

**NOTICE OF REGULAR MEETING
MISSION CITY COUNCIL
MARCH 13, 2017 4:30 P.M.
MISSION CITY HALL**

PRESENT:

Norberto Salinas, Mayor
Jessica Ortega-Ochoa, Councilwoman
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Mayor Pro Tem
Dr. Armando O'caña, Councilman
Abiel Flores, City Attorney
Anna Carrillo, City Secretary
Martin Garza, Jr., City Manager

ALSO PRESENT:

Mark Arguelles
Juan Chapa
Beth Barnes
Alex Espinosa
Florestella Martinez
Jose Rodriguez

ABSENT:

STAFF PRESENT:

Nelia Hernandez, Asst. City Secretary
Aida Lerma, Deputy City Manager
Randy Perez, Deputy City Manager
Elizabeth Hernandez, Executive Secretary
Angie Vela, Finance Director
Jaime Acevedo, Asst. Planning Director
Virgil Gonzalez, Chief Building Inspector
Robert Hinojosa, Risk Manager
Eduardo Belmarez, Purchasing Director
Roland Rodriguez, I. T. Director
Juan Pablo Terrazas, City Engineer
Roberto Salinas, Public Works Director
Jesse Lerma, Civil Service Director
Gilbert Sanchez, Interim Fire Chief
James Cardoza, Emergency Mngmnt. Coord.
Robert Dominguez, Chief of Police
Joanne Longoria, CDBG Director
Mario Flores, Golf Course Director
Brad Bentsen, Parks & Recreation Director
Mayra Rocha, Library Director
Cynthia Lopez, Museum Director
Cesar Gutierrez, Sanitation Director
Alex Meade, MEDC Chief Exec. Officer
JC Avila, Fleet Maintenance Director
Hector Guzman, Water Dept. Manager
Joel Chapa, Jr., Police Officer
Charlie Longoria, Media Relations

1. Call to order

With a quorum being present, Mayor Norberto Salinas called the meeting to order at 4:34 p.m.

2. Invocation and Pledge Allegiance

City Manager Martin Garza, Jr. gave the invocation and Mayor Salinas led the meeting with the pledge of allegiance.

3. Proclamation – Janie G. Connelly

City Secretary Anna Carrillo presented the Proclamation – Janie G. Connelly.

Mr. Hector Gonzalez received the proclamation on behalf of Mrs. Connelly and thanked the council for all of their support.

Councilman Ruben Plata moved to approve the Proclamation – Janie G. Connelly. Motion was seconded by Councilwoman Jessica Ortega-Ochoa and approved unanimously 4-0, with Mayor Pro Tem Norie Gonzalez-Garza abstaining from voting since Mrs. Janie G. Connelly is her sister.

4. Proclamation – Gustavo Zapata

City Secretary Carrillo presented the Proclamation – Gustavo Zapata.

Mr. Gustavo Zapata received the proclamation and thanked the council for all of their support.

Councilman O’cana moved to approve the Proclamation – Gustavo Zapata. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

5. Proclamation – Girl Scouts of the USA Week

City Secretary Carrillo presented the Proclamation – Girl Scouts of the USA Week.

Girls Scouts from different troops received the proclamation and thanked the Council for all of their support.

Councilman O’cana moved to approve the Proclamation – Girl Scouts of the USA Week. Motion was seconded by Councilman Ruben Plata and approved unanimously 5-0.

6. Report from the Greater Mission Chamber of Commerce

Josh Stockel CEO from the Greater Mission Chamber of Commerce reported on recent ribbon cuttings and events. He also advised Mayor and Council on upcoming events.

7. Departmental Reports

Mayor Pro Tem Norie Gonzalez-Garza moved to approve the departmental reports as presented. Motion was seconded by Councilman O’cana and approved unanimously 5-0.

8. Citizens Participation

None

1.0 Public Hearing

1.1 Planning & Zoning Recommendations

- A. Rezoning: A 1.00 acre tract of land, more or less, out of a 6.22 acre tract of land being out of Western portion of the South 13.49 acres of Lot 254, John H. Shary Subd., AO-I to C-3 Edna Ornelas
Adoption of Ordinance # 4465 approving 1.1A**

On February 22, 2017 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The subject site was located 800’ west of Shary Road along the north side of East

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Griffin Parkway. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval of C-3.

