

**NOTICE OF REGULAR MEETING  
MISSION CITY COUNCIL  
SEPTEMBER 25, 2017 4:30 P.M.  
MISSION CITY HALL**

**PRESENT:**

Norberto Salinas, Mayor  
Jessica Ortega-Ochoa, Councilwoman  
Ruben D. Plata, Councilman  
Norie Gonzalez Garza, Mayor Pro Tem  
Dr. Armando O'caña, Councilman  
Abiel Flores, City Attorney  
Jaime Tijerina, Deputy City Attorney  
Anna Carrillo, City Secretary  
Martin Garza, Jr., City Manager

**ALSO PRESENT:**

Joe Hinton-Progress Times  
Jim & Beth Barnes  
Jorge Cabrera  
Myrna Garcia  
Nydia Alonzo  
Victor H. Alonzo  
Rosie Olivarez  
Aaron Bali  
Sylvia Vick  
Homer Garza  
Jaime Gutierrez  
Victoria Landez  
Yvonne T. Perez  
Juan Eliseo Gonzalez Jr  
Veronica Longoria

**ABSENT:**

**STAFF PRESENT:**

Nelia Hernandez, Asst. City Secretary  
Paula Banda, Administrative Assistant  
Aida Lerma, Deputy City Manager  
Randy Perez, Deputy City Manager  
Elizabeth Hernandez, Executive Secretary  
Angie Vela, Finance Director  
Ana Casanova, Payroll Manager  
Maria L. Vasquez, Payroll Clerk  
Cynthia Villanueva, Acct. Payable Supervisor  
David Gonzalez, Accountant  
Patricio Martinez Jr., Junior Accountant  
Marc C. Pena, Junior Accountant  
Jaime Acevedo, Planning Director  
Virgil Gonzalez, Asst. Planning Director  
Noemi Munguia, HR Director  
Eduardo Belmarez, Purchasing Director  
Roland Rodriguez, I. T. Director  
Roberto Salinas, Public Works Director  
Gilbert Sanchez, Fire Chief  
James Cardoza, Emergency Mngmnt.Coord.  
Robert Dominguez, Chief of Police  
Joanne Longoria, CDBG Director  
Mario Flores, Golf Course Director  
Brad Bentsen, Parks & Recreation Director  
Mayra Rocha, Library Director  
Cynthia Lopez, Museum Director  
Cesar Gutierrez, Sanitation Director  
Alex Meade, MEDC Chief Exec. Officer  
JC Avila, Fleet Maintenance Director  
Hector Guzman, Water Dept. Manager  
Noel Barrera, Health Dept. Manger  
Charlie Longoria, Media Relations  
Joel Chapa, Jr., Police Officer

**1. Call to order**

With a quorum being present, Mayor Norberto Salinas called the meeting to order at 4:35 p.m.

## **2. Invocation and Pledge Allegiance**

City Manager Martin Garza, Jr. gave the invocation and Mayor Salinas led the meeting with the pledge of allegiance.

## **3. Proclamation - National Animal Safety and Prevention Month**

City Secretary Carrillo presented the Proclamation – National Animal Safety and Prevention Month.

Councilman Armando O’cana moved to approve the proclamation as presented. Motion was seconded by Councilwoman Jessica Ortega-Ochoa and approved unanimously 5-0.

## **4. Presentation by International Chamber of Commerce**

Carlos Martin, President and Steve Lopez, Secretary from the Camara de Comercio Internacional thanked the Mayor and Council for their assistance and planning of the 16 de Septiembre event that was held on Friday, September 15 at Bannworth Park. The event was very successful and highly attended.

## **5. Presentation of Certificate of Achievement to Finance Department**

City Manager Garza advised Mayor Salinas and City Council that the City of Mission Finance Department had received the Certificate of Achievement for excellence in financial reporting by the Government Finance Officers Association in the United States and Canada for the 16<sup>th</sup> consecutive year.

