



## CITY OF MISSION

*"Home of the Grapefruit"*

RE: **Addendum No. 1/Right-of-Way Mowing & Maintenance Services**  
**Request for Bid No.: 17-077-01-05**

Dear Prospective Bidder:

The following is to be corrected/added/changed/clarified:

- a. This addendum is being provided to all bidders. Changes are marked with a vertical line on the right hand side.
- b. Question: The RFB states that the contractor will "Maintain" a 2 to 10 pattern for fan type palms and a 3 to 9 pattern for Sable palms. Can you please clarify this statement with an amount of palms to be trimmed and the frequency that will be required or expected?

Answer: The face of a clock is made to leaf pattern to remain on palms after trimming.

- 3 to 9 – leaves remaining on the tree will be horizontal to the ground -- Sabal Palms only.
- 2 to 10 – leaves remaining on the tree will be at a wider "V" pattern with approximately 9-12 leaves remaining on tree.
- Should be manageable once annually unless specific unforeseeable call is made.
- Approximately 165 Texas Sabal Palms in vicinity of Bryan Road and Expressway.

- c. Question: The RFB states the contractor shall complete corrective action within 8 hours. What type of situation would require an 8 hour response for corrective action? And would it be possible to allow 24 hours for NON- Emergency items?

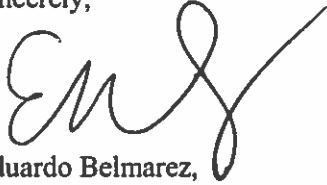
Answer: A two hour response time; this is referencing mainly to any blatant error involving contractor's Staff. As for emergency 8 hour turn-around time; this is just what it is, an emergency that would require such action. Yes, we will allow 24 hours for NON-Emergency situations

- d. The bid due date has not changed. The date for receipt of bids is **Wednesday, December 5<sup>th</sup>, 2016 at 2:00 p.m. CST**

**NOTE: This form must be completed and submitted with your bid response. WARNING: Failure of an Offeror to acknowledge receipt of this Addendum, as described herein, may result in REJECTION OF THE OFFER.**

We apologize for any inconvenience this may have caused. Authorized signature is needed. Everything else shall remain the same. If you have any questions, please contact me at (956) 580-8667.

Sincerely,



Eduardo Belmarez,  
Purchasing Director

\_\_\_\_\_ Acknowledge receipt of Addendum No. 1  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Company Name