Staff and City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Garza moved to approve the rezoning and to adopt Ordinance No. 4465 Rezoning: A 1.00 acre tract of land, more or less, out of a 6.22 acre tract of land being out of Western portion of the South 13.49 acres of Lot 254, John H. Shary Subd., AO-I to C-3, as recommended by staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4465

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING OF A 1.00 ACRE TRACT OF LAND, MORE OR LESS, OUT OF A 6.22 ACRE TRACT OF LAND BEING OUT OF WESTERN PORTION OF THE SOUTH 13.49 ACRES OF LOT 254, JOHN H. SHARY SUBDIVISION, FROM AO-I TO C-3

B. Conditional Use Permit: Drive-Thru Service Window-Letdin Pharmacy, 1512 E. Griffin Parkway, Ste. 1, Lot 1, Stewart Professional Center Subd., Letdin Pharmacy Adoption of Ordinance # 4466 approving 1.1B

On February 22, 2017 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request for a drive-thru service window. The subject site was located approximately 100' south of Griffin Parkway along the west side of Stewart Rd. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval for life of use subject to the CUP not being transferable to others.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Garza moved to approve the cup and to adopt Ordinance No. 4466 Conditional Use Permit: Drive-Thru Service Window-Letdin Pharmacy, 1512 E. Griffin Parkway, Ste. 1, Lot 1, Stewart Professional Center Subd., as recommended by staff. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

ORDINANCE NO. 4466

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE WINDOW- LETDIN PHARMACY, 1512 E. GRIFFIN PARKWAY, STE. 1, LOT 1, STEWART PROFESSIONAL CENTER SUBDIVISION

C. Conditional Use Permit: Drive-Thru Service Window – Casa De Cambio Reynosa, 1522 E. Expressway 83, Ste.118, Lot 4, Stewart Plaza Subd. Adoption of Ordinance # 4467 approving 1.1C

On February 22, 2017 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request for a drive-thru service window. The subject site was located on the SW corner of Stewart Road and Expressway 83 Frontage. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval for life of use subject to CUP not being transferable to others.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman O'cana moved to approve the cup and to adopt Ordinance No. 4467 Conditional Use Permit: Drive-Thru Service Window – Casa De Cambio Reynosa, 1522 E. Expressway 83, Ste.118, Lot 4, Stewart Plaza Subd., as recommended by staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4467

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE WINDOW-
CASA DE CAMBIO REYNOSA, 1522 E. EXPRESSWAY 83 STE. 118, LOT 4, STEWART
PLAZA SUBDIVISION

D. Conditional Use Permit: Drive-Thru Service Window – Panda Express Restaurant, 119 S. Shary Road, Lot 1, North Sharyland Commons Subd. Adoption of Ordinance # 4468 approving 1.1D

On February 22, 2017 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request for a drive-thru service window. The subject site was located approx. 500' north of Victoria Avenue along the east side of Shary Road. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval for life of use subject to install speed bump.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman O'cana moved to approve the cup and to adopt Ordinance No. 4468 Conditional Use Permit: Drive-Thru Service Window – Panda Express Restaurant, 119 S. Shary Road, Lot 1, North Sharyland Commons Subd., as recommended by staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4468

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE WINDOW-
PANDA EXPRESS RESTAURANT, 119 S. SHARY ROAD, LOT 1, SHARYLAND COMMONS
SUBDIVISION

**E. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages-
Buffalo Wings and Rings, 907 S. Shary Road, Lot 2A, Colorado Subd.
Adoption of Ordinance # 4469 approving 1.1E**

On February 22, 2017 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request for the sale & on-site consumption of alcoholic beverages. The subject site was located on the NE corner of Shary Rd. and Colorado St. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval of this CUP for a period of now until October 22, 2017, at which time the applicant will have to renew their TABC license and Conditional Use Permit.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman O'cana moved to approve the cup and to adopt Ordinance No. 4469 Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages- Buffalo Wings and Rings, 907 S. Shary Road, Lot 2A, Colorado Subd., as recommended by staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4469