## **6. Report from the Greater Mission Chamber of Commerce**

Robert Rosell, CEO from the Greater Mission Chamber of Commerce reported on the chamber events and ribbon cuttings that had recently taken place and on upcoming events and the Annual Banquet scheduled for October 19, 2017.

## **7. Departmental Reports**

Councilman O’cana moved to approve the departmental reports as presented. Motion was seconded by Councilman Ruben Plata and approved unanimously 5-0.

## **8. Citizens Participation**

None

### **1.0 Public Hearing**

#### **1.1 Planning & Zoning Recommendations**

- A. Rezoning: The North 5.0 acres of the South 10.0 acres of the West 20.49 acres of Lot 29-1, West Addition to Sharyland Subd., from AO-1 (Agricultural Open Interim) to R-2 (Duplex-Fourplex Residential), Aaron Balli, Adoption of Ordinance # 4554 approving 1.1A**

On September 13, 2017 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The subject site was located 300’ north of West 2 Mile Road along the east side of Inspiration Road. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman O'cana moved to approve the rezoning and to adopt Ordinance No. 4554 Rezoning: the North 5.0 acres of the South 10.0 acres of the West 20.49 acres of Lot 29-1, West Addition to Sharyland Subdivision from AO-I (Agricultural Open Interim) to R-2 (Duplex-Fourplex Residential), as recommended by staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**ORDINANCE NO. 4554**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING OF THE NORTH 5.0 ACRES OF THE SOUTH 10.0 ACRES OF THE WEST 20.49 ACRES OF LOT 29-1, WEST ADDITION TO SHARYLAND SUBDIVISION, FROM AO-I (AGRICULTURAL OPEN INTERIM) TO R-2 (DUPLEX-FOURPLEX RESIDENTIAL)

**B. Rezoning: Lot 10, Block 8, South Bryan Ridge #2 Subd., from R-1 (Single Family Residential) to C-1 (Neighborhood Commercial), Octavio Echeagaray, Adoption of Ordinance # 4555 approving 1.1B**

On September 13, 2017 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The subject site was located near the NW corner of Bryan Road and Reynosa Street. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman O'cana moved to approve the rezoning and to adopt Ordinance No. 4555 Rezoning: Lot 10, Block 8, South Bryan Ridge #2 Subd., from R-1 (Single Family Residential) to C-1 (Neighborhood Commercial) , as recommended by staff. Motion was seconded by Mayor Pro Tem Norie Gonzalez Garza and approved unanimously 5-0.

**ORDINANCE NO. 4555**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING OF LOT 10, BLOCK 8, SOUTH BRYAN RIDGE #2 SUBDIVISION, FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO C-1 (NEIGHBORHOOD COMMERCIAL)

**C. Conditional Use Permit: Repo-Service "Office Use" in an AO-1 Zone, 2500 N. Moorefield Rd., A 10 ac. Tract excluding the 1.14 ac. out of Lot A, B.L. Millers Subd., AO-1, Roel Buentello, Adoption of Ordinance # 4556 approving 1.1C**

On September 13, 2017 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located ¼ mile north of Griffin Parkway along the east side of Moorefield Rd. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval for a period of 3 years.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Garza moved to approve the CUP and to adopt Ordinance No. 4556 Conditional Use Permit: Repo-Service “Office Use” in an AO-1 Zone, 2500 N. Moorefield Rd., A 10 ac. Tract excluding the 1.14 ac. out of Lot A, B.L. Millers Subd., AO-1., for 3 years, as per staff’s recommendations. Motion was seconded by Councilman O’cana and approved unanimously 5-0.

