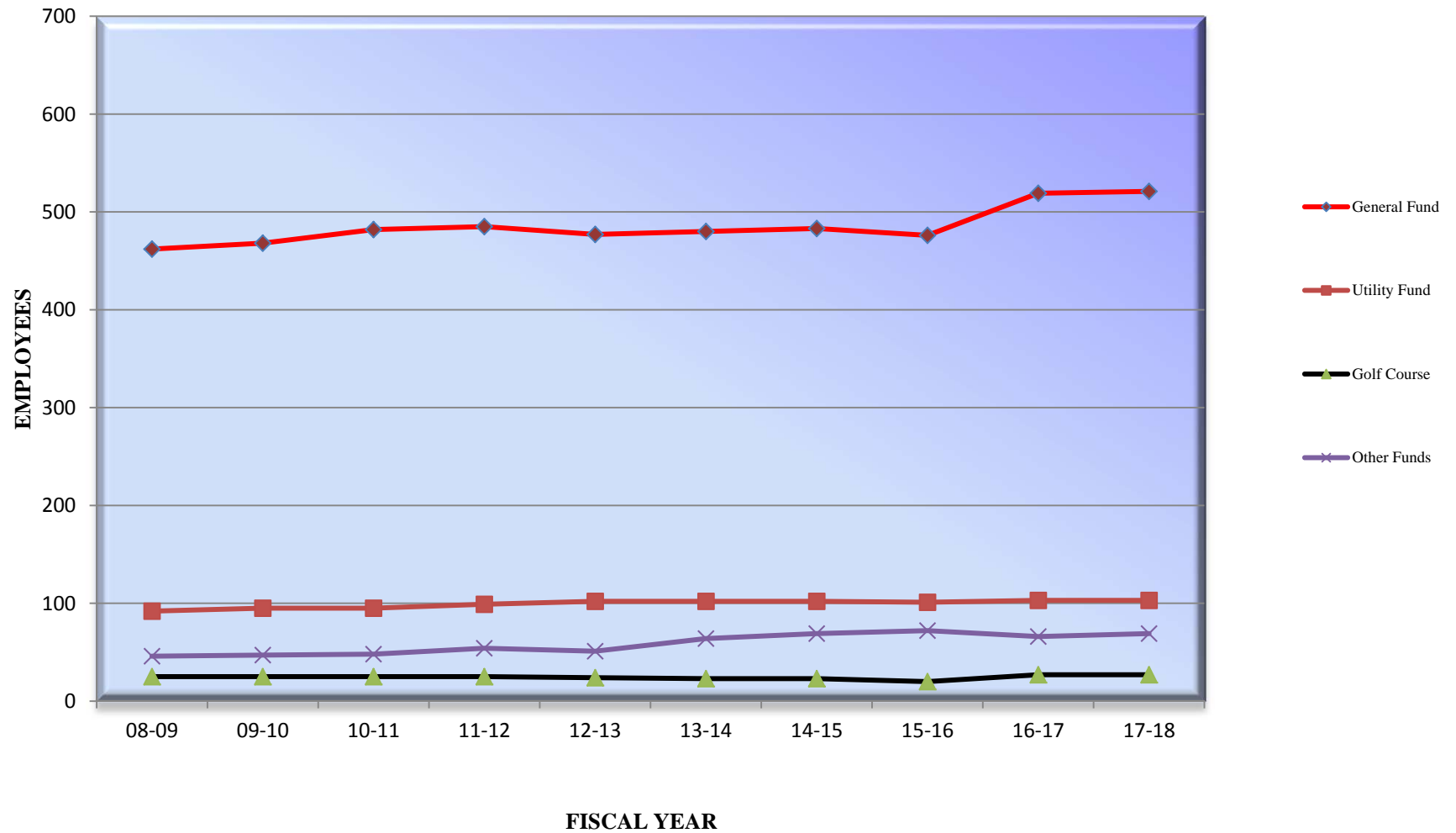
CITY OF MISSION, TEXAS
PERSONNEL POSITIONS - ALL FUNDS

	Actual 15-16	Budget 16-17	Actual 16-17	Budget 17-18
<u>PERSONNEL POSITIONS BY DEPARTMENT:</u>				
GENERAL FUND:				
General Government:				
Executive	7	7	7	7
Finance	8	9	9	9
Municipal Court	14	14	14	14
Planning	16	16	16	16
Facility Maintenance	13	14	14	14
Fleet	-	1	1	1
Purchasing	4	4	4	4
City Secretary	7	7	7	7
Risk Management	2	2	2	2
Civil Service	1	1	1	1
Human Resources	4	4	4	4
Information Technology	4	4	4	4
Media Relations	3	3	3	3
Legal	-	3	3	3
Total General Government	83	89	89	89
Public Safety				
Police	199	199	207	207
Fire	69	69	70	70
Fire Prevention	6	6	5	5
Total Public Safety	274	274	282	282
Highways and Streets				
Streets	32	37	37	37
Total Highways and Streets	32	37	37	37
Health and Welfare				
Health	8	9	9	11
Total Health and Welfare	8	9	9	11
Culture and Recreation				
Museum	6	6	6	6
Parks and Recreation Admin.	4	4	4	4
Parks	39	39	44	44
Recreation	4	4	4	4
Library	30	30	31	31
Banworth Pool	4	4	5	5
Mayberry Pool	8	8	8	8
Total Culture and Recreation	95	95	102	102
TOTAL GENERAL FUND	492	504	519	521
UTILITY FUND				
Administration	11	11	11	11
Water Distribution	36	36	36	36
Water Treatment Plant	12	12	12	12
Wastewater Treatment Plant	13	13	13	13
Industrial Pre-Treatment Plant	1	1	1	1
Utility Billing	9	9	9	9
Organizational	-	-	-	-
Meter Readers	10	10	10	10
Northside Water Treatment Plant	10	10	11	11
TOTAL UTILITY FUND	102	102	103	103
GOLF COURSE FUND				
Club House	13	13	13	13
Grounds	11	11	11	11
Restaurant	3	3	3	3
TOTAL GOLF COURSE FUND	27	27	27	27

**CITY OF MISSION, TEXAS
PERSONNEL POSITIONS - ALL FUNDS**

	Actual 15-16	Budget 16-17	Actual 16-17	Budget 17-18
COMMUNITY DEVELOPMENT BLK GRANT	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
DRAINAGE FUND	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>
JUVENILE CASE MANAGER FUND	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
BOYS & GIRLS CLUB FUND	<u>28</u>	<u>28</u>	<u>28</u>	<u>27</u>
ECONOMIC DEVELOPMENT CORPORATION FUND	<u>8</u>	<u>11</u>	<u>11</u>	<u>12</u>
SOLID WASTE FUND	<u>19</u>	<u>19</u>	<u>19</u>	<u>22</u>
TOTAL CITY EMPLOYEES	<u>684</u>	<u>699</u>	<u>715</u>	<u>720</u>
<u>PERSONNEL POSITIONS BY CATEGORY:</u>				
Full-time non-civil service	400	415	422	429
Civil service	216	216	224	224
Part-time	<u>68</u>	<u>68</u>	<u>69</u>	<u>67</u>
TOTAL CITY EMPLOYEES	<u>684</u>	<u>699</u>	<u>715</u>	<u>720</u>

CITY OF MISSION PERSONNEL POSITIONS



GENERAL FUND

The General Fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

**CITY OF MISSION, TEXAS
GENERAL FUND
FISCAL YEAR 2017-2018 FUND BALANCE**

	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
BEGINNING					
UNASSIGNED FUND BALANCE	\$ 7,960,804	\$ 6,269,559	\$ 7,320,862	\$ 7,320,862	\$ 7,699,704
<u>RESOURCES</u>					
<u>Estimated Revenues:</u>					
Taxes	29,688,862	32,452,500	32,452,500	32,360,000	31,677,500
Licenses and Permits	634,869	559,000	559,000	577,000	607,000
Intergovernmental	2,375,797	7,019,680	7,439,348	4,179,824	5,091,193
Charges for Services	861,653	676,235	676,235	846,016	826,135
Fines and Forfeits	807,027	852,500	852,500	844,000	855,000
Interest	54,740	43,500	43,500	52,000	45,000
Miscellaneous Revenue	340,523	145,700	183,228	243,618	207,940
Total Revenues	<u>34,763,471</u>	<u>41,749,115</u>	<u>42,206,311</u>	<u>39,102,458</u>	<u>39,309,768</u>
<u>Other Financing Resources:</u>					
Sale of City Equipment	<u>1,575</u>	<u>-</u>	<u>-</u>	<u>555</u>	<u>-</u>
Total Other Financing Resources	<u>1,575</u>	<u>-</u>	<u>-</u>	<u>555</u>	<u>-</u>
Transfers-In	<u>4,400,000</u>	<u>4,400,000</u>	<u>4,400,000</u>	<u>4,860,000</u>	<u>6,400,000</u>
Total Estimated Rev and Transfers-In	<u>39,165,046</u>	<u>46,149,115</u>	<u>46,606,311</u>	<u>43,963,013</u>	<u>45,709,768</u>
TOTAL AVAILABLE RESOURCES	<u><u>\$ 47,125,850</u></u>	<u><u>\$ 52,418,674</u></u>	<u><u>\$ 53,927,173</u></u>	<u><u>\$ 51,283,876</u></u>	<u><u>\$ 53,409,472</u></u>
<u>APPROPRIATIONS:</u>					
General Government	7,878,729	9,418,497	9,418,497	8,484,922	10,357,553
Public Safety	20,173,614	21,912,215	22,036,567	20,450,263	22,056,377
Highways and Streets	4,760,865	7,959,425	8,639,425	5,285,816	8,327,322
Health and Welfare	389,667	442,598	442,598	399,831	558,061
Culture and Recreation	4,118,839	5,474,289	5,931,485	5,366,307	5,720,340
Total Operations	<u>37,321,713</u>	<u>45,207,024</u>	<u>46,468,572</u>	<u>39,987,139</u>	<u>47,019,653</u>
Transfers-Out	<u>2,483,275</u>	<u>4,142,900</u>	<u>4,142,900</u>	<u>3,597,033</u>	<u>4,022,000</u>
TOTAL APPROPRIATIONS	<u>39,804,988</u>	<u>49,349,924</u>	<u>50,611,472</u>	<u>43,584,172</u>	<u>51,041,653</u>
UNASSIGNED FUND BALANCE	<u><u>\$ 7,320,862</u></u>	<u><u>\$ 3,068,750</u></u>	<u><u>\$ 3,315,701</u></u>	<u><u>\$ 7,699,704</u></u>	<u><u>\$ 2,367,818</u></u>

**CITY OF MISSION, TEXAS
GENERAL FUND
REVENUE BY SOURCE**

		FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
SOURCE OF INCOME						
<u>TAXES</u>						
<i>Ad Valorem Taxes:</i>						
Current	01-300-31000	\$ 14,831,270	\$ 17,280,000	\$ 17,280,000	\$ 17,630,000	\$ 16,460,000
Delinquent	01-300-31200	433,829	443,000	443,000	420,000	443,000
Penalty and Interest	01-300-31300	348,132	340,000	340,000	360,000	340,000
<i>Sales and Use Taxes:</i>						
Sales Tax	01-300-31400	7,584,018	7,825,000	7,825,000	7,500,000	7,825,000
Sales Tax Abatement	01-300-31410	3,792,009	3,912,500	3,912,500	3,750,000	3,912,500
Franchise Business Tax	01-300-31500	2,421,809	2,400,000	2,400,000	2,500,000	2,450,000
Telecommunication Assess Fee	01-300-31520	246,664	217,000	217,000	175,000	217,000
Mixed Drink Tax	01-300-31700	31,131	35,000	35,000	25,000	30,000
TOTAL TAXES		29,688,862	32,452,500	32,452,500	32,360,000	31,677,500
<u>LICENSES AND PERMITS</u>						
<i>Occupational Licenses and Permits</i>						
Occupational Licenses	01-300-32000	37,745	50,000	50,000	40,000	50,000
Health Permit	01-300-32025	34,450	27,000	27,000	35,000	30,000
Moving & Building Permits	01-300-32100	319,173	275,000	275,000	300,000	305,000
Electrical Permits	01-300-32200	84,232	70,000	70,000	70,000	75,000
Mechanical Permits	01-300-32250	42,447	35,000	35,000	40,000	40,000
Plumbing Permits	01-300-32300	61,866	55,000	55,000	55,000	60,000
Misc. Lic. & Permits	01-300-32400	39,998	35,000	35,000	25,000	35,000
Alarm Permits	01-300-34750	14,960	12,000	12,000	12,000	12,000
TOTAL LICENSES AND PERMITS		634,869	559,000	559,000	577,000	607,000
<u>INTERGOVERNMENTAL REVENUES</u>						
MCISD & SISD-Dare Prog.	01-300-33090	728,969	639,000	639,000	675,000	669,360
Reimb. - TXDOT/ROW	01-300-33146	-	1,400,000	1,400,000	-	-
Reimb. - Hidalgo Co. Taylor Rd	01-300-33177	110,496	533,590	533,590	577,436	963,871
Reimb. - City McAllen Taylor Rd	01-300-33178	110,496	2,283,590	2,283,590	595,618	1,544,973
Reimb. - McAllen Bridge Board	01-300-33179	7,500	-	-	30,000	30,000
Rural Fire Protection	01-300-33250	57,450	40,000	40,000	40,000	40,000
County Restitution Reimb.	01-300-33260	1,111	1,500	1,500	700	1,500
Management Fee -MRA	01-300-33281	239,545	215,000	215,000	250,000	253,506
Reimbursement-TIRZ	01-300-33282	-	850,000	850,000	500,000	500,000
Economic Development	01-300-39020	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
FEMA Reimbursement	01-300-33500	41,129	-	-	29,065	-
Task Force Program	01-300-33640	31,126	25,000	25,000	25,000	25,000
Peace Officers-All Fire Pre.	01-300-33660	971	-	-	1,036	1,000
DEA Overtime Task Force	01-300-33680	34,796	32,000	32,000	34,000	32,000
Library-Hidalgo County	01-300-35340	9,828	-	419,668	419,669	29,983
TOTAL INTERGOVERNMENTA REVENUES		2,375,797	7,019,680	7,439,348	4,179,824	5,091,193

**CITY OF MISSION, TEXAS
GENERAL FUND
REVENUE BY SOURCE**

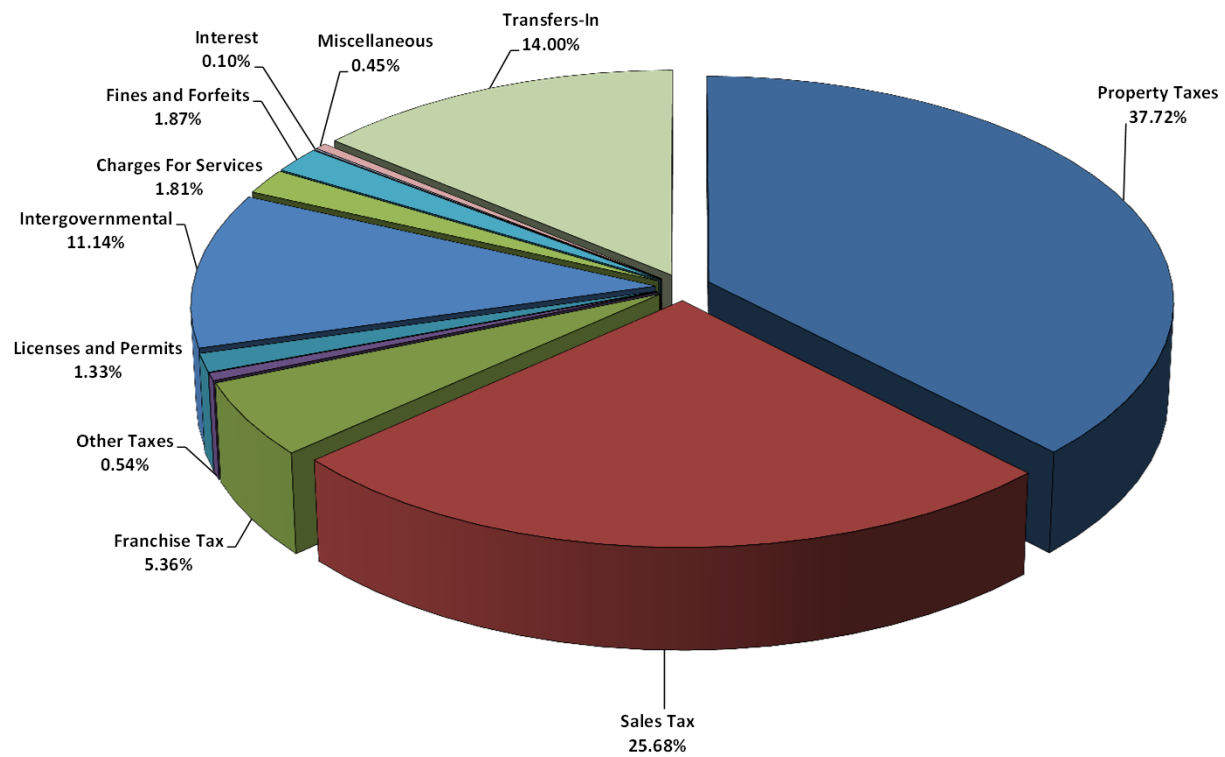
		FY 2015-2016	FY 2016-17	FY 2016-17	FY 2016-17	FY 2017-2018
		Actual	Original Budget	Amended Budget	Estimate	City Council Approval
<u>CHARGES FOR SERVICES</u>						
<i>General Government:</i>						
Municipal Court Corp Tax	01-300-31600	44,571	50,000	50,000	45,000	50,000
Inspection Fee	01-300-32320	70,563	35,000	35,000	35,000	35,000
Construction Material Testing Fee	01-300-32330	65,157	25,000	25,000	40,000	25,000
Lease-Serv Center Complex	01-300-34300	5,500	6,000	6,000	12,900	20,400
Rent City Buildings	01-300-34350	7,401	6,000	6,000	7,000	6,000
Cemetery Charges	01-300-34500	98,510	75,000	75,000	95,000	80,000
Zoning & Subd. Fees	01-300-34600	38,295	40,000	40,000	40,000	40,000
Plans & Specifications	01-300-34610	200	-	-	-	-
5% Credit Card Fee	01-300-34801	12,019	11,000	11,000	13,000	11,000
Judicial Fee	01-300-35017	4,603	5,500	5,500	5,000	5,500
<i>Public Safety:</i>						
Truancy Prevention & Diversion	01-300-31625	6,770	5,000	5,000	7,000	5,000
Fire Inspection Fees	01-300-33252	25,907	22,000	22,000	22,000	22,000
Police Dept. Service Charge	01-300-34700	8,659	8,000	8,000	8,000	8,000
Arrest Fees - MPD	01-300-34725	39,470	46,000	46,000	40,000	46,000
Abandoned Motor Vehicle Fee	01-300-34775	3,210	2,500	2,500	3,000	2,500
Child Safety Fees	01-300-35010	11,759	10,000	10,000	10,000	10,000
<i>Sanitation:</i>						
Lot Cleaning	01-300-34150	66,394	25,000	25,000	80,000	50,000
Lot Cleaning-Admin. Fee	01-300-34155	36,439	10,000	10,000	30,000	20,000
<i>Health:</i>						
Birth Certificate Service	01-300-31620	942	1,100	1,100	1,230	1,100
Vital Statistics	01-300-34550	127,640	115,000	115,000	125,000	120,000
Burial Transit Permit	01-300-34580	725	1,000	1,000	1,100	1,000
Animal Control and Shelter fee	01-300-34585	2,776	3,000	3,000	3,000	3,000
Contracted Animal Service Fee	01-300-34586	-	-	-	13,000	45,000
Food Manager/Handler ID Fee	01-300-34650	21,635	18,000	18,000	18,000	18,000
<i>Recreation:</i>						
TAAF - Summer Programs	01-300-34489	-	-	-	23,000	20,000
Mayberry Pool Fees and Charges	01-300-34490	-	-	-	43,700	40,000
Basketball Fees and Charges	01-300-34491	3,430	8,500	8,500	2,000	8,500
Softball Fees and Charges	01-300-34492	1,900	11,000	11,000	1,840	11,000
Football Fees and Charges	01-300-34493	2,900	7,500	7,500	2,000	7,500
Kickball Fees and Charges	01-300-34494	-	2,400	2,400	-	2,400
Volleyball Fees and Charges	01-300-34495	5,070	4,100	4,100	5,485	4,100
Park Facility Rentals	01-300-34496	35,263	20,000	20,000	15,536	20,000
Bannworth Pool Fees and Charges	01-300-34497	47,701	64,500	64,500	50,000	50,000
Year-round swim program	01-300-34498	11,405	-	-	8,000	-
Other Recreational Fees and Charges	01-300-34499	8,968	8,000	8,000	2,000	3,000
Library Copies	01-300-35310	45,267	30,000	30,000	38,000	35,000
Library Reservations Fee	01-300-35311	240	60	60	150	60
Library Rentals	01-300-35312	365	75	75	75	75
TOTAL CHARGES FOR SERVICES		861,653	676,235	676,235	846,016	826,135

**CITY OF MISSION, TEXAS
GENERAL FUND
REVENUE BY SOURCE**

		FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
<u>FINES AND FORFEITS</u>						
Warrant Execution Fee	01-300-34800	136,290	155,000	155,000	140,000	155,000
Corporation Court Fines	01-300-35000	660,097	690,000	690,000	690,000	690,000
Library Fines	01-300-35300	10,639	7,500	7,500	14,000	10,000
TOTAL FINES AND FORFEITS		807,027	852,500	852,500	844,000	855,000
<u>INTEREST</u>						
Interest on Investments	01-300-36050	38,771	35,000	35,000	35,000	35,000
Interest on Demand Dep.	01-300-36100	15,969	8,500	8,500	17,000	10,000
TOTAL INTEREST		54,740	43,500	43,500	52,000	45,000
<u>MISCELLANEOUS REVENUES</u>						
Universal Service Rebate	01-300-33140	25,252	-	-	-	37,240
Reimbursement-Other Agencies	01-300-33182	75,592	50,000	50,000	20,000	50,000
Texas Citrus Fiesta	01-300-33215	33,689	30,000	30,000	42,000	42,000
Library Donation/Memorial	01-300-35320	163	200	200	145	200
Coke Machine & Misc.	01-300-36000	2,742	2,000	2,000	1,000	2,000
Other Misc. Income	01-300-36150	173,456	35,000	35,000	115,000	50,000
Misc. Insurance-Settlements	01-300-36160	25,358	25,000	62,528	56,188	25,000
Misc. Court Settlements	01-300-36165	-	-	-	9,285	-
Street Sign Reimbursement	01-300-36300	-	1,000	1,000	-	1,000
Subdividers Reimb.-Streets	01-300-36330	4,272	-	-	-	-
Oil Lease	01-300-36500	-	2,000	2,000	-	-
Contributions & Donations	01-300-36510	-	500	500	-	500
TOTAL MISCELLANEOUS REVENUES		340,523	145,700	183,228	243,618	207,940
TOTAL REVENUES		34,763,471	41,749,115	42,206,311	39,102,458	39,309,768
<u>OTHER FINANCING RESOURCES</u>						
Sale of City Equipment	01-300-39000	1,575	-	-	555	-
TOTAL OTHER FINANCING RESOURCES		1,575	-	-	555	-
<u>TRANSFERS IN:</u>						
Utility Fund	01-300-39900	4,400,000	4,400,000	4,400,000	4,400,000	4,400,000
Solid Waste	01-300-39905	-	-	-	460,000	2,000,000
TOTAL TRANSFERS IN		4,400,000	4,400,000	4,400,000	4,860,000	6,400,000
TOTAL ESTIMATED REV. & TRANSFERS		\$ 39,165,046	\$ 46,149,115	\$ 46,606,311	\$ 43,963,013	\$ 45,709,768

City of Mission

General Fund Estimated Revenues By Source \$45,709,768



**CITY OF MISSION, TEXAS
GENERAL FUND
BUDGET SUMMARY**

FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
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APPROPRIATIONS:

GENERAL GOVERNMENT

Legislative	01-410	\$ 20,219	\$ 22,585	\$ 22,585	\$ 20,117	\$ 24,260
Executive	01-411	792,581	676,887	676,887	542,092	698,864
Finance	01-412	415,500	543,752	543,752	451,893	512,766
Municipal Court	01-413	631,935	676,877	676,877	655,147	672,274
Planning	01-414	789,072	884,433	884,433	773,451	893,954
Facilities Maintenance	01-415	670,751	816,041	816,041	829,372	1,056,276
Fleet Maintenance	01-416	955,146	1,043,404	1,043,404	1,039,299	1,241,124
Organizational Expense	01-417	1,758,798	2,375,509	2,375,509	1,910,755	2,804,377
Purchasing	01-418	223,880	268,975	268,975	259,224	268,173
City Secretary	01-419	316,695	325,317	325,317	318,590	330,352
Risk Management	01-422	434,177	478,645	478,645	440,604	479,058
Elections	01-423	27,859	29,977	29,977	-	33,635
Civil Service	01-424	162,913	172,845	172,845	164,072	176,922
Human Resources	01-425	238,014	249,168	249,168	242,626	266,896
Information Technology	01-426	298,327	309,463	309,463	307,375	323,936
Media Relations	01-427	142,862	161,807	161,807	157,720	165,284
Legal	01-428	-	382,812	382,812	372,584	409,402
Total General Government		7,878,729	9,418,497	9,418,497	8,484,922	10,357,553

PUBLIC SAFETY

Police	01-430	13,833,426	15,196,896	15,196,896	14,149,106	15,258,165
Fire	01-431	5,773,826	6,126,788	6,251,140	5,790,144	6,314,027
Fire Prevention	01-432	566,361	588,531	588,531	511,013	484,185
Total Public Safety		20,173,614	21,912,215	22,036,567	20,450,263	22,056,377

HIGHWAYS AND STREETS

Streets	01-440	4,760,865	7,959,425	8,639,425	5,285,816	8,327,322
Total Highways and Streets		4,760,865	7,959,425	8,639,425	5,285,816	8,327,322

HEALTH AND WELFARE

Health	01-443	389,667	442,598	442,598	399,831	558,061
Total Health and Welfare		389,667	442,598	442,598	399,831	558,061

CULTURE AND RECREATION

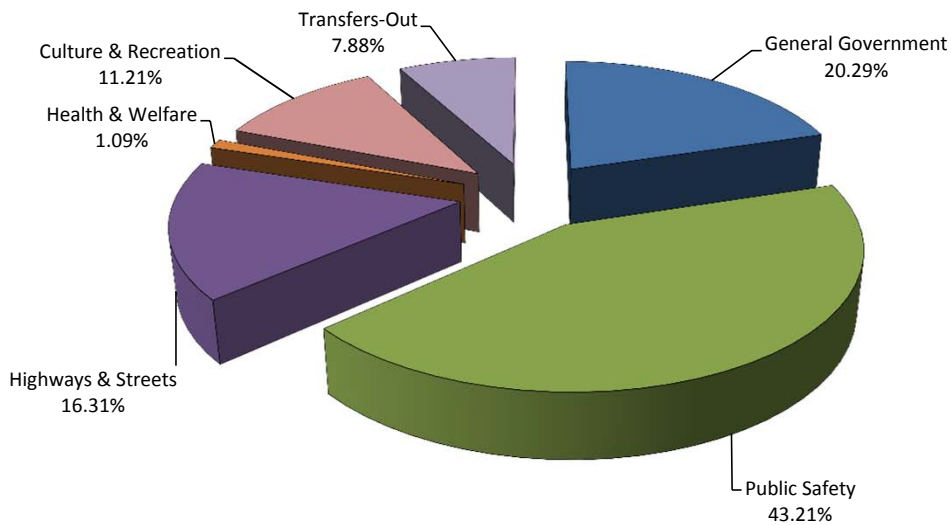
Museum	01-451	247,007	294,498	294,498	286,583	291,148
Parks & Recreation Admn.	01-460	276,346	299,615	299,615	285,706	316,557
Parks	01-461	1,872,731	2,630,929	2,668,457	2,336,538	2,713,436
Recreation	01-463	307,603	357,051	357,051	299,836	443,337

**CITY OF MISSION, TEXAS
GENERAL FUND
BUDGET SUMMARY**

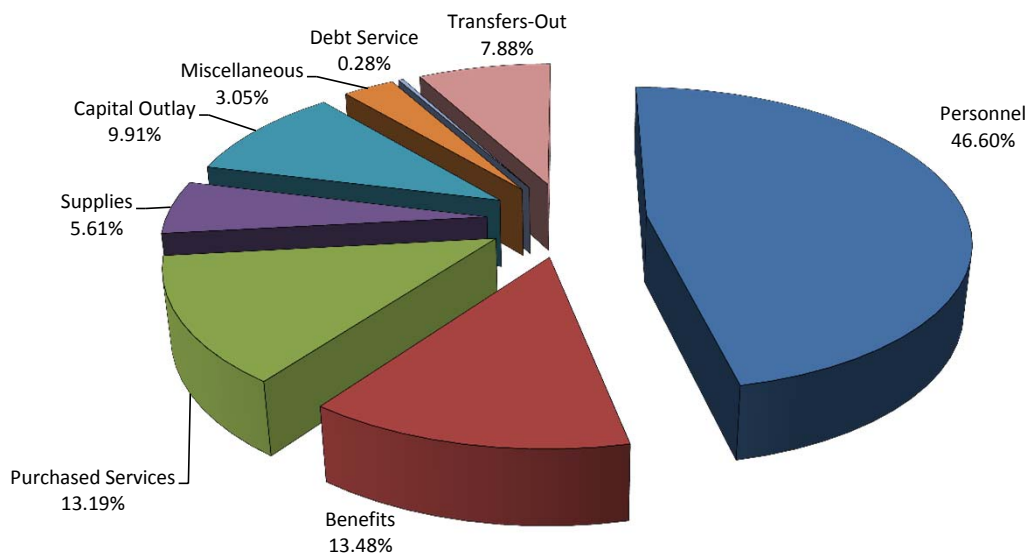
		FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
Library	01-464	1,219,791	1,329,686	1,749,354	1,690,687	1,358,794
Banworth Pool	01-465	195,362	243,588	243,588	218,742	288,435
Mayberry Pool	01-465	-	318,922	318,922	248,215	308,633
Total Culture and Recreation		4,118,839	5,474,289	5,931,485	5,366,307	5,720,340
TOTAL OPERATIONS		37,321,713	45,207,024	46,468,572	39,987,139	47,019,653
TRANSFERS-OUT						
Debit Service Fund	01-499-56908	-	875,000	875,000	875,000	775,000
Capital Projects Fund	01-499-56909	-	135,000	135,000	-	-
Aquatics Fund	01-499-56910	192,600	-	-	-	-
Designated Fund	01-499-56915	-	550,000	550,000	-	500,000
Future Asset Replacement Fund	01-499-56929	80,000	80,000	80,000	80,000	80,000
Boy's and Girls Club Fund	01-499-56932	300,000	500,000	500,000	500,000	500,000
TIRZ Fund	01-499-56981	1,910,675	2,002,900	2,002,900	2,142,033	2,167,000
Total Transfers Out		2,483,275	4,142,900	4,142,900	3,597,033	4,022,000
TOTAL GENERAL FUND APPROPRIATIONS		\$ 39,804,988	\$ 49,349,924	\$ 50,611,472	\$ 43,584,172	\$ 51,041,653
BY CATEGORY						
Personnel		21,296,357	23,381,946	23,453,835	21,780,129	23,784,299
Employee Benefits		5,881,026	6,852,555	6,865,018	6,314,598	6,878,325
Professional and Tech. Services		2,071,973	2,241,208	2,279,358	1,972,586	2,252,100
Purchased Property Services		2,792,031	2,891,414	3,212,470	2,758,775	3,295,958
Other Purchased Services		1,060,281	1,160,862	1,151,179	1,058,335	1,182,000
Supplies		1,494,138	1,916,215	2,005,054	1,654,045	2,865,810
Capital Outlay		1,777,887	5,788,450	6,112,750	3,113,293	5,058,865
Miscellaneous		888,642	914,990	1,329,524	1,275,998	1,557,894
Debt Services		59,379	59,384	59,384	59,379	144,402
TOTAL OPERATING APPROPRIATIONS		\$ 37,321,713	\$ 45,207,024	\$ 46,468,572	\$ 39,987,139	\$ 47,019,653

City of Mission

General Fund Appropriations by Function \$51,041,653



General Fund Operating Appropriations by Category \$51,041,653



**CITY OF MISSION, TEXAS
GENERAL GOVERNMENT
SUMMARY**

FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
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BY DEPARTMENT

Legislative	\$ 20,219	\$ 22,585	\$ 22,585	\$ 20,117	\$ 24,260
Executive	792,581	676,887	676,887	542,092	698,864
Finance	415,500	543,752	543,752	451,893	512,766
Municipal Court	631,935	676,877	676,877	655,147	672,274
Planning	789,072	884,433	884,433	773,451	893,954
Facilities Maintenance	670,751	816,041	816,041	829,372	1,056,276
Fleet Maintenance	955,146	1,043,404	1,043,404	1,039,299	1,241,124
Organizational Expense	1,758,798	2,375,509	2,375,509	1,910,755	2,804,377
Purchasing	223,880	268,975	268,975	259,224	268,173
City Secretary	316,695	325,317	325,317	318,590	330,352
Risk Management	434,177	478,645	478,645	440,604	479,058
Elections	27,859	29,977	29,977	-	33,635
Civil Service	162,913	172,845	172,845	164,072	176,922
Human Resources	238,014	249,168	249,168	242,626	266,896
Information Technology	298,327	309,463	309,463	307,375	323,936
Media Relations	142,862	161,807	161,807	157,720	165,284
Legal	-	382,812	382,812	372,584	409,402
TOTAL	\$ 7,878,729	\$ 9,418,497	\$ 9,418,497	\$ 8,484,922	\$ 10,357,553

BY EXPENSE GROUP

Personnel	\$ 3,186,793	\$ 3,773,989	\$ 3,733,989	\$ 3,444,385	\$ 3,742,445
Employee Benefits	933,384	1,108,235	1,108,235	1,039,879	1,106,814
Professional and Tech. Services	1,879,247	2,019,500	2,019,500	1,770,760	2,047,500
Purchased Property Services	281,457	339,702	342,702	306,439	355,218
Other Purchased Services	617,452	651,762	647,919	570,154	639,340
Supplies	257,268	271,060	272,374	316,356	370,535
Capital Outlay	71,936	472,800	512,800	349,683	701,710
Miscellaneous	591,811	722,065	721,594	627,887	1,249,589
Debt Services	59,379	59,384	59,384	59,379	144,402
TOTAL APPROPRIATIONS	\$ 7,878,729	\$ 9,418,497	\$ 9,418,497	\$ 8,484,922	\$ 10,357,553

CITY OF MISSION, TEXAS

DEPARTMENT: LEGISLATIVE

FUND: GENERAL

PURPOSE:

The City Council is the Legislative power of the City of Mission. All powers of the city and the determination of all matters of policy shall be vested in the City Council pursuant to the City of Mission, Texas, as outlined in the City's Charter Home Rule. The City has one Mayor and four Council Members.

GOALS:

1. Continue lowering property tax rate.
2. Continue providing for the needs of the residents of the city.
3. Continue with Economic Development.
4. Authorize various projects to improve quality of life to citizens.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Lowered the property tax rate of \$0.4988 to \$0.4962 on each \$100.00 valuation of property.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800
Employee Benefits	1,342	1,365	1,342	1,365
Purchased Services	14,147	16,120	14,100	17,920
Supplies	2,474	2,800	2,400	2,600
Other Services and Charges	456	500	475	575
Operations Subtotal	20,219	22,585	20,117	24,260
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 20,219	\$ 22,585	\$ 20,117	\$ 24,260
PERSONNEL				
COUNCIL MEMBERS	5	5	5	5
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	5	5	5	5
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	LEGISLATIVE (01-410)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Officials	14010	1,800	1,800	1,800	1,800	1,800
SUBTOTAL		1,800	1,800	1,800	1,800	1,800
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	142	165	165	142	165
Auto Allowance	24090	1,200	1,200	1,200	1,200	1,200
SUBTOTAL		1,342	1,365	1,365	1,342	1,365
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	-	-	-	-
Postage	54490	42	120	120	100	120
Travel and Training	54500	13,928	16,000	16,000	14,000	16,000
Advertising	54510	-	-	-	-	1,200
<i>Insurance</i>						
Fidelity Insurance	54570	178	-	-	-	600
SUBTOTAL		14,147	16,120	16,120	14,100	17,920
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	2,474	2,800	2,800	2,400	2,600
<i>Operating Supplies:</i>						
Food, Ice, and Bottled Water	64250	-	-	-	-	-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		2,474	2,800	2,800	2,400	2,600
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	75	75	75
Other	94899	456	500	425	400	500
SUBTOTAL		456	500	500	475	575
TOTALS		\$ 20,219	\$ 22,585	\$ 22,585	\$ 20,117	\$ 24,260

CITY OF MISSION, TEXAS

DEPARTMENT: EXECUTIVE		FUND: GENERAL
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DEPARTMENT: EXECUTIVE		FUND: GENERAL
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PURPOSE:

PURPOSE:
This is an Administrative Department of the City under the direction and supervision of the City Council. The City Manager exercises supervision and control over all departments and sees that each department operates efficiently. The City Manager is also the Budget Officer for the City.

GOALS:

- GOALS:**
1. Improve customer service.
 2. Reduce expenditures.
 3. Promote employee wellness.

BUDGET	
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	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ 598,240	\$ 515,335	\$ 396,461	\$ 534,935
Employee Benefits	143,890	139,200	126,669	141,236
Purchased Services	37,682	17,002	15,112	17,393
Supplies	9,277	4,550	3,150	4,500
Other Services and Charges	3,492	800	700	800
Operations Subtotal	792,581	676,887	542,092	698,864
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 792,581	\$ 676,887	\$ 542,092	\$ 698,864
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	5	5	5	5
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	7	7	7	7
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	EXECUTIVE (01-411)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	449,771	225,000	225,000	220,961	225,000
Salaries of Employees	14030	148,469	290,335	290,335	175,500	309,935
Overtime	14040	-	-	-	-	-
Extra Help	14050	-	-	-	-	-
SUBTOTAL		598,240	515,335	515,335	396,461	534,935
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	38,709	39,822	39,822	39,822	41,323
Health Insurance	24070	51,335	40,620	40,620	40,620	40,620
Disability Insurance	24075	775	-	-	-	-
Employee Retirement	24080	49,060	44,006	44,006	36,000	46,769
Auto Allowance	24090	-	5,200	5,200	5,200	5,200
Unemployment Compensation Insurance	24100	1,710	1,827	1,827	120	1,827
Worker's Compensation Insurance	24110	2,301	7,725	7,725	4,907	5,497
SUBTOTAL		143,890	139,200	139,200	126,669	141,236
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Serv.	34499	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	-	-	-	-	-
Gas	44580	-	-	-	-	-
Water	44590	-	-	-	-	-
<i>Repairs and Maintenance Services</i>						
Other Structures and Improvements	44630	-	-	-	-	-
Rental of Land & Building	44650	14,632	-	-	-	-
Rental of Machinery and Equipment	44660	4,377	1,752	1,752	1,793	1,793
SUBTOTAL		19,009	1,752	1,752	1,793	1,793
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	5,078	3,000	3,000	3,244	3,400
Postage	54490	892	250	250	75	200
Travel and Training	54500	12,703	12,000	12,000	10,000	12,000
Advertising	54510	-	-	-	-	-
SUBTOTAL		18,673	15,250	15,250	13,319	15,600
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	5,379	250	250	210	500
Office Supplies	64140	2,853	2,000	2,000	1,500	2,000
Motor Vehicle Fuel	64180	1,029	2,300	2,300	1,440	2,000
<i>Operating Supplies:</i>						
Food, Ice, and Bottled Water	64250	16	-	-	-	-
<i>Repair and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	-	-	-	-	-

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	EXECUTIVE (01-411)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
SUBTOTAL		9,277	4,550	4,550	3,150	4,500
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	1,660	800	800	700	800
Assistance Payments for Charity and Others	94800	-	-	-	-	-
Contractual Services Not	94810	1,815	-	-	-	-
Other	94899	17	-	-	-	-
SUBTOTAL		3,492	800	800	700	800
	TOTALS	\$ 792,581	\$ 676,887	\$ 676,887	\$ 542,092	\$ 698,864

CITY OF MISSION, TEXAS

DEPARTMENT: FINANCE

FUND: GENERAL

PURPOSE:

The Finance Department is responsible for all the financial operations for the City. The financial operations include accounts payable, accounts receivable, payroll, fixed assets, computer information department, and general accounting. Bank relations and investments are also directed by the Finance Department. This department is also responsible for compiling the City's annual budget report.

GOALS:

1. Improve the CAFR to continue receiving the GFOA Certificate of Achievement Award.
2. Hold training and education classes for new administrative personnel on invoice processing.
3. Continue improving customer service to the various City Departments.
4. Continue staff development and training.
5. Continue applying for available grants.
6. Continue converting internal documents to electronic files.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Completed electronic storage of journal entries.
2. Received the GFOA Certificate of Achievement Award for Excellence in Financial Reporting for the 16th consecutive year.
3. Automated account receivable process for time efficiency.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 312,391	\$ 407,270	\$ 334,966	\$ 383,031
Employee Benefits	87,631	114,082	96,357	105,560
Purchased Services	9,965	12,657	10,951	14,725
Supplies	4,718	7,243	7,143	6,300
Other Services and Charges	795	1,000	976	1,150
Operations Subtotal	415,500	542,252	450,393	510,766
Capital Outlay	-	1,500	1,500	2,000
DEPARTMENTAL TOTAL	\$ 415,500	\$ 543,752	\$ 451,893	\$ 512,766
PERSONNEL				
Exempt	2	3	3	3
Non-Exempt	6	6	6	6
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	8	9	9	9
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				
Number of Journal Entries Posted	965		1,000	950
Number of Vendor Checks Processed	5,644		5,632	5,500
Number of Payroll Checks Processed	2,001		1,866	1,750
Number of Direct Deposits	15,636		16,264	16,964
Funds maintained	42		39	39

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	FINANCE (01-412)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:						
Salaries of Department Heads and Foremen	14020	81,913	152,772	152,772	123,000	142,000
Salaries of Employees	14030	230,478	254,498	254,498	211,966	241,031
Overtime	14040	-	-	-	-	-
Extra Help	14050	-	-	-	-	-
SUBTOTAL		312,391	407,270	407,270	334,966	383,031
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	22,411	31,477	31,477	25,625	29,302
Health Insurance	24070	39,438	39,438	39,438	39,438	39,438
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	22,906	34,785	34,785	30,000	33,167
Auto Allowance	24090	-	4,200	4,200	-	-
Unemployment Compensation Insurance	24100	1,539	2,349	2,349	130	2,349
Worker's Compensation Insurance	24110	1,338	1,833	1,833	1,164	1,304
SUBTOTAL		87,631	114,082	114,082	96,357	105,560
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	1,407	2,000	500	-	4,000
Rental of Machinery and Equipment	44660	1,822	2,000	2,000	1,900	1,900
SUBTOTAL		3,230	4,000	2,500	1,900	5,900
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	226	100	657	551	325
Postage	54490	3,025	3,000	3,000	3,000	3,000
Travel and Training	54500	3,231	6,000	6,000	5,000	5,000
Advertising	54510	-	-	-	-	-
Printing and Binding	54520	296	500	500	500	500
Over & Short	56190	(42)	-	-	-	-
SUBTOTAL		6,735	9,600	10,157	9,051	8,825
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	4,365	5,800	6,493	6,493	5,800
Fuel	64180	170	400	400	400	400
Clothing and Uniforms	64260	183	-	250	250	-
<i>Repairs and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	-	100	100	-	100
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		4,718	6,300	7,243	7,143	6,300
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	1,500	1,500	1,500	2,000
SUBTOTAL		-	1,500	1,500	1,500	2,000
MISCELLANEOUS	94000					

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	FINANCE (01-412)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
Dues and Memberships	94700	785	850	850	951	1,000
Contractual Services not Otherwise Classified	94810	-	-	-	-	-
Other	94899	10	150	150	25	150
SUBTOTAL		795	1,000	1,000	976	1,150
TOTALS		\$ 415,500	\$ 543,752	\$ 543,752	\$ 451,893	\$ 512,766

CITY OF MISSION, TEXAS

DEPARTMENT: MUNICIPAL COURT

FUND: GENERAL

PURPOSE:

As public servants for the Municipal Court, we process all "Class C" citations, and collect payments on citations not contested. Defendants contesting a citation are sent a court notice at a later date. We prepare and maintain all documents needed for court. Cases heard are traffic, criminal, indigent, code enforcement, property hearings, juvenile, and truancy cases. The Municipal Judge magistrates juveniles, conducts arraignments, reviews arrest and search warrants, bond reductions, motions for dismissal, and court orders. We comply with State Reporting, work closely with various agencies, and help the community by assigning defendants to community service and defensive driving.

GOALS:

1. Establish phases for implementing paperless court system.
2. Purchase additional ticket writers and printers.
3. Implement additional security measures throughout the court.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. In-house collections, make final attempt prior to cases being sent to the collection agency.
2. Cases are being processed quicker.
3. Installed restricted/secured access to cashier/clerk area.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ 478,927	\$ 509,510	\$ 494,852	\$ 503,842
Employee Benefits	137,205	148,477	143,801	149,342
Purchased Services	4,451	4,550	4,550	4,500
Supplies	6,417	8,000	6,000	8,000
Other Services and Charges	4,935	6,340	5,944	6,590
Operations Subtotal	631,935	676,877	655,147	672,274
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 631,935	\$ 676,877	\$ 655,147	\$ 672,274
PERSONNEL				
Exempt	5	5	5	5
Non-Exempt	8	8	8	8
Part-Time	1	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	14	14	14	14
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18
Total Violations Filed	14,180		9,399	15,000
Warrants cleared	17,169		9,269	17,000
Truancy cases heard	66		18	50

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: GENERAL FUND (01)
Function: GENERAL GOVERNMENT
Department: MUNICIPAL COURT (01-413)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	242,800	255,403	255,403	255,125	255,403
Salaries of Employees	14030	223,415	239,551	239,551	225,009	233,883
Overtime	14040	231	500	500	500	500
Extra Help	14050	12,481	14,056	14,056	14,218	14,056
SUBTOTAL		478,927	509,510	509,510	494,852	503,842
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	34,430	39,283	39,283	39,283	38,942
Health Insurance	24070	55,838	55,838	55,838	55,838	55,838
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	38,720	43,410	43,410	43,000	44,077
Auto Allowance	24090	4,031	4,000	4,000	4,000	5,200
Unemployment Compensation Insurance	24100	2,545	3,654	3,654	198	3,654
Worker's Compensation Insurance	24110	1,642	2,292	2,292	1,482	1,631
SUBTOTAL		137,205	148,477	148,477	143,801	149,342
PURCHASED PROF. & TECHNICAL SERV.	34000					
Legal Services	34430	-	-	-	-	-
Other Professional and Para-Professional Serv.	34499	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
Repair & Maint.-Machinery	44640	-	-	-	-	-
Rental of Machinery & Equipment	44660	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	-	-	-	-
Postage	54490	4,451	4,550	4,550	4,550	4,500
Travel and Training	54500	-	-	-	-	-
SUBTOTAL		4,451	4,550	4,550	4,550	4,500
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	6,417	6,000	6,000	6,000	6,000
Clothing and Uniforms	64270	-	2,000	2,000	-	2,000
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		6,417	8,000	8,000	6,000	8,000
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: GENERAL FUND (01)
Function: GENERAL GOVERNMENT
Department: MUNICIPAL COURT (01-413)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
Information and Credit Services	94710	2,691	3,000	3,000	3,200	3,250
Contractual Services Not Otherwise Classified	94810	2,244	2,340	2,340	2,244	2,340
Jurors	94850	0	1,000	1,000	500	1,000
Other	94899	-	-	-	-	-
SUBTOTAL		4,935	6,340	6,340	5,944	6,590
	TOTALS	\$ 631,935	\$ 676,877	\$ 676,877	\$ 655,147	\$ 672,274

CITY OF MISSION, TEXAS

DEPARTMENT: PLANNING
FUND: GENERAL
PURPOSE:

The Planning Department oversees the Planning, and Inspection for the City of Mission. Some of the services provided by Planning include subdivision coordination, zoning issues interpreted and resolved, land use liaison in platting and zoning and liaison with Texas Department of Transportation on acquisition projects, and various other planning issues. Inspection reviews building applications, and meet with applicants and others to explain building codes.

