

**NOTICE OF REGULAR MEETING
MISSION CITY COUNCIL
FEBRUARY 22, 2016 4:30 P.M.
MISSION CITY HALL**

PRESENT:

Norberto Salinas, Mayor
Jessica Ortega-Ochoa, Councilwoman
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Mayor Pro Tem
Dr. Armando O'caña, Councilman
Abiel Flores, City Attorney
Jaime Tijerina, Deputy City Attorney
Anna Carrillo, City Secretary
Martin Garza, Jr., City Manager

ABSENT:

ALSO PRESENT:

Kathy Olivarez, Progress Times
Jose Reymundo Valdez
Ruben Moreno
Jaime Aleman
Lee McCormick
Israel Reyna
Antonio Reyna
Cesar Valdez
Fabian Zarate
Alexandra Perez
JP Perez
Jorge Martinez
Jaime Gutierrez
Joe Sanchez
Lorenzo Garza

STAFF PRESENT:

Carmen Morales, Administrative Asst.
Nelia Hernandez, Asst. City Secretary
Aida Lerma, Deputy City Manager
Randy Perez, Deputy City Manager
Danny Tijerina, Planning Director
Roberto Salinas, Public Works Director
Mario Flores, Golf Director
Joanne Longoria, CDBG Director
Rene Lopez, Fire Chief
Gilbert Sanchez, Fire Marshal
Eduardo Belmarez, Purchasing Director
Joel Laralde, Asst. Chief of Police
Angie Vela, Asst. Finance Director
Luduvico Martinez, B & G Club Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management Director
Jesse Lerma, Civil Service Director
Roland Rodriguez, I. T. Director
Luis Contreras, Museum Director
Mayra Rocha, Library Director
Jonathan Wehrmeister, Judge
Juan Pablo Terrazas, City Engineer
James Cardoza, Emergency Mngmt. Coord.
Alex Meade, MEDC Chief Exec. Officer
Brad Bentsen, Parks & Recreation Director
Cesar Gutierrez, Sanitation Director
Jaime Acevedo, Asst. Planning Director

1. Call to order

With a quorum being present, Mayor Norberto Salinas called the meeting to order at 4:36 p.m.

2. Pledge Allegiance and Invocation

Mayor Salinas led the meeting with the pledge of allegiance and City Manager Martin Garza, Jr. gave the invocation.

3. Report from the Greater Mission Chamber of Commerce

George Myers, CEO of the Greater Mission Chamber of Commerce reported on the chamber events that had recently taken place and on a successful Mega Winter Texan event with partnership from the Shary Municipal Golf Course and the Mission Historical Museum. Mr. Meyers also expressed his appreciation to the Mission Police Department, Mission Fire Department and the Parks and Recreation Department for their help. He also advised Mayor and Council on upcoming events.

4. Departmental Reports

Councilman Dr. Armando O'caña moved to approve the departmental reports as presented. Motion was seconded by Councilman Ruben D. Plata and approved unanimously 5-0.

5. Citizens Participation

None

1.0 Public Hearing

1.1 Planning & Zoning Recommendations

- A. **Rezoning: A 256' x 176' tract of land out of Lot 24, New Caledonia Unit #1 Subdivision, C-3 (General Business) to R-3 (Multi-Family Residential), Mac-Leo Homes, Adoption of Ordinance # 4312 approving 1.1A**

On February 10, 2016 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The property was near the SE corner of Schuerbach Road and 3 Mile Road (F.M. 1924). There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval of the R-3 zone.