**ORDINANCE NO. 4556**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT FOR REPO-SERVICE “OFFICE USE” IN AN  
AO-1 ZONE, 2500 N. MOOREFIELD RD., A 10 AC. TRACT EXCLUDING THE 1.14 AC.  
OUT OF LOT A, B.L. MILLERS SUBDIVISION

**D. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages –  
Pizza Hut, 2217 E. Griffin Parkway, Lot 1, RGV Pizza Hut Subd., C-3, c/o MUY  
Pizza Tejas, LLC dba Pizza Hut #33917 # 33917  
Adoption of Ordinance # 4557 approving 1.1D**

On September 13, 2017 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located along the north side of E. Griffin Parkway between Citrus and Glasscock Road. There was no public opposition during the P&Z Mtg. The Board unanimously recommended.

Staff Recommendation: Approval of this CUP for: 1) a period of two years at which time the applicant will have to renew their TABC license and Conditional Use Permit, and 2) acquisition of new business license.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Garza moved to approve the CUP and to adopt Ordinance No. 4557. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Pizza Hut, 2217 E. Griffin Parkway, Lot 1, RGV Pizza Hut Subd. subject to staff’s recommendations. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**ORDINANCE NO. 4557**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE  
CONSUMPTION OF ALCOHOLIC BEVERAGES – PIZZA HUT, 2217 E. GRIFFIN  
PARKWAY, LOT 1, RGV PIZZA HUT SUBDIVISION

**E. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages –  
Pizza Hut, 311 Interstate Highway 2, Lot 6-C, El Pueblo Subd., Ph. I, C-3, c/o  
MUY Pizza Tejas, LLC dba Pizza Hut #33904  
Adoption of Ordinance # 4558 approving 1.1E**

On September 13, 2017 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located along the north side of U.S. Expressway 83 between Mayberry and Conway. There was no public opposition during the P&Z Mtg. The Board unanimously recommended.

Staff Recommendation: Approval of this CUP for: 1) a period of two years at which time the applicant will have to renew their TABC license and Conditional Use Permit, and 2) acquisition of new business license.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the CUP and to adopt Ordinance No. 4558 Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Pizza Hut, 311 Interstate Highway 2, Lot 6-C, El Pueblo Subd., Ph. I, subject to staff's recommendations. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

**ORDINANCE NO. 4558**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE  
CONSUMPTION OF ALCOHOLIC BEVERAGES – PIZZA HUT, 311 INTERSTATE  
HIGHWAY 2, LOT 6-C, EL PUEBLO SUBDIVISION PH. 1

**2.0 Disposition of Minutes**

**2.1 City Council Meeting –September 11, 2017**

Councilman Plata moved to approve the minutes as presented. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**3.0 Acknowledge Receipt of Minutes**

**3.1 Park & Recreation Board – July 13, 2017**

**Citizen's Advisory Committee – August 08, 2017**

**Planning & Zoning Commission – August 23, 2017**

**Mission Historical Museum – August 21, 2017**

**Speer Memorial Library Board – August 15, 2017**

Councilman Plata moved to acknowledge the receipt of minutes as presented. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

#### **4.0 Approvals and Authorizations**

##### **4.1 Approval of Resolution # 1524 expressing the city's nomination for the Appraisal District Board of Directors for 2018-2019**

The Hidalgo County Appraisal District had invited Valley cities to submit nominations for Board of Directors for 2018-2019. Nominations needed to be received by the Appraisal District by October 16, 2017. Mayor Salinas was recommending the nomination of Amador Requeenz for council consideration.

Staff Recommendation: Nominate Amador Requeenz as recommended by Mayor Salinas.

City Manager recommended approval.

Councilman O'cana moved to approve Resolution No. 1524 expressing the city's nomination for the Appraisal District Board of Directors for 2018-2019, and approved Amador Requeenz as per Mayor Salinas recommendation. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

#### **RESOLUTION NO. 1524**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
EXPRESSING ITS NOMINATION FOR APPRAISAL DISTRICT DIRECTORS FOR 2018-  
2019 ON THE HIDALGO COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

##### **4.2 Approval of Resolution # 1525 Appointing City Representative and Alternate to serve on the Board of Directors for Amigos Del Valle for 2017-2018**

On an annual basis the City of Mission appoints a City Representative and Alternate to serve on the Amigos del Valle board. The Term of this appointment was from October 1, 2017 thru September 30, 2018.

