

**NOTICE OF REGULAR MEETING
MISSION CITY COUNCIL
JUNE 12, 2017 4:30 P.M.
MISSION CITY HALL**

PRESENT:

Norberto Salinas, Mayor
Jessica Ortega-Ochoa, Councilwoman
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Mayor Pro Tem
Dr. Armando O'caña, Councilman
Abiel Flores, City Attorney
Jaime Tijerina, Deputy City Attorney
Anna Carrillo, City Secretary
Martin Garza, Jr., City Manager

ALSO PRESENT:

Joe Hinton – Progress Times
Beth & Jim Barnes
Hanna Santiago
Carol Santiago
Oscar Santiago
Sarah Mendez, Troop 84
Anne M. Rara
Fidel A. Rara
Jose S. Maldonado
Victor Trevino
Christian Bentsen
Janet Bentsen
Bertha Luna
Omar Luna
Bryan Burgor
Janelle Rodriguez
Yanairam Moreno
Vivian Gutierrez
Julio Cerda

ABSENT:

STAFF PRESENT:

Nelia Hernandez, Asst. City Secretary
Randy Perez, Deputy City Manager
Elizabeth Hernandez, Executive Secretary
Angie Vela, Finance Director
Ezeiza Garcia, Asst. Finance Director
Jaime Acevedo, Planning Director
Virgil Gonzalez, Asst. Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Manager
Eduardo Belmarez, Purchasing Director
Roland Rodriguez, I. T. Director
Humberto Garcia, Media Relations
Juan Pablo Terrazas, City Engineer
Roberto Salinas, Public Works Director
Gilbert Sanchez, Fire Chief
James Cardoza, Emergency Mngmnt. Coord.
Robert Dominguez, Chief of Police
Joanne Longoria, CDBG Director
Juan Arevalo, Boys & Girls Club Director
Brad Bentsen, Parks & Recreation Director
Mayra Rocha, Library Director
Cynthia Lopez, Museum Director
Cesar Gutierrez, Sanitation Director
JC Avila, Fleet Maintenance Director
Hector Guzman, Water Dept. Manager
Ernie Zapata, Health Dept. Supervisor
Charlie Longoria, Media Relations
Adela Ortega, Food Pantry Manage
Joel Chapa, Jr., Police Officer

1. Call to order

With a quorum being present, Mayor Norberto Salinas called the meeting to order at 4:30 p.m.

2. Invocation and Pledge Allegiance

City Manager Martin Garza, Jr. gave the invocation and Mayor Salinas led the meeting with the pledge of allegiance.

At 4:32 pm, Councilman Ruben Plata stepped out of the meeting.

3. Introduction of Boys & Girls Club Director Juan Arevalo

City Manager Garza introduced Mr. Juan Arevalo as the new Boys & Girls Club Director.

4. Presentation of Boys & Girls Club Scholarship Recipients

Mr. Arevalo, Boys and Girls Club Director presented the scholarship recipients from the Mission and Sharyland school districts.

5. Presentation to “Grupo Duelo”

Mayor and City Council presented Grupo Duelo with a key to the city plaque in appreciation for their participation in Dia de los Ninos Event that took place on April 26, 2017.

6. Report from the Greater Mission Chamber of Commerce

Melly Patterson from the Greater Mission Chamber of Commerce reported on the chamber events and ribbon cuttings that had recently taken place and on upcoming events.

7. Departmental Reports

Councilman Dr. Armando O’Cana moved to approve the departmental reports as presented. Motion was seconded by Mayor Pro Tem Norie Gonzalez Garza and approved unanimously 4-0.

8. Citizens Participation

Julio Cerda, Sharyland ISD School Board President, thanked the Mayor, Council and Boys & Girls Club Director for awarding scholarships to graduating seniors.

Brad Bentsen, Parks and Recreation Director introduced Boy Scouts from Troop 84 who were attending the City Council meeting as a requirement for their Citizenship Badge.

At 4:56 pm, Councilman Plata rejoined the meeting.

