

**NOTICE OF REGULAR MEETING
MISSION CITY COUNCIL
JULY 24, 2017 4:30 P.M.
MISSION CITY HALL**

PRESENT:

Norberto Salinas, Mayor
Jessica Ortega-Ochoa, Councilwoman
Ruben D. Plata, Councilman
Norie Gonzalez Garza, Mayor Pro Tem
Dr. Armando O'caña, Councilman
Abiel Flores, City Attorney
Jaime Tijerina, Deputy City Attorney
Anna Carrillo, City Secretary
Martin Garza, Jr., City Manager

ALSO PRESENT:

Joe Hinton – Progress Times

ABSENT:

STAFF PRESENT:

Nelia Hernandez, Asst. City Secretary
Paula Banda, Administrative Assistant
Aida Lerma, Deputy City Manager
Randy Perez, Deputy City Manager
Elizabeth Hernandez, Executive Secretary
Angie Vela, Finance Director
Ezeiza Garcia, Asst. Finance Director
Jaime Acevedo, Planning Director
Virgil Gonzalez, Asst. Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Manager
Eduardo Belmarez, Purchasing Director
Roland Rodriguez, I. T. Director
Humberto Garcia, Media Relations
Juan Pablo Terrazas, City Engineer
Jesse Lerma, Civil Service Director
Gilbert Sanchez, Fire Chief
James Cardoza, Emergency Mngmnt. Coord.
Robert Dominguez, Chief of Police
Jonathan Wehrmeister, Judge
Joanne Longoria, CDBG Director
Mario Flores, Golf Course Director
Xavier Sanchez, B & G Club Program Coord.
Cristina Castillo, Operation Administrator
Brad Bentsen, Parks & Recreation Director
Mayra Rocha, Library Director
Cynthia Lopez, Museum Director
Alex Meade, MEDC Chief Exec. Officer
JC Avila, Fleet Maintenance Director
Hector Guzman, Water Dept. Manager
Noel Barrera, Health Dept. Manger
Joel Chapa, Jr., Police Officer

1. Call to order

With a quorum being present, Mayor Norberto Salinas called the meeting to order at 4:45 p.m.

2. Invocation and Pledge Allegiance

City Manager Martin Garza, Jr. gave the invocation and Mayor Salinas led the meeting with the pledge of allegiance.

3. Proclamation – National Night Out

Anna Carrillo, City Secretary presented the proclamation National Night Out.

Councilman Dr. Armando O’cana moved to approve the Proclamation – National Night Out. Motion was seconded by Councilman Ruben Plata and approved unanimously 5-0.

4. Report from the Greater Mission Chamber of Commerce

Robert Rosell, CEO from the Greater Mission Chamber of Commerce reported on a successful BBQ Throwdown that was held on Saturday, July 22. He also reported on the chamber events and ribbon cuttings that had recently taken place and on upcoming events.

5. Departmental Reports

Councilman Plata moved to approve the departmental reports as presented. Motion was seconded by Mayor Pro Tem Norie Gonzalez Garza and approved unanimously 5-0.

6. Citizens Participation

None

1.0 Public Hearing

1.1 Planning & Zoning Recommendations

None

2.0 Disposition of Minutes

2.1 City Council Meeting –July 10, 2017

Mayor Pro Tem Garza moved to approve the minutes as presented. Motion was seconded by Councilman Plata and approved unanimously 5-0.

3.0 Acknowledge Receipt of Minutes

3.1 Mission Economic Development Authority January 17, 2017

Mission Economic Development Corporation – April 20, 2017

Juvenile Justice and Delinquency Prevention Advisory Board February 16, 2017

Councilman Plata moved to acknowledge the receipt of minutes as presented. Motion was seconded by Councilman O’cana and approved unanimously 5-0.

