

**NOTICE OF REGULAR MEETING  
MISSION CITY COUNCIL  
SEPTEMBER 12, 2016 4:30 P.M.  
MISSION CITY HALL**

**PRESENT:**

Norberto Salinas, Mayor  
Jessica Ortega-Ochoa, Councilwoman  
Ruben D. Plata, Councilman  
Norie Gonzalez Garza, Mayor Pro Tem  
Dr. Armando O'caña, Councilman  
Abiel Flores, City Attorney  
Jaime Tijerina, Deputy City Attorney  
Anna Carrillo, City Secretary  
Martin Garza, Jr., City Manager

**ALSO PRESENT:**

Kathy Olivarez, Progress Times  
Jim Brunson, Progress Times  
Joaquin Longoria, III  
Maria A. Ramos  
Larissa E. Ramos  
Audrey Cuellar  
Jim & Beth Barnes  
Floriza Martinez  
Robert Garcia  
Petra Morales  
Eudelia Ortegon  
Javier Ortegon  
Mary M. Solano  
Pedro Ayala  
Juan Eliseo Gonzalez, Jr.  
James Schach  
Hollis Rutledge  
David Gonzalez, Finance Dept.  
Joe Salazar, Finance Dept.  
Cindy Villanueva, Finance Dept.  
Ezeiza Garcia, Finance Dept.  
Jared Rodriguez Finance Dept.  
Anna Casanova, Finance Dept.  
Mary Vasquez, Finance Dept.  
Edel Garza, Finance Dept.

**ABSENT:**

**STAFF PRESENT:**

Nelia Hernandez, Asst. City Secretary  
Aida Lerma, Deputy City Manager  
Randy Perez, Deputy City Manager  
Elizabeth Hernandez, Executive Secretary  
Angie Vela, Asst. Finance Director  
Danny Tijerina, Planning Director  
Jaime Acevedo, Asst. Planning Director  
Noemi Munguia, HR Director  
Robert Hinojosa, Risk Manager  
Eduardo Belmarez, Purchasing Director  
Roland Rodriguez, I. T. Director  
Roberto Salinas, Public Works Director  
Jesse Lerma, Civil Service Director  
Rene Lopez, Jr., Fire Chief  
Gilbert Sanchez, Fire Marshal  
Robert Dominguez, Chief of Police  
Jonathan Wehrmeister, Judge  
Joanne Longoria, CDBG Director  
Brad Bentsen, Parks & Recreation Director  
Mayra Rocha, Library Director  
Cynthia Lopez, Museum Director  
Cesar Gutierrez, Sanitation Director  
Alex Meade, MEDC Chief Exec. Officer  
Charlie Longoria, Media Relations  
Adela Ortega, Mission Food Pantry Mngr.  
Jesus Gonzalez, Police Officer

**1. Call to order**

With a quorum being present, Mayor Pro Tem Norie Gonzalez Garza called the meeting to order at 4:40 p.m.

**2. Pledge Allegiance and Invocation**

Mayor Pro Tem Garza led the meeting with the pledge of allegiance and City Manager Martin Garza, Jr. gave the invocation.

### **3. Presentation by Fire Chief Rene Lopez, Jr.**

CBP Officer Jake Longoria and Mr. Roberto Tijerina were recognized for their efforts in assisting an elderly gentleman out of his home which was engulfed in flames. Due to this act of bravery The Mission Fire Department recognized Mr. Longoria and Mr. Tijerina for their actions exemplifying the definition of an outstanding citizen.

### **4. Proclamation “National Day of Remembrance for Murder Victims”**

Chief of Police Robert Dominguez read the Proclamation “National Day of Remembrance for Murder Victims”; relatives of the victims received the proclamation and gave thanks to the Mayor and Council for all of their support.

Councilwoman Jessica Ortega-Ochoa moved to approve the proclamation as presented. Motion was seconded by Councilman Ruben Plata and approved unanimously 4-0.

At 4:54 p.m. Mayor Norberto Salinas joined the meeting.

### **5. Presentation of Certificate of Achievement to Finance Department**

City Manager Garza advised Mayor Salinas and City Council that the City of Mission Finance Department had received the Certificate of Achievement for excellence in financial reporting by the Government Finance Officers Association in the United States and Canada for the 15<sup>th</sup> consecutive year. Mr. Garza announced the promotion of Angie Vela to Finance Director.