1.0 Public Hearing

1.1 Planning & Zoning Recommendations

- A. Conditional Use Permit: To allow for a Multi-Lane Drive-Thru Ordering Station – Chick-fil-A Restaurant, 2501 E. Expressway 83, Lot 8, Block A, Shary-Taylor Expressway Commercial Subd., C-4, Chick-fil-A, Adoption of Ordinance # 4522 approving 1.1A**

On May 24, 2017 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located 1500’ east of Shary Road on the north

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side of Expressway 83. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval for life of use.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Garza moved to approve the CUP and to adopt Ordinance No. 4522 Conditional Use Permit: To allow for a Multi-Lane Drive-Thru Ordering Station – Chick-fil-A Restaurant, 2501 E. Expressway 83, Lot 8, Block A, Shary-Taylor Expressway Commercial Subd., C-4, for life of use, as recommended by staff. Motion was seconded by Councilwoman Jessica Ortega-Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4522

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO ALLOW FOR A MULTI-LANE DRIVE-THRU ORDERING STATION – CHICK-FIL-A RESTAURANT, 2501 E. EXPRESSWAY 83, LOT 8, BLOCK A, SHARY-TAYLOR EXPRESSWAY COMMERCIAL SUBDIVISION

**B. Conditional Use Permit: Drive-Thru Service Window – La Curva Taqueria, 2575 E. Griffin Parkway, Ste, 12, Lot 1, Tres Picos Ph. I Subd., C-3, Eliecer Uresti/La Curva Taqueria, LLC,
Adoption of Ordinance # 4523 approving 1.1B**

On May 24, 2017 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located approximately 700' west of Taylor Road on the north side of E. Griffin Parkway (F.M. 495). There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval for 3 years.

Staff Recommendation: Approval for 3 years to continue to access this operation.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the CUP and to adopt Ordinance No. 4523 Conditional Use Permit: Drive-Thru Service Window – La Curva Taqueria, 2575 E. Griffin Parkway, Ste, 12, Lot 1, Tres Picos Ph. I Subd., C-3, for 3 years, as recommended by staff. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

ORDINANCE NO. 4523

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE WINDOW – LA CURVA TAQUERIA, 2575 E. GRIFFIN PARKWAY, STE. 12 LOT 1 TRES PICOS PH. I SUBDIVISION

C. Conditional Use Permit: To keep a Portable Building for Sales Office Use – Toexsa, LLC, 1517 E. Expressway 83, Lot 3, Henry Saenz Subd., C-4, PECRU Group, Adoption of Ordinance # 4524 approving 1.1C

On May 24, 2017 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The subject site was located 1700' east of Bryan Road along the north side of Expressway 83. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval for 1 year.

Staff Recommendation: Approval for 1 year subject to complying with all City Codes (inclusive of Building and Fire).

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Garza moved to approve the CUP and to adopt Ordinance No. 4524 Conditional Use Permit: To keep a portable building for sales office use – Toexsa, LLC, 1517 E. Expressway 83, Lot 3, Henry Saenz Subd., C-4, for 1 year, as recommended by staff. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4524

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO KEEP A PORTABLE BUILDING FOR SALES OFFICE USE – TOEXSA, LLC, 1517 E. EXPRESSWAY 83, LOT 3, HENRY SAENZ SUBDIVISION

D. Public Hearing for Proposed One-Year Action Plan FY'17-18

After consideration of public service agency and department requests, the Citizens Advisory Committee made their recommendations for the proposed One-Year Action Plan during their meeting held on May 9, 2017. As required by HUD, a notice for public hearings was published in the Progress Times on May 26, 2017 to announce public hearings and thirty day comment period to solicit comments on the estimated funding allocations for next fiscal year. The department will accept comments through the end of the comment period June 26, 2017.

No action was taken on this item since it was only for public hearing.

2.0 Disposition of Minutes

2.1 City Council Meeting – May 22, 2017

Councilman O'cana moved to approve the minutes as presented. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.0 Acknowledge Receipt of Minutes

- 3.1 Traffic Safety Committee Special Meeting – March 8, 2017**
- Mission Tax Increment Reinvestment Zone – April 25, 2017**
- Mission Redevelopment Authority – April 25, 2017**
- Planning and Zoning Commission – May 10, 2017**

Councilman Plata moved to acknowledge the receipt of minutes as presented. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.0 Approvals and Authorizations

- 4.1 Preliminary Plat Approval: Camino De Abram Subd., A 62.28 acre tract of land situated in Nicolas Zamora Survey, A-76, Porcion 48, Rural ETJ,
Developer: Everman Development, Inc.,
Engineer: South Texas Infrastructure Group**

On May 24, 2017 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Camino De Abram Subdivision. The proposed 81 lot subdivision was located ½ mile north of Mile 3 Road between Abram Road and Brushline Road. The Board unanimously recommended approval as per Staff's recommendation.