Staff and City Manager recommended approval of ordinance.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the rezoning and to adopt Ordinance No 4312 Rezoning: A 256' x 176' tract of land out of Lot 24, New Caledonia Unit #1 Subdivision, C-3 (General Business) to R-3 (Multi-Family Residential) as recommended. Motion was seconded by Councilwoman Jessica Ortega-Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4312

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING OF A 256' X 176' TRACT OF LAND OUT OF LOT 24, NEW
CALEDONIA UNIT #1 SUBDIVISION, FROM C-3 (GENERAL BUSINESS) TO R-3
(MULTI-FAMILY RESIDENTIAL)

B. Rezoning: A 1.322 gross acre tract of land, more or less, out of a 7.21 acre tract of land out of Lot 29, Bell-Woods Co's Subdivision "C", AO-I (Agricultural Open Interim) to C-3 (General Business), Jose M. Cantu – KLove Engineering, Adoption of Ordinance # 4313 approving 1.1B

On February 10, 2016 the Planning and Zoning Commission held a Public Hearing to consider this rezoning request. The property was located along the north side of 2 Mile Road 300' west of Conway Blvd. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval of the C-3 zone.

Staff and City Manager recommended approval of ordinance.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Norie Gonzalez Garza moved to approve the rezoning and to adopt Ordinance No 4313 Rezoning: A 1.322 gross acre tract of land, more or less, out of a 7.21 acre tract of land out of Lot 29, Bell-Woods Co's Subdivision "C", AO-I (Agricultural Open Interim) to C-3 (General Business) as recommended. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4313

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING OF A 1.322 GROSS ACRE TRACT OF LAND, MORE OR LESS,
OUT OF A 7.21 ACRE TRACT OF LAND OUT OF LOT 29, BELL-WOODS CO'S
SUBDIVISION "C", FROM AO-I (AGRICULTURAL OPEN INTERIM) TO C-3 (GENERAL
BUSINESS)

C. Conditional Use Permit: Drive-Thru Service Windows, 2728 N. Conway Avenue, Lots 2 & 3, Northtown Unit #1 Subdivision, C-3, Israel Reyna, Adoption of Ordinance # 4314 approving 1.1C

On February 10, 2016 the Planning and Zoning Commission held a Public Hearing to consider this conditional use permit request. The property was located approximately 120' east of Conway Blvd. on the south side of E. 28th Street. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff and City Manager recommended approval of ordinance.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the cup and to adopt Ordinance No 4314 Conditional Use Permit: Drive-Thru Service Windows, 2728 N. Conway Avenue, Lots 2 & 3, Northtown Unit #1 Subdivision, C-3 with a 3 year CUP as recommended by Mayor Salinas. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

ORDINANCE NO. 4314

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR DRIVE-THRU SERVICE WINDOWS,
2728 N. CONWAY AVENUE, LOTS 2 & 3, NORTHTOWN UNIT #1 SUBDIVISION

- D. Conditional Use Permit: To Place a Mobile Home “Temporary” to Care for Health Stricken Parent, 127 S. Bryan Road, A 1.67 acre tract out of Lot 18-11, West Addition to Sharyland Subdivision, AO-I, John Paul Perez, Adoption of Ordinance # 4315 approving 1.1D**

On February 10, 2016 the Planning and Zoning Commission held a Public Hearing to consider the conditional use permit. The subject site was located between East 1st Street and Mark Place along the east side of Bryan Road. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff and City Manager recommended approval of ordinance.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman O’caña moved to approve the cup and to adopt Ordinance No 4315 Conditional Use Permit: To Place a Mobile Home “Temporary” to Care for Health Stricken Parent, 127 S. Bryan Road, A 1.67 acre tract out of Lot 18-11, West Addition to Sharyland Subdivision, AO-I as recommended. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4315

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO PLACE A MOBILE HOME
“TEMPORARY” TO CARE FOR HEALTH STRICKEN PARENT, 127 S. BRYAN ROAD, A
1.67 ACRE TRACT OUT OF LOT 18-11, WEST ADDITION TO SHARYLAND
SUBDIVISION

- E. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Diaz Diner #2, 2500 E. Expressway 83, Ste. 100, Lot 5B, Sharyland Place Subdivision, C-3, Veneranda Padron, Adoption of Ordinance # 4316 approving 1.1E**

On February 10, 2016 the Planning and Zoning Commission held a Public Hearing to consider the conditional use permit. The subject site was located within the Kohl’s Commercial Plaza approximately ¼ mile east of Shary Road. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval subject to the sale of alcohol until midnight

