

**NOTICE OF REGULAR MEETING
MISSION CITY COUNCIL
JANUARY 09, 2017 4:30 P.M.
MISSION CITY HALL**

PRESENT:

Norberto Salinas, Mayor
Jessica Ortega-Ochoa, Councilwoman
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Mayor Pro Tem
Dr. Armando O'caña, Councilman
Abiel Flores, City Attorney
Jaime Tijerina, Deputy City Attorney
Anna Carrillo, City Secretary
Martin Garza, Jr., City Manager

ABSENT:

ALSO PRESENT:

Kathy Olivarez, Progress Times
J.J. Garza
Victoria Medina
Lisa Gomez
Brenda Cantu
Jim Banner
Beth Banner
Dr. Noe Oliveira
Keith Padilla
Jose Garcia
Ricardo Lopez
Eudelia Gonzalez-Ortegon
Javier Ortegon
Petra Mireles
Craig Versley
Rocio Landin
Oscar A. Garza

STAFF PRESENT:

Nelia Hernandez, Asst. City Secretary
Aida Lerma, Deputy City Manager
Randy Perez, Deputy City Manager
Elizabeth Hernandez, Executive Secretary
Angie Vela, Finance Director
Danny Tijerina, Planning Director
Jaime Acevedo, Asst. Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Manager
Eduardo Belmarez, Purchasing Director
Roland Rodriguez, I. T. Director
Juan Pablo Terrazas, City Engineer
Roberto Salinas, Public Works Director
Jesse Lerma, Civil Service Director
Gilbert Sanchez, Interim Fire Chief
Robert Dominguez, Chief of Police
Joanne Longoria, CDBG Director
Mario Flores, Golf Course Director
Luduvico Martinez, B & G Club Director
Brad Bentsen, Parks & Recreation Director
Mayra Rocha, Library Director
Cynthia Lopez, Museum Director
Cesar Gutierrez, Sanitation Director
JC Avila, Fleet Maintenance Director
Adela Ortega, Mission Food Pantry Manager
Joel Chapa, Jr., Police Officer
Paula Banda, Administrative Assistant
Hector Guzman, Water Dept. Manager
Noel Barrera, Health Dept. Manger

1. Call to order

With a quorum being present, Mayor Norberto Salinas called the meeting to order at 4:32 p.m.

2. Pledge Allegiance and Invocation

Mayor Salinas led the meeting with the pledge of allegiance and City Manager Martin Garza, Jr. gave the invocation.

3. Presentation of 20, 25, 30 & 35 Year Service Award Recipients

City Manager Garza presented to the Mayor and City Council the City Employees with 20, 25, 30 & 35 years of service.

4. Proclamation – MCISD School Board Recognition Month

City Secretary Anna Carrillo presented the Proclamation – MCISD School Board Recognition Month to the Council. Mission CISD School Board representatives received the proclamation and thanked the Council.

Councilman Dr. Armando O’cana moved to approve the Proclamation – MCISD School Board Recognition Month. Motion was seconded by Councilman Ruben Plata and approved unanimously 3-0.

5. Proclamation – LJISD School Board Recognition Month

City Secretary Carrillo presented the Proclamation – LJISD School Board Recognition Month to the Council. LJISD School Board representatives received the proclamation and thanked the Council.

Councilman O’cana moved to approve the Proclamation – LJISD School Board Recognition Month. Motion was seconded by Councilman Plata and approved unanimously 3-0.

6. Proclamation – SISD School Board Recognition Month

City Secretary Carrillo presented the Proclamation – SISD School Board Recognition Month to the Council. SISD School Board representatives received the proclamation and thanked the Council.

Councilman O’cana moved to approve the Proclamation – SISD School Board Recognition Month. Motion was seconded by Councilman Plata and approved unanimously 3-0.

At 4:40 p.m. Mayor Pro Tem Norie Gonzalez-Garza joined the meeting.

7. Report from the Greater Mission Chamber of Commerce

Josh Stockel CEO from the Greater Mission Chamber of Commerce reported on the chamber events and ribbon cuttings that had recently taken place. He advised the council of the 22nd Annual Mission Community Health Fair to be held on January 15th at the Sharyland High School gymnasium.

At 4:41 p.m. Councilwoman Jessica Ortega-Ochoa joined the meeting.