The current Board Representative was Mayor Pro Tem Norie Gonzalez Garza and the Alternate was Deputy City Manager Aida Lerma. Mayor Norberto Salinas serves as Member Emeritus.

Staff Recommendation: Approval of Resolution appointing Mayor Pro Tem Garza and Aida Lerma.

City Manager recommended approval.

Councilman Plata moved to approve Resolution NO. 1525 Appointing City Representative Mayor Pro Tem Norie Gonzalez Garza and Alternate Aida Lerma to serve on the Board of Directors for Amigos Del Valle for 2017-2018 as per staff's recommendations. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

#### **RESOLUTION NO. 1525**

A RESOLUTION DESIGNATING AMIGOS DEL VALLE, INC. BOARD MEMBERS

#### **4.3 Approval of Resolution # 1526 declaring the adoption of the Municipality of Almolonga, Department of Quetzaltenango of the Republic of Guatemala**

Approval to declare the adoption of the Almolonga, Department of Quetzaltenango of the Republic of Guatemala as a Sister City and authorizing Mayor Salinas to act as the official Representative of Mission to carry out this program.

Honorable Mayor Pedro Gonzalo Siquina Yac was requesting to become Sister Cities with Mission and had extended an invitation to visit their City on October 20<sup>th</sup> at which time the official Sister City Ceremony would take place.

The Sister City Concept was inaugurated by the President of the United States in 1956 to establish greater friendship and understanding between the people of the United States and other nations through the medium of direct personal contact. That the Council on behalf of the people of Mission accepts the people of Almolonga, Department of Quetzaltenango of the Republic of Guatemala to participate with Mission as its Sister City for the purpose of creating greater mutual understanding between the peoples of our two great cities and nations.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to approve Resolution No. 1526 declaring the adoption of the Municipality of Almolonga, Department of Quetzaltenango of the Republic of Guatemala. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

#### **RESOLUTION NO. 1526**

THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS DECLARES THE ADOPTION OF THE MUNICIPALITY OF ALMOLONGA, DEPARTMENT OF QUETZALTENANGO OF THE REPUBLIC OF GUATEMALA AS A SISTER CITY.

#### **4.4 Authorization to Award Contract for Pre-Employment Screening Services**

On August 14, 2017, City Council authorized staff to solicit bids for Pre-Employment Screening services. The City of Mission had accepted and opened five (5) bid responses for this solicitation. Staff recommended awarding contract for Pre-Employment Screenings to Industrial & Family Medicine who was the lowest responsible bidder.

Staff Recommendation: Award contract to Industrial & Family Medicine.

City Manager recommended approval.

Councilman O'cana moved to authorize to Award Contract for Pre-Employment Screening Services to Industrial & Family Medicine . Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

#### **4.5 Approval of Professional Services Agreements with Hollis Rutledge & Associates**

Approval was being requested to enter into Professional Services Agreements with Hollis Rutledge & Associates with the City of Mission and Mission Police Department. Consultant was to perform consultation services regarding Planning, and State/Federal Relations, grant availability and writing for both entities.