GOALS:

1. Continue on GIS Program to better serve our citizens, developers, etc. (Land use, Infrastructure inventory).
2. Continue substandard housing abatement and removing illegal dumping sites.
3. Continue Annexation of properties via Council's direction.
4. Update Standard Manuals plus exhibits.
5. Update Future Land Use Map & Zoning Map.
6. Update Comprehensive Plan.
7. Revise current schedule of escrow fees for Streets, Sidewalks and other miscellaneous costs.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Graphics Staff continues GIS in the City (GASB, etc.)
2. Prepare 200' radius Maps, Notices, Publications for 24 Planning & Zoning Meetings.
3. Prepare Site Plans, Notices, Publications, Agenda Items for 24 City Council Meetings.
4. Prepare 200' radius Maps, Notices for 12 Zoning Board of Adjustments Meetings.
5. Reviewed Site Plans, Subdivision Plats, Single Lot Variances, Homestead Exemption Variances, and new Proposed projects for 52 SRC Meetings.
6. Prepare Notices, Pictures, Exhibits, Databases for 24 Mission Beautification Meetings.
7. Review of Permits and Conduct Inspections of all building, commercial, health and garage sale permits issued. (see below)

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ 500,020	\$ 514,871	\$ 472,805	\$ 496,892
Employee Benefits	155,922	173,012	162,298	169,727
Purchased Services	31,511	35,000	31,400	40,475
Supplies	14,580	19,470	14,298	17,600
Other Services and Charges	86,071	102,080	92,650	107,750
Operations Subtotal	788,104	844,433	773,451	832,444
Capital Outlay	968	40,000	-	61,510
DEPARTMENTAL TOTAL	\$ 789,072	\$ 884,433	\$ 773,451	\$ 893,954
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	13	13	13	13
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	16	16	16	16
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18
Business Licenses	394		406	413
Code Enforcement Cases	2,768		2,851	2,906
Conditional User Permits	69		71	72
Garage Sales	3,846		3,961	4,038
Health Cards	1,326		1,366	1,392
Number of inspections	5,365		5,526	5,633
Permits issued	3,996		4,116	4,196
Plats processed/Single-Lot Variances	21		30	35
Rezoning	50		60	65
Zoning Board of Adjustment Variances	15		20	25

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	PLANNING (01-414)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	132,380	144,245	134,245	125,673	136,362
Salaries of Employees	14030	367,614	410,626	380,626	347,127	360,530
Overtime	14040	25	-	-	5	-
Extra Help	14050	-	-	-	-	-
SUBTOTAL		500,020	554,871	514,871	472,805	496,892
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	37,833	42,847	42,847	42,847	38,739
Health Insurance	24070	70,112	70,112	70,112	70,112	70,112
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	40,283	47,345	47,345	41,500	43,929
Auto Allowance	24090	2,380	5,200	5,200	5,200	10,400
Unemployment Compensation Insurance	24100	2,921	4,176	4,176	224	4,176
Worker's Compensation Insurance	24110	2,393	3,332	3,332	2,415	2,371
SUBTOTAL		155,922	173,012	173,012	162,298	169,727
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering and Architectural Services	34420	-	-	-	-	-
Appraisal Services	34460	-	-	-	-	-
Other Professional and Para-Professional Serv.	34499	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	265	500	500	-	1,275
Rental Machinery and Equipment	44660	6,453	6,500	6,500	6,500	6,700
SUBTOTAL		6,718	7,000	7,000	6,500	7,975
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	3,864	5,000	5,000	5,500	6,500
Postage	54490	12,585	13,000	12,000	8,900	13,000
Travel and Training	54500	4,507	3,500	5,500	5,500	6,500
Advertising	54510	3,837	5,500	5,500	5,000	6,500
SUBTOTAL		24,793	27,000	28,000	24,900	32,500
SUPPLIES:	64000					
Office:						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	7,141	6,500	7,300	6,500	6,500
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	6,683	12,000	10,870	6,500	10,000
Food, Ice, & Bottled Water	64250	756	350	460	460	250
Clothing and Uniforms	64270	-	750	840	838	850
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	-	-	-	-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		14,580	19,600	19,470	14,298	17,600
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	968	-	40,000	-	61,510
SUBTOTAL		968	-	40,000	-	61,510
MISCELLANEOUS	94000					
Court and Investigation Costs (Liens)	94680	23,290	18,000	18,000	20,000	23,000
Dues and Memberships	94700	1,966	2,500	2,500	2,250	2,250
Contractual Services not Otherwise Classified	94810	60,555	82,000	81,000	70,000	82,000
Other	94899	259	450	580	400	500
SUBTOTAL		86,071	102,950	102,080	92,650	107,750
TOTALS		\$ 784,072	\$ 884,433	\$ 884,433	\$ 773,451	\$ 893,954

CITY OF MISSION, TEXAS

DEPARTMENT: FACILITY MAINTENANCE	FUND: GENERAL
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FUND: GENERAL

PURPOSE:

The Facility Maintenance Department provides services to the various City Departments. The City has approximately 52 city buildings. The crew performs all plumbing, electrical, air conditioning, and heating repairs.

GOALS:	
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- 1 Lighting in the front area of City Hall.
- 2 Install Conway overpass decorative lighting.
- 3 Replace A/C unit at Parks & Rec Gym.
- 4 Paint outside walls of Speer Memorial Library.
- 5 Paint interior of City Hall.
- 6 Paint outside walls at U.V.A.L.
- 7 Replace the A/C ducts at Museum.
- 8 Have new variety of Christmas lighting for Mayor's Annual Christmas Lighting Event.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

- 1 Replaced the A/C Humidifier at Waste Water Treatment Plant.
- 2 Added additional lighting at the North West Park walking trail.
- 3 Installed new lighting at JC Park baseball field.
- 4 Installed new lighting at Lopez Park Tennis, baseball, and playground areas
- 5 Installed new decorative lighting at the Bryan Rd overpass.
- 6 Replaced A/C package unit at City Hall.
- 7 Painted the exterior of Mission Police Department and Municipal Court.
- 8 Power upgrade at Madero Park.
- 9 Painted the interior of Mission Police Department.
- 10 Painted the interior of Tx. DPS building.
- 11 Installed a drain at the Mayberry Pool.
- 12 Replaced an A/C unit at Parks & Rec. Gym.
- 13 Added walking trail lighting at Oblate Park.
- 14 Added lighting to the parking lot area at Hike & Bike Trail.

BUDGET	
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	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ 311,666	\$ 369,884	\$ 346,809	\$ 366,932
Employee Benefits	118,761	140,607	128,533	134,994
Purchased Services	45,938	67,000	55,600	66,700
Supplies	178,698	175,550	251,150	269,650
Other Services and Charges	175	1,000	800	1,000
Operations Subtotal	655,238	754,041	782,892	839,276
Capital Outlay	15,513	62,000	46,480	217,000
DEPARTMENTAL TOTAL	\$ 670,751	\$ 816,041	\$ 829,372	\$ 1,056,276
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	11	12	12	12
Part-Time	1	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	13	14	14	14
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	FACILITIES MAINT. (01-415)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	39,760	41,824	41,824	41,772	41,825
Salaries of Employees	14030	246,053	303,690	303,690	277,148	301,267
Overtime	14040	18,052	15,000	15,000	18,000	15,000
Extra Help	14050	7,801	9,370	9,370	9,889	8,840
SUBTOTAL		311,666	369,884	369,884	346,809	366,932
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	23,643	28,299	28,299	28,299	28,070
Health Insurance	24070	54,775	56,966	56,966	56,966	56,966
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	25,048	31,269	31,269	30,000	31,774
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	2,152	3,654	3,654	176	3,654
Worker's Compensation Insurance	24110	13,144	20,419	20,419	13,092	14,530
SUBTOTAL		118,761	140,607	140,607	128,533	134,994
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Buildings	44610	38,183	53,700	57,700	50,000	53,700
Other Structures and Improvements	44630	2,550	6,000	2,000	-	6,000
Machinery and Equipment	44640	1,899	1,800	1,800	500	1,500
SUBTOTAL		42,632	61,500	61,500	50,500	61,200
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	3,306	4,000	4,000	4,500	4,000
Travel and Training	54500	-	1,500	1,500	600	1,500
SUBTOTAL		3,306	5,500	5,500	5,100	5,500

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	FACILITIES MAINT. (01-415)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	90	350	350	350	350
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	8,419	11,000	11,000	10,000	11,000
Cleaning and Sanitation Supplies	64230	52,788	53,000	53,000	53,000	53,000
Safety Supplies	64265	-	200	200	-	200
Clothing and Uniforms	64270	3,215	3,000	3,000	3,750	3,700
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	113,477	107,000	107,000	180,000	200,000
Other Repair and Maintenance Supplies	64360	404	500	500	500	500
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	305	500	500	3,550	900
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		178,698	175,550	175,550	251,150	269,650
CAPITAL OUTLAYS:	74000					
Building Renovations and Additions	74900	-	40,000	40,000	24,480	217,000
Other Structures	74940	-	-	-	-	-
Machinery and Equipment	74950	15,513	22,000	22,000	22,000	-
SUBTOTAL		15,513	62,000	62,000	46,480	217,000
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
Contractual Services not Otherwise Classified	94810	153	1,000	1,000	800	1,000
Other	94899	22	-	-	-	-
SUBTOTAL		175	1,000	1,000	800	1,000
TOTALS		\$ 670,751	\$ 816,041	\$ 816,041	\$ 829,372	\$ 1,056,276

CITY OF MISSION, TEXAS

DEPARTMENT: FLEET MAINTENANCE

FUND: GENERAL

PURPOSE:

The City contracts an outside fleet maintenance company to provide preventive maintenance to all City vehicles and machinery. This department is also responsible for repair operation, and manages the fleet inventory for the City which, includes all City owned vehicles, heavy machinery and equipment, special equipment, and trailers.

GOALS:

1. Communicate with all department directors on a weekly basis
2. Stay within budget for fiscal year
3. Apply risk assessment to expenses for vehicles or special equipment
4. Educate all employees about daily maintenance on vehicles
5. Maintain communication and relationship with Fleet Services Contractor
6. Maintain communication and relationship with vendors and sub working on special equipment
7. Have an in-house program for preventive maintenance database

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Maintained over 400 Vehicles in fleet system
2. Met on a weekly basis with Fleet Services general managers and quarterly with regional manager
3. Completed preventive maintenance and stayed on schedule for all vehicles on a monthly basis
4. Ensured quality repairs to all fleet and special equipment in and out of shop
5. All First Vehicle employees maintained proper certifications required by contractual agreement
6. Kept within budget cost
7. Emergency Vehicle Technician course was passed and will continue courses

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ -	\$ 65,000	\$ 63,750	\$ 65,000
Employee Benefits	-	15,404	15,549	15,454
Purchased Services	838,218	903,000	850,000	1,002,720
Supplies	-	-	-	1,950
Other Services and Charges	109,483	60,000	110,000	150,000
Operations Subtotal	947,701	1,043,404	1,039,299	1,235,124
Capital Outlay	7,445	-	-	6,000
DEPARTMENTAL TOTAL	\$ 955,146	\$ 1,043,404	\$ 1,039,299	\$ 1,241,124
PERSONNEL				
Exempt	-	1	1	1
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	1	1	1
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18
Size of Fleet	410		415	415
Number of Accidents	10		5	5
Number of Certified Mechanics	7		8	8
Meetings with department heads	52		52	52

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	FLEET MAINTENANCE (01-416)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Employees	14030	-	65,000	65,000	63,750	65,000
Overtime	14040	-	-	-	-	-
SUBTOTAL		-	65,000	65,000	63,750	65,000
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	-	4,973	4,973	4,973	4,973
Health Insurance	24070	-	4,382	4,382	4,382	4,382
Disability Insurance	24075	-	-	-	504	-
Employee Retirement	24080	-	5,495	5,495	5,495	5,629
Unemployment Compensation Insurance	24100	-	261	261	9	261
Worker's Compensation Insurance	24110	-	293	293	186	209
SUBTOTAL		-	15,404	15,404	15,549	15,454
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Service	34499	838,218	903,000	903,000	850,000	1,000,000
SUBTOTAL		838,218	903,000	903,000	850,000	1,000,000
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Buildings	44610	-	-	-	-	-
Machinery and Equipment	44640	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	-	-	-	720
Travel and Training	54500	-	-	-	-	2,000
SUBTOTAL		-	-	-	-	2,720
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	-	-	-	-	450
Fuel	64180	-	-	-	-	1,500
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	-	-	-	-
SUBTOTAL		-	-	-	-	1,950
CAPITAL OUTLAYS:	74000					
<i>Buildings</i>						
Building Additions and Renovations	74900	-	-	-	-	-
Machinery and Equipment	74950	7,445	-	-	-	6,000
SUBTOTAL		7,445	-	-	-	6,000
MISCELLANEOUS	94000					
Contractual Services not Otherwise Classified	94810	109,483	60,000	60,000	110,000	150,000
Other	94899	-	-	-	-	-
SUBTOTAL		109,483	60,000	60,000	110,000	150,000
TOTALS		\$ 955,146	\$ 1,043,404	\$ 1,043,404	\$ 1,039,299	\$ 1,241,124

CITY OF MISSION, TEXAS

DEPARTMENT: ORGANIZATIONAL

FUND: GENERAL

PURPOSE:

This department accounts for all expenditures not otherwise classified in other departments. Such expenditures include the contingency appropriation set by the City's charter, aid to other agencies, legal services, accounting services and other professional services that serve the whole City.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	1,270,751	1,346,475	1,141,741	1,258,400
Supplies	9,481	27,000	6,598	27,000
Other Services and Charges	381,623	537,650	404,265	968,075
Operations Subtotal	1,661,855	1,911,125	1,552,604	2,253,475
Capital Outlay	37,565	405,000	298,772	406,500
Debt Service	59,379	59,384	59,379	144,402
DEPARTMENTAL TOTAL	\$ 1,758,798	\$ 2,375,509	\$ 1,910,755	\$ 2,804,377
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	ORGANIZATIONAL (01-417)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Extra Help	14050	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
EMPLOYEE BENEFITS:	24000					
Worker's Compensation Insurance	24110	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROF. & TECHNICAL SERV.	34000					
Accounting and auditing Services	34400	58,975	100,000	100,000	75,000	100,000
Engineering and Architectural Services	34420	286,771	278,000	278,000	200,000	300,000
Legal Services	34430	216,376	200,000	200,000	150,000	100,000
Appraisal Services	34460	201,429	210,000	210,000	210,000	215,000
Other Professional and Para-Professional Serv.	34499	186,047	236,000	236,000	228,000	236,000
SUBTOTAL		949,598	1,024,000	1,024,000	863,000	951,000
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	98,234	114,000	114,000	100,000	114,000
Gas	44580	532	500	500	460	500
Water	44590	9,030	13,000	13,000	13,000	13,000
<i>Repairs and Maintenance Services</i>						
Buildings	44610	5,543	15,000	15,000	7,633	15,000
Other Structures and Improvements	44630	-	-	-	-	-
Repair & Maint.-Machinery & Equipment	44640	-	300	300	-	1,800
Rental of Land and Buildings	44650	-	-	-	-	-
Rental of Machinery and Equipment	44660	12,061	12,500	12,500	12,400	12,500
SUBTOTAL		125,400	155,300	155,300	133,493	156,800
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	79,157	84,000	84,000	80,000	80,000
Internet Connection	54480	6,623	6,700	6,700	6,348	6,700
Cable	54485	844	875	875	900	900
Postage	54490	2,516	2,400	2,400	3,000	3,000
Travel and Training	54500	3,436	5,000	5,000	5,000	5,000
Advertising	54510	34,581	30,000	30,000	30,000	30,000
<i>Insurance</i>						
General Liability Insurance	54560	-	-	-	-	-
Fidelity Insurance	54570	-	-	-	-	-
Retiree Health Insurance	54590	68,596	38,200	38,200	20,000	25,000
SUBTOTAL		195,754	167,175	167,175	145,248	150,600
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	718	1,000	1,000	1,000	1,000
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	276	1,000	1,000	598	1,000
Food, Ice, and Bottled Water	64250	3,192	5,000	5,000	5,000	5,000
Building Repair and Maintenance	64310	1,689	20,000	20,000	-	20,000
Minor Equipment	64390	3,606	-	-	-	-
SUBTOTAL		9,481	27,000	27,000	6,598	27,000
CAPITAL OUTLAYS:	74000					
<i>Land</i>						
Right-of-Way Acquired	74870	-	200,000	200,000	13,772	200,000
Land Acquired	74880	28,000	200,000	145,700	225,000	200,000
New Buildings	74890	-	-	54,300	56,000	-
Machinery and Equipment	74950	9,565	5,000	5,000	4,000	6,500
<i>Building</i>						
Machinery and Equipment	74950					

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	ORGANIZATIONAL (01-417)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
SUBTOTAL		37,565	405,000	405,000	298,772	406,500
DEBT SERVICE	84000					
Other Principal	84800	49,452	51,000	51,000	51,003	135,402
Other Interest	84820	9,927	8,384	8,384	8,376	9,000
Issuance Cost	84850	-	-	-	-	-
SUBTOTAL		59,379	59,384	59,384	59,379	144,402
MISCELLANEOUS	94000					
Aid to Other Governments	94670	48,150	30,000	30,000	37,425	427,425
Aid to Others (AGENCIES)	94675	127,000	132,000	132,000	137,000	133,000
Aid to Others (AMIGOS DEL VALLE)	94676	4,265	15,000	15,000	6,000	15,000
Judgements and Damages	94690	34,509	20,000	20,000	25,000	20,000
Dues and Memberships	94700	32,336	31,000	31,000	32,900	33,000
Information and Credit Service	94710	3,772	3,000	3,000	4,411	4,500
Depository Charges	94715	21,360	20,000	20,000	20,000	22,000
Taxes	94720	1,629	1,650	1,650	1,629	1,650
Notary Bonds	94790	-	-	-	-	-
Assist Payment for Charity & Other	94800	28,250	40,000	40,000	33,000	40,000
Contractual Services not Otherwise Classified	94810	13,397	15,000	94,000	76,900	11,500
Inclement Weather	94820	-	-	-	-	-
Other	94899	66,956	30,000	30,000	30,000	60,000
Contingency	94950	-	200,000	121,000	-	200,000
SUBTOTAL		381,623	537,650	537,650	404,265	968,075
TOTALS		\$ 1,758,798	\$ 2,375,509	\$ 2,375,509	\$ 1,910,755	\$ 2,804,377

CITY OF MISSION, TEXAS

DEPARTMENT: PURCHASING

FUND: GENERAL

PURPOSE:

This department provides centralized purchasing services for the other City Departments, thus insuring that quality products and services are obtained on a timely basis at competitive prices. The Purchasing department also is the travel agent for all City's business trips.

GOALS:

1. Adopt IBISWorld Procurement Data Analysis Module to be consistent, credible, current, and cost-effective when conducting price analysis, market research and supplier research and assessment.
2. Consolidate independent outstanding agreements for goods, commodities, and services under one single contract and implement contract management in order to acquire fair and reasonable pricing, performance and responsive/responsible bidders.
3. Acquire an efficient materials management process for cost savings. Minimize "After the Fact" request.
4. Adopt a more user friendly vendor database and expand on it through networking, workshops, conferences, and one-on-one vendor meetings in order to receive sufficient competition on all solicitations.
5. Establish the City of Mission as a leader in the procurement industry, through more participation with public procurement organizations. (**Pending Approval of Budget)
6. Continue to develop a macro system for universal approved specifications or statement of work in order to cut back on the RFB, RFP, or RFQ process.
7. Acquire proper training through webinars, training workshops, higher education and purchasing consortium for current staff in order to effectively entertain questions and/or concerns, assist with spec writing, and conduct cost/price analysis. (**Pending Approval of Budget)
8. Utilize more State Cooperative Contracts for purchases of goods, commodities and services.
9. Offer quarterly purchasing training to city employees.
10. Adopt electronic procurement requisition process.

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Add one staff member to purchasing department in order to properly and efficiently administer current and future contracts and to provide for the timely, impartial resolution of all procurement issues with contracts.
2. Successfully procured for Inspiration Reconstruction Improvement Project through the local letting program with TxDOT.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 154,959	\$ 185,560	\$ 179,001	\$ 185,563
Employee Benefits	47,069	55,350	53,954	55,495
Purchased Services	19,470	20,050	18,500	19,200
Supplies	1,415	1,650	1,304	1,350
Other Services and Charges	967	6,365	6,465	6,565
Operations Subtotal	223,880	268,975	259,224	268,173
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 223,880	\$ 268,975	\$ 259,224	\$ 268,173
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	4
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	PURCHASING (01-418)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	75,146	83,800	83,800	81,263	83,800
Salaries of Employees	14030	79,813	101,760	101,760	97,738	101,763
Overtime	14040	-	-	-	-	-
Extra Help	14050	-	-	-	-	-
SUBTOTAL		154,959	185,560	185,560	179,001	185,563
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	11,943	14,594	14,594	14,594	14,594
Health Insurance	24070	17,528	17,528	17,528	17,528	17,528
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	12,687	16,126	16,126	16,000	16,518
Auto Allowance	24090	3,340	5,200	5,200	5,200	5,200
Unemployment Compensation Insurance	24100	1,007	1,044	1,044	68	1,044
Worker's Compensation Insurance	24110	564	858	858	564	611
SUBTOTAL		47,069	55,350	55,350	53,954	55,495
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	-	300	300	-	300
Rental of Machinery and Equipment	44660	1,538	2,250	2,250	1,750	1,800
SUBTOTAL		1,538	2,550	2,550	1,750	2,100
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	542	1,200	1,200	800	900
Postage	54490	53	600	600	250	500
Travel and Training	54500	3,020	3,000	3,000	3,000	3,000
Advertising	54510	13,881	12,000	12,000	12,000	12,000
Printing and Binding	54520	436	700	700	700	700
SUBTOTAL		17,932	17,500	17,500	16,750	17,100
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	90	100	350	239	100
Office Supplies	64140	984	1,000	850	700	900
Food, Ice, and Bottled Water	64250	341	350	450	365	350
SUBTOTAL		1,415	1,450	1,650	1,304	1,350
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	868	6,465	6,365	6,465	6,465
Newspapers, Magazines, & Periodicals	94770	-	-	-	-	-
Other	94899	99	100	-	-	100
SUBTOTAL		967	6,565	6,365	6,465	6,565
TOTALS		\$ 223,880	\$ 268,975	\$ 268,975	\$ 259,224	\$ 268,173

CITY OF MISSION, TEXAS

DEPARTMENT: CITY SECRETARY

FUND: GENERAL

PURPOSE:

The City Secretary Department serves as a liaison between the public and the City Council. The City Secretary attends all City Council meetings and Mission Economic Development Corporation meetings, tapes the proceedings and transcribes the minutes. Other duties include: Election Administrator; Records Manager of essential City records; Vital Statistics Registrar; and Open Records Officer. The Vital Statistics Division within the City Secretary Department provides birth and death records and keeps an index of all births and deaths occurring in the City. This division also arranges burial services at Laurel Hill, San Jose, Catholic Cemeteries.

GOALS:

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Strive to receive the 5 Star Exemplary Award for Vital Statistics by attending conferences. 2. Continue with scanning of birth and death records. Currently scanned from 1937 to present. 3. Update Code of Ordinance Manual on Semi-annual basis. 4. Begin the process of looking into a automated agenda item software. | <ol style="list-style-type: none"> 5. Continue with the selling of lots at Catholic Cemetery. 6. Continue to provide assistance and excellent customer service to all the citizens of Mission. 7. Begin the process of looking into an Open Records Management System software. |
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- ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:**
- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Updated all City records as per the Texas State Library and Archives Commission retention schedule 2. Vital Statistics Division received the 2015 Exemplary Award from the State of Texas. 3. Burial database created for Laurel Hill Cemetery, Catholic and Cemetery and San Jose Cemetery. 4. Vital Statistics Staff attended Acknowledgement of Paternity Training and Certification. | <ol style="list-style-type: none"> 5. Code of Ordinance Manual updated to include all ordinances thru June 2017. 6. Staff Attended the 2016 Regional Vital Statistics Seminar held in Austin, TX 7. Attended Public Information Act Training in Austin, Texas |
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BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 218,453	\$ 229,308	\$ 229,052	\$ 234,303
Employee Benefits	66,646	70,459	68,437	71,449
Purchased Services	22,782	23,450	19,663	22,800
Supplies	600	700	600	700
Other Services and Charges	1,307	1,400	838	1,100
Operations Subtotal	309,789	325,317	318,590	330,352
Capital Outlay	6,906	-	-	-
DEPARTMENTAL TOTAL	\$ 316,695	\$ 325,317	\$ 318,590	\$ 330,352
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	5	5	5	5
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	7	7	7	7
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				
Number of Birth Records issued	6,138		6,000	5,900
Number of Death Records issued	320		350	360
Number of agenda packets prepared	26		28	26
Birth Records Registered	2,312		2,200	2,300
Death Records Registered	512		475	500
Cemetery Spaces Sold	95		90	90

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018

Fund No.: GENERAL FUND (01)
Function: GENERAL GOVERNMENT
Department: CITY SECRETARY (01-419)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	68,711	72,279	72,279	72,199	77,278
Salaries of Employees	14030	149,738	157,029	157,029	156,853	157,025
Overtime	14040	4	-	-	-	-
Extra Help	14050		-	-	-	
SUBTOTAL		218,453	229,308	229,308	229,052	234,303
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	16,404	17,542	17,542	17,542	17,925
Health Insurance	24070	30,674	30,674	30,674	30,674	30,674
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	17,515	19,384	19,384	19,384	20,289
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	1,304	1,827	1,827	100	1,827
Worker's Compensation Insurance	24110	750	1,032	1,032	737	734
SUBTOTAL		66,646	70,459	70,459	68,437	71,449
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Service	34499	10,444	6,000	6,000	4,000	6,000
SUBTOTAL		10,444	6,000	6,000	4,000	6,000
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	550	2,300	2,300	2,213	3,000
Rental of Land and Buildings	44650	-	-	-	-	-
SUBTOTAL		550	2,300	2,300	2,213	3,000
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	884	750	750	850	700
Postage	54490	268	350	350	350	350
Travel and Training	54500	-	1,200	1,200	1,200	1,200
Advertising	54510	7,997	8,000	8,000	8,000	8,000
Printing and Binding	54520	2,589	4,800	4,800	3,000	3,500
<i>Insurance:</i>						-
Fidelity Insurance	54570	50	50	50	50	50
Computer System Maintenance	56612	-	-	-	-	-
SUBTOTAL		11,788	15,150	15,150	13,450	13,800
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	595	700	700	600	700
<i>Operating Supplies:</i>						
Clothing & Uniforms	64270	5	-	-	-	-
SUBTOTAL		600	700	700	600	700
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	6,906	-	-	-	-
SUBTOTAL		6,906	-	-	-	-
MISCELLANEOUS	94000					
Court Costs and Investigations	94680	26	100	100	-	100
Dues and Memberships	94700	191	200	200	167	200
Information and Credit Services	94710	1,019	1,000	1,000	600	800
Notary Bonds	94790	71	100	100	71	-
SUBTOTAL		1,307	1,400	1,400	838	1,100
TOTALS	\$	316,695	\$ 325,317	\$ 325,317	\$ 318,590	\$ 330,352

CITY OF MISSION, TEXAS

DEPARTMENT: RISK MANAGEMENT

FUND: GENERAL

PURPOSE:

Risk Management's responsibility is to ensure that City employees work in a safe environment and comply with Texas Workers Compensation Commission rules and regulations. It also maintains information regarding motor vehicle operators, vehicles, mobile equipment, property, contractor/vendor insurance, safety training, liability, group medical and workers' compensation claims, Family Medical Leave Act claims, and property and casualty insurance.

GOALS:

1. Conduct random drug testing for all employees in safety sensitive positions in compliance with D.O.T.;
2. Finalized risk management procedures manual;
3. Continue to perform Safety trainings and increase the number hosted.
4. Implement Online training courses for new hires.
5. Finalize and distribute risk management procedures manual;
6. Form a safety committee comprised of employees from most departments;
7. Reorganize entire filing system and establish a virtual filing system

ACCOMPLISHMENTS FOR THE CURRENT YEAR:

1. Performed City wide Audit on all City vehicles.
2. Monitor and collected Workers' Compensation checks from Civil Service Employees;
3. Maintained Inventory of Safety Supplies;
4. Continued Fire Inspection inspection initiative throughout the City.
5. Performed Safety Trainings for City employees.
6. Distribute risk management procedures manual;
7. Implemented Online training modules for all employees.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 84,331	\$ 88,769	\$ 88,668	\$ 88,764
Employee Benefits	27,415	28,876	28,220	28,944
Purchased Services	312,762	352,450	315,116	351,750
Supplies	9,519	8,450	8,450	9,450
Other Services and Charges	150	100	150	150
Operations Subtotal	434,177	478,645	440,604	479,058
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 434,177	\$ 478,645	\$ 440,604	\$ 479,058
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				
Safety meetings	4		4	12
Training sessions/seminars	8		6	10
Fire buildings inspections	2		1	3
Workers' Compensation claims submitted	131		85	95
General Liability Claims submitted	66		32	50

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	RISK MANAGEMENT (01-422)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	53,972	56,774	56,774	56,712	56,774
Salaries of Employees	14030	30,359	31,995	31,995	31,956	31,990
Overtime	14040	-	-	-	-	-
SUBTOTAL		84,331	88,769	88,769	88,668	88,764
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	6,676	7,112	7,112	7,112	7,111
Health Insurance	24070	8,764	8,764	8,764	8,764	8,764
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	7,100	7,860	7,860	7,860	8,050
Auto Allowance	24090	4,232	4,200	4,200	4,200	4,200
Unemployment Compensation Insurance	24100	342	522	522	18	522
Worker's Compensation Insurance	24110	300	418	418	266	297
SUBTOTAL		27,415	28,876	28,876	28,220	28,944
PURCHASED PROF. & TECHNICAL SERV.	34000					
Management Consulting Services	34410	-	-	-	-	-
Other Professional and Para-Professional Service	34499	5,685	8,500	8,500	8,500	8,500
SUBTOTAL		5,685	8,500	8,500	8,500	8,500
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	500	500	500	500	500
Rental of Machinery and Equipment	44660	1,429	1,500	1,500	1,500	1,500
SUBTOTAL		1,929	2,000	2,000	2,000	2,000
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	515	700	700	700	700
Postage	54490	2	50	50	20	50
Travel and Training	54500	1,145	1,200	1,200	1,200	1,500
Printing and Binding	54520	-	-	-	-	-
<i>Insurance</i>						
Building Insurance	54540	58,993	62,000	62,000	63,931	67,000
Automobiles, Trucks, and Equipment Ins.	54550	145,503	148,000	148,000	148,204	152,000
General Liability Insurance	54560	98,990	130,000	130,000	88,786	120,000
Fidelity Insurance	54570	-	-	-	1,775	-
SUBTOTAL		305,149	341,950	341,950	304,616	341,250
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	357	450	450	450	450
<i>Operating Supplies:</i>						
Safety Supplies	64265	9,162	8,000	8,000	8,000	9,000
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		9,519	8,450	8,450	8,450	9,450
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	150	100	100	150	150
SUBTOTAL		150	100	100	150	150
TOTALS		\$ 434,177	\$ 478,645	\$ 478,645	\$ 440,604	\$ 479,058

CITY OF MISSION, TEXAS

DEPARTMENT: ELECTIONS

FUND: GENERAL

PURPOSE:

The Elections Department accounts for all expenditures incurred during election years. Elections are held every numbered years. Expenditures include advertisements, ballots, and wages for election clerks.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	27,840	29,957	-	33,615
Supplies	19	20	-	20
Other Services and Charges	-	-	-	-
Operations Subtotal	27,859	29,977	-	33,635
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 27,859	\$ 29,977	\$ -	\$ 33,635
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				
Number of Elections	1		-	1

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	ELECTIONS (01-423)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	-	-	-	-	-
Unemployment Compensation Insurance	24100	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROF. & TECHNICAL SERV.	34000					
Legal Services	34430	-	-	-	-	-
Other Professional and Para-Professional Services	34499	25,344	25,000	25,000	-	30,000
SUBTOTAL		25,344	25,000	25,000	-	30,000
PURCHASED PROPERTY SERVICES:	44000					
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
OTHER PURCHASED SERVICES:	54000					
Postage	54490	9	11	11	-	15
Travel and Training	54500	1,446	1,446	1,446	-	1,600
Advertising	54510	985	3,500	3,500	-	2,000
Printing and Binding	54520	56	-	-	-	-
SUBTOTAL		2,496	4,957	4,957	-	3,615
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	19	20	20	-	20
<i>Operating Supplies:</i>						
Food, Ice, and Bottled Water	64250	-	-	-	-	-
SUBTOTAL		19	20	20	-	20
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
TOTALS		\$ 27,859	\$ 29,977	\$ 29,977	\$ -	\$ 33,635

CITY OF MISSION, TEXAS

DEPARTMENT: CIVIL SERVICE

FUND: GENERAL

PURPOSE:

Civil Service Department is responsible for administrating the entry-level police examination as well as any promotional examination needed such as Corporal, Sergeant or Lieutenant. Civil Service Department maintains records of all applications. The department is also responsible for executing duties such as submitting agenda packets and arranging meetings before the Civil Service Commission. The department is also responsible for any travel arrangements needed for the Civil Service Commission. The department is responsible for updating the local Civil Service rules as needed to maintain the requirements of the Chapter 143 of the Texas Local Government Code. The Civil Service Commission meets every last Wednesday of each month and on emergency situations.

GOALS:

1. Have all entry level positions filled.
2. Have all eligibility lists prepared for both deparmnet heads.
3. Make sure that all resources needed are readily available.
4. Keep Administration, City Council, Commission, and staff up to date with any changes that occur at the end of on going legislative session.

ACCOMPLISHMENTS:

1. Conducted 2 entry level exams.
2. Attended all available trainings to keep City in compliance.
3. Conducted 2 promotional exams.
4. Worked closely with both chiefs to assure that all issues with Civil Service were handled accordingly.
5. Made sure that the commission met accordingly and in compliance.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 85,744	\$ 90,195	\$ 90,096	\$ 90,195
Employee Benefits	23,032	24,450	24,136	24,527
Purchased Services	39,065	48,200	39,840	47,200
Supplies	15,072	10,000	10,000	15,000
Other Services and Charges	-	-	-	-
Operations Subtotal	162,913	172,845	164,072	176,922
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 162,913	\$ 172,845	\$ 164,072	\$ 176,922
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				
Number of entry level examinations	2		2	2
Number of promotional exams	4		2	3
Promotional exam appeals	-		-	-
Third party hearings	1		1	-

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	CIVIL SERVICE (01-424)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	85,744	90,195	90,195	90,096	90,195
Salaries of Employees	14030	-	-	-	-	-
Overtime	14040	-	-	-	-	-
Extra Help	14050	-	-	-	-	-
SUBTOTAL		85,744	90,195	90,195	90,096	90,195
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	6,743	7,221	7,221	7,221	7,221
Health Insurance	24070	4,382	4,382	4,382	4,382	4,382
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	7,214	7,980	7,980	8,066	8,174
Auto Allowance	24090	4,232	4,200	4,200	4,200	4,200
Unemployment Compensation Insurance	24100	171	261	261	9	261
Worker's Compensation Insurance	24110	290	406	406	258	289
SUBTOTAL		23,032	24,450	24,450	24,136	24,527
PURCHASED PROF. & TECHNICAL SERV.	34000					
Legal Services	34430	32,465	41,000	41,000	33,030	40,000
Other Professional and Para-Professional Services	34499	-	-	-	-	-
SUBTOTAL		32,465	41,000	41,000	33,030	40,000
PURCHASED PROPERTY SERVICES:	44000					
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
OTHER PURCHASED SERVICES:	54000					
Postage	54490	172	200	200	200	200
Travel and Training	54500	6,428	7,000	7,000	6,610	7,000
Advertising	54510	-	-	-	-	-
SUBTOTAL		6,600	7,200	7,200	6,810	7,200
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	15,072	10,000	10,000	10,000	15,000
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		15,072	10,000	10,000	10,000	15,000
MISCELLANEOUS	94000					
Aid to Others (AGENCIES)	94675	-	-	-	-	-
Contractual Services Not Otherwise Classified	94810	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
TOTALS		\$ 162,913	\$ 172,845	\$ 172,845	\$ 164,072	\$ 176,922

CITY OF MISSION, TEXAS

DEPARTMENT: HUMAN RESOURCES	FUND: GENERAL
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FUND: GENERAL

PURPOSE:

The Human Resources Department works with and for City Departments by evaluating, monitoring, developing and administering Recruitment and Retention, Compensation, Status Changes (promotions, demotions, transfers, terminations), Personnel Records Administration, Performance Evaluations, Disciplinary Action, Employee Relations, Policy and Procedures, Training and Development, Family and Medical Leave, Employee Benefits, State and Federal Law compliance and other personnel-related questions and concerns. The Human Resources Department also assists the Civil Service Director with Entry-Level and Promotional Testing for the Police and Fire Departments. The Human Resources Department provides and promotes a fair and healthy working environment for all City Employees.

GOALS:

1. Install Healthy Vending Machines.
2. Expand Wellness Center for Employees.
3. Enhance Employee Recognition Program/Birthday Recognition
4. Expand Human Resources training topics for Supervisors.

ACCOMPLISHMENTS CURRENT FISCAL YEAR:

1. Reviewed Compensation Plan/Comparability Study.
2. Updated Personnel Policy Manual.
3. Implemented Customer Service Tips.
4. Implemented Weight Challenge Programs.

BUDGET	
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	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ 169,669	\$ 181,514	\$ 176,423	\$ 191,525
Employee Benefits	44,741	48,619	46,924	56,437
Purchased Services	20,044	16,560	16,590	16,360
Supplies	1,690	1,541	1,541	1,640
Other Services and Charges	1,870	934	1,148	934
Operations Subtotal	238,014	249,168	242,626	266,896
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 238,014	\$ 249,168	\$ 242,626	\$ 266,896
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	2	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	4
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018

Fund No.: GENERAL FUND (01)
Function: GENERAL GOVERNMENT
Department: HUMAN RESOURCES (01-425)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	59,766	62,869	62,869	62,800	72,868
Salaries of Employees	14030	109,525	118,645	118,645	113,570	118,657
Overtime	14040	378	-	-	53	-
Extra Help	14050	-	-	-	-	-
SUBTOTAL		169,669	181,514	181,514	176,423	191,525
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	12,353	13,885	13,885	13,496	15,050
Health Insurance	24070	17,528	17,528	17,528	17,528	17,528
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	13,603	15,345	15,345	15,345	17,034
Auto Allowance	24090	-	-	-	-	5,200
Unemployment Compensation Insurance	24100	684	1,044	1,044	36	1,044
Worker's Compensation Insurance	24110	573	817	817	519	581
SUBTOTAL		44,741	48,619	48,619	46,924	56,437
PURCHASED PROF. & TECHNICAL SERV.	34000					
Medical and Dental Services	34440	14,890	11,000	11,000	11,230	11,000
Other Professional and Para-Professional Services	34499	1,084	1,000	1,000	1,000	1,000
SUBTOTAL		15,974	12,000	12,000	12,230	12,000
PURCHASED PROPERTY SERVICES:	44000					
Repair and Maint-Machinery and Equipment	44640	-	-	-	-	-
Rental of Machinery and Equipment	44660	1,429	1,500	1,500	1,500	1,500
SUBTOTAL		1,429	1,500	1,500	1,500	1,500
OTHER PURCHASED SERVICES:	54000					
Postage	54490	274	250	250	260	250
Travel and Training	54500	1,777	1,810	1,810	1,850	1,810
Advertising	54510	591	1,000	1,000	750	800
Printing and Binding	54520	-	-	-	-	-
SUBTOTAL		2,642	3,060	3,060	2,860	2,860
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	1,661	1,640	1,541	1,541	1,640
Food, Ice, and Bottled Water	64250	30	-	-	-	-
SUBTOTAL		1,690	1,640	1,541	1,541	1,640
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	879	535	535	749	535
Newspapers, Magazines, and Periodicals	94770	991	300	399	399	399
Other	94899	-	-	-	-	-
SUBTOTAL		1,870	835	934	1,148	934
TOTALS		\$ 238,014	\$ 249,168	\$ 249,168	\$ 242,626	\$ 266,896

CITY OF MISSION, TEXAS

DEPARTMENT: INFORMATION TECHNOLOGY

FUND: GENERAL

PURPOSE:

The Information Technology Department provides technical support to all City Departments. The Department oversees all computer hardware and software.

GOALS:

1. Would like to upgrade more computers from windows xp to window 10
2. Replace or add camera system to City Hall
3. Add Upgrade to our Imail Server with Anti Virus
4. Purchase External drives for our System Backup process
5. Work on upgrading Internet access to Food Band/Community Building
6. Continue cross training IT personnel

ACCOMPLISHMENTS CURRENT FISCAL YEAR:

- 1 Fixed and added wifi and network upstairs at Museum
- 2 Upgraded all computer at library to at least windows 10 and 1 gb network cards
- 3 Upgraded Court Server and moved to Computer Room
- 4 Helped with Specs and camera setup at Boys and Girls club
- 5 Wired network Wan system for Public works Lab, setup network and Setup Time Clock
- 6 Created and installed data bases for 311, health dept, and motor vehicle dept.
- 7 Upgraded the laserfiche to Avanti on a different server

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 161,455	\$ 163,514	\$ 165,132	\$ 165,999
Employee Benefits	50,434	52,724	51,066	52,962
Purchased Services	81,755	88,600	87,990	99,400
Supplies	652	1,300	730	875
Other Services and Charges	490	25	26	200
Operations Subtotal	294,787	306,163	304,944	319,436
Capital Outlay	3,540	3,300	2,431	4,500
DEPARTMENTAL TOTAL	\$ 298,327	\$ 309,463	\$ 307,375	\$ 323,936
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	2	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	4
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				
Computers	700		710	710
City Hall Servers	13		13	14
INCODE Applications	14		14	14
Other devices, incld. printers & time clocks			110	115

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	INFORMATION TECHNOLOGY (01-426)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	68,785	72,356	72,356	72,276	72,355
Salaries of Employees	14030	92,671	91,158	91,158	92,856	93,644
SUBTOTAL		161,455	163,514	163,514	165,132	165,999
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	12,164	12,906	12,906	12,906	13,098
Health Insurance	24070	17,528	17,528	17,528	17,528	17,528
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	13,365	14,264	14,264	14,264	14,824
Auto Allowance	24090	5,240	5,200	5,200	5,200	5,200
Unemployment Compensation Insurance	24100	768	1,044	1,044	36	1,044
Worker's Compensation Insurance	24110	1,370	1,782	1,782	1,132	1,268
SUBTOTAL		50,434	52,724	52,724	51,066	52,962
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Service	34499	1,520	-	-	-	-
SUBTOTAL		1,520	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	79,024	83,000	87,500	86,590	93,000
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		79,024	83,000	87,500	86,590	93,000
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	1,211	1,100	1,100	1,400	1,400
Internet Connection	54480	-	-	-	-	-
Postage	54490	-	-	-	-	-
Travel and Training	54500	-	5,000	-	-	5,000
SUBTOTAL		1,211	6,100	1,100	1,400	6,400
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	491	450	950	450	500
Office Supplies	64140	162	150	150	280	175
<i>Repairs and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	-	200	200	-	200
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		652	800	1,300	730	875
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	3,540	3,300	3,300	2,431	4,500
SUBTOTAL		3,540	3,300	3,300	2,431	4,500
MISCELLANEOUS	94000					
Dues and Memberships	94700	18	25	25	26	200
Other	94899	472	-	-	-	-
SUBTOTAL		490	25	25	26	200
TOTALS		\$ 298,327	\$ 309,463	\$ 309,463	\$ 307,375	\$ 323,936

CITY OF MISSION, TEXAS

DEPARTMENT: MEDIA RELATIONS

FUND: GENERAL

PURPOSE:

The Media Relations Department was created to serve as a liaison to all members of the media. It gathers information to report on news events that impact residents and visitors of the City of Mission. This may be presented in the form of interviews, press releases, website and social media posts.

GOALS:

1. Cover City Projects as they are developed
2. Get a bigger office.
3. Take photos of the Parks and Recreation Strike Team
4. Change from recording on P2 cards to DSLR cameras for events
5. Continue to provide information to the citizens through the website and social media
6. Make more promo videos.

ACCOMPLISHMENTS CURRENT FISCAL YEAR:

1. We have been working together with IT on editing the City Council Videos
2. We have been taking video and photos with the drone.
3. Started a Pet of the Week on the website.
4. Recording entire ceremonies to post on Youtube and the website.
5. We acquired a new Mac computer to edit more videos with.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 109,138	\$ 122,079	\$ 120,752	\$ 122,084
Employee Benefits	29,294	33,778	32,418	33,650
Purchased Services	1,774	2,550	2,200	2,950
Supplies	2,656	2,400	1,850	2,400
Other Services and Charges	-	-	-	-
Operations Subtotal	<u>142,862</u>	<u>160,807</u>	<u>157,220</u>	<u>161,084</u>
Capital Outlay	-	1,000	500	4,200
DEPARTMENTAL TOTAL	\$ 142,862	\$ 161,807	\$ 157,720	\$ 165,284
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	3	3	3	3
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018

Fund No.: GENERAL FUND (01)
Function: GENERAL GOVERNMENT
Department: MEDIA RELATIONS (01-427)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	85,821	91,477	91,477	90,188	91,487
Salaries of Employees	14030	23,317	30,602	30,602	30,564	30,597
Extra Help	14050	-	-	-	-	-
SUBTOTAL		109,138	122,079	122,079	120,752	122,084
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	8,013	9,339	9,339	9,238	9,340
Health Insurance	24070	12,018	12,018	12,018	12,018	12,018
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	8,750	10,320	10,320	10,300	10,571
Unemployment Compensation Insurance	24100	513	783	783	25	783
Worker's Compensation Insurance	24110	-	1,318	1,318	837	938
SUBTOTAL		29,294	33,778	33,778	32,418	33,650
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	-	-	-	-	-
Rental of Machinery and Equipment	44660	-	600	600	-	500
SUBTOTAL		-	600	600	-	500
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	1,774	1,950	1,950	2,200	1,950
Travel and Training	54500	-	-	-	-	500
SUBTOTAL		1,774	1,950	1,950	2,200	2,450
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	535	600	600	600	600
Fuel	64180	618	1,000	1,000	550	1,000
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	1,503	800	800	700	800
SUBTOTAL		2,656	2,400	2,400	1,850	2,400
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	1,000	1,000	500	4,200
SUBTOTAL		-	1,000	1,000	500	4,200
SUBTOTAL		-	-	-	-	-
TOTALS		\$ 142,862	\$ 161,807	\$ 161,807	\$ 157,720	\$ 165,284

CITY OF MISSION, TEXAS

DEPARTMENT: LEGAL		FUND: GENERAL
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DEPARTMENT: LEGAL		FUND: GENERAL
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PURPOSE:

PURPOSE:

The Legal Department assists all City Departments and all elected City Officials such as the City Council, Mayor, City Manager and Directors of all Departments in evaluating and addressing legal issues. Recommendations are given regarding public records requests, municipal law, code enforcement, employee benefits and civil rights. The Legal Department also reviews and prepares legal documents including ordinances, resolutions, contracts, leases and agreements as well as representing the City in civil litigation hearings and all other legal proceedings involving the City.

GOALS:

1. Continue to operate within the established budget.

- GOALS:**
1. Continue to operate within the established budget.
 2. Seek opportunities to reduce future budgets.

ACCOMPLISHMENTS FOR CURRENT YEAR:

- ACCOMPLISHMENTS FOR CURRENT YEAR:**
1. Reduce costs by disposing of claims before the commencement of litigation.
 2. Collected money owed for mowing liens in excess of \$14,000.00.
 3. Reduced costs by now handling eminent domain proceedings inhouse.
 4. Successfully operated within the established budget for the 2016-2017 fiscal year.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ -	\$ 289,380	\$ 283,817	\$ 311,580
Employee Benefits	-	61,832	60,175	65,672
Purchased Services	-	26,500	24,000	25,950
Supplies	-	1,700	1,142	1,500
Other Services and Charges	-	3,400	3,450	4,700
Operations Subtotal	-	382,812	372,584	409,402
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ -	\$ 382,812	\$ 372,584	\$ 409,402
PERSONNEL				
Exempt	-	2	2	2
Non-Exempt	-	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	3	3	3
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	GENERAL GOVERNMENT
Department:	LEGAL (01-428)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	-	254,400	254,400	249,508	276,600
Salaries of Employees	14030	-	34,980	34,980	34,309	34,980
Overtime	14040	-	-	-	-	-
Extra Help	14050	-	-	-	-	-
SUBTOTAL		-	289,380	289,380	283,817	311,580
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	-	22,138	22,138	21,712	23,836
Health Insurance	24070	-	13,146	13,146	13,146	13,146
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	-	24,463	24,463	24,463	26,980
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	-	783	783	27	783
Worker's Compensation Insurance	24110	-	1,302	1,302	827	927
SUBTOTAL		-	61,832	61,832	60,175	65,672
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Other Structures and Improvements	44630	-	-	-	-	-
Rental of Land & Building	44650	-	15,750	15,750	15,750	17,000
Rental of Machinery and Equipment	44660	-	2,450	2,450	2,450	2,450
SUBTOTAL		-	18,200	18,200	18,200	19,450
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	1,200	1,200	1,000	1,200
Postage	54490	-	1,500	1,300	800	1,300
Travel and Training	54500	-	6,000	5,800	4,000	4,000
Advertising	54510	-	-	-	-	-
SUBTOTAL		-	8,700	8,300	5,800	6,500
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	500	400	300	400
Office Supplies	64140	-	1,200	1,200	817	1,000
<i>Operating Supplies:</i>						
Food, Ice, and Bottled Water	64250	-	100	100	25	100
<i>Repair and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
SUBTOTAL		-	1,800	1,700	1,142	1,500
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	800	800	800	2,000
Assistance Payments for Charity and Others	94800	-	-	-	-	-
Contractual Services	94810	-	2,000	2,600	2,650	2,700
Other	94899	-	100	-	-	-
SUBTOTAL		-	2,900	3,400	3,450	4,700
TOTALS	\$	-	\$ 382,812	\$ 382,812	\$ 372,584	\$ 409,402

**CITY OF MISSION, TEXAS
PUBLIC SAFETY
SUMMARY**

FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
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BY DEPARTMENT

Police	\$ 13,833,426	\$ 15,196,896	\$ 15,196,896	\$ 14,149,106	\$ 15,258,165
Fire	5,773,826	6,126,788	6,251,140	5,790,144	6,314,027
Fire Prevention	566,361	588,531	588,531	511,013	484,185
TOTAL	\$ 20,173,614	\$ 21,912,215	\$ 22,036,567	\$ 20,450,263	\$ 22,056,377

BY EXPENSE GROUP

Personnel	\$ 14,869,432	\$ 15,763,009	\$ 15,874,898	\$ 14,827,910	\$ 15,973,067
Employee Benefits	3,821,074	4,379,864	4,392,327	4,037,662	4,290,390
Professional and Tech. Services	106,235	105,000	143,000	130,000	125,000
Purchased Property Services	552,277	580,962	595,962	570,650	559,750
Other Purchased Services	340,101	338,700	343,700	334,198	353,360
Supplies	416,810	702,280	623,280	496,862	658,450
Capital Outlay	35,082	6,300	26,300	23,400	63,735
Miscellaneous	32,602	36,100	37,100	29,581	32,625
TOTAL APPROPRIATIONS	\$ 20,173,614	\$ 21,912,215	\$ 22,036,567	\$ 20,450,263	\$ 22,056,377

CITY OF MISSION, TEXAS

DEPARTMENT: POLICE

FUND: GENERAL

PURPOSE:

The purpose of the Mission Police Department is to provide a tranquil community for the residents and visitors to the City of Mission. It is our responsibility to provide a safe community for all to live, work and play. Our sworn officer staff and our civilian staff are dedicated to providing the outmost quality work in our efforts to provide an immediate response to police services and to enforce the ordinances of our City and the state laws we are bound too as peace officers.