8. Departmental Reports

Councilman Plata moved to approve the departmental reports as presented. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

9. Citizens Participation

Mr. JJ Garza, 3366 N. Bentsen Palm Drive requested for the plaque to be reinstalled at Mayberry Pool.

1.0 Public Hearing

1.1 Planning & Zoning Recommendations

None

2.0 Disposition of Minutes

2.1 City Council Meeting – December 19, 2016

Councilman O’cana moved to approve the minutes as presented. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

3.0 Acknowledge Receipt of Minutes

3.1 Parks & Recreation Board – October 11, 2016 Citizens Advisory Committee – October 18, 2016

Councilman Plata moved to acknowledge the receipt of minutes as presented. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.0 Approvals and Authorizations

4.1 Authorization to declare items as surplus and convey to Sister Cities

Staff was seeking approval to declare a list of items as surplus. The items had been acquired by the Library over the years through purchase, contribution, or donation assignment. All items had been determined to be of no use to the Library.

Staff was further seeking authorization to convey said items to Sister Cities, in conformance with the Sister Cities Agreements previously signed by the entities. The purpose of said conveyance was to carry out the objectives of the Sister Cities program.

Staff Recommendation: Declare list of items as surplus and convey to Sister Cities.

City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to declare items as surplus and convey to Sister Cities. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.2 Authorization to declare items as surplus and sell by On-Line Auction

Staff was seeking approval to declare a list of items as surplus. Items had been acquired by the Library over the years through purchase, contribution, or donation assignment. All items had been determined to be of no use to the Library.

Staff Recommendation: Declare list of items as surplus and sell via On-Line Auction.

City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to declare items as surplus and sell by On-Line Auction. Motion was seconded by Councilman O’cana and approved unanimously 5-0.

4.3 Authorization to enter into a maintenance contract agreement with Rush Truck Centers of Texas L.P. via Buy Board contract 521-16

Sanitation department was seeking authorization to enter into a maintenance contract agreement via buy board contract 521-16 with Rush Truck Centers of Texas L.P.; this contract was for the maintenance, parts and repairs of the motor, transmission and chaise components of the side loaders and brush trucks. Maintenance Contract would be from January 16, 2017 to September 30, 2017.

Staff Recommendation: Authorization to enter into maintenance contract 521-16 via Buyboard.

City Manager recommended approval.

Councilman Plata moved to authorize to enter into maintenance contract agreement with Rush Truck Centers of Texas L.P. via Buy Board contract 521-16. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.4 Lease Agreement between the City of Mission and the Children's Advocacy Center for the rental of the Strickland Building

The Agreement was between the City of Mission and the Children's Advocacy Center for the rental of the Strickland Building located at 1116 N. Conway for a period of three years beginning on January 1, 2017 thru December 31, 2019 for a rental amount of \$1.00 a year.

Staff Recommendation: Find that this lease is in the public interest of the City of Mission and approval of lease.

City Manager recommended approval.

Mayor Pro Tem Garza moved to approve the lease agreement between the City of Mission and the Children's Advocacy Center for the rental of the Strickland Building finding that such a lease was in the public interest of the City of Mission. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.5 Authorize Mayor to execute a Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone Number One and City of Mission related to Military Road and Inspiration Road Expansion Project in an amount not to exceed \$1.3 million

Authorize Mayor to execute a Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone Number One and City of Mission. The reimbursement agreement was for Phase I of the Military Road and Inspiration Road Expansion Project that involves environmental studies, public involvement and schematics, in an amount not to exceed \$1.3 million.

Executive Director Daniel Silva was present at the meeting to answer any questions City Council members may have.

The Board of Directors of the Mission Redevelopment Authority approved the reimbursement agreement at their November 28, 2016 meeting.

Staff Recommendation: Approval for Reimbursement Agreement.

City Manager recommended approval.

Councilman O'cana moved to authorize Mayor execute the Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone Number One and City of Mission related to Military Road and Inspiration Road Expansion Project in an amount not to exceed \$1.3 million. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

Mayor Salinas stepped out at 5:00 p.m.

4.6 Authorization to solicit bids for the construction of a Temporary Home

On July 13, 2015 the City of Mission approved Resolution 1405 after determining that a public need existed to provide temporary shelter for homeless or displaced families due to unexpected emergencies. The construction of a home that would be utilized on a temporary basis, would serve this public purpose. The City would retain control of the terms of the use of said home, to include ensuring its temporary status. It was the intent of the City, that upon the expiration of the term, said families will have attained other permanent housing and continue to be productive members of Mission.