City Manager recommended approval of ordinance.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the cup and to adopt Ordinance No 4316 Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Diaz Diner #2, 2500 E. Expressway 83, Ste. 100, Lot 5B, Sharyland Place Subdivision, C-3 as recommended. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4316

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION
OF ALCOHOLIC BEVERAGES – DIAZ DINER #2, 2500 E. EXPRESSWAY 83, STE. 100,
LOT 5B, SHARYLAND PLACE SUBDIVISION

**F. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages –
Tortas Del Jack, 4001 S. Shary Road, Ste. 350, Lot 1, Sharyland Plantation Grove
Tech-Center #2, PUD, Jose Raymundo Valdez,
Adoption of Ordinance # 4317 approving 1.1F**

On February 10, 2016 the Planning and Zoning Commission held a Public Hearing to consider the conditional use permit. The subject site was located within an existing plaza located on the SE corner of San Mateo and Shary Road. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval subject to the sale of alcohol until midnight

City Manager recommended approval of ordinance.

Mayor Salinas asked if there were any comments for or against the request.

There were no comments.

Councilman Plata moved to approve the cup and to adopt Ordinance No 4317 Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Tortas Del Jack, 4001 S. Shary Road, Ste. 350, Lot 1, Sharyland Plantation Grove Tech-Center #2, PUD as recommended. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

ORDINANCE NO. 4317

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION
OF ALCOHOLIC BEVERAGES – TORTAS DEL JACK, 4001 S. SHARY ROAD, STE. 350,
LOT 1, SHARYLAND PLANTATION GROVE TECH-CENTER #2

**G. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages –
Evera Restaurant & Bar, 4001 S. Shary Road, Ste. 100, Lot 1, Sharyland
Plantation Grove Tech-Center #2, PUD, L’Aureola Restaurant Group, LLC,
Adoption of Ordinance # 4318 approving 1.1G**

On February 10, 2016 the Planning and Zoning Commission held a Public Hearing to consider the conditional use permit. The subject site was located within an existing plaza located on the

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SE corner of San Mateo and Shary Road. There was no public opposition during the P&Z Mtg. The Board unanimously recommended approval.

Staff Recommendation: Approval subject to the sale of alcohol until midnight

City Manager recommended approval of ordinance.

Mayor Salinas asked if there were any comments for or against the request.

Applicant Karla Gomez asked Mayor and Council if they would allow their business to sell alcohol till 2:00 a.m.

Mayor Salinas explained to applicant that Council was only allowing businesses to sell alcohol until midnight. He also stated that the establishment had violations from Mission Police Department and Texas Alcoholic Beverage Commission of selling alcohol after 2 a.m. which was in violation of the law.

Councilman Plata moved to approve the cup and to adopt Ordinance No 4318 Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Evera Restaurant & Bar, 4001 S. Shary Road, Ste. 100, Lot 1, Sharyland Plantation Grove Tech-Center #2, PUD as recommended. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

ORDINANCE NO. 4318

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION
OF ALCOHOLIC BEVERAGES – EVERA RESTAURANT & BAR, 4001 S. SHARY ROAD,
STE. 100, LOT 1, SHARYLAND PLANTATION GROVE TECH-CENTER #2

2.0 Disposition of Minutes

2.1 City Council Meeting – February 8, 2016

Councilman Plata moved to approve the minutes as presented. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

3.0 Acknowledge Receipt of Minutes

3.1 MEDC – Regular Meeting & Public Hearing

– January 19, 2016

Citizens Advisory Committee – January 19, 2016

Traffic Safety Committee – September 29, 2015

Juvenile Justice and Delinquency Prevention Board – January 20, 2016

Parks and Recreation Board Meeting – January 13, 2016

Mission Historical Museum Board Meeting – January 18, 2016

Speer Memorial Library Board – January 19, 2016

Councilman Plata moved to approve the minutes as presented. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.0 Approvals and Authorizations

4.1 Authorization to purchase via State Approved Contract One (1) vehicle for the Meter Readers Department

Staff was seeking authorization to purchase via state approved Buy Board Contract #430-13 for a 2016 Chevrolet Colorado in the amount of \$24,656.70. Provided was a product pricing summary with the amount and its respective contract number. This vehicle would replace a truck that was involved in a collision and was a declared a total loss by our insurance carrier.