GOALS:

1. The purchase and deployment of body cameras to each individual police officer.
2. The purchase and deployment of a new Mission Police Skywatch Tower.
3. The purchase and deployment of a new prisoner transport van.'
4. The purchase of a new Mission Police/Fire Radio System.
5. The construction of a New Police Southwest Sub-Station.
6. The implementation of the First Offender Program.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. The tranformation of all Patrol Fleet lap top systems from Data Radio to an Air-Card System
2. The implementation of two (2) License Plate Scanning Systems for our Patrol Bureau.
3. Purchased and deployed three (3) Stonegarden Patrol Units - Police Patrol Chevrolet Tahoes
4. Hired & deployed eight (8) new police officers under the COPS Grant Program
5. Added a total of (4) police officers to our Criminal Investigations Bureau
6. Purchased a Drone System and trained personnel as Drone Pilot(s)
7. Expanded Mission Police Department impound lot.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ 10,135,237	\$ 10,885,818	\$ 10,232,422	\$ 11,056,654
Employee Benefits	2,659,934	3,064,028	2,801,963	3,001,076
Purchased Services	749,068	798,850	769,958	755,110
Supplies	265,003	423,250	322,742	422,150
Other Services and Charges	24,183	24,950	22,021	23,175
Operations Subtotal	13,833,426	15,196,896	14,149,106	15,258,165
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 13,833,426	\$ 15,196,896	\$ 14,149,106	\$ 15,258,165
PERSONNEL				
Exempt (civilians)	1	1	1	1
Non-Exempt	49	49	49	49
Part-Time	-	-	-	-
Civil Service	149	149	157	157
DEPARTMENT TOTAL	199	199	207	207
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18
Police Calls for Service	38,168		14,416	37,200
Police Case Submissions to the Court System	1,559		1,298	1,750
Police Arrests (Adult and Juveniles)	3,135		2,339	3,750
Traffic Accidents Investigated	2,887		1,887	2,400

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: GENERAL FUND (01)
Function: PUBLIC SAFETY
Department: POLICE DEPT. (01-430)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	324,788	340,159	340,159	337,422	340,160
Salaries of Employees	14030	9,188,262	9,795,659	9,795,659	9,285,000	9,966,494
Overtime	14040	622,187	750,000	750,000	610,000	750,000
Extra Help	14050	-	-	-	-	-
SUBTOTAL		10,135,237	10,885,818	10,885,818	10,232,422	11,056,654
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	751,363	832,832	832,832	782,780	845,889
Health Insurance	24070	854,490	867,636	867,636	867,636	867,636
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	821,732	920,187	920,187	900,000	957,140
Unemployment Compensation Insurance	24100	35,004	51,678	51,678	3,420	51,678
Worker's Compensation Insurance	24110	197,344	391,695	391,695	248,127	278,733
SUBTOTAL		2,659,934	3,064,028	3,064,028	2,801,963	3,001,076
PURCHASED PROF. & TECHNICAL SERV.	34000					
Legal Services	34430	50,124	50,000	50,000	50,000	50,000
Other Professional and Para-Professional Services	34499	56,111	55,000	93,000	80,000	75,000
SUBTOTAL		106,235	105,000	143,000	130,000	125,000
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	142,437	150,000	150,000	140,000	150,000
Gas	44580	1,043	1,050	1,050	1,050	1,050
Water	44590	9,174	8,000	8,000	11,100	12,000
<i>Repairs and Maintenance Services</i>						
Buildings	44610	-	-	-	-	-
Machinery and Equipment	44640	178,539	175,000	175,000	175,000	170,000
Vehicle Repair & Maintenance	44645	69,766	75,000	75,000	70,000	45,000
Rental of Land and Buildings	44650	3,866	3,700	3,700	4,200	4,200
Rental of Machinery and Equipment	44660	12,594	12,700	12,700	12,900	12,700
SUBTOTAL		417,418	425,450	425,450	414,250	394,950
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	67,525	66,000	66,000	65,000	65,000
Internet Connection	54480	4,329	4,400	9,400	7,100	11,000
Cable	54485	480	500	500	660	660
Postage	54490	2,848	2,800	2,800	2,700	2,800
Travel and Training	54500	45,447	40,000	40,000	40,569	40,000
Advertising	54510	1,333	1,700	1,700	1,700	1,700
<i>Insurance</i>						
General Liability Insurance	54560	103,454	110,000	110,000	107,979	114,000
Other Insurance	54580	-	-	-	-	-
SUBTOTAL		225,415	225,400	230,400	225,708	235,160
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	44	250	250	-	250
Office Supplies	64140	15,466	16,000	16,000	16,000	16,000
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	210,703	410,000	365,500	266,000	365,000
Tires and Tubes	64200	-	-	-	-	-
Feed for Animals	64240	1,491	2,200	2,700	2,642	2,500
Food, Ice, and Bottled Water	64250	7,682	8,000	8,000	8,000	8,000
Clothing and Uniforms	64270	13,324	12,000	12,000	12,000	12,000
Police Supplies	64280	13,094	15,000	15,000	15,000	15,000
Camera Supplies	64290	-	-	-	-	-
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	-	-	-	-	-

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	PUBLIC SAFETY
Department:	POLICE DEPT. (01-430)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
Building Repair and Maintenance Supplies	64310	1,175	1,500	1,500	1,500	1,500
Other Repair and Maintenance Supplies	64360	44	100	100	100	100
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	1,981	2,200	2,200	1,500	1,800
SUBTOTAL		265,003	467,250	423,250	322,742	422,150
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	953	400	400	650	725
Laundry and Dry Cleaning	94730	4,496	4,000	5,000	5,000	5,000
Notary Bonds	94790	-	250	250	71	150
Contractual Services not Otherwise Classified	94810	16,790	17,500	17,500	15,000	16,000
Other	94899	1,944	1,800	1,800	1,300	1,300
SUBTOTAL		24,183	23,950	24,950	22,021	23,175
TOTALS		\$ 13,833,426	\$ 15,196,896	\$ 15,196,896	\$ 14,149,106	\$ 15,258,165

CITY OF MISSION, TEXAS

DEPARTMENT: FIRE

FUND: GENERAL

PURPOSE:

The Mission Fire Department is multi-functional organization that provides fire protection, a Dive/Swiftwater Rescue Team and an Emergency 1st Responder Program-which provides emergency medical assistance to the citizens of Mission.

This multi-functional organization is well announced through out the state and region. This department continues to strive to be innovators and trend setters in the Fire Service for the Rio Grande Valley. The organization is composed of excellent personnel who take pride in providing emergency services to the citizens of Mission.

GOALS:

1. Replaced 22 sets of structural bunker gear older than 2010.
2. Add six (6) firefighters to start making preparations for fire personnel for station # 6.
3. Increase EMS training hours by implementing a Continuing Education Program Software.
4. Replacement of a frontline 2008 Command Unit assigned to Shift Captains.
5. Implementing a web-based program for department recordkeeping with multiple modules.
6. Replacement of ten (10) outdated desktop computers at fire substations and fire administration.
7. Purchase 26 sets of wildland gear (shirts, pants, boots, headgear, goggles, gloves w/sleeve & pack)

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Purchase structural bunker gear to replace gear older than 2009.
2. Implemented six (6) I pad's on all frontline emergency vehicles to assist crews on emergency calls.
3. Re-certified Special Operations Team personnel on swift water rescue.
4. Re-certified Special Operations Team personnel on high angle rescue.
5. Stood by with EMS and Safety Patrol for city events and event permits throughout the year.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 4,307,707	\$ 4,558,502	\$ 4,220,138	\$ 4,563,573
Employee Benefits	1,058,503	1,218,376	1,138,066	1,199,494
Purchased Services	234,013	265,312	248,350	264,500
Supplies	135,253	177,200	159,280	216,200
Other Services and Charges	8,084	11,750	7,210	9,100
Operations Subtotal	5,743,561	6,231,140	5,773,044	6,252,867
Capital Outlay	30,266	20,000	17,100	61,160
DEPARTMENTAL TOTAL	\$ 5,773,826	\$ 6,251,140	\$ 5,790,144	\$ 6,314,027
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	5	5	5	5
Part-Time	1	1	1	1
Civil Service	62	62	63	63
DEPARTMENT TOTAL	69	69	70	70
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				
Emergency Service Calls and Service Calls	3,636		1,954	3,259
Training Hours	4,146		3,000	5,141

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	PUBLIC SAFETY
Department:	FIRE DEPT. (01-431)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	332,098	339,221	451,110	409,617	420,201
Salaries of Employees	14030	3,320,528	3,532,541	3,532,541	3,236,511	3,567,643
Overtime	14040	642,839	559,979	559,979	559,979	560,808
Extra Help	14050	12,242	14,872	14,872	14,031	14,921
SUBTOTAL		4,307,707	4,446,613	4,558,502	4,220,138	4,563,573
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	314,369	362,011	365,523	365,523	369,112
Health Insurance	24070	297,976	301,230	301,230	301,230	305,612
Employee Retirement	24080	347,544	399,975	408,926	375,000	417,771
Unemployment Compensation Insurance	24100	11,802	18,009	18,009	1,200	18,270
Worker's Compensation Insurance	24110	86,813	124,688	124,688	95,113	88,729
SUBTOTAL		1,058,503	1,205,913	1,218,376	1,138,066	1,199,494
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	66,737	72,000	72,000	62,800	72,000
Gas	44580	1,406	2,200	2,200	1,650	2,200
Water	44590	18,272	19,000	19,000	18,700	19,000
<i>Repairs and Maintenance Services</i>						
Buildings	44610	-	6,000	6,000	4,000	6,000
Machinery and Equipment	44640	39,217	50,000	65,000	60,500	56,000
Rental of Land and Building	44650	-	12	12	-	-
Rental of Machinery and Equipment	44660	3,133	-	-	3,250	3,300
SUBTOTAL		128,764	149,212	164,212	150,900	158,500
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	40,881	40,000	40,000	39,400	41,200
Cable TV	54485	13,661	15,500	15,500	12,800	13,500
Postage	54490	351	600	600	300	500
Travel and Training	54500	49,556	45,000	45,000	44,950	50,000
Advertising	54510	800	-	-	-	800
SUBTOTAL		105,249	101,100	101,100	97,450	106,000
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	2,269	2,500	2,500	2,480	2,500
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	39,567	78,000	63,000	40,000	78,000
Cleaning and Sanitation	64230	640	1,500	1,500	500	1,500
Food, Ice, and Bottled Water	64250	1,662	2,200	2,200	1,800	2,200
Clothing and Uniforms	64270	39,312	68,000	68,000	80,000	75,000
Police and Fire Supplies	64280	14,132	42,000	22,000	22,000	42,000

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	PUBLIC SAFETY
Department:	FIRE DEPT. (01-431)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	28,860	2,500	2,500	5,500	2,500
Building Repair and Maintenance Supplies	64310	2,437	9,000	9,000	3,000	7,000
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	3,692	2,500	2,500	1,000	2,500
Minor Equipment	64390	2,684	4,000	4,000	3,000	3,000
SUBTOTAL		135,253	212,200	177,200	159,280	216,200
CAPITAL OUTLAYS:	74000					
<i>Improvements Other Than Buildings</i>						
Other Structures	74940	1,705	-	-	-	-
Machinery and Equipment	74950	28,561	-	20,000	17,100	61,160
SUBTOTAL		30,266	-	20,000	17,100	61,160
MISCELLANEOUS	94000					
Aid to Others	94675	3,984	5,000	5,000	2,500	4,000
Dues and Memberships	94700	3,454	3,500	3,500	3,475	3,500
Laundry and Dry Cleaning	94730	-	1,500	1,500	200	600
Newspapers, Periodicals, and Magazines	94770	-	250	250	-	-
Contractual Services not Otherwise Classified	94810	40	500	500	235	300
Other	94899	606	1,000	1,000	800	700
SUBTOTAL		8,084	11,750	11,750	7,210	9,100
TOTALS		\$ 5,773,826	\$ 6,126,788	\$ 6,251,140	\$ 5,790,144	\$ 6,314,027

CITY OF MISSION, TEXAS

DEPARTMENT: FIRE PREVENTION

FUND: GENERAL

PURPOSE:

The Fire Prevention Bureau provides numerous services. Utmost is public education to the community-this is accomplished by providing fire education presentations with our education tools: fire safety trailer; fire truck robot; 911 phone simulator; firefighter damnation outfit; material pamphlets; and to be added is a miniature model home simulator and a fire extinguisher simulator. Other presentations provided are fire extinguisher classes with lecture and hands on practice and career presentations. The division conducts annual and occupancy inspections for health care facilities, foster homes, child day cares, and businesses within the city limits. We also conduct fire investigations to determine if the fire was accidental or incendiary in nature. The division reviews plans for business applications, subdivisions, and sprinkler systems.

GOALS:

1. Recieve grant funding to purchase an inflatable fire safety house with accessories.
2. Replacement of remaining outdated hardware for conducting fire inspections (tablets & mobile printers).
3. Continue to promote the outreach program "Smoke Detector Program" to equip all low income residents of Mission with smoke detectors.
4. Continue searching for grants or funding to provide additional training, equipment and etc.
5. Continue sending prevention staff to training courses dealing with fire investigation, fire and building codes and emergency management.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Replacement of outdated hardware with two (2) tablets with mobile printers for conducting fire inspections.
2. Wal-Mart foundation awarded \$1,500.00 towards the purchase video camera system for Fire Safety Trailer.
3. Insurance Council of Texas/Texas Fire Marshal's Office provided 72 dual smoke detectors that are currently being installed within homes that needed smoke detector or a replacement.
4. Provide continues education training for fire prevention personnel related to fire inspection, plan reviews, fire investigation, emergency management and leadership skills.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ 426,488	\$ 430,578	\$ 375,350	\$ 352,840
Employee Benefits	102,637	109,923	97,633	89,820
Purchased Services	15,532	18,500	16,540	18,500
Supplies	16,553	22,830	14,840	20,100
Other Services and Charges	335	400	350	350
Operations Subtotal	561,545	582,231	504,713	481,610
Capital Outlay	4,817	6,300	6,300	2,575
DEPARTMENTAL TOTAL	\$ 566,361	\$ 588,531	\$ 511,013	\$ 484,185
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	5	5	4	4
DEPARTMENT TOTAL	6	6	5	5
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18
Fire Investigations	35		13	25
Inspections (annual and occupancy)	2,474		903	1,550
Plan Reviews (Business, Exhaust Hood Canopy & Hood Suppression System)	175		72	125
Public Education Presentation	107		78	120
Burning Permits	35		11	20
Subdivision Reviews	85		102	150
Fire Sprinkler System Reviews	29		14	24
Fire Alarm System Reviews	33		33	50
LP Tank Permits	13		11	20

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	PUBLIC SAFETY
Department:	FIRE PREVENTION (01-432)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	156,304	155,577	155,577	115,698	76,717
Salaries of Employees	14030	237,332	238,001	238,001	229,652	239,123
Overtime	14040	32,852	37,000	37,000	30,000	37,000
SUBTOTAL		426,488	430,578	430,578	375,350	352,840
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	30,837	32,946	32,946	29,951	26,998
Health Insurance	24070	26,292	26,292	26,292	26,292	21,910
Employee Retirement	24080	34,196	36,396	36,396	33,000	30,553
Auto Allowance	24090				-	-
Unemployment Compensation Insurance	24100	1,026	1,566	1,566	54	1,305
Worker's Compensation Insurance	24110	10,287	12,723	12,723	8,336	9,054
SUBTOTAL		102,637	109,923	109,923	97,633	89,820
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	6,095	6,300	6,300	5,500	6,300
SUBTOTAL		6,095	6,300	6,300	5,500	6,300
OTHER PURCHASED SERVICES:	54000					
Postage	54490	3	200	200	50	200
Travel and Training	54500	6,917	9,000	9,000	8,990	9,000
Printing and Binding	54520	2,517	3,000	3,000	2,000	3,000
SUBTOTAL		9,437	12,200	12,200	11,040	12,200
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	1,996	2,530	2,530	2,000	2,000
Recreation Supplies	64160	7,123	7,200	7,200	6,800	7,300
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	4,518	10,000	10,000	3,500	8,000
Clothing and Uniforms	64270	894	900	900	600	700
Police and Fire Supplies	64280	695	700	700	500	600
<i>Repair and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	344	500	500	450	500
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	983	1,000	1,000	990	1,000
SUBTOTAL		16,553	22,830	22,830	14,840	20,100
CAPITAL OUTLAYS:	74000					
<i>Improvements Other Than Buildings</i>						
Machinery and Equipment	74950	4,817	6,300	6,300	6,300	2,575
SUBTOTAL		4,817	6,300	6,300	6,300	2,575
MISCELLANEOUS	94000					
Dues and Memberships	94700	335	400	400	350	350
SUBTOTAL		335	400	400	350	350
TOTALS		\$ 566,361	\$ 588,531	\$ 588,531	\$ 511,013	\$ 484,185

**CITY OF MISSION, TEXAS
HIGHWAYS AND STREETS
SUMMARY**

FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
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BY DEPARTMENT

Streets	\$ 4,760,865	\$ 7,959,425	\$ 8,639,425	\$ 5,285,816	\$ 8,327,322
TOTAL	\$ 4,760,865	\$ 7,959,425	\$ 8,639,425	\$ 5,285,816	\$ 8,327,322

BY EXPENSE GROUP

Personnel	\$ 760,427	\$ 858,788	\$ 858,788	\$ 773,687	\$ 966,452
Employee Benefits	330,662	377,817	377,817	328,451	394,140
Professional and Tech. Services	65,793	58,000	58,000	55,000	58,000
Purchased Property Services	1,348,997	1,226,500	1,481,000	1,165,000	1,619,000
Other Purchased Services	10,607	10,300	10,300	11,800	11,600
Supplies	475,983	546,300	709,800	528,712	1,382,400
Capital Outlay	1,586,256	4,805,000	5,065,000	2,294,966	3,777,230
Miscellaneous	182,140	76,720	78,720	128,200	118,500
TOTAL APPROPRIATIONS	\$ 4,760,865	\$ 7,959,425	\$ 8,639,425	\$ 5,285,816	\$ 8,327,322

CITY OF MISSION, TEXAS

DEPARTMENT: STREETS

FUND: GENERAL

PURPOSE:

The Streets departments performs the necessary upkeep for all the paved and unpaved streets and alleys, sidewalks, drainage ditches and other drainage structures within the City. It is also responsible for all asphalt and caliche pothole repair, and small maintenance paving projects. In addition it is responsible for the collection and removable of all debris from paved City streets and drainage ditches, and the installation of all street signs and maintenance. The streets department also assists the code enforcement office with weedy lot maintenance. Site inspections are done daily on new subdivisions under construction.

GOALS:

1. Initiate new pothole repair program using asphalt hot box.
2. Replace faded street names on traffic lights.
3. Commence new parking lot at Police Department
4. Paving of Streets, alleys, parking lots and walking trails.
5. Curb & gutter improvements to eliminate standing water.
6. Continue the addition of new sidewalks and repair of existing as needed.
7. Storm drainage improvements at Rene Ave to Inspiration Rd.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Paving of La Lomita Chapel & Nell Tolle parking lots.
2. Completion of North Water Plant Parking Lot
3. Paving of various Streets and Alleys.
4. Addition of new sidewalks & repair of curb & gutters.
5. Street cleaning, scraping, sweeping & round up placement.
6. Assisted Sanitation Dept with unearthing trees, leveling out surface for future site.
7. Cleaned drain ditches with excavator removal of cattails and trees.
8. Addition of tack oil distributor to improve longevity of asphalt.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 760,427	\$ 858,788	\$ 773,687	\$ 966,452
Employee Benefits	330,662	377,817	328,451	394,140
Purchased Services	1,425,397	1,549,300	1,231,800	1,688,600
Supplies	475,983	709,800	528,712	1,382,400
Other Services and Charges	182,140	78,720	128,200	118,500
Operations Subtotal	3,174,609	3,574,425	2,990,850	4,550,092
Capital Outlay	1,586,256	5,065,000	2,294,966	3,777,230
DEPARTMENTAL TOTAL	\$ 4,760,865	\$ 8,639,425	\$ 5,285,816	\$ 8,327,322
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	29	34	34	34
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	32	37	37	37
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18
Street miles swept	2,600		1,600	3,000
Pothole repairs	12,350		9,500	12,000
Service order requests	2,277		1,150	2,500
Weedy lots mowed	100		-	-
Street sign installations	936		725	1,000
Collected illegally dumped tires	1,000		2,700	2,500
Street light maintenance	792		245	400
Demolition of dilapidated structures	10		6	10

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	HIGHWAYS AND STREETS
Department:	STREETS (01-440)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	45,776	48,152	48,152	51,356	54,500
Salaries of Employees	14030	666,478	755,636	755,636	677,331	856,952
Overtime	14040	48,173	55,000	55,000	45,000	55,000
Extra Help	14050	-	-	-	-	-
SUBTOTAL		760,427	858,788	858,788	773,687	966,452
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	57,354	65,700	65,700	61,954	73,937
Health Insurance	24070	140,224	140,224	140,224	140,224	162,134
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	61,143	72,589	72,589	68,000	83,690
Unemployment Compensation Insurance	24100	5,513	8,352	8,352	404	9,657
Worker's Compensation Insurance	24110	66,428	90,952	90,952	57,869	64,722
SUBTOTAL		330,662	377,817	377,817	328,451	394,140
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering and Architectural Services	34420	65,793	58,000	58,000	55,000	58,000
SUBTOTAL		65,793	58,000	58,000	55,000	58,000
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	1,176,028	1,120,000	1,120,000	1,120,000	1,125,000
<i>Repairs and Maintenance Services</i>						
Roads and Bridges	44620	3,320	500	50,000	20,000	20,000
Other Structure & Improv. Repair & Maint.	44630	126,448	80,000	285,000	-	453,000
Machinery and Equipment	44640	42,256	25,000	25,000	25,000	20,000
Rental of Machinery and Equipment	44660	946	1,000	1,000	-	1,000
SUBTOTAL		1,348,997	1,226,500	1,481,000	1,165,000	1,619,000
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	10,031	8,800	8,800	11,000	10,100
Travel and Training	54500	576	1,500	1,500	800	1,500
SUBTOTAL		10,607	10,300	10,300	11,800	11,600
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	(25)	-	-	-	-
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	80,692	145,000	107,960	85,000	120,000
Lubricants (Oil, Grease, etc..)	64190	-	-	-	-	-
Tires and Tubes	64200	-	-	-	-	-
Chemicals and Laboratory Supplies	64220	1,200	1,600	1,600	600	1,200
Food, Ice, and Bottled Water	64250	-	-	-	-	-
Safety Supplies	64265	-	-	-	-	-
Clothing and Uniforms	64270	11,765	12,000	12,000	12,300	15,000

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	HIGHWAYS AND STREETS
Department:	STREETS (01-440)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	12,010	3,500	3,500	7,812	2,500
Other Repair and Maintenance Supplies	64360	112,513	100,000	120,000	120,000	140,000
Road Material	64370	254,748	280,000	460,500	300,000	1,100,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	2,879	4,000	4,000	3,000	3,500
Minor Equipment	64390	200	200	240	-	200
SUBTOTAL		475,983	546,300	709,800	528,712	1,382,400
CAPITAL OUTLAYS:	74000					
<i>Improvements Other Than Buildings</i>						
Roads	74910	1,550,913	4,375,000	4,375,000	1,786,966	3,590,230
Bridges	74920	-	-	-	-	-
Other Structures	74940	13,793	150,000	150,000	80,000	80,000
Machinery and Equipment	74950	21,550	280,000	540,000	428,000	107,000
SUBTOTAL		1,586,256	4,805,000	5,065,000	2,294,966	3,777,230
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	220	220	-	-
Contractual Services not Other	94810	75,354	75,000	75,000	125,000	115,000
Other	94899	106,786	1,500	3,500	3,200	3,500
SUBTOTAL		182,140	76,720	78,720	128,200	118,500
TOTALS		4,760,865	7,959,425	8,639,425	5,285,816	8,327,322

**CITY OF MISSION, TEXAS
HEALTH AND WELFARE
SUMMARY**

FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
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BY DEPARTMENT

Health	\$ 389,667	\$ 442,598	\$ 442,598	\$ 399,831	\$ 558,061
TOTAL	\$ 389,667	\$ 442,598	\$ 442,598	\$ 399,831	\$ 558,061

BY EXPENSE GROUP

Personnel	\$ 245,028	\$ 286,193	\$ 286,193	\$ 262,179	\$ 345,484
Employee Benefits	78,509	95,055	95,055	89,482	118,577
Professional and Tech. Services	-	-	150	-	600
Purchased Property Services	1,498	2,400	1,850	500	5,800
Other Purchased Services	6,038	7,050	6,410	6,250	8,950
Supplies	26,278	39,600	40,640	30,120	45,250
Capital Outlay	30,279	10,000	10,000	10,000	31,300
Miscellaneous	2,037	2,300	2,300	1,300	2,100
TOTAL APPROPRIATIONS	\$ 389,667	\$ 442,598	\$ 442,598	\$ 399,831	\$ 558,061

CITY OF MISSION, TEXAS

DEPARTMENT: HEALTH

FUND: GENERAL

PURPOSE:

The Health Department was establish to enforce City and health ordinances and to ensure the health and safety of all citizens of Mission. The department will be conducting inspections of food establishments to ensure compliance with health regulations, conduct food borne illness investigations, enforce City's junked vehicle, illegal dumping, weedy lots, and health and sanitation ordinances. The Health Department also provides food handlers certification and will be implementing an Integrated Mosquito management program and a On Site Sewage facility program.

GOALS:

1. Automate the food inspection process
2. Request new location for animal shelter
3. Request an animal control officer due to the growth of the city and to provide maintenance to animal shelter
4. Request a small office at the animal shelter to better service the community.
5. Request two new vehicles for animal control officers. We are one vehicle short.
6. Request a health clerk to provide better service to our community and other cities at the animal shelter.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Added a new section to animal shelter.
2. Hired a new Environmental Health Specialist
3. Added a new mosquito machine to replace older machine, to provide better service to the citizens against mosquitos

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 245,028	\$ 286,193	\$ 262,179	\$ 345,484
Employee Benefits	78,509	95,055	89,482	118,577
Purchased Services	7,536	8,410	6,750	15,350
Supplies	26,278	40,640	30,120	45,250
Other Services and Charges	2,037	2,300	1,300	2,100
Operations Subtotal	359,388	432,598	389,831	526,761
Capital Outlay	30,279	10,000	10,000	31,300
DEPARTMENTAL TOTAL	\$ 389,667	\$ 442,598	\$ 399,831	\$ 558,061
PERSONNEL				
Exempt	1	2	2	2
Non-Exempt	7	7	7	9
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	8	9	9	11
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				
Certification of food handlers	740		315	800
Eating and Drinking Inspections	960		325	960
Conduct Food Handler Classes	24		10	24
Animal Shelter care	1,226		825	1,926
Vector Control (Adulticide)	32		15	30
Animal Control (animals to humane society)	45		15	-
Dog Tags				

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: GENERAL FUND (01)
Function: HEALTH AND WELFARE
Department: HEALTH REGULATION/INSPECTION (01-443)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	61,984	65,202	65,202	65,130	70,201
Salaries of Employees	14030	166,875	202,491	202,491	178,549	256,783
Overtime	14040	16,170	18,500	18,500	18,500	18,500
Extra Help	14050	-	-	-	-	-
SUBTOTAL		245,028	286,193	286,193	262,179	345,484
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	18,293	21,894	21,894	21,226	26,828
Health Insurance	24070	35,056	39,438	39,438	39,438	48,202
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	19,751	24,192	24,192	24,192	30,365
Auto Allowance	24090	-	-	-	-	5,200
Unemployment Compensation Insurance	24100	1,368	2,349	2,349	64	2,871
Worker's Compensation Insurance	24110	4,041	7,182	7,182	4,562	5,111
SUBTOTAL		78,509	95,055	95,055	89,482	118,577
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Serv.	34499	-	-	150	-	600
SUBTOTAL		-	-	150	-	600
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Other Structures and Improvements	44630	-	-	-	-	3,000
Machinery and Equipment	44640	1,498	2,400	1,850	500	2,800
Rental Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		1,498	2,400	1,850	500	5,800
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	4,807	5,000	5,000	5,000	6,000
Postage	54490	73	50	50	50	150
Travel and Training	54500	1,158	2,000	1,000	1,000	2,400
Printing and Binding	54520	-	-	360	200	400
SUBTOTAL		6,038	7,050	6,410	6,250	8,950
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	2,500
Office Supplies	64140	1,790	1,800	2,300	2,200	2,300
Motor Vehicle Fuel	64180	12,544	25,000	22,000	13,000	20,000
<i>Operating Supplies:</i>						
Chemical and Laboratory Supplies	64220	3,677	4,000	4,500	4,000	8,000
Cleaning and Sanitation Supplies	64230	774	1,000	2,000	2,000	1,500
Feed for Animals	64240	-	200	140	200	300
Food, Ice, and Bottled Water	64250	-	-	-	-	300
Clothing and Uniforms	64270	3,964	4,200	6,500	5,500	6,500
Camera Supplies	64290	-	-	500	370	-
<i>Repair and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	1,164	1,200	1,050	1,200	1,600

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: GENERAL FUND (01)
Function: HEALTH AND WELFARE
Department: HEALTH REGULATION/INSPECTION (01-443)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	100	-	-	250
Minor Equipment	64390	2,365	2,100	1,650	1,650	2,000
SUBTOTAL		26,278	39,600	40,640	30,120	45,250
CAPITAL OUTLAYS:	74000					
Other Structures	74940	-	-	-	-	-
Machinery and Equipment	74950	30,279	10,000	10,000	10,000	31,300
SUBTOTAL		30,279	10,000	10,000	10,000	31,300
MISCELLANEOUS	94000					
Dues and Memberships	94700	856	800	800	200	900
Contractual Services not otherwise Classified	94810	-	-	-	-	-
Other	94899	1,181	1,500	1,500	1,100	1,200
SUBTOTAL		2,037	2,300	2,300	1,300	2,100
TOTALS		\$ 389,667	\$ 442,598	\$ 442,598	\$ 399,831	\$ 558,061

**CITY OF MISSION, TEXAS
CULTURE & RECREATION
SUMMARY**

Adjusted FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
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BY DEPARTMENT

Museum	\$ 247,007	\$ 294,498	\$ 294,498	\$ 286,583	\$ 291,148
Parks & Recreation Admn.	276,346	299,615	299,615	285,706	316,557
Parks	1,872,731	2,630,929	2,668,457	2,336,538	2,713,436
Recreation	307,603	357,051	357,051	299,836	443,337
Library	1,219,791	1,329,686	1,749,354	1,690,687	1,358,794
Banworth Pool	195,362	243,588	243,588	218,742	288,435
Mayberry Pool	-	318,922	318,922	248,215	308,633
TOTAL	\$ 4,118,839	\$ 5,474,289	\$ 5,931,485	\$ 5,366,307	\$ 5,720,340

BY EXPENSE GROUP

Personnel	\$ 2,234,678	\$ 2,699,967	\$ 2,699,967	\$ 2,471,969	\$ 2,756,851
Employee Benefits	717,396	891,584	891,584	819,124	968,404
Professional and Tech. Services	20,698	58,708	58,708	16,826	21,000
Purchased Property Services	607,801	741,850	790,956	716,186	756,190
Other Purchased Services	86,083	153,050	142,850	135,933	168,750
Supplies	317,798	356,975	358,960	281,995	409,175
Capital Outlay	54,333	494,350	498,650	435,244	484,890
Miscellaneous	80,052	77,805	489,810	489,030	155,080
TOTAL APPROPRIATIONS	\$ 4,118,839	\$ 5,474,289	\$ 5,931,485	\$ 5,366,307	\$ 5,720,340

CITY OF MISSION, TEXAS

DEPARTMENT: MUSEUM

FUND: GENERAL

PURPOSE:

The Museum provides historical exhibits for educational enjoyment and economical benefits for the Mission area for all citizens and visitors, including youth and senior citizens. The museum promotes local historical attractions and makes available it's gather documentation and materials for anyone who is interested in doing research of our local area.

GOALS:

1. Focus efforts on highlighting FolkLife Festivals
2. Complete detailed cataloguing and organization for all minor archives acquisitions from 2004 (128 groups of items)
3. Organization and inventory of the textile collection, which will complete this process for the entire collection.
4. Continue to maintain a continous partnership with the surrounding School Districts though exhibits and programming.
5. Initiate a plan for implmenting a new interpretive design

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Create a permanent exhibit docent manual.
2. Begin a Museum Assessment Plan to identify areas of strengths and weaknesses.
3. Continue Historical Documentation for the original land deeds that are part of the John Conway Collection
4. Identify funding opportunities to begin proper digital preservation of archives.
5. Support the outreach of the Museum's public programing by extending to under utilized demographics.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 154,162	\$ 183,470	\$ 179,148	\$ 184,170
Employee Benefits	53,651	66,628	64,835	63,628
Purchased Services	36,259	40,700	39,300	39,200
Supplies	2,760	3,500	3,200	3,950
Other Services and Charges	175	200	100	200
Operations Subtotal	247,007	294,498	286,583	291,148
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 247,007	\$ 294,498	\$ 286,583	\$ 291,148
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	2	2	2	2
Part-Time	2	2	2	2
Civil Service	-	-	-	-
DEPARTMENT TOTAL	6	6	6	6
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				
Special Programs (all types)	70,481		72,253	75,000
Visitors (walk-in)	2,408		2,110	2,200
Total people served	72,889		74,363	77,200

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018

Fund No.:	GENERAL FUND (01)
Function:	CULTURE & RECREATION
Department:	MUSEUM (01-451)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	81,979	101,059	101,059	100,949	101,059
Salaries of Employees	14030	64,177	67,512	67,512	67,412	69,055
Overtime	14040	-	-	-	-	-
Extra Help	14050	8,005	14,899	14,899	10,787	14,056
SUBTOTAL		154,162	183,470	183,470	179,148	184,170
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	11,397	14,664	14,664	14,664	14,716
Health Insurance	24070	21,910	25,164	25,164	25,164	21,910
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	12,820	16,205	16,205	16,205	16,656
Auto Allowance	24090	5,738	8,200	8,200	8,200	8,200
Unemployment Compensation Insurance	24100	1,173	1,533	1,533	40	1,533
Worker's Compensation Insurance	24110	612	862	862	562	613
SUBTOTAL		53,651	66,628	66,628	64,835	63,628
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Services	34499	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	17,835	19,000	19,000	17,500	17,500
Water	44590	5,051	4,500	4,500	4,500	4,500
<i>Repairs & Maintenance Service</i>						
Buildings	44610	-	-	-	-	-
Machinery and Equipment	44640	-	-	-	-	-
Rental of Machinery and Equipment	44660	3,983	4,000	4,000	4,000	4,000
SUBTOTAL		26,869	27,500	27,500	26,000	26,000
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	6,778	6,600	6,600	7,000	6,600
Postage	54490	804	1,000	1,000	800	1,200
Travel and Training	54500	274	1,400	1,400	1,400	1,400
Advertising	54510	1,209	4,000	4,000	4,000	4,000
Printing & Binding	54520	325	200	200	100	-
SUBTOTAL		9,390	13,200	13,200	13,300	13,200
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	149	250	250	250	250
Office Supplies	64140	883	1,000	1,000	700	900
Recreational Supplies	64160	993	2,000	2,000	2,000	2,000
Agricultural and Landscaping Materials	64210	-	-	-	-	-
Food, Ice, and Bottled Water	64250	735	250	250	250	800
<i>Repairs & Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	-	-	-	-	-

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018

Fund No.:	GENERAL FUND (01)
Function:	CULTURE & RECREATION
Department:	MUSEUM (01-451)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		2,760	3,500	3,500	3,200	3,950
CAPITAL OUTLAYS:	74000					
Building Additions and Renovations	74900	-	-	-	-	-
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	175	200	200	100	200
Contractual Services Not Otherwise Classified	94810	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		175	200	200	100	200
TOTALS		\$ 247,007	\$ 294,498	\$ 294,498	\$ 286,583	\$ 291,148

CITY OF MISSION, TEXAS

DEPARTMENT: PARKS & RECREATION ADMINISTRATION		FUND: GENERAL
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DEPARTMENT: PARKS & RECREATION ADMINISTRATION		FUND: GENERAL
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PURPOSE:

The Parks and Recreation Administration provides administrative services to the Parks Division, Recreation Division, Aquatics, and Facility Maintenance Division. The Administration Department through it's various divisions makes it possible for the citizens of Mission to enjoy beautiful recreational parks and playgrounds.

PURPOSE:
The Parks and Recreation Administration provides administrative services to the Parks Division, Recreation Division, Aquatics, and Facility Maintenance Division. The Administration Department through it's various divisions makes it possible for the citizens of Mission to enjoy beautiful recreational parks and playgrounds.

BUDGET	
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	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ 188,188	\$ 203,296	\$ 190,186	\$ 216,796
Employee Benefits	53,679	58,264	56,295	60,631
Purchased Services	32,032	33,300	34,750	34,100
Supplies	2,396	3,200	3,260	3,200
Other Services and Charges	52	355	175	380
Operations Subtotal	276,346	298,415	284,666	315,107
Capital Outlay	-	1,200	1,040	1,450
DEPARTMENTAL TOTAL	\$ 276,346	\$ 299,615	\$ 285,706	\$ 316,557
PERSONNEL				
Exempt	2	2	2	2
Non-Exempt	2	2	2	2
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	4
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018

Fund No.: GENERAL FUND (01)
Function: CULTURE AND RECREATION
Department: PARKS & REC. ADMIN (01-460)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	78,101	82,746	82,746	82,666	82,756
Salaries of Employees	14030	107,958	118,550	118,550	105,520	132,040
Overtime	14040	2,129	2,000	2,000	2,000	2,000
Extra Help	14050	-	-	-	-	-
SUBTOTAL		188,188	203,296	203,296	190,186	216,796
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	14,236	15,949	15,949	15,949	16,983
Health Insurance	24070	17,528	17,528	17,528	17,528	17,528
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	15,496	17,626	17,626	17,000	19,223
Auto Allowance	24090	5,080	5,200	5,200	5,200	5,200
Unemployment Compensation Insurance	24100	684	1,044	1,044	36	1,044
Worker's Compensation Insurance	24110	656	917	917	582	653
SUBTOTAL		53,679	58,264	58,264	56,295	60,631
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering and Architectural Services	34420	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	27,865	25,000	25,000	25,000	25,000
Gas	44580	-	-	-	-	-
Water	44590	-	-	-	-	-
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	-	-	-	-	-
Rental of Machinery and Equipment	44660	1,787	2,000	2,000	2,000	2,000
SUBTOTAL		29,652	27,000	27,000	27,000	27,000
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	2,349	2,800	2,800	3,200	3,500
Postage	54490	31	500	50	100	100
Travel and Training	54500	-	3,000	3,450	4,450	3,500
SUBTOTAL		2,380	6,300	6,300	7,750	7,100
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	1,414	2,000	2,000	2,160	2,000
Food, Ice, and Bottled Water	64250	982	1,200	1,200	1,100	1,200
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		2,396	3,200	3,200	3,260	3,200
CAPITAL OUTLAYS:	74000					
<i>Buildings</i>						
Building Additions and Renovations	74900	-	-	-	-	-
Machinery and Equipment	74950	-	1,200	1,200	1,040	1,450
SUBTOTAL		-	1,200	1,200	1,040	1,450
MISCELLANEOUS	94000					
Dues & Memberships	94700	-	255	255	100	280
Contractual Services not Otherwise Classified	94810	-	-	-	-	-
Other	94899	52	100	100	75	100
SUBTOTAL		52	355	355	175	380
TOTALS		\$ 276,346	\$ 299,615	\$ 299,615	\$ 285,706	\$ 316,557

CITY OF MISSION, TEXAS

DEPARTMENT: PARKS

FUND: GENERAL

PURPOSE:

The Parks Division maintains all 24 parks within the City of Mission by using all resources necessary. In addition to the various parks, this department maintains three cemeteries and approximately 61.31 acres of Right of Ways. Crews survey and up-keep the existing properties so that citizens may enjoy full use of these facilities.

GOALS:

1. To continue with Parks Upgrades not accomplished this year:
2. Continuation of bring safety standards to playscape material, installation of BBQ pits and trash cans where needed.
3. Completion of sandblasting and painting of picnic structures and picnic tables
4. Reroofing of Concession Stands at Jaycee Park, CWV Park and Nell Tolle if not completed this Fiscal Year
5. Continuation of installation of Park signage and landscape / sprinkler installation
6. Re-structure Parks Lawn Maintenance Team to be more site specific in regards to responsibilities:
7. Creation of a Horticulture Team that would be more knowledgeable of plant types and plant and turf needs.
This team would be responsible for herbicide / fertilization scheduling and seasonal plant needs. They would also be responsible for assisting all parks crews with herbicide applications as needed along with pesticide applications. for ants and other insect pests on lawns and shrubs. They will also be trained in proper plant preparation and installation.
8. Creation of a specialized baseball / soccer field maintenance crew knowledgeable of field preparations and field dimensions for varied age groups. They will also be knowledgeable of moisture and agronomic needs of ball field turf
9. Creation of a specialized tree trimming crew trained with safety in mind coupled proper trimming standards.
10. Creation of one specific restroom cleaning crew
11. Better routine group meetings and address safety films and educational information.
12. Completion of Dog Park Construction
13. Completion of re-consturction of Bannworth Pier
14. Installation of Mission Tennis Center with structured lessons
15. Agressively search for better Grant Opportunities
16. Begin a long range plan for the implementation of connective trails throughout the City and along the Drainage Corridor
17. Get better connected with Recreational Program and implementaiton of more Health Conscious Programs and activities for all ages.
18. Implementation of more day & night time activities for young and old alike

ACCOMPLISHMENTS FOR CURRENT FISCAL YEAR:

1. Great start with Parks Upgrades with the installation of safefall material in several City Parks, BBQ Pits, Trash Cans, painting of all than restroom facilities and more half of picnic shelters and picnic tables, installation of chilled drinking fountains, restroom upgrades with doors cleanliness and partition
2. Made La Lomita Park restroom ADA accessible with the widening of the exterior doors and expansion of restroom stalls and installation of stall doors
3. Great start with baseball field improvements with aeration of outfields and infields, fertilization and some herbicide work.
The removal of "lips" was an outstanding accomplishment thru the purchase of the Turf Renovator which also assisted in conditioning of the base lines with the addition of red sand and calcified clay
4. Oversaw the 2' overlay at CWV parking lot and walking trail, Jaycee Park parking lot and installation of parking stops and seal coat of trail, 2" overlay of Bannworth Park trail, installation of recycled rubber car stops purchased several years back at Mission Hike and Bike Trail parking lot. Parking lot and trails were in coordination with Public Works
5. Installation of restroom facility for Tatan Park and completed the installation of new playscape
6. Refurbished the playscape at Oblate Park and constructed a concrete border and installed safefall material
7. Constructed and installed 6 new park signs and installed Monarch Friendly Butterfly gardens along with drip irrigation and "butterfly friendly" gardens at the perimeter outfield at Lions Park with the support of 50 LDS Young Adult Group from Corpus Christi to Laredo and Brownsville. Monies for plant materials, soilamendments and drip system were provided by NABA Grant
8. At Mission Hike and Bike Trail, old concrete benches were recycled and installed at the front of the park along with the creation and installation of signage for rules and regulations
9. Completed the construction fo Phase I a. of Remote Control Race Car Track at Bentsen Palm Park with the installation and painting of drivers stand, installation storage bin along with installaiton of butterfly gardens thru local Girl Scouts and BARC Racing Club.
10. Successfully bid approximately 72 acres of ROW for \$62,000 annually
11. Received \$500,000 Grant for Tennis Center from Valley Baptist Legacy Foundation

CITY OF MISSION, TEXAS

DEPARTMENT: PARKS

FUND: GENERAL

BUDGET

EXPENDITURES	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
Personnel Services				
Salaries and Wages	\$ 838,132	\$ 1,021,278	\$ 887,044	\$ 1,043,569
Employee Benefits	329,151	406,951	370,720	400,417
Purchased Services	420,394	536,528	477,474	509,000
Supplies	235,408	233,950	193,050	285,950
Other Services and Charges	658	2,300	1,800	69,000
Operations Subtotal	1,823,743	2,201,007	1,930,088	2,307,936
Capital Outlay	48,988	467,450	406,450	405,500
DEPARTMENTAL TOTAL	\$ 1,872,731	\$ 2,668,457	\$ 2,336,538	\$ 2,713,436
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	35	35	40	40
Part-Time	1	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	39	39	44	44
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				
Parks maintained	24		24	24

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	CULTURE AND RECREATION
Department:	PARKS (01-461)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	44,134	47,700	47,700	47,648	47,700
Salaries of Employees	14030	682,512	911,883	911,883	754,701	909,175
Overtime	14040	100,262	50,000	50,000	73,000	75,000
Extra Help	14050	11,223	11,695	11,695	11,695	11,694
SUBTOTAL		838,132	1,021,278	1,021,278	887,044	1,043,569
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	62,909	78,134	78,134	78,124	79,838
Health Insurance	24070	164,325	188,426	188,426	188,426	188,426
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	67,213	86,327	86,327	76,000	90,369
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	6,622	11,484	11,484	300	11,484
Worker's Compensation Insurance	24110	28,082	42,580	42,580	27,870	30,300
SUBTOTAL		329,151	406,951	406,951	370,720	400,417
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	250,829	268,000	268,000	270,000	275,000
Gas	44580	-	-	-	-	-
Water	44590	145,322	215,000	212,500	150,000	200,000
<i>Repairs and Maintenance Services</i>						
Buildings	44610	-	-	-	-	-
Other Structure & Improv. Repair & Maint.	44630	7,275	-	37,528	37,174	10,000
Machinery and Equipment	44640	3,357	3,000	5,500	8,000	10,000
SUBTOTAL		406,783	486,000	523,528	465,174	495,000
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	13,610	13,000	13,000	12,300	14,000
Travel and Training	54500	-	-	-	-	-
SUBTOTAL		13,610	13,000	13,000	12,300	14,000
SUPPLIES:	64000					
<i>Office Supplies</i>						
Office Equipment	64120	-	500	500	400	500
Office Supplies	64140			-	-	-
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	46,492	85,000	85,000	50,000	60,000
Agricultural and Landscaping	64210	-	3,000	3,000	2,000	30,000
Chemicals & Laboratory Supplies	64220	-	5,000	5,000	2,500	5,000
Cleaning and Sanitation Supplies	64230	-	-	-	-	-
Safety Supplies	64265	-	5,000	5,000	5,000	5,000
Clothing and Uniforms	64270	11,122	17,000	17,000	15,000	17,000
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	4,466	150	150	150	150
Building Repair and Maintenance Supplies	64310	13,744	15,000	15,000	5,000	15,000
Other Repair and Maintenance Supplies	64360	155,920	100,000	100,000	110,000	150,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	2,439	3,000	3,000	3,000	3,000
Minor Equipment	64390	1,226	300	300	-	300
SUBTOTAL		235,408	233,950	233,950	193,050	285,950
CAPITAL OUTLAYS:	74000					

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	CULTURE AND RECREATION
Department:	PARKS (01-461)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
<i>Buildings</i>						
Building Additions and Renovations	74900	-	40,000	40,000	40,000	40,000
Irrigation systems	74935	-	-	-	-	148,000
<i>Improvements Other Than Buildings</i>						
Other Structures	74940	8,273	396,000	396,000	335,000	136,500
Machinery and Equipment	74950	40,715	31,450	31,450	31,450	81,000
SUBTOTAL		48,988	467,450	467,450	406,450	405,500
MISCELLANEOUS	94000					
Dues & Memberships	94700	-	-	-	-	-
Contractual Services not Otherwise Classified	94810	658	2,300	2,300	1,800	69,000
Other	94899	-	-	-	-	-
SUBTOTAL		658	2,300	2,300	1,800	69,000
TOTALS		\$ 1,872,731	\$ 2,630,929	\$ 2,668,457	\$ 2,336,538	\$ 2,713,436

CITY OF MISSION, TEXAS

DEPARTMENT: RECREATION

FUND: GENERAL

PURPOSE:

This department is used to account for all expenditures related to the various recreation programs offered by the Parks and Recreation for the City. There are three employees in this department; however, during the year, seasonal help is hired for the recreational programs/activities. The Recreation Department has the responsibility of providing Mission citizens opportunities to participate in leisure activities to improve health, well-being, and quality of life.

GOALS:

1. Expand our Softball leagues
2. Expand our Basketball leagues
3. Try and bring back Flag Football leagues
4. Try and bring back Kickball leagues
5. Try to start a second High School Volleyball league
6. Try to run offseason High School Basketball leagues
7. Try and host a Triathlon
8. Increase numbers for the Texas Citrus Fiesta 5K

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Increased Texas Citrus Fiesta 5K by 50 Participants
2. Ran High School Volleyball league with 18 teams
3. Hosted 4 Basketball leagues
4. Hosted 2 Flag Football leagues
5. Helped with the coordination of a Triathlon
6. Able to help Boys and Girls Club in making Leo Pena 5K a success
7. Hosted High School 7ON7 league with 10 teams participating
8. Hosted Pickleball with 243 people signing waivers
9. Helped host a Ping Pong tournament
10. Helped with multiple 5K's throughout the year

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 207,433	\$ 208,150	\$ 208,775	\$ 228,166
Employee Benefits	49,951	52,493	47,485	135,471
Purchased Services	29,049	71,708	22,826	53,000
Supplies	20,826	24,400	20,450	26,400
Other Services and Charges	344	300	300	300
Operations Subtotal	307,603	357,051	299,836	443,337
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 307,603	\$ 357,051	\$ 299,836	\$ 443,337
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	3	3	3	3
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	4	4
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				
Flag Football (teams)	18		12	18
Softball	12		12	24
Kickball	0		0	12
High School Volleyball	16		18	20
High School 7ON7	10		10	12
Coed Softball	6		0	12
TAAF Track Participants	90		125	175
TAAF Tennis	75		85	100

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018

Fund No.: GENERAL FUND (01)
Function: CULTURE AND RECREATION
Department: RECREATION (01-463)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	-	-	-	-	-
Salaries of Employees	14030	97,561	103,650	103,650	94,275	103,666
Overtime	14040	3,487	4,500	4,500	4,500	4,500
Extra Help	14050	106,385	100,000	100,000	110,000	120,000
SUBTOTAL		207,433	208,150	208,150	208,775	228,166
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	15,493	15,924	15,924	15,971	17,455
Health Insurance	24070	17,528	17,528	17,528	17,528	17,528
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	8,058	9,142	9,142	8,500	93,067
Unemployment Compensation Insurance	24100	2,464	1,305	1,305	27	1,305
Worker's Compensation Insurance	24110	6,408	8,594	8,594	5,459	6,116
SUBTOTAL		49,951	52,493	52,493	47,485	135,471
PURCHASED PROF. & TECHNICAL SERV.	34000					
Para-Professional Services-Basketball	34491	5,817	15,708	15,708	3,500	7,500
Para-Professional Services-Softball	34492	2,460	10,000	10,000	2,826	3,500
Para-Professional Services-Football	34493	4,896	12,000	12,000	2,000	6,000
Para-Professional Services-Kickball	34494	120	3,500	3,500	-	-
Para-Professional Services-Volleyball	34495	2,942	3,500	3,500	3,000	4,000
Para-Professional Services-Year Round Prog.	34496	4,464	8,500	8,500	-	-
Other Professional and Para-Professional Serv	34499	-	5,500	5,500	5,500	-
SUBTOTAL		20,698	58,708	58,708	16,826	21,000
OTHER PURCHASED SERVICES:	54000					
Travel and Training	54500	5,548	10,000	10,000	3,000	28,000
Advertising	54510	2,804	3,000	3,000	3,000	4,000
SUBTOTAL		8,351	13,000	13,000	6,000	32,000
SUPPLIES:	64000					
<i>Operating Supplies:</i>						
Office Equipment	64120	-	-	-	-	-
Recreation Supplies	64160	20,323	23,000	23,000	20,000	25,000
Merchandise and Consumable Supplies	64170	-	-	-	-	-
Food, Ice, and Water	64250	502	1,200	1,200	350	1,200
Clothing and Uniforms	64270	-	200	200	100	200
SUBTOTAL		20,826	24,400	24,400	20,450	26,400
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	268	300	300	300	300
Other	94899	77	-	-	-	-
SUBTOTAL		344	300	300	300	300
TOTALS		\$ 307,603	\$ 357,051	\$ 357,051	\$ 299,836	\$ 443,337

CITY OF MISSION, TEXAS

DEPARTMENT: LIBRARY
FUND: GENERAL
PURPOSE:

The Speer Memorial Library provides informational, educational, cultural and recreational resources to the community. The Library has over 250 Internet accessible computers for public use. We have a Computer Labs and Community Room that is used by the general public and various organizations. Some of the services provided by the Library include: GED and ESL classes, income tax preparation assistance, a Dial-In Internet Access System, Dial-a Story; an Internet accessible card catalog; summer reading program, public photocopier, and literacy programs. The Library has over 100,000 books and audiovisual materials, a genealogy collection, a bilingual collection, a new book display and much more to offer the Citizens of Mission.