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION
OF ALCOHOLIC BEVERAGES – BUFFALO WINGS AND RINGS, 907 S. SHARY ROAD,
LOT 2A, COLORADO SUBDIVISION

**F. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages- Wing
Stop Restaurant, 1801 N. Conway Avenue, Ste. F, Lot 1, Enrique Mery Subd.
Adoption of Ordinance # 4470 approving 1.1F**

On February 22, 2017 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request for the sale & on-site consumption of alcoholic beverages. The subject site was located within a commercial plaza in the NW area of 18th Street and Conway. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval of this CUP for a period of now until November 29, 2017, at which time the applicant will have to renew their TABC license and Conditional Use Permit.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman O'cana moved to approve the cup and to adopt Ordinance No. 4470 Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages- Wing Stop Restaurant, 1801 N. Conway Avenue, Ste. F, Lot 1, Enrique Mery Subd., as recommended by staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4470

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION
OF ALCOHOLIC BEVERAGES – WING STOP RESTAURANT, 1801 N. CONWAY AVENUE,
STE. F, LOT 1, ENRIQUE MERY SUBDIVISION

- G. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages –
Greens & Lemons Restaurant, 2707 E. Griffin Parkway, Lots 11 & 12, Adams
Crossing Subd.
Adoption of Ordinance # 4471 approving 1.1G**

On February 22, 2017, the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request for the sale & on-site consumption of alcoholic beverages. The subject site was located within a commercial plaza in the NW area of Taylor Road and Griffin Parkway. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval of this CUP for a period of now until July 21, 2017, at which time the applicant will have to renew their TABC license and Conditional Use Permit.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman O'cana moved to approve the cup and to adopt Ordinance No. 4471 Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages - Greens & Lemons Restaurant, 2707 E. Griffin Parkway, Lots 11 & 12, Adams Crossing Subd., as recommended by staff. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4471

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION
OF ALCOHOLIC BEVERAGES – GREENS & LEMONS RESTUARNT, 2707 E. GRIFFIN
PARKWAY, LOTS 11 & 12, ADAMS CROSSING SUBDIVISION

**H. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Mariscos 7 Mares Restaurant, 2301 E. Griffin Parkway, Ste. D, Lots 10-12, Big Orange Subd.
Adoption of Ordinance # 4472 approving 1.1H**

On February 22, 2017 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request for the sale & on-site consumption of alcoholic beverages. The subject site was located within an existing commercial plaza on the NW corner of Citrus Lane and Griffin Parkway. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval of this CUP for a period of now until June 6, 2017, at which time the applicant will have to renew their TABC license and Conditional Use Permit.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman O'cana moved to approve the cup and to adopt Ordinance No. 4472 Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages - Mariscos 7 Mares Restaurant, 2301 E. Griffin Parkway, Ste. D, Lots 10-12, Big Orange Subd., as recommended by staff. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4472

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION
OF ALCOHOLIC BEVERAGES- MARISCOS 7 MARES RESTAURANT, 2301 E. GRIFFIN
PARKWAY, STE. D, LOTS 10-12, BIG ORANGE SUBDIVISION

**I. Conditional Use Permit: Drive-Thru Service Window – Mariscos 7 Mares Restaurant, 2301 E. Griffin Parkway, Ste. D, Lots 10-12, Big Orange Subd.
Adoption of Ordinance # 4473 approving 1.1I**

On February 22, 2017 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request for a drive-thru service window. The subject site was located within a commercial plaza on the NW corner of Citrus Lane and Griffin Parkway. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval for life of use subject to CUP not being transferable to others.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman O'cana moved to approve the cup and to adopt Ordinance No. 4473 Conditional Use Permit: Drive-Thru Service Window – Mariscos 7 Mares Restaurant, 2301 E. Griffin Parkway, Ste. D, Lots 10-12, Big Orange Subd., as recommended by staff. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4473

