

**NOTICE OF REGULAR MEETING
MISSION CITY COUNCIL
NOVEMBER 13, 2017 4:30 P.M.
MISSION CITY HALL**

PRESENT:

Norberto Salinas, Mayor
Jessica Ortega-Ochoa, Councilwoman
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Mayor Pro Tem
Dr. Armando O'caña, Councilman
Abiel Flores, City Attorney
Anna Carrillo, City Secretary
Martin Garza, Jr., City Manager

ALSO PRESENT:

Joe Hinton, Progress Times
Antonio Galvan
Gael Galvan
Cesar Chapa
Irving Yanez
Jim & Beth Barnes
Felipe Cavazos
Christina Lara
Ruben Aceves
Alondra Cantu
Sylvia Vasquez
Marianna T. Wright
Melissa Carrillo

ABSENT:

STAFF PRESENT:

Nelia Hernandez, Asst. City Secretary
Aida Lerma, Deputy City Manager
Randy Perez, Deputy City Manager
Elizabeth Hernandez, Executive Secretary
Angie Vela, Finance Director
Jaime Acevedo, Planning Director
Virgil Gonzalez, Asst. Planning Director
Noemi Munguia, HR Director
Eduardo Belmarez, Purchasing Director
Roland Rodriguez, I. T. Director
Charlie Longoria, Media Relations
Juan Pablo Terrazas, City Engineer
Roberto Salinas, Public Works Director
Jesse Lerma, Civil Service Director
Gilbert Sanchez, Fire Chief
Rene Alvarez, Asst. Fire Chief
James Cardoza, Emergency Mngmnt. Coord.
Robert Dominguez, Chief of Police
Jonathan Wehrmeister, Judge
Joanne Longoria, CDBG Director
Mario Flores, Golf Course Director
Juan Arevalo, Boys & Girls Club Director
Brad Bentsen, Parks & Recreation Director
Mayra Rocha, Library Director
Cynthia Lopez, Museum Director
Cesar Gutierrez, Sanitation Director
Alex Meade, MEDC Chief Exec. Officer
JC Avila, Fleet Maintenance Director
Hector Guzman, Water Dept. Manager
Adela Ortega, Food Pantry Manager
Noel Barrera, Health Dept. Director
Edel Garza, Accountant
Joel Chapa, Jr., Police Officer

1. Call to order

With a quorum being present, Mayor Norberto Salinas called the meeting to order at 4:34 p.m.

2. Invocation and Pledge Allegiance

City Manager Martin Garza, Jr. gave the invocation and Mayor Salinas led the meeting with the pledge of allegiance.

3. Proclamation – Self Defense Awareness Month

Anna Carrillo, City Secretary presented the Proclamation – Self Defense Awareness Month.

Luis Garcia was present to accept the Proclamation.

Councilman Dr. Armando O’cana moved to approve the Proclamation – Self Defense Awareness Month. Motion was seconded by Councilwoman Jessica Ortega-Ochoa and approved unanimously 5-0.

4. Report from the National Butterfly Center - Mariana Wright

Mariana Wright reported on a successful Butterfly Festival and thanked the Mayor and Council for their participation.

5. Report from the Greater Mission Chamber of Commerce

Robert Rosell, CEO from the Greater Mission Chamber of Commerce reported on the chamber events and ribbon cuttings that had recently taken place and on upcoming events that will be taking place.

6. Departmental Reports

Mayor Pro Tem Norie Gonzalez Garza moved to approve the departmental reports as presented. Motion was seconded by Councilman Ruben Plata and approved unanimously 5-0.

7. Citizens Participation

Antonio Galvan spoke about not being able to use the Boys & Girls Club Gym at Bannworth Park for basketball camp during the elections. He requested for the elections to be moved to another location.