4.0 Approvals and Authorizations

4.1 Authorization to Execute Second One-Year Renewal Option with Conde's Landscaping and OCL Enterprises for Weedy Lot Abatement

In 2016, the City of Mission entered into a contractual agreement with Conde's Landscaping and OCL Enterprises for weedy lot abatement. The terms for this contract was for one year with two one-year renewal options. As per renewal letters, there would be no increase to the original proposal. Staff was seeking authorization to extend contract for second one-year renewal option with Conde's Landscaping & OCL Enterprises.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to Execute Second One-Year Renewal Option with Conde's Landscaping and OCL Enterprises for Weedy Lot Abatement. Motion was seconded by Mayor Pro Tem Garza and approved 5-0

4.2 Authorize Mayor to execute a Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone Number One and City of Mission

Authorize Mayor to execute a Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone Number One and City of Mission in an amount not to exceed \$2,376,614. The reimbursement agreement was related to engineering and construction costs for a water tower to be located by the new events center in Mission.

The Board of Directors of the Mission Redevelopment Authority approved the reimbursement agreement at their June 29, 2017 meeting.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize Mayor to execute a Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone Number One and City of Mission. Motion was seconded by Mayor Pro Tem Garza and approved unanimously 5-0.

4.3 Acceptance of Quarterly Report of Investments for the Quarter ending June 30, 2017 and Interest Earned for Nine Months through June 30, 2017

Acceptance of quarterly report required by the Public Funds Investment Act Section 2256.023 of the Texas Government Code on the total investments for the quarter ending June 30, 2017. The total increases to investment balances for the period were \$391.73 and there was no decreases, leaving a total of \$1,299,794.45 in outstanding investments for the quarter ending June 30, 2017. The total interest earned on all funds year to date was \$10,990.12.

Staff and City Manager recommended approval.

Councilman O'cana moved to approve the Quarterly Report of Investments for the Quarter ending June 30, 2017 and Interest Earned for Nine Months through June 30, 2017. Motion was seconded by Councilwoman Jessica Ortega-Ochoa and approved unanimously 4-0.

4.4 Tax Collection Report – June, 2017

Finance Director Angie Vela presented the Tax Collection Report – June, 2017 for approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve the Tax Collection Report – June, 2017. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.5 June 2017 Financial Statements

Finance Director Vela presented the June, 2017 Financial Statements for approval.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to approve the June, 2017 Financial Statements, as presented. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.6 Approval of Amendment to Interlocal Agreement with Hidalgo County

In February our annual Interlocal Agreement was approved by City Council. This Amendment cites the \$400,000 we would be receiving from Hidalgo County for the procurement of a digital library.

Staff and City Manager recommended approval.

Councilman O’cana moved to approve the Amendment to Interlocal Agreement with Hidalgo County. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.7 Authorization to award bid for the purchase of Pest Control Services

On June 12, 2017, City Council authorized staff to solicit bids for Pest Control Services, which included labor, materials and equipment required for preventive pest control service for numerous city buildings. The City of Mission had accepted and opened six (6) bid responses. Staff recommended awarding bid to Pro-Tech Pest Control who was the lowest responsible bidder meeting all specifications in the amount of \$8,400.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to award bid for the purchase of Pest Control Services to Pro-Tech Pest Control, as recommended by staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.8 Authorization to solicit Proposals for Professional Services for Irrigation Design

Staff was seeking authorization to solicit RFP’s for Professional Services for Irrigation Design for Various City Parks currently without lawn irrigation.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to solicit Proposals for Professional Services for Irrigation Design. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.9 Authorization to solicit Bids for Fencing for New Dog Parks at Bannworth and Bentsen Palm Community Parks

Staff was seeking approval to solicit bids for the purchase and installation of a fence for the new Dog Park at Bannworth and Bentsen Palm Community Park.

Staff and City Manager recommended approval.

Councilwoman Ochoa moved to authorize to solicit bids for Fencing for New Dog Parks at Bannworth and Bentsen Palm Community Parks. Motion was seconded by Councilman O'cana and approved unanimously 5-0.