### **6. Report from the Greater Mission Chamber of Commerce**

Josh Stockel CEO from the Greater Mission Chamber of Commerce reported on the chamber events and ribbon cuttings that had recently taken place. The Annual Mission Chamber of Commerce Banquet will be held from 6-9 p.m. on Thursday, October 13<sup>th</sup> at Mario's Banquet and Conference Center where the 2016-17 Board of Directors will be introduced. The Chamber will also present awards to the Business of the Year, Business Leader of the Year and Partner of the Year as well as the Progress Times Citizens Awards.

### **7. Departmental Reports**

Mayor Pro Tem Garza moved to approve the departmental reports as presented. Motion was seconded by Councilman Dr. Armando O’cana and approved unanimously 5-0.

### **8. Citizens Participation**

Tomas Tijerina advised the Mayor and council that he will not be hosting the Thanksgiving Table at Renee’s. Mr. Tijerina thanked the Mayor, City Council, city staff and all of the organizations for all of their help and support during the last 10 years.

Pedro Ayala invited the Mayor and council to an event being held at the Museum of South Texas History being hosted by BUILD on Tuesday, October 4, 2016 on Building Urban Cultures.

### **1.0 Public Hearing**

#### **1.1 Planning & Zoning Recommendations**

None

**2.0 Disposition of Minutes**

**2.1 City Council Meeting – August 22, 2016**

Councilman O’cana moved to approve the minutes as presented. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**3.0 Acknowledge Receipt of Minutes**

**3.1 Mission Civil Service Commission – August 19, 2016**

Mayor Pro Tem Garza moved to acknowledge the receipt of minutes as presented. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**4.0 Approvals and Authorizations**

**4.1 Approval of Resolution # 1475 accepting a land Donation of approximately 3.297 acres from ML Rhodes, LTD**

The City of Mission had experienced continuous growth on the Southwest area of the city to include future annexation projects. As a result of this growth the need for police and fire protection in this area would be necessary. Meetings had taken place between Mayor Salinas, City Manager and Rhodes Enterprises which had resulted in a donation of a 3.297 acre tract of land to the City of Mission to be used as a police and/or fire substation.

This Resolution authorized the Mayor and/or City Manager to determine the fair market value by appraisal, negotiate the terms, expend necessary funds and execute all documents necessary to effectuate the conveyance

Staff Recommendation: Approval of Resolution.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Resolution No. 1475 accepting a land Donation of approximately 3.297 acres from ML Rhodes, LTD. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

**RESOLUTION NO. 1475**

RESOLUTION ACCEPTING A LAND DONATION OF APPROXIMATELY 3.297 ACRES FROM ML RHODES, LTD. AND FURTHER AUTHORIZING MAYOR AND CITY MANAGER TO DETERMINE FAIR MARKET BY APPRAISAL, NEGOTIATE THE TERMS, EXPEND NECESSARY FUNDS AND EXECUTE ALL DOCUMENTS NECESSARY FOR THE CONVEYANCE; AND PROVIDING AN EFFECTIVE DATE;

**4.2 Approval of Ordinance # 4389 adopting the Fiscal Year 2016-2017 Annual Budget**

This ordinance formally adopts the FY 2016-2017 City Budget.

General Fund Budget	\$	49,349,924
Utility Fund Budget		26,493,488
Golf Course Fund Budget		1,159,853
Capital Golf Course Fund		64,118
Solid Waste Fund Budget		5,952,827
Special Revenue Funds Budgets		10,068,354
Capital Projects Fund Budget		14,163,155
Group Health Fund Budget		3,842,958
Debt Service Fund Budget		4,766,745
	\$	<u>115,861,422</u>

Staff and City Manager recommended approval.

Councilman O'cana moved to approve Ordinance No. 4389 adopting the Fiscal Year 2016-2017 Annual Budget. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

There was a unanimous record vote of 5-0 from the council to approve the adoption of the Fiscal Year 2016-2017 Annual Budget.

