

CITY OF MISSION

"Home of the Grapefruit"

September 12, 2017

RE: **Addendum No. 3/ City of Mission Solicitation: Fleet Maintenance and Preventive Services
Request for Proposal No.: 17-278-09-07**

Dear Prospective Proposer:

The following is to be corrected/added/changed/clarified: Addendum is being sent out in response to the following questions:

- a. Question: How is the company supposed to provide a tire replacement cost should the decision remain with the fleet manager; and we are talking about a full change of tires and tire change services. The cost of tires on a fleet of 411 including tractors, trailers and rigs is very high. The tires should be changed based on mileage of the tire. That information is not readily available, and it is not included in the addendum mileage checks. If my company were to provide a cost of tires for every vehicle it would raise our bid by an astonishing amount. Can you clarify if the company is to provide a change of tires yearly - or every 2 yrs.-or at a cost plus. Also, the cost of tractor/trailer/ and rig tires are at a very high cost, would those replacements be bid out or also purchased through this contract at a cost plus.

Answer: Tires will be purchased off contract by the city through a competitive bid process or state cooperative. Fleet Director will be responsible for determining the replacement of tires.

- b. Question: From what I've seen and experienced, is that any and all tire replacements are done at a cost plus due to tire trend pricing. Meaning, should a tire require emergency replacing, it will be purchased as a separate item, and at cost plus. Should there be a need for preventative tire replacing, it will be purchased separately also at a cost plus, but through standard purchasing process, bids, approval, invoicing.

Answer: Tires will be purchased off contract by the city through a competitive bid process or state cooperative. Fleet Director will be responsible for determining the replacement of tires.

- c. Question: You mention brake service: But not in addendum during regular checks, will this be a cost plus also to be treated as the tires, considering this is wear and tear? Please let me know, my company has comprised various different bids and these two items make a very large difference.

Answer: Brake pads and shoes are to be provided as part of your proposal for Preventative Services and Maintenance requirements on all vehicles.

- d. **No further questions will be entertained.**

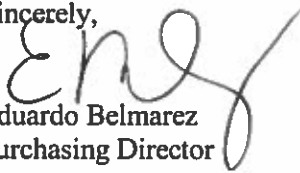
- e. The proposal due date *has changed*. The date for receipt of proposals is **Thursday, September 21, 2017 at 2:00 p.m. CST**

- f. No other changes result from this Addendum No. 3.

NOTE: This form must be completed and submitted with your bid response. WARNING: Failure of an Offeror to acknowledge receipt of this Addendum, as described herein, may result in REJECTION OF THE OFFER.

We apologize for any inconvenience this may have caused. Authorized signature is needed. Everything else shall remain the same. If you have any questions, please contact me at (956) 580-8667.

Sincerely,


Eduardo Belmarez
Purchasing Director

_____ Acknowledge receipt of Addendum No. 3
Authorized Signature

Printed Name

Company Name