1.0 Public Hearing

1.1 Planning & Zoning Recommendations

- A. Rezoning: A tract of land consisting of 21.59 gross acres, more or less, out of and forming a part of Lots 7 & 8, and the East 2.0 acres out of Lot 6, Rees Subdivision, AO-I (Agricultural Open Interim) to R-1 (Single Family Residential), South Texas Infrastructure Group, Adoption of Ordinance # 4571 approving 1.1A**

On October 25, 2017 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The subject site was located at the NW corner of Stewart Road and Trinity. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Garza moved to approve the rezoning and to adopt Ordinance No. 4571
Rezoning: A tract of land consisting of 21.59 gross acres, more or less, out of and forming a part of Lots 7 & 8, and the East 2.0 acres out of Lot 6, Rees Subdivision, AO-I (Agricultural Open Interim) to R-1 (Single Family Residential). Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4571

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING OF A TRACT OF LAND CONSISTING OF 21.59 GROSS
ACRES, MORE OR LESS, OUT OF AND FORMING A PART OF LOTS 7 & 8, AND THE
EAST 2.0 ACRES OF LOT 6, REES SUBDIVISION, FROM AO-I (AGRICULTURAL OPEN
INTERIM) TO R-1 (SINGLE FAMILY RESIDENTIAL)

- B. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – El Tizoncito los creadores del Taco al Pastor, 201 S. Shary Road, Ste. 100, Lot 6, Block A, Shary-Taylor Expressway Commercial Subdivision, C-4, Grupo Nuscaa, LLC,
Adoption of Ordinance # 4572 approving 1.1B**

On October 25, 2017 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located near the NE corner of U.S. Expressway 83 and Shary Road. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval for 2 years from the issuance of the TABC permit.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman O’cana moved to approve the cup and to adopt Ordinance No. 4572 Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – El Tizoncito los creadores del Taco al Pastor, 201 S. Shary Road, Ste. 100, Lot 6, Block A, Shary-Taylor Expressway Commercial Subdivision, C-4 for 2 years, as recommended by staff. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

ORDINANCE NO. 4572

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – EL TIZONCITO LOS CREADORES
DEL TACO AL PASTOR, 201 S. SHARY ROAD, STE. 100

C. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – IncrediBowl, 2140 E. Business Highway 83, Lots 1 & 2, Grapefruit Bowl Inc. Subdivision, C-4, Spare Time Concessions, LLC, c/o Felipe Cavazos, Adoption of Ordinance # 4573 approving 1.1C

On October 25, 2017 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located approximately 400' east of Ragland Road on the South side of Business Highway 83. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval subject to a waiver of the 300' separation requirement from the Residential neighborhood and that this CUP be approved for a period of two years, at which time the applicant will have to renew their TABC license and conditional use permit.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the cup and to adopt Ordinance No. 4573 Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – IncrediBowl, 2140 E. Business Highway 83, Lots 1 & 2, Grapefruit Bowl Inc. Subdivision, C-4 for 2 years, subject to staff's recommendations. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4573

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – INCREIDIBOWL, 2140 E. BUSINESS
HIGHWAY 83, LOTS 1 & 2, GRAPEFRUIT BOWL INC. SUBDIVISION

D. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Mariscos La Chivis, 600 N. Shary Road, Ste. D, Lot 1, Esdras Vega Subdivision, C-3, Zamantha Zaray Guzman, Adoption of Ordinance # 4574 approving 1.1D

On June 14, 2017 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located at the northeast corner of Shary Road and 6th Street with in Lot 1, Esdras Vega Subdivision. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval for 1 year.

Staff Recommendation: Approval for 2 years.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Garza moved to approve the cup and to adopt Ordinance No. 4574 Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Mariscos La Chivis, 600 N. Shary Road, Ste. D, Lot 1, Esdras Vega Subdivision, C-3 for 2 years, as recommended by staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4574

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE
CONSUMPTION OF ALCOHOLIC BEVERAGES – MARISCOS LA CHIVIS, 600 N.
SHARY ROAD, STE. D, LOT 1, ESDRAS VEGA SUBDIVISION

2.0 Disposition of Minutes

2.1 City Council Meeting – October 23, 2017

Councilman Plata moved to approve the minutes as presented. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

3.0 Acknowledge Receipt of Minutes

3.1 Traffic Safety Committee Special Meeting – September 20, 2017

Councilman Plata moved to acknowledge the receipt of minutes as presented. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.0 Approvals and Authorizations

4.1 Approval of Resolution # 1531 distributing 130 authorized votes for the election of Appraisal District Board of Directors for 2018-19

Mr. Amador Requenez was nominated by the city council to be placed on the ballot for Board of Director. Mayor Salinas was recommending the distribution of 130 authorized votes for Amador Requenez for council consideration.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Resolution No. 1531 distributing 130 authorized votes for the election of Appraisal District Board of Directors for 2018-19. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