Staff Recommendation: Approval subject to meeting the Model Subdivision Rules and complying with all format findings.

City Manager recommended approval.

Councilman Plata moved to approve the Preliminary Plat Approval: Camino De Abram Subd., A 62.28 acre tract of land situated in Nicolas Zamora Survey, A-76, Porcion 48, Rural ETJ, Developer: Everman Development, Inc., Engineer: South Texas Infrastructure Group, as recommended by staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

- 4.2 Preliminary Plat Approval: Rancho El Potrero Subd., A 50.00 acre tract of land, being all out of Lot 2, Lot 3, Lot 4, Lot 5, and Lot 6, out of Block 1, Texas Gardens Subd., Rural ETJ,
Developer: Pena Chapa Development LLC,
Engineer: South Texas Infrastructure Group**

On May 24, 2017 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Rancho El Potrero Subdivision. The proposed 74 lot subdivision was located near the NE corner of Western Road and Mile 3 Road. The Board unanimously recommended approval as per Staff's recommendation.

Staff Recommendation: Approval subject to meeting the Model Subdivision Rules and complying with all format findings.

City Manager recommended approval.

Councilman Plata moved to approve the Preliminary Plat Approval: Rancho El Potrero Subd., A 50.00 acre tract of land, being all out of Lot 2, Lot 3, Lot 4, Lot 5, and Lot 6, out of Block 1, Texas Gardens Subd., Rural ETJ, Developer: Pena Chapa Development LLC, Engineer: South Texas Infrastructure Group, as recommended by staff. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.3 Authorization to Purchase via State Approved Contract two (2) Vehicles for the Planning Department

Staff was seeking authorization to purchase via state approved Buy Board Contract #521-16 for 2-2018 Ford F150, Regular Cab (FIC) Full Size Line Truck in the amount of \$38,709.50. These vehicles would replace the vehicles that would be surplus this fiscal year.

Staff and City Manager recommended approval.

City Manager recommended approval.

Councilman Plata moved to authorize to purchase via State Approved Contract two (2) Vehicles for the Planning Department via state approved Buy Board Contract #521-16, as recommended by staff. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.4 Authorization to solicit bids for Boys and Girls Club Gym Athletic League Uniforms

Staff was seeking authorization to solicit bids for the purchase and delivery of Athletic League Uniforms for the Boys and Girls Club. Uniforms were needed by the Boys and Girls Club for seasonal athletic leagues. This would be done in an effort to secure fair and reasonable pricing for one year base with two-one year renewal options.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to solicit bids for Boys and Girls Club Gym Athletic League Uniforms. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.5 Interlocal Agreement between the City of Mission, Texas and the City of Alton, Texas regarding the use of the Animal Control Facility

The City of Mission would be providing the City of Alton with impound services. Alton would pay Mission a onetime, payment in the amount of \$3,000.00 for the expansion of the facility. The City of Alton would be assessed a fee of \$70.00 per animal, if an animal needed to be quarantined the fee would be 200.00 per animal. The Agreement was for one year, and would automatically be extended for additional one-year term at mutually agreed upon rate.

Staff and City Manager recommended approval.

Councilman Plata moved to approve the Interlocal Agreement between the City of Mission, Texas and the City of Alton, Texas regarding the use of the Animal Control Facility. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.6 Reclassify Utility Accounts for the 4th Quarter of 2015

For council's review and approval a summary of the utility account receivable to be reclassified for the amount of \$19,533.00 was provided. These amounts were for the three month period of October 2015 through December 2015.

Staff and City Manager recommended approval.