4.10 Authorization to Award Contract for Palm Tree Trimming

City Council authorized staff to solicit bids for the Trimming of Palm Trees on and within City owned properties (Parks / City Facilities) on 06-12-17. The City of Mission received a total of three (3) bid responses from Rodz Lawn Care & Landscaping, Anna Leal and Raul Conde dba: Conde's Landscaping. Staff recommended awarding to Conde's Landscaping; the lowest responsible bidder meeting all specifications.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to authorize to Award Contract for Palm Tree Trimming to Conde's Landscaping, as recommended by staff. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.11 Authorization to reject and re-solicit bids for Boys and Girls Club Gym Athletic League Uniforms

City Council authorized staff to solicit bids for the purchase and delivery of Athletic League Uniforms for the Boys and Girls Club. The City of Mission had received and opened four (4) bid responses. Staff was seeking authorization to reject and re-solicit bids since (3) were found non-responsive for failure to submit bid bond as stated in the terms and conditions and the bid for MCM Sporting Goods, Inc. exceeded our budget, hence staff requested to reject and resolicit bids

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to reject and re-solicit bids for Boys and Girls Club Gym Athletic League Uniforms. Motion was seconded by Councilman Plata and approved unanimously 5-0.

4.12 Authorization to enter into an Interlocal Agreement between the Lower Rio Grande Valley Development Council and the City of Mission for the FY 2018-19 911 Public Safety Answering Point Services

The interlocal agreement outlines the duties and responsibilities of both the LRGVDC and the Mission Police Department in assuring the proper functioning of the city's 911 system. The 911

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System was in place in order to facilitate the response of emergency service providers to include the police department, the fire department and our local ambulance provider to the citizens of our community.

Staff and City Manager recommended approval.

Councilman O'cana moved to authorize to enter into an Interlocal Agreement between the Lower Rio Grande Valley Development Council and the City of Mission for the FY 2018-19 911 Public Safety Answering Point Services. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.13 Presentation of the Preliminary Budget for the Fiscal Year 2017-2018

As per City Charter, the City Manager, between sixty (60) and ninety (90) days prior to the beginning of each fiscal year, shall submit to the City Council a proposed budget, in which the budget shall provide a complete financial plan for the fiscal year.

Staff and City Manager recommended approval.

Mayor Pro Tem Garza moved to approve the Presentation of the Preliminary Budget for the Fiscal Year 2017-2018. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

4.14 Set Public Hearing date for FY 2017-18 Annual Budget

City Manager was requesting to set the Public Hearing on FY 2017-18 Annual Budget on Monday, August 28, 2017 as required by City Charter. Section 9.06. - Notice of public hearing on budget. At the meeting of the City Council at which the budget was submitted, the City Council shall fix the time and place of a public hearing on the budget and shall cause to be published in a newspaper of general circulation within the City of Mission, a notice of the hearing setting forth the time and place thereof at least ten (10) days before the date of such hearing. The public hearing was to give interested parties the opportunity to be heard. The public hearing date, time and location would be published in the local newspaper.

Staff and City Manager recommended approval.

Councilman Plata moved to approve to Set Public Hearing date for FY 2017-18 Annual Budget. Motion was seconded by Councilwoman Ochoa and approved unanimously 5-0.

5.0 Unfinished Business

None

6.0 Routine Matters

6.1 City Manager's Comments

None

6.2 Mayor's Comments

Mayor Salinas advised the City Council and the public that he will be reviewing the placement of the border wall. Preliminary information is that the Lomita Park and Chapel would be on the South side of the wall which he felt was not acceptable.

7.0 Adjournment

At 5:07 p.m., Councilman O'cana moved for adjournment. Motion was seconded by Councilman Plata and approved unanimously 5-0.

Norberto Salinas, Mayor

ATTEST:

Anna Carrillo, City Secretary