Staff and City Manager recommended approval.

Councilman O'caña moved to approve authorization to purchase via State Approved Contract One (1) vehicle for the Meter Readers Department as recommended. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.2 Acceptance of the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended September 30, 2015

Acceptance of the Comprehensive Annual Financial Report for fiscal year ended 09/30/15 for the City of Mission.

Mr. Ruben Moreno, Long Chilton, LLP representative, presented and answered questions from the council in reference to the audit. The audit was rendered an unmodified report for financial reporting and compliance.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve Acceptance of the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended September 30, 2015 as recommended. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.3 January 2016 Financial Statements

Angie Vela, Assistant Finance Director presented the January 2016 Financial Statements for approval.

Staff and City Manager recommended approval.

Councilman O'caña moved to approve the January 2016 Financial Statements as recommended. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.4 Budget Amendments: Utility Fund, CDBG Fund and MEDC Fund

Mrs. Vela presented the budget amendments BA-16-26 to BA-16-29 to the City Council for approval.

Staff and City Manager recommended approval.

Councilman O'cana moved to approve budget amendments BA-16-26 to BA-16-29 as recommended. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.5 Authorization to surplus City of Mission and seized motor vehicles for the purpose of selling said items via GovDeals online auction.

The Mission Police Department was requesting authorization to surplus the provided listings of City of Mission and seized motor vehicles for the purpose selling said items via GovDeals online auction. The items were acquired by the City of Mission Police Department over the years and had served their purpose. Staff was recommending that the provided listings of equipment be declared surplus.

Staff and City Manager recommended approval.

Councilman O'cana moved to approve authorization to surplus City of Mission and seized motor vehicles for the purpose of selling said items via GovDeals online auction as recommended. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.6 Authorization to enter into a Inter-local Agreement for the K-9 Unit Inspections between the City of Mission and the Mission Consolidated Independent School District.

The Mission Police Department was requesting authorization to enter into a Inter-local Agreement for K-9 Unit Inspections between the City of Mission and the Mission Consolidated Independent School District. The contract was for the delivery of services by the Mission Police Department to Mission CISD which included K-9 contraband inspections for 22 Mission CISD campuses. The Mission Police Department would provide thirty (30) visits with no less than three (3) hours of time spent on each inspection conducted by one (1) certified police officer and one (1) K-9 Unit. The inspections would include a minimum inspection of communal areas and other areas as MCISD may designate. The total amount of the Inter-local agreement was for \$5,000.00 dollars from the effective date of this agreement through June 1, 2016. Staff was recommending a favorable recommendation for the purpose of engaging in a Inter-local Agreement for the K-9 Unit Inspections.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve authorization to enter into a Inter-local Agreement for the K-9 Unit Inspections between the City of Mission and the Mission Consolidated Independent School District as recommended. Motion was seconded by Councilman O'caña and approved unanimously 5-0.

4.7 Approval of Resolution No. 1433 supporting the submission of a grant application to the Office of the Governor Criminal Justice Division (OOG) for the Mission Police Department License Plate Reader Project

The Mission Police Department was requesting approval of a resolution in support of the submission of a grant application to the Office of the Governor Criminal Justice Division (OOG) for the Mission Police Department License Plate Reader Project. The grant would allow the Mission Police Department to gather data (intelligence information) by reading the license plates to motor vehicles which were in the range of the license plate reader. This data would be utilized to identify stolen vehicles, determine traffic density and to collect critical information to help protect the citizens of the City of Mission. The total amount of the grant request was \$60,000.00. There was no cash match required from the City of Mission. Staff was requesting a favorable recommendation for the purpose of submitting the grant application.