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE WINDOW-
MARISCOS 7 MARES RESTAURANT, 2301 E. GRIFFIN PARKWAY, STE. D, LOTS 10-12,
BIG ORANGE SUBDIVISION

**J. Conditional Use Permit: U&I Drive-Thru Convenience Store 1705 W. Griffin Parkway, Lot 2 Barrera Subd. & Lot 74 Las Misiones Subd.
Adoption of Ordinance # 4474 approving 1.1J**

On February 22, 2017, the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request for a drive-thru convenience store. The subject site was located on the SW corner of Kirk Avenue and Griffin Parkway. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval subject to: 1) 3-year approval to continue to assess the business and 2) CUP not transferable to others.

City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman O'cana moved to approve the cup and to adopt Ordinance No. 4474 Conditional Use Permit: U&I Drive-Thru Convenience Store 1705 W. Griffin Parkway, Lot 2 Barrera Subd. & Lot 74 Las Misiones Subd., as recommended by staff. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4474

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR U&I DRIVE-THRU CONVENIENCE
STORE 1705 W. GRIFFIN PARKWAY, LOT 2 BARRERA SUBDIVISION & LOT 74 LAS
MISIONES SUBDIVISION

**K. Conditional Use Permit: To Place a Portable Building for Office Use, 1907 E. IH 2, A 1.52 acre tract of land out of Lot 172, John H. Shary Subd.
Adoption of Ordinance # 4475 approving 1.1K**

On February 22, 2017, the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request to place a portable building for office use. The subject site was located at the NW corner of Highway 83 Frontage and Glasscock Road. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval subject to: 1) 1 year approval in order to assess the new building, 2) Must comply with all Building, and Fire Codes and 3) Must acquire a new Business License

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City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilwoman Ochoa moved to approve the cup and to adopt Ordinance No. 4475 Conditional Use Permit: To Place a Portable Building for Office Use, 1907 E. IH 2, A 1.52 acre tract of land out of Lot 172, John H. Shary Subd., as recommended by staff. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

ORDINANCE NO. 4475

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO PLACE A PORTABLE BUILDING FOR OFFICE USE, 1907 E. IH 2, A 1.52 ACRE TRACT OF LAND OUT OF LOT 172, JOHN H. SHARY SUBDIVISION

- L. Discussion and Action to Amend the Mission Code of Ordinances Appendix A – Zoning, Article I, Section 1.2, by adding the definition of Original Townsite; Article VIII, Sections 1.41(2), 1.42(2), 1.43(2), by including R-3 uses as permitted uses within the C-1, C-2, and C-3 use districts located within the Original Townsite Adoption of Ordinance # 4476 approving 1.1L**

On February 22, 2017, the Planning and Zoning Commission held a Public Hearing to consider the amending of the Mission Code of Ordinances to allow residential uses within commercially zoned land within the Original Townsite. The Original Townsite was identified by the boundaries as follows: North: FM 495, South: US Expressway 83, East: Bryan Road, and South: Holland Avenue. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve Ordinance No. 4476 to amend the Mission Code of Ordinances Appendix A – Zoning, Article I, Section 1.2, by adding the definition of Original Townsite; Article VIII, Sections 1.41(2), 1.42(2), 1.43(2), by including R-3 uses as permitted uses within the C-1, C-2, and C-3 use districts located within the Original Townsite. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4476

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AMENDING THE MISSION CODE OF ORDINANCES APPENDIX A - ZONING, ARTICLE I, SECTION 1.2, BY ADDING THE DEFINITION OF ORIGINAL TOWNSITE; ARTICLE VIII, SECTIONS 1.41(2), 1.42(2), 1.43(2), BY INCLUDING R-3 USES AS PERMITTED USES WITHIN THE C-1, C-2 AND C-3 USE DISTRICTS LOCATED WITHIN THE ORIGINAL TOWNSITE, AS DEFINED

**M. Discussion and Action to Amend the Mission Code of Ordinances Appendix A – Zoning, Article VIII, Sections 1.42(3), 1.43(3), 1.44(3), 1.44A(3), and 1.46(3) by removing “Mobile Food Unit” as a Conditional Use within the C-2, C-3, C-4, C-5, I-1, and I-2 zoning districts
Adoption of Ordinance # 4477 approving 1.1M**