Staff was seeking authorization to solicit bids for the construction of a family home which would be utilized in extreme cases to provide temporary shelter due to unexpected emergencies. If approved, the home would be constructed on property that was donated to the City of Mission by the U.S. Department of Housing and Urban Development.

Staff Recommendation: Authorization to solicit bids for the construction of a Temporary Home.

City Manager recommended approval.

Councilman O'cana moved to authorize to solicit bids for the construction of a Temporary Home. Motion was seconded by Councilman Plata and approved unanimously 4-0.

4.7 Approval of Resolution # 1484 declaring the adoption of the Municipality of General Teran, Nuevo Leon, Mexico

Approval to declare the adoption of the Municipality of General Teran, Nuevo Leon, Mexico as a Sister City and authorizing Mayor Salinas to act as the official representative of Mission to carry out this program.

Mr. Eleuterio Villagomez Guerrero, Mayor of General Teran, attended the Mayor's International Brunch last year at which time he requested to become Sister Cities with Mission.

The Sister City Concept was inaugurated by the President of the United States in 1956 to establish greater friendship and understanding between the people of the United States and other nations through the medium of direct personal contact. That the Council on behalf of the people of Mission accepts the people of General Teran, Nuevo Leon, Mexico to participate with Mission as its Sister City for the purpose of creating greater mutual understanding between the peoples of our two great cities and nations.

Staff Recommendation: Approval of Resolution.

City Manager recommended approval.

Councilman Plata moved to approve the Resolution No. 1484 declaring the adoption the Municipality of General Teran, Nuevo Leon, Mexico. Motion was seconded by Councilwoman Ochoa and approved unanimously 4-0.

RESOLUTION NO. 1484

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS,
DECLARES THE ADOPTION OF THE CITY OF GENERAL TERAN,
NUEVO LEON, MEXICO AS A SISTER CITY

At 5:02 p.m. Mayor Salinas rejoined the meeting.

4.8 Approval of Resolution # 1485 declaring the adoption of the Municipality of Coatlan del Rio, Morelos, Mexico

Approval to declare the adoption of the Municipality of Coatlan del Rio, Morelos, Mexico as a Sister City and authorizing Mayor Salinas to act as the official representative of Mission to carry out this program.

Mr. Cesar Augusto Franco Perez participated with the Mission Historical Museum Dia de los Muertos festivities in October, at which time he also requested to become Sister Cities with Mission during his visit.

The Sister City Concept was inaugurated by the President of the United States in 1956 to establish greater friendship and understanding between the people of the United States and other nations through the medium of direct personal contact. That the Council on behalf of the people of Mission accepts the people of Coatlan del Rio, Morelos, Mexico to participate with Mission as its Sister City for the purpose of creating greater mutual understanding between the peoples of our two great cities and nations.

Staff Recommendation: Approval of Resolution.

City Manager recommended approval.

Mayor Pro Tem Garza moved to approve Resolution No.1485 declaring the adoption of the Municipality of Coatlan del Rio, Morelos, Mexico. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

RESOLUTION NO. 1485

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS,
DECLARES THE ADOPTION OF THE CITY OF COATLAN DEL RIO, MORELOS, MEXICO
AS A SISTER CITY

4.9 Approval of Resolution # 1486 declaring the adoption of the Municipality of Guadalupe, Nuevo Leon, Mexico

Approval to declare the adoption of the Municipality of Guadalupe, Nuevo Leon, Mexico as a Sister City and authorizing Mayor Salinas to act as the official representative of Mission to carry out this program.

We have had a long standing relationship with Guadalupe, Nuevo Leon and have provided assistance to their local Fire Department. Mayor Francisco Reynaldo Cienfuegos Martinez would like to formalize the relationship as Sister Cities.

The Sister City Concept was inaugurated by the President of the United States in 1956 to establish greater friendship and understanding between the people of the United States and other nations through the medium of direct personal contact. That the Council on behalf of the people of Mission accepts the people of Guadalupe, Nuevo Leon, Mexico to participate with Mission as its Sister City for the purpose of creating greater mutual understanding between the peoples of our two great cities and nations.