## **Minutes, 9/25/17 pg. 8**

The term of the Agreements were from October 1, 2017 through September 30, 2018 in the amount of \$2,500 per month for each agreement.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the Professional Services Agreements with Hollis Rutledge & Associates. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

### **4.6 Authorization to enter into a maintenance agreement with Tyler Technologies, a sole source vendor for maintenance On the departments' electronic ticket writer, ticket writer Printers and our traffic accident eCrash module**

The aforementioned devices were used on a daily basis by Mission Police Officers to issue electronic traffic citations and to write traffic accident reports that were electronically sent to the Texas Department of Transportation in Austin Texas. The total amount of the maintenance agreement was \$12,908.54. Staff was respectfully requesting authorization to enter into the maintenance agreement with Tyler Technologies.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to enter into a maintenance agreement with Tyler Technologies, a sole source vendor for maintenance on the departments' electronic ticket writer, ticket writer Printers and our traffic accident eCrash module. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

### **4.7 Approval of Assessment of Fair Housing (AFH)**

In order to continue to receive federal funds, all local Governments, States and Public Housing Agencies must prepare the Assessment of Fair Housing (AFH) plan which was required by the U.S. Department of Housing and Urban Development (HUD) in accordance to the Affirmatively Furthering Fair Housing rule. The AFH plan would replace the existing Analysis of Impediments to Fair Housing (AI).

The City of Mission had collaborated with local entitlements and Public Housing Authorities within the Hidalgo County region to prepare and submit the AFH plan which would help fulfill fair housing obligations and plan in a manner that promotes fair housing choice. The goals, strategies and actions to be taken identified within the AFH were designed to overcome the fair housing issues assessed.

As required, the Citizen's Advisory Committee held a public hearing on September 12, 2017 to solicit input on the AFH Plan. No comments were received during the comment period which ended on September 19, 2017. However, comments received during the public hearing included the need for code enforcement for residential structures and discussion of persons identified as protected classes.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the Assessment of Fair Housing (AFH). Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

### **4.8 Authorization to purchase tires from Michelin TX Smart Buy Contract 15-23V02 via Tire Centers for Sanitation Department**



**Minutes, 9/25/17 pg. 9**

Seeking authorization to purchase tires from Michelin TX Smart Buy Contract 15-23V02 via Tire Centers for Sanitation Department for fiscal year 2017-2018

For fiscal year 16-17, Sanitation department purchased a total of 301 tires.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to purchase tires from Michelin TX Smart Buy Contract 15-23V02 via Tire Centers for Sanitation Department. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**4.9 Authorization to seek repair services on an as needed basis with Heil of Texas via Buyboard contract 515-16**

Sanitation department was seeking authorization to seek repair services on an as needed basis with Heil of Texas via Buyboard contract 515-16. Repairs would include service rates and parts for side loaders and brush trucks.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to seek repair services on an as needed basis with Heil of Texas via Buyboard contract 515-16. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**4.10 Authorization to seek maintenance on an as needed basis with Rush Truck Centers of Texas L.P. via Buy Board contract 521-16**

Sanitation department was seeking authorization to seek maintenance on an as needed basis via buy board contract 521-16 with Rush Truck Centers of Texas L.P.; this contract would attend to the motor, transmission and anything having to do with the chasie components. Regular maintenance would include service rates and parts for side loaders and brush trucks for the Sanitation Department Maintenance

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to seek maintenance on an as needed basis with Rush Truck Centers of Texas L.P. via Buy Board contract 521-16. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**4.11 Approve New Sanitation Rates to be charged to the City of Mission by Allied Waste Services**

Current contract provisions between the City and Allied Waste Services (AWS) stipulate that AWS was allowed to increase the rates they charge the City on a yearly basis based on the increase in the Consumer Price Index (CPI) for the previous twelve (12) month period. The City was in receipt of correspondence from AWS whereby they are providing notice on the CPI for 2017 based on the preceding twelve (12) month period. The CPI increased by an adjusted of 2% and based on the information provided by AWS and reviewed by staff, it was recommended that the City approve the new rates.

Staff and City Manager recommended approval.