RESOLUTION NO. 1531

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
DISTRIBUTING 130 AUTHORIZED VOTES FOR THE ELECTION OF APPRAISAL
DISTRICT BOARD OF DIRECTORS FOR 2018-2019

4.2 Authorize the lease of Employee Uniforms with Cintas via U.S. Communities Contract #12-JLH-011C

Staff was seeking authorization to enter into a lease contract for Fiscal Year 2017-2020 with Cintas for employee uniforms by way of U.S. Communities contract number #12-JLH-011C for Parks & Recreation, Public Works, Utility and Golf Course. Uniforms, replacement and wash service would be provided under the contract.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize the lease of employee uniforms with Cintas via U.S. Communities Contract #12-JLH-011C. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.3 Authorization to surplus 1 truck and transfer ownership to insurance carrier

The City of Mission Finance Department through the Division of Fixed Asset Inventory Control was requesting authorization to surplus one (1) truck. A 2007 Ford Ranger truck was involved in a collision and had been declared a total loss by the City insurance carrier. In order to transfer ownership of the vehicle to the insurance carrier it was necessary to declare the vehicle surplus.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to surplus 1 truck and transfer ownership to insurance carrier. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.4 Authorization to submit payment to Texas Facilities Commission for the purchase of equipment through the Federal Surplus Property Program

Staff was seeking authorization to submit payment to Texas Facilities Commission for the purchase of equipment through the Federal Surplus Property Program. The Texas Facilities Commission managed the disposition of surplus property donated to the state by federal programs. As a local government the city was eligible to acquire surplus personal property from the federal government through the state. Four departments selected items from the Texas Facilities Commission maintained warehouse in San Antonio. The Finance Department in conjunction with the four departments would track property for compliance with all restriction criteria.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to submit payment to Texas Facilities Commission for the purchase of equipment through the Federal Surplus Property Program. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.5 Authorize Source Environmental Sciences, Inc. for Professional Services to prepare general operating permit and TCEQ new source review air quality permit application for the air curtain incinerator and related work for the City of Mission

Source Environmental Sciences, Inc. would prepare general operating permit and TCEQ new source review air quality permit application for the air curtain incinerator and related work associated with acquiring a permit for the City of Mission for the air curtain incinerator. Staff was seeking authorization for City Manager to execute all necessary documents and payments under this agreement.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize Source Environmental Sciences, Inc. for Professional Services to prepare general operating permit and TCEQ new source review air quality permit application for the air curtain incinerator and related work for the City of Mission. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.6 Authorization to adopt Ordinance No. 4575 prohibiting left turns from the 2700 block of N. Holland Avenue onto the south entrance/exit drive of North Mission IDEA Public School between the hours of 7:00 a.m. to 9:00 a.m. and 3:00 p.m. to 5:00 p.m. on the days that school is in session

The City of Mission Police Department had received a number of complaints regarding vehicular traffic turning left onto the south entrance/exit of the North Mission IDEA Public School from Holland Avenue. This practice was prohibiting traffic from continuing south toward Griffin Parkway and causing traffic congestion north of the school. On October 31, 2017, the Traffic Safety Committee met and reviewed the request for a no left turn from the 2700 block of north Holland Avenue while school was in session. It was the recommendation of the Traffic Safety Committee to adopt this ordinance.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to adopt Ordinance No. 4575 prohibiting left turns from the 2700 block of N. Holland Avenue onto the south entrance/exit drive of North Mission IDEA Public School between the hours of 7:00 a.m. to 9:00 a.m. and 3:00 p.m. to 5:00 p.m. on the days that school is in session. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4575

AN ORDINANCE OF THE CITY OF MISSION, TEXAS, ESTABLISHING A NO LEFT TURN ZONE: NO VEHICLE WILL BE ALLOWED TO TURN LEFT FROM THE 2700 BLOCK OF NORTH HOLLAND AVENUE ONTO THE SOUTH ENTRANCE/EXIT OF NORTH MISSION IDEA PUBLIC SCHOOL BETWEEN THE HOURS OF 7:00 AM TO 9:00 AM AND 3:00 PM TO 5:00 PM ON THE DAYS THAT NORTH MISSION IDEA PUBLIC SCHOOL HAS SCHOOL IN SESSION: PROVIDING FOR THE INSTALLATION OF NO LEFT TURN SIGNS AND PROPER SIGNAGE THEREOF AND MAKING PROVISIONS OF THE STATE TRANSPORTATION CODE AND TRAFFIC ORDINANCE OF THE CITY OF MISSION IN REGARD TO PENALTY FOR VIOLATION APPLICABLE THERETO

