



## CITY OF MISSION

*"Home of the Grapefruit"*

September 20, 2016

RE: **Addendum No. 2/ Janitorial Services for Center for Education and Economic Development (CEED) Building / Request for Proposal No.: 16-298-09-22**

Dear Prospective Proposer:

The following is to be corrected/added/changed/clarified:

- a. This addendum is being provided to all proposers. Changes are marked with a vertical line on the right hand side. Addendum is being sent out in response to the following questions:
- b. Question: In regards to Addendum 1 Question "L": What will the buff schedule be? Weekly, Monthly, Quarterly?

Answer: Buffing will be bi-annually just like waxing. Buffing would be done on months 3 and 9, where waxing would be done on months 6 and 12.

- c. Question: In regards to Addendum 1 Question "H": How late is the City of Mission requesting that the night crew stay (9 pm , 10 pm)?

Answer: Night crew will be expected to stay until they are done cleaning. Day and Night crew should coordinate.

- d. The bid due date has not changed. The date for receipt of bids is **Wednesday, September 28, 2016 at 2:00 p.m. CST**

**NOTE: This form must be completed and submitted with your bid response. WARNING: Failure of an Offeror to acknowledge receipt of this Addendum, as described herein, may result in REJECTION OF THE OFFER.**

We apologize for any inconvenience this may have caused. Authorized signature is needed. Everything else shall remain the same. If you have any questions, please contact me at (956) 580-8667.

Sincerely,

Eduardo Belmató,  
Purchasing Director

\_\_\_\_\_ Acknowledge receipt of Addendum No. 2  
Authorized Signature

Printed Name

Company Name

Janitorial Services for Center for Education and Economic Building: RFP#: 16-298-09-22

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