Councilman Plata moved to approve New Sanitation Rates to be charged to the City of Mission by Allied Waste Services. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

**4.12 Authorization to Execute Fourth Year Renewal Service Disposal Agreement with Allied Waste**

On September 30, 2014, the City of Mission entered into a contract with Allied Waste in reference to waste disposal services. The contract terms were for 7 years. Staff was seeking authorization to extend contract for the fourth year agreement with Allied Waste. This Service Disposal Agreement would be extended from October 1<sup>st</sup>, 2017 to September 30, 2018.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to Execute Fourth Year Renewal Service Disposal Agreement with Allied Waste. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**4.13 Authorization to solicit bids for the construction of the La Placita Park Mobility Improvement Project**

Staff was seeking authorization to solicit bids for the construction including labor, materials, and equipment for the La Placita Park Mobility Improvement Project.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to solicit bids for the construction of the La Placita Park Mobility Improvement Project. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**4.14 Authorization to Solicit for bids for Liquid Aluminum Sulfate for the North and South Water Treatment Plants**

Staff was seeking authorization to solicit bids for the purchase of Liquid Aluminum Sulfate. Chemical was needed by the Public Works Department as part of the Water Treatment Process. The contract terms would be for one year with two one-year renewal options.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to Solicit for bids for Liquid Aluminum Sulfate for the North and South Water Treatment Plants. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**4.15 Authorization to approve First One Year Renewal Option for Liquid Ammonium sulfate for the North and South Water Treatment Plants**

On October 2016, the City of Mission entered into a contract with Brenntag Southwest, Inc. Staff was seeking authorization to extend contract for the first one year renewal option. This agreement would extend contract from October 2017 to September 2018. (\$0.1098/lb).

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to approve First One Year Renewal Option for Liquid Ammonium sulfate for the North and South Water Treatment Plants with Brenntag Southwest, Inc. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**4.16 Authorization to approve First One Year Renewal Option for Liquid Polymer for the North and South Water Treatment Plants**

On October 2016, the City of Mission entered into a contract with Fort Bend Services, Inc. Staff was seeking authorization to extend contract for the first one year renewal option. This agreement would extend contract from October 2017 to September 2018. (\$0.325/lb)

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to approve First One Year Renewal Option for Liquid Polymer for the North and South Water Treatment Plants with Fort Bend Services, Inc. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**4.17 Authorization to approve First One Year Renewal Option for Powder Activated Carbon for the North and South Water Treatment Plants**

On October 2016, the City of Mission entered into a contract with Brenntag Southwest, Inc. Staff was seeking authorization to extend contract for the first one year renewal option. This agreement would extend contract from October 2017 to September 2018. (\$0.617/lb).

Staff and City Manager recommended approval.

Councilman Plata moved to authorize First One Year Renewal Option for Powder Activated Carbon for the North and South Water Treatment Plants with Brenntag Southwest, Inc. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**4.18 Authorization to approve First One Year Renewal Option for Chlorine Gas for the North and South Water Treatment Plants**

On October 2016, the City of Mission entered into a contract with DPC Industries, Inc. Staff was seeking authorization to extend contract for the first one year renewal option. This agreement would extend contract from October 2017 to September 2018. (\$764/ton cylinder)

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize First One Year Renewal Option for Chlorine Gas for the North and South Water Treatment Plants with DPC Industries, Inc. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

**4.19 Authorization to approve First One Year Renewal Option for Liquid Emulsion Polymer for the Wastewater Treatment Plant**

On October 2016, the City of Mission entered into a contract with Fort Bend Services, Inc. Staff was seeking authorization to extend contract for the first one year renewal option. This agreement would extend contract from October 2017 to September 2018. (\$8.127/Gallon).

Staff and City Manager recommended approval.

Councilman Plata moved to authorize First One Year Renewal Option for Liquid Emulsion Polymer for the Wastewater Treatment Plant with Fort Bend Service, Inc. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**4.20 Authorization to approve First One Year Renewal Option for Odor Control Chemicals for the Wastewater Treatment Plant**

On October 2016, the City of Mission entered into a contract with Share Corporation. Staff was seeking authorization to extend contract for the first one year renewal option. This agreement would extend contract from October 2017 to September 2018. (\$5.19/Gallon).