4.7 Authorization to accept FY 2017 Bulletproof Vest Partnership Grant from the Office of Justice Programs' Bureau of Justice Assistance

The grant would allow our organization the opportunity to purchase bulletproof vests for our police officers for half the sale price. The Bureau of Justice Assistance would provide \$14,392.91 for the purchase of the vests through the grant and the City of Mission Police Department would provide a cash match of another \$14,392.91. The total amount of \$28,785.82 would allow the opportunity to purchase a total of thirty-five (35) bulletproof vests. The cash match amount of \$14,392.91 would be obtained from the police departments' Federal Drug Forfeiture account.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to accept FY 2017 Bulletproof Vest Partnership Grant from the Office of Justice Programs' Bureau of Justice Assistance. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

4.8 Approval for the implementation of speed humps from the 300 block to the 700 block of Las Brisas Drive in accordance with City of Mission Code of Ordinances, Division 5, Speed humps, Section 110.351 to Section 110.354

The Mission Police Department received several complaints of vehicular traffic traveling at a high rate of speed making it unsafe for the residents who reside in this area. The residents from this neighborhood met and signed a petition to begin the process for the installation of speed humps. On October 31, 2017, the Traffic Safety Committee met and reviewed the request. It was the recommendation of the Traffic Safety Committee to implement the installation of the speed humps. The request was being forwarded to council for their review and consideration.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to approve for the implementation of speed humps from the 300 block to the 700 block of Las Brisas Drive in accordance with City of Mission Code of Ordinances, Division 5, Speed humps, Section 110.351 to Section 110.354. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.9 Authorization to purchase via BuyBoard from Barnes and Noble Booksellers, Inc. for Library Material (books & media)

Library material would be made available to all patrons to use and check out for educational and cultural purposes. This material would be purchased from the Library's General Fund from Barnes & Noble via BuyBoard contract #531-17 for 'Library Books, Used Textbooks, and Other Books' in the amount of \$20,000.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to purchase via BuyBoard from Barnes and Noble Booksellers, Inc. for Library Material (books & media). Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.10 Authorization to purchase via State Approved Contract from Baker & Taylor for Library Material (books & media)

Speer Memorial Library was seeking authorization to purchase via State approved contract library material (books and media) from Baker & Taylor. Library material would be made available to all patrons to use and check out for educational and cultural purposes. This material would be purchased from the Library's General Fund. Baker & Taylor is on the State Co Op's 715-M2 Publications, Audiovisual Materials, Books and Cataloging Services contract.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to purchase via State Approved Contract from Baker & Taylor for Library Material (books & media). Motion was seconded by Councilman O'cana and approved unanimously 5-0.

4.11 Authorization to purchase via a State of Texas DIR Contract from Verizon for Mobile Broadband

Speer Memorial Library was seeking authorization to purchase via State Approved DIR-TSO-3415 Contract for 4G Mobile Broadband devices from Verizon. Mobile hotspots would be made

available to all Mission residents to use and check out for education, job search, and cultural purposes. The devices and Wi-Fi services would be acquired from the Library's General Fund. Please refer to attached quote from Verizon.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to purchase via a State of Texas DIR Contract from Verizon for Mobile Broadband. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.12 Authorize the City of Mission to enter into a financial agreement with RBC Capital Markets

Staff was requesting to enter in a Financial Advisor Agreement with RBC Capital Markets. This agreement shall be for a period of 36 months however this agreement may be terminated by either party upon giving of at least thirty (30) days prior written notice to the other party of its intention to terminate. This agreement would automatically renew for an additional 12 months if written notice of termination was not provided 30 days prior to the end of the Term. RBC Capital Markets had been the City's financial advisors for the past 13 years.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize the City of Mission to enter into a financial agreement with RBC Capital Markets. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.13 Authorization to purchase 20 kW diesel engine generator from Waukesha-Pearce Industries Inc. via Buy Board Contract 501-15 for the Mission Fire Department