Councilman O'cana moved to approve to reclassify Utility Accounts for the 4th Quarter of 2015. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.7 Authorization to solicit bids for Stop Loss Insurance

In 2016, the City of Mission entered into a contractual agreement with HCC (Houston Casualty Company) for Stop Loss Insurance. Due to industry standards, the contract term was for one (1) year. Stop Loss insurance was needed for the 2017-2018 fiscal year to cap any excess cost exceeding our specific deductible for medical and prescription costs. Staff was seeking authorization to solicit bids and authorize the City's agent, GEF Financial Group, to conduct solicitation for Stop Loss Insurance.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to solicit bids for Stop Loss Insurance and authorize Ricardo Filizola, GEF Financial Group, to conduct solicitation for Stop Loss Insurance. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.8 Authorization to solicit bids for Pest Control Services

Staff was seeking authorization to solicit bids for Pest Control Services, which would include labor, material, and equipment required for preventative pest control service in City of Mission Buildings. This bid was being requested to secure fair and reasonable pricing.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to solicit bids for Pest Control Services. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.9 Authorization to purchase via BuyBoard from Barnes and Noble Booksellers, Inc. for Library Material (books & media)

Library material would be made available to all patrons to use and check out for educational and cultural purposes. This material would be purchased from the Library's General Fund from Barnes & Noble via BuyBoard contract #531-17 for 'Library Books, Used Textbooks, and Other Books' in the amount of \$10,000.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to purchase via BuyBoard from Barnes and Noble Booksellers, Inc. for Library Material (books & media). Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.10 Authorization to enter into a Interlocal Cooperation Agreement between the City of Mission, City of McAllen, City of Palmhurst, City of Alton and Hidalgo County Texas Concerning implementation of the Mission Police Department First Offender Program

The Mission Police Department received a grant to implement the First Offender Program from the Office of the Governor. In order to service all students/juveniles that qualify for the program it was necessary to implement this interlocal agreement with the aforementioned municipalities and their respective police departments.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to enter into a Interlocal Cooperation Agreement between the City of Mission, City of McAllen, City of Palmhurst, City of Alton and Hidalgo County Texas Concerning implementation of the Mission Police Department First Offender Program. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

4.11 Authorization to grant Right-of-Entry Permit to the Federal Government to place radio equipment on water Towers belonging to the City of Mission

The equipment would be placed on two water towers owned by the City of Mission from June 01, 2017 through June 01, 2019.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to grant Right-of-Entry Permit to the Federal Government to place radio equipment on water Towers belonging to the City of Mission. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.12 Approval of Resolution # 1508 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the 1st Annual FCA 5K Fun Run event

The agreement was required by the Texas Department of Transportation for the closure of the northbound lane of travel (right lane) of Shary Road (FM 494) between Colorado Street and 1 ½ South Shary Road. The Mission Police Department would be responsible for securing the 1st Annual FCA 5K Fun Run event route to ensure the safety of both motorists and pedestrians.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve Resolution No. 1508 authorizing the Mission Police Department to submit an agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the 1st Annual FCA 5K Fun Run event. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

RESOLUTION NO. 1508

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS,
AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION
BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY
CLOSURE OF STATE RIGHT OF WAY OF THE NORTHBOUND LANE OF TRAVEL (RIGHT
LANE) OF SHARY ROAD (FM 494) BETWEEN COLORADO STREET AND 1 ½ MILE MARK
OF SHARY ROAD. IN ADDITION, THE RUNNERS WILL TURN BACK AROUND AT THE
1 ½ MILE MARK AND TRAVEL ON THE NORTHBOUND SHOULDER OF SHARY ROAD
(FM 494) TO ITS ORIGINAL START POSITION (GOLD'S GYM) FOR THE 1ST ANNUAL FCA
5K FUN RUN EVENT AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT
THEREFORE

4.13 Approval to rescind the authorized purchase of Police Body Cameras via Buy Board contract #524-17 and authorize the purchase under Buy Board Contract #500-15

Approval was being requested to rescind the authorized purchase of Police Body Cameras via Buy Board contract #524-17 granted on May 08, 2017 and authorize the purchase under Buy Board contract # 500-15 in the amount of \$193,430.00. The vendor on this project, Watch Guard provided a wrong buy board contract number on their initial quote to the Mission Police Department.