City Manager recommended approval

Councilman Plata moved to approve Resolution No. 1486 declaring the adoption the Municipality of Guadalupe, Nuevo Leon, Mexico. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

RESOLUTION NO. 1486

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
DECLARING THE ADOPTION OF THE CITY OF GUADALUPE, NUEVO LEON, MEXICO
AS A SISTER CITY

4.10 Approval of Resolution # 1487 declaring the adoption of the Municipality of Santiago, Nuevo Leon, Mexico

Approval to declare the adoption of the Municipality of Santiago, Nuevo Leon, Mexico as a Sister City and authorizing Mayor Salinas to act as the official representative of Mission to carry out this program.

Mayor Javier Caballero Gaona had reached out to Mayor Salinas and had expressed an interest in becoming Sister Cities with Mission.

The Sister City Concept was inaugurated by the President of the United States in 1956 to establish greater friendship and understanding between the people of the United States and other nations through the medium of direct personal contact. That the Council on behalf of the people of Mission accepts the people of Santiago, Nuevo Leon, Mexico to participate with Mission as its Sister City for the purpose of creating greater mutual understanding between the peoples of our two great cities and nations.

Staff Recommendation: Approval of Resolution.

City Manager recommended approval.

Councilman O'cana moved to approve the Resolution No. 1487 declaring the adoption of the Municipality of Santiago, Nuevo Leon, Mexico .Motion was seconded by Councilman Plata and approved unanimously 5-0.

RESOLUTION NO. 1487

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
DECLARING THE ADOPTION OF THE CITY OF SANTIAGO, NUEVO LEON, MEXICO AS
A SISTER CITY

4.11 Approval of Resolution No. 1488 supporting the submission of a grant application to the Office of the Governor Criminal Justice Division (OOG) for the Mission Police Department Body Camera Project

The Mission Police Department was requesting approval of a resolution in support of the submission of a grant application to the Office of the Governor Criminal Justice Division (OOG) for the Mission Police Department Body Camera Project. The grant would allow the Mission Police Department to purchase one-hundred and sixty-five (165) body worn cameras along with the accessories required by each camera. This price would include server hardware and software along with technical support. These cameras would be utilized to record Officer contact with the general public while working their designated shifts. All recordings would be stored on a server which would be housed at the Mission Police Department. The total amount of the grant request was \$200,815.00. There was a 20% cash match required from the City of Mission which would amount to \$40,163.00. This amount would be paid through our Federal Drug Forfeiture Fund. Staff was requesting a favorable recommendation for the purpose of submitting the grant application.

Staff Recommendation: Staff was respectfully requesting approval of Resolution No. 1488 authorizing the Mission Police Department to submit a grant application to the Office of the Governor (OOG) for Mission Police Department Body Camera Project.

City Manager recommended approval.

Mayor Pro Tem Garza moved to approve Resolution No. 1488 supporting the submission of a grant application to the Office of the Governor Criminal Justice Division (OOG) for Mission Police Department Body Camera Project. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

RESOLUTION NO. 1488

SUPPORTING THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE
GOVERNOR CRIMINAL JUSTICE DIVISION (OOG) FOR THE MISSION POLICE
DEPARTMENT BODY CAMERA PROJECT

4.12 Authorization to purchase bulletproof vests via a state approved contract (Buy Board Contract 432-13)

The City of Mission Police Department was requesting authorization to purchase a total of fifteen (15) bulletproof vests, from Galls LLC Company, a state contract vendor. The bulletproof vests would be purchased for the purpose of replacing bulletproof vests currently in use by Mission Police Officers that were over five (5) years old. The industry standard was five years of life for any bulletproof vest. The bulletproof vests to be purchased meet all National Institute of Justice standards. The vests would be purchased through our Bulletproof Vests Grant Program at a cost of \$11,981.25 (Buy Board Contract 432-13). Staff was seeking a favorable recommendation.

Staff Recommendation: Staff was respectfully requesting authorization to purchase the fifteen (15) bulletproof vests via the state approved contract.