Mission Fire Department was seeking authorization to purchase Generac 20 kW diesel engine generator. This generator would replace an unrepairable generator at Hollis Rutledge, Sr. Fire Station #4 located 3408 N. Inspiration Rd.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to purchase 20 kW diesel engine generator from Waukesha-Pearce Industries Inc. via Buy Board Contract 501-15 for the Mission Fire Department. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

4.14 Requesting Authorization for the City of Mission to enter into a Memorandum of Agreement with Texas Emergency Medical Task Force for Emergency Medical Service / Emergency Response Personnel

The Mission Fire Department and the Office of Emergency Management was seeking authorization for the City of Mission and Texas Medical Task Force to enter into a Memorandum of Agreement to provide Emergency Medical Services/ Emergency Response Personnel in a pending or actual disaster. The City of Mission and Department of State Health Services through the Costal Bend Regional Advisory Council would work together to maintain this agreement. Funding would be compensated by the State upon activation and deployment. This new MOA would replace the current and existing one we have on file as the State of Texas has united and reformed organization within their entity.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize for the City of Mission to enter into a Memorandum of Agreement with Texas Emergency Medical Task Force for Emergency Medical Service / Emergency Response Personnel. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.15 Authorization to Execute Payment to Rio Valley Switching Company to replace 63' Railroad Crossing at Miller Street

Authorization was being requested to execute payment to Rio Valley Switching Company to replace 63' of Railroad Crossing at Miller St. Rio Valley Switching Company will do the construction for this project to include Labor and Materials.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to execute payment to Rio Valley Switching Company to replace 63' Railroad Crossing at Miller Street. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.16 Authorization to Award bids for the installation of Mechanical Bar Screen and 2-10" influent main lift station pumps at the Wastewater Treatment Plant

The City of Mission had accepted and opened (4) bid responses for this project. Staff recommended awarding to RGV Industrial machine Shop & Pumps, LLC; who was the lowest responsible bidder meeting all specifications. Total base bid for this project was of \$23,500.00.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to award bids for the installation of Mechanical Bar Screen and 2-10" influent main lift station pumps at the Wastewater Treatment Plant, to RGV Industrial machine Shop & Pumps, LLC, as recommended by staff. Motion was seconded by Councilwoman Ohoa and approved unanimously 5-0.

4.17 Approval of Change Order No. 1 for the 4.5 MGD Wastewater Treatment Plant Expansion Project

Change Order # 1 entailed additional construction cost related to the upgrade of construction materials, additional work, facility improvements, repairs, and additional facilities to include additional 45 days in the contract. Change order No. 1 would increase construction cost by \$238,610.00 increasing original bid amount of \$14,841,556.00 to \$15,080,166.00. Change Order was under the 25% limit, at 1.61% from the original contract cost, set by the Texas Governmental Code.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve Change Order No. 1 for the 4.5 MGD Wastewater Treatment Plant Expansion Project. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.18 Authorization to Purchase Equipment via State Approved Contract for the Public Works Department

Staff was seeking authorization to purchase via state approved cooperative contracts for Capital Outlay Equipment for Streets & Drainage Departments, Wastewater Plant and South Water Plant.

Staff Recommendation: Authorization to purchase via state approved Buy Board contracts Buy Board #521-16, Buy Board #515-16 and HGAC Contract #SM10-16.

City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to purchase equipment via State Approved Contracts Buy Board #521-16, Buy Board #515-16 and HGAC Contract #SM10-16, for the Public Works Department. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.19 Approval to Purchase Equipment for the Industrial Pre-Treatment Plant from a sole source vendor

Staff was recommending the purchase of one Model A40-CFG EcoJet Aerator Complete and one 40Hp Ecojet aerator motor w/ propeller model 940-C from Aerator Solutions, a sole source vendor. Pursuant to Texas Local Government Code Section 252.022 General Exemptions(7) a procurement of items that were available from only one source, including: (A) items that were available from only one source because of patents, copyrights, secrete processes, or natural monopolies and (D) captive replacement parts or components for equipment;

Aerator & Motor would be use at the aeration basin for the Industrial Pre-Treatment Plant to replace nonfunctional Aerator & Motor installed in 2005 and purchased from the same vendor.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve to purchase equipment for the Industrial Pre-Treatment Plant from Aerator Solutions, a sole source vendor, as recommended by staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.20 Authorization to award bid for Liquid Aluminum Sulfate for the North and South Water Treatment Plants