On February 22, 2017, the Planning and Zoning Commission held a Public Hearing to consider the amending of the Mission Code of Ordinances to remove “Mobile Food Units” as a conditional use within C-2, C-3, C-4, C-5, I-1, and I-2 zoning districts. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman O’cana moved to approve Ordinance No. 4477 to Amend the Mission Code of Ordinances Appendix A – Zoning, Article VIII, Sections 1.42(3), 1.43(3), 1.44(3), 1.44A(3), and 1.46(3) by removing “Mobile Food Unit” as a Conditional Use within the C-2, C-3, C-4, C-5, I-1, and I-2 zoning districts. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4477

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AMENDING THE MISSION CODE OF ORDINANCES APPENDIX A - ZONING, ARTICLE VIII, SECTIONS 1.42(3), 1.43(3), 1.44(3), 1.44A(3), 1.45(3) and 1.46(3) BY REMOVING “MOBILE FOOD UNIT” AS A CONDITIONAL USE WITHIN THE C-2, C-3, C-4, C-5, I-1 AND I-2 ZONING DISTRICTS; PROVIDING FOR REQUIRED CODIFICATION AND PUBLICATION

2.0 Disposition of Minutes

2.1 City Council Meeting – February 27, 2017

Mayor Pro Tem Garza moved to approve the minutes as presented. Motion was seconded by Councilman O’cana and approved unanimously 5-0.

3.0 Acknowledge Receipt of Minutes

3.1 Juvenile Justice and Delinquency Prevention Advisory Board Special Meeting – January 26, 2017

Planning & Zoning Commission – February 8, 2017

**Traffic Safety Committee – Special Meeting – January 19, 2017
and February 6, 2017**

Councilman Plata moved to acknowledge the receipt of minutes as presented. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.0 Approvals and Authorizations

4.1 Preliminary Plat Approval: Sunset Meadows Subd. (Private Subd.), The North 4.0 acres of Lot 172, John H. Shary Subd., R-1T & C-3, Developer: Mario Rodriguez, Engineer: Delcon Logistics

On February 22, 2017 the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Sunset Meadow Subdivision (Private Subdivision). The proposed subdivision was located 1/5 of a mile north of Interstate 2 Frontage Road along the west side of Glasscock Road. The Board unanimously recommended approval as per Staff's recommendation.

Staff Recommendation: Approval subject to: 1) No objection to variances, to meeting private Street policy, 2) Must provide escrows for Glasscock Road widening and 5' sidewalks along Glasscock Road, 3) Must pay capital sewer recovery and park fees, 4) provide water district exclusion, and 5) Comply with all other format findings.

City Manager recommended approval.

Councilman O'cana moved to approve the Preliminary Plat Approval: Sunset Meadows Subd. (Private Subd.), The North 4.0 acres of Lot 172, John H. Shary Subd., R-1T & C-3, Developer: Mario Rodriguez, Engineer: Delcon Logistics, as recommended by staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.2 Approval of Ordinance # 4478 granting a wet designation for 200 N. Bryan Rd. Ste. 105, La Michelada Mission

Staff was requesting the above mentioned property be wet zoned for Wine and Beer Retailer's Off-Premise Permit.

Staff and City Manager recommended approval.

Councilman O'cana moved to approve Ordinance No. 4478 granting a wet designation for 200 N. Bryan Rd. Ste. 105, La Michelada Mission. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4478

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
AMENDING ORDINANCE NO.780 DESIGNATING PLACES WHERE BEER
AND OTHER ALCOHOLIC BEVERAGES MAY BE SOLD WITHIN THE
CORPORATE LIMITS OF THE CITY OF MISSION TO INCLUDE THE
PREMISES LOCATED AT 200 N. BRYAN RD. STE. 105, LA MICHELADA
MISSION

4.3 Approve New Sanitation Rates to be charged to the City of Mission by Allied Waste Services for All Commercial Accounts

Current contract provisions between the City and Allied Waste Services (AWS) stipulate that AWS was allowed to increase the rates they charge the City for commercial trash collection services on a

yearly basis based on the increase in the Consumer Price Index (CPI) for the previous twelve (12) month period. The City was in receipt of correspondence from AWS whereby they were providing notice on the CPI for 2017 based on the preceding twelve (12) month period. The CPI increased by an adjusted 1.59%, which was well under the contract's CPI maximum of 4%. Based on the information provided by AWS and reviewed by staff, it was recommended that the City approve the new rates.