Staff and City Manager recommended approval.

Councilman Plata moved to authorize First One Year Renewal Option for Odor Control Chemicals for the Wastewater Treatment Plant with Share Corporation. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**4.21 Authorization to approve Second One Year Renewal Option for Sodium Chlorite for the North and South Water Treatment Plants**

On December 2015, the City of Mission entered into a contract with International Dioxide, Inc. Staff was seeking authorization to extend contract for the Second-one year renewal option. This agreement would extend contract from October 2017 to September 2018. (\$0.679/lb).

Staff and City Manager recommended approval.

Councilman Plata moved to authorize Second One Year Renewal Option for Sodium Chlorite for the North and South Water Treatment Plants with International Dioxide, Inc. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**4.22 Authorization to Solicit for bids for liquid Copper Sulfate for the North and South Water Treatment Plants**

Staff was seeking authorization to solicit bids for the purchase of Liquid Copper Sulfate. Chemical was needed by the Public Works Department as part of the Water Treatment Process. The contract terms would be for one year with two one-year renewal options. (400,000 lbs)

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to solicit for bids for liquid Copper Sulfate for the North and South Water Treatment Plants. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**4.23 Authorization to Solicit for bids for the installation of Mechanical Bar Screen and 2-10" influent main lift station pumps at the Wastewater Treatment Plant**

Bid entails the installation of a Vulcan bar Screen to mechanically remove wastewater inorganic materials and the installation of 2-10" Gorman Rupp pumps at the Main Wastewater Treatment Plant Lift Station.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to solicit for bids for the installation of Mechanical Bar Screen and 2-10" influent main lift station pumps at the Wastewater Treatment Plant. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

#### **4.24 Discussion and action regarding the change of recognition of the sole and exclusive bargaining agent for the Mission Police officers**

On September 1, 2017, staff received a petition from the Mission Police Association to change recognition of the association designated as the sole and exclusive bargaining agent for the Mission Police Officers. Pursuant to Texas Local Government Code Section 142.056 (b) (1), the government body of a municipality may (1) recognize the change or modification as provided by the petition, or (2) order a certification election in accordance with Section 142.054 regarding whether to do so. Staff recommended to order a certification election to determine whether a police officers association represents a majority of the covered police officers.

**Staff Recommendation:** Order a certification election in accordance with Section 142.054 regarding whether to do so.

City Manager recommended approval.

Mayor Pro Tem Garza moved to approve to order a certification election regarding the change of recognition of the sole and exclusive bargaining agent for the Mission Police officers. Motion was seconded by Councilman Plata and approved unanimously 5-0.

#### **4.25 Tax Collection Report-August, 2017**

Finance Director Angie Vela presented the Tax Collection Report – August, 2017 for approval.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the Tax Collection Report – August, 2017. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

#### **4.26 Authorization to surplus attached machinery and equipment**

The City of Mission Finance Department was requesting authorization to surplus a list of machinery and equipment. Departments had completed inventory audits and the lists were items staff had determined was no longer of use to the city. Surplus items that were still in working order would be sold at online auction and those items with no resale value would be disposed.

Staff and City Manager recommended approval.

Councilman O’Cana moved to authorize to surplus machinery and equipment. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

#### **4.27 August 2017 Financial Statements**

Finance Director Vela presented the August, 2017 Financial Statements for approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve the August, 2017 Financial Statements, as presented. Motion was seconded by Councilman Plata and approved unanimously 5-0.