Staff and City Manager recommended approval.

Councilman O'caña moved to approve Resolution No. 1433 supporting the submission of a grant application to the Office of the Governor Criminal Justice Division (OOG) for the Mission Police Department License Plate Reader Project as recommended. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

RESOLUTION NO. 1433

SUPPORTING THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR CRIMINAL JUSTICE DIVISION (OOG) FOR THE MISSION POLICE DEPARTMENT LICENSE PLATE READER PROJECT

4.8 Approval of Ordinance # 4319 providing for a Four-Way Stop intersection at Gastel Drive and Iowa Street

The Mission Police Department received a request for approval of an ordinance establishing a Four-Way Stop Intersection at Gastel Drive and Iowa Street. The Mission Manor Homeowners Association was requesting the establishment of the aforementioned four-way stop intersection based on an increase in vehicular traffic in their neighborhood due to an increase in traffic density. On February 16, 2016, the Traffic Safety Committee reviewed the concerns and voted unanimously to recommend the placing of a four-way stop intersection.

Staff and City Manager recommended approval.

Councilman O'caña moved to approve Ordinance No. 4319 providing for a Four-Way Stop intersection at Gastel Drive and Iowa Street as recommended. Motion was seconded by Councilman Plata and approved unanimously 5-0.

ORDINANCE NO. 4319

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, PROVIDING FOR A TRAFFIC CONTROL DEVICE BEING A FOUR-WAY STOP INTERSECTION AT GASTEL DRIVE AND IOWA STREET; PROVIDING FOR INSTALLATION OF SAID TRAFFIC CONTROL DEVICES BEING STOP SIGNS AND PROPER SIGNAGE THEREOF AND MAKING PROVISIONS OF THE STATE TRANSPORTATION CODE AND TRAFFIC ORDINANCE OF THE CITY OF MISSION IN REGARDS TO PENALTY FOR VIOLATION APPLICABLE THERETO;

4.9 Approval of Resolution No. 1434 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the South Texas Run Strong event

The Mission Police Department was requesting approval of a resolution for the purpose of submitting an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the South Texas Run Strong event. The agreement was required by the Texas Department of Transportation for the closure of the southbound lane of travel (outside lane) of Farm to Market Road 1016 between Trinity Road and Military Parkway. The Mission Police Department would be responsible for securing the South Texas Run Strong event route to ensure the safety of both motorists and pedestrians.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve Resolution No. 1434 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the South Texas Run Strong event as recommended. Motion was seconded by Councilman Plata and approved unanimously 5-0.

RESOLUTION NO. 1434

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS,
AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF
TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT
FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY OF SOUTHBOUND
LANE OF TRAVEL (OUTSIDE LANE) OF FARM TO MARKET ROAD 1016 BETWEEN
TRINITY ROAD AND MILITARY PARKWAY FOR THE SOUTH TEXAS RUN STRONG
EVENT AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE;

4.10 Authorization to Submit FY 2016 Homeland Security Grant Program for the Mission Fire Department thru E-Grants

The Mission Fire Department was seeking authorization to submit for 2016 Homeland Security Grant. Staff would seek grant funding for personal protective equipment (PPE), Wildland firefighting coats and trousers. This regional grant included equipment for the following cities of Alton, Palmview, La Joya and Sullivan City. This grant required no matching funds. The approximate amount of the equipment was \$50,500.00.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve authorization to Submit FY 2016 Homeland Security Grant Program for the Mission Fire Department thru E-Grants as recommended. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.11 Authorization to submit an application for the 2016 Grant Funds through Wal-Mart Corporation and authorize Mayor to sign the requested Affirmation Letter

The Mission Fire Department was seeking authorization to submit an application for the 2016 Grant Funds through Wal-Mart Corporation and authorizing Mayor to sign the requested Affirmation Letter needed to apply. The approved grant monies would be applied to the Mission Fire Department CERT Program, (Community Emergency Response Team), both adult and teen programs for the purchase of CERT vests and hardhats and accessories as recommended by the Citizen Corp Program and FEMA.