**ORDINANCE NO. 4389**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF MISSION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017; APPROPRIATING MONEY TO A DEBT SERVICE FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF MISSION FOR THE 2016 – 2017 FISCAL YEAR

**4.3 Approval of Ordinance # 4390 adopting the Tax Rate**

An Ordinance of the City Council of the City of Mission, Texas Levying an Ad Valorem taxes for use and support of the Municipal Government of the City of Mission for the Fiscal Year 2016-2017 providing for apportioning each Levy for specific purposes; providing when taxes shall become due and when same shall become delinquent if not paid; and providing for exemptions for the elderly and for the disabled.

The Tax Rate for the fiscal year 2016-2017 was \$0.4962 per \$100 property value. In addition to establishing the tax rate, this ordinance provided a \$10,000 exemption for the elderly and a \$10,000 exemption for the disabled. The City would also continue the tax freeze established in 2005 for the elderly and disabled, ensuring the total amount of ad valorem taxes paid would not increase.

Interest & Sinking Rate (I&S)	\$0.0558
Maintenance & Operation (M&O)	\$0.4404
Total Tax Rate	\$0.4962

Staff and City Manager recommended approval of Ordinance.

Mayor Pro Tem Garza moved to approve Ordinance No. 4390 adopting the Tax Rate. Motion was seconded by Councilman Plata and approved unanimously 5-0.

There was a unanimous record vote of 5-0 from the council to approve the adoption of the Tax Rate of \$0.4962.

**ORDINANCE NO. 4390**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS LEVYING AN AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MISSION FOR THE FISCAL YEAR 2016-2017; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID; AND PROVIDING FOR EXEMPTIONS FOR THE ELDERLY AND FOR THE DISABLED

**4.4 Approval of Ordinance # 4391 adopting the Mission Economic Development Corporation Fiscal Year 2016 - 2017 Annual Budget**

Resolution #2016-07 that was approved by MEDC on Tuesday, September 6, 2016. Staff was recommending approval of the MEDC Budget.

Staff Recommendation: Approval of Ordinance adopting the Mission Economic Development Corporation Fiscal Year 2016-2017 Annual Budget.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Ordinance No. 4391 adopting the Mission Economic Development Corporation Fiscal Year 2016 - 2017 Annual Budget. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

**ORDINANCE NO. 4391**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
ADOPTING APPROPRIATIONS FOR THE SUPPORT OF THE MISSION ECONOMIC  
DEVELOPMENT CORPORATION FOR FISCAL YEAR BEGINNING OCTOBER 1, 2016  
AND ENDING SEPTEMBER 30, 2017

**4.5 Approval of Ordinance # 4392 adopting the Mission Economic Development Authority Fiscal Year 2016 – 2017 Annual Budget**

This ordinance formally adopts the FY 2016-2017 City Budget. Also MEDA Resolution # 2016-01 that was approved by MEDA on Tuesday, September 6, 2016. Staff was recommending approval of the MEDA Budget.

Mission Economic Development Authority Appropriations \$235,200.

Staff and City Manager recommended approval.

Councilman O'cana moved to approve Ordinance No. 4392 adopting the Mission Economic Development Authority Fiscal Year 2016 – 2017 Annual Budget. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

**ORDINANCE NO. 4392**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
ADOPTING APPROPRIATIONS FOR THE SUPPORT OF THE MISSION ECONOMIC  
DEVELOPMENT AUTHORITY FOR FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND  
ENDING SEPTEMBER 30, 2017

**4.6 Approval of Publicity and Tourism Agreement with the Greater Mission Chamber of Commerce Inc.**

Approval of Publicity and Tourism Agreement with the Greater Mission Chamber of Commerce, Inc. for Fiscal Year 2016-17. These were funds that were received from the Hotel Motel Occupancy Tax under VATS Tax Code, Section 351.101 to use hotel occupancy tax funds for attracting and promoting tourism and the convention and hotel industry.

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A copy of the 2016-2017 agreement to be effective October 1, 2016 through September 30, 2017 in the amount of \$370,000.00 was available for the Council's review.

Staff Recommendation: Approval of Publicity and Tourism Agreement.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve the Publicity and Tourism Agreement with the Greater Mission Chamber of Commerce Inc. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**4.7 Approval of Ordinance # 4393 for Classified Positions for the Mission Fire Department for FY 2016-17**

As per Chapter 143 of the Texas Local Government Code, classified positions have to be approved for every FY. Ordinance would expire on September 30, 2016.