City Manager recommended approval

Councilman Plata moved to authorize to purchase bulletproof vests via a state approved contract (Buy Board Contract 432-13) from Galls LLC Company, as recommended by Staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.13 Approval of Resolution No. 1489 supporting the submission of a grant application to the Office of the Governor Criminal Justice Division (OOG) for the Mission Police Department NIBRS Project

The Mission Police Department was requesting approval of a resolution in support of the submission of a grant application to the Office of the Governor Criminal Justice Division (OOG) for the Mission Police Department NIBRS Project. The grant would allow the Mission Police Department to purchase a computer based program which would incorporate with our existing New World System. The NIBRS Software System would allow the Mission Police Department to convert from a Uniform Crime Reporting to an Incident Base Reporting System. This program would enhance our current reporting features. The total cost of this investment is \$26,700.00 dollars. There was no cash match required from the City of Mission. Staff was requesting a favorable recommendation for the purpose of submitting the grant application

Staff Recommendation: Staff was respectfully requesting approval of Resolution No. 1489 authorizing the Mission Police Department to submit a grant application to the Office of the Governor (OOG) for Mission Police Department NIBRS Project.

City Manager recommended approval.

Councilman O'cana moved to approve Resolution No. 1489 supporting the submission of grant application to the Office of the Governor Criminal Justice Division (OOG) for Mission Police Department NIBRS Project. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

RESOLUTION NO. 1489

SUPPORTING THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR CRIMINAL JUSTICE DIVISION (OOG) FOR THE MISSION POLICE DEPARTMENT NIBRS PROJECT

4.14 Tax Collections Report – November, 2016

Angie Vela, Finance Director presented the Tax Collections Report – November, 2016 to the City Council for approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve the Tax Collections Report – November, 2016. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

4.15 November 2016 Financial Statements

Mrs. Vela presented the November 2016 Financial Statements to the City Council for approval.

Staff and City Manager recommended approval.

Councilman O'cana moved to approve the November 2016 Financial Statements. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.16 Approve change order for A One Insulation for Housing Assistance at 621 Leal St.

The following unforeseen work was discovered during the final phase of the rehabilitation project: While conducting HVAC maintenance as specified in the work write-up, the contractor revealed that there was substantial damage to the inner mechanical components of the unit. Further inspection revealed that the duct work had broken seals throughout going beyond the scope of work. Therefore, it was recommended that the HVAC be replaced in its entirety to warranty the parts and labor as stated in the construction contract.

The change order was as follows:

Contract amount	\$19,900.00
Change order	<u>\$ 3,150.00</u>
Total amount	\$23,050.00

The total amount of the change order was \$3,150 (15.8% of Original Contract Amount). Change order was less than the 25% cap allowed by the Texas Local Government Code.

Staff Recommendation: Approve change order for A One Insulation.

City Manager recommended approval.

Mayor Pro Tem Garza moved to approve the change order for A One Insulation for Housing Assistance at 621 Leal St. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.17 Approval of Citizens Participation Plan Amendment to comply with the Affirmatively Furthering Fair Housing New Rule

The U.S. Department of Housing and Urban Development recently published the Final Rule at 24 CFR Part 5 for Affirmatively Furthering Fair Housing (AFFH). Under the rule, the citizen participation requirements in 24 CFR 91.105 include the AFH plan requiring consultation and community participation for access in the development of fair housing plan as well as other documents in order to remain in compliance with regulatory requirements.

This Proposed Amendment included revisions and additions for the consolidated plan process, consultation process and the citizen participation plan requirements for local governments to provide residents, public agencies and other interested parties with reasonable and timely access to information, records and public hearing regarding the City's One Year Action Plan, Consolidated Plan, AFH, any amendments and the CAPER. The changes address providing access to persons with disabilities or limited English proficiency, technical assistance and implementing an anti displacement and relocation assistance plan when CDBG funds are involved.

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As required, the Citizen's Advisory Committee held public hearing on December 13, 2016 to solicit input on the revisions to the Citizens Participation Plan. No comments were received during the comment period.

Staff Recommendation: Approve of Citizens Participation Plan Amendment.

City Manager recommended approval.