#### **4.28 Authorization to Execute Second-One Year Renewal Option via state approved contract for cleaning and sanitation supplies for city facilities**

On November 23, 2015, the City of Mission entered into a state approved contract for cleaning and sanitation supplies for City Facilities. Staff was seeking authorization to continue service with Gulf Coast Paper Company. The contract terms were for one year with two one-year renewal options based on 0% increase in price. Staff was seeking authorization to extend contract for the second one year renewal option via state approved Buy Board Contract #490-15. The Parks Department had been doing business with Gulf Coast Paper for over 20 years.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to Execute Second-One Year Renewal Option via state approved contract for cleaning and sanitation supplies for city facilities with Gulf Coast Paper Company. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

**4.29 Authorization to purchase via state approved contract for Chemicals, Muriatic Acid Feeder Systems, and Integrated Electronic Systems for the Parks and Recreation Swimming Pools & Splash Pad**

The City of Mission currently was in a contract with Aquatic Commercial Solutions, Inc., for the purchase of Chemicals, Acid Feeder Systems, and Integrated Electronic Systems (IES) for our two swimming pools and splash pad, to monitor and control the ph level and chlorine concentrations. The contract was up for renewal and staff was seeking authorization to purchase via state approved contract Buy Board # 533-17. The annual amount spent for chemicals for both swimming pools and splash pad was approximately \$45,000.00.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to purchase via state approved contract for Chemicals, Muriatic Acid Feeder Systems, and Integrated Electronic Systems for the Parks and Recreation Swimming Pools & Splash Pad with Aquatic Commercial Solutions Inc. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**4.30 Sign Code Variance Request to install a digital face on the west facing panel of a Billboard Sign located approximately one quarter mile east of Stewart Road along the south side of U.S. Expressway 83 being a tract of land containing 0.11 acres and also being a part or portion of Lot 161, John H. Shary Subdivision, as requested by ACME Partnership LP/ Media Choice LLC**

Staff was in receipt of a variance request to install a 14' x 48' Digital Billboard Sign at the location described above as requested by the applicant. Section 86-155 (5) (F) of the Sign Code States: No billboard signs shall have any LED lights, and electronic or motorized motion components of faces.

The billboard meets Texas Department of Transportation sign code, digital, and spacing requirements. Furthermore, the billboard meets the City's spacing requirements as well.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize Sign Code Variance Request to install a digital face on the west facing panel of a Billboard Sign located approximately one quarter mile east of Stewart Road along the south side of U.S. Expressway 83 being a tract of land containing 0.11 acres and also being a part or portion of Lot 161, John H. Shary Subdivision, as requested by ACME Partnership LP/ Media Choice LLC. Motion was seconded by Councilman Plata and approved unanimously 5-0.

## 5.0 Unfinished Business

None

## 6.0 Routine Matters

### 6.1 City Manager's Comments

City Manager Garza advised the Mayor and Council that the Sign Ordinance will be revised to address LED signs, temporary signs, etc.

### 6.2 Mayor's Comments

None

Mayor Salinas asked Council to go into Executive Session.

At 5:39 p.m., Councilman O'cana moved to convene into executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Councilman Plata and approved unanimously 5-0.

## 7.0 Executive Session pursuant to V.T.C.A. Gov. Code Sec. 551.001

### 7.1 Consultation with Attorney Sec. 551.071

A. Consultation with attorney regarding City of Mission v. City of Palmview as it relates to annexation of extraterritorial jurisdiction.

### 7.2 The City Council will reconvene in open session to take any actions necessary

At 6:06 p.m., Councilman O'cana moved to reconvene in open session. Motion was seconded by Councilman Plata and approved unanimously 5-0.

On item 7.1-A, Councilman O'cana moved to authorize City Attorney or outside designated counsel to represent the City of Mission with regards to the litigation in cause number C-4391-17-A, City of Mission, Texas v. City of Palmview, Texas, and said authorization to include all actions necessary to properly defend the city including any and all appeals. Motion was seconded by Councilman Plata and approved unanimously 5-0.

## 8.0 Adjournment

At 6:07 p.m., Mayor Pro Tem Garza moved for adjournment. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

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Norberto Salinas, Mayor

ATTEST:

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Anna Carrillo, City Secretary