GOALS:

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. Maintain our 48,760 square foot library to meet the needs of our patrons. 2. Review and revise our offerings in order to meet the changing needs and expectations of our public. 3. Continue to increase the number of material cataloged and made available to public. 4. Continue to maintain our inventory of equipment and furniture as needed. | <ol style="list-style-type: none"> 5. Continue to apply for Grants/Rebate programs that can be effectively used. 6. Increase number of programming for adults 7. Increase number of electronic material available to our public. |
|---|---|

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Awarded Texas Impact Grant and purchased Peek a Book system along with books.
2. Upgraded bandwidth from 100 MBPS to 200 MBPS.
3. Started services with Instant Flix and OnePlay through Recorded Books for our public.
4. Increased amount of Verizon hotspots available for checkout to our citizens from 20-100.
5. Upgraded network cards on computers to handle added bandwidth.
6. Purchased new laptops, book trucks, and flat cart to replace worn out equipment.
7. Installing of Envisionware on public computers to better monitor and manage computer use.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ 731,952	\$ 785,437	\$ 747,564	\$ 783,417
Employee Benefits	209,823	233,649	220,257	237,497
Purchased Services	151,501	200,078	194,722	191,140
Supplies	43,953	36,685	34,685	33,550
Other Services and Charges	78,327	486,205	486,205	84,450
Operations Subtotal	1,215,556	1,742,054	1,683,433	1,330,054
Capital Outlay	4,235	7,300	7,254	28,740
DEPARTMENTAL TOTAL	\$ 1,219,791	\$ 1,749,354	\$ 1,690,687	\$ 1,358,794
PERSONNEL				
Exempt	9	9	8	8
Non-Exempt	10	10	11	11
Part-Time	11	11	12	12
Civil Service	-	-	-	-
DEPARTMENT TOTAL	30	30	31	31
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18
Patrons using electronic resources per week	4,388		3,812	4,000
Library Materials (books, audio & video)	130,224		130,828	131,000
Circulation Transactions	205,465		223,962	230,000
Juvenile Program Attendance	12,856		11,233	13,000
Number of Library Visits	333,680		297,842	310,000

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018

Fund No.:	GENERAL FUND (01)
Function:	CULTURE AND RECREATION
Department:	LIBRARY (01-464)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	61,200	64,377	64,377	64,306	67,377
Salaries of Employees	14030	523,561	562,656	562,656	517,163	544,361
Overtime	14040	-	200	200	200	200
Extra Help	14050	147,191	158,204	158,204	165,894	171,479
SUBTOTAL		731,952	785,437	785,437	747,564	783,417
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	54,097	60,082	60,082	58,777	60,328
Health Insurance	24070	86,512	90,894	90,894	90,894	89,766
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	58,684	66,397	66,397	65,000	68,287
Auto Allowance	24090	-	-	-	-	5,200
Unemployment Compensation Insurance	24100	5,232	8,091	8,091	250	8,091
Worker's Compensation Insurance	24110	5,297	8,185	8,185	5,336	5,825
SUBTOTAL		209,823	233,649	233,649	220,257	237,497
PURCHASED PROF. & TECHNICAL SERV.	34000					
Architectural & Engineering Services	34420	-	-	-	-	-
Other Professional and Para-Professional Service	34499	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	82,963	85,000	85,000	80,000	85,000
Water	44590	6,062	6,500	6,500	6,500	6,000
<i>Repairs and Maintenance Services</i>						
Building Repair and Maintenance Service	44610	-	-	-	-	-
Machinery and Equipment	44640	9,912	9,620	21,028	20,000	8,780
Rental of Land and Buildings	44650	-	-	-	-	-
Rental of Machinery and Equipment	44660	6,930	6,930	7,100	7,092	7,110
SUBTOTAL		105,868	108,050	119,628	113,592	106,890
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	21,399	21,500	17,500	16,500	18,000
Internet Connection	54480	21,000	65,000	58,000	60,000	61,000
Cable	54485	110	150	150	130	150
Postage	54490	1,488	1,500	2,100	2,000	2,100
Travel and Training	54500	1,636	2,500	2,700	2,500	3,000
SUBTOTAL		45,634	90,650	80,450	81,130	84,250
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	11,780	2,500	3,100	2,100	2,500
Office Supplies	64140	23,968	23,000	23,000	22,000	23,000
<i>Operating Supplies:</i>						
Recreation Supplies	64160	3,973	4,000	4,900	4,900	4,000
Cleaning and Sanitation Supplies	64230	685	1,000	1,000	1,000	1,000
Food, Ice and Bottled Water	64250	1,469	1,000	1,500	1,500	1,000
Clothing and Uniforms	64270	1,919	1,900	1,900	1,900	1,900

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GENERAL FUND (01)
Function:	CULTURE AND RECREATION
Department:	LIBRARY (01-464)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
<i>Repair and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	158	1,300	1,285	1,285	150
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	-	-	-	-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		43,953	34,700	36,685	34,685	33,550
CAPITAL OUTLAYS:	74000					
Building Additions and Renovations	74900	-	-	-	-	-
<i>Improvements Other Than Buildings</i>						
Machinery and Equipment	74950	4,235	3,000	7,300	7,254	28,740
SUBTOTAL		4,235	3,000	7,300	7,254	28,740
MISCELLANEOUS	94000					
Memberships and Dues	94700	389	400	400	400	400
Microfilm and Film Development Services	94740	390	350	365	365	400
Newspapers, Periodicals, and Magazines	94770	9,254	9,500	15,000	15,000	9,500
Library Books	94780	59,082	55,000	444,240	444,240	65,000
Contractual Services not Otherwise Classified	94810	9,071	8,800	26,000	26,000	9,000
Other	94899	141	150	200	200	150
SUBTOTAL		78,327	74,200	486,205	486,205	84,450
TOTALS		\$ 1,219,791	\$ 1,329,686	\$ 1,749,354	\$ 1,690,687	\$ 1,358,794

CITY OF MISSION, TEXAS

DEPARTMENT: BANNWORTH POOL

FUND: GENERAL

PURPOSE:

This department accounts for all expenditures related to the Bannworth Swimming Pool. This pool will have one full-time employee and three part-time employees. However, during the summer months the City will hire additional part-time employees to be able to meet the public's needs. This pool is a public pool and will be made available to the public whenever it is not being used for instructional or competition purposes.

GOALS:

1. Host the first annual Triathlon
2. Host the first annual kids Splash and Dash
3. Add an Intro Triathlon for kids in the summer
4. Increase pay for current part time lifeguard from \$8.50 to \$9.01
5. Install automatic sprinkler system at mayberry pool
6. Host T.A.A.F Regional Swimming meet in summer

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Hired a full time head swimming coach for AAU/USA Swim Team
2. Increased the numbers of kids for the T.A.A.F TEAM
3. Increased the numbers of kids for AAU Team
4. Added a Splash Pad at Tatan Park
5. Installed Scoreboard at Bannworth Pool
6. Purchased a timing system for swim meets
7. Purchased & Installed competition diving board

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 114,812	\$ 118,439	\$ 112,689	\$ 128,869
Employee Benefits	21,142	31,399	25,654	32,616
Purchased Services	45,348	56,600	50,899	60,900
Supplies	12,456	19,700	13,050	19,600
Other Services and Charges	495	450	450	450
Operations Subtotal	194,252	226,588	202,742	242,435
Capital Outlay	1,110	17,000	16,000	46,000
DEPARTMENTAL TOTAL	\$ 195,362	\$ 243,588	\$ 218,742	\$ 288,435
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	3	3	4	4
Civil Service	-	-	-	-
DEPARTMENT TOTAL	4	4	5	5
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				
Pools	1		1	1

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018

Fund No.: GENERAL FUND (01)
Function: CULTURE AND RECREATION
Department: BANWORTH POOL (01-465)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	11,477	18,214	18,214	18,291	18,214
Salaries of Employees	14030	13,251	19,490	19,490	19,398	19,490
Overtime	14040	594	4,000	4,000	4,000	4,000
Extra Help	14050	89,491	76,735	76,735	71,000	87,165
SUBTOTAL		114,812	118,439	118,439	112,689	128,869
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	8,773	9,060	9,060	9,060	9,859
Health Insurance	24070	5,843	5,843	5,843	5,843	6,573
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	4,845	7,426	7,426	7,426	8,509
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	1,681	4,085	4,085	50	4,128
Worker's Compensation Insurance	24110	-	4,985	4,985	3,275	3,547
SUBTOTAL		21,142	31,399	31,399	25,654	32,616
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Services	34499	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	24,375	24,000	24,000	24,000	24,000
Gas	44580	13,887	20,000	20,000	16,000	23,000
Water	44590	150	1,800	1,800	-	1,800
<i>Repairs and Maintenance Services</i>						
Buildings	44610	-	-	-	-	-
Other Structure & Improv. Repair & Maint.	44630	217	3,000	3,000	3,000	3,000
Machinery and Equipment	44640	-	-	-	-	-
SUBTOTAL		38,630	48,800	48,800	43,000	51,800
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	1,987	2,000	2,000	2,500	2,100
Travel and Training	54500	500	800	800	-	1,000
Advertising	54510	-	-	-	-	-
<i>Insurance</i>						
General Liability Insurance	54560	4,230	5,000	5,000	5,399	6,000
SUBTOTAL		6,717	7,800	7,800	7,899	9,100
SUPPLIES:	64000					
<i>Operating Supplies:</i>						
Office Equipment	64120	-	100	100	50	100
Recreation Supplies	64160	2,071	2,100	2,100	1,000	2,500
Merchandise and Consumable Supplies	64170	-	500	500	-	-
Chemicals & Laboratory Supplies	64220	9,023	15,000	15,000	10,000	15,000
Clothing and Uniforms	64270	500	500	500	500	500

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018

Fund No.:	GENERAL FUND (01)
Function:	CULTURE AND RECREATION
Department:	BANWORTH POOL (01-465)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
<i>Repair and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	862	1,500	1,500	1,500	1,500
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		12,456	19,700	19,700	13,050	19,600
CAPITAL OUTLAYS:	74000					
Other structures	74940	-	-	-	-	40,000
Machinery and Equipment	74950	1,110	17,000	17,000	16,000	6,000
SUBTOTAL		1,110	17,000	17,000	16,000	46,000
MISCELLANEOUS	94000					
Dues and Memberships	94700	495	300	300	300	300
Other Contractual Services	94810	-	150	150	150	150
Other	94899	-	-	-	-	-
SUBTOTAL		495	450	450	450	450
TOTALS		\$ 195,362	\$ 243,588	\$ 243,588	\$ 218,742	\$ 288,435

CITY OF MISSION, TEXAS

DEPARTMENT: MAYBERRY POOL

FUND: GENERAL

PURPOSE:

This department accounts for all expenditures related to the Mayberry Swimming Pool. This pool will have two full-time employee and six part-time employees. However, during the summer months the City will hire additional part-time employees to be able to meet the public's needs. This pool is a public pool and will be made available to the public whenever it is not being used for instructional or competition purposes.

GOALS:

1. Host the first annual Triathlon
2. Host the first annual kids Splash and Dash
3. Add an Intro Triathlon for kids in the summer
4. Increase pay for current part time lifeguard from \$8.50 to \$9.01
5. Installed automatic sprinkler system at mayberry pool
6. Host T.A.A.F Regional Swimming meet in summer

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Increased the numbers of kids for the T.A.A.F TEAM
2. Added a Splash Pad at Tatan Park
3. Installed Competition Diving Board
4. Installed Handicap chair
5. Installed new dividers in male and female restroom facilities

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 179,897	\$ 179,897	\$ 146,563	\$ 171,864
Employee Benefits	42,200	42,200	33,878	38,144
Purchased Services	53,600	53,600	48,974	58,600
Supplies	37,525	37,525	14,300	36,525
Other Services and Charges	-	-	-	300
Operations Subtotal	313,222	313,222	243,715	305,433
Capital Outlay	5,700	5,700	4,500	3,200
DEPARTMENTAL TOTAL	\$ 318,922	\$ 318,922	\$ 248,215	\$ 308,633
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	1	1	1	1
Part-Time	6	6	6	6
Civil Service	-	-	-	-
DEPARTMENT TOTAL	8	8	8	8
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				
Pools	1		1	1

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018

Fund No.:	GENERAL FUND (01)
Function:	CULTURE AND RECREATION
Department:	MAYBERRY POOL (01-467)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	-	18,214	18,214	18,291	18,214
Salaries of Employees	14030	-	19,490	19,490	19,272	19,490
Overtime	14040	-	4,000	4,000	4,000	4,000
Extra Help	14050	-	138,193	138,193	105,000	130,160
SUBTOTAL		-	179,897	179,897	146,563	171,864
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	-	13,763	13,763	13,763	13,148
Health Insurance	24070	-	7,303	7,303	7,303	6,573
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	-	8,868	8,868	7,800	8,385
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	-	4,694	4,694	30	4,650
Worker's Compensation Insurance	24110	-	7,572	7,572	4,982	5,388
SUBTOTAL		-	42,200	42,200	33,878	38,144
PURCHASED PROF. & TECHNICAL SERV.	34000					
Other Professional and Para-Professional Services	34499	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	-	20,000	20,000	18,000	20,000
Gas	44580	-	10,000	10,000	23,000	20,000
Water	44590	-	5,500	5,500	-	5,500
<i>Repairs and Maintenance Services</i>						
Buildings	44610	-	-	-	-	-
Other Structure & Improv. Repair & Maint.	44630	-	9,000	9,000	420	4,000
Machinery and Equipment	44640	-	-	-	-	-
SUBTOTAL		-	44,500	44,500	41,420	49,500
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	3,000	3,000	3,000	3,000
Travel and Training	54500	-	500	500	-	1,000
Advertising	54510	-	-	-	-	-
<i>Insurance</i>						
General Liability Insurance	54560	-	5,600	5,600	4,554	5,100
SUBTOTAL		-	9,100	9,100	7,554	9,100
SUPPLIES:	64000					
<i>Operating Supplies:</i>						
Office Equipment	64120	-	100	100	-	100
Office Supplies	64140	-	-	-	-	-
Recreation Supplies	64160	-	2,500	2,500	1,000	2,000
Merchandise and Consumable Supplies	64170	-	500	500	-	-
Chemicals & Laboratory Supplies	64220	-	30,000	30,000	10,000	30,000
Clothing and Uniforms	64270	-	1,300	1,300	1,300	1,300

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018

Fund No.:	GENERAL FUND (01)
Function:	CULTURE AND RECREATION
Department:	MAYBERRY POOL (01-467)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-17 Original Budget	FY 2016-17 Amended Budget	FY 2016-17 Estimate	FY 2017-2018 City Council Approval
<i>Repair and Maintenance Supplies</i>		-	-	-	-	
Other Repair and Maintenance Supplies	64360	-	3,000	3,000	2,000	3,000
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	-	125	125	-	125
SUBTOTAL		-	37,525	37,525	14,300	36,525
CAPITAL OUTLAYS:	74000					
Other structures	74940	-	-	-	-	-
Machinery and Equipment	74950	-	5,700	5,700	4,500	3,200
SUBTOTAL		-	5,700	5,700	4,500	3,200
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	300
Informaiton and Credit Services	94710	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		-	-	-	-	300
TOTALS		\$ -	\$ 318,922	\$ 318,922	\$ 248,215	\$ 308,633

COMMUNITY DEVELOPMENT BLOCK GRANT

The Community Development Block Grant Fund was established to account for federal funds granted to the City for the sole purpose of improving the health and welfare of the community.

CITY OF MISSION

**CITY OF MISSION, TEXAS
C.D.B.G. FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

			FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
<u>ESTIMATED REVENUES:</u>							
Drawdown's -B-14	04-300-33606	\$	369,730	\$ -	\$ -	\$ -	\$ -
Drawdown's -B-15	04-300-33607		595,008	-	328,842	328,842	-
Drawdown's -B-16	04-300-33608		-	904,240	904,240	904,240	-
Drawdown's -B-17	04-300-33609		-	-	-	-	872,197
Project Income	04-300-36000		-	-	-	-	-
Total Estimated Revenues			<u>964,738</u>	<u>904,240</u>	<u>1,233,082</u>	<u>1,233,082</u>	<u>872,197</u>
<u>TRANSFERS IN</u>							
General Fund	04-300-39901		-	-	-	-	-
Total Estimated Revenues & Transfers		\$	<u>964,738</u>	<u>904,240</u>	<u>1,233,082</u>	<u>1,233,082</u>	<u>872,197</u>
<u>APPROPRIATIONS:</u>							
Operating Expenses:							
Housing Administrative	04-472	\$	71,151	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
CDBG Administrative	04-482		127,406	137,240	137,240	137,240	141,240
Projects	04-462		<u>766,182</u>	<u>687,000</u>	<u>1,015,842</u>	<u>1,015,842</u>	<u>650,957</u>
Total Appropriations		\$	<u>964,738</u>	<u>904,240</u>	<u>1,233,082</u>	<u>1,233,082</u>	<u>872,197</u>
<u>EXPENDITURE CATEGORY</u>							
Personnel		\$	140,595	\$ 147,885	\$ 147,885	\$ 147,885	\$ 151,885
Benefits			36,012	38,670	38,670	38,670	39,340
Profess & Tech Services			1,961	10,035	10,035	10,035	4,500
Purchased Property Services			2,026	2,030	2,030	2,030	2,080
Other Purchased Services			79,562	60,150	60,150	60,150	65,900
Supplies			1,636	2,300	2,300	2,300	2,100
Capital Outlay			1,148	500	500	500	-
Miscellaneous			701,799	642,670	971,512	971,512	606,392
Debt Services			-	-	-	-	-
		\$	<u>964,738</u>	<u>904,240</u>	<u>1,233,082</u>	<u>1,233,082</u>	<u>872,197</u>

CITY OF MISSION, TEXAS

DEPARTMENT: HOUSING ADMINISTRATION

FUND: CDBG

PURPOSE:

The Housing Administration division consists of three full time employees and one part time. Two Community Development employees dedicate 50% of their time to administer the Housing Assistance program for the residents of Mission. The program consists of two types of assistance, which are Rehabilitation assistance and Reconstruction assistance. Rehabilitation assistance provides general repairs to the home to meet local and state codes. Reconstruction assistance provides new homes to homeowner's who's homes are dilapidated and beyond repair. Homes are also modified to be ADA compliant. This year, the City received funding to provide rental assistance.

GOALS:

1. Reconstruct 10 homes.
1. Rehabilitate 2 homes to include reprogrammed funds.
3. Reduce overall costs of projects by revising the design of the home.

ACCOMPLISHMENTS FOR CURRENT YEAR:

- 1.Ten homes were awarded, underway and should be completed during this fiscal year
- 2.Thirteen homes were underway at the end of the prior year and completed this fiscal year
- 3.Currently working with five applicants to be assisted prior to the end of this fiscal year

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ 49,630	\$ 52,199	\$ 52,199	\$ 52,199
Employee Benefits	12,663	13,545	13,545	13,545
Purchased Services	6,225	10,000	10,000	6,690
Supplies	695	1,050	1,050	950
Other Services and Charges	1,938	3,206	3,206	6,616
Operations Subtotal	71,151	80,000	80,000	80,000
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 71,151	\$ 80,000	\$ 80,000	\$ 80,000
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	1	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18
Rehabilitation Assistance CDBG	2		2	3
Reconstruction Assistance CDBG	16		13	10

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018 BUDGET SUMMARY

Fund No.: C.D.B.G. (04)
Function: COMMUNITY DEVELOPMENT
Department: HOUSING ADMINISTRATIVE (04-472)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	-	-	-	-	-
Salaries of Employees	14030	36,277	38,143	38,143	38,143	38,143
Overtime	14040	-	-	-	-	-
Extra Help	14050	13,353	14,056	14,056	14,056	14,056
SUBTOTAL		49,630	52,199	52,199	52,199	52,199
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	3,791	3,993	3,993	3,993	3,993
Health Insurance	24070	4,382	4,382	4,382	4,382	4,382
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	3,979	4,413	4,413	4,413	4,413
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	343	522	522	522	522
Worker's Compensation Insurance	24110	167	235	235	235	235
SUBTOTAL		12,663	13,545	13,545	13,545	13,545
PURCHASED PROF. & TECHNICAL SERV	34000					
Legal Fees	34430	1,961	5,035	5,035	5,035	1,500
SUBTOTAL		1,961	5,035	5,035	5,035	1,500
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						-
Rental of Machinery and Equipment	44660	1,013	1,015	1,015	1,015	1,040
SUBTOTAL		1,013	1,015	1,015	1,015	1,040
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	310	600	600	600	300
Postage	54490	392	350	350	350	350
Travel and Training	54500	-	500	500	500	1,500
Advertising	54510	2,549	2,500	2,500	2,500	2,000
Printing and Binding	54520	-	-	-	-	-
SUBTOTAL		3,251	3,950	3,950	3,950	4,150
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	561	600	600	600	600
<i>Operating Supplies:</i>			-	-	-	-
Motor Vehicle Fuel	64180	134	300	300	300	200
Safety Supplies	64265	-	150	150	150	150
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	-	-	-	-	-
SUBTOTAL		695	1,050	1,050	1,050	950
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Court Costs and Investigations	94680	1,362	1,200	1,200	1,200	1,500
Other	94899	576	2,006	2,006	2,006	5,116
SUBTOTAL		1,938	3,206	3,206	3,206	6,616
TOTALS		\$ 71,151	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000

CITY OF MISSION, TEXAS

DEPARTMENT: COMMUNITY DEVELOPMENT ADMINISTRATION

FUND: CDBG

PURPOSE:

The Community Development Department is funded by the US Department of Housing & Urban Development annually through the Community Development Block Grant Program. All funds are utilized to benefit low income residents of Mission for projects such as housing reconstruction, fire protection equipment, park improvements, public services and program administration.

GOALS:

1. Provide funding to various agencies.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Amigos Del Valle \$4000 provided senior activities for 21 seniors
2. Amigos Del Valle \$22000 provided home delivered meals to 21 seniors
3. Area Agency on Aging \$7000 provided assistance to 22 seniors
4. Children's Advocacy Center \$7000 provided counseling services to 44 abused and neglected children
5. Easter Seal Society \$4000 provided rehabilitation services for 2 individuals
6. Silver Ribbon \$4000 provided rent and/or utility assistance for 7 elderly
7. The Salvation Army \$2000 provided rental assistance for 1 individual

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ 90,965	\$ 95,686	\$ 95,686	\$ 99,686
Employee Benefits	23,349	25,125	25,125	25,795
Purchased Services	7,274	12,215	12,215	11,790
Supplies	941	1,250	1,250	1,150
Other Services and Charges	3,728	2,464	2,464	2,819
Operations Subtotal	126,258	136,740	136,740	141,240
Capital Outlay	1,148	500	500	-
DEPARTMENTAL TOTAL	\$ 127,406	\$ 137,240	\$ 137,240	\$ 141,240
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	2	2	2	2
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18
Departments	1		1	1
Public Services	6		6	8

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018 BUDGET SUMMARY

Fund No.:	C.D.B.G. (04)
Function:	COMMUNITY DEVELOPMENT
Department:	C.D.B.G. ADMINISTRATIVE (04-482)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	67,657	71,168	71,168	71,168	75,168
Salaries of Employees	14030	23,308	24,518	24,518	24,518	24,518
Overtime	14040	-	-	-	-	-
Extra Help	14050	-	-	-	-	-
SUBTOTAL		90,965	95,686	95,686	95,686	99,686
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	6,642	7,320	7,320	7,320	7,626
Health Insurance	24070	8,764	8,764	8,764	8,764	8,764
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	7,293	8,089	8,089	8,089	8,435
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	342	522	522	522	522
Worker's Compensation Insurance	24110	308	430	430	430	448
SUBTOTAL		23,349	25,125	25,125	25,125	25,795
PURCHASED PROF. & TECHNICAL SERV:	34000					
Other Professional and para-professional serv	34499	-	5,000	5,000	5,000	3,000
SUBTOTAL		-	5,000	5,000	5,000	3,000
PURCHASED PROPERTY SERVICES:	44000					
Rental of Machinery and Equipment	44660	1,013	1,015	1,015	1,015	1,040
SUBTOTAL		1,013	1,015	1,015	1,015	1,040
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	310	600	600	600	650
Postage	54490	74	200	200	200	200
Travel and Training	54500	4,038	3,400	3,400	3,400	4,400
Advertising	54510	1,839	2,000	2,000	2,000	2,500
Printing and Binding	54520	-	-	-	-	-
SUBTOTAL		6,261	6,200	6,200	6,200	7,750
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	665	800	800	800	800
<i>Operating Supplies:</i>						
Fuel	64180	276	300	300	300	200
Safety Supplies	64265	-	150	150	150	150
SUBTOTAL		941	1,250	1,250	1,250	1,150
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	1,148	500	500	500	-
SUBTOTAL		1,148	500	500	500	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	1,008	1,100	1,100	1,100	1,100
Contractual Services not Otherwise Classified	94810	-	-	-	-	-
Other	94899	2,721	1,364	1,364	1,364	1,719
SUBTOTAL		3,728	2,464	2,464	2,464	2,819
TOTALS		\$ 127,406	\$ 137,240	\$ 137,240	\$ 137,240	\$ 141,240

CITY OF MISSION, TEXAS

DEPARTMENT: NON-DEPARTMENTAL

FUND: CDBG

PURPOSE:

To account for funds allocated to various sub-recipients of CDBG Funds and account for funds used for housing rehabilitation and reconstruction. The City makes it a goal to reconstruct between 10-15 homes per year as funds are available.

Some of the Agencies that will receive and/or have recieved CDBG Funds include:

Area Agency on Aging
 Amigos Del Valle
 Dentists Who Care
 Children's Advocacy Center, Inc.
 Easter Seals - RGV
 Silver Ribbon Community Partners

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	70,049	50,000	50,000	54,000
Supplies	-	-	-	-
Miscellaneous	-	-	-	-
Operations Subtotal	70,049	50,000	50,000	54,000
Capital Outlay	696,133	965,842	965,842	596,957
DEPARTMENTAL TOTAL	\$ 766,182	\$ 1,015,842	\$ 1,015,842	\$ 650,957
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

Fund No.:	C.D.B.G. 2009
Function:	COMMUNITY DEVELOPMENT
Department:	C.D.B.G. (04-462)

Account Description	Account Object	FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
OTHER PURCHASED SERVICES:	56000					
Amigos Del Valle	56562	32,250	26,000	26,000	26,000	26,000
CASA of Hidalgo County	56563	-	-	-	-	2,000
Heroes Haven	56564	-	-	-	-	2,000
Easter Seal	56565	5,000	4,000	4,000	4,000	4,000
Salvation Army	56566	-	2,000	2,000	2,000	2,000
Silver Ribbon	56567	5,000	4,000	4,000	4,000	4,000
Area Agency on Aging	56569	10,000	7,000	7,000	7,000	7,000
Children's Advocacy	56570	10,000	7,000	7,000	7,000	7,000
Dentist Who Care	56573	-	-	-	-	-
Mission Crime Stoppers	56580	7,799	-	-	-	-
SUBTOTAL		70,049	50,000	50,000	50,000	54,000
PROJECTS	79000					
Housing Rehabilitation	79200	47,675	15,000	75,874	75,874	25,000
Housing Reconstruction	79202	648,458	622,000	889,968	889,968	571,957
Habitat for Humanity	79205	-	-	-	-	-
SUBTOTAL		696,133	637,000	965,842	965,842	596,957
TOTALS		\$ 766,182	\$ 687,000	\$ 1,015,842	\$ 1,015,842	\$ 650,957

POLICE DEPT. STATE SHARING FUND

The Police Department State Sharing Fund accounts for all revenues received from the Texas Department of Justice for the City's share of state and local forfeited property. All expenditures incurred by the City for participating in the Justice Forfeiture Program are also accounted for in this fund.

CITY OF MISSION

**CITY OF MISSION, TEXAS
POLICE DEPARTMENT STATE SHARING FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
RESTRICTED FUND BALANCE		\$ 521,971	\$ 25,755	\$ 204,020	\$ 204,020	\$ 46,206
<u>ESTIMATED REVENUES:</u>						
State Seizures	10-300-33500	6,133	-	-	29,138	-
Interest-Investments	10-300-36050	1,904	-	-	1,979	-
Interest-Demand Dep.	10-300-36100	222	-	-	25	-
Misc. Income	10-300-36150	3,161	-	-	273	-
Sale of City Equipment	10-300-39000	(14,891)	-	-	6,786	-
Total Revenues		(3,471)	-	-	38,201	-
Operating Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		(3,471)	-	-	38,201	-
TOTAL RESOURCES AVAILABLE		<u>\$ 518,500</u>	<u>\$ 25,755</u>	<u>\$ 204,020</u>	<u>\$ 242,221</u>	<u>\$ 46,206</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Police Dept. Special Fund	10-410	\$ 314,480	\$ -	\$ 204,020	\$ 196,015	\$ -
Total Operations		314,480	-	204,020	196,015	-
Transfers Out		-	-	-	-	-
Total Appropriations		314,480	-	204,020	196,015	-
RESTRICTED FUND BALANCE		<u>\$ 204,020</u>	<u>\$ 25,755</u>	<u>\$ -</u>	<u>\$ 46,206</u>	<u>\$ 46,206</u>

CITY OF MISSION, TEXAS

DEPARTMENT:POLICE

FUND: PD STATE SHARING FUND

PURPOSE:

The Police Department State Sharing Fund accounts for all state forfeitures allocated to the Mission Police Department for its participation in various seizures.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	65,420	64,020	122,600	-
Supplies	11,182	35,000	22,000	-
Other Services and Charges	3,461	5,000	1,415	-
Operations Subtotal	80,064	104,020	146,015	-
Capital Outlay	234,416	100,000	50,000	-
DEPARTMENTAL TOTAL	\$ 314,480	\$ 204,020	\$ 196,015	\$ -
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	POLICE STATE SHARING FUND(10)
Function:	PUBLIC SAFETY
Department:	POLICE DEPT. SPECIAL (10-410)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads	14020	-	-	-	-	-
Salaries of Employees	14030	-	-	-	-	-
Overtime	14040	-	-	-	-	-
Extra Help	14050	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	-	-	-	-	-
Health Insurance	24070	-	-	-	-	-
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	-	-	-	-	-
Unemployment Compensation Insurance	24100	-	-	-	-	-
Worker's Compensation Insurance	24110	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROF. & TECHNICAL SERV.	34000					
Legal Services	34430	-	-	-	-	-
Other Professional and Para-Professional Serv.	34499	32,311	-	30,000	30,000	-
SUBTOTAL		32,311	-	30,000	30,000	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Repair & Maintenance-Buildings	44610	2,017	-	5,000	500	-
Other Structures and Improvements	44630	-	-	2,020	600	-
Machinery and Equipment	44640	14,530	-	-	52,000	-
SUBTOTAL		16,547	-	7,020	53,100	-
OTHER PURCHASED SERVICES:	54000					
Internet	54480	-	-	-	19,500	-
Travel and Training	54500	16,562	-	25,000	20,000	-
Advertising	54510	-	-	2,000	-	-
SUBTOTAL		16,562	-	27,000	39,500	-
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	-	-	10,000	-	-
<i>Operating Supplies:</i>						
Clothing and Uniforms	64270	422	-	15,000	10,000	-
Police Supplies	64280	10,760	-	10,000	12,000	-
<i>Repairs and Maintenance Supplies</i>						
Building Repair & Maintenance	64310	-	-	-	-	-
Road Materials	64370	-	-	-	-	-
SUBTOTAL		11,182	-	35,000	22,000	-
CAPITAL OUTLAYS:	74000					
Building Additions and Renovations	74900	-	-	10,000	-	-
Machinery and Equipment	74950	234,416	-	90,000	50,000	-
SUBTOTAL		234,416	-	100,000	50,000	-
MISCELLANEOUS	94000					
Depository Charges	94715	170	-	-	40	-
Other	94899	3,291	-	5,000	1,375	-
SUBTOTAL		3,461	-	5,000	1,415	-
TOTALS		\$ 314,480	\$ -	\$ 204,020	\$ 196,015	\$ -

POLICE DEPT. FEDERAL SHARING FUND

The Police Department Federal Sharing Fund accounts for all revenues received from the Department of Justice for the City's share of federally forfeited property. All expenditures incurred by the City for participating in the Justice Forfeiture Program are also accounted for in this fund.

**CITY OF MISSION, TEXAS
POLICE DEPARTMENT FEDERAL SHARING-US FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
RESTRICTED FUND BALANCE		\$ 529,610	\$ 667,368	\$ 743,065	\$ 743,065	\$ 234,047
<u>ESTIMATED REVENUES:</u>						
Federal Sharing U.S. Treasury	11-300-35300	295,738	-	-	55,874	-
Federal Sharing ICE	11-300-35301	181,846	-	-	13,948	-
Interest-Investments	11-300-36050	1,208	-	-	1,417	-
Interest-Demand Dep.	11-300-36100	1,315	-	-	1,472	-
Miscellaneous	11-300-37000	67,478	-	-	-	-
Sale of City Equipment	11-300-39000	-	-	-	-	-
Total Revenues		547,585	-	-	72,711	-
Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		<u>547,585</u>	<u>-</u>	<u>-</u>	<u>72,711</u>	<u>-</u>
TOTAL RESOURCES AVAILABLE		<u>\$ 1,077,195</u>	<u>\$ 667,368</u>	<u>\$ 743,065</u>	<u>\$ 815,776</u>	<u>\$ 234,047</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Police Dept. Federal Sharing	11-410	\$ 328,220	\$ -	\$ 743,064	\$ 325,984	\$ -
Police Dept. Ice	11-411	-	-	-	-	-
Total Operations		<u>328,220</u>	<u>-</u>	<u>743,064</u>	<u>325,984</u>	<u>-</u>
Transfers Out		<u>5,910</u>	<u>-</u>	<u>39,999</u>	<u>255,745</u>	<u>-</u>
Total Appropriations		<u>334,130</u>	<u>-</u>	<u>783,063</u>	<u>581,729</u>	<u>-</u>
RESTRICTED FUND BALANCE		<u>\$ 743,065</u>	<u>\$ 667,368</u>	<u>\$ (39,998)</u>	<u>\$ 234,047</u>	<u>\$ 234,047</u>

CITY OF MISSION, TEXAS

DEPARTMENT: POLICE DEPARTMENT

FUND: PD FEDERAL SHARING FUND

PURPOSE:

The Police Department Federal Sharing Fund accounts for all state forfeitures allocated to the Mission Police Department for its participation in various seizures.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	43,592	100,000	73,784	-
Supplies	14,117	175,000	50,000	-
Other Services and Charges	2,003	-	2,200	-
Operations Subtotal	59,712	275,000	125,984	-
Capital Outlay	268,508	468,064	200,000	-
DEPARTMENTAL TOTAL	\$ 328,220	\$ 743,064	\$ 325,984	\$ -
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018

Fund No.: POLICE SPECIAL FUND (11)
Function: PUBLIC SAFETY
Department: POLICE FEDERAL SHARING-US (11-410)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads	14020	-	-	-	-	-
Salaries of Employees	14030	-	-	-	-	-
Overtime	14040	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	-	-	-	-	-
Health Insurance	24070	-	-	-	-	-
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	-	-	-	-	-
Unemployment Compensation Insurance	24100	-	-	-	-	-
Worker's Compensation Insurance	24110	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROF. & TECHNICAL SERV.	34000					
Medical and Dental Services	34440	-	-	-	-	-
Other Professional and Para-Professional Serv.	34499	-	-	-	2,784	-
SUBTOTAL		-	-	-	2,784	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	18,569	-	-	45,000	-
Vehicle	44645	24,750	-	50,000	25,000	-
SUBTOTAL		43,319	-	50,000	70,000	-
OTHER PURCHASED SERVICES:	54000					
Travel and Training	54500	273	-	50,000	1,000	-
Advertising	54510	-	-	-	-	-
SUBTOTAL		273	-	50,000	1,000	-
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	396	-	15,000	7,000	-
<i>Operating Supplies:</i>						
Clothing and Uniforms	64270	234	-	25,000	5,000	-
Police Supplies	64280	13,487	-	20,000	20,000	-
Other Repair & Maint.-Supplies	64360	-	-	100,000	10,000	-
Minor Equipment	64390	-	-	5,000	8,000	-
SUBTOTAL		14,117	-	175,000	50,000	-
CAPITAL OUTLAYS:	74000					
Other Structures & Improvements	74940	18,519	-	-	-	-
Machinery and Equipment	74950	249,989	-	468,064	200,000	-
SUBTOTAL		268,508	-	468,064	200,000	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	990	-	-	900	-
Depository Charges	94715	1,013	-	-	1,300	-
SUBTOTAL		2,003	-	-	2,200	-
TOTALS		\$ 328,220	\$ -	\$ 743,064	\$ 325,984	\$ -

MUNICIPAL COURT TECHNOLOGY FUND

The Municipal Court Technology Fund was created in FY 2000 and is used to account for court technology fees used to finance hardware and software for the Municipal Court.

CITY OF MISSION

**CITY OF MISSION, TEXAS
MUNICIPAL COURT TECHNOLOGY FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 179,410	\$ 195,636	\$ 196,420	\$ 196,420	\$ 164,676
<u>Estimated Revenues</u>						
Court Technology Fee	14-300-34110	32,496	35,000	35,000	34,000	35,000
Interest on Investments	14-300-36050	972	600	600	163	400
Interest on Demand	14-300-36100	252	150	150	318	150
Total Estimated Revenues		33,719	35,750	35,750	34,481	35,550
TOTAL AVAILABLE RESOURCES		<u>\$ 213,129</u>	<u>\$ 231,386</u>	<u>\$ 232,170</u>	<u>\$ 230,901</u>	<u>\$ 200,226</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Municipal Court Technology	14-413	\$ 16,709	\$ 66,100	\$ 66,100	\$ 66,225	\$ 78,400
Total Operations		16,709	66,100	66,100	66,225	78,400
Transfers Out	14-499-56901	-	-	-	-	-
TOTAL APPROPRIATIONS		<u>16,709</u>	<u>66,100</u>	<u>66,100</u>	<u>66,225</u>	<u>78,400</u>
RESTRICTED FUND BALANCE		<u>\$ 196,420</u>	<u>\$ 165,286</u>	<u>\$ 166,070</u>	<u>\$ 164,676</u>	<u>\$ 121,826</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: MUNICIPAL COURT TECH FUND (14)
Function: GENERAL
Department: MUNICIPAL COURT (14-413)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Building Repair and Maintenance	44610	-	20,000	28,000	28,000	-
Machinery and Equipment	44640	-	1,500	5,800	5,800	13,800
Rental of Machinery and Equipment	44660	1,906	1,925	1,925	1,925	1,925
SUBTOTAL		1,906	23,425	35,725	35,725	15,725
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	832	1,000	1,000	1,000	1,000
Office Supplies	64140	480	500	500	500	500
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		1,312	1,500	1,500	1,500	1,500
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	12,598	40,000	27,700	27,700	60,000
SUBTOTAL		12,598	40,000	27,700	27,700	60,000
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
Depository Charges	94715	193	175	175	300	175
Contractual Services not Otherwise Classified	94810	701	1,000	1,000	1,000	1,000
Other	94899	-	-	-	-	-
SUBTOTAL		893	1,175	1,175	1,300	1,175
TOTALS		\$ 16,709	\$ 66,100	\$ 66,100	\$ 66,225	\$ 78,400

DESIGNATED FUND

The Designated Fund is a Special Revenue Fund, established for accounting of proceeds and expenditures associated with the various Grants (other than CDBG) granted to the City.

**CITY OF MISSION, TEXAS
DESIGNATED GRANT FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
UNRESERVED, UNDESIGNATED FUND BALANCE		\$ -	\$ -	\$ -	\$ -	\$ -
<u>ESTIMATED REVENUES:</u>						
Various Grants	15-300	832,067	795,791	1,960,529	984,373	3,386,984
TIRZ Reimbursements	15-300	-	-	-	-	-
Total Revenues		832,067	795,791	1,960,529	984,373	3,386,984
Transfers In		5,910	500,000	659,113	159,113	596,623
Total Estimated Revenues and Transfers		<u>837,977</u>	<u>1,295,791</u>	<u>2,619,642</u>	<u>1,143,486</u>	<u>3,983,607</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 837,977</u>	<u>\$ 1,295,791</u>	<u>\$ 2,619,642</u>	<u>\$ 1,143,486</u>	<u>\$ 3,983,607</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Public Safety		\$ 785,163	\$ 292,000	\$ 1,115,851	\$ 1,115,851	\$ 1,707,695
Health & Welfare		-	-	-	-	-
Community Development		-	-	-	-	-
Streets		-	-	-	-	-
Culture and Recreation		52,814	1,003,791	1,503,791	27,635	2,275,912
Total Operations		<u>837,977</u>	<u>1,295,791</u>	<u>2,619,642</u>	<u>1,143,486</u>	<u>3,983,607</u>
Transfers Out - General Fund		-	-	-	-	-
Total Appropriations		<u>837,977</u>	<u>1,295,791</u>	<u>2,619,642</u>	<u>1,143,486</u>	<u>3,983,607</u>
UNRESERVED, UNDESIGNATED FUND BALANCE		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

DRAINAGE ASSESSMENT FUND

The Drainage Assessment Fund is used to account for major drainage project expenditures. User charge fees are used to finance this Fund.

CITY OF MISSION

**CITY OF MISSION, TEXAS
DRAINAGE ASSESSMENT FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
RESTRICTED FUND BALANCE		\$ 1,278,474	\$ 1,180,320	\$ 1,583,040	\$ 1,583,040	\$ 1,460,631
<u>ESTIMATED REVENUES:</u>						
Drainage-Granjeno	16-300-31025	2,915	2,800	2,800	2,800	2,800
Drainage Assessment Fee	16-300-36000	915,929	870,000	870,000	870,000	870,000
Drainage Reimb.-Subdividers	16-300-36020	-	-	-	-	-
Interest - Investments	16-300-36050	2,169	600	600	4,000	600
Adjustments	16-300-36100	189	-	-	-	-
MEDC Reimbursement	16-300-39300	-	-	-	-	-
Miscellaneous Income	16-300-36150	213 0	-	-	120	-
Interest - Demand Dep.	16-300-36300	2,501	1,100	1,100	2,630	1,100
Total Revenues		923,916	874,500	874,500	879,550	874,500
TRANSFERS IN						
Utility Fund	16-399-39902	-	-	-	-	-
Total Estimated Revenues		923,916	874,500	874,500	879,550	874,500
TOTAL AVAILABLE RESOURCES		<u>\$ 2,202,390</u>	<u>\$ 2,054,820</u>	<u>\$ 2,457,540</u>	<u>\$ 2,462,590</u>	<u>\$ 2,335,131</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Drainage Assessment Fund	16-410	\$ 619,351	\$ 1,185,128	\$ 1,535,128	\$ 1,001,959	\$ 1,507,268
Total Operations		619,351	1,185,128	1,535,128	1,001,959	1,507,268
Transfers Out	16-499-56901	-	-	-	-	-
Total Appropriations		619,351	1,185,128	1,535,128	1,001,959	1,507,268
RESTRICTED FUND BALANCE		<u>\$ 1,583,040</u>	<u>\$ 869,692</u>	<u>\$ 922,412</u>	<u>\$ 1,460,631</u>	<u>\$ 827,863</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: DRAINAGE ASSESSMENT FUND (16)
Function: HIGHWAYS & STREETS
Department: DRAINAGE ASSESSMENT (16-410)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Employees	14030	63,010	72,450	72,450	71,528	71,344
Overtime	14040	5,127	5,000	5,000	3,500	5,000
SUBTOTAL		68,136	77,450	77,450	75,028	76,344
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	5,191	5,926	5,926	5,926	5,841
Health Insurance	24070	13,146	13,146	13,146	13,146	13,146
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	5,472	6,547	6,547	6,547	6,611
Unemployment Compensation Insurance	24100	531	783	783	27	783
Worker's Compensation Insurance	24110	-	4,276	4,276	2,798	3,043
SUBTOTAL		24,340	30,678	30,678	28,444	29,424
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering and Architectural Services	34420	3,750	20,000	20,000	4,000	10,000
SUBTOTAL		3,750	20,000	20,000	4,000	10,000
PURCHASED PROPERTY SERVICES:	44000					
Road and Bridge Repair and Maintenance	44620	73,483	60,000	60,000	30,000	60,000
Other Structures and Improvements	44630	4,250	5,000	5,000	-	5,000
Machinery and Equipment	44640	-	25,000	25,000	-	15,000
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		77,733	90,000	90,000	30,000	80,000
OTHER PURCHASED SERVICES:	54000					
Hauling and Freight	54530	-	-	-	-	-
Bad Debts-Drainage	56670	437	-	-	-	-
SUBTOTAL		437	-	-	-	-
SUPPLIES:	64000					
<i>Operating Supplies</i>						
Clothing and Uniforms	64270	-	-	-		2,000
<i>Repairs and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	92,514	50,000	50,000	-	50,000
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		92,514	50,000	50,000	-	52,000
CAPITAL OUTLAYS:	74000					
<i>Improvements Other Than Buildings</i>						
R.O.W. Acquired	74870	19,313	15,000	15,000	7,500	7,500
Roads	74910	-	50,000	-	-	50,000
Drainage Ditches and Structures	74930	182,382	700,000	1,050,000	676,087	1,050,000
Machinery and Equipment	74950	148,676	150,000	200,000	178,200	150,000
SUBTOTAL		350,371	915,000	1,265,000	861,787	1,257,500
MISCELLANEOUS	94000					
Depository Charges	94715	2,070	2,000	2,000	2,700	2,000
Contractual Services Nototherwise Classified	94810	-	-	-	-	-
Other	94899	-	-	-	-	-
Contingency	94950	-	-	-	-	-
Bad Debt	56670	-	-	-	-	-
SUBTOTAL		2,070	2,000	2,000	2,700	2,000
TOTALS		\$ 619,351	\$ 1,185,128	\$ 1,535,128	\$ 1,001,959	\$ 1,507,268

CEMETERY FUND

The Cemetery Fund is a Special Revenue Fund, established for accounting of perpetual care fees charged to the cemetery plot buyers at the time of sell. All cemetery plots have been sold and this fee is no longer charged. The funds will now be used for the sole purpose of maintaining the Laurel Hills Cemetery.

**CITY OF MISSION, TEXAS
CEMETERY FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 52,487	\$ 31,667	\$ 35,335	\$ 35,335	\$ 35,360
<u>Estimated Revenues</u>						
Interest on Investments	17-300-36050	-	-	-	-	-
Interest on Demand Account	17-300-36100	115	-	-	100	-
Perpetual Care	17-300-36110	11,600	8,000	8,000	9,000	9,000
Total Estimated Revenues		11,715	8,000	8,000	9,100	9,000
OTHER FINANCING RESOURCES						
Capital Leases	17-300-39050	-	-	-	-	-
Total Other Financing Resources		-	-	-	-	-
TOTAL AVAILABLE RESOURCES		<u>\$ 64,202</u>	<u>\$ 39,667</u>	<u>\$ 43,335</u>	<u>\$ 44,435</u>	<u>\$ 44,360</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Cemetery	17-410	\$ 28,867	\$ 9,650	\$ 9,650	\$ 9,075	\$ 25,000
TOTAL APPROPRIATIONS		<u>28,867</u>	<u>9,650</u>	<u>9,650</u>	<u>9,075</u>	<u>25,000</u>
RESTRICTED FUND BALANCE		<u>\$ 35,335</u>	<u>\$ 30,017</u>	<u>\$ 33,685</u>	<u>\$ 35,360</u>	<u>\$ 19,360</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	CEMETERY TRUST FUND (17)
Function:	GENERAL
Department:	CEMETERY (17-410)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
SUPPLIES:	64000					
<i>Repair and Maintenance Supplies</i>						-
Landscaping Supplies	64210	-	-	-	-	7,500
Cemetery Supplies	64215	-	-	-	-	-
Chemical & Laboratory Supplies	64220	982	1,000	1,000	975	2,500
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Other Repair and Maintenance Supplies	64360	-	1,000	1,000	1,000	1,900
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		982	2,000	2,000	1,975	11,900
CAPITAL OUTLAYS:	74000					
Irrigation	74935	-	-	-	-	10,000
Other Structures and Improvements	74940	-	-	-	-	1,500
Machinery and Equipment	74950	27,796	7,500	7,500	7,000	1,500
SUBTOTAL		27,796	7,500	7,500	7,000	13,000
DEBT SERVICE:	84000					
Other Principal	84800	-	-	-	-	-
Other Interest	84830	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
Depository Charges	94715	89	150	150	100	100
Contractual Services not Otherwise Classified	94810	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		89	150	150	100	100
TOTALS		\$ 28,867	\$ 9,650	\$ 9,650	\$ 9,075	\$ 25,000

RECORDS PRESERVATION FUND

The Records Preservation Fund is a Special Revenue Fund, established for accounting of fees charged by the Vital Statistics Department when issuing birth certificates. This fee is to be used for the sole purpose of preserving permanent records.