Mayor Pro Tem Garza moved to approve the Citizens Participation Plan Amendment to comply with the Affirmatively Furthering Fair Housing New Rule. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

4.18 Authorization to Execute Payment to Hidalgo County Irrigation District No. 6 for EDAP project sanitary sewer line crossings permit fee

The City of Mission was finalizing the Design Plans for the Northwest EDAP project, which comprised of extending sanitary sewer to 12 subdivisions in the area between Mile 5 & Mile 7 and Bentsen Palm Drive & La Homa Rd. Authorization was being requested to execute payment to HCID#6 for a total of 13 locations that had been identified by the District as perpendicular crossings with their infrastructure. Total payment would be of \$74,000.00; per District's construction policies & permits. The City of Mission would coordinate with the District's Manager to finalize design plans and during Construction.

Staff Recommendation: Approval of Payment.

City Manager recommended approval.

Councilman O'cana move to authorize to Execute Payment to Hidalgo County Irrigation District No. 6 for EDAP project sanitary sewer line crossings permit fee. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.19 Authorization to submit the FY 2017 Emergency Management Performance Grant (EMPG)

The Office of Emergency Management Division was seeking authorization to submit the Fiscal Year 2017 Emergency Management Performance Grant (EMPG). This grant provides federal funding to assist the local government in developing and carrying out emergency management programs. The requirement for this Grant was to pay for a portion of salary for the Emergency Management Staff. The City must maintain an Emergency Management Plan; conduct and document Exercise; submit After Action Reports and Improvement Plan; be in compliance with the National Incident Management System; must be 100% in compliance with NIMS cast objectives and metrics; submit Work Plan Tasks and the timely submission of progress and Financial Reports.

Staff Recommendation: Authorization to submit grant.

City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to submit the FY 2017 Emergency Management Performance Grant (EMPG). Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.20 Board Appointments –Citizen Advisory Committee, Mission Education Development Council, Parks and Recreation Board and Zoning Board of Adjustments

Following is the list of Board and Committee Appointments along with the recommendation by Mayor Norberto Salinas.

**BOARDS AND COMMITTEES
TERMS EXPIRING DECEMBER 31, 2016**

CITIZENS ADVISORY COMMITTEE

- Melida Guzman (SE) – unable to continue December 31, 2016
- Guadalupe Ozuna (SW) – Resigned December 31, 2017

MAYOR’S RECOMMENDATION: Appoint Eric Eli Olivarez for the SE position. Pending appointment for SW position

MISSION EDUCATION DEVELOPMENT COUNCIL

- Linda Requenez Yes December 31, 2016
 - Cathy Garcia Yes December 31, 2016
 - Richard Hernandez Yes December 31, 2016
 - Jody Tittle Yes December 31, 2016
 - S. David Deanda, Jr., Yes December 31, 2016
 - Pete Jaramillo Yes December 31, 2016
 - Norberto Salinas By Position - December 31, 2016
- Alternate Member for Mayor Position By Position - December 31, 2016
- Councilman Ruben Plata

PARKS AND RECREATION BOARD

MAYOR’S RECOMMENDATION: Appoint Heraclio “Laco” Flores, Jr. to replace recently appointed board member who is unable to serve.

ZONING BOARD OF ADJUSTMENTS

MAYOR’S RECOMMENDATION: Appoint Julian Gonzalez as an alternate.

Staff Recommendation: To approve Board and Committee Appointments as recommended by Mayor Norberto Salinas.

City Manager recommended approval.

Councilman Plata moved to approve Board Appointments – Citizen Advisory Committee, Mission Education Development Council, Parks and Recreation Board and Zoning Board of Adjustments. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.21 Authorization to declare items as surplus and donate to Sister Cities

The Mission Fire Department was seeking approval to declare the attached list of items as surplus. Items had been acquired by the department over the years through purchase. All items had been

determined to be no longer of use to the department. We are requesting to donate these items to our sister city committee for distribution to our various sister cities in Mexico. These donations would be a great asset to their communities and would be greatly appreciated.

City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to declare items as surplus and donate to sister Cities. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.22 Authorization to reject and re-solicit bids for New Gym Floor located on South Side of Boys and Girls Club Main Unit

City Council authorized staff to solicit bids for the purchase and installation of a new gym floor at the Main Unit. The City of Mission had accepted and opened one (1) bid response from Austin Gym Floors of Texas. Staff was seeking authorization to reject and re-solicit bids since Austin Gym Floors was found non-responsive by not submitting signed and executed Conflict of Interest Questionnaire (CIQ) required as per the General Terms & Conditions and failure to submit a bid bond.

Staff Recommendation: Authorization to reject and re-solicit bids.

City Manager recommended approval.