Staff Recommendation: Approve the classified positions as recommended by Chief Rene Lopez and approved by the Civil Service Commission.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve Ordinance No. 4393 for Classified Positions for the Mission Fire Department for FY 2016-17. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**ORDINANCE NO. 4393**

AN ORDINANCE ESTABLISHING THE CLASSIFICATIONS FOR THE MISSION FIRE DEPARTMENT FOR THE FISCAL YEAR 2016-2017

**4.8 Approval of Ordinance # 4394 for Base salaries and incentive package for the Mission Fire Department FY 2016-17**

As Required by Chapter 143 of the Texas Local Government Code. Base salaries and incentive pay package must be approved by governing body on a yearly basis. Ordinance expires on September 30, 2017.

Staff Recommendation: Approve ordinance as recommended and approved by Civil Service Commission, Fire Chief, and City Manager's Office.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Ordinance No. 4394 for Base salaries and incentive package for the Mission Fire Department FY 2016-17. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

**ORDINANCE NO. 4394**

AN ORDINANCE PROVIDING FOR THE BASE SALARIES FOR CIVIL SERVICE EMPLOYEES OF THE MISSION FIRE DEPARTMENT; PROVIDING FOR EMPLOYEE INCENTIVE PAY FOR MEMBERS OF THE MISSION FIRE DEPARTMENT SUCH INCENTIVE PAY BEING LONGEVITY PAY, SENIORITY PAY, CERTIFICATION PAY, EDUCATIONAL PAY, AND ASSIGNMENT PAY; ESTABLISHING THE RATE OF PAY FOR SUCH INCENTIVE PAYS, ESTABLISHING THE CRITERIA FOR QUALIFICATIONS FOR SUCH PAY; PROVIDING FOR PUBLICATION; PROVIDING FOR SEVERABILITY, AND ORDAINING OTHER PROVISIONS RELATING TO THE SUBJECT MATTER THEREFORE

**4.9 Approval of Ordinance # 4395 for Classified Positions for the Mission Police Department for FY 2016-17**

As required by Chapter 143 of the Texas Local Government Code, classified positions have to be approved by governing body on a yearly basis. Ordinance will expire on September 30, 2017.

Staff Recommendation: Approve the classified positions as recommended by the Chief Roberto Dominguez and approved by the Civil Service Commission.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Ordinance No. 4395 for Classified Positions for the Mission Police Department for FY 2016-17. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

**ORDINANCE NO. 4395**

AN ORDINANCE ADOPTING THE CLASSIFICATIONS FOR THE MISSION POLICE DEPARTMENT FOR FISCAL YEAR 2016-2017.

**4.10 Approval of Ordinance # 4396 for Base salaries and Incentive package for the Mission Police Department FY 2016-17**

As Required by Chapter 143 of the Texas Local Government Code. Base salaries and incentive pay package must be approved by governing body on a yearly basis. Ordinance expires on September 30, 2017.

Staff Recommendation: Approve ordinance as recommended and approved by Civil Service Commission, Chief Roberto Dominguez and City Manager's Office.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve Ordinance No. 4396 for Base salaries and Incentive package for the Mission Police Department FY 2016-17. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

**ORDINANCE NO. 4396**

AN ORDINANCE PROVIDING FOR THE BASE SALARIES FOR CIVIL SERVICE EMPLOYEES OF THE MISSION POLICE DEPARTMENT; PROVIDING FOR EMPLOYEE INCENTIVE PAY FOR MEMBERS OF THE MISSION POLICE DEPARTMENT SUCH INCENTIVE PAY BEING LONGEVITY PAY, SENIORITY PAY, CERTIFICATION PAY, EDUCATIONAL PAY, ASSIGNMENT PAY, AND CLOTHING ALLOWANCE; ESTABLISHING THE RATE OF PAY FOR SUCH INCENTIVE PAYS, ESTABLISHING THE CRITERIA FOR QUALIFICATIONS FOR SUCH PAY; PROVIDING FOR PUBLICATION; PROVIDING FOR SEVERABILITY, AND ORDAINING OTHER PROVISIONS RELATING TO THE SUBJECT MATTER THEREFORE.