CITY OF MISSION

**CITY OF MISSION, TEXAS
RECORDS PRESERVATION FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 6,918	\$ 5,703	\$ 6,851	\$ 6,851	\$ 6,373
<u>Estimated Revenues</u>						
Vital Statistics Preservation Fee	20-300-34575	6,821	6,000	6,000	6,500	6,000
Interest on Investments	20-300-36050	-	-	-	-	-
Interest on Demand	20-300-36100	16	-	-	15	-
		<u>6,837</u>	<u>6,000</u>	<u>6,000</u>	<u>6,515</u>	<u>6,000</u>
Total Estimated Revenues						
TOTAL AVAILABLE RESOURCES		<u>\$ 13,755</u>	<u>\$ 11,703</u>	<u>\$ 12,851</u>	<u>\$ 13,366</u>	<u>\$ 12,373</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Records Preservation	20-419	\$ 6,904	\$ 7,100	\$ 7,100	\$ 6,993	\$ 7,100
TOTAL APPROPRIATIONS		<u>6,904</u>	<u>7,100</u>	<u>7,100</u>	<u>6,993</u>	<u>7,100</u>
RESTRICTED FUND BALANCE		<u>\$ 6,851</u>	<u>\$ 4,603</u>	<u>\$ 5,751</u>	<u>\$ 6,373</u>	<u>\$ 5,273</u>

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018

Fund No.:	RECORDS PRESERVATION FUND (20)
Function:	GENERAL
Department:	RECORDS PRESERVATION (20-419)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						-
Other Structures & Improvements	44630	-	-	-	-	-
Machinery and Equipment	44640	1,047	1,000	1,075	1,000	1,000
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		1,047	1,000	1,075	1,000	1,000
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	-	-	-	-
Internet Connection	54480	-	-	-	-	-
Postage	54490	-	-	-	-	-
Travel and Training	54500	1,663	1,500	1,750	1,723	1,750
Advertising	54510	-	-	-	-	-
SUBTOTAL		1,663	1,500	1,750	1,723	1,750
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	4,182	4,500	4,175	4,250	4,250
<i>Repair and Maintenance Supplies</i>						-
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		4,182	4,500	4,175	4,250	4,250
CAPITAL OUTLAYS:	74000					-
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
Depository Charges	94715	13	100	100	20	100
Contractual Services not Otherwise Classified	94810	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		13	100	100	20	100
TOTALS		\$ 6,904	\$ 7,100	\$ 7,100	\$ 6,993	\$ 7,100

SPEER MEMORIAL LIBRARY FUND

The Speer Memorial Library Fund is a Special Revenue Fund, which is used to account for contributions from private sources restricted to the provision of scholarships and library books.

CITY OF MISSION

**CITY OF MISSION, TEXAS
SPEER MEMORIAL LIBRARY FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 25,826	\$ 25,826	\$ 25,826	\$ 25,826	\$ 25,936
<u>Estimated Revenues</u>						
Interest on Investments	22-300-36050	-	-	-	110	-
Interest on Demand Deposits	22-300-36100	-	-	-	-	-
Total Estimated Revenues		-	-	-	110	-
TOTAL AVAILABLE RESOURCES		<u>\$ 25,826</u>	<u>\$ 25,826</u>	<u>\$ 25,826</u>	<u>\$ 25,936</u>	<u>\$ 25,936</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Speer Memorial Department	22-410	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS		-	-	-	-	-
RESTRICTED FUND BALANCE		<u>\$ 25,826</u>	<u>\$ 25,826</u>	<u>\$ 25,826</u>	<u>\$ 25,936</u>	<u>\$ 25,936</u>

HOTEL/MOTEL TAX FUND

The Hotel/Motel Tax Fund was established to account for revenues generated from Hotel/Motel tax. These funds will be distributed to various organizations to promote tourism for the City of Mission.

CITY OF MISSION

**CITY OF MISSION, TEXAS
HOTEL/MOTEL TAX FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 849,426	\$ 1,077,203	\$ 1,068,443	\$ 1,068,443	\$ 1,235,943
<u>Estimated Revenues</u>						
Hotel/Motel Occupancy Tax	24-300-31800	685,834	700,000	700,000	600,000	650,000
Penalty & Interest-Hotel Tax	24-300-31810	-	-	-	-	-
Interest on Investments	24-300-36050	956	100	100	400	100
Interest on Demand	24-300-36100	1,710	500	500	1,400	500
Miscellaneous Income	24-300-36150	-	-	-	-	-
Total Estimated Revenues		688,501	700,600	700,600	601,800	650,600
<u>Transfers In</u>						
General Fund	24-399-39901	-	-	-	-	-
Total Transfers-In		-	-	-	-	-
TOTAL AVAILABLE RESOURCES		<u>\$ 1,537,927</u>	<u>\$ 1,777,803</u>	<u>\$ 1,769,043</u>	<u>\$ 1,670,243</u>	<u>\$ 1,886,543</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Tourist Promo & Advertising	24-450	\$ 469,484	\$ 467,000	\$ 467,000	\$ 434,300	\$ 484,800
Historical Org & Sites	24-451	-	-	-	-	-
Event Center	24-452	-	-	-	-	480,287
Total Operations		469,484	467,000	467,000	434,300	965,087
Total Transfers-out		-	-	-	-	-
TOTAL APPROPRIATIONS		<u>469,484</u>	<u>467,000</u>	<u>467,000</u>	<u>434,300</u>	<u>965,087</u>
RESTRICTED FUND BALANCE		<u>\$ 1,068,443</u>	<u>\$ 1,310,803</u>	<u>\$ 1,302,043</u>	<u>\$ 1,235,943</u>	<u>\$ 921,456</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	HOTEL/MOTEL FUND (24)
Function:	GENERAL
Department:	TOURIST PROMO & ADVERTISING (24-450)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						-
Other Structures & Improvements	44630	-	-	-	-	-
Machinery and Equipment	44640	-	-	-	-	-
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	-	-	-	-
Internet Connection	54480	-	-	-	-	-
Postage	54490	-	-	-	-	-
Travel and Training	54500	-	-	-	-	-
Advertising	54510	4,169	10,000	25,000	20,000	25,000
SUBTOTAL		4,169	10,000	25,000	20,000	25,000
CAPITAL OUTLAYS:	74000					-
Other Structures	74940	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Aid To Others	94675	464,000	420,000	425,000	410,000	422,500
Depository Charges	94715	1,316	1,000	1,000	1,300	1,300
Assitant Payments for Charity & Others	94800	-	-	-	-	-
Promotion Events	94805	-	36,000	16,000	3,000	36,000
Other	94899	-	-	-	-	-
SUBTOTAL		465,316	457,000	442,000	414,300	459,800
TOTALS		\$ 469,484	\$ 467,000	\$ 467,000	\$ 434,300	\$ 484,800

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: HOTEL/MOTEL FUND (24)
Function: GENERAL
Department: EVENT CENTER (24-452)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	-	-	-	-	65,000
Salaries of Employees	14030	-	-	-	-	81,680
SUBTOTAL		-	-	-	-	146,680
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	-	-	-	-	11,222
Health Insurance	24070	-	-	-	-	17,528
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	-	-	-	-	12,702
Unemployment Compensation Insurance	24100	-	-	-	-	1,044
Worker's Compensation Insurance	24110	-	-	-	-	661
SUBTOTAL		-	-	-	-	43,157
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	-	-	-	-	50,000
Gas	44580	-	-	-	-	6,500
Water	44590	-	-	-	-	3,000
<i>Repairs and Maintenance Services</i>						
Buildings	44620	-	-	-	-	15,000
Machinery and Equipment	44640	-	-	-	-	5,000
Rental of Machinery and Equipment	44660	-	-	-	-	2,000
SUBTOTAL		-	-	-	-	81,500
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	-	-	-	8,400
Internet Connection	54480	-	-	-	-	12,000
Cable	54485	-	-	-	-	2,400
Postage	54490	-	-	-	-	200
Travel and Training	54500	-	-	-	-	5,000
Advertising	54510	-	-	-	-	18,000
SUBTOTAL		-	-	-	-	46,000
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	-	-	-	-	3,000
Office Equipment	64120	-	-	-	-	6,000
<i>Operating Supplies:</i>						-
Motor Vehicle Fuel	64180	-	-	-	-	500
Cleaning and Sanitation Supplies	64230	-	-	-	-	4,000
Food, Ice, and Bottled Water	64250	-	-	-	-	500
Clothing and Uniforms	64270	-	-	-	-	600
SUBTOTAL		-	-	-	-	14,600
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	63,100
SUBTOTAL		-	-	-	-	63,100
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	250
Special Events	94805	-	-	-	-	15,000
Contractual Services not Other	94810	-	-	-	-	60,000
Other	94899	-	-	-	-	10,000
SUBTOTAL		-	-	-	-	85,250
TOTALS		-	-	-	-	480,287

MUNICIPAL COURT BUILDING SECURITY FUND

The Municipal Court Building Security Fund was established to account for revenues generated to provide security to the Municipal Court Building.

CITY OF MISSION

**CITY OF MISSION, TEXAS
MUNICIPAL COURT BUILDING SECURITY FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 54,249	\$ 54,268	\$ 69,319	\$ 69,319	\$ 74,819
<u>Estimated Revenues</u>						
Security Fee	25-300-34110	24,250	26,600	26,600	25,000	25,000
Interest on Investments	25-300-36050	972	450	450	-	100
Interest on Demand	25-300-36100	25	100	100	160	100
Total Estimated Revenues		25,247	27,150	27,150	25,160	25,200
TOTAL AVAILABLE RESOURCES		<u>\$ 79,496</u>	<u>\$ 81,418</u>	<u>\$ 96,469</u>	<u>\$ 94,479</u>	<u>\$ 100,019</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Building Security	25-413	10,176	24,624	24,624	19,660	30,460
Total Operations		10,176	24,624	24,624	19,660	30,460
Transfers Out		-	-	-	-	-
TOTAL APPROPRIATIONS		<u>\$ 10,176</u>	<u>\$ 24,624</u>	<u>\$ 24,624</u>	<u>\$ 19,660</u>	<u>\$ 30,460</u>
RESTRICTED FUND BALANCE		<u>\$ 69,319</u>	<u>\$ 56,794</u>	<u>\$ 71,845</u>	<u>\$ 74,819</u>	<u>\$ 69,559</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: MUNI COURT BUILDING SECURITY FUND (25)
Function: GENERAL
Department: MUNICIPAL COURT (25-413)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						-
Other Structures & Improvements	44630	-	-	-	-	-
Machinery and Equipment	44640	-	5,000	2,500	2,500	5,000
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		-	5,000	2,500	2,500	5,000
OTHER PURCHASED SERVICES:	54000					
Travel and Training	54500	9,595	9,000	11,500	11,500	15,000
Advertising	54510	-	-	-	-	-
SUBTOTAL		9,595	9,000	11,500	11,500	15,000
SUPPLIES:	64000					
<i>Repair and Maintenance Supplies</i>						-
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
Minor Equipment	64390	265	500	500	500	300
SUBTOTAL		265	500	500	500	300
CAPITAL OUTLAYS:	74000					-
Machinery and Equipment	74950	298	10,000	10,000	5,000	10,000
SUBTOTAL		298	10,000	10,000	5,000	10,000
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
Depository Charges	94715	19	124	124	160	160
Contractual Services not Otherwise Classified	94810	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		19	124	124	160	160
TOTALS		\$ 10,176	\$ 24,624	\$ 24,624	\$ 19,660	\$ 30,460

PARK DEDICATION FUND

The Park Dedication Fund is a Special Revenue Fund, established to account for fees assessed on new development for the sole purpose of providing recreational areas in the various city zones. The City is divided into five zones.

CITY OF MISSION

**CITY OF MISSION, TEXAS
PARK DEDICATION FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
RESTRICTED FUND BALANCE		\$ -	\$ -	\$ -	\$ -	\$ -
<u>ESTIMATED REVENUES:</u>						
Zone 1-NW	27-300-33282	-	-	-	-	-
Zone 1-NW	27-300-36351	40,436	157,926	157,926	-	232,138
Zone 2-NE	27-300-36352	36,877	1,328	1,328	-	7,240
Zone 3-SW	27-300-36353	-	4,333	4,333	-	4,333
Zone 4-SE	27-300-36354	10,285	87,287	87,287	39,800	47,487
Total Revenues		87,598	250,874	250,874	39,800	291,198
Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		87,598	250,874	250,874	39,800	291,198
TOTAL RESOURCES AVAILABLE		<u>\$ 87,598</u>	<u>\$ 250,874</u>	<u>\$ 250,874</u>	<u>\$ 39,800</u>	<u>\$ 291,198</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Zone 1-NW	27-451	\$ 40,436	\$ 157,926	\$ 157,926	\$ -	\$ 232,138
Zone 2-NE	27-452	36,877	1,328	1,328	-	7,240
Zone 3-SW	27-453	-	4,333	4,333	-	4,333
Zone 4-SE	27-454	10,285	87,287	87,287	39,800	47,487
Total Operations		87,598	250,874	250,874	39,800	291,198
Transfers Out		-	-	-	-	-
Total Appropriations		87,598	250,874	250,874	39,800	291,198
RESTRICTED FUND BALANCE		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: PARK DEDICATION FUND (27)
Function: CULTURE & RECREATION
Department: ZONE 1-NW (27-451)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
CAPITAL OUTLAYS:	74000					
Right-Of-Way Acquired	74870	-	-	-	-	-
Land Acquired	74880	-	-	-	-	-
Drainage Ditches and Structures	74930	-	-	-	-	-
Other Structures	74940	40,436	157,926	157,926	-	232,138
Machinery and Equipment	74950	-	-	-	-	-
TOTALS		\$ 40,436	\$ 157,926	\$ 157,926	\$ -	\$ 232,138

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: PARK DEDICATION FUND (27)
Function: CULTURE & RECREATION
Department: ZONE 2-NE (27-452)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
CAPITAL OUTLAYS:	74000					
Right-Of-Way Acquired	74870	-	-	-	-	-
Land Acquired	74880	-	-	-	-	-
Drainage Ditches and Structures	74930	-	-	-	-	-
Other Structures	74940	36,877	1,328	1,328	-	7,240
Machinery and Equipment	74950	-	-	-	-	-
TOTALS		\$ 36,877	\$ 1,328	\$ 1,328	\$ -	\$ 7,240

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: PARK DEDICATION FUND (27)
Function: CULTURE & RECREATION
Department: ZONE 3-SW (27-453)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
CAPITAL OUTLAYS:	74000					
Right-Of-Way Acquired	74870	-	-	-	-	-
Land Acquired	74880	-	-	-	-	-
Draingage Ditches and Structures	74930	-	-	-	-	-
Other Structures	74940	-	4,333	4,333	-	4,333
Machinery and Equipment	74950	-	-	-	-	-
	TOTALS	\$ -	\$ 4,333	\$ 4,333	\$ -	\$ 4,333

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: PARK DEDICATION FUND (27)
Function: CULTURE & RECREATION
Department: ZONE 4-SE (27-454)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
CAPITAL OUTLAYS:	74000					
Right-Of-Way Acquired	74870	-	-	-	-	-
Land Acquired	74880	-	-	-	-	-
Drainage Ditches and Structures	74930	-	-	-	-	-
Other Structures	74940	10,285	87,287	87,287	39,800	47,487
Machinery and Equipment	74950	-	-	-	-	-
TOTALS		\$ 10,285	\$ 87,287	\$ 87,287	\$ 39,800	\$ 47,487

MUNICIPAL COURT JUVENILE CASE MANAGER FUND

The Municipal Court Juvenile Case Manager Fund is a Special Revenue Fund, established for accounting of fees charged by the Municipal Court Department when a defendant is convicted of a fine-only misdemeanor offense. This fee can't exceed \$5.00 and must be used only to finance the salary and benefits of a juvenile case manager.

**CITY OF MISSION, TEXAS
MUNICIPAL COURT JUVENILE CASE MANAGER FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 137,756	\$ 147,244	\$ 149,785	\$ 149,785	\$ 158,137
<u>Estimated Revenues</u>						
Juvenile Case Manager Fee	28-300-35015	37,727	40,000	40,000	40,000	40,000
Interest on Investments	28-300-36050	233	150	150	366	150
Interest on Demand	28-300-36100	293	200	200	200	200
Total Estimated Revenues		38,253	40,350	40,350	40,566	40,350
TOTAL AVAILABLE RESOURCES		<u>\$ 176,009</u>	<u>\$ 187,594</u>	<u>\$ 190,135</u>	<u>\$ 190,351</u>	<u>\$ 198,487</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Juvenile Case Manager Dept.	28-413	\$ 26,225	\$ 32,933	\$ 32,933	\$ 32,214	\$ 34,970
TOTAL APPROPRIATIONS		<u>26,225</u>	<u>32,933</u>	<u>32,933</u>	<u>32,214</u>	<u>34,970</u>
RESTRICTED FUND BALANCE		<u>\$ 149,785</u>	<u>\$ 154,661</u>	<u>\$ 157,202</u>	<u>\$ 158,137</u>	<u>\$ 163,517</u>

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018

Fund No.: MUN. COURT JUVENILE CASE MANGER
Function: GENERAL
Department: JUVENILE CASE MANAGER (28-413)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Employees	14030	16,884	21,056	21,056	20,943	21,050
Overtime	14040	-	-	-	-	-
SUBTOTAL		16,884	21,056	21,056	20,943	21,050
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	1,260	1,611	1,611	1,611	1,610
Health Insurance	24070	4,382	4,382	4,382	4,382	4,382
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	1,354	1,778	1,778	1,778	1,822
Unemployment Compensation Insurance	24100	-	261	261	261	261
Worker's Compensation Insurance	24110	67	95	95	95	95
SUBTOTAL		7,064	8,127	8,127	8,127	8,170
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	-	-	-	-
Internet Connection	54480	-	-	-	-	-
Postage	54490	-	1,000	-	-	1,000
Travel and Training	54500	700	-	1,000	1,094	2,000
Advertising	54510	-	-	-	-	-
SUBTOTAL		700	1,000	1,000	1,094	3,000
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	1,351	1,500	1,500	1,300	1,500
<i>Repair and Maintenance Supplies</i>						-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		1,351	1,500	1,500	1,300	1,500
CAPITAL OUTLAYS:	74000					-
Machinery and Equipment	74950	-	1,000	1,000	500	1,000
SUBTOTAL		-	1,000	1,000	500	1,000
MISCELLANEOUS	94000					
Depository Charges	94715	226	250	250	250	250
SUBTOTAL		226	250	250	250	250
TOTALS		\$ 26,225	\$ 32,933	\$ 32,933	\$ 32,214	\$ 34,970

CAPITAL ASSET REPLACEMENT FUND

The Capital Asset Replacement Fund is a Special Revenue Fund, established for accounting of funds that will be used for future replacement of capital assets for the Governmental Funds. The General Fund will transfer on an annual basis $\frac{1}{2}$ of the annual vehicle depreciation cost to this fund.

**CITY OF MISSION, TEXAS
CAPITAL ASSET REPLACEMENT FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
RESOURCES						
ASSIGNED FUND BALANCE		\$ 6,000	\$ 85,945	\$ 86,249	\$ 86,249	\$ 67,740
<u>Estimated Revenues</u>						
Interest on Investments	29-300-36050	233	-	-	367	-
Interest on Demand	29-300-36100	65	-	-	39	-
		<u>299</u>	<u>-</u>	<u>-</u>	<u>405</u>	<u>-</u>
Total Estimated Revenues						
<u>Transfers In</u>						
General Fund	29-399-39901	80,000	80,000	80,000	80,000	80,000
		<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>	<u>80,000</u>
Total Transfers In						
		<u>80,299</u>	<u>80,000</u>	<u>80,000</u>	<u>80,405</u>	<u>80,000</u>
Total Revenues and Transfers In						
TOTAL AVAILABLE RESOURCES		<u>\$ 86,299</u>	<u>\$ 165,945</u>	<u>\$ 166,249</u>	<u>\$ 166,655</u>	<u>\$ 147,740</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Capital Asset Replacement	29-410	\$ 49	\$ 160,300	\$ 160,300	\$ 98,915	61,135
		<u>49</u>	<u>160,300</u>	<u>160,300</u>	<u>98,915</u>	<u>61,135</u>
TOTAL APPROPRIATIONS						
ASSIGNED FUND BALANCE		<u>\$ 86,249</u>	<u>\$ 5,645</u>	<u>\$ 5,949</u>	<u>\$ 67,740</u>	<u>\$ 86,605</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: CAPITAL ASSET REPL. FUND (29)
Function: GENERAL
Department: ASSET REPLACEMENT (29-410)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	-	-	-	-	-
<i>Repair and Maintenance Supplies</i>						-
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
CAPITAL OUTLAYS:	74000					-
Machinery and Equipment	74950	-	160,000	160,000	98,865	61,135
SUBTOTAL		-	160,000	160,000	98,865	61,135
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
Depository Charges	94715	49	300	300	50	-
Contractual Services not Otherwise Classified	94810	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		49	300	300	50	-
TOTALS		\$ 49	\$ 160,300	\$ 160,300	\$ 98,915	\$ 61,135

PEG CAPITAL FUND

The PEG Capital Fund is a Special Revenue Fund, which is used to account for revenues generated from PEG Capital Fees. These funds, by federal legislation, can only be used for capital costs incurred for PEG access facilities.

**CITY OF MISSION, TEXAS
PEG CAPITAL FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
RESOURCES						
RESTRICTED FUND BALANCE		\$ 327,181	\$ 417,975	\$ 419,766	\$ 419,766	\$ 508,976
<u>Estimated Revenues</u>						
PEG Capital Fee	30-300-31505	90,246	88,000	88,000	88,000	88,000
Interest on Investments	30-300-36050	2,262	-	-	1,287	-
Interest on Demand Deposits	30-300-36100	326	-	-	423	-
Total Estimated Revenues		92,835	88,000	88,000	89,710	88,000
TOTAL AVAILABLE RESOURCES		<u>\$ 420,016</u>	<u>\$ 505,975</u>	<u>\$ 507,766</u>	<u>\$ 509,476</u>	<u>\$ 596,976</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
PEG Capital	30-410	\$ 250	\$ 300	\$ 300	\$ 500	\$ 500
TOTAL APPROPRIATIONS		<u>250</u>	<u>300</u>	<u>300</u>	<u>500</u>	<u>500</u>
RESTRICTED FUND BALANCE		<u>\$ 419,766</u>	<u>\$ 505,675</u>	<u>\$ 507,466</u>	<u>\$ 508,976</u>	<u>\$ 596,476</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	PEG CAPITAL FUND (30)
Function:	GENERAL
Department:	PEG CAPITAL (30-410)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						-
Other Structures & Improvements	44630	-	-	-	-	-
Machinery and Equipment	44640	-	-	-	-	-
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	-	-	-	-
Internet Connection	54480	-	-	-	-	-
Postage	54490	-	-	-	-	-
Travel and Training	54500	-	-	-	-	-
Advertising	54510	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	-	-	-	-	-
<i>Repair and Maintenance Supplies</i>						-
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
CAPITAL OUTLAYS:	74000					-
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	-	-	-	-
Depository Charges	94715	250	300	300	500	500
Contractual Services not Otherwise Classified	94810	-	-	-	-	-
Other	94899	-	-	-	-	-
SUBTOTAL		250	300	300	500	500
TOTALS		\$ 250	\$ 300	\$ 300	\$ 500	\$ 500

BOYS AND GIRLS CLUB FUND

Boys and Girls Club Fund is a Special Revenue fund established to account for all program revenues and expenditures related to activities being offered to boys and girls with ages ranging from 5 to 12 years old. The City of Mission has undertaken the Boys and Girls Club of Mission and has converted it to a department of the City.

CITY OF MISSION

**CITY OF MISSION, TEXAS
BOYS & GIRLS CLUB FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
RESOURCES:						
UNASSIGNED FUND BALANCE		\$ 87,141	\$ (121,428)	\$ (49,272)	\$ (49,272)	\$ (95,306)
<u>CHARGES FOR SERVICES</u>						
Recreation:						
Basketball Fees	32-300-32001	9,215	10,000	10,000	9,732	13,000
Baseball Fees	32-300-32002	11,575	20,000	20,000	16,490	26,600
Soccer Fees	32-300-32003	4,250	14,000	14,000	4,656	6,000
Flag Football	32-300-32004	6,520	5,000	5,000	6,520	7,000
Volleyball	32-300-32005	3,780	4,000	4,000	3,780	5,300
Cheerleading	32-300-32006	685	-	-	30	-
Summer Program	32-300-32008	28,150	25,000	25,000	31,489	32,000
Contact Football	32-300-32009	-	7,000	7,000	-	-
Membership Fees	32-300-32011	12,285	10,000	10,000	12,285	15,000
After School Program	32-300-32012	12,869	10,000	10,000	14,335	13,000
TOTAL CHARGES FOR SERVICES		89,329	105,000	105,000	99,317	117,900
<u>INTERGOVERNMENTAL</u>						
United Way	32-300-33001	68,407	68,000	68,000	68,407	68,000
TOTAL INTERGOVERNMENTAL		68,407	68,000	68,000	68,407	68,000
<u>CONTRIBUTIONS AND DONATIONS</u>						
Corporate	32-300-34003	-	400	400	-	400
Other Contributions	32-300-34004	12,648	3,000	3,000	35,187	40,000
TOTAL CONTRIBUTIONS & DONATIONS		12,648	3,400	3,400	35,187	40,400
<u>FUNDRAISING & SPONSORSHIPS</u>						
Gala	32-300-34100	18,523	36,000	36,000	-	-
Other Fundraising	32-300-34150	508	-	-	1,225	20,000
Sponsorships:						
Basketball	32-300-34201	-	500	500	-	500
Baseball	32-300-34202	-	500	500	-	500
Soccer	32-300-34203	500	500	500	-	500
Flag Football	32-300-34204	-	500	500	900	500
Volleyball	32-300-34205	200	500	500	200	500
Contact Football	32-300-34209	-	1,000	1,000	-	1,000
TOTAL FUNDRAISING & SPONSORSHIPS		19,731	39,500	39,500	2,325	23,500
<u>INTEREST</u>						
Interest-Investments	32-300-36050	-	250	250	-	250
Interest-Demand	32-300-36100	116	75	75	116	75
TOTAL INTEREST		116	325	325	116	325
<u>MISCELLANEOUS</u>						
5% Credit Card Fee	32-300-34801	-	-	-	100	100
Miscellaneous	32-300-36150	6,820	1,000	1,000	2,333	1,000
Miscellaneous-Ins. Settle	32-300-36160	52,248	1,000	1,000	-	1,000
Concessions	32-300-36200	100	500	500	647	500

**CITY OF MISSION, TEXAS
BOYS & GIRLS CLUB FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
Tournaments	32-300-36250	-	-	-	-	20,000
TOTAL MISCELLANEOUS		<u>59,168</u>	<u>2,500</u>	<u>2,500</u>	<u>3,080</u>	<u>22,600</u>
Total Revenues		<u>249,400</u>	<u>218,725</u>	<u>218,725</u>	<u>208,433</u>	<u>272,725</u>
Transfers In-General	32-300-39901	<u>300,000</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>
Total Estimated Revenues and Transfers		<u>549,400</u>	<u>718,725</u>	<u>718,725</u>	<u>708,433</u>	<u>772,725</u>
TOTAL RESOURCES AVAILABLE		<u><u>\$ 636,541</u></u>	<u><u>\$ 597,297</u></u>	<u><u>\$ 669,453</u></u>	<u><u>\$ 659,161</u></u>	<u><u>\$ 677,419</u></u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Administration	32-470	\$ 598,091	\$ 664,614	\$ 664,614	\$ 650,169	\$ 714,630
Baseball	32-471	33,999	38,600	38,600	49,175	53,100
Basketball	32-472	15,139	21,500	21,500	17,752	19,000
Football	32-473	20,328	22,000	22,000	15,522	19,600
Soccer	32-474	6,755	11,500	11,500	7,490	9,000
Other	32-475	<u>11,500</u>	<u>16,300</u>	<u>16,300</u>	<u>14,359</u>	<u>21,800</u>
Total Operations		<u>685,813</u>	<u>774,514</u>	<u>774,514</u>	<u>754,467</u>	<u>837,130</u>
Transfers Out		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Appropriations		<u><u>\$ 685,813</u></u>	<u><u>\$ 774,514</u></u>	<u><u>\$ 774,514</u></u>	<u><u>\$ 754,467</u></u>	<u><u>\$ 837,130</u></u>
UNASSIGNED FUND BALANCE		<u><u>\$ (49,272)</u></u>	<u><u>\$ (177,217)</u></u>	<u><u>\$ (105,061)</u></u>	<u><u>\$ (95,306)</u></u>	<u><u>\$ (159,711)</u></u>

**CITY OF MISSION, TEXAS
BOYS & GIRLS CLUB FUND
EXPENDITURE SUMMARY**

	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
<u>Operating Appropriations By Category:</u>					
Personnel	321,475	398,546	398,546	349,284	397,762
Employee Benefits	94,791	113,068	113,068	98,487	115,718
Prof & Technical Services	22,137	35,500	35,500	29,559	36,400
Purchase Property Service	122,491	95,600	95,600	108,600	109,100
Other Purchase Property	22,475	22,100	28,100	23,170	24,000
Supplies	74,990	75,000	76,500	121,039	113,500
Capital Outlay	-	2,500	7,500	4,353	6,100
Miscellaneous	27,454	32,200	19,700	19,976	34,550
Debt	-	-	-	-	-
	<u>\$ 685,813</u>	<u>\$ 774,514</u>	<u>\$ 774,514</u>	<u>\$ 754,467</u>	<u>\$ 837,130</u>

CITY OF MISSION, TEXAS

DEPARTMENT: ADMINISTRATION

FUND: BOYS AND GIRLS CLUB

PURPOSE:

The Boys & Girls Club retains their 501C-3 Non-Profit Organization status; however, the City has brought in the Club's balance sheet (assets and liabilities) in the City's books. The Club's employees are City of Mission employees and are entitled to all benefits provided by the City. The 501C-3 Organization will account for grants received by the Club. City staff will provide accounting services to the Organization. The Boy's and Girls Club provides a safe and caring environment for children living in Mission and surrounding vicinities. Along with the City's Park and Recreation Department, the Club provides diversified activities designed to promote the development of boys and girls sense of competence, usefulness, belonging and enjoyment of their childhood. Members range from ages 5 to 13 years old. Besides the athletic programs, the Organization offers five instructional programs:

1) Power Hour, which provides tutoring and homework help; 2) Health Habits, which teaches about the benefits of health habits such as eating right and being physically active; 3) Arts & Crafts, which encourages artistic expression among Club members; 4) Smart Moves, which teaches the young people about resisting drug, alcohol, and tobacco use; 5) Sports and Recreation, which develops fitness, positive use of leisure time, appreciation for the environment, social skills.

GOALS:

- | | |
|---|---|
| 1. Increase overall membership by 15%. | 4. Host pony baseball all-star tournaments. |
| 2. Continue support and participation with the Blind Tennis tournament in America. | 5. Have two season tournaments for baseball & basketball. |
| 3. Combine departmental efforts and participation with Fire Dept. for program logistics, fire & safety training for all employees at the Boys & Girls Club. | 6. Increase revenuees. |
| | 7. Have two seaons of basketball, baseball & volleyball. |

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Held training classes for over 20 officials.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 321,475	\$ 398,546	\$ 349,284	\$ 397,762
Employee Benefits	94,791	113,068	98,487	115,718
Purchased Services	140,483	119,100	130,215	128,500
Supplies	17,979	13,900	53,648	48,700
Other Services and Charges	23,363	15,000	14,182	22,350
Debt Service	-	-	-	-
Operations Subtotal	598,091	659,614	645,816	713,030
Capital Outlay	-	5,000	4,353	1,600
DEPARTMENTAL TOTAL	\$ 598,091	\$ 664,614	\$ 650,169	\$ 714,630
PERSONNEL				
Exempt	3	3	4	4
Non-Exempt	1	1	1	2
Part-Time	24	24	23	21
Civil Service	-	-	-	-
DEPARTMENT TOTAL	28	28	28	27
	Actual 14-15		Estimate 15-16	Budget 16-17
PERFORMANCE INDICATORS				
Number of members	1,860		2,385	3,000

CITY OF MISSION, TEXAS

DEPARTMENT: BASEBALL

FUND: BOYS AND GIRLS CLUB

MISSION:

To promote, develop, supervise, and voluntarily assist in all lawful ways, the interest of those who will participate in the Baseball and Softball Program. Through proper guidance and exemplary leadership, the Baseball Program assists youth in developing the qualities of citizenship, discipline, teamwork and physical well-being. By exposing the virtues of character, courage, and loyalty, the Baseball and Softball Program is designed to develop superior citizens rather than superior athletes.

GOALS:

1. Increase number of participation to 60 teams.
2. Continue hosting clinics for coaches, umpires & scorekeepers.
3. Increase sponsorships.
4. Implement a summer league.
5. Implement a 3 & 4 year division.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Eight teams participated in all-star tournaments.
2. Twelve teams participated in the 2017 South Texas All-Staff conference.
3. The 14 and under softball team made it to the World Series.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	8,156	10,900	10,403	14,300
Supplies	21,752	23,000	32,978	26,600
Other Services and Charges	4,091	4,700	5,794	12,200
Operations Subtotal	33,999	38,600	49,175	53,100
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 33,999	\$ 38,600	\$ 49,175	\$ 53,100
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18
Number of teams	35		50	60
Number of members participating	525		750	900

CITY OF MISSION, TEXAS

DEPARTMENT: BASKETBALL

FUND: BOYS AND GIRLS CLUB

PURPOSE:

The Basketball Program enables children to participate in team sports and activities in a safe and structured environment. This Program teaches fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in basketball; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

GOALS:

1. Increase number of participation to 50 teams.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Increased basketball team participation.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	6,484	10,000	8,757	10,000
Supplies	8,655	9,000	8,995	9,000
Other Services and Charges	-	-	-	-
Operations Subtotal	15,139	19,000	17,752	19,000
Capital Outlay	-	2,500	-	-
DEPARTMENTAL TOTAL	\$ 15,139	\$ 21,500	\$ 17,752	\$ 19,000
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18
Number of teams	45		50	50
Number of members participating	540		600	600

CITY OF MISSION, TEXAS

DEPARTMENT: FOOTBALL

FUND: BOYS AND GIRLS CLUB

PURPOSE:

The Football Program enables children to participate in team sports and activities in a safe and structured environment. This Program teaches fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in football; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

GOALS:

1. Increase number of participation to 50 teams.
2. Increase sponsorships.
3. Increase sport divisions for better participation and safety.
4. Implement play 60.

ACCOMPLISHMENTS IN CURRENT YEAR:

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	6,047	7,400	5,201	7,400
Supplies	14,281	14,600	10,321	12,200
Other Services and Charges	-	-	-	-
Operations Subtotal	20,328	22,000	15,522	19,600
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 20,328	\$ 22,000	\$ 15,522	\$ 19,600
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				
Number of teams	30		45	50
Number of members participating	660		990	1,100

CITY OF MISSION, TEXAS

DEPARTMENT: SOCCER

FUND: BOYS AND GIRLS CLUB

PURPOSE:

The Soccer Program enables children to participate in team sports and activities in a safe and structured environment. This Program teaches fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule,". Our objective is to: 1)encourage and increase youth participation in soccer; 2) ensure a safe and positive playing environment for all participants; 3)instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4)keep our program inexpensive as compared to other programs in surrounding cities.

GOALS:

1. Increase number of participation to 35 teams.

ACCOMPLISHMENTS IN CURRENT YEAR:

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	1,226	5,000	1,576	2,500
Supplies	5,529	6,500	5,914	6,500
Other Services and Charges	-	-	-	-
Operations Subtotal	6,755	11,500	7,490	9,000
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 6,755	\$ 11,500	\$ 7,490	\$ 9,000
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				
Number of teams	28		20	35
Number of members participating	280		200	350

CITY OF MISSION, TEXAS

DEPARTMENT: OTHER PROGRAMS

FUND: BOYS AND GIRLS CLUB

PURPOSE: Other programs include Volleyball, Cheerleading, Dance, Arts and Crafts, Field Trips, and Health & Life Skills. These Programs enable children to participate in team sports and activities in a safe and structured environment. These Programs teach fundamental values, skills, and knowledge that will be used throughout the child's life. A weekly grade check teaches young athletes the importance of education by introducing UIL rules of "No Pass No Play Rule". Our objective is to: 1) encourage and increase youth participation in the programs; 2) ensure a safe and positive playing environment for all participants; 3) instill life-long values of teamwork, dedication and a superior work ethic in the classroom and on the playing field; 4) keep our program inexpensive as compared to other programs in surrounding cities.

GOALS:

1. Improve and increase the education programs offered such as Sylvan Learning, STEM & Palmer Drug Abuse Intervention.
2. Continue with individual sport skills camp (summer camps) and educational programs.
3. Increase team participation in volleyball to 40 teams.
4. Increase the number of Teens attending during the year and launch The Club Teens Center Career.
5. Implement robotics program with Mission CISD robotics.
6. Implement Money Matter for teens during the school year & summer.
7. Implement Music Makers during the school year & summer.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	4,708	6,800	5,177	6,800
Supplies	6,792	9,500	9,183	10,500
Other Services and Charges	-	-	-	-
Operations Subtotal	11,500	16,300	14,359	17,300
Capital Outlay	-	-	-	4,500
DEPARTMENTAL TOTAL	\$ 11,500	\$ 16,300	\$ 14,359	\$ 21,800
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18
Number of volleyball teams	30		25	40
Number of members participating	240		200	320

TAX INCREMENT REINVESTMENT ZONE ONE

The Tax Increment Reinvestment Zone One (TIRZ) is a Special Revenue Fund, which is used to account for a portion of property taxes levied by the City and Hidalgo County to facilitate the provision of public works or improvements.

CITY OF MISSION

**CITY OF MISSION, TEXAS
TAX INCREMENT FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 3,536	\$ 3,462	\$ 3,554	\$ 3,554	\$ 3,543
<u>Estimated Revenues</u>						
Current Ad Valerom	81-300-31000	-	2,400,000	2,400,000	-	-
Hidalgo County	81-300-33901	2,407,788	-	-	2,568,815	2,500,000
Interest on Investments	81-300-36050	-	-	-	-	-
Interest on Demand	81-300-36100	78	-	-	40	-
		<u>2,407,866</u>	<u>2,400,000</u>	<u>2,400,000</u>	<u>2,568,855</u>	<u>2,500,000</u>
Total Estimated Revenues						
<u>Transfers In</u>						
General Fund	81-399-33801	1,910,675	2,205,000	2,205,000	2,142,033	2,145,125
I&S Fund	81-399-33808	472,433	279,500	279,500	270,931	425,000
		<u>2,383,108</u>	<u>2,484,500</u>	<u>2,484,500</u>	<u>2,412,964</u>	<u>2,570,125</u>
Total Transfers-In						
Total Revenues and Transfers In		<u>4,790,974</u>	<u>4,884,500</u>	<u>4,884,500</u>	<u>4,981,819</u>	<u>5,070,125</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 4,794,510</u>	<u>\$ 4,887,962</u>	<u>\$ 4,888,054</u>	<u>\$ 4,985,373</u>	<u>\$ 5,073,668</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
TIRZ	81-465	4,790,956	4,885,300	4,885,300	4,981,830	5,070,175
TOTAL APPROPRIATIONS		<u>4,790,956</u>	<u>4,885,300</u>	<u>4,885,300</u>	<u>4,981,830</u>	<u>5,070,175</u>
RESTRICTED FUND BALANCE		<u>\$ 3,554</u>	<u>\$ 2,662</u>	<u>\$ 2,754</u>	<u>\$ 3,543</u>	<u>\$ 3,493</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	TIRZ (81)
Function:	GENERAL
Department:	Non-Departmental (81-465)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	-	-	-
Office Supplies	64140	-	-	-	-	-
<i>Repair and Maintenance Supplies</i>						-
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Other Repair and Maintenance Supplies	64360	-	-	-	-	-
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
CAPITAL OUTLAYS:	74000					-
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Aid To Others	94675	4,790,896	4,884,500	4,884,500	4,981,780	5,070,125
Depository Charges	94715	60	800	800	50	50
Other	94899	-	-	-	-	-
SUBTOTAL		4,790,956	4,885,300	4,885,300	4,981,830	5,070,175
TOTALS		\$ 4,790,956	\$ 4,885,300	\$ 4,885,300	\$ 4,981,830	\$ 5,070,175

UTILITY FUND

The Utility Fund is used to account for the provision of water and sewer services to the residents of the City. All activities necessary to provide such services are accounted for in this fund.

CITY OF MISSION

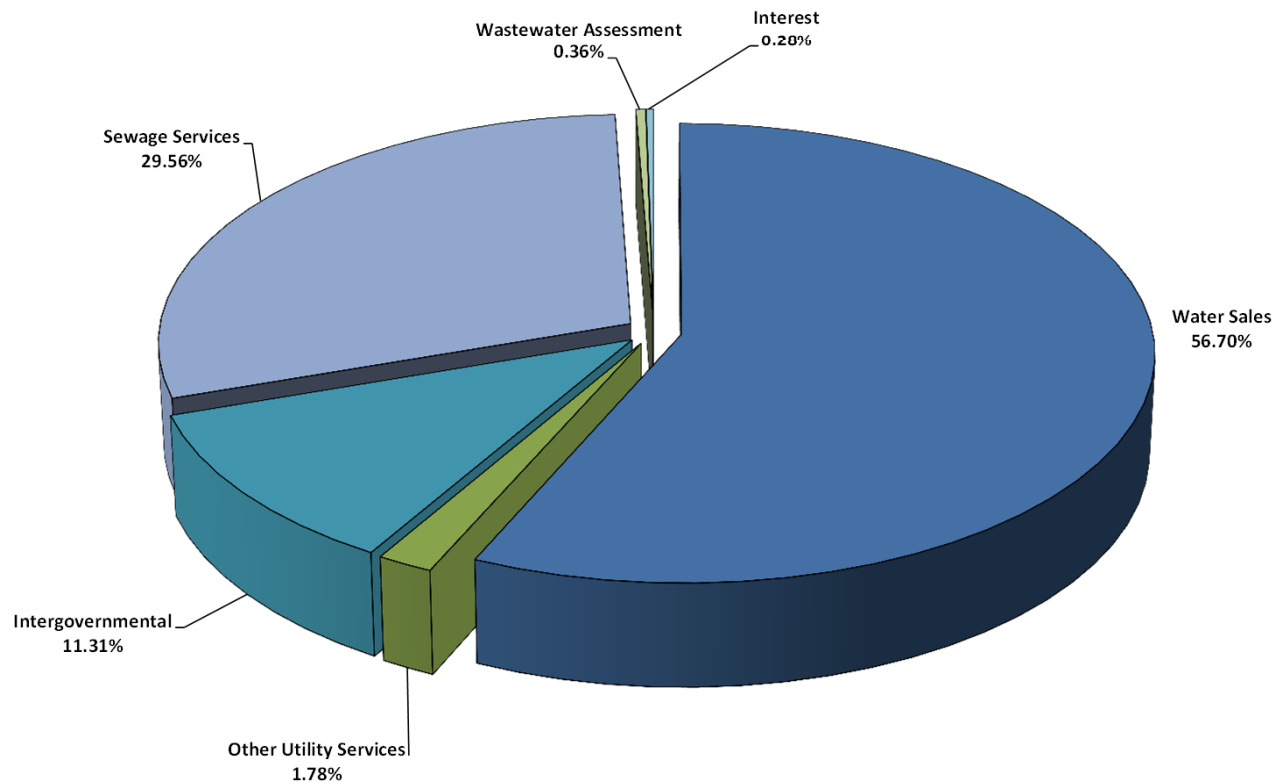
**CITY OF MISSION, TEXAS
UTILITY FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
RESOURCES						
BEGINNING WORKING CAPITAL		\$ 7,054,439	\$ 6,567,390	\$ 8,630,779	\$ 8,630,779	\$ 6,337,084
<u>Estimated Revenues:</u>						
Water Sales	02-300-31000	10,490,507	11,700,000	11,700,000	11,400,000	11,700,000
Water Sales - Granjeno	02-300-31025	25,881	25,000	25,000	25,000	25,000
Connection Fees	02-300-31100	116,512	120,000	120,000	113,000	120,000
Reconnect Fees	02-300-31200	100,340	100,000	100,000	110,000	100,000
Sewage Service	02-300-31300	5,415,713	6,100,000	6,100,000	5,500,000	6,100,000
Sewage Service - Granjeno	02-300-31325	15,498	13,000	13,000	14,000	13,000
Industrial Sewer Surcharge	02-300-31350	55,124	37,000	37,000	30,000	37,000
W/W Syst. Cap. Recovery Fee	02-300-31380	110,989	-	-	55,000	-
Wastewater Assessment	02-300-31400	80,510	75,000	75,000	70,000	75,000
Service Charge	02-300-31500	61,124	60,000	60,000	60,000	60,000
Miscellaneous Income	02-300-33000	49,585	30,000	30,000	30,000	30,000
Waterline & Sewer Reimb.	02-300-33050	2,837	1,100	1,100	1,100	1,100
AGUA UT Dist Reimbursement	02-300-33140	3,500,000	-	-	-	-
RMA Reimbursement	02-300-33180	-	-	-	-	400,000
TIRZ Reimbursement	02-300-33282	983,751	4,600,000	4,837,785	1,718,221	1,939,564
5% Credit Card Fee	02-300-34801	27,362	20,000	20,000	30,000	20,000
Interest on Investments	02-300-36050	62,052	45,000	45,000	55,000	45,000
Interest on Demand Dep.	02-300-36100	12,474	12,000	12,000	30,000	12,000
Misc.-Insurance Settlements	02-300-36160	59,269	-	-	-	-
Sale of City Equipment	02-300-39000	173	-	-	-	-
Gain/Loss on Sale of F.A.	02-300-39002	(7,733)	-	-	-	-
Capital Asset Contribution	02-300-39701	924,194	-	-	820,000	-
Total Estimated Revenues		22,086,164	22,938,100	23,175,885	20,061,321	20,677,664
TOTAL AVAILABLE RESOURCES		<u>\$ 29,140,603</u>	<u>\$ 29,505,490</u>	<u>\$ 31,806,664</u>	<u>\$ 28,692,100</u>	<u>\$ 27,014,748</u>
APPROPRIATIONS:						
<u>Operating Expenses:</u>						
Water Administration	02-410	\$ 971,017	\$ 1,033,167	\$ 1,033,167	\$ 943,135	\$ 1,048,064
Water Distrib/Sewer Collections	02-412	3,974,167	6,307,127	6,307,127	4,379,109	5,795,486
South Water Treatment Plant	02-413	1,680,691	2,530,117	2,530,117	1,999,038	2,263,794
Wastewater Treatment	02-414	2,355,186	3,682,630	3,920,415	2,872,543	2,515,242
Industrial Pre-Treatment	02-415	292,054	345,667	345,667	335,064	378,660
Utility Billing & Collecting	02-416	499,828	552,897	552,897	539,970	546,819
Organizational Expenses	02-417	3,739,328	4,420,694	4,425,094	4,114,962	3,959,553
Meter Readers	02-418	427,554	472,889	472,889	432,969	465,906
Northside Water Treatment Plant	02-430	2,169,999	2,448,300	2,448,300	2,038,226	2,129,475
Total Operations		16,109,824	21,793,488	22,035,673	17,655,016	19,102,999
<u>Transfers-Out</u>						
General Fund	02-499-56900	4,400,000	4,400,000	4,400,000	4,400,000	4,400,000
Golf Course Fund	02-499-56904	-	300,000	300,000	300,000	300,000
Total Transfers-Out		4,400,000	4,700,000	4,700,000	4,700,000	4,700,000
TOTAL APPROPRIATIONS		<u>20,509,824</u>	<u>26,493,488</u>	<u>26,735,673</u>	<u>22,355,016</u>	<u>23,802,999</u>
ENDING WORKING CAPITAL		<u>\$ 8,630,779</u>	<u>\$ 3,012,002</u>	<u>\$ 5,070,991</u>	<u>\$ 6,337,084</u>	<u>\$ 3,211,749</u>

City of Mission

Utility Fund Revenues By Source

\$20,677,664



**CITY OF MISSION, TEXAS
UTILITY FUND
EXPENSE SUMMARY**

Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
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APPROPRIATIONS:

Operating Expenses:

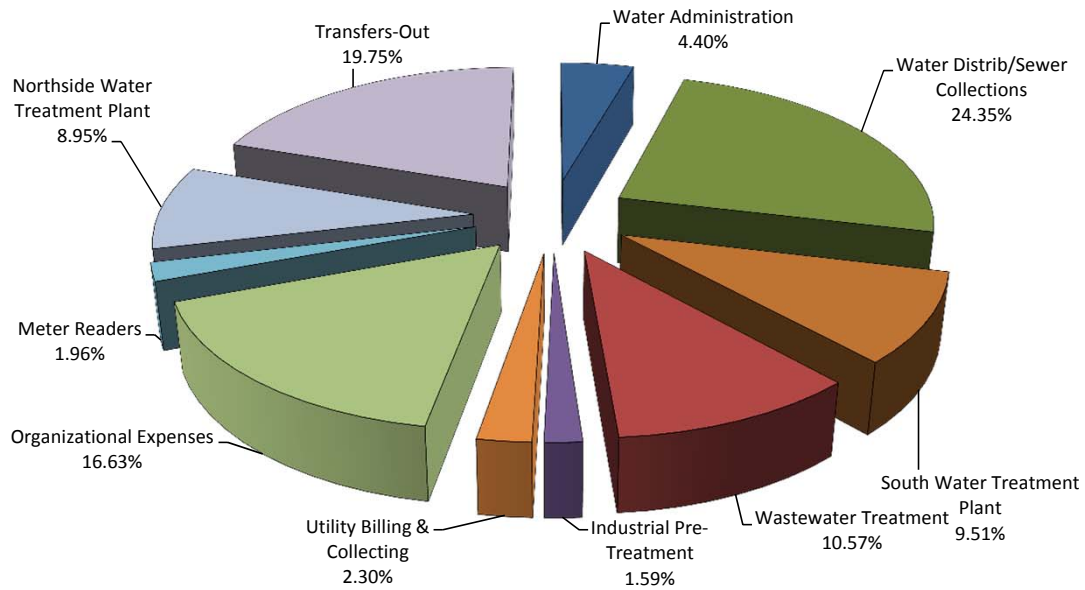
Water Administration	410	\$ 971,017	\$ 1,033,167	\$ 1,033,167	\$ 943,135	\$ 1,048,064
Water Distrib/Sewer Collections	412	3,974,167	6,307,127	6,307,127	4,379,109	5,795,486
South Water Treatment Plant	413	1,680,691	2,530,117	2,530,117	1,999,038	2,263,794
Wastewater Treatment	414	2,355,186	3,682,630	3,920,415	2,872,543	2,515,242
Industrial Pre-Treatment	415	292,054	345,667	345,667	335,064	378,660
Utility Billing & Collecting	416	499,828	552,897	552,897	539,970	546,819
Organizational Expenses	417	3,739,328	4,420,694	4,425,094	4,114,962	3,959,553
Meter Readers	418	427,554	472,889	472,889	432,969	465,906
Northside Water Treatment Plant	430	2,169,999	2,448,300	2,448,300	2,038,226	2,129,475
		<u>16,109,824</u>	<u>21,793,488</u>	<u>22,035,673</u>	<u>17,655,016</u>	<u>19,102,999</u>
Total Operations						
		<u>4,400,000</u>	<u>4,700,000</u>	<u>4,700,000</u>	<u>4,700,000</u>	<u>4,700,000</u>
Transfers-Out						
		<u>4,400,000</u>	<u>4,700,000</u>	<u>4,700,000</u>	<u>4,700,000</u>	<u>4,700,000</u>
TOTAL APPROPRIATIONS		<u>\$ 20,509,824</u>	<u>\$ 26,493,488</u>	<u>\$ 26,735,673</u>	<u>\$ 22,355,016</u>	<u>\$ 23,802,999</u>

Operating Appropriation By Category:

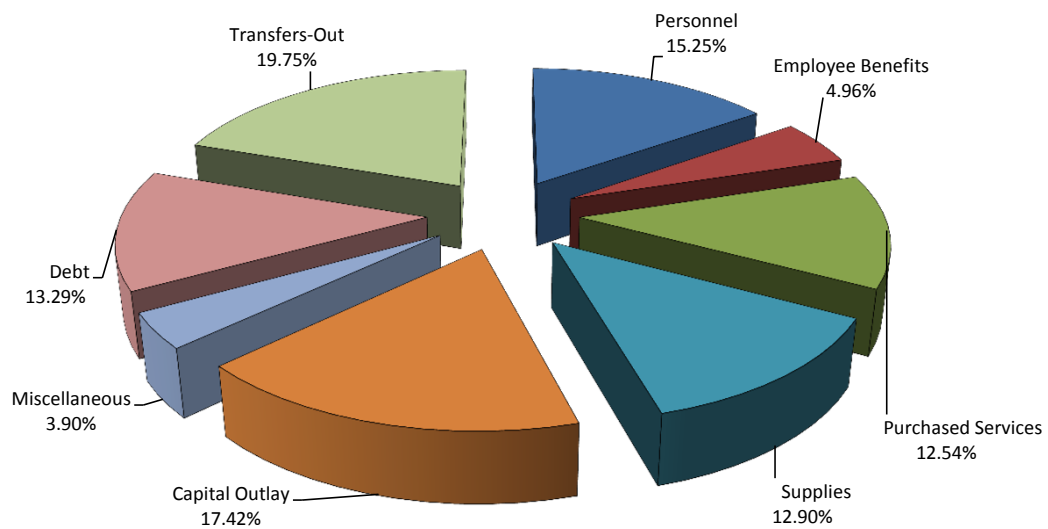
Personnel	\$ 3,270,027	\$ 3,585,438	\$ 3,585,438	\$ 3,413,853	\$ 3,629,406
Benefits	1,083,182	1,216,379	1,216,379	1,116,544	1,181,225
Profess & Tech Services	157,162	300,000	320,000	185,000	345,000
Purchased Property Services	2,216,732	2,482,146	2,517,146	2,301,235	2,292,450
Other Purchased Services	319,631	351,820	354,420	322,615	346,800
Supplies	2,705,184	2,977,200	2,964,600	2,848,502	3,070,500
Capital Outlay	2,365,518	6,349,017	6,586,802	3,170,885	4,145,571
Miscellaneous	575,383	894,794	849,794	589,538	929,094
Debt Service	3,417,005	3,636,694	3,641,094	3,706,844	3,162,953
	<u>\$ 16,109,824</u>	<u>\$ 21,793,488</u>	<u>\$ 22,035,673</u>	<u>\$ 17,655,016</u>	<u>\$ 19,102,999</u>

City of Mission

Utility Fund Appropriations by Department \$23,802,999



Utility Fund Appropriations by Category \$23,802,999



CITY OF MISSION, TEXAS

DEPARTMENT: ADMINISTRATION

FUND: UTILITY

PURPOSE:

The Administration provides direct management to the Water Plants, Wastewater Treatment Plants, and Industrial Treatment Plant. Our office is represented in the Community through various outreach programs such as, Citrus Fiesta, Health Fairs and specialty water conservation and awareness programs at local schools.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 729,841	\$ 775,643	\$ 707,133	\$ 798,477
Employee Benefits	194,513	209,198	194,679	207,327
Purchased Services	39,303	41,076	34,573	35,260
Supplies	6,513	6,550	6,150	6,500
Other Services and Charges	847	700	600	500
Operations Subtotal	971,017	1,033,167	943,135	1,048,064
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 971,017	\$ 1,033,167	\$ 943,135	\$ 1,048,064
PERSONNEL				
Exempt	8	8	8	8
Non-Exempt	3	3	3	3
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	11	11	11	11
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	UTILITIES (02)
Function:	PUBLIC WORKS
Department:	ADMINISTRATION (02-410)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	124,136	130,579	130,579	135,145	135,379
Salaries of Employees	14030	600,045	642,064	642,064	568,488	660,098
Overtime	14040	5,660	3,000	3,000	3,500	3,000
Extra Help	14050	-	-	-	-	-
SUBTOTAL		729,841	775,643	775,643	707,133	798,477
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	55,882	61,296	61,296	61,296	62,677
Health Insurance	24070	48,202	48,202	48,202	48,202	48,202
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	60,803	67,736	67,736	62,000	70,943
Auto Allowance	24090	25,638	25,600	25,600	20,892	20,800
Unemployment Compensation Insurance	24100	1,539	2,871	2,871	70	2,219
Worker's Compensation Insurance	24110	2,449	3,493	3,493	2,219	2,486
SUBTOTAL		194,513	209,198	209,198	194,679	207,327
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	13,860	14,000	14,000	14,000	14,000
Water	44590	2,233	2,300	2,300	2,250	2,300
Building Repair and Maintenance	44610	-	-	-	-	-
Rental of Machinery and Equipment	44660	2,026	2,026	2,026	2,150	2,150
SUBTOTAL		18,119	18,326	18,326	18,400	18,450
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	14,492	16,500	16,500	10,000	10,500
Internet Connection	54480	-	-	-	-	-
Cable TV	54485	1,174	1,200	1,200	1,210	1,210
Postage	54490	30	50	50	100	100
Travel and Training	54500	5,488	5,000	5,000	4,863	5,000
Advertising	54510	-	-	-	-	-
Printing and Binding	54520	-	-	-	-	-
SUBTOTAL		21,184	22,750	22,750	16,173	16,810
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	517	550	550	150	500
Office Supplies	64140	5,995	6,000	6,000	6,000	6,000
SUBTOTAL		6,513	6,550	6,550	6,150	6,500
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Dues and Memberships	94700	371	600	600	346	400
Other	94899	476	100	100	-	100
SUBTOTAL		847	700	700	600	500
TOTALS		\$ 971,017	\$ 1,033,167	\$ 1,033,167	\$ 943,135	\$ 1,048,064

CITY OF MISSION, TEXAS

DEPARTMENT: WATER DISTRIBUTION/SEWER COLLECTION

FUND: UTILITY

PURPOSE:

This department accounts for all expenses related to the distribution of water to the City's residents, businesses, and industries. With a current staff 37 employees, the Water Distribution Department has been able to provide the most reliable, safe, and efficient services to each of its customers. The water distribution and wastewater collections duties include the daily operations and maintenance of 38 liftstations, over 250 miles of waterlines, 325 miles of sewerlines and over 2,500 hydrants.