Staff and City Manager recommended approval.

Councilman Plata moved to approve to rescind the authorized purchase of Police Body Cameras via Buy Board contract #524-17 and authorize the purchase under Buy Board Contract #500-15. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.14 Approval to rescind the authorized purchase of security system computer equipment from a sole source vendor and authorize the purchase under Buy Board contract # 493-15

The vendor on this project, Superior Alarms had been a sole vendor for all security related equipment for the police department for years. Superior Alarms had acquired Buy Board status and were requesting that we purchase under their Buy Board contract #493-15 in the amount of \$15,020.01.

Staff and City Manager recommended approval.

Councilman O'cana moved to approve to rescind the authorized purchase of security system computer equipment from a sole source vendor and authorize the purchase under Buy Board contract # 493-15. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.15 Approval of Resolution # 1509 declaring the adoption of the Municipio de Miguel Aleman, Tamaulipas as a Sister City

Approval to declare the adoption of the Municipio de Miguel Aleman, Tamaulipas as a Sister City and authorizing Mayor Salinas to act as the official representative of Mission to carry out this program.

Mayor Rosa Icela Corro Acosta was requesting to become Sister Cities with Mission.

The Sister City Concept was inaugurated by the President of the United States in 1956 to establish greater friendship and understanding between the people of the United States and other nations through the medium of direct personal contact. That the Council on behalf of the people of Mission accepts the people of the Municipio de Miguel Aleman, Tamaulipas to participate with Mission as its Sister City for the purpose of creating greater mutual understanding between the peoples of our two great cities and nations.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Resolution No. 1509 declaring the adoption of the Municipio de Miguel Aleman, Tamaulipas as a Sister City. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

RESOLUTION NO. 1509

THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS DECLARES THE ADOPTION OF THE MUNICIPIO DE MIGUEL ALEMAN, TAMAULIPAS AS A SISTER CITY

4.16 Approval to rescind authorization to auction equipment/vehicles via GovDeals online and authorize the conveyance of surplus equipment/vehicles to the Municipio de Miguel Aleman, Tamaulipas

Mayor Rosa Icela Corro Acosta had requested these vehicles/equipment which would be of great use to their community. This equipment had been surplus on May 22, 2017 to be auctioned via GovDeals online.

Staff was seeking authorization to convey said items to Sister Cities, in conformance with the Sister Cities Agreements. The purpose of said conveyance was to carry out the objectives of the Sister Cities program.

Staff and City Manager recommended approval.

Councilman Plata moved to approve to rescind authorization to auction equipment/vehicles via GovDeals online and authorize the conveyance of surplus equipment/vehicles to the Municipio de Miguel Aleman, Tamaulipas. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.17 Authorization to solicit proposals for Fleet Maintenance and Preventative Services

Staff was seeking authorization to solicit proposals for City Fleet Maintenance and Preventative Services. The City's current contract with First Vehicle Services will expire October 31, 2017. Services will be procured for all city vehicles, heavy equipment, and specialized equipment.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to solicit proposals for Fleet Maintenance and Preventative Services. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.18 Authorization to solicit bids for Fleet Repairs

Staff was seeking authorization to solicit bids for City Fleet Repairs Services. The City's current contract with First Vehicle Services will expire October 31, 2017. Services would be procured for all city heavy equipment and specialized equipment.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to solicit bids for Fleet Repairs. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.19 Authorization to solicit bids for Palm Tree Trimming

Staff was seeking authorization to solicit bids for the trimming and "skinning" of palm trees on and within City owned properties (Parks / City Facilities) and Right of Ways (ROW). Services would

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include all supervision, labor materials, supplies, tools and equipment necessary for the trimming, skinning and for the disposal of all leaves and shavings.

Staff and City Manager recommended approval.