Staff and City Manager recommended approval.

Councilman Plata moved to approve authorization to submit an application for the 2016 Grant Funds through Wal-Mart Corporation and authorize Mayor to sign the requested Affirmation

Letter as recommended. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.12 Award Bid for “Housing Assistance Program – Phase 15-I A”

On January 25, 2016 City Council authorized staff to re-solicit bid for one (1) reconstruction project. The City of Mission had accepted and opened two (2) bid responses for this home. G & G Contractors had met all the Terms & Conditions and Specifications and came within budget. Staff recommended to award to G & G Contractors for the reconstruction of the following home:

915 W. 1st Street - \$57,800

CAC met on February 16, 2016 and approved staff’s recommendation for this home.

The City had been utilizing 75% of the annual CDBG allocation for several years for housing projects. Since 1999, a total of 417 families to date had been provided some form of housing assistance. Out of the 417 families, 248 families received reconstruction assistance while 169 families received rehabilitation assistance (including CDBG-R, CDBG-DR and SSBG funds).

Staff Recommendation: Award Bid to G & G Contractors

City Manager recommended approval.

Councilwoman Ochoa moved to approve to award bid to G & G Contractors for “Housing Assistance Program – Phase 15-I A” as recommended. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.13 Approval of Resolution # 1435, A Resolution to Consider Supplemental Resolution Approving the Resolution of Mission Economic Development Corporation Authorizing the Issuance of Bonds on Behalf of Natgasoline LLC; and Matters Related Thereto

Lee McCormick, President of Community Development Associates, LLC had facilitated the issuance of Bonds on behalf of Natgasoline LLC. A Supplemental Resolution was approved on January 11, 2016. Under State statutes, the bond financing must close within 60 days of the City’s approval. Due to unforeseen delays the transaction may not close until after March 11, 2016. Therefore, it is being requested that the City approve a new Resolution for an additional 60 day period.

Mr. McCormick answered any questions City Council had.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Resolution No. 1435 A Resolution to Consider Supplemental Resolution Approving the Resolution of Mission Economic Development Corporation Authorizing the Issuance of Bonds on Behalf of Natgasoline LLC; and Matters Related Thereto as recommended. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

RESOLUTION NO. 1435

SUPPLEMENTAL RESOLUTION APPROVING THE RESOLUTION OF MISSION ECONOMIC DEVELOPMENT CORPORATION AUTHORIZING THE ISSUANCE OF BONDS ON BEHALF OF NATGASOLINE LLC; AND MATTERS RELATED THERETO

4.14 Board Appointments – Citizens Advisory Committee and Speer Memorial Library Board

Citizens Advisory Committee: Appointed Yolanda Martinez to the South West position, term to expire December 31, 2016 due to the resignation of Lauren Irma Rabe.

Speer Memorial Library Board: Appointed Jane Garza, term to expire December 31, 2017 due to the resignation of Yolanda Martinez.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to approve Board Appointments of Yolanda Martinez – Citizens Advisory Committee and Jane Garza – Speer Memorial Library Board as recommended. Motion was seconded by Councilman O’caña and approved unanimously 5-0.

4.15 Request by Mission Consolidated Independent School District to use City Hall facilities for early voting for Board of Trustees election of May 7, 2016

Provided was request for the use of City Hall facilities for early voting for MCISD Board of Trustee Election.

The dates and times were the same as the City’s election.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to approve request by Mission Consolidated Independent School District to use City Hall facilities for early voting for Board of Trustees election of May 7, 2016 as recommended. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.16 Authorize the City of Mission to enter into an agreement with Mr. Apolonio Chapa for Planning and Utility Services

Authorization was being requested for the City of Mission to enter into an agreement with Mr. Apolonio Chapa for plan review of new residential subdivisions, commercial development and provide utility location services to the City. Mr. Chapa had 39 years of experience in the utility field and was uniquely qualified to locate water, sanitary sewer, and drainage lines within the City of Mission.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to authorize the City of Mission to enter into an agreement with Mr. Apolonio Chapa for Planning and Utility Services as recommended. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.17 Authorization to reject and re-solicit bids for Hydraulic System and Minor Mobile Truck Repair Services