GOALS:

1. Continue with the Manhole Rehabilitation Program.
2. Maintain and deodorize all 40 Lift Stations daily.
3. Continue improvements on Water Loss Prevention Program.
4. Rehab Lift Station 35 located at Glasscock and Expressway.
5. Begin Utility Adjustment for Taylor Road Project.
6. Begin Utility Adjustments for County Loop FM 494.
7. Extend Fire Protection line from frontage road to Moorefield along Interstate 2.
8. Install a Fire Protection Loop System for the Incinerator located at 915 South Conway.
9. Complete the 750,000 Elevated Water Tower Project located at Victoria and Shary Road.
10. Disconnect the 16-inch transfer water line from North Water Plant to the South Plant and reconnect to Interstate 2 and Dunlap.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Responded to over 175 water breaks.
2. Installed over 2,275 linear feet of Water Line.
3. Replaced and repaired 27 fire hydrants.
4. Installed over 3,695 linear feet of Sewer Line.
5. Installed over 373 New Meter Service Connections.
6. Responded to 5,021 Line Locate Requests.
7. Completed water adjustments for Inspiration Project from Interstate 2 to Mile 3 Road.
8. Upgraded 4-inch water line to an 8-inch water line along Truman Street from Barnes to Greenlawn
9. Relocated Force Main from Holland and 25th Street to FM495 and Gold Street.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 978,504	\$ 1,064,307	\$ 1,032,595	\$ 1,068,878
Employee Benefits	352,178	399,070	362,399	384,558
Purchased Services	530,902	628,200	507,800	512,700
Supplies	583,129	724,250	609,015	711,750
Other Services and Charges	13,421	13,300	14,300	13,300
Operations Subtotal	2,458,133	2,829,127	2,526,109	2,691,186
Capital Outlay	1,516,033	3,478,000	1,853,000	3,104,300
DEPARTMENTAL TOTAL	\$ 3,974,167	\$ 6,307,127	\$ 4,379,109	\$ 5,795,486
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	33	33	33	33
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	36	36	36	36
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18
Installed new water lines (L.F.)	9,825		2,275	2,503
Installed new sewer mains (L.F.)	1,117		3,695	4,065
New water meter taps	512		373	410
Fire Hydrants maintained (E.A.)	22		27	30
Completed service orders	5,878		1,016	1,118
Water breaks repaired (E.A.)	306		175	193
Line locating of water and sewer	4,111		5,021	5,523

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: UTILITIES (02)
Function: PUBLIC WORKS
Department: WATER DISTRIBUTION & SEWER
COLLECTIONS (02-412)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	147,237	157,356	157,356	156,834	157,387
Salaries of Employees	14030	717,785	809,951	809,951	762,061	814,491
Overtime	14040	113,482	97,000	97,000	113,700	97,000
Extra Help	14050	-	-	-	-	-
SUBTOTAL		978,504	1,064,307	1,064,307	1,032,595	1,068,878
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	71,814	81,422	81,422	77,716	81,772
Health Insurance	24070	157,752	157,752	157,752	157,752	157,752
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	77,383	89,958	89,958	87,600	92,556
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	6,553	9,396	9,396	333	9,396
Worker's Compensation Insurance	24110	38,677	60,542	60,542	38,998	43,082
SUBTOTAL		352,178	399,070	399,070	362,399	384,558
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering and Architectural Services	34420	-	-	-	-	-
Other Professional and Para-Professional Service	34499	258	-	-	-	-
SUBTOTAL		258	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	265,484	280,000	280,000	265,000	270,000
Water	44590	40,072	20,000	20,000	23,000	20,500
<i>Repairs and Maintenance Services</i>						
Buildings	44610	-	1,000	1,000	-	1,000
Road and Bridge	44620	-	-	-	-	-
Water Towers	44622	9,825	21,000	21,000	15,000	18,000
Water Lines	44623	-	-	-	-	-
Lift Stations	44625	125,853	140,000	140,000	140,000	140,000
Sewer Lines	44626	15,331	100,000	100,000	15,000	-
Other Structures	44630	-	-	-	-	-
Machinery and Equipment	44640	32,554	25,000	25,000	15,000	25,000
Rental of Land & Building	44650	6,122	3,500	3,500	3,000	3,000
Rental of Machinery and Equipment	44660	423	-	-	-	-
SUBTOTAL		495,665	590,500	590,500	476,000	477,500
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	27,657	28,000	28,000	26,000	28,000
Travel and Training	54500	5,439	7,000	7,000	3,800	5,000
Advertising	54510	1,883	2,700	2,700	2,000	2,200
Printing and Binding	54520	-	-	-	-	-
SUBTOTAL		34,980	37,700	37,700	31,800	35,200
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	-	-	-	115	-
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	69,095	145,000	145,000	80,000	100,000
Lubricants (Oil, Grease, Etc.)	64190	-	-	-	-	-
Tires and Tubes	64200	-	-	-	-	-
Agricultural and Landscaping Supplies	64210	-	250	250	-	250
Chemicals, and Laboratory Supplies	64220	82,561	100,000	100,000	100,000	110,000
Cleaning and Sanitation Supplies	64230	2,068	2,500	2,500	2,500	2,500

CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018

Fund No.: UTILITIES (02)
Function: PUBLIC WORKS
Department: WATER DISTRIBUTION & SEWER
COLLECTIONS (02-412)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
Food, Ice, and Bottled Water	64250	875	1,500	1,500	1,000	1,000
Safety Supplies	64265	7,580	11,000	11,000	8,000	10,000
Clothing and Uniforms	64270	13,605	14,000	14,000	17,500	20,000
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	16,661	10,000	16,000	17,000	18,000
Water Towers	64320	-	-	-	-	-
Water Lines	64325	162,613	150,000	150,000	150,000	160,000
Lift Stations	64335	32,305	40,000	34,000	35,000	40,000
Sewer Lines	64340	36,886	40,000	40,000	38,000	40,000
Water Meters	64350	72,048	90,000	90,000	75,000	90,000
Road Material	64370	80,261	110,000	110,000	75,000	110,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	4,610	7,000	7,000	7,100	7,000
Minor Equipment	64390	1,962	3,000	3,000	2,800	3,000
SUBTOTAL		583,129	724,250	724,250	609,015	711,750
CAPITAL OUTLAYS:	74000					
<i>Buildings</i>						
New Buildings	74890	23,396	10,000	10,000	6,000	5,000
<i>Improvements Other Than Buildings</i>						
Water Lines	74934	989,431	600,000	662,000	612,000	740,000
Sewer Lines	74936	45,519	250,000	250,000	297,000	160,000
Other Structures	74940	83,102	650,000	588,000	130,000	275,000
Water Towers	74945	22,047	1,800,000	1,800,000	650,000	1,895,000
Machinery and Equipment	74950	352,539	168,000	168,000	158,000	29,300
SUBTOTAL		1,516,033	3,478,000	3,478,000	1,853,000	3,104,300
MISCELLANEOUS	94000					
Dues and Memberships	94700	2,241	2,100	2,100	2,100	2,100
Assistance Payments for Charity and Others	94800	-	-	-	-	-
Contractual Services Not otherwise Classified	94810	6,839	7,000	7,000	7,800	7,000
Other	94899	4,341	4,200	4,200	4,400	4,200
SUBTOTAL		13,421	13,300	13,300	14,300	13,300
TOTALS	\$	\$ 3,974,167	\$ 6,307,127	\$ 6,307,127	\$ 4,379,109	\$ 5,795,486

CITY OF MISSION, TEXAS

DEPARTMENT: SOUTH WATER TREATMENT PLANT

FUND: UTILITY

PURPOSE:

This department accounts for the expenses related to the south water plant. The plant is responsible for the water treatment and purification of surface water. The City of Mission is one of the few systems that have the designation of "Superior" water ratings.

GOALS:

1. Comply with State and Federal drinking water regulations.
2. Implement long range water treatment plan.
3. Comply with all laboratory analysis under state and federal rules and regulations.
4. Maintain pumps, motors and related appurtenances in working order.
5. Continue to produce and deliver the best quality of drinking water.
6. Continue to respond to all water quality customer inquiries.
7. Continue dredging of City reservoir and processing sludge.
8. Continue using washwater meters to improve water loss determination.
9. Optimize flushing of mains to improve chlorine residual levels.
10. Continue evaluating ground water test well by City reservoir for future blending.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Complied with TX Water Development water reporting and reduced water loss to 7%.
2. Operated water treatment plant in general compliance with all State and Federal guidelines.
3. Updated monitoring plans and increased sampling per new TCEQ guidelines.
4. Conducted a public meeting allowing customers to inquire about drinking water.
5. Maintained elevated water tower SCADA communications system.
6. Increased awareness of water quality report & water conservation tips via new web based reporting.
7. Installed new telescoping valves to improve diversion of raw water delivery.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ 371,222	\$ 435,801	\$ 392,502	\$ 427,119
Employee Benefits	128,326	150,696	133,436	140,703
Purchased Services	378,047	382,520	407,820	407,320
Supplies	739,375	758,800	818,850	862,600
Other Services and Charges	50,506	52,300	26,430	51,300
Operations Subtotal	1,667,477	1,780,117	1,779,038	1,889,042
Capital Outlay	13,214	750,000	220,000	374,752
DEPARTMENTAL TOTAL	\$ 1,680,691	\$ 2,530,117	\$ 1,999,038	\$ 2,263,794
PERSONNEL				
Exempt	1	1	2	2
Non-Exempt	11	11	10	10
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	12	12	12	12
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18
Treated Water (South Plant) Gallons	1,595,610,000		1,642,850,000	1,692,135,500
Monthly Average	132,967,500		105,745,000	108,917,350
Daily Average (MGD)	4,362,000.00		4.49	4.62
High Peak (MGD)	7.60		7.83	8.06

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: UTILITIES (02)
Function: PUBLIC WORKS
Department: SOUTH WATER TREATMENT PLANT (02-413)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	47,328	63,599	63,599	50,202	43,000
Salaries of Employees	14030	302,520	347,202	347,202	321,000	359,119
Overtime	14040	21,374	25,000	25,000	21,300	25,000
SUBTOTAL		371,222	435,801	435,801	392,502	427,119
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	27,527	33,340	33,340	31,306	32,676
Health Insurance	24070	52,584	52,584	52,584	52,584	50,393
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	30,317	36,841	36,841	33,500	36,985
Unemployment Compensation Insurance	24100	2,199	3,132	3,132	150	3,002
Worker's Compensation Insurance	24110	15,699	24,799	24,799	15,896	17,647
SUBTOTAL		128,326	150,696	150,696	133,436	140,703
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering & Architectural Services	34420	-	-	-	-	-
Other Professional and Para-Professional Serv.	34499	91,343	100,000	110,000	110,000	110,000
SUBTOTAL		91,343	100,000	110,000	110,000	110,000
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	238,077	210,000	210,000	240,000	240,000
Water	44590	2,049	1,800	1,800	1,500	1,500
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	40,418	50,000	50,000	44,000	45,000
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		280,544	261,800	261,800	285,500	286,500
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	2,743	2,100	2,100	4,000	2,500
Postage	54490	112	150	450	150	150
Travel and Training	54500	3,305	4,870	8,170	8,170	8,170
Printing and Binding	54520	-	-	-	-	-
SUBTOTAL		6,160	7,120	10,720	12,320	10,820
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	223	400	800	800	500
Office Supplies	64140	196	200	2,200	1,500	400
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	14,945	24,000	21,700	15,000	24,000
Lubricants (Oil, Grease, Etc.)	64190	900	1,000	1,000	250	1,000
Chemicals, and Laboratory Supplies	64220	402,491	450,000	430,000	420,000	430,000
Cleaning and Sanitation Supplies	64230	301	300	700	500	500
Raw Water	64242	278,506	250,000	246,700	325,000	350,000
Food, Ice, and Bottled Water	64250	-	-	-	-	-
Safety Supplies	64265	2,164	2,500	1,700	1,500	1,700
Clothing and Uniforms	64270	6,553	7,000	7,000	8,000	7,000
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Water Plant	64315	31,661	35,000	45,000	45,000	45,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	987	1,500	500	-	1,000
Minor Equipment	64390	450	1,500	1,500	1,300	1,500
SUBTOTAL		739,375	773,400	758,800	818,850	862,600
CAPITAL OUTLAYS:	74000					
Water Plant	74933	-	-	-	-	-
Other Structures	74940	-	550,000	550,000	200,000	325,000
Machinery and Equipment	74950	13,214	200,000	200,000	20,000	49,752
SUBTOTAL		13,214	750,000	750,000	220,000	374,752
MISCELLANEOUS	94000					

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: UTILITIES (02)
Function: PUBLIC WORKS
Department: SOUTH WATER TREATMENT PLANT (02-413)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
Dues and Memberships	94700	953	1,000	1,500	1,080	1,000
Other Waste Disposal Services	94807	49,250	50,000	50,000	25,000	50,000
Other	94899	303	300	800	350	300
SUBTOTAL		50,506	51,300	52,300	26,430	51,300
	TOTALS	\$ 1,680,691	\$ 2,530,117	\$ 2,530,117	\$ 1,999,038	\$ 2,263,794

CITY OF MISSION, TEXAS

DEPARTMENT: WASTEWATER TREATMENT PLANT

FUND: UTILITY

PURPOSE:

The Wastewater Treatment Plant is responsible for the treatment of the City's wastewater. Daily operations consist of laboratory analysis, sludge management and operations and maintenance. All these activities must meet rigorous standards established by the various regulatory agencies. The wastewater plant is staffed 24/7 and employs 10-operators, 1-laborer,

1 Clerk and 1-Supervisor.

GOALS:

1. Operate in compliance with all state and federal regulations.
2. Working on expansion of Wastewater Treatment Plant with engineers
3. Reduce Electricity consumption within the plant through new and efficient equipment
4. Research on effluent reuse and the feasibility of such water reuse.
5. Encourage operators to obtain Class "A" TCEQ license in preparation for new expansion.
6. Continue to work on public relations to include plant tours and classroom presentations.
7. Purchase new backhoe to facilitate sludge processing.
8. Upgrade UV system to provide additional back-up disinfection.
9. Upgrade Laboratory equipment to provide modernized equipment.
10. Continue maintaining Wastewater Treatment Plant within permit due to 80% capacity

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Kept wastewater treatment plant in compliance.
2. Continue monthly meeting with TWDB and contractors during facility expansion.
3. Purchased two 10" pumps for Main Lift station.
4. Kept operators informed of licenses needed for the plant expansion.
5. Kept Wastewater plant looking and operating efficiently even after a major rupture of 48" force main.
6. Maintained pumps, motors, and equipment operational.
7. Continued with Laboratory quality control and assurance at optimal levels
8. Ordered new mechanical bar screen

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ 409,585	\$ 439,375	\$ 443,404	\$ 440,900
Employee Benefits	134,577	146,755	138,771	141,078
Purchased Services	907,556	1,046,600	956,550	995,300
Supplies	204,456	228,800	158,200	204,800
Other Services and Charges	216,086	234,100	219,300	223,600
Operations Subtotal	1,872,260	2,095,630	1,916,225	2,005,678
Capital Outlay	482,925	1,824,785	956,318	509,564
DEPARTMENTAL TOTAL	\$ 2,355,186	\$ 3,920,415	\$ 2,872,543	\$ 2,515,242
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	12	12	12	12
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	13	13	13	13
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18
Wastewater Treated (gallons)	2,704,638,000		2,785,777,000	2,868,000,000
Sludge Disposed (cubic yards)	10,700		11,021	11,351
Sludge Disposed in Liquid Haul (gallons)	198,400		-	-

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: UTILITIES (02)
Function: PUBLIC WORKS
Department: WASTEWATER TREATMENT (02-414)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	55,242	58,110	58,110	69,154	43,000
Salaries of Employees	14030	320,821	349,265	349,265	344,250	365,900
Overtime	14040	33,521	32,000	32,000	30,000	32,000
Extra Help	14050	-	-	-	-	-
SUBTOTAL		409,585	439,375	439,375	443,404	440,900
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	30,593	33,612	33,612	34,073	33,730
Health Insurance	24070	56,966	56,966	56,966	56,966	54,775
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	33,178	37,141	37,141	37,500	38,178
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	2,363	3,393	3,393	200	3,263
Worker's Compensation Insurance	24110	11,477	15,643	15,643	10,032	11,132
SUBTOTAL		134,577	146,755	146,755	138,771	141,078
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering and Architectural Services	34420	-	-	-	-	-
Other Professional and Para-Professional Serv.	34499	54,395	60,000	60,000	55,000	90,000
SUBTOTAL		54,395	60,000	60,000	55,000	90,000
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	689,566	850,000	775,000	690,000	750,000
Water	44590	3,429	3,000	3,000	4,000	3,500
<i>Repairs and Maintenance Services</i>					-	
Buildings	44610	8,181	1,000	1,000	200	1,000
Wastewater Plant	44624	5,840	12,000	12,000	2,000	10,000
Other Structures and Improvements	44630	170	250	250	-	250
Machinery and Equipment	44640	136,179	110,000	185,000	195,000	130,000
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		843,364	976,250	976,250	891,200	894,750
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	4,187	4,300	4,300	4,500	4,500
Postage	54490	47	50	50	50	50
Travel and Training	54500	5,564	6,000	6,000	5,800	6,000
Printing and Binding	54520	-	-	-	-	-
Hauling and Freight	54530	-	-	-	-	-
SUBTOTAL		9,797	10,350	10,350	10,350	10,550
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	-	1,000	1,000	1,000
Office Supplies	64140	880	1,500	1,500	1,000	1,000
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	30,029	50,000	47,500	25,000	40,000
Lubricants (Oil, Grease, Etc.)	64190	2,352	2,500	3,500	3,500	3,500
Tires and Tubes	64200	-	300	300	-	300
Agricultural and Landscaping Supplies	64210	-	-	-	-	-
Chemicals, and Laboratory Supplies	64220	84,294	100,000	100,000	80,000	100,000
Cleaning and Sanitation Supplies	64230	1,022	1,500	2,500	1,500	1,500
Food, Ice, and Bottled Water	64250	692	500	500	500	500
Safety Supplies	64265	2,295	2,500	4,000	3,000	2,500
Clothing and Uniforms	64270	5,146	6,000	6,000	6,500	6,000

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: UTILITIES (02)
Function: PUBLIC WORKS
Department: WASTEWATER TREATMENT (02-414)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	24	-	-	-	-
Building Repair and Maintenance Supplies	64310	28,921	2,000	2,000	-	2,000
Wastewater Plant	64330	48,190	50,000	50,000	35,000	45,000
Other Repair and Maintenance Supplies	64360	120	500	500	200	400
Road Material	64370	-	10,000	8,000	-	-
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	245	1,000	1,000	800	800
Minor Equipment	64390	246	500	500	200	300
SUBTOTAL		204,456	228,800	228,800	158,200	204,800
CAPITAL OUTLAYS:	74000					
New Buildings	74890	-	-	-	-	-
<i>Improvements Other Than Buildings</i>						
Wastewater Plant	74935	90,964	500,000	500,000	50,000	-
Sewer Lines	74936	-	-	-	-	-
Lift Stations	74937	370,297	850,000	1,087,785	704,318	269,564
Other Structures	74940	-	170,000	165,000	130,000	-
Machinery and Equipment	74950	21,664	67,000	72,000	72,000	240,000
SUBTOTAL		482,925	1,587,000	1,824,785	956,318	509,564
MISCELLANEOUS	94000					
Aid to Other Governments	94670	-	-	-	-	-
Dues and Memberships	94700	705	600	1,300	1,300	600
Other Waste Disposal Service	94807	213,565	230,000	230,000	215,000	220,000
Other	94899	1,816	3,500	2,800	3,000	3,000
SUBTOTAL		216,086	234,100	234,100	219,300	223,600
TOTALS		\$ 2,355,186	\$ 3,682,630	\$ 3,920,415	\$ 2,872,543	\$ 2,515,242

CITY OF MISSION, TEXAS

DEPARTMENT: INDUSTRIAL PRE-TREATMENT

FUND: UTILITY

PURPOSE:

This department treats industrial waste for various industrial plants located within the City. Industrial waste is usually high in Bio-chemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) along with other issues which can greatly influence the performance on the domestic plant. Current flows vary depending on the time of year. This plant is similar to a domestic plant both in the treatment and testing requirements.

GOALS:

1. Upgrade check valves and existing pretreatment return pump.
2. Upgrade existing aerators for west side pre-treatment pond.
3. Continue using one pretreatment pond to reduce electricity.
4. Lowered cost associated with chemicals such as fertilizer by maintaining needed nutrients constantly
5. Operate pretreatment within compliance of State parameters.
6. Upgrade intruder resistant perimeter fencing around the south section of the pretreatment ponds.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Kept pretreatment plant in compliance
2. Lowered cost of electricity by utilizing only pond.
3. Kept East pond active with two industrial discharges (TCX and MPI).
4. Kept all equipment operating efficiently.
5. Repaired lighting fixtures around pretreatment
6. Installed new rotor motor and new complete aerator unit.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ 57,012	\$ 49,406	\$ 50,114	\$ 49,408
Employee Benefits	14,014	15,411	14,110	14,702
Purchased Services	119,591	166,200	180,690	165,600
Supplies	8,310	21,650	17,150	13,450
Other Services and Charges	75,659	75,000	55,000	70,000
Operations Subtotal	274,586	327,667	317,064	313,160
Capital Outlay	17,468	18,000	18,000	65,500
DEPARTMENTAL TOTAL	\$ 292,054	\$ 345,667	\$ 335,064	\$ 378,660
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	1	1	1	1
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	1	1	1	1
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18
Pretreatment Waste (gallons)	104,109,700		119,754,300	120,000,000
Sludge (cubic yards)	3,500		4,000	4,100

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: UTILITIES (02)
Function: PUBLIC WORKS
Department: INDUSTRIAL PRE-TREAT. (02-415)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Employees	14030	50,117	44,406	44,406	44,114	44,408
Overtime	14040	6,895	5,000	5,000	6,000	5,000
Extra Help	14050	-	-	-	-	-
SUBTOTAL		57,012	49,406	49,406	50,114	49,408
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	3,729	3,780	3,780	3,757	3,780
Health Insurance	24070	4,382	4,382	4,382	4,382	4,382
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	3,924	4,176	4,176	4,176	4,278
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	171	261	261	9	261
Worker's Compensation Insurance	24110	1,807	2,812	2,812	1,786	2,001
SUBTOTAL		14,014	15,411	15,411	14,110	14,702
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	84,921	130,000	130,000	145,000	130,000
Water	44590	-	-	-	-	-
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	34,234	35,000	35,000	35,000	35,000
SUBTOTAL		119,156	165,000	165,000	180,000	165,000
OTHER PURCHASED SERVICES:	54000					
Travel and Training	54500	435	1,200	1,200	690	600
SUBTOTAL		435	1,200	1,200	690	600
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	100	300	300	200	300
Office Supplies	64140	68	150	150	150	150
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	-	-	-	-	-
Lubricants (Oil, Grease, Etc.)	64190	1,335	1,800	1,800	1,600	1,600
Agricultural and Landscaping Supplies	64210	-	-	-	-	-
Chemicals, and Laboratory Supplies	64220	2,842	3,000	3,000	3,000	3,000
Safety Supplies	64265	-	200	200	200	200
Clothing & Uniforms	64270	-	-	-	-	-
<i>Repair and Maintenance Supplies</i>						
Wastewater Plant	64330	3,965	16,000	16,000	12,000	8,000
Other Repair and Maintenance Supplies	64360	-	200	200	-	200
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	-	-	-	-
SUBTOTAL		8,310	21,650	21,650	17,150	13,450
CAPITAL OUTLAYS:	74000					
<i>Improvements Other Than Buildings</i>						
Other Structures	74940	-	-	-	-	12,000
Machinery and Equipment	74950	17,468	18,000	18,000	18,000	53,500
SUBTOTAL		17,468	18,000	18,000	18,000	65,500
MISCELLANEOUS	94000					
Other Waste Disposal Services	94807	75,659	75,000	75,000	55,000	70,000
Other	94899	-	-	-	-	-
SUBTOTAL		75,659	75,000	75,000	55,000	70,000
TOTALS		\$ 292,054	\$ 345,667	\$ 345,667	\$ 335,064	\$ 378,660

CITY OF MISSION, TEXAS

DEPARTMENT: UTILITY BILLING

FUND: UTILITY

PURPOSE:

This department accounts for all expenses related to the billing of water, sewer, sanitation and state taxes. This departments processes statements to customers, collects on billings, disconnects on delinquent accounts and makes necessary adjustments on wrong readings. The Utility Billing Department also processes cash collections from other City Departments, who do not have a cash collection system. The department has daily contact with the public.

GOALS:

1. Reduce return mail to a .3% of bills, by verfyng addresses with applications first and Post Office.
2. Improve customer service, by conducting meetings with all cashiers to keep them aware of our most asked questions to be fluent and to answer and provide the best customer service to all Mission Residents.
3. Improve customer service, by doing work orders on customers concerns and sending service man out to check situation and close work orders within 24 hours.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Reduce return mail, by certifying mail in carrier routs. We will continue to change addresses in our system.
2. All employees are being cross trained for more efficient customer service and to create a better communication with our Mission Residents.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 230,700	\$ 257,515	\$ 257,113	\$ 261,694
Employee Benefits	77,007	84,418	81,683	85,331
Purchased Services	170,555	180,570	172,430	181,050
Supplies	13,753	16,200	15,500	15,000
Other Services and Charges	2,252	2,244	2,244	2,244
Operations Subtotal	494,266	540,947	528,970	545,319
Capital Outlay	5,562	11,950	11,000	1,500
DEPARTMENTAL TOTAL	\$ 499,828	\$ 552,897	\$ 539,970	\$ 546,819
PERSONNEL				
Exempt	3	3	3	3
Non-Exempt	6	6	6	6
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	9	9	9	9
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				
Water bills mailed out -Annually	320,000		324,000	329,000
Past Due bills mailed out -Annually	90,000		91,000	85,000
Return mail per month	110		105	110
Customer calls per month	1,800		1,750	1,800
Customer calls per month regarding Sanitation	350		300	275
Total collections per month	\$ 1,500,000		\$ 1,450,000	\$ 1,480,000

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.: UTILITIES (02)
Function: PUBLIC WORKS
Department: UTILITY BILLING & COLLECTION (02-416)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	46,416	48,826	48,826	48,772	48,825
Salaries of Employees	14030	183,130	207,689	207,689	207,341	211,869
Overtime	14040	1,153	1,000	1,000	1,000	1,000
Extra Help	14050	-	-	-	-	-
SUBTOTAL		230,700	257,515	257,515	257,113	261,694
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	16,189	19,702	19,702	19,669	20,020
Health Insurance	24070	39,438	39,438	39,438	39,438	39,483
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	18,999	21,770	21,770	21,770	22,654
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	1,539	2,349	2,349	70	2,349
Worker's Compensation Insurance	24110	842	1,159	1,159	736	825
SUBTOTAL		77,007	84,418	84,418	81,683	85,331
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	14,559	23,500	23,500	15,000	21,500
Rental of Machinery and Equipment	44660	1,568	1,570	1,570	2,105	2,150
SUBTOTAL		16,126	25,070	25,070	17,105	23,650
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	3,487	3,500	3,500	3,325	3,400
Postage	54490	150,766	152,000	152,000	152,000	152,000
Travel and Training	54500	-	2,000	-	-	2,000
Over & Short	56190	176	-	-	-	-
SUBTOTAL		154,428	157,500	155,500	155,325	157,400
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	296	700	700	-	500
Office Supplies	64140	13,457	13,500	15,500	15,500	14,500
<i>Operating Supplies:</i>						
Clothing and Uniforms	64270	-	-	-	-	-
SUBTOTAL		13,753	14,200	16,200	15,500	15,000
CAPITAL OUTLAYS:	74000					
Building Additions and Renovations	74900	-	-	-	-	-
Machinery and Equipment	74950	5,562	11,950	11,950	11,000	1,500
SUBTOTAL		5,562	11,950	11,950	11,000	1,500
MISCELLANEOUS	94000					
Contractual Services not Otherwise Classified	94810	2,244	2,244	2,244	2,244	2,244
Other	94899	8	-	-	-	-
SUBTOTAL		2,252	2,244	2,244	2,244	2,244
TOTALS		\$ 499,828	\$ 552,897	\$ 552,897	\$ 539,970	\$ 546,819

CITY OF MISSION, TEXAS

DEPARTMENT: ORGANIZATIONAL

FUND: UTILITY

PURPOSE:

This department is used to account for all expenses not otherwise classified in other departments. For example, bond principal and interest expenses are recorded in this department as well as general liability insurance and overhead expense.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	90,099	272,400	120,654	238,000
Supplies	-	-	-	-
Other Services and Charges	200,799	461,600	262,464	558,600
Operations Subtotal	290,898	734,000	383,118	796,600
Capital Outlay	31,425	50,000	25,000	-
Debt Service	3,417,005	3,641,094	3,706,844	3,162,953
DEPARTMENTAL TOTAL	\$ 3,739,328	\$ 4,425,094	\$ 4,114,962	\$ 3,959,553
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	UTILITIES (02)
Function:	PUBLIC WORKS
Department:	ORGANIZATIONAL (02-417)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering and Architectural Services	34420	-	100,000	100,000	-	100,000
Legal Services	34430	5,717	25,000	25,000	-	25,000
Other Professional and Para-Professional Service	34499	1,600	5,000	5,000	5,000	5,000
SUBTOTAL		7,317	130,000	130,000	5,000	130,000
PURCHASED PROPERTY SERVICES:	44000					
Building Repair & Maintenance	44610	-	-	35,000	28,130	-
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		-	-	35,000	28,130	-
OTHER PURCHASED SERVICES:	54000					
Postage	54490	-	9,000	9,000	-	5,000
Printing & Binding	54520	2,789	5,400	5,400	2,774	3,500
<i>Insurance</i>						
General Liability Insurance	54560	79,993	87,000	87,000	84,750	93,500
Retiree Health Insurance	54590	-	6,000	6,000	-	6,000
SUBTOTAL		82,782	107,400	107,400	87,524	108,000
CAPITAL OUTLAYS:	74000					
Right-of-Way	74870	31,425	50,000	50,000	25,000	-
SUBTOTAL		31,425	50,000	50,000	25,000	-
DEBT SERVICE:	84000					
Bond Principal	84790	2,360,000	2,685,000	2,685,000	2,755,000	2,325,000
Bond Interest	84810	921,167	947,294	947,294	947,294	833,553
Fiscal Agents Fees	84840	131,838	-	4,400	4,550	4,400
Issuance Cost	84850	-	-	-	-	-
SUBTOTAL		3,417,005	3,636,694	3,641,094	3,706,844	3,162,953
MISCELLANEOUS	94000					
Dues and Memberships	94700	14,000	14,000	14,000	14,000	14,000
Information and Credit Services	94710	86,070	75,000	75,000	85,000	80,000
Depository Charges	94715	10,915	12,000	12,000	12,000	12,000
Taxes	94720	1,469	2,000	2,000	1,464	2,000
Contractual Services not Otherwise Classified	94810	88,346	93,000	93,000	150,000	150,000
Other	94899	-	600	600	-	600
Contingency	94950	-	300,000	265,000	-	300,000
SUBTOTAL		200,799	496,600	461,600	262,464	558,600
TOTALS		\$ 3,739,328	\$ 4,420,694	\$ 4,425,094	\$ 4,114,962	\$ 3,959,553

CITY OF MISSION, TEXAS

DEPARTMENT: METER READERS

FUND: UTILITY

PURPOSE:

Department is responsible for the reading of the City's 27,000 water meters over three monthly cycles. Employees of this department make repairs to meters, change out stopped meters, and handle customer inquiries regarding meter reads. Working with the Utility Billing Department, this department provides the necessary data for the calculation of monthly water bills.

GOALS:

1. Continue swapping old/bad/damaged water meters, not to lose any water consumption
- 2.- Continue replacing damaged/broken meter boxes as work orders are been done
- 3.- Continue reading all cycles on time, 5 days per cycle
- 4.- Continue with safety and regular meetings with safety coordinator.
5. To provide customer service training to all staff in meter reader dept.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Damaged/faulty water meters swapped
2. Provide good customer service to Mission Residents
3. Damaged broken/lids replaced

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 225,278	\$ 247,206	\$ 230,667	\$ 247,212
Employee Benefits	89,413	99,833	89,945	96,424
Purchased Services	15,152	16,500	17,120	18,120
Supplies	72,874	82,150	69,237	77,650
Other Services and Charges	180	1,200	500	700
Operations Subtotal	402,898	446,889	407,469	440,106
Capital Outlay	24,657	26,000	25,500	25,800
DEPARTMENTAL TOTAL	\$ 427,554	\$ 472,889	\$ 432,969	\$ 465,906
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	9	9	9	9
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	10	10	10	10
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				
Days needed to complete reading cycle	5		5	5
Accounts read per cycle	9,000		10,000	10,500
Re-reads per month	40		30	25
Meters changed out	750		700	700

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	UTILITIES (02)
Function:	PUBLIC WORKS
Department:	METER READERS (02-418)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	30,560	32,147	32,147	32,111	32,146
Salaries of Employees	14030	186,083	206,059	206,059	183,556	206,066
Overtime	14040	8,636	9,000	9,000	15,000	9,000
Extra Help	14050	-	-	-	-	-
SUBTOTAL		225,278	247,206	247,206	230,667	247,212
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	16,990	18,913	18,913	17,646	18,914
Health Insurance	24070	43,820	43,820	43,820	43,820	43,820
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	18,122	20,896	20,896	19,700	21,406
Unemployment Compensation Insurance	24100	1,795	2,610	2,610	100	2,610
Worker's Compensation Insurance	24110	8,687	13,594	13,594	8,679	9,674
SUBTOTAL		89,413	99,833	99,833	89,945	96,424
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment	44640	11,057	12,500	12,500	12,500	14,000
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		11,057	12,500	12,500	12,500	14,000
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	4,095	3,600	3,600	4,620	3,720
Travel and Training	54500	-	400	400	-	400
SUBTOTAL		4,095	4,000	4,000	4,620	4,120
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	166	200	200	200	200
Office Supplies	64140	391	400	400	417	400
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	16,906	30,000	30,000	17,500	25,000
Cleaning Supplies	64230	-	100	100	-	100
Safety Supplies	64265	27	500	500	500	500
Clothing and Uniforms	64270	3,671	3,800	3,800	3,920	4,500
<i>Repair and Maintenance Supplies</i>						
Motor Vehicle Repair Parts and Supplies	64300	763	950	950	500	750
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Water Meters	64350	49,756	45,000	45,000	45,000	45,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	1,195	1,200	1,200	1,200	1,200
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		72,874	82,150	82,150	69,237	77,650
CAPITAL OUTLAYS:	74000					
Machinery and Equipment	74950	24,657	26,000	26,000	25,500	25,800
SUBTOTAL		24,657	26,000	26,000	25,500	25,800
MISCELLANEOUS	94000					
Contractual Services not Otherwise Classified	94810	180	1,200	1,200	500	700
Other	94899	-	-	-	-	-
SUBTOTAL		180	1,200	1,200	500	700
TOTALS		\$ 427,554	\$ 472,889	\$ 472,889	\$ 432,969	\$ 465,906

CITY OF MISSION, TEXAS

DEPARTMENT: NORTHSIDE WATER TREATMENT PLANT

FUND: UTILITY

PURPOSE:

This department accounts for the expenses related to the north water plant. The plant is responsible for the water treatment and purification of surface water. It must provide safe potable water for public consumption approved by the Texas Commission on Environmental Control (TCEQ) and Environmental Protection Agency (EPA).

GOALS:

1. Comply with State and Federal drinking water regulations.
2. Implement long range water treatment plan.
3. Comply with all laboratory analysis under state and federal rules and regulations.
4. Maintain pumps, motors and related appurtenances in working order.
5. Continue to produce and deliver the best quality of drinking water.
6. Continue to respond to all water quality customer inquiries.
7. Update SCADA communication system.

ACCOMPLISHMENTS FOR CURRENT YEAR:

1. Complied with risk management plan registration under EPA regulations.
2. Complied with all State and Federal guidelines.
3. Operated water treatment plant in general compliance with state regulation per TCEQ inspection.
4. Participated at two public school career day events to promote the City's drinking water.
5. Maintained all meters and equipment calibrated.
6. Increased awareness of water quality report & water conservation tips via new web based reporting.
7. Completed construction of new main laboratory building

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ 267,885	\$ 316,185	\$ 300,325	\$ 335,718
Employee Benefits	93,154	110,998	101,521	111,102
Purchased Services	442,320	457,500	411,213	430,900
Supplies	1,076,773	1,126,200	1,154,400	1,178,750
Other Services and Charges	15,633	9,350	8,700	8,850
Operations Subtotal	1,895,765	2,020,233	1,976,159	2,065,320
Capital Outlay	274,233	428,067	62,067	64,155
DEPARTMENTAL TOTAL	\$ 2,169,999	\$ 2,448,300	\$ 2,038,226	\$ 2,129,475
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	9	9	10	10
Part-Time	1	1	1	1
Civil Service	-	-	-	-
DEPARTMENT TOTAL	10	10	11	11
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18
Treated Water (North Plant) Gallons	2,949,150,000		3,058,450,000	3,150,203,500
Monthly Average	245,763,000		254,870,833	262,516,958
Daily Average (MGD)	8,642,310.00		837,014.00	862,124.66
High Peak (MGD)	12,030,000.00		12,500,000.00	12,875,000.00

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	UTILITIES (02)
Function:	PUBLIC WORKS
430Department:	NORTHSIDE WATER TREAT (02-430)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	13,121	-	-	-	-
Salaries of Employees	14030	233,468	286,568	286,568	265,040	306,928
Overtime	14040	12,412	15,000	15,000	25,000	15,000
Extra Help	14050	8,885	14,617	14,617	10,285	13,790
SUBTOTAL		267,885	316,185	316,185	300,325	335,718
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	20,289	24,227	24,227	22,210	25,683
Health Insurance	24070	39,438	43,820	43,820	43,820	43,820
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	21,497	26,772	26,772	26,772	29,072
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	1,573	2,610	2,610	100	2,871
Worker's Compensation Insurance	24110	10,357	13,569	13,569	8,619	9,656
SUBTOTAL		93,154	110,998	110,998	101,521	111,102
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering & Architectural	34420	-	-	-	-	-
Other Professional and Para-Professional Serv.	34499	3,851	10,000	20,000	15,000	15,000
SUBTOTAL		3,851	10,000	20,000	15,000	15,000
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	286,017	340,000	340,000	290,000	310,000
Water	44590	2,338	2,700	2,700	2,400	2,600
<i>Repairs and Maintenance Services</i>						
Buildings	44610	-	-	-	-	-
Water Plant	44621	43,578	-	-	-	-
Machinery and Equipment	44640	100,767	90,000	90,000	100,000	100,000
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		432,700	432,700	432,700	392,400	412,600
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	1,764	2,000	2,000	1,000	800
Travel and Training	54500	4,005	1,800	2,800	2,813	2,500
Printing and Advertising	54520	-	-	-	-	-
SUBTOTAL		5,769	3,800	4,800	3,813	3,300
SUPPLIES:	64000					
<i>Office:</i>						
Office Supplies	64140	1,036	1,200	2,300	2,200	1,600
<i>Operating Supplies:</i>						
Motor Vehicle Fuel	64180	38	250	250	-	250
Lubricants (Oil, Grease, Etc.)	64190	900	500	-	-	500
Agricultural and Landscaping Supplies	64210	-	-	-	-	-
Chemicals, and Laboratory Supplies	64220	483,466	540,000	540,000	500,000	500,000
Cleaning and Sanitation Supplies	64230	693	800	1,300	700	800
Raw Water	64242	572,733	565,000	555,000	625,000	650,000
Food, Ice, and Bottled Water	64250				-	-
Safety Supplies	64265	3,022	2,700	1,600	1,000	1,500
Clothing and Uniforms	64270	-	-	-	-	-
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	-	-	-	-	-
Water Plant	64315	13,057	14,000	25,000	25,000	23,000
Other Repair and Maintenance Supplies	64360	581	500	-	-	300
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	947	1,000	-	-	300
Minor Equipment	64390	300	250	750	500	500
SUBTOTAL		1,076,773	1,126,200	1,126,200	1,154,400	1,178,750
CAPITAL OUTLAYS:	74000					
Buildings	74890	205,753	366,000	366,000	-	-
Machinery and Equipment	74950	68,480	62,067	62,067	62,067	64,155
SUBTOTAL		274,233	428,067	428,067	62,067	64,155

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	UTILITIES (02)
Function:	PUBLIC WORKS
430Department:	NORTHSIDE WATER TREAT (02-430)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
MISCELLANEOUS	94000					
Dues and Memberships	94700	-	150	650	-	650
Waste Disposal Service and Other Professional	94807	15,250	20,000	8,000	8,000	8,000
Other	94899	383	200	700	700	200
SUBTOTAL		15,633	20,350	9,350	8,700	8,850
	TOTALS	\$ 2,169,999	\$ 2,448,300	\$ 2,448,300	\$ 2,038,226	\$ 2,129,475

SHARY GOLF COURSE

The Shary Golf Course Fund is used to account for the revenues and expenses of operating a complete 27-hole municipal golf course. User fees and charges finance this fund.