Staff and City Manager recommended approval.

Councilman Plata moved to approve new sanitation rates to be charged to the City of Mission by Allied Waste Services for All Commercial Accounts. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.4 Approval to purchase Vulcan Multiple Rake Bar Screen and Washing Press Control Equipment for the Waste Water Treatment Plant from a sole source vendor

Staff was recommending the purchase of Vulcan Multiple Rake Bar Screen and Washing Press Control Equipment from Vulcan Industries, Inc., a sole source vendor. Pursuant to Texas Local Government Code Section 252.022 General Exemptions (7) a procurement of items that were available from only one source, including: (A) items that were available from only one source because of patents, copyrights, secret processes, or natural monopolies and (D) captive replacement parts or components for equipment;

Vulcan's Industries Multiple Rake Bar Screen and Washing Press Control Equipment would be used by Waste Water Treatment Plant to replace original equipment Installed in 2005 and purchased from the same vendor.

Staff Recommendation: Authorization to purchase Equipment from a Sole Source Vendor.

Staff and City Manager recommended approval.

Councilman Plata moved to approve to purchase Vulcan Multiple Rake Bar Screen and Washing Press Control Equipment for the Waste Water Treatment Plant from Vulcan Industries, Inc., a sole source vendor, as recommended by staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.5 Authorization to award bid for Drainage Improvement Project at Perkins Avenue (11th to 15th Street)

City Council authorized staff to solicit bids for Storm Drainage Improvement Project at Perkins Avenue (11th to 15th Street). The City of Mission had accepted and opened fifteen (15) bid responses for this project. Staff recommended awarding to RDH Site and Concrete, LLC who was the lowest responsible bidder meeting all specifications. Total base bid for this project was of \$337,196 plus Alternate No. 1 (12th Street - Perkins Ave. to Conway Ave. at \$125,690 and Alternate No. 2 (15th Street - Perkins Ave. to Conway Ave. at \$129,184 for a total Overall bid of \$592,070.

Staff Recommendation: Authorization to Award bid to RDH Site and Concrete, LLC.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to award bid for Drainage Improvement Project at Perkins Avenue (11th to 15th Street) to RDH Site and Concrete, LLC., as recommended by staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.6 Authorization to Solicit bids for Sludge Management Services for the Public Works Dept.

Staff was seeking authorization to solicit bids for Sludge Management Services for the Waste Water Treatment Plant, Industrial Pre-Treatment Plant, North Water Treatment Plant and South Water Treatment Plant. Services were needed for the transport and disposed of sludge in liquid and solid form. Within this same bid solicitation we were including the disposal services for sludge residuals from three lagoons within the City of Mission reservoir located at 4th St. and Perkins St.

Staff Recommendation: Authorization to Solicit for Bids.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to authorize to solicit bids for Sludge Management Services for the Public Works Dept. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.7 Authorization to solicit bids for the purchase of Flexbase Commercial Caliche for Public Works Dept.

Staff was seeking authorization to solicit bids for the purchase of Flexbase Commercial Caliche for Streets and Water Distribution Division under Public Works Department. Caliche would be used for daily maintenance operations to include shaping, grading roadbeds, preparing alleys and streets, filling and repairing street failures.

Staff Recommendation: Solicit for Bids.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to authorize to solicit bids for the purchase of Flexbase Commercial Caliche for Public Works Dept. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.8 Authorization to solicit bids for the purchase of Ready Mix Concrete for Public Works and Parks & Recreation Departments

Staff was seeking authorization to solicit bids for the purchase of Ready Mix Concrete for Public Works and Parks & Receptions Departments. Ready Mix Concrete would be used for daily operations to include the repair and construction of sidewalks, curb, gutters, inlets, manholes and special projects located throughout various locations within the City of Mission. Contract terms would be for one year with one-year renewal option.