City Council authorized staff to solicit bids for Hydraulic System and Minor Truck Repair Services onsite via a mobile unit. The City of Mission had accepted and opened one (1) bid response from Heil of Texas. Staff was seeking authorization to reject and re-solicit bids since

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Heil of Texas was found non-responsive by not submitting signed and executed Conflict of Interest Questionnaire (CIQ) required as per the General Terms & Conditions.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve authorization to reject and re-solicit bids for Hydraulic System and Minor Mobile Truck Repair Services as recommended. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.18 Authorization to approve substantial completion for CWV Building Renovation project

Staff was seeking authorization to approve substantial completion for CWV building renovation located at 115 S. Mayberry St. This would allow for the City to receive the Certificate of Occupancy allowing public use.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve substantial completion for CWV Building Renovation project as recommended. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.19 Approval of Work Authorization No. 22 with L&G Engineering for the traffic study at Shary Road

Work Authorization No. 22 entailed traffic operations analysis and traffic signal coordination study for Shary Rd. from Plantation Grove to Los Milagros. Currently, there were three intersections, Plantation Grove, Los Indios and Los Milagros, which had fully actuated signals but functioned independently to each other. This portion of Shary Road was a heavily traveled corridor used by the Cimarron Country Club Community and provided a direct route from major commercial warehouses along FM 1016 (Military Highway) to US 83/I2. The study and field implementation services would reduce travel time within this area by improving the overall traffic flow and enhancing safety.

Staff and City Manager recommended approval.

Councilman Plata moved to approve Work Authorization No. 22 with L&G Engineering for the traffic study at Shary Road as recommended. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

5.0 Unfinished Business

None

6.0 Routine Matters

6.1 City Manager's Comments

None

6.2 Mayor's Comments

None

Mayor Salinas asked Council to go into Executive Session pursuant to V.T.C.A. Gov. Code Sec. 551.001 under “Consultation with Attorney” for all items listed under the executive session of the agenda.

At 5:38 p.m., Councilman O’caña moved to convene into executive session. Motion was seconded by Councilman Plata and approved unanimously 5-0.

7.0 Executive Session pursuant to V.T.C.A. Gov. Code Sec. 551.001

7.1 Consultation with Attorney Sec. 551.071 (2)

A. Discussion of claim for wastewater service for La Homa Grove Lot 9

7.2 Personnel Matters Sec. 551.074

A. Approval of Professional Services Contract for Mark Sossi, P.C.

7.3 The City Council will reconvene in open session to take any actions necessary

At 5:59 p.m., Councilman Plata moved to reconvene in open session. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

On item 7.1-A, Councilman O’caña moved to authorize that After considering the history, surrounding circumstances and upon the landowners request, the Council makes a finding that Lot 9 La Homa Grove Subdivision has not been connected to the city’s sewer system, however has continuously paid for wastewater service and further finds that requiring strict compliance regarding connection of lot 9 La Homa Grove Subdivision residence to the City’s sewer system, would impose an undue hardship on the landowner. Therefore the Council authorizes City Manager to resolve the claim of the landowner and to resolve any and all disputes between the landowner and the City of Mission regarding the sewer system connection and without waiving immunity and authorize City Manager to permanently remove said lot from the city’s billing system. Motion was seconded by Councilman Plata and approved unanimously 5-0.

On item 7.2-A, Councilman Plata moved to authorize Mayor to execute renewal of employment agreement for professional services of Mark Sossi or his professional corporation for a term of 1 year. Motion was seconded by Councilman O’caña and approved unanimously 5-0.

8.0 Adjournment

At 6:01 p.m., Councilwoman Ochoa moved for adjournment. Motion was seconded by Councilman Plata and approved unanimously 5-0.

Norberto Salinas, Mayor

ATTEST:

Anna Carrillo, City Secretary