The City of Mission had accepted and opened five (5) Bid responses for Liquid Aluminum Sulfate Chemical. Staff recommended awarding to Chemtrade Chemicals US, LLC, who was the lowest responsible bidder meeting all specifications. Recommendation was based solely on estimated quantities and orders would be placed on an as needed basis throughout the one year base term.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to award bid for Liquid Aluminum Sulfate for the North and South Water Treatment Plants to Chemtrade Chemicals US, LLC, as recommended by staff. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.21 Authorization to award bid for Copper Sulfate for the North and South Water Treatment Plants

The City of Mission had accepted and opened five (5) Bid responses for Copper Sulfate Chemical. Staff recommended awarding to Shannon Chemical Corporation, who was the lowest responsible bidder meeting all specifications. Recommendation was based solely on estimated quantities and orders would be placed on an as needed basis throughout the one year base term.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to award bid for Copper Sulfate for the North and South Water Treatment Plants to Shannon Chemical Corporation, as recommended by staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.22 Authorization to solicit bids for Electrical Repair & Maintenance Services for Water Treatments, Wastewater Treatment Plant, and Water Distribution Divisions

Electrical Repair & Maintenance Services entailed the objective to obtain services of contractors with Master License electricians with knowledge in sanitary sewer plants electrical components, lift stations control panels and water treatment plants electrical components. The performance of electrical repair and maintenance would be on a “as needed” basis for one year with two one year renewal options. Current Contract expired November 2017.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to solicit bids for Electrical Repair & Maintenance Services for Water Treatments, Wastewater Treatment Plant, and Water Distribution Divisions. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.23 Approval of Work Authorization No. 31 with L&G Engineering for the traffic study at Tom Landry

Work Authorization No. 31 entailed traffic operations analysis and multi-way stop control warrant studies for Tom Landry from Mayberry to Conway. Currently, there were four intersections, St. Marie, Miller Ave, Doherty Ave. and Bus 83(9th St) at Miller Ave. which had three-way stops signs. The study and field implementation services would reduce travel time within this area by improving the overall traffic flow and enhancing safety.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve Work Authorization No. 31 with L&G Engineering for the traffic study at Tom Landry. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.24 Authorization to solicit bids for pylon sign for Parks Office

Staff was seeking authorization to solicit bids for the replacement of Pylon Sign for Parks & Recreation Office. Replacement costs to include concrete footing, pole and LED full colored, double sided, video ready message center.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to solicit bids for pylon sign for Parks Office. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.25 Authorization for the Purchase of Laptop Computers from SHI Government Solutions for Students, Instructors, and Support Staff for Cyber Security Class at the Center for Education and Economic Development

Mission EDC was seeking authorization to purchase laptop computers from SHI Government Solutions for students, instructors, and support staff for its upcoming cyber security class. Funds for the purchase would be expensed from the \$496,120 Texas Workforce Solutions grant that was accepted by the Mission Economic Development Corporation Board of Directors at their October 17, 2017 Board meeting and by City Council at their October 23, 2017 meeting. SHI Government Solutions DIR Contract Number is DIR-TSO-2538.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize for the Purchase of Laptop Computers from SHI Government Solutions for Students, Instructors, and Support Staff for Cyber Security Class at the Center for Education and Economic Development. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.26 Authorization to purchase via a state approved contract all necessary police patrol unit equipment to outfit two new Chevrolet Police Tahoe's under Buy Board Contract #524-17

The equipment in question relates to all police lighting equipment, prisoner cages, push bumpers, gun racks, lap top mounting systems, radars, etc. The Office of the Governors' Homeland Security Grant # 3172902 would be providing the necessary funds to pay for the equipment via our Stonegarden grant funds. The total amount of this expenditure was \$22, 784.30.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to purchase via a state approved contract all necessary police patrol unit equipment to outfit two new Chevrolet Police Tahoe's under Buy Board Contract #524-17. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

4.27 Authorization to accept a 2015 Stonegarden Grant supplemental award from the County of Hidalgo through the Office of the Governors' Homeland Security Grant Division

The grant supplemental authorized disbursement of additional 2015 Stonegarden grant funds to the Mission Police Department. The total amount of the grant award adjustment to the City of Mission Police Department was \$58,000.00. The funds would be utilized for patrol officer overtime to patrol the City of Mission and those areas in and around the U.S./Mexican Border.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to accept a 2015 Stonegarden Grant supplemental award from the County of Hidalgo through the Office of the Governors' Homeland Security Grant Division. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