**4.11 Authorization to purchase tires from Michelin TX Smart Buy Contract 15-23V02 via Tire Centers for Sanitation Department**

Authorization to purchase tires from Michelin TX Smart Buy Contract 15-23V02 via Tire Centers for Sanitation Department for fiscal year 2016-2017on and as needed basis.

Staff Recommendation: Authorization to purchase tires via TXMAS 15-23V02.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to purchase tires from Michelin TX Smart Buy Contract 15-23V02 via Tire Centers for Sanitation Department. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**4.12 Authorization to Execute Third Year Renewal Service Disposal Agreement with Allied Waste**

On September 30, 2014, the City of Mission entered into a contract with Allied Waste in reference to waste disposal services. The contract terms were for 7 years. Staff was seeking authorization to extend contract for the third year agreement with Allied Waste. This Service Disposal Agreement would be extended from October 1<sup>st</sup>, 2016 to September 30, 2017.

Staff Recommendation: Authorization to extend contract agreement for the Third Year with Allied Waste Services.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to Execute Third Year Renewal Service Disposal Agreement with Allied Waste. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**4.13 Change Order No.1 for two gate valves at 16" Water Loop Project**

Staff was seeking authorization for Change Order No. 1 to install two additional gate valves on the existing ROW's of Holland and Los Ebanos Road for the 16" Water Loop Project. This would allow the city to have better control of the water in case of a water break and would also allow for the uninterrupted service to citizens, if the line was required to be relocated when these streets or the proposed Madero bridge were constructed.



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The proposed installation would require additional time and would increase the contract work days by 20 working days.

The total amount of the change order is \$19,000 (3.6% of Original Contract Amount). Change order was less than the 25% cap allowed by the Texas Local Government Code.

Staff Recommendation: Approval of Change Order No.1.

Staff and City Manager recommended approval.

Councilman O'cana moved to approve Change Order No.1 for two gate valves at 16" Water Loop Project. Motion was seconded by Councilman Plata and approved unanimously 5-0.

### **4.14 Authorization to declare Mission Economic Development Corporation's office furniture and minor equipment as surplus and accept transfer to the City of Mission**

CEO Alex Meade was requesting authorization to declare Mission EDC's old office furniture and minor equipment as surplus and transfer to the City of Mission. The old office furniture with a value of over \$250 would be transferred to the City of Mission. The minor equipment valued at under \$250 would be donated to the City of Mission. The old office furniture and minor equipment was of no use to the Mission EDC. Mission EDC purchased new furniture for the CEED building.

Staff Recommendation: Authorization and acceptance of transfer.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to declare Mission Economic Development Corporation's office furniture and minor equipment as surplus and accept transfer to the City of Mission. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

### **4.15 Authorization to award bid for the construction of a restroom facility at the Arnulfo "Tatan" Rodriguez, Jr. Park**

City Council authorized staff to solicit bids for the construction of restroom facilities at Arnulfo "Tatan" Rodriguez, Jr. Park. The City of Mission had accepted and opened seven (7) bid responses for this project. Staff was recommending awarding bid to JAX Construction who was lowest responsible bidder meeting all specifications in the amount \$39,800.00.

Staff Recommendation: Authorization to award bid to JAX Construction.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to award bid for the construction of a restroom facility at the Arnulfo "Tatan" Rodriguez, Jr. Park, to Jax Construction as recommended. Motion was seconded by Councilman Plata and approved unanimously 5-0.

### **4.16 Board Appointments – Juvenile Justice & Delinquency Prevention Advisory Board**

Appoint Charles Ike Austin, M.D., term to expire December 31, 2018 due to the resignation of Eddie Olivarez.

Appoint Dora Femat de la Garza, term to expire December 31, 2017 due to the resignation of Charlie Leal.

Staff Recommendation: Approval of Board Appointments as recommended by Mayor Norberto Salinas.

Staff and City Manager recommended approval.

Councilman O'cana moved to approve the Board Appointments for Juvenile Justice & Delinquency Prevention Advisory Board as recommended by Mayor Norberto Salinas. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**4.17 Authorization to accept the 2017 STEP Comprehensive Grant from the Texas Department of Transportation for the FY-2017 grant year**

The Mission Police Department was requesting authorization to accept the 2017 Comprehensive Selective Traffic Enforcement Program Grant from the Texas Department of Transportation. The 2017 STEP program was designed to provide grant monies to increase seat belt enforcement, speed enforcement and DWI enforcement throughout our community. The grant amount of the \$62,820.42 would be utilized for enforcement purposes. The in-kind match of \$ 22,678.15 required by the City of Mission would be matched submitting for hours worked by police dispatchers, and police jailers working during grant activities by police officers; municipal court subpoenas (overtime generated by testifying in court), by accessing a fee for the use of a Mission Police Unit to work the STEP Program and the purchase of Public Information and Education materials to promote the STEP Program.