Staff Recommendation: Solicit for Bids.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to authorize to solicit bids for the purchase of Ready Mix Concrete for Public Works and Parks & Recreation Departments. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.9 Approval of Ordinance No. 4479 providing for a No Standing and No Parking Zone on the west side of the 3600 & 3700 block of South Glasscock Rd. between the hours of 7:00 a/m to 9:00 a/m and 3:00 p/m to 5:00 p/m on the days that Sharyland ISD has school in session

The City of Mission Police Department received a request for approval of an ordinance providing for a no standing and a no parking zone on the west side of the 3600 & 3700 block of South Glasscock Rd. between the hours of 7:00 a/m to 9:00 a/m and 3:00 p/m to 5:00 p/m on the days that Sharyland ISD had school in session. Mission Police Department had received several complaints in regards to vehicles standing and parking on the west side of South Glasscock Rd. across of Harry Shimotsu Elementary School. Children are walked across the street by parents or told to run across the street to get into their personal vehicles without utilizing the crosswalk located feet away at the intersection of S. Glasscock Rd. and San Mateo Street. The standing and parking of vehicles along the roadway was creating a traffic hazard. Parents refuse to utilize the student pick up and drop off area provided by the school. On March 08, 2017 the Traffic Safety Committee met and approved the request for the no standing and no parking zone on the west side of the 3600 & 3700 Block of South Glasscock Rd. as outline above. It was the recommendation of the Traffic Safety committee to adopt this ordinance. This request was being forwarded to council for their review.

Staff Recommendation: Staff was respectfully requesting the adoption of Ordinance No. 4479 providing for the establishment of a No Standing and a No Parking Zone of the west side of the 3600 & 3700 Block of South Glasscock Rd.

Staff and City Manager recommended approval.

Councilman O'cana moved to approve Ordinance No. 4479 providing for a No Standing and No Parking Zone on the west side of the 3600 & 3700 block of South Glasscock Rd. between the hours of 7:00 a/m to 9:00 a/m and 3:00 p/m to 5:00 p/m on the days that Sharyland ISD has school in session. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4479

AN ORDINANCE PROHIBITING STANDING AND PARKING ON THE WEST SIDE OF THE 3600 AND 3700 BLOCK OF SOUTH GLASSCOCK RD. BETWEEN THE HOURS OF 7:00 A/M TO 9:00 A/M AND 3:00 P/M TO 5:00 P/M ON THE DAYS THAT SHARYLAND ISD HAS SCHOOL IN SESSION; PROVIDING FOR INSTALLATION OF SAID TRAFFIC CONTROL DEVICES BEING NO STANDING AND NO PARKING SIGNS AND MAKING PROVISIONS OF THE STATE TRANSPORATION CODE AND TRAFFIC ORDINANCES OF THE CITY OF MISSION IN REGARD TO PENALTY FOR VIOLATION APPLICABLE THERETO

4.10 Approval of Ordinance No. 4480 providing for a No U-Turn Zone on the east side of the 3600 & 3700 block of South Glasscock Rd at any time

The City of Mission Police Department received a request for approval of an ordinance providing for a no U-Turn Zone on the east side of the 3600 & 3700 block of South Glasscock Rd. at any time. The Mission Police Department had received several complaints in regards to vehicles making u-turns from the east side of South Glasscock Rd. next to Harry Shimotsu Elementary School. Instead of utilizing the pickup and drop off area provided by the school, parents were standing and parking of the east side of south Glasscock Rd. and loading their children. Upon the loading of the children, parents were then making u-turns to proceed back south on Glasscock and creating a traffic hazard. On March 08, 2017 the Traffic Safety Committee met and approved the

request for the no U-Turn zone on the east side of the 3600 & 3700 Block of South Glasscock Rd. at any time. It was the recommendation of the Traffic Safety committee to adopt this ordinance. This request was being forwarded to council for their review.