4.28 Authorization to accept the FY 2017 Emergency Management Performance Grant (EMPG)

The Office of Emergency Management Division was seeking authorization to accept the Emergency Management Performance Grant (EMPG) for Fiscal Year 2017 in the amount of \$38,089.76 the requirement for this Grant was to pay a portion of the salary of the Emergency Management Staff. The City must maintain an Emergency Management Plan; conduct and document Exercise; submit After Action Reports and Improvement Plan; be in compliance with the National Incident Management System; must be 100% in compliance with NIMS cast objectives and metrics; submit Work Plan Tasks and the timely submission of progress and Financial Reports.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to accept the FY 2017 Emergency Management Performance Grant (EMPG). Motion was seconded by Councilman O'cana and approved unanimously 5-0.

4.29 Budget Amendments – Designated Purpose Fund

Finance Director Angie Vela presented budget amendments BA-18-03 thru BA-18-04 to the City Council for approval.

Staff and City Manager recommended approval.

Councilman O'cana moved to approve budget amendments BA-18-03 thru BA-18-04. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.30 Professional Services Contract with Zapata & Associates for the Project Management of the Mission Event Center

Authorization was being requested to enter into a professional services contract with Zapata & Associates for the Project Management of the Mission Event Center. The original agreement entered in 2013, called for construction administration of the original design. However, due to the complexity of the project, staff was recommending to retain Zapata & Associates to perform additional services, to include project management. Project management would entail visiting the job site as necessary during the duration of the construction period until completion of the project. Zapata & Associates would work closely with the contractor to ensure the progress and quality of the work being completed to determine if the work was being performed in a manner in accordance with the construction documents.

Project Management Fee was \$91,500.00.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize Professional Services Contract with Zapata & Associates for the Project Management of the Mission Event Center. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.31 Authorization to Execute Payment for Emergency Sanitary Sewer Repairs at Madero Lift Station

In accordance with Local Government Code, General Exceptions, Paragraph 252.022 (a)(1)(2) “a procurement made because of a public calamity that requires the immediate appropriation of money to relieve the necessity of the municipality’s residents or to preserve the property of the municipality” and “a procurement necessary to preserve or protect the public health or safety of the municipality’s residents”, hence staff was seeking authorization as an “Emergency Purchase” for sanitary sewer repairs at Madero Sanitary Sewer Lift Station due to a Collapsing effluent force main thru lift station wet well. The potential risk would be a lift station collapsing causing a major sanitary sewer backup to residents’ homes.

Request to execute payment for repairs by Saenz Brothers Construction, Inc. not to exceed \$90,000 once emergency project is complete.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to execute payment for Emergency Sanitary Sewer Repairs at Madero Lift Station. Motion was seconded by Councilman Plata and approved unanimously 5-0.

5.0 Unfinished Business

None

6.0 Routine Matters

6.1 City Manager’s Comments

City Manager Garza wished the Mayor, Council and citizens a Happy Thanksgiving and invited the community to the City of Mission’s Thanksgiving Day Luncheon to be held at the Mission Social Event Center.

6.2 Mayor’s Comments

Mayor Salinas asked for staff to look into moving the elections to another location so that they would not interfere with the events at the Boys & Girls Club Gym.

Mayor Salinas asked Council to go into Executive Session.

At 5:46 p.m., Councilman O’cana moved to convene into executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Councilman Plata and approved unanimously 5-0.

7.0 Executive Session pursuant to V.T.C.A. Gov. Code Sec. 551.001

7.1 Consultation with Attorney Sec. 551.071(2)

A. Discussion and possible action regarding settlement of claim from IOC Company, LLC in reference to Mile 2 North Road Construction Project.

7.2 The City Council will reconvene in open session to take any actions necessary

At 6:07 p.m., Councilman O’cana moved to reconvene in open session. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

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Councilman O'cana moved to authorize City Manager and City Attorney to negotiate and settle claim from IOC Company, LLC in reference to Mile 2 North Road Construction Project. Motion was seconded by Councilman Plata and approved

8.0 Adjournment

At 6:09 p.m., Councilman O'cana moved for adjournment. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ATTEST:

Norberto Salinas, Mayor

Anna Carrillo, City Secretary