Councilman O'cana moved to authorize to reject and re-solicit bids for New Gym Floor located on South Side of Boys and Girls Club Main Unit. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.23 Award bid for Right-of-Way Mowing & Maintenance Services

City Council authorized staff to solicit bids for mowing, litter / debris removal and maintenance services on City Easements and Rights of Way. The City of Mission had accepted and opened five (5) bid responses for this service contract. Staff recommended award of bid to Conde's Landscaping Company who was the lowest responsive and responsible bidder and met all specifications. Services to be included were supervision & labor, materials, supplies, tools and equipment necessary for mowing, edging, palm, tree and shrub trimming, weed removal, removal of litter, debris, municipal solid waste, tires and rubbish and landscape bed maintenance where needed.

Staff Recommendation: Authorization to Award bid to Conde's Landscaping Company.

City Manager recommended approval.

Councilman Plata moved to approve to award bid for Right-of-Way Mowing & Maintenance Services to Conde's Landscaping Company, as recommended by staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

5.0 Unfinished Business

None

6.0 Routine Matters

6.1 City Manager's Comments

None

6.2 Mayor's Comments

None

Mayor Salinas asked Council to go into Executive Session

At 5:22 p.m. Councilman O'cana moved to convene into executive session pursuant to V.T.C.A. Gov. Code Sec. 551.001 under "Consultation with Attorney". Motion was seconded by Councilman Plata and approved unanimously 5-0.

7.0 Executive Session pursuant to V.T.C.A. Gov. Code Sec. 551.001

7.1 Deliberations regarding Real Property Sec. 551.072

A. Consideration of Bids for Tax Resale for the following properties:

1. **T-843-97-C: A parcel of land out of the Northwest corner of Lot No. 16-3, West Addition to Sharyland, in Hidalgo County, Texas**
2. **T-937-03-A: Lot A-2, Penn Rich Garden South Subdivision Unit 2, Hidalgo County, Texas**
3. **T-271-04-A: Lot 5 Block 33, Original Townsite, City of Mission, Hidalgo County, Texas "Possible Unsafe Structure"**
4. **T-897-04-F: Lot D, Los Jardines Subdivision, Hidalgo County, Texas**
5. **T-897-04-F: Lot 63, Los Jardines Subdivision, Hidalgo County, Texas**
6. **T-413-10-A: The North 50 feet of Lot 6, Block "C", Cinco De Mayo Ranch, an addition to Hidalgo County, Texas, according to the map or plat thereof, recorded in Volume 19, Page 24, Map Records of Hidalgo County, Texas. (Subject to United Irrigation District)**
7. **T-2679-09-A: Lot 18, Block 23, Tierra Dorada, Hidalgo County, Texas**

7.2 The City Council will reconvene in open session to take any actions necessary

Mayor Salinas stepped out at 5:50 p.m.

At 5:51 p.m. Councilman O'cana moved to convene in open session. Motion was seconded by Councilman Plata and approved unanimously 4-0.

On item 7.1-A, Councilman O'cana moved to approve Resolution No. 1490 and authorize Mayor to execute and accept the Tax Resale Bids for the following properties. Motion was seconded by Councilman Plata and approved unanimously 4-0.

1. A parcel of land out of the Northwest corner of Lot No. 16-3, West Addition to Sharyland, in Hidalgo County, Texas
2. Lot A-2, Penn Rich Garden South Subdivision Unit 2, Hidalgo County, Texas
3. Lot 5 Block 33, Original Townsite, City of Mission, Hidalgo County, Texas
4. Lot D, Los Jardines Subdivision, Hidalgo County, Texas
5. Lot 63, Los Jardines Subdivision, Hidalgo County, Texas

6. The North 50 feet of Lot 6, Block “C”, Cinco De Mayo Ranch, an addition to Hidalgo County, Texas, according to the map or plat thereof, recorded in Volume 19, Page 24, Map Records of Hidalgo County, Texas. (Subject to United Irrigation District)
7. Lot 18, Block 23, Tierra Dorada, Hidalgo County, Texas

8.0 Adjournment

At 5:52 p.m. Councilman O’cana moved for adjournment. Motion was seconded by Councilman Plata and approved unanimously 4-0.

Norberto Salinas, Mayor

ATTEST:

Anna Carrillo, City Secretary