Staff Recommendation: Staff was respectfully requesting the adoption of Ordinance No. 4480 providing for the establishment of a No U-Turn Zone on the east side of the 3600 & 3700 Block of South Glasscock Rd. at any time.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to approve Ordinance No. 4480 providing for a No U-Turn Zone on the east side of the 3600 & 3700 block of South Glasscock Rd at any time. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4480

AN ORDINANCE PROHIBITING U-TURNS FROM THE EAST SIDE OF THE 3600 AND 3700 BLOCK OF SOUTH GLASSCOCK ROAD AT ANY TIME; PROVIDING FOR INSTALLATION OF SAID TRAFFIC CONTROL DEVICES BEING NO U-TURN SIGNS AND MAKING PROVISIONS OF THE STATE TRANSPORTATION CODE AND TRAFFIC ORDINANCES OF THE CITY OF MISSION IN REGARD TO PENALTY FOR VIOLATION APPLICABLE THERETO

4.11 Approval of Ordinance No. 4481 providing for a No U-Turn Zone on the east and west sides of the 4100 through the 4400 block of South Glasscock Rd at any time

The City of Mission Police Department received a request for approval of an ordinance providing for a no U-Turn Zone on the east and west sides of the 4100 Block through the 4400 block of South Glasscock Rd. at any time. The Mission Police Department had received several complaints in regards to vehicles making u-turns on the west and east side of South Glasscock Rd. next to B.L. Gray Junior High School. Instead of utilizing the pickup and drop off area provided by the school, parents were standing on the west side of south Glasscock Rd. and loading their children. Upon the loading of the children, parents were then making u-turns to proceed back north on Glasscock and creating a traffic hazard. Additionally, parents traveling north on Glasscock Rd. were also making U-Turns to get across the street into the pickup/drop off line creating a traffic hazard as well. On March 08, 2017 the Traffic Safety Committee met and approved the request for the no U-Turn zone on the east and west sides of the 4100 through the 4400 Block of South Glasscock Rd. at any time. It was the recommendation of the Traffic Safety committee to adopt this ordinance. This request was being forwarded to council for their review.

Staff Recommendation: Staff was respectfully requesting the adoption of Ordinance No. 4481 providing for the establishment of a No U-Turn Zone on the east and west side of the 4100 through the 4400 Block of South Glasscock Rd. at any time.

Staff and City Manager recommended approval.

Councilman O'cana moved to approve Ordinance No. 4481 providing for a No U-Turn Zone on the east and west sides of the 4100 through the 4400 block of South Glasscock Rd at any time. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4481

AN ORDINANCE PROHIBITING U-TURNS FROM THE EAST AND WEST SIDES OF THE 4100 THROUGH THE 4400 BLOCK OF SOUTH GLASSCOCK RD. AT ANY TIME; PROVIDING FOR INSTALLATION OF SAID TRAFFIC CONTROL DEVICES BEING NO U-TURN SIGNS AND MAKING PROVISIONS OF THE STATE TRANSPORTATION CODE AND TRAFFIC ORDINANCES OF THE CITY OF MISSION IN REGARD TO PENALTY FOR VIOLATION APPLICABLE THERETO

4.12 Authorization to solicit bids for the installation of Striping/Pavement Markings and Crack Seal on an as needed basis

Staff was seeking authorization to solicit bids for the installation of Striping/Pavement Markings and Seal Cracks on asphalt pavement streets and make it uniform through-out the City of Mission for Public Works Department on an as “needed basis”.

Staff Recommendation: Solicit for Bids.

Staff and City Manager recommended approval.

Councilman O’cana moved to authorize to solicit bids for the installation of Striping/Pavement Markings and Crack Seal on an as needed basis. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

5.0 Unfinished Business

None

6.0 Routine Matters

6.1 City Manager’s Comments

None

6.2 Mayor’s Comments

None

7.0 Adjournment

At 5:56 p.m., Councilman Plata moved for adjournment. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

Norberto Salinas, Mayor

ATTEST:

Anna Carrillo, City Secretary