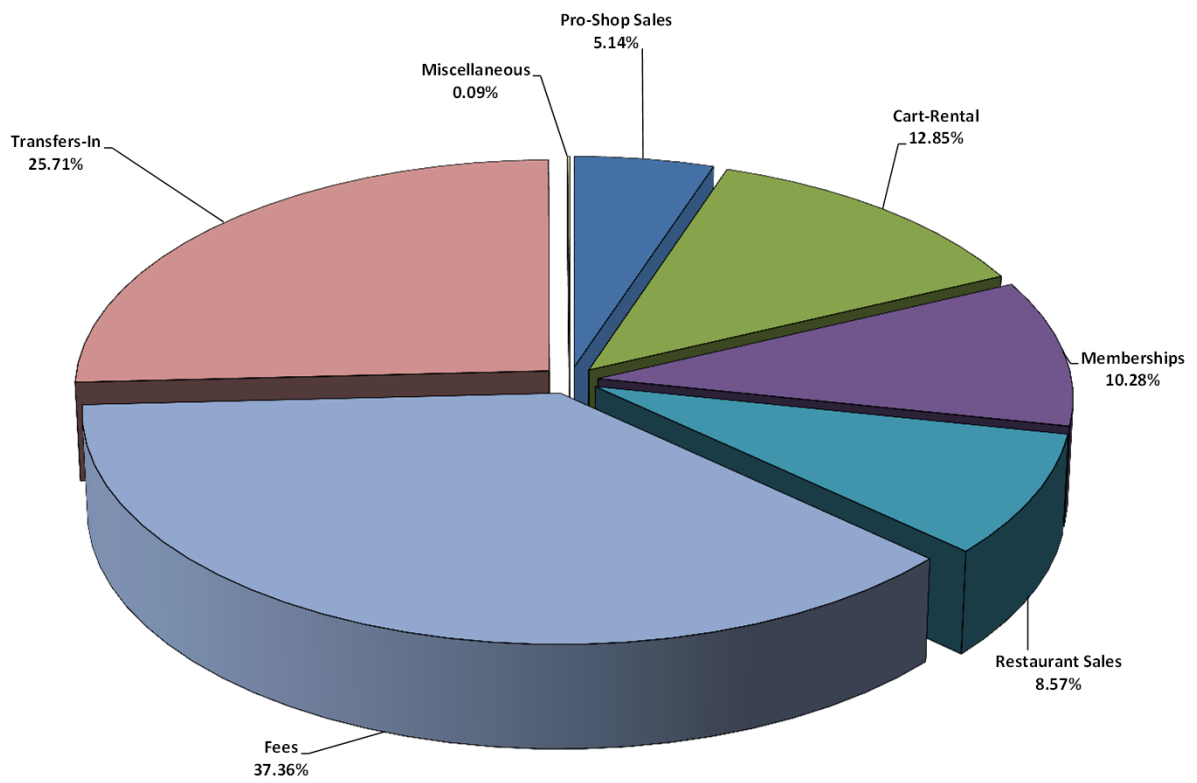
CITY OF MISSION

**CITY OF MISSION, TEXAS
GOLF COURSE FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
BEGINNING WORKING CAPITAL		\$ -	\$ -	\$ -	\$ -	\$ -
<u>ESTIMATED REVENUES:</u>						
Pro-Shop Sales	03-300-31000	62,812	90,000	90,000	50,000	60,000
Cart Rental	03-300-31100	153,881	185,000	185,000	155,000	150,000
Food and Beverage Sales	03-300-31200	95,225	115,000	115,000	95,000	100,000
Daily Green Fees	03-300-31300	318,534	375,000	375,000	317,000	320,000
Driving Range	03-300-31320	33,126	42,000	42,000	35,000	40,000
Prepaid Members	03-300-31400	119,316	200,000	200,000	115,000	120,000
Pull Carts & Club Rentals	03-300-31500	784	2,600	2,600	851	1,000
JR's Fees	03-300-31520	32,508	28,000	28,000	32,000	30,000
Trail Fees	03-300-31600	41,205	62,000	62,000	40,000	45,000
Miscellaneous Income	03-300-31700	2,501	1,000	1,000	1,323	1,000
Interest on Demand Dep	03-300-36100	147	-	-	115	-
Capital Contributions	03-300-39701	500	-	-	-	-
Total Revenues		<u>860,538</u>	<u>1,100,600</u>	<u>1,100,600</u>	<u>841,289</u>	<u>867,000</u>
Transfers In		-	300,000	300,000	300,000	300,000
Total Estimated Revenues and Transfers		<u>860,538</u>	<u>1,400,600</u>	<u>1,400,600</u>	<u>1,141,289</u>	<u>1,167,000</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 860,538</u>	<u>\$ 1,400,600</u>	<u>\$ 1,400,600</u>	<u>\$ 1,141,289</u>	<u>\$ 1,167,000</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Club House	03-410	\$ 440,405	\$ 497,781	\$ 497,781	\$ 439,897	\$ 564,692
Grounds	03-411	468,905	519,306	519,306	467,208	560,146
Restaurant	03-412	92,901	102,948	102,948	69,845	95,529
Organizational Expenses	03-417	34,963	39,818	39,818	31,138	26,650
Total Operations		<u>1,037,174</u>	<u>1,159,853</u>	<u>1,159,853</u>	<u>1,008,088</u>	<u>1,247,017</u>
Transfers Out - General Fund		-	-	-	-	-
Total Appropriations		<u>1,037,174</u>	<u>1,159,853</u>	<u>1,159,853</u>	<u>1,008,088</u>	<u>1,247,017</u>
ENDING WORKING CAPITAL		<u>\$ (176,636)</u>	<u>\$ 240,747</u>	<u>\$ 240,747</u>	<u>\$ 133,201</u>	<u>\$ (80,017)</u>

CITY OF MISSION

Golf Course Fund Revenues By Source \$1,167,000



**CITY OF MISSION, TEXAS
GOLF COURSE FUND
EXPENSE SUMMARY**

Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
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APPROPRIATIONS:

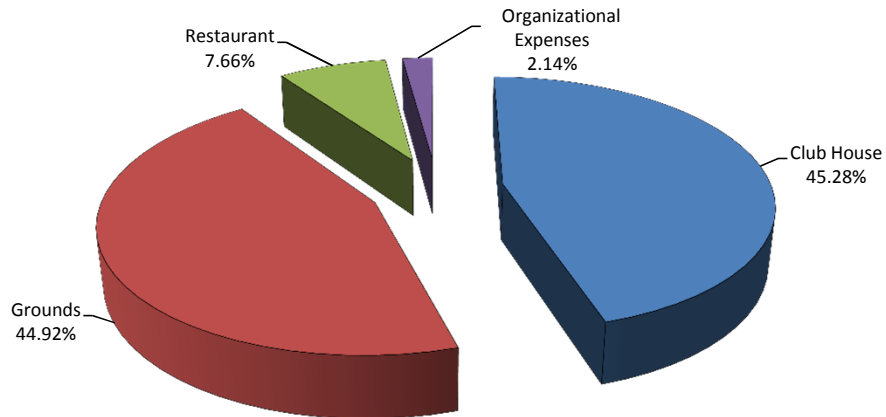
Operating Expenses:							
Club House	03-410	\$ 440,405	\$ 497,781	\$ 497,781	\$ 439,897	\$ 564,692	
Grounds	03-411	468,905	519,306	519,306	467,208	560,146	
Restaurant	03-412	92,901	102,948	102,948	69,845	95,529	
Organizational Expenses	03-417	34,963	39,818	39,818	31,138	26,650	
Total Operations		1,037,174	1,159,853	1,159,853	1,008,088	1,247,017	
Transfers Out - General Fund		-	-	-	-	-	
Total Appropriations		\$ 1,037,174	\$ 1,159,853	\$ 1,159,853	\$ 1,008,088	\$ 1,247,017	

Operating Appropriations by Category:

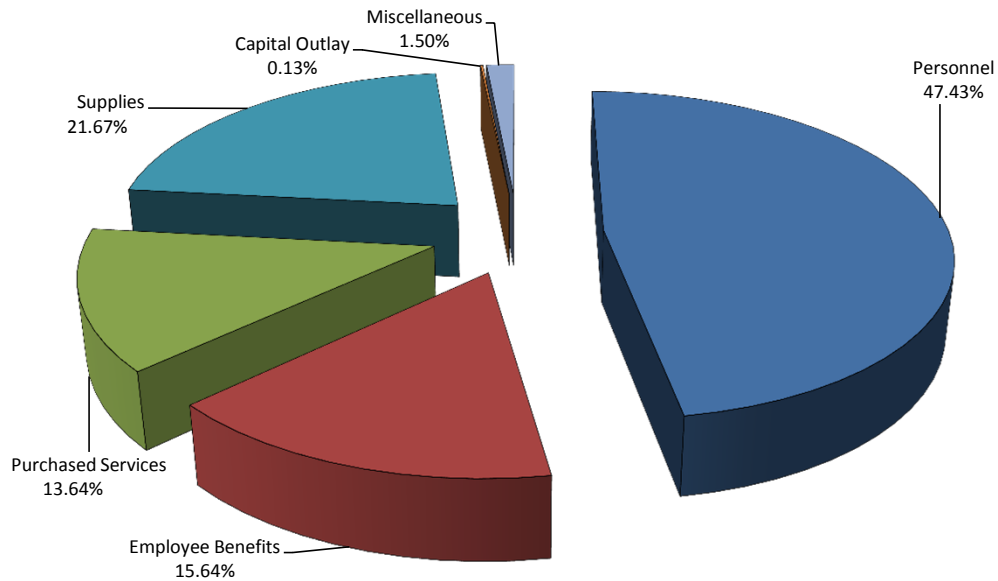
Personnel	518,680	588,529	588,529	517,386	591,432	
Employee Benefits	217,685	207,625	207,625	179,736	194,985	
Prof & Technical Services	-	-	-	-	1,500	
Purchase Property Service	95,256	97,681	97,681	92,441	152,600	
Other Purchase Property	15,188	15,800	15,800	16,414	15,950	
Supplies	160,884	216,200	216,200	176,940	270,200	
Capital Outlay	1,389	1,500	1,500	1,500	1,600	
Miscellaneous	17,178	18,300	18,300	18,362	18,750	
Debt	10,914	14,218	14,218	5,309	-	
Total Operating Appropriations		\$ 1,037,174	\$ 1,159,853	\$ 1,159,853	\$ 1,008,088	\$ 1,247,017

CITY OF MISSION

Golf Course Fund Appropriations by Department \$1,247,017



Golf Course Fund Appropriations by Category \$1,247,017



CITY OF MISSION, TEXAS

DEPARTMENT: CLUB HOUSE

FUND: GOLF COURSE

PURPOSE:

The Club House Department provides administrative services to the other Golf Course departments. This department also accounts for all expenses for the pro-shop. The Club House coordinates various golf tournaments, provides golf lessons, and sells merchandise. The department also puts together a marketing and advertising plan for the year. Throughout the year, the department surveys the customers in order to develop a needs assessment for the club house, as well as the other sections of the Golf Course. In addition to reporting to the City Council, the Golf Course responds to the Shary Municipal Golf Board.

GOALS:

1. Add more RV Park play during winter texan season
2. Start renovation of the fairways on the golf course
3. Start 3 day city championship

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Added more RV Park play during winter texan season
2. Increased rentals of meeting room and dining areas
3. Shary Senoir League was added to summer golf leagues

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 212,833	\$ 256,792	\$ 223,769	\$ 263,778
Employee Benefits	80,104	80,058	70,018	78,464
Purchased Services	90,160	89,581	85,616	144,550
Supplies	56,524	70,200	59,582	77,500
Other Services and Charges	145	400	162	400
Operations Subtotal	439,766	497,031	439,147	564,692
Capital Outlay	639	750	750	-
DEPARTMENTAL TOTAL	\$ 440,405	\$ 497,781	\$ 439,897	\$ 564,692
PERSONNEL				
Exempt	3	3	2	2
Non-Exempt	7	7	7	7
Part-Time	3	3	4	4
Civil Service	-	-	-	-
DEPARTMENT TOTAL	13	13	13	13
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				
9 Hole Rounds	16,709		12,067	12,067
18 Hole Rounds	27,365		21,948	21,948

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GOLF COURSE FUND (03)
Function:	CULTURE & RECREATION
Department:	CLUB HOUSE (03-410)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	51,394	54,060	54,060	54,001	60,000
Salaries of Employees	14030	87,503	91,259	91,259	87,668	91,279
Overtime	14040	-	500	500	100	500
Extra Help	14050	73,936	110,973	110,973	82,000	111,999
SUBTOTAL		212,833	256,792	256,792	223,769	263,778
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	15,665	19,645	19,645	19,634	20,177
Health Insurance	24070	25,092	24,036	24,036	24,036	24,036
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	28,702	20,863	20,863	18,500	21,972
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	1,854	3,393	3,393	100	3,654
Worker's Compensation Insurance	24110	8,791	12,121	12,121	7,748	8,625
SUBTOTAL		80,104	80,058	80,058	70,018	78,464
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering and Architectural Services	34420	-	-	-	-	-
Medical and Dental Services	34440	-	-	-	-	-
Other Professional and Para-Professional Serv.	34499	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	52,962	55,000	55,000	50,000	55,000
Water	44590	7,966	7,000	7,000	6,800	7,000
<i>Repairs and Maintenance Services</i>						
Buildings	44610	1,665	1,000	1,000	1,250	1,300
Other Structures and Improvements	44630	-	-	-	-	-
Machinery and Equipment	44640	2,476	1,800	1,800	1,800	1,800
Rental of Machinery & Equipment	44660	17,308	17,381	17,381	17,381	72,000
SUBTOTAL		82,377	82,181	82,181	77,231	137,100
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	3,416	3,100	3,100	3,324	3,100
Cable	54485	2,150	2,200	2,200	2,200	2,200
Postage	54490	72	100	100	100	150
Travel and Training	54500	-	-	-	-	-
Advertising	54510	2,141	2,000	2,000	2,761	2,000
Over & Short	56190	4	-	-	-	-
SUBTOTAL		7,782	7,400	7,400	8,385	7,450
SUPPLIES:	64000					
<i>Office:</i>						
Office Equipment	64120	-	200	200	-	200
Office Supplies	64140	834	1,000	1,000	1,000	1,000
<i>Operating Supplies:</i>						
Recreation Supplies	64160	2,975	3,000	3,000	3,000	11,000
Merchandise & Consumables for Resale	64170	50,677	60,000	60,000	55,000	60,000
Food, Ice, and Bottled Water	64250	-	-	-	33	-
Clothing and Uniforms	64270	-	800	800	200	100
<i>Repair and Maintenance Supplies</i>						
Building Repair and Maintenance Supplies	64310	12	-	-	-	-

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GOLF COURSE FUND (03)
Function:	CULTURE & RECREATION
Department:	CLUB HOUSE (03-410)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
Other Repair and Maintenance Supplies	64360	2,026	5,000	4,751	100	5,000
<i>Small Tools and Minor Equipment</i>						
Small Tools	64380	-	-	-	-	-
Minor Equipment	64390	-	200	449	249	200
SUBTOTAL		56,524	70,200	70,200	59,582	77,500
CAPITAL OUTLAYS:	74000					
<i>Buildings</i>						
Buildings Additions and Renovations	74900	-	-	-	-	-
Other Structures	74940	-	-	-	-	-
Machinery and Equipment	74950	639	750	750	750	-
SUBTOTAL		639	750	750	750	-
MISCELLANEOUS	94000					
Aid to Others	94675	-	-	-	-	-
Dues and Memberships	94700	145	200	200	162	200
Contractual Services not Otherwise Classified	94810	-	200	200	-	200
Other	94899	-	-	-	-	-
SUBTOTAL		145	400	400	162	400
TOTALS		\$ 440,405	\$ 497,781	\$ 497,781	\$ 439,897	\$ 564,692

CITY OF MISSION, TEXAS

DEPARTMENT: GROUNDS

FUND: GOLF COURSE

PURPOSE:

The Grounds Department maintains and improves all grounds that are considered to be part of the Golf Course. Within the grounds scope are fairways, greens, roughs, and hazards that are maintained, irrigated and groomed for our customers. Throughout the year, we implement an irrigation, fertilization, over seeding program that helps maintain and improve our turf.

GOALS:

1. Improve the tee boxes on all 27 holes.
2. Continue adding landscaping to golf course and clubhouse areas.

ACCOMPLISHMENTS IN CURRENT YEAR:

1. Added landscaping to the clubhouse areas.

BUDGET

	Actual	Budget	Estimate	Budget
EXPENDITURES	15-16	16-17	16-17	17-18
Personnel Services				
Salaries and Wages	\$ 276,954	\$ 296,036	\$ 277,467	\$ 292,351
Employee Benefits	122,956	112,720	104,131	108,695
Purchased Services	13,222	16,000	15,510	17,000
Supplies	55,023	93,800	69,350	140,500
Other Services and Charges	-	-	-	-
Operations Subtotal	468,155	518,556	466,458	558,546
Capital Outlay	750	750	750	1,600
DEPARTMENTAL TOTAL	\$ 468,905	\$ 519,306	\$ 467,208	\$ 560,146
PERSONNEL				
Exempt	1	1	1	1
Non-Exempt	10	10	10	10
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	11	11	11	11
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18
Maintain TIF Dwarf Greens	21		21	21
Maintain 328 Greens	10		10	10

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GOLF COURSE FUND (03)
Function:	CULTURE & RECREATION
Department:	GROUNDS (03-411)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	57,210	60,180	60,180	60,073	60,138
Salaries of Employees	14030	219,735	235,356	235,356	217,144	231,713
Overtime	14040	9	500	500	250	500
Extra Help	14050	-	-	-	-	-
SUBTOTAL		276,954	296,036	296,036	277,467	292,351
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	20,404	22,648	22,648	21,927	22,365
Health Insurance	24070	50,321	48,202	48,202	48,202	48,202
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	40,239	25,027	25,027	25,027	25,314
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	1,881	2,871	2,871	100	2,871
Worker's Compensation Insurance	24110	10,111	13,972	13,972	8,875	9,943
SUBTOTAL		122,956	112,720	112,720	104,131	108,695
PURCHASED PROF. & TECHNICAL SERV.	34000					
Engineering and Architectural Services	34420	-	-	-	-	-
Other Professional and Para-Professional Serv.	34499	-	-	-	-	1,500
SUBTOTAL		-	-	-	-	1,500
PURCHASED PROPERTY SERVICES:	44000					
<i>Utilities</i>						
Electricity	44570	12,879	14,000	14,000	14,000	14,000
Water	44590	-	-	-	-	-
<i>Repairs and Maintenance Services</i>						
Other Structures and Improvements	44630	-	-	-	-	-
Machinery and Equipment	44640	-	1,500	1,500	1,210	1,500
SUBTOTAL		12,879	15,500	15,500	15,210	15,500
OTHER PURCHASED SERVICES:	54000					
Travel and Training	54500	343	500	500	300	-
SUBTOTAL		343	500	500	300	-
SUPPLIES:	64000					
<i>Operating Supplies:</i>						
Recreation Supplies	64160	240	1,500	1,500	-	-
Motor Vehicle Fuel	64180	14,558	23,000	23,000	14,000	23,000
Lubricants (Oil, Grease, Etc.)	64190	-	-	-	-	-
Agricultural and Landscaping	64210	11,881	18,000	18,000	15,000	60,000
Chemicals	64220	7,411	15,000	15,000	10,000	21,000
Raw Water	64242	-	10,000	10,000	6,000	10,000
Clothing and Uniforms	64270	3,627	4,300	4,300	4,350	4,500
<i>Repair and Maintenance Supplies</i>						
Other Repair and Maintenance Supplies	64360	17,306	22,000	22,000	20,000	22,000
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		55,023	93,800	93,800	69,350	140,500
CAPITAL OUTLAYS:	74000					
<i>Improvements Other Than Buildings</i>						
Other Structures	74940	-	-	-	-	-
Machinery and Equipment	74950	750	750	750	750	1,600
SUBTOTAL		750	750	750	750	1,600
TOTALS		\$ 468,905	\$ 519,306	\$ 519,306	\$ 467,208	\$ 560,146

CITY OF MISSION, TEXAS

DEPARTMENT: RESTAURANT

FUND: GOLF COURSE

PURPOSE:

The Restaurant Department provides our customers with delicious food and beverages while they are in our premises. In addition to the restaurant, this department provides a beverage cart that carries snacks and beverage throughout the course daily for the convenience of our customers. The department also promotes services with tournaments, golf leagues, other organizations, such as the Ladies Golf League and Border Golf Association.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ 28,893	\$ 35,701	\$ 16,150	\$ 35,303
Employee Benefits	14,625	14,847	5,587	7,826
Purchased Services	-	-	-	-
Supplies	49,337	52,200	48,008	52,200
Other Services and Charges	46	200	100	200
Operations Subtotal	92,901	102,948	69,845	95,529
Capital Outlay	-	-	-	-
DEPARTMENTAL TOTAL	\$ 92,901	\$ 102,948	\$ 69,845	\$ 95,529
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	3	3	3	3
Civil Service	-	-	-	-
DEPARTMENT TOTAL	3	3	3	3
	Actual 15-16		Estimate 16-17	Budget 17-18
PERFORMANCE INDICATORS				

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GOLF COURSE FUND (03)
Function:	CULTURE & RECREATION
Department:	RESTAURANT (03-412)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads and Foremen	14020	-	-	-	-	-
Salaries of Employees	14030	-	-	-	-	-
Overtime	14040	-	-	-	150	-
Extra Help	14050	28,893	35,701	35,701	16,000	35,303
SUBTOTAL		28,893	35,701	35,701	16,150	35,303
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	2,053	2,731	2,731	2,731	2,700
Health Insurance	24070	6,794	6,508	6,508	258	-
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	4,129	3,018	3,018	1,400	3,057
Auto Allowance	24090	-	-	-	-	-
Unemployment Compensation Insurance	24100	342	783	783	50	783
Worker's Compensation Insurance	24110	1,308	1,807	1,807	1,148	1,286
SUBTOTAL		14,625	14,847	14,847	5,587	7,826
SUPPLIES:	64000					
<i>Operating Supplies:</i>						
Merchandise & Consumables for Resale	64170	49,337	52,000	52,000	48,000	52,000
Food, Ice, and Bottled Water	64250	-	-	-	-	-
Clothing and Uniforms	64270	-	200	200	-	200
<i>Small Tools and Minor Equipment</i>						
Minor Equipment	64390	-	-	-	8	-
SUBTOTAL		49,337	52,200	52,200	48,008	52,200
CAPITAL OUTLAYS:	74000					
<i>Improvements Other Than Buildings</i>						
Other Structures	74940	-	-	-	-	-
Machinery and Equipment	74950	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
MISCELLANEOUS	94000					
Other	94899	46	200	200	100	200
SUBTOTAL		46	200	200	100	200
TOTALS		\$ 92,901	\$ 102,948	\$ 102,948	\$ 69,845	\$ 95,529

CITY OF MISSION, TEXAS

DEPARTMENT: ORGANIZATION

FUND: GOLF COURSE

PURPOSE:

The Organization Department accounts for all expenses not otherwise classified in the other departments. Such expenses include, debt principal and interest payments, general liability insurance, credit card service fees, overhead expense, and bank depository fees.

BUDGET

	Actual 15-16	Budget 16-17	Estimate 16-17	Budget 17-18
EXPENDITURES				
Personnel Services				
Salaries and Wages	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-
Purchased Services	7,062	7,900	7,729	8,500
Supplies	-	-	-	-
Other Services and Charges	16,987	17,700	18,100	18,150
Operations Subtotal	24,049	25,600	25,829	26,650
Capital Outlay	-	-	-	-
Debt Service	10,914	14,218	5,309	-
DEPARTMENTAL TOTAL	\$ 34,963	\$ 39,818	\$ 31,138	\$ 26,650
PERSONNEL				
Exempt	-	-	-	-
Non-Exempt	-	-	-	-
Part-Time	-	-	-	-
Civil Service	-	-	-	-
DEPARTMENT TOTAL	-	-	-	-
	Actual		Estimate	Budget
PERFORMANCE INDICATORS	15-16		16-17	17-18

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GOLF COURSE FUND (03)
Function:	CULTURE & RECREATION
Department:	ORGANIZATIONAL (03-417)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
OTHER PURCHASED SERVICES:	54000					
<i>Insurance</i>						
General Liability Insurance	54560	7,062	7,900	7,900	7,729	8,500
Other Insurance	54580	-	-	-	-	-
SUBTOTAL		7,062	7,900	7,900	7,729	8,500
DEBT SERVICE:	84000					
Bond Principal	84790	-	-	-	-	-
Other Principal	84800	10,459	13,118	13,118	5,184	-
Bond Interest	84810	-	-	-	-	-
Other Debt Interest	84820	455	1,100	1,100	125	-
Other Interest	84830					-
Fiscal Agents Fees	84840	-	-	-	-	-
SUBTOTAL		10,914	14,218	14,218	5,309	-
MISCELLANEOUS	94000					
Judgements and Damages	94690	-	-	-	-	-
Information and Credit Services	94710	13,673	15,000	15,000	15,000	15,000
Depository Charges	94715	114	700	700	150	150
Taxes	94720	3,200	2,000	2,000	2,950	3,000
Management Fee	94860	-	-	-	-	-
Other	94899	-	-	-	-	-
Contingency	94950	-	-	-	-	-
SUBTOTAL		16,987	17,700	17,700	18,100	18,150
TOTALS		\$ 34,963	\$ 39,818	\$ 39,818	\$ 31,138	\$ 26,650

CAPITAL GOLF COURSE FUND

The Capital Golf Course Fund is used to account for specific revenues that will be used for the enhancement of Shary Municipal Golf Course, and from which capital purchases and improvements shall be expensed for such enhancements.

**CITY OF MISSION, TEXAS
CAPITAL GOLF COURSE FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
BEGINNING WORKING CAPITAL		\$ 62,685	\$ 39,871	\$ 46,520	\$ 43,604	\$ 22,486
<u>ESTIMATED REVENUES:</u>						
Daily Green Fees	53-300-31300	35,308	33,000	33,000	35,000	33,000
Prepaid Members	53-300-31400	8,217	10,000	10,000	8,850	10,000
Total Revenues		43,525	43,000	43,000	43,850	43,000
Operating Transfers In		-	-	-	-	-
Total Estimated Revenues and Transfers		43,525	43,000	43,000	43,850	43,000
TOTAL AVAILABLE RESOURCES		<u>\$ 106,210</u>	<u>\$ 82,871</u>	<u>\$ 89,520</u>	<u>\$ 87,454</u>	<u>\$ 65,486</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Club House	53-410	50,214	64,118	64,118	65,548	64,118
Total Operations		50,214	64,118	64,118	65,548	64,118
Transfers Out - Golf Course Fund		-	-	-	-	-
Total Appropriations		50,214	64,118	64,118	65,548	64,118
ENDING WORKING CAPITAL		<u>\$ 55,995</u>	<u>\$ 18,753</u>	<u>\$ 25,402</u>	<u>\$ 21,906</u>	<u>\$ 1,368</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GOLF COURSE FUND (53)
Function:	CULTURE & RECREATION
Department:	CAPITAL IMPROVEMENTS

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
PURCHASED PROF. & TECHNICAL SERV.	34000					
Rental of Machinery & Equipment	44660	8,569	8,798	8,798	8,569	-
SUBTOTAL		8,569	8,798	8,798	8,569	-
OTHER PURCHASED SERVICES:	54000					
<i>Insurance</i>						
General Liability Insurance	54560	-	-	-	-	-
Other Insurance	54580	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
SUPPLIES:	64000					
<i>Operating Supplies:</i>						
Agricultural and landscaping supplies	64210	-	-	-	-	-
<i>Repair & Maintenance Supplies:</i>						
Other - Repair & Maintenance Supplies	64360	-	8,000	8,000	7,565	8,000
Minor Equipment	64390	-	-	-	-	-
SUBTOTAL		-	8,000	8,000	7,565	8,000
CAPITAL OUTLAY	74000					
Machinery and Equipment	74950	-	2,500	2,500	-	6,704
SUBTOTAL		-	2,500	2,500	-	6,704
DEBT SERVICE						
Other Principal	84800	36,423	38,580	38,580	44,219	45,564
Other Debt Interest	84820	5,222	6,240	6,240	5,195	3,850
SUBTOTAL		41,645	44,820	44,820	49,414	49,414
TOTALS		\$ 50,214	\$ 64,118	\$ 64,118	\$ 65,548	\$ 64,118

SOLID WASTE FUND

The Solid Waste Fund is used to account for revenues and expenses associated with the collection of residential and industrial solid waste. The fund is financed by user charges.

**CITY OF MISSION, TEXAS
SOLID WASTE FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
BEGINNING WORKING CAPITAL		\$ 2,930,936	\$ 4,076,458	\$ 3,931,581	\$ 3,931,581	\$ 3,913,955
<u>ESTIMATED REVENUES:</u>						
Garbage Fees	05-300-30000	3,768,021	3,775,000	3,775,000	3,800,000	3,775,000
Commercial Fees	05-300-30010	1,973,176	1,920,000	1,920,000	1,920,000	1,920,000
Brush Fees	05-300-30020	660,241	640,000	640,000	640,000	640,000
Roll-off Fees	05-300-30040	10,214	5,000	5,000	11,000	5,000
Garbage Fees-Granjeno	05-300-31025	16,806	13,000	13,000	14,000	13,000
Brush Fees-Granjeno	05-300-31125	3,317	2,500	2,500	3,000	2,500
Franchise Fee	05-300-31500	133,181	-	-	130,000	115,000
Miscellaneous Income	05-300-33000	3,609	3,000	3,000	3,000	3,000
Interest-Investments	05-300-36050	5,755	-	-	11,000	5,000
Interest-Demand Dep.	05-300-36100	6,406	2,000	2,000	8,000	2,000
Insurance Settlement	05-300-36160	-	-	-	-	-
Total Revenues		<u>6,580,724</u>	<u>6,360,500</u>	<u>6,360,500</u>	<u>6,540,000</u>	<u>6,480,500</u>
Transfers In		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Estimated Revenues and Transfers		<u>6,580,724</u>	<u>6,360,500</u>	<u>6,360,500</u>	<u>6,540,000</u>	<u>6,480,500</u>
TOTAL AVAILABLE RESOURCES		<u>\$ 9,511,660</u>	<u>\$ 10,436,958</u>	<u>\$ 10,292,081</u>	<u>\$ 10,471,581</u>	<u>\$ 10,394,455</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Solid Waste	05-410	\$ 2,684,188	\$ 2,805,141	\$ 2,970,141	\$ 2,970,940	\$ 3,612,096
Organizational	05-417	<u>2,695,891</u>	<u>2,747,486</u>	<u>2,747,486</u>	<u>2,726,686</u>	<u>2,743,180</u>
Total Operations		<u>5,380,079</u>	<u>5,552,627</u>	<u>5,717,627</u>	<u>5,697,626</u>	<u>6,355,276</u>
Other Financing Use						
Transfers out-General Fund		-	-	460,000	460,000	2,000,000
Transfers out-Depreciation Fund		<u>200,000</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>
Transfers Out		<u>200,000</u>	<u>400,000</u>	<u>860,000</u>	<u>860,000</u>	<u>2,400,000</u>
Total Appropriations		<u>5,580,079</u>	<u>5,952,627</u>	<u>6,577,627</u>	<u>6,557,626</u>	<u>8,755,276</u>
ENDING WORKING CAPITAL		<u>\$ 3,931,581</u>	<u>\$ 4,484,331</u>	<u>\$ 3,714,454</u>	<u>\$ 3,913,955</u>	<u>\$ 1,639,179</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	SOLID WASTE FUND (05)
Function:	SANITATION
Department:	SOLID WASTE (05-410)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
EMPLOYEE SALARIES AND WAGES:	14000					
Salaries of Department Heads & Foreman	14020	53,942	58,300	58,300	58,237	70,000
Salaries of Employees	14030	443,270	492,997	492,997	493,069	585,042
Overtime	14040	270,136	228,960	228,960	300,000	300,000
SUBTOTAL		767,348	780,257	780,257	851,306	955,042
EMPLOYEE BENEFITS:	24000					
Social Security Tax	24060	57,317	59,687	59,687	65,125	73,066
Health Insurance	24070	86,917	83,258	83,258	83,258	100,786
Disability Insurance	24075	-	-	-	-	-
Employee Retirement	24080	110,069	65,963	65,963	65,963	82,468
Unemployment Compensation Insurance	24100	3,122	4,959	4,959	250	6,003
Worker's Compensation Insurance	24110	17,384	24,917	24,917	15,868	17,731
SUBTOTAL		274,810	238,784	238,784	230,464	280,054
PURCHASED PROPERTY SERVICES:	44000					
Electricity	44570	2,185	3,500	3,500	2,600	3,000
Water	44590	1,144	2,200	2,200	1,200	1,500
<i>Repairs and Maintenance Services</i>						
Machinery and Equipment Maintenance	44640	-	-	-	-	-
Vehicle Repair and Maintenance	44645	95,887	100,000	170,000	185,000	120,000
Rental of Machinery and Equipment	44660	5,057	7,500	31,550	31,550	58,000
SUBTOTAL		104,273	113,200	207,250	220,350	182,500
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	2,551	3,500	3,500	3,600	4,400
Travel and Training	54500	-	2,500	2,500	2,000	2,500
Advertising	54510	1,990	4,000	6,500	6,500	6,500
General Liability Insurance	54560	31,837	36,000	33,500	33,120	36,500
SUBTOTAL		36,377	46,000	46,000	45,220	49,900
SUPPLIES:	64000					
<i>Operating Supplies:</i>						
Office Supplies	64140	509	800	800	800	800
Fuel	64180	222,138	350,000	278,027	225,000	350,000
Lubricants (Oil, Grease, Etc.)	64190	12,685	30,000	29,623	20,000	25,000
Tires and Tubes	64200	122,599	120,000	120,000	120,000	120,000
Cleaning & Sanitation Supplies	64230	358	1,600	1,600	1,000	1,000
Garbage Cans	64235	35,289	40,000	36,000	25,000	80,000
Food, Ice and Bottled Water	64250	-	-	2,000	1,000	1,000
Safety Supplies	64265	3,883	5,000	3,800	3,800	5,000
Clothing & Uniforms	64270	6,703	9,000	9,000	8,000	9,000
<i>Repair & Maintenance Supplies:</i>						
Other Repair & Maintenance Supplies	64360	7,013	8,000	13,000	10,000	10,000
<i>Small Tools & Minor Equipment:</i>						
Small Tools	64380	2,127	2,500	2,500	2,500	2,500
Minor Equipment	64390	122	1,500	1,000	-	800

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	SOLID WASTE FUND (05)
Function:	SANITATION
Department:	SOLID WASTE (05-410)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
SUBTOTAL		413,426	568,400	497,350	417,100	605,100
CAPITAL OUTLAY:	74000					
New Buildings	74890	-	-	-	-	-
Other Structures	74940	980	15,000	15,000	700	20,000
Machinery and Equipment	74950	91,068	20,000	185,000	190,000	501,000
SUBTOTAL		92,049	35,000	200,000	190,700	521,000
MISCELLANEOUS	94000					
Depository Charges	94715	5,506	6,000	6,000	7,400	6,000
Solid Waste Disposal Service	94805	95,581	75,000	79,000	110,000	90,000
Other Waste Disposal Service	94807	690,851	700,000	700,000	675,000	700,000
Brush Waste Disposal Service	94808	201,979	190,000	190,000	220,000	190,000
Contractual Services Not Other Wise Classified	94810	-	-	9,000	900	-
Other	94899	1,989	2,500	2,500	2,500	2,500
Contingency	94850	-	50,000	14,000	-	30,000
SUBTOTAL		995,907	1,023,500	1,000,500	1,015,800	1,018,500
	TOTALS	\$ 2,684,188	\$ 2,805,141	\$ 2,970,141	\$ 2,970,940	\$ 3,612,096

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	SOLID WASTE FUND (05)
Function:	SANITATION
Department:	ORGANIZATIONAL (05-417)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
PURCHASED PROPERTY SERVICES:	44000					
<i>Repairs and Maintenance Services</i>						
Rental of Machinery and Equipment	44660	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
OTHER PURCHASED SERVICES:	54000					
Telephone	54470	-	-	-	-	-
Travel and Training	54500	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
DEBT SERVICE:	84000					
Bond Principal	84790	745,000	760,000	760,000	760,000	770,000
Bond Interest	84810	78,716	66,386	66,386	66,386	52,080
Fiscal Agent Fees	84840	300	1,100	1,100	300	1,100
SUBTOTAL		824,016	827,486	827,486	826,686	823,180
MISCELLANEOUS	94000					
Depository Charges	94715	-	-	-	-	-
Solid Waste Disposal Service	94805	1,871,875	1,920,000	1,920,000	1,900,000	1,920,000
Other Waste Disposal Service	94807	-	-	-	-	-
Contractual Services Not Other Wise Classified	94810	-	-	-	-	-
Other	94899	-	-	-	-	-
Contingency	94850	-	-	-	-	-
SUBTOTAL		1,871,875	1,920,000	1,920,000	1,900,000	1,920,000
	TOTALS	\$ 2,695,891	\$ 2,747,486	\$ 2,747,486	\$ 2,726,686	\$ 2,743,180

**CITY OF MISSION, TEXAS
SOLID WASTE FUND
BUDGET SUMMARY BY DEPARTMENT**

	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
<u>BY CATEGORY:</u>					
Personnel	\$ 767,348	\$ 780,257	\$ 780,257	\$ 851,306	\$ 955,042
Employee Benefits	274,810	238,784	238,784	230,464	280,054
Professional and Tech. Services	-	-	-	-	-
Purchased Property Services	104,273	113,200	207,250	220,350	182,500
Other Purchased Services	36,377	46,000	46,000	45,220	49,900
Supplies	413,426	568,400	497,350	417,100	605,100
Capital Outlay	92,049	35,000	200,000	190,700	521,000
Miscellaneous	2,867,782	2,943,500	2,920,500	2,915,800	2,938,500
Debt Service	824,016	827,486	827,486	826,686	823,180
TOTAL OPERATING APPROPRIATIONS	\$ 5,380,079	\$ 5,552,627	\$ 5,717,627	\$ 5,697,626	\$ 6,355,276

SANITATION DEPRECIATION FUND

The Sanitation Depreciation Fund is used to account for invested funds that will be used for the future replacement of capital in the Solid Waste Fund.

CITY OF MISSION

**CITY OF MISSION, TEXAS
SANITATION DEPRECIATION FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
BEGINNING WORKING CAPITAL		\$ 159,039	\$ 359,651	\$ 361,346	\$ 361,346	\$ 763,646
<u>ESTIMATED REVENUES:</u>						
Interest-Investments	55-300-36050	2,261	2,000	2,000	2,300	2,000
Interest-Demand Dep.	55-300-36100	189	2,000	2,000	200	100
Total Revenues		2,451	4,000	4,000	2,500	2,100
Transfers In		200,000	400,000	400,000	400,000	400,000
Total Estimated Revenues and Transfers		202,451	404,000	404,000	402,500	402,100
TOTAL AVAILABLE RESOURCES		<u>\$ 361,490</u>	<u>\$ 763,651</u>	<u>\$ 765,346</u>	<u>\$ 763,846</u>	<u>\$ 1,165,746</u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Organizational	55-410	144	200	200	200	200
Total Operations		144	200	200	200	200
Other Financing Use						
Transfers out-Solid Waste Fund		-	-	-	-	-
Transfers Out		-	-	-	-	-
Total Appropriations		144	200	200	200	200
ENDING WORKING CAPITAL		<u>\$ 361,346</u>	<u>\$ 763,451</u>	<u>\$ 765,146</u>	<u>\$ 763,646</u>	<u>\$ 1,165,546</u>

DEBT SERVICE

The Debt Service Fund is used to account for the accumulation of resources and payment of general obligations bond principal and interest from governmental resources.

CITY OF MISSION

**CITY OF MISSION, TEXAS
DEBT SERVICE FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
RESOURCES						
RESTRICTED FUND BALANCE		\$ 2,429,498	\$ 2,803,464	\$ 2,808,944	\$ 2,819,499	\$ 1,319,169
<u>Estimated Revenues</u>						
Bond Proceeds	08-300-30000	8,085,000	-	-	-	-
Bond Premium	08-300-30001	1,425,173	-	-	-	-
Current Property Taxes	08-300-31000	3,663,324	2,190,000	2,190,000	2,190,000	3,260,000
Delinquent Property Taxes	08-300-31200	112,359	110,000	110,000	106,000	110,000
Penalty and Interest	08-300-31300	88,482	75,000	75,000	70,000	75,000
Interest - Investments	08-300-36050	758	4,000	4,000	6,220	4,000
Interest - Demand Dep.	08-300-36100	6,897	3,000	3,000	5,126	3,000
Total Revenues		13,381,992	2,382,000	2,382,000	2,377,346	3,452,000
Total Transfers In		-	875,000	875,000	875,000	775,000
Total Estimated Revenues and Transfers		13,381,992	3,257,000	3,257,000	3,252,346	4,227,000
TOTAL AVAILABLE RESOURCES		<u>\$ 15,811,490</u>	<u>\$ 6,060,464</u>	<u>\$ 6,065,944</u>	<u>\$ 6,071,845</u>	<u>\$ 5,546,169</u>
APPROPRIATIONS:						
<u>Operating Expenditures</u>						
Principal		2,050,000	2,935,000	2,935,000	2,935,000	2,635,000
Interest		947,653	1,536,845	1,536,845	1,536,845	1,466,507
Fiscal Fees		6,400	10,400	10,400	5,400	8,200
Issuance Cost		125,144	-	-	-	-
Payment to Bond Escrow		9,385,029	-	-	-	-
Depository Charges		5,332	5,000	5,000	4,500	5,000
Total Expenditures		12,519,558	4,487,245	4,487,245	4,481,745	4,114,707
Transfers Out						
TIRZ	08-499-56981	472,433	279,500	279,500	270,931	429,000
Total Appropriations		12,991,991	4,766,745	4,766,745	4,752,676	4,543,707
RESTRICTED FUND BALANCE		<u>\$ 2,819,499</u>	<u>\$ 1,293,719</u>	<u>\$ 1,299,199</u>	<u>\$ 1,319,169</u>	<u>\$ 1,002,462</u>

CAPITAL PROJECTS FUND

The Capital Projects Fund is used to account for new and ongoing capital projects being funded from other sources.

CITY OF MISSION

**CITY OF MISSION, TEXAS
CAPITAL PROJECTS FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approved
BEGINNING NET ASSETS		\$ 851,017	\$ 726,825	\$ 371,718	\$ 371,718	\$ 490,657
<u>ESTIMATED REVENUES:</u>						
TXDOT Reimbursement						
Mile 2	09-300-33146	1,664,752	3,082,504	3,082,504	2,606,257	674,116
North Inspiration	09-300-33146	757,426	8,563,381	8,563,381	5,080,854	3,939,617
MRA Reimbursement						
North Inspiration	09-300-33282	12,272	453,642	453,642	510,000	-
Other Projects - Horner St.	09-300-33282	30,000	345,000	345,000	15,589	325,000
Fire/PD Substation	09-300-33282	-	-	3,700,000	-	3,700,000
Military & So. Inspiration	09-300-33282	-	1,200,000	1,200,000	548,165	728,318
MEDC Reimbursement	09-300-33290	-	-	-	-	-
Total Revenues		<u>2,464,450</u>	<u>13,644,527</u>	<u>17,344,527</u>	<u>8,760,865</u>	<u>9,367,051</u>
Transfers In- General Fund		<u>-</u>	<u>181,402</u>	<u>181,402</u>	<u>-</u>	<u>-</u>
Total Estimated Revenues and Transfers		<u>2,464,450</u>	<u>13,825,929</u>	<u>17,525,929</u>	<u>8,760,865</u>	<u>9,367,051</u>
TOTAL AVAILABLE RESOURCES		<u><u>\$ 3,315,467</u></u>	<u><u>\$ 14,552,754</u></u>	<u><u>\$ 17,897,647</u></u>	<u><u>\$ 9,132,583</u></u>	<u><u>\$ 9,857,708</u></u>
<u>APPROPRIATIONS:</u>						
Operating Expenses:						
Mile 2 Project	09-410	\$ 1,923,488	\$ 3,248,550	\$ 3,248,550	\$ 2,632,583	\$ 680,925
North Inspiration Road	09-411	986,069	9,369,605	9,369,605	5,445,589	4,199,010
Streetscape Mobility Project	09-412	337	-	-	-	-
Military & So. Inspiration	09-414	-	1,200,000	1,200,000	548,165	728,318
Other Projects	09-417	<u>33,855</u>	<u>345,000</u>	<u>4,045,000</u>	<u>15,589</u>	<u>4,027,911</u>
Total Operations		<u>2,943,749</u>	<u>14,163,155</u>	<u>17,863,155</u>	<u>8,641,926</u>	<u>9,636,164</u>
Transfers Out		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Appropriations		<u>2,943,749</u>	<u>14,163,155</u>	<u>17,863,155</u>	<u>8,641,926</u>	<u>9,636,164</u>
ENDING WORKING CAPITAL		<u><u>\$ 371,718</u></u>	<u><u>\$ 389,599</u></u>	<u><u>\$ 34,492</u></u>	<u><u>\$ 490,657</u></u>	<u><u>\$ 221,544</u></u>

GROUP HEALTH INSURANCE FUND

The Group Health Insurance Fund is an Internal Service Fund, which is used to account health insurance premiums collected from employees and various City Departments. All medical, dental claims plus administrative fees are also accounted in this fund.

**CITY OF MISSION, TEXAS
GROUP HEALTH INSURANCE FUND
FISCAL YEAR 2017-2018 BUDGET SUMMARY**

		Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
RESOURCES						
NET ASSETS		\$ 3,102,692	\$ 2,549,515	\$ 2,560,768	\$ 2,560,768	\$ 2,310,442
<u>Estimated Revenues:</u>						
Insurance Premiums	19-300-31200	2,747,942	2,803,146	2,803,146	2,850,000	2,836,076
Employee Direct Payment	19-300-31250	592,734	475,000	475,000	612,000	575,000
COBRA Insurance Premium	19-300-31300	9,721	-	-	2,000	-
Retiree Insurance Premium	19-300-31350	56,875	36,000	36,000	30,000	36,000
Reimb-Stop Loss Insurance	19-300-31400	65,089	10,000	10,000	201,000	10,000
Insurance Rebates	19-300-31410	36,080	32,000	32,000	52,000	32,000
Interest on Investments	19-300-36050	21,920	13,000	13,000	13,000	13,000
Interest on Demand	19-300-36100	1,490	900	900	500	900
Miscellaneous	19-300-36150	-	100	100	126	100
Total Estimated Revenues		3,531,851	3,370,146	3,370,146	3,760,626	3,503,076
Total Estimated Revenues		3,531,851	3,370,146	3,370,146	3,760,626	3,503,076
TOTAL AVAILABLE RESOURCES		<u>\$ 6,634,543</u>	<u>\$ 5,919,661</u>	<u>\$ 5,930,914</u>	<u>\$ 6,321,394</u>	<u>\$ 5,813,518</u>
APPROPRIATIONS						
<u>Operating Expenses:</u>						
Group Health	19-410	\$ 4,073,775	\$ 3,842,958	\$ 3,842,958	\$ 4,010,952	\$ 4,015,715
Total Operating Expenses		4,073,775	3,842,958	3,842,958	4,010,952	4,015,715
TOTAL APPROPRIATIONS		<u>4,073,775</u>	<u>3,842,958</u>	<u>3,842,958</u>	<u>4,010,952</u>	<u>4,015,715</u>
NET ASSETS		<u>\$ 2,560,768</u>	<u>\$ 2,076,703</u>	<u>\$ 2,087,956</u>	<u>\$ 2,310,442</u>	<u>\$ 1,797,803</u>

**CITY OF MISSION, TEXAS
BUDGET
FISCAL YEAR 2017-2018**

Fund No.:	GROUP HEALTH INSURANCE FUND (19)
Function:	GENERAL
Department:	PREMIUMS (19-410)

Account Description	Account Object	Adjusted FY 2015-2016 Actual	FY 2016-2017 Original Budget	FY 2016-2017 Amended Budget	FY 2016-2017 Estimate	FY 2017-2018 City Council Approval
PROFESSIONAL AND TECHNICAL SERVICES:	34000					
Other Professional Services	34499	-	-	-	-	-
SUBTOTAL		-	-	-	-	-
OTHER PURCHASED SERVICES:	56000					
Travel and Training	54500	1,238	-	-	-	-
Medical Claims	56000	2,309,883	2,200,000	2,200,000	2,200,000	2,200,000
Dental Claims	56005	-	-	-	-	-
Prescription Drugs	56007	815,242	750,000	750,000	798,923	800,000
Claims Administration	56010	335,132	310,681	310,681	350,000	315,000
Re-Insurance	56015	539,018	512,838	512,838	600,000	631,265
Life and AD&D	56020	6,995	7,000	7,000	6,144	7,000
Wellness Program	56021	9,415	13,000	13,000	10,000	13,000
E.A.P. Premiums	56025	10,180	11,350	11,350	10,787	11,350
SUBTOTAL		4,027,105	3,804,869	3,804,869	3,975,854	3,977,615
MISCELLANEOUS	94000					
Dues and Memberships	94700	44,729	36,000	36,000	33,000	36,000
Depository Charges	94715	1,941	2,089	2,089	2,098	2,100
SUBTOTAL		46,670	38,089	38,089	35,098	38,100
TOTALS		\$ 4,073,775	\$ 3,842,958	\$ 3,842,958	\$ 4,010,952	\$ 4,015,715

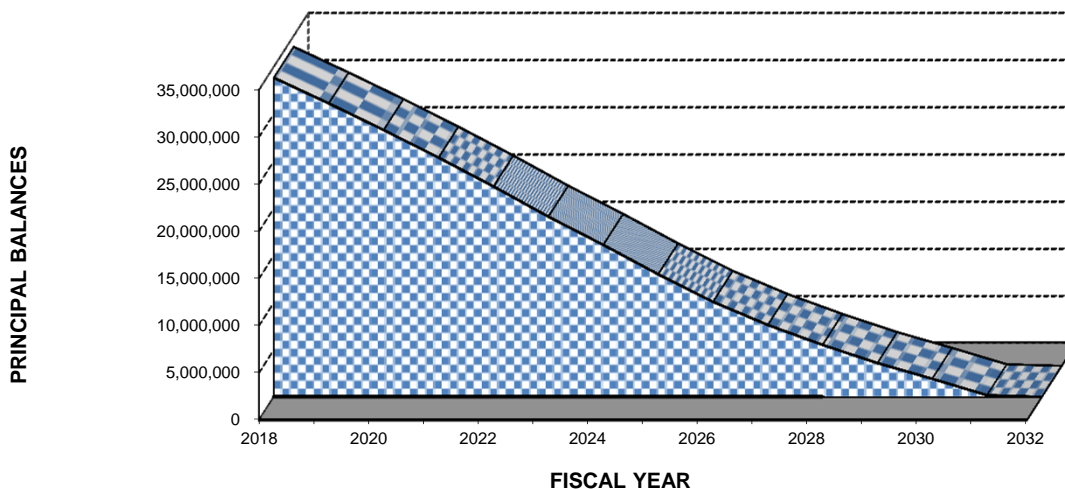
GENERAL OBLIGATION BONDS

CITY OF MISSION

CITY OF MISSION, TEXAS
GENERAL OBLIGATION BONDS & CERTIFICATE OF OBLIGATIONS
ANNUAL DEBT SERVICE REQUIREMENTS
ALL ISSUES

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					36,470,000.00
2018	2,635,000.00	1,466,507.00	8,800.00	4,110,307.00	33,835,000.00
2019	2,720,000.00	1,382,535.00	8,800.00	4,111,335.00	31,115,000.00
2020	2,820,000.00	1,281,157.00	8,800.00	4,109,957.00	28,295,000.00
2021	2,930,000.00	1,175,468.00	8,800.00	4,114,268.00	25,365,000.00
2022	3,055,000.00	1,057,338.00	8,800.00	4,121,138.00	22,310,000.00
2023	3,200,000.00	919,768.00	8,800.00	4,128,568.00	19,110,000.00
2024	2,995,000.00	777,410.00	8,800.00	3,781,210.00	16,115,000.00
2025	3,120,000.00	636,277.00	8,800.00	3,765,077.00	12,995,000.00
2026	2,920,000.00	493,883.00	6,600.00	3,420,483.00	10,075,000.00
2027	2,455,000.00	368,188.00	5,500.00	2,828,688.00	7,620,000.00
2028	2,110,000.00	263,657.00	5,500.00	2,379,157.00	5,510,000.00
2029	1,925,000.00	178,950.50	4,400.00	2,108,350.50	3,585,000.00
2030	1,670,000.00	110,000.00	2,200.00	1,782,200.00	1,915,000.00
2031	1,740,000.00	41,800.00	2,200.00	1,784,000.00	175,000.00
2032	175,000.00	3,500.00	1,100.00	179,600.00	-
	<u>\$ 36,470,000.00</u>	<u>\$ 10,156,438.50</u>	<u>\$ 97,900.00</u>	<u>\$ 46,724,338.50</u>	

OUTSTANDING G.O. BONDS
As of 10/01/17 to Year 2032



**CITY OF MISSION, TEXAS
GENERAL OBLIGATION BONDS & CERTIFICATE OF OBLIGATIONS
CURRENT DEBT SERVICE REQUIREMENTS
ALL ISSUES**

ISSUE	OUTSTANDING 10/01/17	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
CO-SERIES 2009	2,015,000.00	250,000.00	83,692.00	1,100.00	334,792.00
REFUNDING SERIES 2009	2,840,000.00	460,000.00	108,302.00	1,100.00	569,402.00
CO-SERIES 2010	695,000.00	75,000.00	23,475.00	1,100.00	99,575.00
CO-SERIES 2012	2,030,000.00	110,000.00	67,776.00	1,100.00	178,876.00
REFUNDING SERIES 2012	2,525,000.00	200,000.00	74,012.00	1,100.00	275,112.00
REFUNDING SERIES 2014	1,710,000.00	190,000.00	42,475.00	1,100.00	233,575.00
REFUNDING SERIES 2016	7,920,000.00	465,000.00	346,650.00	1,100.00	812,750.00
CO-SERIES 2016	16,735,000.00	885,000.00	720,125.00	1,100.00	1,606,225.00
	<u><u>\$ 36,470,000.00</u></u>	<u><u>\$ 2,635,000.00</u></u>	<u><u>\$ 1,466,507.00</u></u>	<u><u>\$ 8,800.00</u></u>	<u><u>\$ 4,110,307.00</u></u>

**CITY OF MISSION, TEXAS
COMBINATION TAX & LIMITED PLEDGE
REVENUE CO'S SERIES 2009
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2018	250,000.00	44,346.00	1,100.00	295,446.00
08/15/2018		39,346.00		39,346.00
02/15/2019	260,000.00	39,346.00	1,100.00	300,446.00
08/15/2019		34,146.00		34,146.00
02/15/2020	270,000.00	34,146.00	1,100.00	305,246.00
08/15/2020		28,746.00		28,746.00
02/15/2021	280,000.00	28,746.00	1,100.00	309,846.00
08/15/2021		23,146.00		23,146.00
02/15/2022	290,000.00	23,146.00	1,100.00	314,246.00
08/15/2022		17,056.00		17,056.00
02/15/2023	80,000.00	17,056.00	1,100.00	98,156.00
08/15/2023		15,356.00		15,356.00
02/15/2024	85,000.00	15,356.00	1,100.00	101,456.00
08/15/2024		13,125.00		13,125.00
02/15/2025	90,000.00	13,125.00	1,100.00	104,225.00
08/15/2025		10,763.00		10,763.00
02/15/2026	95,000.00	10,763.00	1,100.00	106,863.00
08/15/2026		8,269.00		8,269.00
02/15/2027	100,000.00	8,269.00	1,100.00	109,369.00
08/15/2027		5,644.00		5,644.00
02/15/2028	105,000.00	5,644.00	1,100.00	111,744.00
08/15/2028		2,888.00		2,888.00
02/15/2029	110,000.00	2,888.00	1,100.00	113,988.00
08/15/2029		-		-
	<u>\$ 2,015,000.00</u>	<u>\$ 441,316.00</u>	<u>\$ 13,200.00</u>	<u>\$ 2,469,516.00</u>

PAYEE: The Bank of New York
DATE OF ISSUE: July 15, 2009
PRINCIPAL AMOUNT OF ISSUE: \$5,495,000

Average Coupon.....4.70978023%

**CITY OF MISSION, TEXAS
REFUNDING OBLIGATION 2009 SERIES
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2018	460,000.00	58,751.00	1,100.00	519,851.00
08/15/2018		49,551.00		49,551.00
02/15/2019	480,000.00	49,551.00	1,100.00	530,651.00
08/15/2019		39,951.00		39,951.00
02/15/2020	495,000.00	39,951.00	1,100.00	536,051.00
08/15/2020		30,051.00		30,051.00
02/15/2021	515,000.00	30,051.00	1,100.00	546,151.00
08/15/2021		19,751.00		19,751.00
02/15/2022	545,000.00	19,751.00	1,100.00	565,851.00
08/15/2022		8,306.00		8,306.00
02/15/2023	150,000.00	8,306.00	1,100.00	159,406.00
08/15/2023		5,119.00		5,119.00
02/15/2024	60,000.00	5,119.00	1,100.00	66,219.00
08/15/2024		3,544.00		3,544.00
02/15/2025	65,000.00	3,544.00	1,100.00	69,644.00
08/15/2025		1,838.00		1,838.00
02/15/2026	70,000.00	1,838.00	1,100.00	72,938.00
08/15/2026		-		-
	<u>\$ 2,840,000.00</u>	<u>\$ 374,973.00</u>	<u>\$ 9,900.00</u>	<u>\$ 3,224,873.00</u>

PAYEE: The Bank of New York
DATE OF ISSUE: July 15, 2009
PRINCIPAL AMOUNT OF ISSUE: \$7,565,000

Average Coupon.....4.09105556%

**CITY OF MISSION, TEXAS
COMBINATION TAX & LIMITED PLEDGE
REVENUE CO'S SERIES 2010
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2018	75,000.00	12,300.00	1,100.00	88,400.00
08/15/2018		11,175.00		11,175.00
02/15/2019	80,000.00	11,175.00	1,100.00	92,275.00
08/15/2019		9,975.00		9,975.00
02/15/2020	80,000.00	9,975.00	1,100.00	91,075.00
08/15/2020		8,775.00		8,775.00
02/15/2021	85,000.00	8,775.00	1,100.00	94,875.00
08/15/2021		7,500.00		7,500.00
02/15/2022	90,000.00	7,500.00	1,100.00	98,600.00
08/15/2022		5,700.00		5,700.00
02/15/2023	90,000.00	5,700.00	1,100.00	96,800.00
08/15/2023		3,900.00		3,900.00
02/15/2024	95,000.00	3,900.00	1,100.00	100,000.00
08/15/2024		2,000.00		2,000.00
02/15/2025	100,000.00	2,000.00	1,100.00	103,100.00
	<u>\$ 695,000.00</u>	<u>\$ 110,350.00</u>	<u>\$ 8,800.00</u>	<u>\$ 814,150.00</u>

PAYEE: The Bank of New York Mellon, N.A.