Staff Recommendation: Staff was respectfully requesting authorization to accept the 2017 Comprehensive Selective Traffic Enforcement Program Grant from the Texas Department of Transportation.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to accept the 2017 STEP Comprehensive Grant from the Texas Department of Transportation for the FY-2017 grant year. Motion was seconded by Councilman Plata and approved unanimously 5-0.

**4.18 Approval of Resolution # 1476 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the 8<sup>th</sup> Annual Mission Pink Walk/Run for Breast Cancer Awareness Event**

The Mission Police Department was requesting approval of a resolution for the purpose of submitting an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the 8<sup>th</sup> Annual Mission Pink Walk/Run for Breast Cancer Awareness event to be held on Saturday, October 01, 2016 on Anzalduas Highway between the hours of 7:00 a/m to 11:00 a/m. The agreement was required by the Texas Department of Transportation for the temporary closure of Anzalduas State Highway (Frontage Road) from Eastbound Frontage Road at Interstate 2 to the 6000 block of South Anzalduas State Highway. The Mission Police Department would be responsible for securing the Mission Pink Walk/Run for Breast Cancer Awareness route to ensure the safety of both motorists and pedestrians alike.

Staff Recommendation: Staff was respectfully requesting Approval of Resolution authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the 8<sup>th</sup> Annual Mission Pink Walk/Run for Breast Cancer Awareness event.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Resolution No. 1476 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the 8<sup>th</sup> Annual Mission Pink Walk/Run for Breast Cancer Awareness Event. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**RESOLUTION NO. 1476**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS,  
AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF  
TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT  
FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY OF ANZALDUAS STATE  
HIGHWAY FRONTAGE ROAD (BOTH SOUTH AND NORTHBOUND LANES OF  
TRAVEL) FROM THE EASTBOUND FRONTAGE ROAD AT INTERSTATE 2 TO THE  
6000 BLOCK OF SOUTH ANZALDUAS HIGHWAY FOR THE 8<sup>TH</sup> ANNUAL MISSION  
PINK WALK/RUN FOR BREAST CANCER AWARENESS EVENT AND AUTHORIZING  
THE ISSUANCE OF A PUBLIC PERMIT THEREFORE

**4.19 Approval of Resolution # 1477 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the 3<sup>rd</sup> Annual Tata Dash 5K Run event**

The Mission Police Department was requesting approval of a resolution for the purpose of submitting an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the 3<sup>rd</sup> Annual Tata Dash 5K Run event. The agreement was required by the Texas Department of Transportation for the closure of the southbound lane of travel (right lane) of Shary Road (FM 494) between Colorado Street and 1 ½ Shary Road. In addition, the runners would turn around at the 1 ½ mile mark and travel on the northbound lane of travel (right lane) of Shary Road (FM 494) to its original start position (Gold's Gym). The Mission Police Department would be responsible for securing the 3<sup>rd</sup> Annual Tata Dash 5K Run event route to ensure the safety of both motorists and pedestrians.

Staff Recommendation: Staff was respectfully requesting Approval of Resolution authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the 3<sup>rd</sup> Annual Tata Dash 5K Run event.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve Resolution No. 1477 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the 3<sup>rd</sup> Annual Tata Dash 5K Run event. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**RESOLUTION NO. 1477**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY OF THE SOUTHBOUND LANE OF TRAVEL (RIGHT LANE) OF SHARY ROAD (FM 494) BETWEEN COLORADO STREET AND 1 ½ MILE MARK OF SHARY ROAD. IN ADDITION, THE RUNNERS WILL TURN AROUND AT THE 1 ½ MILE MARK AND TRAVEL ON THE NORHTBOUND LANE OF TRAVEL (RIGHT LANE) OF SHARY ROAD (FM 494) TO ITS ORIGINAL START POSITION (GOLD'S GYM) FOR THE 3<sup>RD</sup> ANNUAL TATA DASH 5K RUN EVENT AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE

**4.20 Authorization to award bid for the removal and installation of security fence and gate at the main police station**

City Council authorized staff to solicit bids for the removal and installation of security fence and gate at the main police station. The City of Mission had accepted and opened four (4) bid responses for this project. Staff was recommending awarding bid to Central Fence who was lowest responsible bidder meeting all specifications in the amount \$13,487.00. Staff Recommendation: Authorization to award bid to Central Fence.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to award bid to Central Fence for the removal and installation of security fence and gate at the main police station, as recommended. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

**4.21 Approval of Professional Services Agreements with Hollis Rutledge & Associates**

Approval was being requested to enter into Professional Services Agreements with Hollis Rutledge & Associates with the City of Mission and Mission Police Department. Consultant was to perform consultation services regarding Planning, and State/Federal Relations, grant availability and writing for both entities.

The term of the Agreements are from October 1, 2016 through September 30, 2017 in the amount of \$2,500 per month for each agreement.

Staff Recommendation: Approval of Professional Services Agreements with Hollis Rutledge and Associates.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the Professional Services Agreements with Hollis Rutledge & Associates. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**4.22 Approval of Ordinance # \_\_\_\_\_ Amending Personnel Policy Manual for Employees of the City of Mission**

In reviewing the City's Personnel Policy Manual, staff had proposed a number of revisions/updates in accordance with legal recommendation. The proposed ordinance would

amend and restate the PPM effective 10/01/2016. Staff reviewed said revisions, and concurs with the recommendation to approve said policy revisions. Staff recommended approval of the proposed revisions.

Mayor Salinas recommended tabling the item so that Council could have more information regarding the proposals.

Mayor Pro Tem Garza moved to table the item as recommended by Mayor Salinas. Motion was seconded by Councilman Plata and approved unanimously 5-0.

#### **4.23 Budget Amendments: Capital Projects Fund**

Finance Director, Angie Vela presented the budget amendment BA-16-48 to the City Council for approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve budget amendments BA-16-48, as recommended. Motion was seconded by Councilwoman Ochoa and approved unanimously 4-0.

### **5.0 Unfinished Business**

#### **5.1 Authorize Staff to Engage the most competent and qualified proposer for Property Appraisal Services and Authorize City Manager to execute contract incident Thereto**

Mayor Pro Tem Garza moved to remove from table this item of the agenda. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

City Council authorized staff to solicit Request for Qualifications (RFQ's) for Property Appraisal Services in accordance with the Texas Professional Services Procurement Act (V.T.C.A., Government Code Section 2254.001).

Staff received three (3) proposals and found two (2) of the firms unacceptable due to non-responsiveness leaving one firm for your consideration. This firm had been deemed competent and qualified to perform these services. Staff was seeking authorization to enter into negotiations with firm deemed most qualified as per Government Code Sec. 2254.003.

Staff Recommendation: Authorize City Manager to enter into negotiations with firm deemed by council to be most qualified.

City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize staff to engage the most competent and qualified proposer for Property Appraisal Services and Authorize City Manager to execute contract incident Thereto. Motion was seconded by Councilman Plata and approved unanimously 5-0.

### **6.0 Routine Matters**

#### **6.1 City Manager's Comments**

None

**6.2 Mayor's Comments**

None

At 5:47 p.m., Councilman O'cana moved to convene into executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

**7.0 Executive Session pursuant to V.T.C.A. Gov. Code Sec. 551.001**

**7.1 Consultation with Attorney Sec. 551.071 (2)**

**A. Discussion of pending litigation in C-3906-16-H, David Reyna vs. City of Mission**

**7.2 The City Council will reconvene in open session to take any actions necessary**

At 6:04 p.m., Councilman O'cana moved to reconvene in open session. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

On item 7.1-A, Councilman O'cana moved to authorize City Attorney to take all necessary actions to defend and prosecute all claims on behalf of the City of Mission in reference to case number C-3906-16-H. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

**8.0 Adjournment**

At 6:05 p.m., Councilwoman Ochoa moved for adjournment. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

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Norberto Salinas, Mayor

ATTEST:

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Anna Carrillo, City Secretary