Councilman Plata moved to authorize to solicit bids for Palm Tree Trimming. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.20 Approval of Resolution # 1510 of the City Council of the City of Mission, Texas authorizing the submittal of an application to Pet Safe of Knoxville, Tennessee

A resolution of the City Council of the City of Mission, Texas authorizing the filing of a grant application to the Pet Safe of Knoxville, Tennessee; authorizing the Mayor to act on behalf of the City in all matters related to the application; and pledging that if a grant is received, the City will comply with the grant requirements. Eligible projects for this grant include the development and construction of new off-leash dog park(s) at Bannworth Park and/or Bentsen Palm Community Park.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Resolution No. 1510 of the City Council of the City of Mission, Texas authorizing the submittal of an application to Pet Safe of Knoxville, Tennessee. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

RESOLUTION No. 1510

RESOLUTION AUTHORIZING APPLICATION SUBMISSION AND COMMITMENT OF LOCAL MATCH FOR THE BUILD OF A DOG PARK PROJECT UNDER THE PETS SAFE FISCAL YEAR 2017-2018 BARK FOR YOUR PARK GRANT OPPORTUNITY SPONSORED BY RADIO SYSTEMS CORPORATION

4.21 Authorization to engage Georgia Montoya for Grant Writing Pro Bono Services for Mission Dog Park

Staff was seeking approval to engage Georgia Montoya for the creation and filing of a Grant Application for Mission Dog Park thru Pet Safe of Knoxville, Tennessee.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to authorize to engage Georgia Montoya for Grant Writing Pro Bono Services for Mission Dog Park. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.22 Authorization to award bid for tile replacement at City Hall

City Council authorized staff to solicit bids for tile flooring replacement for City Hall on 02-27-17. The City of Mission had received a total of five (5) bid responses. Floor Covering Specialist of South Texas, Ltd was found non-responsive due to failure to submit bid bond & ELV Ventures, DBA American Carpet and Tile as also found to be non-responsive due to alteration of City Provided Bid Package. Staff recommended awarding to Center Stone Services, who was the lowest responsible bidder meeting specifications.

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Staff and City Manager recommended approval.

Councilman Plata moved to authorize to award bid for tile replacement at City Hall to Center Stone Services, as recommended by staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.23 Budget Amendments: General Fund

Finance Director Angie Vela presented budget amendments BA-17-28 to BA-17-29 to the City Council for approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve budget amendments BA-17-28 to BA-17-29. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.24 Authorize Staff to Engage Chanin Engineering, LLC for Professional Engineering Services for the Speer Memorial Library Roof project design

Staff was seeking authorization to engage Chanin Engineering, LLC to prepare plans and specifications to solicit bids for the replacement of the Speer Memorial Library Roof. Chanin Engineering, LLC will conduct Design (Specs & Plans) Development and Construction Services. An official proposal from Chanin Engineering, LLC indicated a 7% cost of the total construction. Construction cost would be determined once bids are received from responsive and responsible contractors.

City Manager Garza recommended no action be taken on this item at this time since he needed to continue the conversation with the engineer group regarding some areas of the scope of service and the project design.

5.0 Unfinished Business

None

6.0 Routine Matters

6.1 City Manager's Comments

None

6.2 Mayor's Comments

None

Mayor Salinas asked Council to go into Executive Session.

At 5:26 p.m., Councilman O'cana moved to convene into executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001. Motion was seconded by Councilman Plata and approved unanimously 5-0.

7.0 Executive Session pursuant to V.T.C.A. Gov. Code Sec. 551.001

7.1 Consultation with Attorney Sec. 551.071 (1)

A. Deliberation regarding settlement of claim in reference to Catholic Cemetery Lot 141.

7.2 The City Council will reconvene in open session to take any actions necessary

At 5:33 p.m., Councilman O'cana moved to reconvene in open session. Motion was seconded by Councilman Plata and approved unanimously 5-0.

On item 7.1-A, Councilman O'cana moved to authorize City Manager or City Attorney to negotiate and execute all documents necessary to settle the disputed claim, and without waiving immunity, in reference to Catholic Cemetery Lot 141, and that any payments made shall be made directly to the funeral home for services rendered, within the parameters set in executive session. Said payments to be made to the company that submitted the lowest quote for services, that being Ric Brown Family Funeral Home. Motion was seconded by Councilman Plata and approved unanimously 5-0.

8.0 Adjournment

At 5:35 p.m., Councilman Plata moved for adjournment. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

Norberto Salinas, Mayor

ATTEST:

Anna Carrillo, City Secretary