DATED: 09/01/2010

PRINCIPAL AMOUNT OF ISSUE: \$2,930,000

Average Coupon.....3,14665948%

**CITY OF MISSION, TEXAS
COMBINATION TAX & REVENUE CO'S SERIES 2012
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2018	110,000.00	34,438.00	1,100.00	145,538.00
08/15/2018		33,338.00		33,338.00
02/15/2019	110,000.00	33,338.00	1,100.00	144,438.00
08/15/2019		32,238.00		32,238.00
02/15/2020	115,000.00	32,238.00	1,100.00	148,338.00
08/15/2020		30,944.00		30,944.00
02/15/2021	115,000.00	30,944.00	1,100.00	147,044.00
08/15/2021		29,650.00		29,650.00
02/15/2022	120,000.00	29,650.00	1,100.00	150,750.00
08/15/2022		27,550.00		27,550.00
02/15/2023	125,000.00	27,550.00	1,100.00	153,650.00
08/15/2023		25,363.00		25,363.00
02/15/2024	130,000.00	25,363.00	1,100.00	156,463.00
08/15/2024		23,088.00		23,088.00
02/15/2025	130,000.00	23,088.00	1,100.00	154,188.00
08/15/2025		20,813.00		20,813.00
02/15/2026	135,000.00	20,813.00	1,100.00	156,913.00
08/15/2026		18,450.00		18,450.00
02/15/2027	140,000.00	18,450.00	1,100.00	159,550.00
08/15/2027		16,000.00		16,000.00
02/15/2028	145,000.00	16,000.00	1,100.00	162,100.00
08/15/2028		13,100.00		13,100.00
02/15/2029	155,000.00	13,100.00	1,100.00	169,200.00
08/15/2029		10,000.00		10,000.00
02/15/2030	160,000.00	10,000.00	1,100.00	171,100.00
08/15/2030		6,800.00		6,800.00
02/15/2031	165,000.00	6,800.00	1,100.00	172,900.00
08/15/2031		3,500.00		3,500.00
02/15/2032	175,000.00	3,500.00	1,100.00	179,600.00
	<u>\$ 2,030,000.00</u>	<u>\$ 616,106.00</u>	<u>\$ 16,500.00</u>	<u>\$ 2,662,606.00</u>

PAYEE: The Bank of New York Mellon, N.A.
DATED: 05/22/2012
PRINCIPAL AMOUNT OF ISSUE: \$2,635,000

Average Coupon.....3.511390%

**CITY OF MISSION, TEXAS
REFUNDING OBLIGATION 2012 SERIES
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2018	200,000.00	38,006.00	1,100.00	239,106.00
08/15/2018		36,006.00		36,006.00
02/15/2019	205,000.00	36,006.00	1,100.00	242,106.00
08/15/2019		33,956.00		33,956.00
02/15/2020	205,000.00	33,956.00	1,100.00	240,056.00
08/15/2020		31,650.00		31,650.00
02/15/2021	210,000.00	31,650.00	1,100.00	242,750.00
08/15/2021		29,288.00		29,288.00
02/15/2022	220,000.00	29,288.00	1,100.00	250,388.00
08/15/2022		25,988.00		25,988.00
02/15/2023	230,000.00	25,988.00	1,100.00	257,088.00
08/15/2023		21,963.00		21,963.00
02/15/2024	235,000.00	21,963.00	1,100.00	258,063.00
08/15/2024		17,850.00		17,850.00
02/15/2025	240,000.00	17,850.00	1,100.00	258,950.00
08/15/2025		13,650.00		13,650.00
02/15/2026	250,000.00	13,650.00	1,100.00	264,750.00
08/15/2026		9,275.00		9,275.00
02/15/2027	260,000.00	9,275.00	1,100.00	270,375.00
08/15/2027		4,725.00		4,725.00
02/15/2028	270,000.00	4,725.00	1,100.00	275,825.00
	<u>\$ 2,525,000.00</u>	<u>\$ 486,708.00</u>	<u>\$ 12,100.00</u>	<u>\$ 3,023,808.00</u>

PAYEE: The Bank of New York Mellon, N.A.
DATE OF ISSUE: 05/22/2012
PRINCIPAL AMOUNT OF ISSUE: \$3,165,000

Average Coupon.....3.288951%

**CITY OF MISSION, TEXAS
REFUNDING OBLIGATION 2014 SERIES
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2018	190,000.00	22,487.00	1,100.00	213,587.00
08/15/2018		19,988.00		19,988.00
02/15/2019	190,000.00	19,988.00	1,100.00	211,088.00
08/15/2019		17,490.00		17,490.00
02/15/2020	200,000.00	17,490.00	1,100.00	218,590.00
08/15/2020		14,860.00		14,860.00
02/15/2021	215,000.00	14,860.00	1,100.00	230,960.00
08/15/2021		12,032.00		12,032.00
02/15/2022	210,000.00	12,032.00	1,100.00	223,132.00
08/15/2022		9,271.00		9,271.00
02/15/2023	230,000.00	9,271.00	1,100.00	240,371.00
08/15/2023		6,246.00		6,246.00
02/15/2024	235,000.00	6,246.00	1,100.00	242,346.00
08/15/2024		3,156.00		3,156.00
02/15/2025	240,000.00	3,156.00	1,100.00	244,256.00
	<u>\$ 1,710,000.00</u>	<u>\$ 188,573.00</u>	<u>\$ 8,800.00</u>	<u>\$ 1,907,373.00</u>

PAYEE: Bank of Texas
DATE OF ISSUE: March 20, 2014
PRINCIPAL AMOUNT OF ISSUE: \$2,285,000

INTEREST RATE: 2.63%

**CITY OF MISSION, TEXAS
REFUNDING OBLIGATION 2016 SERIES
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2018	465,000.00	173,325.00	1,100.00	639,425.00
08/15/2018		173,325.00		173,325.00
02/15/2019	480,000.00	166,200.00	1,100.00	647,300.00
08/15/2019		166,200.00		166,200.00
02/15/2020	505,000.00	156,350.00	1,100.00	662,450.00
08/15/2020		156,350.00		156,350.00
02/15/2021	520,000.00	146,100.00	1,100.00	667,200.00
08/15/2021		146,100.00		146,100.00
02/15/2022	545,000.00	135,450.00	1,100.00	681,550.00
08/15/2022		135,450.00		135,450.00
02/15/2023	1,210,000.00	114,875.00	1,100.00	1,325,975.00
08/15/2023		114,875.00		114,875.00
02/15/2024	1,010,000.00	87,125.00	1,100.00	1,098,225.00
08/15/2024		87,125.00		87,125.00
02/15/2025	1,055,000.00	61,312.50	1,100.00	1,117,412.50
08/15/2025		61,312.50		61,312.50
02/15/2026	1,105,000.00	34,312.50	1,100.00	1,140,412.50
08/15/2026		34,312.50		34,312.50
02/15/2027	625,000.00	14,250.00	1,100.00	640,350.00
08/15/2027		14,250.00		14,250.00
02/15/2028	195,000.00	6,050.00	1,100.00	202,150.00
08/15/2028		6,050.00		6,050.00
02/15/2029	205,000.00	4,100.00	1,100.00	210,200.00
	<u>\$ 7,920,000.00</u>	<u>\$ 2,194,800.00</u>	<u>\$ 13,200.00</u>	<u>\$ 10,128,000.00</u>

PAYEE: The Bank of New York Mellon, N.A.
DATED: 08/16/2016
PRINCIPAL AMOUNT OF ISSUE: \$8,085,000

Average Coupon.....4.602%

**CITY OF MISSION, TEXAS
COMBINATION TAX & REVENUE CO'S SERIES 2016
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2018	885,000.00	364,487.50	1,100.00	1,250,587.50
08/15/2018		355,637.50		355,637.50
02/15/2019	915,000.00	355,637.50	1,100.00	1,271,737.50
08/15/2019		337,337.50		337,337.50
02/15/2020	950,000.00	337,337.50	1,100.00	1,288,437.50
08/15/2020		318,337.50		318,337.50
02/15/2021	990,000.00	318,337.50	1,100.00	1,309,437.50
08/15/2021		298,537.50		298,537.50
02/15/2022	1,035,000.00	298,537.50	1,100.00	1,334,637.50
08/15/2022		272,662.50		272,662.50
02/15/2023	1,085,000.00	272,662.50	1,100.00	1,358,762.50
08/15/2023		245,537.50		245,537.50
02/15/2024	1,145,000.00	245,537.50	1,100.00	1,391,637.50
08/15/2024		216,912.50		216,912.50
02/15/2025	1,200,000.00	216,912.50	1,100.00	1,418,012.50
08/15/2025		186,912.50		186,912.50
02/15/2026	1,265,000.00	186,912.50	1,100.00	1,453,012.50
08/15/2026		155,287.50		155,287.50
02/15/2027	1,330,000.00	155,287.50	1,100.00	1,486,387.50
08/15/2027		122,037.50		122,037.50
02/15/2028	1,395,000.00	122,037.50	1,100.00	1,518,137.50
08/15/2028		87,162.50		87,162.50
02/15/2029	1,455,000.00	87,162.50	1,100.00	1,543,262.50
08/15/2029		61,700.00		61,700.00
02/15/2030	1,510,000.00	61,700.00	1,100.00	1,572,800.00
08/15/2030		31,500.00		31,500.00
02/15/2031	1,575,000.00	31,500.00	1,100.00	1,607,600.00
	<u>\$ 16,735,000.00</u>	<u>\$ 5,743,612.50</u>	<u>\$ 15,400.00</u>	<u>\$ 22,494,012.50</u>

PAYEE: The Bank of New York Mellon, N.A.
DATED: 08/18/2016
PRINCIPAL AMOUNT OF ISSUE: \$17,610,000

Average Coupon.....4.415%

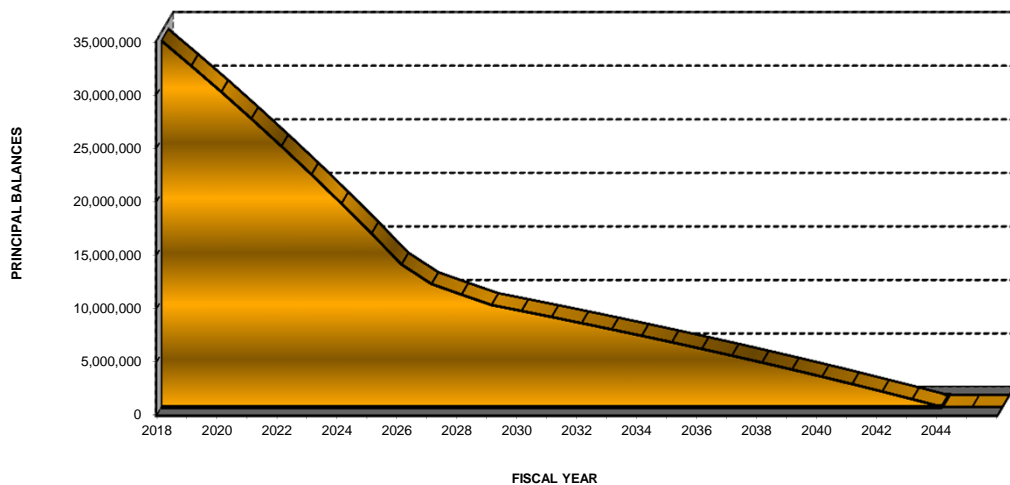
UTILITY REVENUE BONDS

CITY OF MISSION

CITY OF MISSION, TEXAS
UTILITY REVENUE BONDS & CERTIFICATE OF OBLIGATIONS
ANNUAL DEBT SERVICE REQUIREMENTS
ALL ISSUES

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					36,570,000.00
2018	2,325,000.00	833,553.00	4,400.00	3,162,953.00	34,245,000.00
2019	2,370,000.00	784,803.00	4,400.00	3,159,203.00	31,875,000.00
2020	2,430,000.00	724,467.50	4,400.00	3,158,867.50	29,445,000.00
2021	2,505,000.00	661,034.50	4,400.00	3,170,434.50	26,940,000.00
2022	2,570,000.00	595,112.00	4,400.00	3,169,512.00	24,370,000.00
2023	2,640,000.00	523,712.00	4,400.00	3,168,112.00	21,730,000.00
2024	2,720,000.00	449,470.75	4,400.00	3,173,870.75	19,010,000.00
2025	2,800,000.00	367,158.50	4,400.00	3,171,558.50	16,210,000.00
2026	2,885,000.00	283,226.50	4,400.00	3,172,626.50	13,325,000.00
2027	1,830,000.00	223,724.50	3,300.00	2,057,024.50	11,495,000.00
2028	995,000.00	199,069.25	1,100.00	1,195,169.25	10,500,000.00
2029	970,000.00	190,724.50	1,100.00	1,161,824.50	9,530,000.00
2030	555,000.00	181,840.25	1,100.00	737,940.25	8,975,000.00
2031	565,000.00	172,430.75	1,100.00	738,530.75	8,410,000.00
2032	575,000.00	162,511.25	1,100.00	738,611.25	7,835,000.00
2033	585,000.00	152,069.75	1,100.00	738,169.75	7,250,000.00
2034	595,000.00	141,153.75	1,100.00	737,253.75	6,655,000.00
2035	605,000.00	129,782.50	1,100.00	735,882.50	6,050,000.00
2036	620,000.00	117,867.50	1,100.00	738,967.50	5,430,000.00
2037	630,000.00	105,492.00	1,100.00	736,592.00	4,800,000.00
2038	645,000.00	92,741.25	1,100.00	738,841.25	4,155,000.00
2039	655,000.00	79,610.75	1,100.00	735,710.75	3,500,000.00
2040	670,000.00	66,095.00	1,100.00	737,195.00	2,830,000.00
2041	685,000.00	52,137.75	1,100.00	738,237.75	2,145,000.00
2042	700,000.00	37,733.00	1,100.00	738,833.00	1,445,000.00
2043	715,000.00	22,910.50	1,100.00	739,010.50	730,000.00
2044	730,000.00	7,701.50	1,100.00	738,801.50	-
	<u>\$ 36,570,000.00</u>	<u>\$ 7,358,133.50</u>	<u>\$ 61,600.00</u>	<u>\$ 43,989,733.50</u>	

OUTSTANDING REVENUE BONDS
As of 10/01/17 to Year 2044



**CITY OF MISSION, TEXAS
UTILITY FUND
CURRENT DEBT SERVICE REQUIREMENTS
ALL ISSUES**

ISSUE	OUTSTANDING 10/01/17	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
WW&SS Junior Lien Rev Bonds 2009	5,485,000.00	460,000.00	-	1,100.00	461,100.00
WW&SS Junior Lien Refunding 2014	8,250,000.00	760,000.00	342,987.50	1,100.00	1,104,087.50
WW&SS Junior Lien Rev Bond 2015	15,650,000.00	490,000.00	244,915.50	1,100.00	736,015.50
WW & SS 2016 Refunding Series	7,185,000.00	615,000.00	245,650.00	1,100.00	861,750.00
	<u>\$ 36,570,000.00</u>	<u>\$ 2,325,000.00</u>	<u>\$ 833,553.00</u>	<u>\$ 4,400.00</u>	<u>\$ 3,162,953.00</u>

CITY OF MISSION, TEXAS
JR. LIEN REVENUE BOND - SERIES 2009
SCHEDULE OF REQUIREMENTS

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2018	460,000.00	-	1,100.00	461,100.00
02/15/2019	460,000.00	-	1,100.00	461,100.00
02/15/2020	460,000.00	-	1,100.00	461,100.00
02/15/2021	460,000.00	-	1,100.00	461,100.00
02/15/2022	460,000.00	-	1,100.00	461,100.00
02/15/2023	460,000.00	-	1,100.00	461,100.00
02/15/2024	460,000.00	-	1,100.00	461,100.00
02/15/2025	460,000.00	-	1,100.00	461,100.00
02/15/2026	460,000.00	-	1,100.00	461,100.00
02/15/2027	460,000.00	-	1,100.00	461,100.00
02/15/2028	460,000.00	-	1,100.00	461,100.00
02/15/2029	425,000.00	-	1,100.00	426,100.00
	<u>\$ 5,485,000.00</u>	<u>\$ -</u>	<u>\$ 13,200.00</u>	<u>\$ 5,498,200.00</u>

PAYEE: The Bank of New York
DATE OF ISSUE: December 30, 2009
PRINCIPAL AMOUNT OF ISSUE: \$8,285,000

**CITY OF MISSION, TEXAS
WATERWORKS AND SEWER SYSTEM
JUNIOR LIEN REFUNDING BOND 2014
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/18	760,000.00	178,593.75	1,100.00	939,693.75
08/15/18		164,393.75		164,393.75
02/15/19	790,000.00	164,393.75	1,100.00	955,493.75
08/15/19		148,593.75		148,593.75
02/15/20	825,000.00	148,593.75	1,100.00	974,693.75
08/15/20		130,468.75		130,468.75
02/15/21	865,000.00	130,468.75	1,100.00	996,568.75
08/15/21		114,156.25		114,156.25
02/15/22	905,000.00	114,156.25	1,100.00	1,020,256.25
08/15/22		91,531.25		91,531.25
02/15/23	955,000.00	91,531.25	1,100.00	1,047,631.25
08/15/23		67,656.25		67,656.25
02/15/24	1,000,000.00	67,656.25	1,100.00	1,068,756.25
08/15/24		45,500.00		45,500.00
02/15/25	1,050,000.00	45,500.00	1,100.00	1,096,600.00
08/15/25		19,250.00		19,250.00
02/15/26	1,100,000.00	19,250.00	1,100.00	1,120,350.00
	<u>\$ 8,250,000.00</u>	<u>\$ 1,741,693.75</u>	<u>\$ 9,900.00</u>	<u>\$ 10,001,593.75</u>

PAYEE: The Bank of New York, Dallas, Texas
DATE OF ISSUE: July 22, 2014
PRINCIPAL AMOUNT OF ISSUE: \$10,370,000

Average Coupon.....4.27519%

**CITY OF MISSION, TEXAS
WATERWORKS AND SEWER SYSTEM
CWSRF 2015 JUNIOR LIEN REVENUE BOND
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/18	490,000.00	122,457.75	1,100.00	613,557.75
08/15/18		122,457.75		122,457.75
02/15/19	490,000.00	122,457.75	1,100.00	613,557.75
08/15/19		122,457.75		122,457.75
02/15/20	490,000.00	122,457.75	1,100.00	613,557.75
08/15/20		121,747.25		121,747.25
02/15/21	495,000.00	121,747.25	1,100.00	617,847.25
08/15/21		120,262.25		120,262.25
02/15/22	500,000.00	120,262.25	1,100.00	621,362.25
08/15/22		118,012.25		118,012.25
02/15/23	500,000.00	118,012.25	1,100.00	619,112.25
08/15/23		115,262.25		115,262.25
02/15/24	510,000.00	115,262.25	1,100.00	626,362.25
08/15/24		112,202.25		112,202.25
02/15/25	515,000.00	112,202.25	1,100.00	628,302.25
08/15/25		108,906.25		108,906.25
02/15/26	520,000.00	108,906.25	1,100.00	630,006.25
08/15/26		105,370.25		105,370.25
02/15/27	530,000.00	105,370.25	1,100.00	636,470.25
08/15/27		101,554.25		101,554.25
02/15/28	535,000.00	101,554.25	1,100.00	637,654.25
08/15/28		97,515.00		97,515.00
02/15/29	545,000.00	97,515.00	1,100.00	643,615.00
08/15/29		93,209.50		93,209.50
02/15/30	555,000.00	93,209.50	1,100.00	649,309.50
08/15/30		88,630.75		88,630.75
02/15/31	565,000.00	88,630.75	1,100.00	654,730.75
08/15/31		83,800.00		83,800.00
02/15/32	575,000.00	83,800.00	1,100.00	659,900.00
08/15/32		78,711.25		78,711.25
02/15/33	585,000.00	78,711.25	1,100.00	658,800.00
08/15/33		73,358.50		78,711.25
02/15/34	595,000.00	73,358.50	1,100.00	663,711.25
08/15/34		67,795.25		73,358.50
02/15/35	605,000.00	67,795.25	1,100.00	668,358.50
08/15/35		61,987.25		67,795.25
02/15/36	620,000.00	61,987.25	1,100.00	672,795.25
08/15/36		55,880.25		61,987.25
02/15/37	630,000.00	55,880.25	1,100.00	681,987.25
08/15/37		49,611.75		55,880.25
02/15/38	645,000.00	49,611.75	1,100.00	685,880.25
08/15/38		43,129.50		49,611.75
02/15/39	655,000.00	43,129.50	1,100.00	694,611.75
08/15/39		36,481.25		43,129.50
02/15/40	670,000.00	36,481.25	1,100.00	698,129.50
08/15/40		29,613.75		36,481.25
02/15/41	685,000.00	29,613.75	1,100.00	706,481.25
08/15/41		22,524.00		29,613.75
02/15/42	700,000.00	22,524.00	1,100.00	714,613.75
08/15/42		15,209.00		22,524.00
02/15/43	715,000.00	15,209.00	1,100.00	722,524.00
08/15/43		7,701.50		15,209.00
02/15/44	730,000.00	7,701.50	1,100.00	730,209.00
	<u>\$ 15,650,000.00</u>	<u>\$ 4,229,239.75</u>	<u>\$ 29,700.00</u>	<u>\$ 19,908,939.75</u>

PAYEE: The Bank of New York, Dallas, Texas
DATE OF ISSUE: December 28, 2015
PRINCIPAL AMOUNT OF ISSUE: \$16,140,000

Average Coupon.....1.827184%

CITY OF MISSION, TEXAS
WATERWORKS & SEWER SYSTEM REFUNDING BONDS
SERIES 2016
SCHEDULE OF REQUIREMENTS

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2018	615,000.00	125,900.00	1,100.00	742,000.00
08/15/2018		119,750.00		119,750.00
02/15/2019	630,000.00	119,750.00	1,100.00	750,850.00
08/15/2019		107,150.00		107,150.00
02/15/2020	655,000.00	107,150.00	1,100.00	763,250.00
08/15/2020		94,050.00		94,050.00
02/15/2021	685,000.00	94,050.00	1,100.00	780,150.00
08/15/2021		80,350.00		80,350.00
02/15/2022	705,000.00	80,350.00	1,100.00	786,450.00
08/15/2022		70,800.00		70,800.00
02/15/2023	725,000.00	70,800.00	1,100.00	796,900.00
08/15/2023		60,450.00		60,450.00
02/15/2024	750,000.00	60,450.00	1,100.00	811,550.00
08/15/2024		48,400.00		48,400.00
02/15/2025	775,000.00	48,400.00	1,100.00	824,500.00
08/15/2025		32,900.00		32,900.00
02/15/2026	805,000.00	32,900.00	1,100.00	839,000.00
08/15/2026		16,800.00		16,800.00
02/15/2027	840,000.00	16,800.00	1,100.00	857,900.00
	<u>\$ 7,185,000.00</u>	<u>\$ 1,387,200.00</u>	<u>\$ 11,000.00</u>	<u>\$ 8,583,200.00</u>

PAYEE: The Bank of New York, Mellon
DATE OF ISSUE: August 23, 2016
PRINCIPAL AMOUNT OF ISSUE: \$8,260,000

Average Coupon.....3.612759%

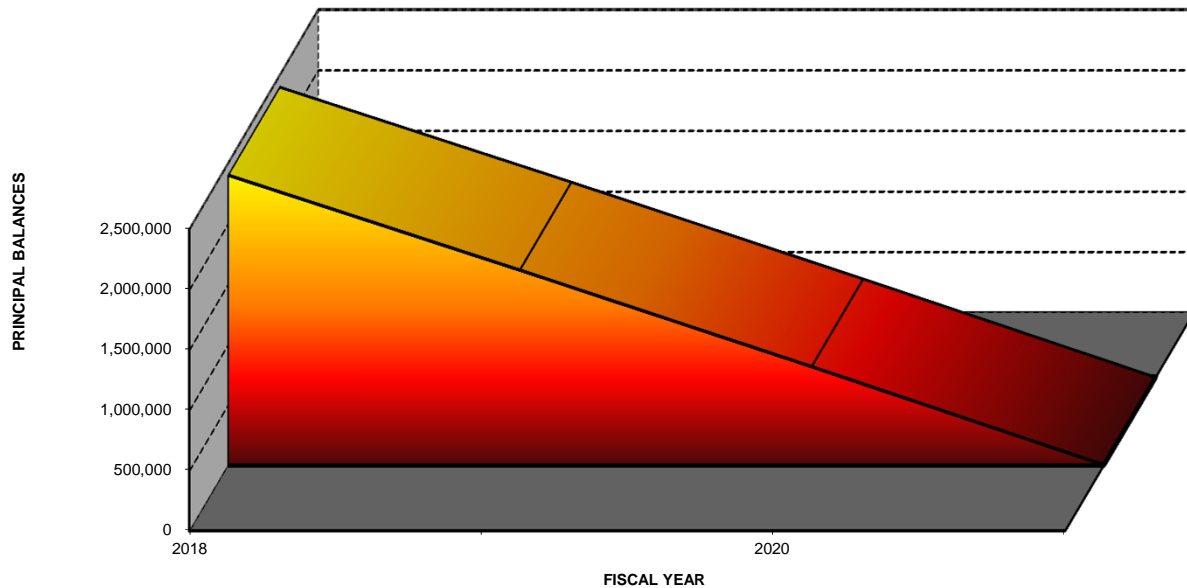
SOLID WASTE REVENUE BONDS

CITY OF MISSION

**CITY OF MISSION, TEXAS
SOLID WASTE BONDS & CERTIFICATE OF OBLIGATIONS
ANNUAL DEBT SERVICE REQUIREMENTS
ALL ISSUES**

YEAR	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL	PRINCIPAL BALANCE
					3,170,000.00
2018	770,000.00	52,080.00	1,100.00	823,180.00	2,400,000.00
2019	785,000.00	37,540.00	1,100.00	823,640.00	1,615,000.00
2020	800,000.00	22,720.00	1,100.00	823,820.00	815,000.00
2021	815,000.00	7,620.00	1,100.00	823,720.00	-
	<u>\$ 3,170,000.00</u>	<u>\$ 119,960.00</u>	<u>\$ 4,400.00</u>	<u>\$ 3,294,360.00</u>	

**OUTSTANDING REVENUE BONDS
As of 10/01/17 to Year 2021**



**CITY OF MISSION, TEXAS
SOLID WASTE FUND
CURRENT DEBT SERVICE REQUIREMENTS
ALL ISSUES**

ISSUE	OUTSTANDING 10/01/14	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
2014 PPFCO	<u>3,170,000.00</u>	<u>770,000.00</u>	<u>52,080.00</u>	<u>1,100.00</u>	<u>823,180.00</u>
	<u>\$ 3,170,000.00</u>	<u>\$ 770,000.00</u>	<u>\$ 52,080.00</u>	<u>\$ 1,100.00</u>	<u>\$ 823,180.00</u>

**CITY OF MISSION, TEXAS
SOLID WASTE TAX NOTE
2014 PPFCO
SCHEDULE OF REQUIREMENTS**

MATURITY	PRINCIPAL	INTEREST	ESTIMATED FEES	TOTAL
02/15/2018	770,000.00	29,640.00	1,100.00	800,740.00
08/15/2018		22,440.00		22,440.00
02/15/2019	785,000.00	22,440.00	1,100.00	808,540.00
08/15/2019		15,100.00		15,100.00
02/15/2020	800,000.00	15,100.00	1,100.00	816,200.00
08/15/2020		7,620.00		7,620.00
02/15/2021	815,000.00	7,620.00	1,100.00	823,720.00
	<u>\$ 3,170,000.00</u>	<u>\$ 119,960.00</u>	<u>\$ 4,400.00</u>	<u>\$ 3,294,360.00</u>

PAYEE: Bank of Texas Corporate Trust DATE OF ISSUE: March 20, 2014
PRINCIPAL AMOUNT OF ISSUE: \$4,880,000
INTEREST RATE: 1.87%

STATISTICAL INFORMATION

CITY OF MISSION

City of Mission
Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year Ended September 30,	Real Property		Non-Real Property	Less:	Total Taxable	Total	Estimated	Assessed
	Residential Property	Commercial Property	Personal Property	Tax Exempt Real Property	Assessed Value	Direct Tax Rate ¹	Actual Taxable Value ²	Value as a Percentage of Actual Value
2007	997,313,190	1,512,771,351	277,201,924	434,731,656	2,352,554,809	0.5566	2,787,286,465	0.84%
2008	1,201,607,606	1,738,634,339	318,353,327	529,477,247	2,729,118,025	0.5566	3,258,595,272	0.84%
2009	1,308,104,315	1,737,671,626	287,384,742	420,102,009	2,913,058,674	0.5666	3,333,160,683	0.87%
2010	1,401,660,290	1,937,539,558	274,072,218	486,901,384	3,126,370,682	0.5566	3,613,272,066	0.87%
2011	1,463,644,082	2,032,661,499	268,558,129	532,302,145	3,232,561,565	0.5566	3,764,863,710	0.86%
2012	1,468,867,159	2,043,740,424	366,527,219	558,744,227	3,320,390,575	0.5388	3,879,134,802	0.86%
2013	1,500,235,907	2,085,403,055	376,726,890	555,879,190	3,406,486,662	0.5288	3,962,365,852	0.86%
2014	1,503,272,817	2,208,552,001	384,505,956	575,539,632	3,520,791,142	0.5288	4,096,330,774	0.86%
2015	1,509,471,690	2,242,310,656	371,410,887	582,674,815	3,540,518,418	0.5188	4,123,193,233	0.86%
2016	1,652,176,687	2,408,822,295	411,528,454	628,526,679	3,844,000,757	0.4988	4,472,527,436	0.86%

1. Tax rate per every \$100 valuation of property.

2. The estimated property value is derived directly from the Levy Roll Tax Totals provided by the Hidalgo County Tax Assessor.

**City of Mission
Property Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years**

Fiscal Year	City of Mission			Overlapping Rates ¹							Total Direct & Overlapping Rates ²
	Operating Tax Rate	Debt Service Tax Rate	Total City Tax Rate	Hidalgo County Tax Rate	Mission ISD Tax Rate	Sharyland ISD Tax Rate	La Joya ISD Tax Rate	South Texas ISD Tax Rate	Drainage Dist. No. 1 Tax Rate	South Texas College Tax Rate	
2006-07	0.4455	0.1111	0.5566	0.5900	1.4574	1.5451	1.5800	0.0392	0.0413	0.1548	5.96
2007-08	0.4455	0.1111	0.5566	0.5900	1.1800	1.1850	1.2520	0.0492	0.0492	0.1540	5.02
2008-09	0.4609	0.1057	0.5666	0.5900	1.1240	1.1850	1.3216	0.0492	0.0700	0.1498	5.06
2009-10	0.4413	0.1153	0.5566	0.5900	1.2800	1.2000	1.3110	0.0492	0.0725	0.1491	5.21
2010-11	0.4498	0.1068	0.5566	0.5900	1.3000	1.2000	1.3110	0.0492	0.0725	0.1497	5.23
2011-12	0.4221	0.1167	0.5388	0.5900	1.3000	1.2000	1.3110	0.0492	0.0733	0.1507	5.21
2012-13	0.4086	0.1202	0.5288	0.5900	1.3000	1.2855	1.3110	0.0492	0.0750	0.1507	5.29
2013-14	0.4212	0.1076	0.5288	0.5900	1.3000	1.2855	1.3110	0.0492	0.0957	0.1500	5.31
2014-15	0.4140	0.1048	0.5188	0.5900	1.3300	1.3355	1.3110	0.0492	0.0957	0.1850	5.42
2015-16	0.4000	0.0988	0.4988	0.5900	1.3672	1.3355	1.3110	0.0492	0.0951	0.1850	5.43

Source: Hidalgo County Tax Office and La Joya Tax Office.

1. Overlapping rates are those of the City, County, and school districts that apply to property owners within the City of Mission. Not all overlapping rates apply to all City of Mission property owners (for example the rates for La Joya School District apply only to the proportion of the City's property owners whose property is located within the geographic boundaries of the La Joya School District).
2. (Total Tax Rate)-The allocation of operation and debt service is not available at this time for the County, School Districts, Special Districts and the Community College.

City of Mission
Principal Property Tax Payers
Current Year and Nine Years Ago

Taxpayer	Tax Year 2016			Tax Year 2007		
	Taxable Value	Rank	Percentage of Total Taxable Value	Taxable Value	Rank	Percentage of Total Taxable Value
Frontera Generation LTD	\$ 60,508,140	1	1.57%	-	-	-
Sharyland Utilities LP	55,721,920	2	1.45%	15,625,610	3	0.66%
Shary Retail LTD	28,798,244	3	0.75%	-	-	-
AEP Texas Central Co	23,125,510	4	0.60%	14,081,790	6	0.60%
Bert Ogden Chevrolet	19,668,372	5	0.51%	22,174,266	1	0.94%
Wal-Mart Real Estate Business	18,101,797	6	0.47%	15,310,795	4	0.65%
Shary Retail LTD	17,107,025	7	0.45%	20,043,580	2	0.85%
Royal Technologies Corp.	14,388,954	8	0.37%	-	-	0.00%
CNMK Texas Properties, LTD	13,523,677	9	0.35%	-	-	0.00%
Royal Technologies Corp.	13,047,133	10	0.34%	-	-	0.00%
Halliburton Energy Serv (HS)	-	-	-	14,811,240	5	0.63%
Rio Grande Snack Co	-	-	-	13,181,662	7	0.56%
Southwestern Bell Telephone	-	-	-	11,406,070	8	0.48%
H. E. Butt Grocery Company	-	-	-	10,155,916	9	0.43%
Spikes Motor Company, Inc.	-	-	-	10,143,455	10	0.43%
Total	<u>\$ 263,990,772</u>		<u>6.87%</u>	<u>\$ 146,934,384</u>		<u>6.25%</u>

Source: Hidalgo County Tax Assessor.

City of Mission
Property Tax Levies and Collections
Last Ten Fiscal Years

Fiscal Year Ended September 30	Total Tax Levy for Fiscal Year	Collection within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collection to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2007	13,241,161	12,684,294	95.8%	506,810	13,191,104	99.6%
2008	15,893,072	15,035,133	94.6%	793,826	15,828,959	99.6%
2009	17,305,109	16,251,424	93.9%	968,270	17,219,694	99.5%
2010	17,361,554	16,529,835	95.2%	732,458	17,262,293	99.4%
2011	17,803,116	16,989,023	95.4%	693,116	17,682,139	99.3%
2012	17,798,270	17,102,655	96.1%	557,278	17,659,933	99.2%
2013	17,835,988	17,194,844	96.4%	470,427	17,665,271	99.0%
2014	18,585,075	17,937,794	96.5%	414,781	18,352,575	98.7%
2015	18,689,445	18,034,797	96.5%	281,401	18,316,198	98.0%
2016	19,097,947	18,465,405	96.7%	-	18,465,405	96.7%

City of Mission
Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal Year	Population ⁽¹⁾	MSA⁽²⁾ Personal Income	MSA⁽²⁾ Capita Personal Income	Median Age ⁽¹⁾	Percentage High School Graduates ⁽³⁾	School Enrollment ⁽³⁾	Unemployment Rate ⁽⁴⁾
2007	61,193	13,052,934,000	18,771	32.0	85.3	15,536	5.60%
2008	65,309	14,055,483,000	19,651	32.7	80.0	15,451	7.30%
2009	68,575	15,409,425,000	20,917	32.2	79.6	15,439	9.30%
2010	72,004	16,036,052,000	21,171	30.9	82.4	15,341	9.90%
2011	77,058	16,965,278,000	21,771	30.9	82.9	15,517	10.20%
2012	79,368	17,789,208,000	22,390	29.8	89.0	25,845	8.10%
2013	80,452	18,341,843,000	22,757	27.2	88.9	25,766	7.90%
2014	81,050	18,827,748,000	23,073	29.3	90.7	25,645	6.90%
2015	82,431	19,740,566,000	23,753	30.3	94.6	25,676	6.10%
2016	83,298	20,702,880,000	24,579	30.5	89.7	25,819	6.20%

(1) Estimated (except for the FY 2011-information was received from the 2010 US Census) & Texas Demographics.

(2) MSA-Metropolitan Statistical Area for Mission-McAllen-Edinburg- Source: Tracer-Texas Labor Market.

(3) Source: Texas Education Agency, Local School Directory.com, Mission CISD & added Sharyland ISD 2012

(4) Source: Labor Market & Career Information, Texas Workforce Commission, Tracer (Data Link - Data Types)

**City of Mission
Principal Employers
Current Year and Nine Years Ago**

Employer	2016⁽¹⁾			2007⁽¹⁾		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
Mission CISD	2,400	1	3.51%	2,140	1	3.81%
Sharyland ISD	1,685	2	2.46%	1,045	2	1.86%
Mission Regional Medical Center	1,000	3	1.46%	910	3	1.62%
T-Mobile	830	4	1.21%	893	4	1.59%
City of Mission	684	5	1.00%	562	5	1.00%
H.E.B.	647	6	0.95%	334	7	0.59%
Wal-Mart Super Center	328	7	0.48%	410	6	0.73%
Home Depot	180	8	0.26%			0.00%
Royal Technologies	178	9	0.26%			
Target	170	10	0.25%	240	9	0.43%
Vanity Fair				315	8	0.56%
Frito Lay				173	10	0.31%
Total	<u>8,102</u>			<u>7,022</u>		<u>12.49%</u>

(1) Source: Mission Economic Development Corporation and City of Mission's budget office.

City of Mission
Operating Indicators by Function
Last Ten Fiscal Years

Function	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Police										
Physical arrests	4,592	4,081	4,002	4,373	3,000	4,305	4,079	3,632	3,050	3,135
Parking Violation	96	64	67	41	35	75	55	29	75	45
Traffic Violations	13,217	22,473	20,757	10,957	12,970	13,685	8,093	12,071	19,882	12,112
Fire										
Number of calls answered	2,159	2,270	1,967	2,450	2,738	3,239	2,818	3,715	3,888	3,636
Inspections	2,945	2,479	3,015	2,392	2,154	1,803	2,599	1,773	2,116	2,474
Highways and Streets										
Streets resurfacing (miles)	8.564	6.088	3.750	5.596	4.240	5.530	5.130	6.070	10.110	4.860
Potholes repaired	24,729	10,217	6,438	12,449	6,710	15,783	21,122	30,911	23,898	21,031
Sanitation										
Refuse collected (tons/day) ⁽¹⁾	193	146	150	173	176	218	225	377	443	451
Recyclables collected (tons/day)	0.05	0.08	0.21	0.16	0.26	0.26	0.24	0.27	0.34	0.44
Culture and recreation										
Golf Course										
Rounds	54,125	68,173	65,942	52,491	59,162	54,056	60,306	46,388	36,971	46,477
Recreation										
Programs	32	32	32	32	32	32	37	31	22	14
Parks Maintained	24	24	25	25	25	25	25	28	28	28
Water										
New connections (year)	1,202	650	1,748	463	512	370	353	297	486	398
Water mains breaks (year)	459	603	557	649	452	507	395	463	344	258
Average daily consumption (millions of gallons)	10.85	12.44	13.23	11.00	13.63	12.63	13.02	12.56	10.62	12.42
Wastewater										
Average daily sewage treatment	6.03	6.06	5.97	6.57	6.32	6.68	7.09	7.19	7.42	7.39

Sources: Various City departments.

Note: Indicators are not available for the general government function.

(1) Information for 2006 estimated.

City of Mission
Capital Asset Statistics by Function
Last Ten Fiscal Years

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Function										
Public Safety										
Police Protection										
Stations	1	1	1	1	2	2	2	2	2	2
Patrol Units	88	94	96	87	100	111	111	111	111	111
Fire Protection										
Fire Stations	4	4	4	4	5	5	5	5	5	5
Highways and Streets										
Streets (miles)	539.52	543.46	548.67	549.02	554.20	555.66	560.79	387.14	387.45	389.06
Number of Streetlights	2,636	2,679	2,726	4,856	4,945	4,473	4,158	4,261	4,281	4,332
Culture and recreation										
Parks acreage	310	419	419	419	419	419	419	419	419	419
Parks	24	24	25	25	25	25	25	28	28	28
Swimming pools	2	2	2	2	2	3	3	3	3	2
Tennis Courts	2	3	4	4	4	4	9	9	9	9
Community Centers	2	2	2	2	2	2	2	2	2	2
Water										
Water Plants	2	2	2	2	2	2	2	2	2	2
Water mains (miles)	415.86	422.56	425.36	429.07	436.35	442.21	457.45	460.79	459.23	461.33
Fire hydrants	2,408	2,444	2,457	2,481	2,496	2,784	2,803	2,813	2,820	2,835
Number of Service connections	22,902	23,308	23,785	24,248	24,734	25,157	25,510	25,807	26,293	26,713
Number of Gallons Sold (in millions)	3,425.39	3,906.65	4,228.78	3,613.76	4,513.88	4,678.99	4,844.63	4,305.08	3,609.67	3,973.49
Daily Average Consumption (gallons) ⁽¹⁾	10.85	12.44	11.59	9.90	12.37	12.81	13.27	11.80	9.89	10.88
Sewer										
Number of Treatment plants	1	1	1	1	1	1	1	1	1	1
Sanitary sewers (miles)	319.45	323.16	325.11	325.93	328.70	328.707	356.75	357.77	358.14	359.99
Number of Service connections	18,632	20,510	21,285	21,694	22,110	22,439	22,815	23,028	23,437	23,871
Storm sewers (miles)	112.17	114.95	115.91	116.83	118.99	121.16	145.03	145.92	146.02	146.79
Daily average treatment in gallons ⁽¹⁾	6.03	6.06	5.97	6.57	6.60	6.70	7.10	7.20	7.40	7.40
Maximum daily treatment capacity ⁽¹⁾	7.34	8.12	6.70	12.92	7.87	8.60	9.18	12.00	9.98	11.90

Source: City departments.

(1) Amount is in millions.

Note: No capital asset indicators are available for the general government function.

BUDGET GLOSSARY

CITY OF MISSION

BUDGET GLOSSARY

Ad Valorem Tax – Refers to the tax assessed against real (land and buildings) and personnel (equipment and furniture) property.

Appraised Value – To make an estimate of value for the purpose of taxation. (The Hidalgo County Appraisal District establishes Property values).

Appropriation – An authorization made, by the City Council, which permits the City to incur obligations and to make expenditures of resources.

Appropriation Ordinance – The official enactment, by the City Council to legally authorize City Staff to obligate and expend resources.

Bond – A written promise to pay a sum of money on a specific date(s) at a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance.

Budget – A financial plan, for a specified period, of operations that matches all planned revenue and expenditures with the services provided to the residents of the City.

Budget Document – The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.

Capital Outlay – Expenditures which result in the acquisition of or addition to the fixed assets.

City Council – The Mayor and four Council Members collectively acting as the legislative and policy making body of the City.

Culture and Recreation – A major function of the City which accounts for all activities maintained for the benefit of residents and visitors.

Current Taxes – Taxes levied and due within one year.

Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

Delinquent Taxes – Taxes that remain unpaid after the date on which a penalty for non-payment is attached.

Department – A major administrative organizational unit of the City, which indicates overall management responsibility for one or more divisions.

BUDGET GLOSSARY

Estimate Revenue – The amount of projected revenues to be collected during the fiscal year.

Expenditures – A decrease in net financial resources of the City due to the acquisition of goods and services.

Expenses – Decrease in net total assets. Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which are presumed to benefit the current fiscal period.

Final Amended Budget – The original budget adjusted by all reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes applicable to the fiscal year, whenever signed into law or otherwise legally authorized.

Fiscal Period – Any period at the end of which a government determines its financial position and the results of its operations.

Fiscal Year – A 12-month period to which the Annual Budget applies. The City of Mission has specified October 1 to September 30 as its fiscal year.

Franchise Tax – A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

Function – Are group-related activities aimed at accomplishing a major service or regulatory responsibility.

Fund – A fiscal and accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government function in accordance with special regulations, restrictions, or limitations.

Fund Balance – The difference between fund assets and fund liabilities or net position of a governmental fund.

Fund Balance (Unassigned) – The difference between the total fund balance of a governmental fund and its nonspendable, restricted, committed, and assigned components.

BUDGET GLOSSARY

General Government – A function where all expenditures for the legislative, executive, financial, judicial and other auxiliary departments are accounted for.

General Obligation Bonds – Bonds that finance a variety of public projects which pledge the full faith and credit of the City.

Highways and Streets – A major function of the City, where all expenditures related to roads, sidewalks, and alleys are accounted for.

Intergovernmental Revenues – Revenues from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

Miscellaneous – Amounts paid for goods and services not otherwise classified.

MEDC – Mission Economic Development Corporation – a component unit of the City of Mission.

MRA – Mission Redevelopment Authority

Ordinance – A Formal Legislative enactment by the governing board of a municipality. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

Other Purchased Services – Amounts paid for services rendered by organizations or personnel not on the payroll of the government (separate from professional and technical services or property services).

Original Budget – The first complete appropriated budget with all adjustments made before the beginning of the fiscal year and including appropriation amounts automatically carried over from prior years by law.

Personnel (salaries and wages) – Amounts paid to both permanent and temporary government employees, including personnel substituting for those in permanent positions. This category includes gross salary for personal services rendered while on the payroll of the City.

Personnel (employee benefits) – Amounts paid by the government on behalf of employees; these amounts are not included in the gross salary but are in addition to the that amount.

BUDGET GLOSSARY

Public Safety – A function of the City whose sole purpose is the protection of persons and property.

Purchased Professional and Technical Services – Services that by their nature can be performed only by persons or firms with specialized skills and knowledge.

Purchased Property Services – Services purchased to operate, repair, maintain and rent property owned or used by the City.

Revenue – Funds that the government receives as income.

Revenue Bonds – Bonds, whose principal and interest are payable exclusively from earnings of an enterprise fund.

Supplies – Amounts paid for items that are consumed or deteriorated through use or that lose their identity through fabrication or incorporation into different or more complex units or substances.

Tax Levy Ordinance – An ordinance through which taxes are levied.

TIRZ – Tax Increment Redevelopment Zone

Transfers – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Working Capital – The excess of current assets over liabilities.